

A310 – BACHELOR OF SCIENCE (HONOURS) SHBM (SUPPLEMENTARY ADMISSIONS)

Please use this form to provide supplementary information when applying for Honours courses requiring **direct entry** application. This form is NOT an application for admission. Go to vu.edu.au/courses/how-to-apply for application information

How to lodge your application

- **Online applications:** If you are applying online at vu.edu.au/study-with-us/applications-enrolments, then please complete and upload this form along with your course application. You will be prompted where to upload this form along with supporting documentation. Remember to upload your completed and scanned form (A310) along with supporting documentation at vu.edu.au/admissions-centre.
- **In person (on campus):** If you are submitting this in person, please see your on campus Student Service centres

If you are completing a hard copy of this form, please write in **BLOCK LETTERS** using a black or blue pen.

1. PERSONAL DETAILS

Title	<input type="text"/>	Family name	<input type="text"/>
Given name(s)	<input type="text"/>	Date of birth	<input type="text"/>
Student ID (if applicable)	<input type="text"/>	Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Gender X Unspecified
Phone	<input type="text"/>	Email	<input type="text"/>

2. COURSE DETAILS

What VU course are you currently enrolled in?

Course title	<input type="text"/>	Course code	<input type="text"/>
Campus	<input type="text"/>		

3. SUPPLEMENTARY INFORMATION

All applicants must complete this section – if the space provided is insufficient, please attach your response on a separate sheet. In the space provided below, please outline your discipline specialisation and research interests.

4. RESEARCH PROJECT

Honours places are limited and are awarded on a merit and preference basis.

Please complete the table below (listing in order of preference if needed) the potential honours project(s) you would like to undertake, and supervisor.

Ideally, you will have made contact with your potential supervisor and obtained in principal agreement. While every effort will made to match you with your preferred project/supervisor, there is a limit in the number of students they can supervise. Offers will only be made where there is supervisory capacity for the project.

Project title – Description	Supervisor(s)
1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>

5. RECENT WRITTEN REFERENCES

Please provide the name and contact details of two people from whom references may be obtained (if necessary) below. This should include someone with knowledge of your suitability for the course(s) for which you are applying, knowledge of any paid or voluntary work experience and someone with knowledge of your academic abilities.

Listed referees should be people who:

- have known you for at least one year
- are not related to you.

If contacted, referees should be able to provide information about:

- your character as a person
- how you will benefit from completing this course.

Please ensure that you list a contact that can assess your research ability.

Person 1

Name Phone

Address

Association to you

Person 2

Name Phone

Address

Association to you

6. STUDENT DECLARATION

By submitting this form

- I declare that all the information provided is accurate
- I understand that submitting false or misleading information may result in any offer of a place withdrawn at any stage, including after a course has commenced
- I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information
- I agree for this submission to be the record of my electronic signature
- I understand that Victoria University reserves the right to request documentation to verify my declaration
- The University is under no obligation to consider an application submitted after the due date
- I have read the Privacy Policy and I agree to abide by the regulations and policies of Victoria University.

Applicant name

Signature Date

PRIVACY STATEMENT

Victoria University (VU) values your privacy and is committed to handling your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable privacy legislation. The personal information collected on this form will be used primarily for the purposes of assessing and processing this application. VU may also use and disclose your personal information to verify the information provided by you, to comply with government and other reporting requirements and/or to carry out associated activities connected with this application. Your personal information may also be disclosed to Commonwealth and State agencies such as the departments of education and the Department of Home Affairs in accordance with VU's obligations under the Education Services for Overseas Students Act 2000 (Cth) (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code) and other applicable legislation. Your personal information will not otherwise be used or disclosed without your consent, unless permitted by law. By completing and submitting this application, you agree to VU collecting, using and disclosing your personal information as described above and in accordance with VU's Privacy Policy and Student Information Privacy Collection Statement (which provides further detail about the types of personal information VU may collect from you and how it is managed) available on the Privacy page on our website vu.edu.au/privacy

You have a right to access your personal information held by VU. If you have any questions regarding privacy, please refer to the [Privacy page](#) on our website, our frequently asked questions at [ASKVU](#) or phone us on 9919 6100 or 1300 VIC UNI (or 1300 842 864).

PRIVACY INFORMATION: We collect and protect your personal information in accordance with our Privacy Policy vu.edu.au/privacy.

CONTACT US

If you have any questions, you can access **ASKVU** (askvu.vu.edu.au), speak to us via live chat or call us on **+61 3 9919 6100**.

Our **VUHQs** are located at the following campuses:

- ♦ City Campus
- ♦ Footscray Park
- ♦ Sunshine
- ♦ Footscray Nicholson
- ♦ St Albans
- ♦ Werribee