

SCHOLARSHIPS 2011

**A guide to university
scholarships**



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Scholarships 2010
A guide to university scholarships
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Times

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Once you have initiated a scholarships application, personal information already collected as part of the VTAC registration and course application will automatically be populated to your scholarships application. Additionally, depending on what categories are submitted as part of your scholarships application, VTAC may also collect sensitive information regarding your health, health of a family member, family circumstances and financial situation for the purpose of processing your Scholarship application.

VTAC will only collect information for lawful purposes related to this function or on behalf of VTAC institutions in relation to this function. You have the right to access any of your personal or sensitive information collected by VTAC. If you wish to seek access to any personal information collected by VTAC or to inquire about the handling of your personal and sensitive information, please contact the Scholarships Coordinator or the VTAC Privacy Officer.

Supporting documentation becomes the property of VTAC and is appended to your scholarship application. If requested information is not provided, it may jeopardise your scholarships application and entitlement for consideration.

Your scholarships application is forwarded to all institutions listed on your course preference list at the time of Scholarships closing as well as the end of change of preference. You have a right to access personal and sensitive information that VTAC holds about you, subject to any exceptions in relevant legislation.

For further information about privacy

Further information about the VTAC privacy policy is available at www.vtac.edu.au

Any questions regarding privacy at VTAC should be forwarded in writing to the VTAC Privacy Officer, VTAC, 40 Park Street, South Melbourne 3205.

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SCHOLARSHIPS

The VTAC Scholarship Application

The Victorian Tertiary Admissions Centre (VTAC) administers applications for scholarships at many Victorian universities and interstate universities participating in the VTAC system.

The institutions listed below use the VTAC Scholarship Application as a basis for determining scholarship offers.

All scholarship tables in this booklet distinguish between VTAC course applicants and non-VTAC course applicants.

- **A VTAC course applicant** is someone who will be lodging a VTAC application for tertiary courses/programs between August 2010 and December 2010.
- **A non-VTAC course applicant** is someone who is not planning to lodge a VTAC application for tertiary courses/programs between August 2010 and December 2010.

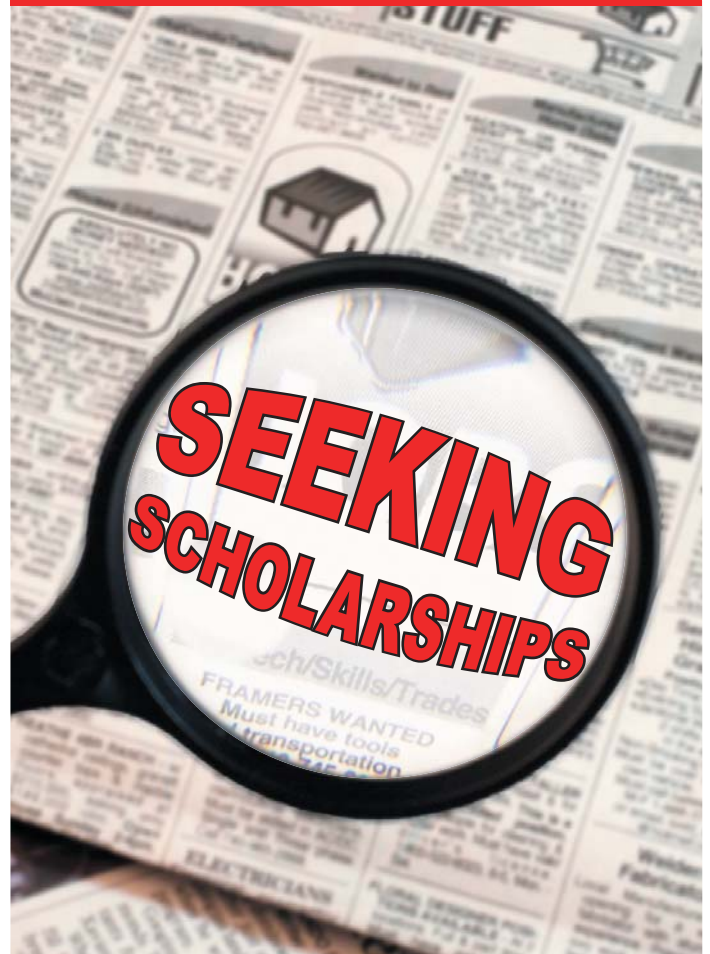
Institutions participating in the VTAC Scholarships application

	Institutional access and equity scholarships	Commonwealth scholarships for Indigenous	Institutional merit scholarships
Charles Sturt University www.csu.edu.au/scholarships	✓	✓	✗
Deakin University www.deakin.edu.au	✓	✗	✗
La Trobe University www.latrobe.edu.au/scholarships	✓	✓	✗
Monash University www.adm.monash.edu/scholarships	✓	✓	✓
RMIT University www.rmit.edu.au/students/scholarships	✓	✓	✓
Swinburne University of Technology http://www.future.swinburne.edu.au/scholarships/	✓	✓	✓
University of Ballarat www.ballarat.edu.au/scholarships	✓	✓	✗
Victoria University www.vu.edu.au/scholarships	✓	✓	✗

For further information on the types of scholarships offered by these institutions refer to pages 6 to 8. For a list of the scholarships available using the VTAC Scholarship Application refer to www.vtac.edu.au/scholarships.

Most institutions offer scholarships. Further information about institutions and scholarships outside of the VTAC Scholarship application can be found on institutional websites.

**Scholarships
available
through VTAC**



**For a complete list go to:
www.vtac.edu.au/scholarships**

Types of scholarships

Institutional Access and Equity Scholarships (IAES)

Victorian universities provide their own scholarships to assist students. Scholarships may be awarded to students from low socio-economic backgrounds, Indigenous Australians and other equity and access groups as defined by each institution.

For a complete list of institutions that offer scholarships through VTAC, refer to page 3. For a complete list of scholarships refer to the VTAC website at www.vtac.edu.au/scholarships

Eligibility requirements for Institutional IAES

To be eligible for institutional Access and Equity Scholarships you must:

- have Australian or New Zealand citizenship, hold an Australian permanent humanitarian visa, or hold an Australian permanent residency (except CSU, Deakin University, RMIT University and the University of Ballarat – see specific institutional requirements in section 1 below), and
- meet the institutional specific requirements as outlined on pages 10 to 12.

Commonwealth scholarships

The Commonwealth Scholarships Program aims to assist students from low socio-economic backgrounds, particularly those from rural and regional areas; and Indigenous students, with costs associated with higher education.

The Student Startup Scholarships and Relocation Scholarships are available to students receiving income support and will be administered by Centrelink. For further information refer to www.centrelink.gov.au or www.goingtouni.gov.au or higher education institutions.

Indigenous Commonwealth Scholarships (ICS)

Prospective and current indigenous students can receive Commonwealth Scholarships administered by Centrelink; however they may also be eligible for Indigenous Commonwealth Scholarships (ICS).

To be considered for an Indigenous Commonwealth Scholarship, prospective recipients will need to lodge a scholarship application through VTAC.

There are three main Commonwealth Scholarships for Indigenous students:

1. Indigenous Commonwealth Education Costs Scholarships (ICECS) have been introduced to provide students from low socio-economic backgrounds with a scholarship valued at \$2,254 in 2010 (indexed annually) per year for up to four years to assist with their education costs.
2. Indigenous Commonwealth Accommodation Scholarships (ICAS) provide selected students from low socio-economic backgrounds from regional and remote areas with a scholarship valued at \$4,508 in 2010 (indexed annually) for up to four years to assist them with accommodation costs when they move to undertake higher education.

3. Indigenous Access Scholarships (IAS) are valued at \$4,253 in 2010 (indexed annually) and are a one-off payment. For further information go to www.deewr.gov.au

These scholarships:

- are aimed at Indigenous students undertaking approved enabling or undergraduate courses
- target Indigenous students from low socio-economic status backgrounds
- do not count as income for any social security income tests
- will be allocated to eligible Indigenous students on a competitive basis and
- do not need to be repaid by the student.

Eligibility for ICS

You must:

1. be an Indigenous Australian
2. be a student enrolled in:
 - an eligible enabling course of study; or an associate degree course of study; or
 - an undergraduate course of study with an approved higher education provider; or
 - a Graduate Diploma or equivalent postgraduate course in an area of National Priority (refer to www.deewr.gov.au) required for initial registration, where there is no alternative pathway into that course of study at that eligible scholarship provider.
3. not hold a bachelor degree or higher level award; exceptions to this requirement are available if:
 - you are studying for a graduate diploma or equivalent postgraduate course in an area of National Priority required for initial registration, where there is no alternative pathway into that course of study at that eligible scholarship provider; or
 - the degree you hold is a prerequisite to the undergraduate course you are currently studying, or intend to apply for.
4. be enrolled as a full-time student, a full-time study load for ICS eligibility is at least 75% of an Equivalent Full-time Student Load (EFTSL) *
5. demonstrate financial hardship to the provider's satisfaction either through
 - receiving a means-tested Commonwealth income support payment (such as Austudy, ABSTUDY, Youth Allowance) or
 - on the basis of a comprehensive assessment conducted by the provider. **

Notes:

- *Course load below 75%: If your course load falls below 75% of a normal full-time load, your eligibility status will be reviewed. You will not be eligible for an ICS unless there are exceptional circumstances that prevent you from being a full-time student.
Exceptional circumstances: The decision that a person cannot study full-time due to exceptional circumstances is to be made by the eligible scholarship provider. An eligible scholarship provider must take into account factors such as eligible enabling course requirements, disability, significant family care responsibilities, Indigenous community responsibilities, and course constraints outside a student's control in determining a student's inability to undertake a full-time student load.

- ******For the purpose of the Indigenous Access Scholarship, when assessing low socio-economic status, assessors can have regard to the range of disadvantages which may affect the immediate financial status of Indigenous students accessing higher education. Such factors may include geographical isolation, stability of financial status, and family circumstances such as illness or bereavement which affect the level of family financial support.

Additional eligibility for Indigenous Commonwealth Accommodation Scholarships (ICAS)

To be eligible for an ICAS you must meet all the basic eligibility requirements for an Indigenous Commonwealth Scholarship given above; and your higher education provider must be satisfied that you meet the regional or remote area requirements.

Regional or remote area requirements for Indigenous CAS

You may meet the regional or remote area requirements if

1. within the four years immediately preceding the commencement of the current higher education course of study (including study within another program or at another provider, where the student has transferred):
 - you have lived in a regional or remote area of Australia for a total of at least three years; or
 - you have completed the final two years of schooling in a high school or college in a regional or remote area; or
 - it was necessary for you to live away from your regional or remote home to complete the whole or the majority of your secondary schooling at a high school or college in a major city; or
 - you have lived in a regional or remote area of Australia for a total of at least two years, and you have relocated from the regional or remote area of Australia to undertake vocational education and training (e.g. TAFE) for a maximum of two years' duration immediately preceding the commencement of your undergraduate course; and
2. it was necessary for you to move from the regional or remote area in order to undertake higher education study; and as a result you will incur additional accommodation costs.

Already received a Commonwealth Scholarship?

The maximum access you can have to any combination of scholarships is eight scholarship periods. Indigenous students accessing Indigenous enabling scholarships, who progress to an undergraduate course, are excluded from this provision and can have access to one or more scholarships for a total of ten scholarship periods.

For further information about guidelines for concurrent scholarships or receiving scholarships while studying at another institution or overseas go to www.deewr.gov.au

Merit scholarships

Merit scholarships are awarded to students for academic achievement in Australian Year 12 or the International Baccalaureate (IB) in 2010, or equivalent qualification. In most cases, students must have a nominated minimum ATAR or equivalent.

Monash University

Merit scholarships are awarded to domestic and international students for academic achievement in Australian Year 12 or the International Baccalaureate (IB) in 2010, or equivalent qualification. In most cases, students must have a minimum ATAR or equivalent of at least 95 to be eligible for merit based scholarships at Monash.

Some merit scholarships are available to New Zealand citizens completing the New Zealand National Certificate of Educational Achievement (NCEA) level 3 examinations in 2010.

For further information about specific eligibility requirements for merit based scholarships at Monash University go to www.adm.monash.edu/scholarships.

RMIT University

Merit scholarships are awarded for outstanding academic achievement in Australian Year 12 or the International Baccalaureate (IB) in 2010, or equivalent qualification. For further information about specific scholarships and eligibility requirements go to www.rmit.edu.au/students/scholarships.

Swinburne University of Technology

Merit scholarships are awarded for academic achievement in Australian Year 12 or the International Baccalaureate (IB) in 2010. All applicants must meet the prerequisites and other course requirements. For further information about specific scholarships and eligibility requirements go to www.swinburne.edu.au/scholarships.

Scholarships available through VTAC

CHARLES STURT UNIVERSITY

Telephone: 1800 334 733
www.csu.edu.au/scholarships

Email: scholarships.officer@csu.edu.au

CSU Institutional Equity Scholarship: CSU recognises that accessing tertiary education can be an expensive undertaking and, in response offer a comprehensive range of scholarships across courses at all levels for commencing and continuing students. Charles Sturt University also recognises the range of disadvantages which many students face that impact on their educational progress, and offers the CSU Equity Scholarship (CSUES) to support them during their studies. When awarding the CSUES, the University gives preference to applicants who can demonstrate that they meet financial hardship criteria. The University also considers educational disadvantages such as relocation from a rural or remote area of Australia, membership of a specific equity group and/or significantly adverse personal circumstances and may award scholarships on the basis of one or more of these disadvantages.

All CSU Equity Scholarship and Commonwealth Scholarship applications are processed centrally through VTAC or UAC.

For information about all scholarships, including the following ones that are processed directly with CSU: call 1800 334 733 or visit the website www.csu.edu.au/scholarships:

- **Merit Scholarships at CSU:** CSU offers other scholarships for commencing undergraduate students such as CSU Excellence Scholarship, CSU Science Scholarship, CSU Honours Scholarship and The CSU 'TAFE to University' Scholarship.
- **The Charles Sturt University Foundation:** offers an extensive scholarship program with scholarships ranging in value from \$1,000 to \$6,000 for one year to \$18,000 over the duration of a 3 year course.
- **CSU Masters Equity Scholarship (CSUMES):** This is an Equity scholarship available for commencing or continuing coursework masters students at CSU, valued at \$2,000 for 1 year.

DEAKIN UNIVERSITY

Geelong 03 5227 2333
Warrnambool 03 5563 3333
www.deakin.edu.au/scholarships

Melbourne 03 9244 6333
Email: scholarships@deakin.edu.au

You could be eligible for one of Deakin University's scholarships. We offer a wide range of academic excellence (merit) and access and equity needs-based scholarships.

We have a strong commitment to increasing access to higher education, which we demonstrate through a comprehensive range of Access and Equity Scholarships.

Our Academic Excellence (merit) Scholarships aim to recognise people with outstanding academic abilities and assist them in achieving their potential.

Each scholarship on offer is unique. Some scholarships cover all or part of your student contribution fee; other scholarships provide a cash payment to assist with the costs associated with studying. We also have scholarships that cover the costs of living on campus at one of the Deakin Residences at Warrnambool or Geelong.

Access and Equity Scholarships

Access to higher education can have a profound impact on your future potential. We believe education is the key to social, cultural and economic prosperity. At Deakin University we are committed to increasing access to higher education for students who are experiencing economic, social or geographical disadvantage.

A range of these scholarships are available through the VTAC Scholarship application. Please note in addition to the scholarships offered through the VTAC scholarships application, Deakin University also offers other scholarships.

For a comprehensive list of all scholarships Deakin University has on offer for 2011 we encourage you to visit the Deakin University web site www.deakin.edu.au/scholarships

LA TROBE UNIVERSITY

www.latrobe.edu.au/scholarships

La Trobe University undertakes activities that assist in removing barriers to access for disadvantaged students and promote equality of opportunity in higher education. These programs aim to increase the access and participation of students from low socio-economic/low income backgrounds, students from rural and isolated areas, students with disabilities and students from non-English speaking backgrounds.

La Trobe University offers a range of equity-based scholarships across all campuses of the University. These scholarships are offered based on applicants' demonstrated financial need and/or educational disadvantage in their VTAC scholarship application and range in value from \$3000-\$5000 per year for the normal full-time duration of the degree the recipient is first enrolled in when they initially accept the scholarship.

LA TROBE UNIVERSITY CONTINUED

The scholarships available at La Trobe University which utilise the VTAC scholarship application as the basis for selection are as follows:

- Indigenous Access Scholarship (IAS)
- Indigenous Commonwealth Education Costs Scholarship (ICECS)
- Indigenous Commonwealth Accommodation Scholarship (ICAS)
- La Trobe Study Support Scholarship (LSSS)
- La Trobe Vice Chancellor's Regional Scholarship (LVCRS)
- La Trobe Indigenous Student Scholarship (LISS)
- La Trobe Vice-Chancellor's City of Whittlesea Scholarship (LVCWS)
- R.E. McGarvie Memorial Scholarship (McGMS)
- The B Manjee Memorial Scholarship
- The Invergowrie Foundation Rural Scholarship for Women at Shepparton Campus
- The Invergowrie Foundation Rural Scholarship for Women at Mildura Campus

Further information on individual scholarships offered by La Trobe University is available at www.latrobe.edu.au/scholarships.

MONASH UNIVERSITY

www.adm.monash.edu/scholarships

Monash offers an extensive package of scholarships and bursaries for students in coursework programs, to encourage and reward academic excellence and to ensure equitable access to a world-class education.

In 2010, the University awarded more than 2000 new scholarships and bursaries totalling over 15 million dollars to students studying on an Australian campus. Scholarships and bursaries are offered to both high-achieving students and students in defined equity groups or a combination of both.

Coursework scholarships are offered for study in specific courses, faculties or campuses. Monash offers specific scholarships for students who need to live away from home to study or who undertake overseas travel as part of their degree. Sports scholarships provide targeted support for students participating in university games. Monash's industry, placement and vacation scholarships provide support to students who undertake practical or research work as part of their degree.

Monash scholarships are divided into three broad categories based on how applicants are selected – on academic merit, equity grounds or a combination of both. The equity or personal disadvantage groups recognised by Monash are:

- people of Indigenous Australian descent
- people from a non-English-speaking background
- people experiencing difficult family circumstances
- people experiencing financial disadvantage
- people from regional and remote areas
- people with a disability or long-term medical condition
- people from under-represented schools.

Monash has over 150 different scholarships and bursaries available. Further information regarding individual scholarships and eligibility requirements is available at www.adm.monash.edu/scholarships

RMIT UNIVERSITY

Tel 61 3 9925 2811
Email: scholarships@rmit.edu.au

Fax 61 3 9925 9513
www.rmit.edu.au/students/scholarships

RMIT awarded more than 2,000 scholarships worth millions of dollars in 2010. These scholarships were spread across RMIT's wide range of interest areas at TAFE, Bachelor degree and postgraduate levels. In 2011 RMIT will build on its generous scholarship program so that more students realise their potential.

Scholarships are provided to recognise leadership skills, community involvement and academic excellence. If you display any of these qualities, scholarships are available to nurture your development. As you progress through your program, you could also be eligible for various prizes and awards.

RMIT aims to support students from all backgrounds in achieving their study ambitions and to do this an array of equity scholarships have been developed to assist with financial and living circumstances.

To affirm RMIT's reputation as a global university, there are also scholarships and grants available that recognise your needs if you are wanting to undertake part of your study program overseas.

For those interested in undertaking postgraduate studies, there are several scholarships available to support you in coursework or research programs.

For the most comprehensive and up-to-date information on all scholarship opportunities, please visit the RMIT Scholarships web site.

SWINBURNE UNIVERSITY OF TECHNOLOGY

www.future.swinburne.edu.au/scholarships

Swinburne offers a number of access and equity, and academic merit scholarships to commencing students to assist with fees or living expenses. A number of scholarships are also available to continuing students, including scholarships to enable students to undertake study at our Malaysian campus.

Refer to www.swinburne.edu.au/scholarships for a complete list of scholarships and application procedures, or contact Swinburne on 1300 275 794 (1300 ASK SWIN).

Vice-Chancellor's Scholarships

Swinburne offers a limited number of student contribution waiver scholarships to domestic students who have achieved an ATAR of at least 97.00 in the year prior to commencement of study at Swinburne. Refer to Vice-Chancellor's Scholarship course entries in Swinburne's section of this guide.

Applicants must lodge a VTAC application and an online Vice-Chancellor's Scholarship Supplementary Application Form at www.swinburne.edu.au/scholarships no later than noon on 20 December 2010.

Students enrolling into the Information Technology Industry Scholarship Program receive an industry-sponsored scholarship. In addition, students enrolling into that program who achieved an ATAR of at least 97.00 in the year prior to commencement of study at Swinburne may be eligible to receive a Vice-Chancellor's Scholarship. No direct application to Swinburne is required.

UNIVERSITY OF BALLARAT

www.ballarat.edu.au/equityscholarships

The University of Ballarat Financial Aid Scholarships are offered each year to assist students who are financially disadvantaged with the costs associated with higher education. The scholarships range in value from \$1,500 up to \$5,400. Each of the scholarships is for the duration of one year, however there is nothing precluding a student from applying for a scholarship each year, and it is possible to receive more than one scholarship. Specific scholarships are available for Indigenous students, students who have had to move in order to commence their studies at the University of Ballarat (UB), and students who have experienced hardship such as drought, flood, and/or fire. UB also offers free reconditioned computers at the start of each year as part of the UB Financial Aid Scholarships program.

These are just some of the scholarships available to students at the University of Ballarat. In addition, numerous scholarships of varying value and duration are offered by the schools and from external funding bodies. Occasionally scholarships are unable to be awarded due to a lack of applicants – that needn't happen!

Check out the website: www.ballarat.edu.au/scholarships for a list of other scholarships on offer at UB, including scholarships based on academic merit, community contributions, and more.

VICTORIA UNIVERSITY

www.vu.edu.au/scholarships

Victoria University (VU) offers over 350 Access Scholarships each year to help students who are financially disadvantaged with the costs associated with higher education. The scholarships are valued at \$1,000 each year for up to four years of study. Specific scholarships are available for students who have completed TAFE studies at VU, students who have completed Year 12 in the western region of Melbourne, students with dependent children and mature age students returning to study.

Check out the website: www.vu.edu.au/scholarships for information on all the scholarships on offer at VU.

About applying

Before you apply

Before submitting a scholarship application you should read this booklet to understand all the eligibility requirements for each institution to which you are considering applying for courses/scholarships.

The VTAC Scholarship Application becomes available once you have registered with VTAC and received a VTAC ID (identification) and PIN (personal identification number).

When to apply

The VTAC Scholarship Application is only available between specific dates:

- Scholarship application open: 9.00 am, Monday 2 August 2010
- Scholarship application close: 5.00 pm, Friday 29 October 2010

How to apply

You can access the VTAC Scholarship Application online via MyInfo (www.vtac.edu.au/myinfo) and follow the step-by-step instructions outlined in the remainder of this booklet.

Applying for scholarships through VTAC

The remainder of this booklet provides information and advice on the VTAC Scholarship Application process. The online application is a single application – you will be considered for all scholarships at institutions to which you apply for courses, or indicate on the scholarship application and for which you meet the eligibility criteria.



The image shows the cover of a booklet titled 'SEAS 2011 Special Entry Access Scheme'. The cover is dark blue with the VTAC logo at the top. The text 'SEAS' is written in large, bold, pink letters with a blue outline. Below it, 'SPECIAL ENTRY ACCESS SCHEME' is written in smaller, pink, block letters with a blue outline. At the bottom, '2011' is written in large, bold, pink letters with a blue outline.

Special Entry Access Schemes (SEAS)

Special Entry Access Schemes (SEAS) is the umbrella program run by most institutions for applicants who have experienced educational disadvantage.

Applications open Monday 2 August 2010
Applications close Friday 8 October 2010

To obtain your free copy of the SEAS book visit your local secondary school, library, university, TAFE or independent tertiary college, office of VTAC or online.

www.vtac.edu.au

The VTAC Scholarship Application

The VTAC Scholarship Application is available via MyInfo after you have registered with VTAC. Clicking on the VTAC Scholarship Application link will take you to the terms and conditions for lodging a scholarship application. Agreeing to the terms and conditions will take you to the scholarship questions.

The scholarship questions are divided into six broad sections. You will be required to answer all sections in order to submit your scholarship application. Each section may have additional institutional requirements. It is important that you read the institutional requirements of the institutions to which you intend to apply for courses/scholarships.

Section 1: Personal details

In this section you will be asked:

- for your personal details (including citizenship status)
- if you are of Australian Aboriginal or Torres Strait Island descent and the community to which you identify
- if you have experience in community service or leadership and to provide details of this experience
- if you are or have been a refugee
- for your country of birth (if you were born overseas) and when you arrived in Australia
- whether you speak a language other than English at home
- if you are prepared to represent your university in your chosen sport
- if you will be applying to reside in on-campus accommodation
- if you are interested in industry placement scholarships.

General evidence

Applicants holding a residency visa must supply the following documentation which must be attached to your personalised scholarships cover sheet:

A certified copy of your entry visa, a certified copy of your passport photograph page (if you have more than one valid passport please provide a certified copy of each), and a certified copy of your initial entry stamp for arrival in Australia.

Institutional requirements and considerations

Charles Sturt University

Charles Sturt University: The University will only accept Australian citizens, holders of an Australian permanent residency visa or holders of a permanent humanitarian visa.

Deakin University

The University will only accept Australian citizens or holders of a permanent humanitarian visa.

La Trobe University

The University will accept Australian citizens, New Zealand citizens, holders of an Australian permanent humanitarian visa, and holders of an Australian permanent residency visa.

Monash University

The University will accept applications from Australian and New Zealand citizens, or holders of an Australian permanent resident visa or permanent humanitarian visa for a range of scholarships and bursaries. International students will only be considered for merit scholarships.

To be considered under the non-English speaking background criteria, you must have indicated that you were born outside Australia

in a non-English speaking country, and arrived in Australia in the last 10 years (2000 onwards).

You must also provide certified copies of the pages in your passport showing your personal details, country of origin, year of arrival and entry visa details/stamps of arrival.

The University will contact applicants of Australian Aboriginal or Torres Strait Island descent to provide a supporting statement from their community.

Applicants interested in the industry placement scholarships must attach a current curriculum vitae (CV).

RMIT University

The University will only accept Australian citizens, holders of a permanent humanitarian visa or Australian permanent resident visa.

Swinburne University of Technology

The University will only accept Australian citizens, holders of a permanent humanitarian visa or Australian permanent resident visa.

University of Ballarat

The University will only accept Australian citizens, holders of a permanent humanitarian visa or Australian permanent resident visa.

Victoria University

The University will only accept Australian citizens, holders of a permanent humanitarian visa or Australian permanent resident visa.

Section 2: Intentions

In this section you will be asked to indicate the universities to which you intend to apply for scholarships. You must indicate what type of applicant you are.

VTAC applicants

Your scholarships information will be sent to any of the following universities listed on your VTAC course preference list:

- Charles Sturt University
- Deakin University
- La Trobe University
- Monash University
- RMIT University
- Swinburne University of Technology
- University of Ballarat
- Victoria University.

Non-VTAC applicants

Your scholarship information will be sent to any of the universities (listed below) for which you indicate you are currently enrolled or may make a direct application, or to which you may apply through the New South Wales and ACT Universities Admissions Centre (UAC):

- Charles Sturt University
- La Trobe University
- Swinburne University of Technology
- University of Ballarat
- Victoria University.

To proceed with the application you will need to indicate what type of applicant you are.

Choose 'enrolled/deferred' if you are a currently enrolled or deferred student in that institution.

Choose 'plan to apply' if you are planning to apply direct or through UAC.

If you are currently enrolled, you will need to supply your institutional University student number.

Section 3: Educational history

In this section you will be asked:

- if you are the first in your immediate family to attend university and the highest level of education of your parents/ guardians
- if you are currently enrolled in Year 12 in Australia and which state/territory you are studying in
- if you are not currently enrolled in Year 12, you will be asked what your highest level of education for tertiary study is, and information about any previous or current tertiary study.

Institutional requirements and considerations

If you have previously completed a degree and you are not planning to apply for courses through VTAC then you must supply certified copies of all previous studies to VTAC by 5.00pm Friday 29 October 2010.

Section 4: Financial circumstances

In this section you will be asked:

- if you have been disadvantaged by your financial circumstances and to indicate all Centrelink benefits you receive
- to provide information about how you are supported financially, including the gross annual income of all persons contributing to your support and how much you spend on rent or mortgage payments per week
- about your marital status, household structure and number of children.

If you are not eligible for any Centrelink benefits you will be asked to describe the financial hardship you have experienced and how this has affected your education. You must explain why you are not in current receipt of Centrelink benefits, how long the circumstances have lasted, and whether you expect these circumstances to continue in the future (limit 2,000 characters).

General evidence

Failure to supply the appropriate evidence outlined below will result in the applicant being considered ineligible for some scholarships.

Confirmation of Centrelink benefits

Electronic confirmation of Centrelink Benefits

If you wish VTAC to collect this information on your behalf you must answer 'yes' when asked if you want VTAC to access your information electronically and by providing your Centrelink Reference Number (CRN) you will be giving VTAC consent to electronically access this information on your behalf.

Information retrievable from Centrelink includes:

- Benefits you receive
- Dependants
- Centrelink deductions and
- Confirmation of your address.

Note: Claims relating to Family Tax Benefit A or B are not accepted.

Your CRN must match your family name and date of birth recorded with Centrelink to produce a valid outcome. If the data provided

in your scholarship application does not match Centrelink records you should refer to the instructions below regarding Manual Confirmation of Centrelink benefits.

Manual confirmation of Centrelink Benefits

If you do not give VTAC permission to electronically collect this information on your behalf you must confirm the Centrelink benefits you are claiming in hard copy. To do this you can obtain a statement of benefit (including the annual income figure) from your local Centrelink office and submit a certified copy of this statement to VTAC.

Ineligible for Centrelink benefits

You will need to provide your ATO Notice of Financial Assessment for 2009/2010 and copies of three consecutive pay slips no older than three months with your application.

If you depend financially upon other people (i.e. your parents or a partner) you must also provide a copy of their ATO Notice of Financial Assessment for 2009/2010 and copies of three consecutive pay slips no older than three months for each person whom you depend upon.

If you are unable to provide any of the above evidence, you must supply a statutory declaration stating the reason the information cannot be supplied.

Failure to supply appropriate evidence will result in the applicant being considered ineligible for some scholarships.

Additional institutional requirements and considerations

University of Ballarat

If you are not receiving a payment from Centrelink and are under 21 years of age (as at 30 October 2010), in addition to providing your own ATO Notice of Financial Assessment for 2010 you must also provide a copy of each of your parents'/guardians' 2010 ATO Notice of Financial Assessment.

ATO Notices of Financial Assessment for 2010: If you, your parents/ guardians/partner are unable to provide the ATO Notice of Financial Assessment for 2010, the applicable person must supply a statutory declaration stating the reason (e.g. primary producer), their 2008/2009 taxable income, as well as an estimate of the applicable person's 2009/2010 financial year taxable income.

Section 5: Regional or remote living conditions

This category is for applicants who live or have lived in a regional or remote area of Australia or have had to move to undertake tertiary study.

In this section you will be asked:

- if you do or have lived in a regional or remote area
- if you had to, or will have to, move to undertake tertiary study.

Note – your home address postcode will be used to determine if you live in a regional or remote area of Australia.

Section 6: Family circumstances

In this section you will be asked for information about family circumstances.

You will be asked:

- if your education has been disadvantaged by your family circumstances
- to indicate what circumstances have impacted upon your study
- to describe the impact and timing these circumstances have had on your education (limit 2,500 characters).

General evidence

Statement of support

All applicants must provide a statement of support on a scholarship Statement of Support form from an independent responsible person (refer to page 14 for the definition of a responsible person) with knowledge to confirm your circumstances and comment on their educational impact.

Failure to supply the appropriate evidence will result in the applicant being considered ineligible for some scholarships.

Also applying for SEAS?

Applicants planning to apply for SEAS through VTAC can use the same statement of support for both applications via the online statement of support.

On the online statement of support, indicate that you wish the statement to be applied to both SEAS and Scholarship. The online statement of support must be submitted by the SEAS closing date of 5.00pm on Friday 8 October 2010. Please note that the SEAS closing date is before the scholarship closing date!

Section 7: Disability or medical consideration

In this section you will be asked to describe any medical condition or disability that has impacted on your education (limit 2,500 characters). You must also supply medical or other relevant professional evidence to support your claim.

General evidence

Statement of support

Applicants who have experienced a long-term or recurrent medical condition/illness, learning, physical, sensory, psychiatric or other disability must provide details of the condition and the period in which the condition was experienced. To do this, applicants must provide a confidential statement of support, on the personalised Statement of Support form, from the relevant health care professional involved in the care and/or maintenance of the condition.

Additionally, information about absences from school and how the condition adversely affected academic performance should be provided.

Failure to supply the appropriate evidence will result in the applicant being considered ineligible for some scholarships.

Also applying for SEAS?

Applicants planning to apply for SEAS through VTAC can use the same statement of support for both applications via the online statement of support.

On the online statement of support, indicate that you wish the statement to be applied to both SEAS and Scholarship. The online statement of support must be submitted by the SEAS closing date of 5.00pm on Friday 8 October 2010. Please note that the SEAS closing date is before the scholarship closing date!

Section 8: Applicant statement

In this section you will be asked if there are any other circumstances not covered in the application that would influence your eligibility for receiving a scholarship (limit 2,500 characters). Please note that repeating circumstances listed in other sections of the scholarship application will be disregarded.

You will also be asked to describe how your scholarship will benefit you at university (limit 1,000 characters).

Note: This application is only used for collecting information for Commonwealth and Institutional scholarships. Information promoting readiness for tertiary entry, or qualifications that would support selection for course/program entry will be disregarded.

Supporting evidence

You may be required to submit documentary evidence to support your scholarship application. If you do not supply the required documentary evidence you may adversely affect your chances of receiving a scholarship.

The evidence required will depend on how you have answered specific questions in the scholarship application and specific institutional requirements.

Typical examples of documentary evidence are:

- statement of support (which may include medical reports/assessments)
- proof of financial disadvantage, for example, Centrelink Benefits
- visas and travel documents.

It is the quality of evidence, not the quantity that will be most useful to institutions. The key to providing quality information is to ensure that your supporting documentation substantiates the educational or financial disadvantage and the impact you have stated in your VTAC Scholarship Application.

Requirements for documentary evidence

All documents supporting your VTAC Scholarship Application must be certified photocopies and be accompanied by a personalised Scholarships coversheet.

Ensure that all photocopies are legible and are on white A4 paper only. Visas and stamps with dates must be easy to read on the copy.

Who can certify copies for you?

Applicants cannot certify their own documents. Documents may be certified by a person currently employed as one of the following:

- accountant who is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants, the National Institute of Accountants, the Association of Taxation and Management Accountants or Registered Tax Agents
- authorised officer at the official records department of the institution that originally issued the document(s)
- authorised staff at Australian tertiary admissions centres
- bank manager, but not a manager of a bank travel centre
- barrister, solicitor or patent attorney
- credit union branch manager
- commissioner for declarations
- Justice of the Peace with a registration number
- medical practitioner
- pharmacist
- police officer in charge of a police station, or of the rank of sergeant and above
- postal manager
- principal of an Australian secondary college, high school or primary school.

Certification statement and procedure

The person certifying the photocopy must sight the original document and include the following statement on every single page

"This is a true copy of the original document sighted by [insert your name]."

The certifier should then sign the statement, as well as print their name, address, contact telephone number, profession, occupation and/or organisation and date of certification.

Non-English documents

Non-English documents must be accompanied by a certified copy of authoritative translation in addition to the certified copy of the original.

Accredited translators can be found at <http://www.naati.com.au/>

Hints for providing effective documentary evidence... Start now!

Don't miss the deadline for submitting documentary evidence.

Carefully read the general and institutional requirements for the scholarships to determine the evidence required. If documentary evidence is required from a 'responsible person', you will need to make an appointment with this person before the Scholarships closing date (29 October 2010) to ensure your supporting documentation is received on time.

Supply quality documentation – it is definitely the quality of the detail outlined in the documentation, not the quantity that is most useful to institutions.

Weekly Planner

Supplying documentation

**VTAC Scholarships Doco-Date
5.00pm 29 October 2010**

This date applies to you if you submitted a VTAC Scholarship application that requires supporting documentation.

Make appointment early to discuss support evidence

Send documentation to:
VTAC
40 Park Street,
South Melbourne VIC 3205
by Scholarships closing date:
29 October 2010

for more information
see the VTAC website
www.vtac.edu.au

Coversheet

The VTAC Scholarship Application produces a personalised cover sheet that must be used when sending Scholarships evidence to VTAC. Your scholarship cover sheet will appear in MyInfo in the 'Scholarship application and information section' once you have submitted the scholarships application. You can access and print your scholarship cover sheet up until the Scholarships closing date of 5pm Friday 29 October 2010.

You may not:

- Use someone else's form or coversheet
- Print a form or coversheet for a friend.

Applicant barcode

The VTAC scholarship coversheet available to you has a barcode that is unique to you. The barcode on the coversheet is used by VTAC to match your documentation with your online application. If you use someone else's coversheet (or they use yours) the documentation will be attached to the wrong application, and without supporting documents the application may not be considered for assessment.

Types of evidence

Centrelink information

If you are applying for an Access and Equity scholarships and intend to complete section 4 of the scholarship application, VTAC has the ability to electronically access information directly from Centrelink on your behalf, for further information refer to page 11.

Statement of support

A statement of support is required for family circumstances and disability or medical consideration.

The statement of support must be submitted online or written on a personalised Scholarship statement of support form.

You can access your personalised Statement of Support form (either online or printed versions) via MyInfo after you have submitted the VTAC Scholarships Application. Paper Statement of Support forms must be accompanied by a Scholarships coversheet. Electronic submissions automatically attach to your application and do not require a coversheet.

You can access the Statement of Support form (either online or printed versions) up until the Scholarships closing date (5pm Friday 29 October 2010).

Who can submit the statement of support?

Details of who should write the statement of support are included in the evidence section of each relevant scholarship area, but generally must be submitted by a responsible person.

Definition of a responsible person

Unless otherwise stated in the evidence section of each relevant scholarship area, the statement of support must be submitted by a responsible person. A responsible person is defined as a:

- Doctor or health care professional
- Lawyer
- Certified accountant
- Social worker
- Registered counsellor
- Religious or community leader
- School principal or teacher or senior member of school staff
- Other responsible person who has detailed knowledge of your circumstances and their educational impact.

The responsible person should support the circumstances you describe in your Scholarship application and be able to comment on how the circumstances have affected your educational performance.

Note: Statements of support CANNOT be supplied by a person who is related to you. If the only responsible person who has knowledge of your circumstances is a family member, then you must supply a statutory declaration explaining why there is no other person who can supply the statement of support along with the family member supplied statement. Regardless of the presence of the statutory declaration, statements of support supplied by family members may not be considered for assessment.

Impact statement

The Impact statement is an essential and significant part of your VTAC Scholarship Application. The Impact statement provides persons assessing your application with the information they need to understand the effect of the disadvantage on your educational performance.

When writing an impact statement, be brief. It is the quality of the information, not the length of prose that makes your application stronger. Write enough to describe the circumstances and their educational impact, but do not repeat yourself or try to be creative in your writing style.

After you apply

All information provided online or as hardcopy will be provided to each institution you have ticked in the Intentions section of the scholarship application in addition to each institution you have listed in your course preferences (if you lodge a VTAC course application).

Your application will be assessed and ranked based on the information you provide in your application and supporting documentation. Assessment is based on Commonwealth Scholarship eligibility criteria and other institutional scholarship considerations. Applicants are ranked after assessments to determine which applicants best meet scholarship criteria. The ranking of applicants is determined by each institution, according to their own selection and allocation processes.

The offer process

VTAC will send out provisional scholarship advice letters for the following institutions:

- Charles Sturt University
- La Trobe University
- RMIT University
- Swinburne University of Technology
- University of Ballarat
- Victoria University.

There will be three types of advice letters sent to scholarship applicants for the above institutions:

- Provisional offer of a scholarship.
- Advice that your scholarship application is on a reserve list and may be considered at a later date.
- Regret to advise that the scholarship application has not been successful.

Letters will be posted and available online via MyInfo on Monday 20 December 2010.

Charles Sturt University

Charles Sturt University will send out provisional scholarship offer letters via VTAC. Confirmation offers will be made by CSU in February and March 2011 following the course enrolment process.

Deakin University

Deakin University will make two rounds of scholarship offers – First round on Monday 13 December 2010 and the second round timed to coincide with VTAC's main round of course offers in January. Further offers may be made after round one course offers. Successful applicants will be notified by mail. Unsuccessful applicants will not be notified.

La Trobe University

La Trobe University will send out provisional scholarship offer letters via VTAC. Additional offers may be made by La Trobe in March 2011 following the course enrolment process.

Monash University

Monash University will send out first round scholarship offer letters on 13 December 2010. Further offers will be made in January and February to coincide with VTAC course offers. Unsuccessful applicants who enrol in a course at Monash University will be notified by email in late March 2011.

RMIT University

RMIT University will send out provisional scholarship offer letters via VTAC. Further offers will be made in January and February to coincide with VTAC course offers.

University of Ballarat

University of Ballarat will send out provisional scholarship offer letters via VTAC. Further offers will be made in March and April.

Swinburne University of Technology

Swinburne University of Technology will send out provisional scholarship offer letters via VTAC. Further offers may be made following the course enrolment process.

Victoria University

Victoria University will send out provisional scholarship offer letters via VTAC. Further offers will be made in January and February to coincide with VTAC course offers.



VICTORIAN TERTIARY ADMISSIONS CENTRE
40 Park Street
South Melbourne VIC 3205

Enquiries: 1300 364 133

www.vtac.edu.au