Before completing this form, please read the Fee Extension ‘C’ Application Information for Students found on www.vu.edu.au/askvu and www.vu.edu.au/forms. This form is to be completed and submitted with any relevant documentation at your Senior Advisor - Welfare Fee Extension C appointment.

Please write in BLOCK LETTERS using a black or blue pen.

---

**TITLE:**

**FAMILY NAME:**

**STUDENT ID:**

---

**ARE YOU AN INTERNATIONAL ONSHORE STUDENT?**

- [ ] YES
- [ ] NO

**COURSE CODE:**

**CAMPUS:**

**STUDY YEAR:**

---

**FEE AMOUNT**

<table>
<thead>
<tr>
<th>TOTAL FEES PAYABLE?</th>
<th>$______________</th>
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</table>

**FEE PAYMENT PLAN – DATES AND AMOUNTS**

<table>
<thead>
<tr>
<th>HOW MUCH OF YOUR FEES HAVE YOU PAID?</th>
<th>$______________</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>HOW MUCH OF YOUR FEES ARE OUTSTANDING?</th>
<th>$______________</th>
</tr>
</thead>
</table>

---

**INCOME AND EXPENDITURE** *(The budget sheet on the reverse of this form may assist you to complete this section)*

**EXPENSES**

- **A) HOUSING** $______________
- **B) PERSONAL** $______________
- **C) FOOD** $______________
- **D) DEBTS** $______________

**INCOME**

- **E) EDUCATION** $______________
- **F) TRANSPORT** $______________
- **G) GENERAL** $______________

**TOTAL EXPENSES:** $______________

**TOTAL INCOME:** $______________

**LESS TOTAL EXPENSES:** $______________

**TOTAL BALANCE:** $______________

---

**REASON FOR FEE EXTENSION**

1. Centrelink Application Lodged
2. Financial Hardship
3. Banking/Postal Delay
4. Currency Issues
5. Sponsor Problems
6. Political Problems
7. University Admin Error
8. Other

---

**INTERNATIONAL HIGHER EDUCATION STUDENTS**

**TAFE DOMESTIC STUDENTS CERTIFICATES 1 - 4 (Only)**

---

**PLEASE ATTACH YOUR WRITTEN STATEMENT THAT SETS OUT YOUR CIRCUMSTANCES TO THIS APPLICATION FORM.**

I declare that the information I have provided best describes my circumstances and if my application is approved I will ensure that the fees are paid on or before the agreed payment date. If I fail to make full payment by the agreed date, I understand that the University may cancel my enrolment. I have read the Privacy Notice below.

**STUDENT SIGNATURE:**

**DATE:** / /20

---

**OFFICE USE ONLY**

<table>
<thead>
<tr>
<th>FEE EXTENSION APPROVED?</th>
<th>[ ] NO</th>
<th>[ ] YES – UNTIL: / /20</th>
<th>DATE APPROVED:</th>
</tr>
</thead>
</table>

**ASSESSED BY:**

**SIGNATURE:**

**DATE:**

**EFS DATABASE UPDATED:**
EXPENDITURE SHEET

- This money management sheet is provided to assist you to complete the income and expenditure section.
- Budgeting to meet your needs is a complex process. It is important to take some time to ensure you have allowed for all your needs and routine expenses.
- Please advise the Senior Advisor - Welfare if you wish to discuss developing strategies to assist you in your money management.

FORTNIGHTLY EXPENSES: complete sections A - F to calculate fortnightly expenses

### A. HOUSING (fortnightly)
- Rent/Board $__________
- Mortgage $__________
- Electricity $__________
- Gas $__________
- Water $__________
- Telephone $__________
- Other $__________

**TOTAL A $__________**

### B. PERSONAL (fortnightly)
- Mobile Phone $__________
- Cigarettes $__________
- Hobbies/Sport $__________
- Entertainment $__________
- Other $__________

**TOTAL B $__________**

### C. FOOD (fortnightly)
- Lunches $__________
- Supermarket $__________
- Butcher $__________
- Market $__________
- Takeaway $__________
- Pet Food $__________
- Other $__________

**TOTAL C $__________**

### D. DEBTS (fortnightly)
- Personal Loan $__________
- Car Loan $__________
- Credit Card $__________
- Rent of TV/ Fridge/Computer $__________
- Other $__________

**TOTAL D $__________**

### E. EDUCATION (fortnightly)
- Text Books $__________
- Stationery $__________
- Childcare $__________
- Other $__________

**TOTAL E $__________**

### F. TRANSPORT (fortnightly)
- Public Transport $__________
- Petrol $__________
- Other $__________

**TOTAL F $__________**

YEARLY EXPENSES

### G. GENERAL EXPENSES (Divide all yearly totals by 26 to calculate fortnightly amount)
- Car Registration $__________
- Car Insurance $__________
- Car Maintenance $__________
- Council Rates $__________
- Health Insurance $__________
- Other $__________

**TOTAL G $__________**

FORTNIGHTLY TOTALS $__________

<table>
<thead>
<tr>
<th>CONTACT</th>
<th>STUDENT SERVICE CENTRES</th>
<th>STUDENT WELLBEING/STUDENT SUPPORT</th>
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<tbody>
<tr>
<td>Enquiries</td>
<td>ASKVU</td>
<td>City Flinders</td>
</tr>
<tr>
<td>Phone</td>
<td><a href="http://www.vu.edu.au/askvu">www.vu.edu.au/askvu</a></td>
<td>City King</td>
</tr>
<tr>
<td>Web</td>
<td>+61 3 9919 6100</td>
<td>Footscray Nicholson</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.vu.edu.au/current-students">www.vu.edu.au/current-students</a></td>
<td>Footscray Park</td>
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PRIVACY INFORMATION

We collect your personal information in accordance with the Privacy Statement for students ([www.vu.edu.au/current-students/student-essentials/commonly-used-forms](http://www.vu.edu.au/current-students/student-essentials/commonly-used-forms)) and the Privacy Policy ([www.vu.edu.au/privacy](http://www.vu.edu.au/privacy)).