

This Cover Sheet must be completed and attached to written assessments before submission.

<b>Family Name:</b>		<b>First Name:</b>	<b>Student ID Number:</b>
<b>Unit Code:</b>	<b>Unit Title:</b>		
<b>Assessment Title / Reference:</b>			
<b>Name of Teacher:</b>		<b>Date Submitted:</b>	

## PLAGIARISM AND COLLUSION

**Plagiarism is 'a practice that involves the using of another person's intellectual output and presenting it as one's own'.** This includes the presentation of work that has been copied, in whole or part, from other sources (including other students' work, published books or periodicals, or unpublished works or unauthorized collaboration with other persons), without due acknowledgement.

## CONSEQUENCES OF PLAGIARISM AND COLLUSION

A student found to have plagiarized material will be subject to one or all of the following:

**Referral to Course Coordinator for:** counseling; submission of further work; use of the services of Student Learning Unit; the placing of a record of the alleged infringement on the student's file.

**Referral of the matter to the Manager:** issuing of written warning; re-submission of work for assessment or the undertaking of another form of assessment such as an oral or unseen examination; allocating a not competent result for the unit.

**Referral of the matter to the Director for:** suspension from the course; official disciplinary action by the University Disciplinary Committee.

## STUDENT DECLARATION

<p>I declare that this assignment is my own work and does not involve plagiarism or collusion.</p> <p>I give my consent for the electronic version to be examined by relevant plagiarism software programs.</p> <p>I have made a photocopy or electronic copy of my assignment, which I can produce if the original is misplaced.</p>	
<b>Signature</b>	<b>Date</b>

An electronic copy of this Assignment Cover Sheet is available from Student Forms: [www.vu.edu.au/student-tools/student-forms](http://www.vu.edu.au/student-tools/student-forms)

For more on assessment help and plagiarism: [www.vu.edu.au/student-life/getting-help/assessment-progress-help](http://www.vu.edu.au/student-life/getting-help/assessment-progress-help)