

# GRADUATE RESEARCH CENTRE

## APPLICATION FOR PROGRESSION TO:

- (a) The Research Component of a Professional Doctorate  
(b) PhD Integrated - Year 2

*This form must be completed prior to progression to the research component of a Professional Doctorate or PhD Integrated - Year 2.*

### SECTION A – TO BE COMPLETED BY THE CANDIDATE

#### 1. PERSONAL DETAILS

Student ID:  Title:

Family Name:  Given name(s):

#### 2. COLLEGE OF ENROLMENT

Please indicate the College in which you wish to enrol to complete your research:

College:  Campus:

#### 3. MODE OF STUDY

Preferred Mode of Study      Part-time  
   Full-time

Number of hours per week available for studies:

*Please Note: Standard duration is calculated to commence from the date of enrolment in the coursework subjects*

#### 4. RESEARCH PROGRAM

##### A. PROVISIONAL TITLE OF THESIS

**PLEASE ATTACH A 1 – 2 PAGE OUTLINE OF YOUR PROPOSED AREA OF RESEARCH**

**SECTION B – TO BE COMPLETED BY THE PROFESSIONAL DOCTORATE COURSE CO-ORDINATOR or THE ACADEMIC COORDINATOR AND LECTURER, HDR COURSEWORK**

The Co-ordinator is to confirm the graduate researcher is eligible to proceed to the following course by ticking the boxes below:

- Professional Doctorate Coursework phase completed on the following date:
- PhD Integrated - Year 2


Graduate Researcher is approved for enrolment.

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Name    Signature of Course Coordinator    Date

**SECTION C - TO BE COMPLETED BY THE SUPERVISOR(S)**

**5. SUPERVISION**

*Please note that the Principal Supervisor must be registered with the University.*

**5.1** Nominated Principal Supervisor:  Title:   
College/Centre/Institute:

**5.2** Are you a registered supervisor of Victoria University?  
Yes    No

**5.3** Number of research candidates (EFTSU) currently being supervised?   
  
      
Signature of Principal Supervisor    Date

**5.4** Nominated Associate Supervisor:  Title:   
College/Centre/Institute:   
  
      
Signature of Associate Supervisor    Date

**5.5** Workload Split:

*Please note that the Principal Supervisor should have a minimum of 50% supervisory load*

**SECTION D - TO BE COMPLETED BY THE APPLICANT AND COLLEGE DIRECTOR, R&RT**

**6. DECLARATIONS**

**6.1 APPLICANT**

I hereby declare that this application and the above information is correct and complete and I understand that if it is found to be incorrect or incomplete the University has the right to withdraw any offer made. I have also read and understand the University's Higher Degree by Research Policy and Procedures.

I have had discussions with the appropriate staff of the College/Centre/Institute and I am satisfied:

- that my research interests are compatible with those of the College/Centre/Institute;

- that the College/Centre/Institute has (or will make the necessary arrangements for) the required facilities and equipment for me to undertake program;
- with the appointment of the nominated supervisors.

Do you require any special support for your research degree? If so, please indicate:

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Name

Signature of Applicant

Date

**6.2 COLLEGE DIRECTOR, RESEARCH AND RESEARCH TRAINING**

**6.2.1** Is the applicant aligned to a University Area of Research Focus?

*(For a list of the Areas of Research Focus, please view <http://www.vu.edu.au/research/research-focus-areas>)*

Yes

No

**6.2.2** If yes, please list the area/s and a short statement declaring how this research project is aligned with a University Area of Research Focus.

Where the Principal Supervisor is also the Director, Research and Research Training then the College Dean or their nominee is required to sign below.

- I am satisfied that the applicant has satisfactorily completed the course as indicated in Section B;
- I approve the proposed research program;
- I confirm that suitable facilities and adequate supervision are available for the full period of candidature;
- I am satisfied that the applicant will be able to work regularly on his/her research and to maintain adequate contact with the supervisors;
- I confirm that an appropriate Research Training Scheme, full-fee paying or 'fee waiver' place has been allocated to this applicant;
- I confirm the workload split between the principal and associate supervisor.

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Name

Signature of Director, R&RT

Date

***The applicant must lodge the original of this form with the College Support Officer, in the Graduate Research Centre.***

Updated: May 2017