International Postgraduate Research Scholarships Application Form

Applications close: **4.00 pm on Friday 18 October 2013**

**Notes to Applicants**

- Late or incomplete applications will **NOT** be considered.

- Please note that application for scholarship is not the same as application for admission into the degree. If you are only interested in enrolling at Victoria University if your scholarship application is successful, you need only submit the scholarship application form at this time. We will advise you of further paperwork to be submitted if your application is successful.

- If you wish to be considered for a place irrespective of the scholarship outcome, you must submit an application through Victoria University online application system. Copies of supporting documentation with original certification will be required to be mailed to Victoria University International AND a copy provided with your scholarship application to the Office for Postgraduate Research. Please visit website [http://www.vu.edu.au/courses/how-to-apply/international-applications/submit-an-international-application](http://www.vu.edu.au/courses/how-to-apply/international-applications/submit-an-international-application) to apply to VUI and for further information.

- Applicants who do not meet the minimum Academic Admission criteria and English Language Proficiency requirements will **NOT BE** considered. Further information on these criteria is located:
  - Masters by research: [http://www.vu.edu.au/courses/browse-for-courses/by-course-level/postgraduate-studies/masters-by-research](http://www.vu.edu.au/courses/browse-for-courses/by-course-level/postgraduate-studies/masters-by-research)
  - Professional Doctorate (Research): [http://www.vu.edu.au/courses/browse-for-courses/by-course-level/postgraduate-studies/professional-doctorates](http://www.vu.edu.au/courses/browse-for-courses/by-course-level/postgraduate-studies/professional-doctorates)

- Please **DO NOT** staple supporting documentation to your application or bind the papers together. Please use a single clip.

- All Academic Transcripts, Records and English Language proficiency documentation **MUST** be certified as true copies of the original.

**PLEASE NOTE:** The Research Focus Areas are currently under review, please check the webpage [http://www.vu.edu.au/research/research-focus-areas](http://www.vu.edu.au/research/research-focus-areas) before you submit your application to ensure you have the correct Research Focus Area listed.
International Postgraduate Research Scholarships
Application Form 2014

Applications close at 4.00 pm on Friday 18 October 2013
Late or incomplete applications will NOT be considered

Applicant Details

<table>
<thead>
<tr>
<th>Title (eg. Mr, Ms, Miss)</th>
<th>Surname or Family Name</th>
<th>Given Name(s)</th>
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Country of Birth

Address for Correspondence

Home Address (If different to above)

Home Phone Number (include country and area codes): 

Work Phone Number (include country and area codes):

Email Address

VU Student ID Number (If previously or currently enrolled)

Residency Details

Of which country are you a citizen?

Are you a permanent resident of Australia?

A certified copy of a document showing proof of citizenship and/or permanent residency status must be attached to your application. This may be a birth certificate, a passport (with copy of permanent residency visa page) or certificate of citizenship.

PLEASE DO NOT STAPLE DOCUMENTS
English Language Competence

All applicants must satisfy at least one of the following English language requirements. Please indicate how you have satisfied the English language requirements by ticking selection(s) below.

- English is my first language.
- A) I have a score of 6.5 or more on the International English Language Testing System (IELTS) with no band less than 6.0
- B) I have a score of 92 or more on the Testing English as a Foreign Language (TOEFL- internet) with no section score less than 22
- I have provided evidence of English language proficiency equivalent to the IELTS or TOEFL entry level required for postgraduate research where study was previously undertaken in a country where English is not the official language
- I have successfully completed an approved English Language program with documentary proof stating that the level attained is equivalent to the IELTS or TOEFL entry level required for postgraduate research

Certified copies of documentary evidence must be attached to your application. Only applications with evidence submitted by 18 October 2013 will be assessed.

Scholarship Eligibility Checklist

All questions must be answered by all applicants

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td>1. Have you previously held, or do you currently hold any scholarship/award?</td>
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<td>Name of Scholarship/Award:</td>
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<td>Dates of Scholarship/Award:</td>
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<td>From _____ / _____ / _____ to _____ / _____ / _____</td>
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<td>2. Have you already completed a Masters by Research degree and propose to undertake another in 2014?</td>
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<td>3. Have you already completed a PhD or research Doctorate degree or equivalent?</td>
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<td>4. Have you already commenced the Masters or PhD degree for which you are seeking a scholarship? If YES, please provide details.</td>
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<td>Degree in which currently enrolled:</td>
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<td>O Masters O Doctor of Philosophy O Other Doctorate</td>
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<td>Dates of Enrolment: From _____ / _____ / _____ to _____ / _____ / _____</td>
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<td>5. In 2014, will you be in receipt of another award, scholarship or salary of $17,000 per annum or higher to undertake the same degree?</td>
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PLEASE DO NOT STAPLE DOCUMENTS
Proposed Research

1. In which College at Victoria University do you wish to study?

2. What degree do you intend to undertake? (e.g. Doctor of Philosophy, Doctor of Business Administration, Doctor of Education etc)

3. Does your research align with a Research Focus Area? If YES, which one?

4. Who is your Nominated Supervisor?

5. If you are offered a scholarship you MUST commence your research degree before 31 March 2014. Please indicate your expected commencement date: _______ / _______ / 2014

Please ensure that you attach a typed Research Proposal to this application. **No more than 2 typed A4 size pages will be considered.** The proposal should include the following:

A. Title of the proposed research.
B. Aims of the research.
C. A clear, brief summary which informs researchers outside the field why this research is of significance.
D. A plan of the methodology and techniques to be used.
E. Details of the facilities and equipment required.
F. An outline of the time scale of the proposed research.

Qualifications

Please provide details of all undergraduate and postgraduate qualifications. Attach **certified** copies of all transcripts and other relevant documentation, including any prizes or distinctions gained in your academic career that are not listed in the official transcripts*.

<table>
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<tr>
<th>Undergraduate Qualifications</th>
<th>Institution</th>
<th>Level of Honours</th>
<th>Year Commenced</th>
<th>Year Completed</th>
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<td>Qualification</td>
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<th>Postgraduate Qualifications</th>
<th>Institution</th>
<th>Type of Course (Please tick)</th>
<th>Year Commenced</th>
<th>Year Completed</th>
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<td>Qualification</td>
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<td>Coursework</td>
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*For any degree that was completed in a country other than Australia, you will need to provide a certified copy of the original academic transcript (including a key to result codes) with an English translation if necessary. Any supporting documents submitted in languages other than English, will require an official certified translation into English, in addition to the certified copy of the document.

**PLEASE DO NOT STAPLE DOCUMENTS**
Research Experience

Briefly describe your research experience. (If insufficient space, please attach a separate sheet)

Please list any publications (including dates of publication) of research or work that you have done individually or with others. (If insufficient space, please attach a separate sheet)

Please detail any employment experience that is relevant to this application. (If insufficient space, please attach a separate sheet)

Academic Referees

Please provide full details of two people whom you have asked to support your application. They should preferably be senior academics familiar with your most recent work.

Name:

Address:

Position:

Telephone:   Email:

Name:

Address:

Position:

Telephone:   Email:

Note: Reports from referees must be provided on the attached Academic Referee Report Form. Referees should complete the form and return it directly to Victoria University by the closing date of Friday 18 October 2013 either by mail or email.

It is your responsibility to ensure that your referees submit their reports by the closing date.

PLEASE DO NOT STAPLE DOCUMENTS
Declaration

I declare that the information submitted is complete, correct and true in every particular.

I authorise the University to obtain from educational institutions and relevant authorities at any time details of my enrolment, academic record, examination results and bond status, including details of enrolment variation, attendance and addresses during the year in connection with my scholarship/award application.

I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information. I am aware that there are severe penalties for providing false or misleading information.

I agree to abide by the scholarship/award conditions, as amended from time to time.

Applicant’s Signature  Date

Application Checklist

Please ensure that you provide ALL of the following documentation.
Incomplete applications will NOT be considered.

☐ Original application with attachments as listed below (Do not include originals of attachments, provide certified copies)

☐ All Academic Transcripts and Records  ☐ certified * copy, plus ☐ English translation (if required)
If awaiting results e.g. Honours/master’s thesis, please forward to the Graduate Research Centre as soon as they become available.

☐ Birth Certificate, Citizenship Certificate or Passport  ☐ certified * copy

☐ Copy of permanent residency visa (if applicable)  ☐ certified * copy

☐ Evidence of English language proficiency (if English is not first language)  ☐ certified * copy

☐ Research Proposal

☐ Further details of research or work experience / publications (if required)

In addition, if I am unsuccessful in obtaining a scholarship, I still wish to be considered for a Full Fee International Place (international applicants) or a Research Training Scheme place (domestic applicants):  ☐ Yes  ☐ No

Please submit the additional application for admission as advised on the first page of this form.

SEND YOUR APPLICATION AND ALL SUPPORTING DOCUMENTATION TO:

EMAIL: researchscholarships@vu.edu.au

MAIL:  Graduate Research Centre
        Victoria University
        PO Box 14428
        Melbourne, Victoria 8001
        AUSTRALIA

COURIER/INTERNATIONAL EXPRESS MAIL/IN PERSON:
        Graduate Research Centre
        Building C, Level 3, Room C320
        Victoria University
        Ballarat Road, Footscray VIC 3011
        AUSTRALIA
### For the Applicant

Please complete your details below and pass a copy of each of the form to each of the two (2) people whom you wish to act as your academic referee. Each person should be a senior academic conversant with your most recent studies.

<table>
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<tr>
<th>Applicant's Name</th>
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<th>Applicant's Address</th>
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### For the Referee

Referee comments are considered when assessing scholarship applications. The University is particularly interested in your opinion of the qualifications, experience, academic and research ability of the applicant. These should be judged with reference to the applicant's peer group. Reports must be returned by **Friday 18 October 2013**. Please note that applications cannot be considered unless referee reports are returned by this date. Do not return this form to the applicant – return to the address given at the end of this form.

<table>
<thead>
<tr>
<th>Referee's Name:</th>
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<th>Address:</th>
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<th>Position:</th>
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<td>(including capacity in which you are aware of the applicant's academic potential)</td>
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Please give your appraisal of the candidate by ticking the appropriate box, using the following key as a guide. Please rate the applicant in comparison with others you have known who have successfully undertaken postgraduate study. Please use the space available to comment on your ranking decision.

- **Outstanding = Top 5%**
- **Very Good = 6% - 10%**
- **Good = 11% - 20%**
- **Average = 21% - 40%**
- **Poor**

#### 1. How do you rate the applicant's postgraduate research potential?

<table>
<thead>
<tr>
<th>Outstanding</th>
<th>Very Good</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
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#### 2. If the applicant has completed a thesis based on research, how do you rate the thesis?

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<thead>
<tr>
<th>Outstanding</th>
<th>Very Good</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
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</table>
3. How do you rate the applicant's ability to communicate in English?

- **Written Skills**
  - Excellent
  - Very Good
  - Good
  - Reasonable
  - Poor

- **Oral Skills**
  - Excellent
  - Very Good
  - Good
  - Reasonable
  - Poor

4. Based on the comments you have given below, what degree of support do you give the applicant?

- Unreserved
- Strong
- Fairly Strong
- Moderate
- Nil

Please provide comments relating to the level of support you are giving the applicant. Please comment on the applicant's: initiative, creative ability, perseverance, critical ability, ability to meet deadlines, ability to complete a research degree and capacity for independent research. Attach extra sheets if required.

<table>
<thead>
<tr>
<th>Referee's Signature</th>
<th>Date</th>
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Completed forms should not be seen by the applicant and will be treated in the STRICTEST CONFIDENCE

Referees should return the completed forms before **4.00pm on Friday 18 October 2013** to:

Email: researchscholarships@vu.edu.au or mailed to:

Graduate Research Centre, Victoria University, PO Box 14428, Melbourne, Victoria, 8001, AUSTRALIA.

PLEASE NOTE THAT APPLICATIONS CANNOT PROCEED IF REFEREE REPORTS ARE NOT RECEIVED BY THE CLOSING DATE