DUTY STATEMENT

VICTORIA UNIVERSITY HUMAN RESEARCH ETHICS COMMITTEE

STATEMENT OF DUTIES AND REQUIREMENTS FOR A PERSON WHO PERFORMS
A PASTORAL CARE ROLE IN A COMMUNITY

The individual will need to have a basic understanding of ethical issues related to the use of humans in research.

1. Duties

   ▪ Review Committee papers
   ▪ Attend each meeting (normally 11 per year, however reserve meetings are a possibility)
   ▪ Provide expert advice and feedback in relation to legal and ethical principles applicable to research involving humans.

2. Selection Criteria

   Essential

   ▪ Knowledge and understanding or willingness to learn the ethical principles that are applied to research involving humans.
   ▪ Knowledge or willingness to learn government legislation and guidelines relating to human research and ethics.
   ▪ Knowledge of the legislation and guidelines relating to human research and ethics.

   Desirable

   ▪ Demonstrated experience as Committee member of any Committee or Committee group dealing with complex issues.

3. Relevant Material

4. Submitting an Application

Applications for membership must include:

- Application letter systematically addressing the Selection Criteria (above)
- A brief Curriculum Vitae

Applicants are advised to discuss the position requirements and seek the endorsement of their Head of School/Department prior to submitting an application.

Applications are to be forwarded to:

Mr Anthony Benka,  
Manager, Research Ethics and Biosafety  
VU Research Office  
Footscray Park Campus  
P O Box 14428  
Melbourne VIC 8001  
Victoria University

And/Or e-mail applications to:  
Anthony.Benka@vu.edu.au