CONTENTS
How to use this book............................................................ 7
STAFF ........................................................................ 11
University Officers.............................................................. 11
Principal Officers of the University ....................................... 11
Staff of the Faculty of Business and Law............................... 11
GENERAL INFORMATION............................................ 17
UNDERGRADUATE STUDIES......................................... 19
Articulation ....................................................................... 19
Work Integrated Learning Requirements 2006....................... 19
Faculty of Business and Law ................................... 21
Bachelor of Business (Year 1) .............................................. 21
School of Accounting and Finance ........................... 23
Bachelor of Business
(Accounting and Transport and Logistics).............................. 23
Bachelor of Business (Accounting)........................................ 23
Bachelor of Business (Accounting/Banking and Finance) ........ 23
Bachelor of Business (Accounting/Commercial Law) .............. 24
Bachelor of Business (Accounting/Electronic Commerce) ........ 24
Bachelor of Business (Accounting/Financial Management) ..... 25
Bachelor of Business (Accounting/ Hospitality Management) .. 25
Bachelor of Business (Accounting/Information Systems) .......... 26
Bachelor of Business (Banking and Finance)......................... 26
Bachelor of Business
(Banking and Finance/International Trade) ........................... 27
Bachelor of Business (Small Business and Entrepreneurship) .... 27
Prizes ............................................................................... 28
School of Applied Economics ................................... 29
Bachelor of Business (Transport and Logistics) ...................... 29
Bachelor of Business (Applied Economics)............................ 29
Bachelor of Business
(Applied Economics/International Trade) .............................. 29
Bachelor of Business (Financial Risk Management)................ 30
Bachelor of Business
(Financial Risk Management/Accounting) (Offshore).............. 30
Bachelor of Business (Financial Risk Management/
Banking and Finance) (Offshore) ......................................... 31
Bachelor of Business
(Financial Risk Management/Electronic Commerce) ............... 31
Bachelor of Business (Financial Risk Management/
Global Logistics and Transport) (Offshore) ............................ 32
Bachelor of Business
(Financial Risk Management/International Trade) .................. 32
Bachelor of Business (Global Logistics and Transport)............ 33
Bachelor of Business (Global Logistics and Transport/
Accounting) (Offshore) ....................................................... 33
Bachelor of Business (Global Logistics and Transport/
International Trade) (Offshore)............................................. 34
Bachelor of Business (International Business) ........................ 34
Bachelor of Business (International Commerce) (Offshore) ....... 35
Bachelor of Business (International Trade) ............................ 35
Bachelor of Business
(International Trade/Retail Management).............................. 36
Bachelor of Business (Music Industry) .................................. 36
Bachelor of Business (Music Industry/Event Management) ...... 37
Bachelor of Business (Retail Management) ........................... 37
Bachelor of Business (Retail Management/Marketing) ............ 38
Bachelor of Arts (International Studies)/
Bachelor of Business (International Trade) ............................. 38

Bachelor of Business (Honours) (Applied Economics) .............. 39
Bachelor of Business (Honours) (International Trade)............... 39
Bachelor of Business (Honours) (Retail Management).............. 39
School of Hospitality, Tourism and Marketing ..........41
Bachelor of Business (Catering and Hotel Management) ........ 41
Bachelor of Business (Event Management)............................ 41
Bachelor of Business (Hospitality Management) .................... 41
Bachelor of Business (Hospitality Management/
Human Resource Management) ........................................... 42
Bachelor of Business (Hospitality Management/
Event Management)............................................................ 42
Bachelor of Business (Hospitality/Tourism Management) ......... 43
Bachelor of Business
(Hotel, Restaurant and Catering Management) ...................... 43
Bachelor of Business (Marketing).......................................... 44
Bachelor of Business (Marketing)/
Bachelor of Arts (Psychology) .............................................. 44
Bachelor of Business (Marketing/Applied Economics)............. 45
Bachelor of Business (Marketing/Electronic Commerce) .......... 45
Bachelor of Business (Marketing/Event Management)............. 46
Bachelor of Business (Marketing/Hospitality Management) ..... 46
Bachelor of Business
(Marketing/International Tourism) (Offshore) ......................... 47
Bachelor of Business (Marketing/International Trade) ............. 47
Bachelor of Business (Marketing/Music Industry) ................... 48
Bachelor of Business (Marketing/Tourism Management)......... 48
Bachelor of Business (Regional Tourism Management) ........... 49
Bachelor of Business (Tourism Management)......................... 49
Bachelor of Business (Tourism Management)/
Bachelor of Arts (International Studies).................................. 50
Bachelor of Business
(Tourism Management/Information Systems) .......................... 50
Bachelor of Business (Tourism/Event Management)................ 51
Bachelor of Business (Tourism Management)/
Bachelor of Recreation Management .................................... 51
Bachelor of Arts (Sports Administration)/
Bachelor of Business (Event Management)............................. 52
Bachelor of Arts (Sports Administration)/
Bachelor of Business (Marketing).......................................... 52
Bachelor of Business (Honours) (Marketing) ........................... 53
School of Information Systems ................................55
Bachelor of Business (Computer Systems Management) ......... 55
Bachelor of Business (Electronic Commerce) ......................... 55
Bachelor of Business (Electronic Commerce)/
Bachelor of Arts (Multimedia) .............................................. 56
Bachelor of Business (Electronic Commerce)/
Bachelor of Science............................................................ 56
Bachelor of Business
(Electronic Commerce/International Trade)............................ 57
Bachelor of Business (Electronic Commerce/Music Industry) .... 57
Bachelor of Business
(Electronic Commerce/Retail Management)........................... 58
Bachelor of Business
(Electronic Commerce/Transport and Logistics) ...................... 58
Bachelor of Business (Information Systems) ........................... 59
Bachelor of Business (Information Systems)/Bachelor of Arts.... 59
Bachelor of Engineering/
Bachelor of Business (Electronic Commerce) .......................... 60
Bachelor of Business (Honours) (Information Systems) ............. 60


School of Law ............................................................... 61
General Information ....................................................... 61
Bachelor of Business (Commercial Law) ................................ 61
Bachelor of Laws ............................................................. 61
Bachelor of Laws (Graduate Entry) ....................................... 62
Bachelor of Laws/Bachelor of Arts ....................................... 63
Bachelor of Laws/Bachelor of Business (Accounting) ............... 63
Bachelor of Laws/Bachelor of Business (Applied Economics) .... 64
Bachelor of Laws/Bachelor of Business (Banking and Finance) .... 64
Bachelor of Laws/Bachelor of Business (Electronic Commerce) ... 65
Bachelor of Laws/Bachelor of Business (Event Management) .... 66
Bachelor of Laws/Bachelor of Business (Human Resource Management) ......................................................... 67
Bachelor of Laws/Bachelor of Business (International Trade) .... 67
Bachelor of Laws/Bachelor of Business (Management) .......... 68
Bachelor of Laws/Bachelor of Business (Marketing) .......... 69
Bachelor of Laws/Bachelor of Business (Music Industry) ........ 70
Bachelor of Laws/Bachelor of Business (Tourism Management) ... 70
Bachelor of Laws/Bachelor of Science .................................. 71
Bachelor of Legal Practice Management ................................ 72
Bachelor of Engineering/Bachelor of Laws ................................ 72
School of Management ..................................................... 75
Bachelor of Business (Management/Hospitality Management) .... 75
Bachelor of Business (Human Resource Management) .......... 75
Bachelor of Business (Management) ..................................... 75
Bachelor of Business (Management/Marketing) ..................... 76
Bachelor of Business (Service and Human Resource Management) ................................................................. 76
Bachelor of Business (Strategic and Financial Management) ..... 77
Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management) ........................................... 78
Bachelor of Arts (Sports Administration)/Bachelor of Business (Management) ..................................................... 78
Bachelor of Business (Honours) (Management) ..................... 79
UNDERGRADUATE SUBJECT DETAILS ........................................ 81
POSTGRADUATE STUDIES ................................................ 151
Victoria Graduate School of Business ................................ 151
Master of Executive Studies .............................................. 151
Master of Business Administration .................................... 151
Doctor of Business Administration ..................................... 152
Doctor of Philosophy ....................................................... 152
Master of Business by Research ........................................ 152
School of Accounting and Finance ..................................... 153
Graduate Certificate in Accounting ..................................... 153
Master of Business (Accounting) ....................................... 153
Master of Business (Finance) .......................................... 154
Master of Business (Professional Accounting) ..................... 154
Master of Business By Research ....................................... 155
Doctor of Philosophy ....................................................... 155
School of Applied Economics ........................................... 157
Graduate Certificate in Retail Management (Offshore) ............ 157
Graduate Certificate in Statistics ....................................... 157
Master of Business (Business Economics) .......................... 157
Master of Business (Business Risk Management) .................. 158
Master of Business (Global Logistics and Transport) ............. 158
Postgraduate Research Scholarship in Business .................... 158
School of Law ............................................................... 159
Master of Business (International Business) ......................... 159
Master of Business (International Trade) ............................ 159
Master of Business (Retail Management) (Offshore) .......... 160
Master of Business by Research ....................................... 160
Doctor of Philosophy ....................................................... 160
School of Hospitality, Tourism and Marketing ................. 161
Master of Hospitality and Tourism Education ................... 161
Master of Business (Hospitality and Tourism Marketing) ...... 161
Master of Business (Hospitality and Tourism Management) .... 162
Master of Business (Hospitality Management) ..................... 162
Master of Business (Hospitality Management) (Professional Practice) ............................................................ 163
Master of Business (Marketing) ....................................... 163
Master of Business (Sport Tourism) ................................... 164
Master of Business (Tourism Management) ........................ 164
Master of Business by Research ..................................... 165
Doctor of Philosophy ....................................................... 165
School of Information Systems ......................................... 167
Graduate Certificate in Enterprise Resource Planning Systems .... 167
Graduate Diploma in Business Computing .......................... 167
Graduate Diploma in Enterprise Resource Planning Systems ... 167
Master of Business in Electronic Commerce and Marketing .... 168
Masters of Business (Enterprise Resource Planning Systems) ... 168
Master of Business (Information Systems) .......................... 169
Masters of Business (Electronic Commerce) ....................... 169
Master of Business (Network Management) ....................... 170
Master of Business (Information Systems and Enterprise Resource Planning Systems) ....................................... 170
Master of Business (Enterprise Application Integration) ....... 171
Master of Business by Research ...................................... 171
Doctor of Philosophy ....................................................... 171
School of Law ............................................................... 173
Graduate Certificate in Australian Immigration Law ............. 173
Graduate Diploma in Commercial Arbitration .................... 173
Graduate Diploma in Notarial Practice ................................ 173
Graduate Diploma in Superannuation Law and Practice ......... 174
Master of Comparative Commercial Law .......................... 174
Master of International Commercial Law ......................... 175
Master of Laws ............................................................. 175
Master of Taxation ........................................................ 176
Doctor of Juridical Science (SJD) ....................................... 176
Master of Business by Research ..................................... 177
Doctor of Philosophy ....................................................... 177
School of Management ..................................................... 179
Master of Business (Administrative Management) ............... 179
Master of Business [Manufacturing Management] ................ 179
Master of Business (Training and Change Management) ....... 179
Master of Business (Government and Business Management) .... 179
Graduate Diploma in Industrial Relations and Human Resource Management ...................................................... 180
Master of Business (Event Management) .......................... 180
Master of Business (Industrial Relations and Human Resource Management) .................................................... 181
Master of Business Management Practice ........................ 181
Master of Contracting and Project Management .................. 181
Master of Business by Research ..................................... 183
Doctor of Philosophy ....................................................... 183
POSTGRADUATE SUBJECT DETAILS ........................................ 185
RECOGNITION – RPL/RCC, CREDIT TRANSFER AND ADVANCED STANDING ........................................ 265
Pathways ............................................................... 265
Application Process ............................................... 266
Fees ........................................................................... 266
Notification ................................................................... 266
Right of Appeal .......................................................... 266
Selection Criteria for Articulating Students –
Faculty of Business and Law ................................. 266
How to Apply for Courses .......................................... 266

ADMISSIONS, ENROLMENTS, EXAMINATIONS,
GRADUATIONS AND ACADEMIC PROCEDURES .......... 267
Student Services Department ....................................... 267
How to Apply for a Victoria University Course ............ 267
Centre for Commencing Students ............................. 268
Portfolio Partnership Program ..................................... 268
Course Entry ............................................................. 268
Special Entry and Access Schemes ............................. 268
Need Help? ................................................................. 269
Flexible Learning ......................................................... 269
Australian Qualifications Framework .......................... 269
Modes of Study ........................................................... 269
Postgraduate Courses ................................................. 270
Undergraduate Courses .............................................. 271
Postgraduate Courses ................................................. 271
Direct Applications ..................................................... 271
Selection Procedures ................................................... 272
Scholarships ............................................................... 272
Enrolment ................................................................. 272
Student Identity Card .................................................. 273
Continuing Students ............................................... 273
Enrolment Enquiries .................................................... 273
Enrolment Variations and Course Withdrawal ............ 274
Leave Of Absence and Deferment .............................. 274
Personal Details .......................................................... 274
Enrolment Related Fees and Charges ........................ 274
Refund of Fees ........................................................... 275
Cross Institutional Enrolment ....................................... 275
Communication from the University to Students ........ 277
Assessment ............................................................... 277
Unit of Study Assessment and Grading ...................... 280
Academic Progression ............................................... 281
Graduation Procedures .............................................. 281
Credit Points ............................................................. 282
EFTSL ................................................................. 282

SERVICES AVAILABLE TO STUDENTS ...................... 283
Student Career Development ...................................... 283
Children’s Services .................................................... 283
Graduating Students ............................................... 284
School of Health Sciences Teaching Clinics ............... 284
Independent Access: Students with a Disability ........ 284
Orientation ............................................................... 284
Moondani Balluk (Indigenous Services) ...................... 284
Student Support ........................................................ 285
VU International Services ......................................... 286
Health Advice ........................................................... 286
First Aid .................................................................... 286
Student Learning Services [SLS] ............................... 286
Teaching and Learning Support ................................ 287
Postcompulsory Education Centre [PEC] .................... 287
Student Career Services ............................................. 287
Staff Learning and Educational Development [SLED] .... 287
Student Learning Services [SLS] ............................... 287
Sport and Recreation Facilities and Services .............. 288
Student Organisations .............................................. 288
Travel Concessions .................................................... 288

COURSES AT VICTORIA UNIVERSITY IN 2006 .......... 289
Undergraduate Courses and Programs ..................... 289
Faculty of Business and Law ..................................... 289
Faculty of Arts, Education and Human Development .... 291
Faculty of Health, Engineering and Science ............... 293
Postgraduate Courses .............................................. 295
Faculty of Business and Law ..................................... 295
Faculty of Arts, Education and Human Development .... 296
Faculty of Health, Engineering and Science ............... 298
TAFE Courses at Victoria University in 2006 .......... 301
HOW TO USE THIS BOOK

Welcome to the Faculty of Business and Law Handbook 2006. The Handbook is designed to provide students with detailed information on course structure, subject content, on-campus facilities and University regulations and procedures required for the successful completion of study.

The introduction to this Handbook lists all undergraduate and postgraduate courses offered by the Faculty of Business and Law. The undergraduate section outlines the structure and requirements of all undergraduate courses offered by individual Schools within the Faculty of Business and Law. This is followed by a detailed description of all undergraduate subjects, which are listed in alphanumeric order according to their subject code. The credit point value for each subject is included with the subject details. The postgraduate section follows the same format, outlining each course offered followed by a description of all postgraduate subjects.

The back sections of the Handbook include useful information about articulation and credit transfer, recognition of prior learning, admission and enrolment procedures and services available to students.

HANDBOOK ON THE WEB

This Handbook is also on Victoria University’s web site at:
www.vu.edu.au

CREDIT POINTS

Victoria University has a credit points system in which each subject is given a value according to its academic weighting. To complete each year of a course, students must complete subjects to the value of 96 points. For more information on credit points, see the ‘Admission, Enrolments, Examinations, Graduations and Academic Procedures’ section in the back of this Handbook.

PLEASE NOTE

The attention of all students and prospective students is drawn to the possibility that due to circumstances that presently cannot be foreseen, the details of the programs, courses and subjects set out in this Handbook might change after the date of publication. Accordingly, before final decisions are made or enrolment occurs based on information contained in the Handbook, each student or prospective student should contact the Faculty Manager on (03) 9919 4471 to ensure that the pertinent information is still accurate.
The Faculty of Business and Law at Victoria University is one of the largest and most internationally active business schools in Australia and covers the entire range of business education, research and consultancies.

We have a commitment to excellence in teaching, research and professional development. Our approach provides students with a level of business and law education that prepares students to work in either an Australian and international context.

The Faculty of Business and Law includes the following Schools:
- Victoria Graduate School of Business;
- Accounting and Finance;
- Applied Economics;
- Hospitality, Tourism and Marketing;
- Information Systems;
- Law;
- Management.

The Faculty offers undergraduate and graduate degrees in Business and in Law, as well as a number of combined degrees. Most of our undergraduate business degree programs are uniform in their design and consist of:
- eight compulsory core subjects, common across all business programs;
- six specialist subjects particular to a discipline;
- two support subjects designed to complement the specialist area of study;
- eight elective subjects.

Law courses are structured slightly differently to the business degrees programs. They consist of 16 core legal subjects, five professional skills subjects and 11 elective law subjects.

The Faculty’s innovative Bachelor of Laws and LLB double degree program aims to provide the academic basis for admission to legal practice in Victoria. The LLB degree has a strong commercial law orientation with a commitment to skills training within the degree course.

A distinguishing feature of the Faculty of Business and Law is the Centre for Work Integrated Learning. The Centre offers numerous work integrated learning programs which becomes a powerful advantage for Victoria University graduates.

Work integrated learning includes the well-established Co-operative Education program which is undertaken in the third year of a business degree. It involves 40 weeks of paid, full time work and provides students with the ability to hit the ground running in their new job. There are also work integrated learning options for students undertaking the law program which are tailored to the needs of the law profession.

The Faculty of Business and Law offers a range of postgraduate programs – from graduate to doctoral, including the Doctor of Business Administration (DBA) and the Doctor of Juridical Science (SJD).

Students are generally admitted into a masters program of study at post graduate level. Students who choose to exit a program before completion may be eligible for the award of a Graduate Certificate in Business (on completion of four prescribed subjects) or a Graduate Diploma (on completion of eight prescribed subjects). The Master of Business Administration offers students exposure to business theory and establishes networking relationships capable of lasting throughout a graduate’s career.

The Doctor of Business Administration enables Master of Business Administration graduates and selected others with appropriate qualifications to develop investigatory and analytical expertise.

The Law School also offers various graduate degrees in Law, such as the Master of Laws, and the SJD degree. The Victorian Law School is based in the former Records Office located in the heart of the law district at 295 Queen Street Melbourne.

Other Faculty of Business and Law courses are taught at Footscray Park, Werribee, Flinders St Melbourne and Sunbury.


**UNIVERSITY OFFICERS**

**Visitor**
His Excellency Mr John Landy AC, MBE
Governor of Victoria

**Chancellor**
The Hon. Justice Frank Vincent QC

**Deputy Chancellor**
Dianne Fogg DipTching, DipPhysEd, GradDipMulticultEdMelb
Distinguished Visiting Professor and Chair of the University Foundation
The Rt Hon. Sir Zelman Cowen AK, GCMG, GCVO, DCL, QC
Distinguished Professorial Fellow
Professor Jiarath Ronayne AM, MADub, PhDCamb, HonFTCD, FRSC, FAIM, FTSE

**STAFF OF THE FACULTY OF BUSINESS AND LAW**

**Executive Dean**
Professor Colin Clark BBus[Acctg]FIT, DipEdSCVH, MBA, PhDMonash, FCPA, CA, FIPAA

**Deputy Dean**
Professor John Breen BCom, BEd, MEdMelb, PhDSUT, FCPA

**Assistant to Executive Dean**
Brinal Nigli SecDipMadrasSchl of Comm

**Assistants to Deputy and Associate Deans**
Helen Lompp

**Executive Dean (International)**
Robert Sims BEd, DipEdMonash, MBusVicMelb, CPA, FTIA

**Associate Dean (Research)**
Santina Bertone BA(Hons)Monash, GradDipErgonomicsLincolnInst, MAIRMelb, PhDSyd

**Associate Dean (Teaching and Learning)**
Karen Manning BA, DipWelfareAdminPhillipIT, GradDipPublicPolicyMelb, MAIT, D.EdMelb, RIPAA, ANZIBA

**Faculty Manager**
Helen Milovanovic BComMonash, GradDipEdAdminMelb

**Faculty Student Co-ordinator**
Francine Brennan BA, CertIIIrgMgmtVicMelb

**Senior Faculty and Course Governance Officer**
Alex Radywonik BAIIT

**Course Governance and Compliance Officer**
Grace Pulis, AssDipSecProcVicMelb

**Student Advice Officer (International)**
Herta Derrij AssDipBusRMIT, BEcAIT, GradDipEdLAITrue

**Student Administrative Officer, International**
Marion Sammut

**Timetable Officer**
Yolanda Evangelisist

**Student Advice Officer (Research and Graduate Studies)**
Tina Jeggo BABrad

**Student Administrative Officers**
Shirley Herrewyn
Diana Viti
Anita Drakulic DipHRSwin
Tina Katselos BAlat
Birute Prasmutas BScIT

**Student Administration Assistants**
Fiona Tiatto
Anne Coras
Rita O’Leary DipTeachMelb, CertInfoTech, CertIVAssmtWrkplcTrain, DipBusVicMelb, DipBusFrontlineMgmtVicMelb

**PRINCIPAL OFFICERS OF THE UNIVERSITY**

**Vice-Chancellor and President**
Professor Elizabeth Harman BA, MAUck, PHDMcmf, FIPAA, FAIM

**Deputy Vice-Chancellor (Education Programs) and Director TAFE**
Professor John McCallum BEd[HonPsych]Qld, NPhil, DPhil[Oxon]

**Deputy Vice-Chancellor (Management Services)**
Professor Michael Hamerston BA, MEdMelb, MAIIT, ATEA, Austafe

**Deputy Vice-Chancellor (Education Services)**
Professor Richard Carter BA, DipEdLaT, GradDipTESL/TEFLScvToorak, MEdVicMelb

**Deputy Vice-Chancellor [Industry, Research and Region]**
Professor Vaughan Beck DipMechEngFTC, BEng, MEngScMelb, PhDUNSW, CEng, FIETE, FAIE, FAIIB, FTSE

**Deputy Vice-Chancellor [International]**
**Professor the Hon. Stephen Martin** BAANU, MAAlberta, MiTCSyd, DipEdUNSW, PhDW'gong

**Deputy Vice-Chancellor [Institutional Development]**
**Christine Kotur** BA, DipEd, MEdLaT

**Deputy Vice-Chancellor [Teaching and Learning Support]***
Belinda McLennan BA[Monash, DipEdRudden, GradCertEd[Literacy]Deakin, GradCertEd&Trg[Ldrshp&Mgt][WMIT, MEdLdrshp&MgtRMIT, MACE

**Executive Director [Finance and Staffing]**
David Nicholson BBus[Acctg]WACAE, MBADeakin, GradDipEdHawthornInst, CPA

**Executive Director [Governance, Policy and Planning Services]**
Robert Brown BA, DipEdWAust, PGradDipLangStWAustCAE, MEd, MBAECowan

**STAFF OF THE UNIVERSITY**

**Executive Director**
David Nicholson BBus[Acctg]WACAE, MBADeakin, GradDipEdHawthornInst, CPA

**Deputy Director**
Robert Brown BA, DipEdWAust, PGradDipLangStWAustCAE, MEd, MBAECowan

**Student Administrative Officers**
Shirley Herrewyn
Diana Viti
Anita Drakulic DipHRSwin
Tina Katselos BAlat
Birute Prasmutas BScIT

**Student Administration Assistants**
Fiona Tiatto
Anne Coras
Rita O’Leary DipTeachMelb, CertInfoTech, CertIVAssmtWrkplcTrain, DipBusVicMelb, DipBusFrontlineMgmtVicMelb
Resources Manager
Kelvin Hoang MAccctgVicMelb, BScMelb
Senior Resources Officer
Vacant
Resources Officer
Vacant
Senior Promotions and Marketing Officer
Sarah Lawrie ADvDipMgmtVicMelb
Communications and Marketing Officer
Paul Passalteniec BADEakin
Information Technology Advisor
Timothy Cratty GradDipCompStudiesRMIT, GradDipComp &MathMelb, DipEdUniv of Melb, BArts[Hons]
Web Administrator
Belinda Humphries
Resource Centre
Laraine Jones
SUNBURY CAMPUS
Faculty Campus Coordinator
Shameen Ali BAEconVUNZ, BBusManagementCharlesSturt, MBusMarketingVicMelb
Administrative Officer
Vacant
WERRIBEE CAMPUS
Faculty Campus Coordinator
Despina Whitefield BEdMelbStateCollege, GradDipAcctgVicMelb, MBusV, PhDSwin
CITY FLINDERS CAMPUS
Senior Student Administration Officer
Sam DeSilva
Student Administrative Officer
Bev Schirmer BBusAccDDIAE
Anna Grenfell
Student Administration Assistant
Jon Spurling B TechFlinders
CENTRE FOR WORK INTEGRATED LEARNING
Manager
Barry Broons BScBerkeleyCalif
Co-ordinators
Toni Arnott MBAEdakin
Kym Bakarie GradDipBusVicMelb, MBusVicMelb, CertIVAssmt&WkplceTrngVicMelb
Jane Black BEdMelb
Rose Calandra BA[Hons]Monash
Rosemarie Davies BAppSciRMIT
David Elliott BA, GradDipInlnBusMktg, Monash, CertIVAssmt&WkplceTrngHolmesglen
Terry Miller DipBusSwinburne, BAmelb, GradDipEd,Melb GradDipEd&TrainingVicMelb
Debra McDonald BAppHilpMntstfTech, GradDipCareersEd,RMIT
Tania Piccione BBusCatering&HotelMngtVicMelb
Administrative Officer
Sherri Collins CertOffAdminVicMelb, CertAppChemVicMelb

SCHOOL OF ACCOUNTING AND FINANCE
Head of School
Jeffrey Faux DipBusAccFIT, GradDipTerEdVicMelb, MAccUNE, PhDRMIT, FCPA
Professor Ray Anderson BEcMonash, DipEd, MComMelb, FCFA, CMA, CTP
Professor Bob Cliff BEdSydney, BScEcoLondon, BComMelb, PhDMelb, CFITP [Senior]
Associate Professor
Ian Roberts BComUNSW, MBASydney, FCFA, FCIS
Senior Lecturers
Albie Brooks BCom, DipEdMelb, MBusPhDVictMelb, FCFA
Peter Demediuk BComMelb, DipEd SCVMelb, MEcUNE, CPA
Judy Oliver BBusAcc, MBusFIT, CA
Nick Sculli BEdLaT, MEcUNE, PhD RMIT, CPA
Yew-Lee Tan BBA, MBA Sing, CPA
Victoria Wise BComAuckland, MEcMacquarie, PhDVicMelb, FCFA
Ron Klुvers DipTCH[Primary], BBus, PhD, MIPAA
Michael De Martinis BEd[Hons]LaT, MBA Monash, CPA

Lecturers
Cheryl Calvert BBusAcctgVicMelb, MBusVicMelb, AAIBF [Snr]
Shelley Du BBusVicMelb, MBusVicMelb, CPA
Wendy Fleet BComDeakin, DipBusStudGordon, GradDipEdHayworth, CPA
Barry Harrison DipBusStuds, BBus(Acctg)FIT, GradDipEdSCVH, GradDipGovAcctgRMIT, MBusVicMelb, ASA
Maria Italia BCom, BEd, DiplCrimMelb, MBusVicMelb
Tehmina Khan BComMelb, MBusVicMelb, CPA
Michael Ntalianis BBus, MBusVicMelb, GradDipAppInvs ASIA
Stella Sofocleous BBusAthens, DipEdLaT, MBusVicMelb, FCFA[Taxation], PhD WRMIT, FITMA, FTIA, MACE, RCA
Despina Whitefield BEdMelbStateCollege, GradDipAcctgVicMelb, MBusVicMelb, PhD Swin, ASA
Stephen Winstanley BBus Gippsland IAE, DipEdMonash, BCom[Hons]Deakin
Lily Wong BBusFIT, MBusVicMelb, CPA
Shirley Wong BComDeakin, MBA[OCU], TeachCert[HKTCC], CPA
MacEwan Wright DipAcctg/EcStuds, BEdLaT, MAccUNE, CPA

Administrative Officer
Rokha Vas
Marlene Alvaress

SCHOOL OF APPLIED ECONOMICS
Head of School
Professor Lindsay Turner BA[Hons], PhDUNSW
Visiting Professor
Stephen Witt MA Warwick, MSc Leeds, PhD Bradford
Associate Professors
Shashi Sharma BSc[Hons], MSc, MAgDevEconANU
Alan Morris BA, DipEdMonash, MEclat, PhDVicMelb
Theo Papadopoulos BEdLaT, MecMonash, PhDVicMelb
Visiting Research Fellow
Graham Dunkley BA[Hon], PhDLaT

Senior Lecturers
Steven Bakalis BEd[Hons], PhD LaT
Sarah Divisekera BEd[Hons]Sri Lanka, MEd Tas, PhD LaT
Donald Feaver BAA Alberta, LLB Dalhousie, LLM Duke PhD Vic Melb
Staff – Faculty of Business and Law

Pemasi Gunawardana BA(Hons)Cey, MAgrDevEconANU, PhDLaT
Mohammad Ohidal Haque BSc(Hons), MScRajshahi, AdvPostMastersDiplSCI-Calcutta, PhDSydney
Robert Howard BCom(Hons), DipEd, LLB, MAMelb
Jordan Shan, B Econ&Stats, M EcoBeijing, M EcoDevANU, PhD Macarthur
Nadarajamuthali Kulendran MScSri Lanka, PhDMonash
Muhammad Mahmood BA(Hons), MA EconDarca, MAgrDevEconANU, PhD Melb
John Pettitt BA(Hons)Not, MECMonash
Jadunath Pradhan BScAgOrissa Ag, MScAgPant, PhDLaT
Lindsay Smyrk BCom, MAMelb, PhD VicMelb
John Tippett BCom(Hons), MComMelb, Dip AgScLongerongong, ASA, PhDDRMIT
Segu Zuhair BSc(Hons)Sri Lanka, MSc, MBus VicMelb, PhD VirginiaTech, ASA
Michelle Fang, BBusSingapore, GradDipMktMgmtSingapore, MBA Mels, PhD VicMelb

Lecturers
Jim Bates BSc, DipEd Melb, BEd StudQld
Roberto Bergami BCom Vic, MAgrDevEcon, CerII Wm & Wkplace Trng VicMelb, GradCertTertEd VicMelb, GradDipTertEd VicMelb, MEd VicMelb, MBus VicMelb
Marian Burtford BCom(Hons), MComMelb
Trevor Coombes BACcon, MCom(Hons)W'gong, Dip Ed Flinders
Hubert Fernando BSc Sri Lanka, MSc Cranfield
Yashar Gedik BEd(Hons)LaT, MComMelb
Dr. Inka Havrila, PhD Vic Melb, BDEO(Hons)Nitra M AdvScLaT
Kandiah Jegasothy BSc(Hons)Sri Lanka, MScLond, PhDTexas, AXM
Sydney Lambrick MCom Melb, DipEdICE
Maria Miranda B TechII Bombay, MMS Bombay, PhD DRMIT
Andrew Rogers BBus Adel
Jesse Singh BSc, MBus VicMelb
Jo Vu BSc, DipEdMelb, MMScMonash, PhD VicMelb
Ruth Williams BA, BEd, DipEd, MScQld
Christabel Zhang BBus Beijing, GradDipTrsmMgmt VicMelb, MEd VicMelb

Administrative Officers
Marilyn Allen
Irene O'Shanassy

School of Hospitality, Tourism and Marketing

Head of School
Professor Brian King MA(Hons)Aberd, MScStrath, PhDMonash

Professors
Leo Jago BEng Melb, BecLaT, GcertTertTeaching, MBusTourism, PhD VicMelb
Michael Polonsky BATAstown State, MA Rutgers, MA Temple, PhD DAcU
Ian Priestly BCom, MBA Melb

Professorial Associate
Tony Wheeler BScEng WarwicK, MBA London

Associate Professors
Margaret Deery BA(Hons), DipEdLaT, MAgrDevEcon, PhD LaTrobe
Linda Roberts BSc(Hons)Birm, MSc Leeds, Post Grad Cert Ed Not, PhD Massey

Senior Lecturers
Rudolph Brown PostGradDipEconDEVDES, MA London, MA IndRel Brum, Cer InfoTech Bus Stud Teachers Lund Polar, MSc CityU, PG Cert Ed London, PhD Vic Melb
Susan Gillet BA(Hons), Dip Ed, MA Melb, PhD Melb

Jeffrey Kidd BSc Natal, BCom(Hons), MBL South Africa, GradDipEd Hawthorn Inst Ed
Barry O'Mahony BBusCathMgmt VicMelb, Med Vic Melb, Dip Teach UTIS, GradDip Ed Admin Melb
Michael Pearlman BSc Econ, LSE, MSc Tourism Strath
Robert Woryszak BAppSciLincoln Institutional, MSc Melb, PhD Monash
H. Ruhi Yaman Dip HT Mgmt Ankara, B ALatrebe, GradDipEd Melb, PhD Vic Melb
Paul Whitelaw BBus CHM, BBus(Actctg)FIT, MBA Fin Vic Melb

Lecturers
Shameen Ali BACcon University, BBus Management Charles Sturt, MBus Marketing Vic Melb
Wayne Binney MAMarketing RMIT, Dip Ag Ext Melb, Dip AgSc Longerongong
Martin Flucher BBus Tourism, MBus Tourism Vic Melb
Michael Edmarshon Dip Hospgmt Drysdale, BACIT, MBA Melb
Romana Garma BBus(Acctgt), MBA Mktng VicMelb
Bronwyn Higgins BBusFIT, BALaT, GradDipEdHawthornInstEd, Dip Spanish Stud Barcelona
Malay Joshi BFEI Poona, GradDipInnTraf VicMelb MBus
Pandora Kay BEd, GradDipAdmin MA JCU
Helen Madden-Hallett Dip Ed TCAE, BEd TCAE, MBA Marketing VicMelb
Austin Norman BBusFIT, GradDipRMelb
Thu-Huong Nguyen BBus Germany, MBA VicMelb, PhD Vic Melb
Manoj Sharma B Tech Naguru Uni, MBA Naguru Uni, Grad Dip Bhariya Vidyabhalan
Leanne White MBA VicMelb, BEd LaTrobe, Dip Ed LaTrobe, BA(Dist)FIT
Allison Ringer BA(Hons) Monash, MBA Monash
Linda Osti BSc (Hons)

Restaurant Manager
Pat Hasenrader DipHEC Shef, Dip Teach Melb, BEd Melb

Catering Assistants
Jenny Hoyland
Maria Lehtonen

Communications and Projects Co-ordinator
Jane Odgers BA(Hons)Melb, Ass Dip LU RMIT

Administrative Officers
Georgette Karagiozis
Sue Greenhalgh
Katina Soitaridis

School of Information Systems

Head of School
Con Nikakis BSc, BEd, MBA, GradDipBusScFIT

Professors
Michael McGrath BSc Melb, MAppSc NWSIT, PhD Macqu
John Zeleznikow, BSc Hon Monash, GradDip Sc Melb, PhD Monash

Associate Professors
Angela Scollary BSc, Dip Ed Melb, Grad Dip Comp Ed, MCAE, MACS, PCP, MCAM
Arthur Tannatt BSc, Dip Ed, BEd Melb, MA Deakin, Grad Dip Comp SC LaT, Phd Central Qld, MACS, PCP

Senior Lecturers
Stephen Burgess BBus(Actctg), Grad Dip CPDFIT, MBus Inf Serv RMIT, PhD Monash

Con Nikakis BSc, BEd, MBA, Grad Dip Bus ScFIT
Stephanie Bellucci BSc[Honours], McomSc, ViC, MPhil
Peter Shackleton BSc[Honours], DipEdIaT, GradDipProfDeakin, MBus Vic, MPhil
Tas Adam BSc[Honours], DipEdMelb, GradDipCompFIT, MAppSc Vic, MPhil

Law

Gavin Chan BScManit, MEng Vic, MPhil
Weil Dai BScCompSc Beijing Inst, ComSc, PhD CompSc Murdoch
Paul Darbyshire BSc[Honours] Monash, GradDipProfDeakin, MIEEE, MACM, MEng Vic, MPhil
David Deal BScWash, GradDipCompSc CIT, MACS, MPhil
Mark Harris BSc Maths Cal Poly, GradDipCompSc Vic, MPhil, MCom Sc Deakin
Bruce Harvey BAppScRMIT, DipEdScVH, GradDipCompScLoT, MACS, MPhil
Paul Hawking BScSciFIT, GradDipEd Hawthorn Inst Ed, GradDipCompEd MCAE, MBus RMIT, MACS, MPhil
Robert Jovanovic BAppScRMIT, DipEdScVCM, GradDipCompSc Deakin, MComSc Deakin
Samuel Kaspi BSc Monash, GradDip Comp CIT, MComMonash, Phd Vic, MPhil, MACS, MPhil
Jerzy Lepa BSc, DipEd, GradDipCompEdMelb, GradDipBusScFiTMBusInSysRMIT
Brendan McCarthy BAppBusDipProcGordonInst, DipEdScVH, MBusRMIT
Michael O’Connor BEd, GradDipCompEd MCAE, MBusRMIT, MACS, MPhil
Adrian Ramp BCom, DipEdMelb, GradDipBusCom Vic, MPhil
Gina Reyes GradCertTertEd VicMelb, BScMgtEnggAustralia, Yeedee Manila Uni, BScCompSciAteneode Manila Uni, MPhil In SySA GoldenGate Uni, PhdRMIT
Carmine Sellito BSc, GradDipBusComp VicMelb, MBusRMIT, PhD RMIT
Andrew Stein DipAppChem, GradDipCDPFT, DipEdHawthornInstEd, MBusInTechRMIT, AIS
Rodney Turner BSc[Honours], MEdStud DipEdMonash, GradDipCompEdMCAE, MBusRMIT, GAIP, MACS, MPhil
Andrew Wenn BSc Monash, GradDipEd Hawthorn Inst Ed, GradDipComp Deakin, MScMelb
Emilia Bellucci BSc[Honours] Lat, PhD LoT

Administrative Officers
Nella Arbaci
Ines Portelli

SCHOOL OF MANAGEMENT

Head of School

Dr Murray Raff BJurisMonash, LLB[Honours] Monash, MPhil, MBA, Barrister and Solicitor of the Supreme Court of Victoria

Professors

Neil Andrews BAI[Honours], LLB, SD Sydney, CertLegalPractice ANU
Christopher Arup BA, LLB, MPhil, LLM Monash, Barrister and Solicitor of the Supreme Court of Victoria
Roman Tomasic LLB, MA Sydney, PhD NSW/SJD Wisc, Solicitor of the Supreme Court of New South Wales

Senior Lecturers

Michael Longo BComMelb, LLB Melb, LLM Monash, PhD Melb

Vanessa Mitchell BAI[Honours], LLB Melb, LLM Monash, Barrister and Solicitor of the Supreme Court of Victoria
David Parker BCom[Honours] Melb, DipEdMelb, BEdMelb, LLM Melb, LLM Melb, CertLegalPractice Leo Cussen InsT
Edwin Tanner DipEd, GradDipFamilyLaw, LLB, BJurisMonash, PhD Melb
Robert Howard BCom[Honours] Melb, DipEdMelb, LLM Melb, MA Melb
Bruno Zeller BBusSwitzerland, BCom, BEdMelb, MIntTrade Deakin, PhD Melb

Lecturers

Scott Beattie LLB, LLMQUT, PHDSCU, GradDipTertEd, Barrister of the Supreme Court of New South Wales
Gerald Box LLB Melb, GradDipAsian LawMelb
Chris Brien BAMAacq, LLB, LLM Syd, GDIP, LLMUTS, GradCertEdCU, Barrister of the Supreme Court of New South Wales, Barrister of the Supreme Court of Queensland, Barrister and Solicitor of the Supreme Court of Victoria
Ian Henry LLB[Honours], BJurisMonash
Cressida Limon BAAANU, LLB[Honours] Lat
Marc Posthouwer BA, LLB, MLAUCK, DipMediaComm & InfoTech LawMelb
James Rangelov BA, LLB, Cert Legal Practice Leo Cussen InsT
Rolf Saxon BSc Monash, LLB Melb, Barrister & Solicitor of the Supreme Court of Victoria
Brendon Stewart LLB Melb, MBCom Asian Law Melb

School of Management

Administration Assistant

Susan Blackmore

Administrative Assistant

Kellie Addicote

SCHOOL OF MANAGEMENT

Head of School

Bernadine Van Gramberg BSc[Honours] Melb, MScMelb, GradDipRMeD, GradDipResJudAdminMelb, GradDipEd&Training Vic, PhD Monash

Professor

Professor Michael Muetszfeldt BSc[Honours] ANU, PhD University of Adelaide, ANZAM European Group for Organization Studies, European Evaluation Society

Senior Lecturers

Beverley Lloyd-Walker BBus CIT, GradDipEdHIE, GradDipAppSc Deakin, GradCertChange Management AGSM, PhD Monash, AHR, ANZAM
Karen Manning BA, Dip Welfare Admin PhillipIT, GradDipPublic Policy Melb, MA Lat, Ehd Melb, RIPAA, ANZAM
Stephanie Miller BSc Monash, DipEdScVH, GradDipOffSysEdVic Coll, MBusInTech RMIT, PhD RMIT, ANZAM
Wayne Mortensen BCom[Honours], MCom Melb, PhD Monash, DipEdScVH Melb

Supreme Court of New South Wales

Roman Tomasic Solicitor of the Supreme Court of Victoria, Barrister of the Supreme Court of New South Wales

School of Law

Head of School

Dr Murray Raff B Juris Monash, LLB[Honours] Monash, PhD Melb, Barrister and Solicitor of the Supreme Court of Victoria

Professors

Neil Andrews BA[Honours], LLB, SD Sydney, Cert Legal Practice ANU
Christopher Arup BA, LLB, MPhil, LLM Monash, Barrister and Solicitor of the Supreme Court of Victoria
Roman Tomasic LLB, MA Sydney, PhD NSW/SJD Wisc, Solicitor of the Supreme Court of New South Wales

Senior Lecturers

Michael Longo BComMelb, LLB Melb, LLM Monash, PhD Melb

Vanessa Mitchell BA[Honours], LLB Melb, LLM Monash, Barrister and Solicitor of the Supreme Court of Victoria
David Parker BCom[Honours] Melb, DipEdMelb, BEdMelb, LLM Melb, LLM Melb, CertLegalPractice Leo Cussen InsT
Edwin Tanner DipEd, GradDipFamilyLaw, LLB, BJurisMonash, PhD Melb
Robert Howard BCom[Honours] Melb, DipEdMelb, LLM Melb, MA Melb
Bruno Zeller BBusSwitzerland, BCom, BEdMelb, MIntTrade Deakin, PhD Melb

Lecturers

Scott Beattie LLB, LLMQUT, PHDSCU, GradDipTertEd, Barrister of the Supreme Court of New South Wales
Gerald Box LLB Melb, GradDipAsian LawMelb
Chris Brien BAMAacq, LLB, LLM Syd, GDIP, LLMUTS, GradCertEdCU, Barrister of the Supreme Court of New South Wales, Barrister of the Supreme Court of Queensland, Barrister and Solicitor of the Supreme Court of Victoria
Ian Henry LLB[Honours], BJurisMonash
Cressida Limon BAAANU, LLB[Honours] Lat
Marc Posthouwer BA, LLB, MLAUCK, DipMediaComm & InfoTech LawMelb
James Rangelov BA, LLB, Cert Legal Practice Leo Cussen InsT
Rolf Saxon BSc Monash, LLB Melb, Barrister & Solicitor of the Supreme Court of Victoria
Brendon Stewart LLB Melb, MBCom Asian Law Melb

School of Management

Administration Assistant

Susan Blackmore

Administrative Assistant

Kellie Addicote
Denis Nettle BA(Hons)ANU, PhDMacq, TQMI, SANZ
Ian Sadler BSc(Hons)Durham, MScBirm, MAppScVicMelb, GradDipMgmtStudsSwansea, PhDMonash, EurOMA, LAA
Deb Stewart BA, DipEdMonash, GradDipSecStudsCIT, GradDipOrgBehSwinburne, MBusOrgBehSwinburne, ANZAM

Lecturers
Penny Bassett BEdMCA, GradDipOffStudsVicColl, MBusInTechRMIT, IHIRM
Richard Gough BAMelb, MInd & Employee RelationsMonash
Sally Naran BComRMIT, MComMonash, AFAIM, PRIA
Raquel Licciardi BEdMCA, GradDipAdminHawthornInstEd, MBusR/HRMvicMelb, AHRI
Brian Marks BCom, DipEdMelb, MEntInnovSwinburneT, CPA
Alan McWilliams BA,Tas,GradDipBusAdminSwinburneT, MInd EmployeeRelMonash

Jane Menzies BComDeakin, BBus(Hons)Monash, PhDMonash, AHRI, AIB
Jan Souther DipPrivSecPractice, BBus, GradDipOffSystRMIT, MBusInTechRMIT, ITTSCVH
Louise Wilson BSc, DipEdLaT, GradDipSecStudsRMIT, ASCILITE

Administrative Officer
Smilka Jakobi GradDipAdminMgtVicMelb
Michelle Bonavia CertBusAdminII&IIVicMelb

VICTORIA GRADUATE SCHOOL OF BUSINESS
Head of School
Dr. Nicholas Billington BSc(Hons), PhDLaT, MACS
MBA Director
Chris Groom BEdMonash, DipEdLaT, MBusUSQ, CPA
DBA Director
Dr. Nicholas Billington BSc(Hons), PhDLaT, MACS
Administrative Officer
Kate Hill BA(Hons)Bristol, MBusVicMelb

Professors
Geoffrey George BComMelb, BEdLaT, MSoSci(Accounting)Birmingham

Associate Professors
Arthur Tatnall BSc, DipEd, BEdMelb, MAEdakin, GradDipCompScLaT, PhDCentralQld, MACS, PCP

Senior Lecturers
Rudolph Brown, PostGradDipEcDEVDES, MALond, MAIndResBrun, CertInInfoTechBusStudTeachersLondPoly, MScCityU, PGCertEdLond, PhDMelb
Ron Klavers DipTch(Primary), BBus, PhD, MIPAA
Denis Nettle BA(Hons)ANU, PhDMacq, TQMI, SANZ
John Tippett BCom(Hons), MComMelb, DipAgScLongerenong, ASA, PHDRMIT

CRC FOR SUSTAINABLE TOURISM
Deputy CEO and Director of Research
Professor Leo Jago BEngMelb, BEcLaT, GCertTertTeaching, MBus(tourism), PhDVicMelb

Administrative Officer
Sharon Atwell

CENTRE FOR HOSPITALITY AND TOURISM RESEARCH
Acting Director
Barry O'Mahony, Dip.TeachUTS, B.BusVicMelb, GradDipEdMelb, M.EdVicMelb, PhDMelb

Research Fellow
Sue Bergin-Seers, DipEdToorak, BedDeakin, MBusVicMelb

CENTRE FOR INTERNATIONAL CORPORATE GOVERNANCE RESEARCH
Director
Professor Anona Armstrong BA(Hons)Melb, G diplPublicPolicyMelb, PhDMelb, FAPS, FAICD, CMAHRI, MIMCCMC, IPAA, ANZIBA
Deputy Directors
Professor Neil Andrews BA(Hons), LLB, SJDSydney, CertLegalPracticeANU
Professor Ronald Francis MANZ, PHDMelb, DipCrimCambridge

Research Officers
Xinting Jia BEng(Hons), MBAMelb
Victoria Totokidis BA(Hons), MAppPsych

CENTRE FOR STRATEGIC ECONOMIC STUDIES
Director
Professor Peter J Sheehan BSc, MA(Hons), MPAoxon
Deputy Director
Bruce Rasmussen BEd(Hons), Mec, MPAHarvard
Professor of Welfare and Environmental Economics
Professor John Houghton BSoSc, BA(Hons), PhD

Professorial Fellow
Professor Bhajan S Grewal BEd, MA, PhD

Principal Projects Officer
Kim Sweeney BEd (Hons)
Senior Research Fellow
Dr Enjiang Cheng BA, GradCert, PhD
Research Fellow
Dr Fiona Sun BEd, MEC, PhD
Research Fellow
Dr George Messinis BEd, DipEd, PhD
Research Fellow
Dr Dana Nicolau Meng, MA, PhD
Research Analyst
Alison Welsh BBus, GradDipBus
Research Information Co-ordinator
Margaret Kummick BEd, GradDiplInfoMgmt

Administrative Officer
Gordana Volkanovska CertOff & SecStudies

SIR ZELMAN COWEN CENTRE
Provost
Professor John Harber Phillips AC, QC, FAIM, Former Chief Justice of the Supreme Court of Victoria

Business Development Manager
Ms Sue Marshall

Courses Administrator
Ms Laura Kretiuk DipBusAdmVicMelb

Administrative Officer
Vacant

Professorial Fellows
Professor Peter Zablud LLB, FSNV
Professor Phillip Hamilton RFD, BA, LLB
Professor David H Denton  RFD S.C., BA, LLB, LLMon FAICA FAICD
Professor David L Bailey  LLB,Melb, MCLSMU FAICA
Professor Gary Riordan  B.Ec, LLB

ACCOUNTING AND FINANCE RESEARCH UNIT
Head
Dr Nick Sciulli  BEcLaT, MEcUNE, PhDRMIT, CPA

COMPARATIVE COMMERCIAL LAW RESEARCH UNIT
Director
Dr Murray Raff  Bjuris, LLB(Hons)Monash, PhDMelb, Barrister & Solicitor of the Supreme Court of Victoria

ELECTRONIC COMMERCE RESEARCH UNIT
Head
Michael McGrath  BscMelb, MAppSciNSWIT, PhDMacq

PUBLIC SECTOR RESEARCH UNIT
Head
Karen Manning  BA, DipWelfareAdminPhillipIT, GradDipPublicPolicyMelb, MAIT, PhDMelb, RIPAA, ANZAM
Professorial Associate
Professor Haddon Storey  QC, LLB(Hons)Melb

SMALL BUSINESS RESEARCH UNIT
Director
Professor John Breen  BCom, BEd, MEdMelb, PhDSUT, FCPA

WORK AND ECONOMIC POLICY RESEARCH UNIT
Head
Dr Santina Bertone  BA(Hons)Monash, GradDipErgonomicsLincolnInst, MAIMelb, PhDSyd
Administrative Officer
Usha Sukamaran  AssocDipBusOfficeAdminRMIT, ExaminationsPitmansInstitute
Senior Researcher
James Doughney  BBus(Econ) GIAE, PhDVicMelb

INTERNATIONAL BUSINESS EDUCATION AND RESEARCH UNIT
Head
Steve Bakalis  BEc(Hons), PhDLaT

LEGAL SERVICES AND JUSTICE ADMINISTRATION RESEARCH UNIT
Principal Researchers
Professor Chris Arup  BA, LLB,Melb, LLM Monash, Barrister and Solicitor of the Supreme Court of Victoria
Professor John Zeleznikow  BscHonsMonash, GradDipScMelb, PhDMonash
Professor Brendon Stewart  LLB,Melb, LLMMelb, Barrister & Solicitor of the Supreme Court of Victoria
GENERAL INFORMATION

ASSESSMENT
Assessment in the Undergraduate courses is designed to monitor students’ progress and achievement as well as contribute to and enhance their learning. Thus, a range of assessment methods is employed. These include examinations, essay/assignments, seminar presentations/papers, practical reports, individual and group projects, case studies and debriefing reports. Supplementary assessment will not normally be granted, except at the discretion of the Dean if there are exceptional circumstances.

Where a student has successfully completed all other subjects but has failed their final subject for degree completion administration of an additional component of assessment may be considered. Applications for additional assessment must be lodged at the Faculty Office within seven working days of the publication of results.

EXEMPTIONS
Claims by students for exemptions from subjects of any course on the grounds of special experience or having passed equivalent subjects at other colleges or universities in Australia or overseas, should be submitted on the proper form to the Faculty of Business and Law Office accompanied by proof of the relevant qualifications or experience. Forms are available from the Faculty of Business and Law Office. Exemption approval is given by notification in writing.

LEAVE OF ABSENCE
Leave of absence is granted at the discretion of the Faculty. Students must apply on a Leave of Absence application form available from the Faculty of Business and Law Office.

Leave of Absence applications are decided having regard for: the reason for the leave; whether a student has been granted previous leave and the academic record of the student. Leave of Absence is normally granted for one or two semesters. In very special circumstances, however, longer periods may be approved by the relevant Head of School. Leave of Absence is not granted to students who have completed less than one semester of study within the Faculty of Business and Law.

DEFERMENT (COMMENCING STUDENTS)
Deferment will only be considered in exceptional circumstances. An application in writing must be lodged within seven days of an offer being made.

EXCLUSION AND PROGRESSION REGULATIONS
Satisfactory progress is defined as the successful completion of a minimum of half the normal course load in any calendar year and teaching period. In determining course progress a student’s course load as at:
- 31 March for Semester One, and
- 31 August for Semester Two, and
- the date set from time to time by the Vice-Chancellor for finalising enrolment with respect to the summer session, and
- the date set from time to time by the Vice-Chancellor for finalising enrolment with respect to the winter session
will be considered.

Unsatisfactory progress is defined as:
- a failure to comply with the minimum rate of progress; and/or
- failure to comply with a conditional enrolment.

Within the context of the above paragraph a student cannot, without the express approval of the Head of the course awarding School (or nominee):
- enrol in any sequential unit without having passed all prerequisite units;
- enrol in any unit with a co-requisite without having either previously passed the co-requisite unit or enrolling simultaneously in the co-requisite unit;
- enrol in any subsequent year unit without having passed at least three-fourths of the preceding year’s units;
- undertake an industrial training program without having reached an appropriate academic standing;
- enrol in the final year of a course containing an industrial training program without having completed the industrial training program to the satisfaction of the course awarding School; or
- enrol in more than one final year option unit without having passed all the core units in the preceding years of the course.
UNDERGRADUATE STUDIES

ARTICULATION
The Faculty of Business and Law provides special opportunities for holders of relevant TAFE qualifications to enter its programs, usually with advanced standing. The University supports the principle of articulation between sectors, thus providing flexible pathways and access between TAFE and Higher Education programs. Articulation is the term used to facilitate and maximise opportunities for credit transfer between TAFE and Higher Education. It is designed to be a multi-directional process enabling movement with appropriate credits where possible between TAFE and Higher Education courses.

It should be noted, however, that entry to courses is not automatic; it is dependent on selection and is highly competitive. Because of the scarcity of available higher education places, eligibility for entry does not automatically mean selection.

Programs offered by the Faculty of Business and Law offer many opportunities to put articulation processes into practice. See the section on ‘Recognition – RPL/RCC, Credit Transfer and Advanced Standing’ for more information.

WORK INTEGRATED LEARNING

WORK INTEGRATED LEARNING REQUIREMENTS 2006
Rules for participation in the four Work Integrated Learning units of study:

• BBB 3001 Co-operative Education I
• BBB 3002 Co-operative Education II
• BBB 3100 Business Integrated Learning
• BBB 3200 Professional Legal Practice

1. Work Integrated Learning Preparation Program

1.1 All students interested in undertaking any of the above Work Integrated Learning Units of Study may register to participate in the Work Integrated Learning Preparation Program. Participation will include and allow:
   a) completion of a Work Integrated Learning Registration Form and resume at the appropriate standard by the due date;
   b) attendance at a variety of lectures, seminars, careers expos and events designed specifically for the work integrated learning students;
   c) regular relevant e-mail communications relating to workplace based work integrated learning placement, activities and events.

1.2 Applications for work integrated learning positions arising from and promoted by staff of the Centre for Work Integrated Learning are reserved exclusively for students registered in the Work Integrated Learning Preparation Program.

1.3 Students wishing to independently seek employment or workplace based activities intended to underpin subsequent work integrated learning enrolment are strongly advised to seek the support and prior advice of a Work Integrated Learning Co-ordinator. This will ensure that any resulting professional activities or employment meet the appropriate criteria.

2. Enrolment and Assessment Hurdle Requirements

2.1 Students wishing to undertake one of the work integrated learning units of study should be aware of the following assessment hurdle requirements:
   - BBB 3001 Co-operative Education I
   - BBB 3002 Co-operative Education II

Students are required to undertake workplace-based activities of a minimum of 5 months full-time approved discipline-related industry experience (for each of the above units of study).

BBB 3100 BUSINESS INTEGRATED LEARNING
Students are required to undertake a minimum of 350 hours of approved industry experience.

BBB 3200 PROFESSIONAL LEGAL PRACTICE
Students are required to undertake a minimum of 350 hours of approved industry experience within the field of law.

2.2 Work Integrated Learning Co-ordinators are responsible for the approval of the appropriate relevant industry/professional activity and to ensure that any workplace based employment or activities meet established criteria. Evidence confirming the students ability to meet this requirement (eg a signed letter of employment) must be presented to the respective Work Integrated Learning Co-ordinator prior to students’ enrolment in the relevant unit of study.

2.3 In addition to the prescribed assessment tasks, prior to successful completion of the unit of study students must also submit appropriate documentation from the employer or host organisation demonstrating successful completion of the stipulated workplace based activities.

3. Work Integrated Learning

3.1 Staff of the Centre for Work Integrated Learning assist students to gain suitable workplace based activities or employment that meets the specified criteria for each work integrated learning unit of study (refer to the Work Integrated Learning Student Handbook for full details.)

3.2 Once suitable and approved work integrated learning employment or activities have been confirmed and accepted by a student, students are required to enrol in the appropriate unit of study under the relevant subject code and to remain enrolled under that code for the duration of the approved Work Integrated Learning position (subject to course elective provisions).
3.3 International students (those without Australian permanent residential status) should liaise with the Melbourne based Work Integrated Learning Co-ordinators. Where work integrated learning units of study are mandatory course requirements, international students may undertake full-time workplace based employment to underpin their enrolments during the required concurrent semesters. This employment may either be in Australia, the home country of the international student, or any other country (depending on local visa regulations). Where work integrated learning units of study are not a mandatory course component, full-time workplace based employment is not permitted in Australia.

3.4 Credit (consistent with provisions made within the University Recognition Policy) from any work integrated learning unit of study may be given for appropriate, documented work experience of one year’s duration or more within the 5 years prior to seeking credit.

3.5 Work integrated learning units of study are required to be undertaken prior to the completion of a student’s final semester of enrolment.

3.6 Students who do not attain suitable work integrated learning employment or activities prior to the end of the academic program, and are enrolled in courses which include a mandatory work integrated learning component, must complete an approved supervised position, prior to becoming eligible to graduate.

3.7 Refer to the Undergraduate Unit of Study Details section of this handbook for details on content, class contact, prerequisites, assessment, readings and other relevant information.

WORK INTEGRATED LEARNING PRIZES

AUSTRALIAN PACIFIC TOURING PRIZE
Best Tourism Work Integrated Learning Student.

BSA PARTNERSHIP PRIZE
Best Accounting Work Integrated Learning Student.

ANL CONTAINER LINE PRIZE
Best Overall Student Work Integrated Learning.

BILL KINGSLEY CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT AUSTRALIA PRIZE
Best Global Logistics and Transport Work Integrated Learning Student.

DEPARTMENT OF EMPLOYMENT AND WORKPLACE RELATIONS PRIZE
Best HR Management Work Integrated Learning Student.

FINANCE AND TREASURY ASSOCIATION PRIZE
Best Banking and Finance Work Integrated Learning Student.

SOFITEL MELBOURNE PRIZE
Best Hospitality Work Integrated Learning Student.

THE LONELY PLANET PUBLICATIONS PRIZE
Best Marketing Work Integrated Learning Student.

PACIFIC ASIA EXPRESS PRIZE
Best International Trade Work Integrated Learning Student.

VICTORIA UNIVERSITY INFORMATION TECHNOLOGY SERVICES DEPARTMENT PRIZE

CONFERENCE CONSULTANTS AUSTRALIA PRIZE
Best Event Management Student, Work Integrated Learning.
FACULTY OF BUSINESS AND LAW

BACHELOR OF BUSINESS (YEAR 1)
Course Code: BBBB

COURSE OBJECTIVES
The aim of the course is to provide students with a basic grounding in the principles and practice relevant to business in today's corporate world. It is anticipated that students will transfer into a prescribed business degree program thus deepening knowledge in particular areas and developing a specialist skill base.

COURSE DURATION
The course is offered over three years on a full-time basis or part-time equivalent but may be extended by one year if undertaking Co-operative Education. Students must complete core business units of study to the value of 72 credit points at the Sunbury, Werribee or St Albans campus in order to transfer into a specialisation.

All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BED1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

plus sixteen units of study approved by the Course Co-ordinator and taken from other Bachelor of Business courses offered by the University.
SCHOOL OF ACCOUNTING AND FINANCE

BACHELOR OF BUSINESS (ACCOUNTING AND TRANSPORT AND LOGISTICS)

Course Code: BBAG

No new student intake in 2006.

Core Units of Study
- BAO1101 Accounting For Decision Making
- BCO1102 Information Systems For Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction To Marketing
- BLO1105 Business Law
- BMO1102 Management & Organisation Behaviour

Specialisation Units of Study
- BAO1107 Accounting Information Systems
- BAO2202 Financial Accounting
- BAO2203 Corporate Accounting
- BAO2204 Management Accounting
- BAO2500 Transport Financial Planning
- BAO3309 Advanced Financial Accounting
- BAO3312 Advanced Management Accounting
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour
- BEO2186 Distribution Management
- BEO3432 Strategic International Trade Operations
- BEO4572 Logistics
- BLO2502 Transport Law
- BAO3306 Auditing
- BAO3307 Corporate Finance

Support Units of Study
- BAO3306 Auditing
- BAO3307 Corporate Finance
- BEO2186 Distribution Management
- BEO3432 Strategic International Trade Operations
- BEO4572 Logistics
- BLO2502 Transport Law
- BAO3306 Auditing
- BAO3307 Corporate Finance

PROFESSIONAL RECOGNITION
By choosing appropriate elective units of study, students can meet the educational requirements of the CPA Australia, The Institute of Chartered Accountants in Australia, The Institute of Corporate Managers and Administrators, and the Australian Institute of Banking and Finance. For further information contact the School of Accounting and Finance.

BACHELOR OF BUSINESS (ACCOUNTING)

Course Code: BBAA/BFBA/BWTA

COURSE OBJECTIVES
The course aims to equip students with the necessary skills to perform a wide range of accounting activities in addition to developing a sound business education.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

PROFESSIONAL RECOGNITION
By choosing appropriate elective units of study, students can meet the educational requirements of the CPA Australia, The Institute of Chartered Accountants in Australia, The Institute of Corporate Managers and Administrators, and the Australian Institute of Banking and Finance. For further information contact the School of Accounting and Finance.

BACHELOR OF BUSINESS

(ACCOUNTING/BANKING AND FINANCE)

Course Code: BBBA

COURSE OBJECTIVES
The course aims to provide students with the necessary skills to perform a broad range of accounting and finance activities in addition to developing a sound business education.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
COURSE STRUCTURE

Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Accounting
- BAO1107 Accounting Information Systems
- BAO2202 Financial Accounting
- BAO2203 Corporate Accounting
- BAO2204 Management Accounting
- BAO3309 Advanced Financial Accounting
- BAO3312 Advanced Management Accounting

Specialisation Units of Study – Banking and Finance
- BAO3402 International Banking and Finance
- BAO3403 Investment and Portfolio Management
- BAO3404 Credit and Lending Decisions
- BEO3446 Financial Institutions and Monetary Theory
- BEO3447 Commercial Banking and Finance
- BLO3405 Law of Financial Institutions and Securities

Support Units of Study
- Four units of study selected from the following:
  - BAO3306 Auditing
  - BAO3307 Corporate Finance
  - BLO2205 Corporate Law
  - BLO2206 Taxation Law and Practice
  - BLO2300 Commercial Law
  - plus any three of the following:
    - BLO1452 Tourism Law
    - BLO2207 Employment Law
    - BLO2233 Health and Safety Law
    - BLO3250 Law on Insolvency
    - BLO3313 Advanced Taxation Law and Practice
    - BLO3332 Administrative Law
    - BLO3351 Legal Topics A
    - BLO3352 Legal Topics B
    - BLO3405 Law of Financial Institutions and Securities

Elective
- Two approved electives or Co-operative Education

BACHELOR OF BUSINESS
(ACCOUNTING/COMMERCIAL LAW)

Course Code: BBAL

No new student intake in 2006.

COURSE OBJECTIVES

The course aims to provide a strong business qualification to improve graduates’ skills and employment prospects. Graduates benefit from a strong accounting and financial focus combined with a study of the legal context of the business environment.

COURSE DURATION

The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

BACHELOR OF BUSINESS
(ACCOUNTING/ELECTRONIC COMMERCE)

Course Code: BBEM

No new student intake in 2006.

COURSE OBJECTIVES

The course aims to develop a sound business education as well as provide the necessary skills to perform a wide range of accounting and electronic commerce activities.

COURSE DURATION

The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
UNDERGRADUATE STUDIES

COURSE STRUCTURE

Core Units of Study

- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Accounting

- BAO1107 Accounting Information Systems
- BAO2202 Financial Accounting
- BAO2203 Corporate Accounting
- BAO2204 Management Accounting
- BAO3309 Advanced Financial Accounting
- BAO3312 Advanced Management Accounting

Specialisation Units of Study – Electronic Commerce

- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3442 The Information Professional

Support Units of Study

- BLO2205 Corporate Law
- BLO2206 Taxation Law and Practice
- Elective

Four units of study selected from the following:

- BAO3307 Corporate Finance
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project
- BLO2205 Corporate Law
- BBB3100 Business Integrated Learning or Co-operative Education (two units)

COURSE OBJECTIVES

The course aims to provide students with a focused program of study and learning designed to develop strong knowledge, skills and competencies in accounting and financial management.

COURSE DURATION

The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
BACHELOR OF BUSINESS
(ACCOUNTING/INFORMATION SYSTEMS)
Course Code: BBSA

COURSE OBJECTIVES
The course aim of the course is to provide students with a basic grounding in the principles and practices of managing accounting information systems.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEI1103 Microeconomic Principles
BEI1104 Macroeconomic Principles
BEI1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Accounting
BAO1107 Accounting Information Systems
BAO2202 Financial Accounting
BAO2203 Corporate Accounting
BAO2204 Management Accounting
BAO3309 Advanced Financial Accounting
BAO3312 Advanced Management Accounting

Specialisation Units of Study – Information Systems
BCO1106 Computer Systems
BCO1111 Web Enabled Business Systems
BCO1147 Introduction to Programming Concepts
BCO2148 Systems Analysis
BCO2149 Database Systems
BCO3144 Systems Design

Support Units of Study
Select two of the following:
BAO3307 Corporate Finance
BAO3309 Advanced Financial Accounting
BAO3310 Auditing
BBB3100 Business Integrated Learning or Co-operative Education (two units)

PROFESSIONAL RECOGNITION
Graduates who have successfully completed the appropriate units of study will meet the academic requirements for admission to Associate membership of the CPA Australia and the Australian Computer Society.

BACHELOR OF BUSINESS
(BANKING AND FINANCE)
Course Code: BBAB

COURSE OBJECTIVES
The course aims to provide graduates with the necessary skills to manage a wide range of banking and finance activities in addition to developing a sound business education.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission in addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEI1103 Microeconomic Principles
BEI1104 Macroeconomic Principles
BEI1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Accounting
BAO1107 Accounting Information Systems
BAO2202 Financial Accounting
BAO2203 Corporate Accounting
BAO2204 Management Accounting
BAO3309 Advanced Financial Accounting
BAO3312 Advanced Management Accounting

Specialisation Units of Study – Information Systems
BCO1106 Computer Systems
BCO1111 Web Enabled Business Systems
BCO1147 Introduction to Programming Concepts
BCO2148 Systems Analysis
BCO2149 Database Systems
BCO3144 Systems Design

Support Units of Study
Four units of study selected from:
BAO3307 Corporate Finance
BCO3149 Computer Project
BCO3150 Systems Implementation
BAO3309 Advanced Financial Accounting
BAO3310 Auditing
BBB3100 Business Integrated Learning or Co-operative Education (two units)
BACHELOR OF BUSINESS (BANKING AND FINANCE/INTERNATIONAL TRADE)
Course Code: BBFI

COURSE OBJECTIVES
The course aims to provide students with the necessary skills to perform a broad range of finance and international trade activities in addition to developing a sound business education.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 or equivalent. In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisational Behaviour

Specialisation Units of Study – Banking and Finance
BAO3402 International Banking and Finance
BAO3403 Investment and Portfolio Management
BAO3404 Credit and Lending Decisions
BEO3446 Financial Institutions and Monetary Theory
BEO3447 Commercial Banking and Finance
BLO3405 Law of Financial Institutions and Securities

Support Units of Study
BAO1107 Accounting Information Systems
BAO3307 Corporate Finance
Electives
Eight approved electives, two of which may be Co-operative Education

PROFESSIONAL RECOGNITION
Successful completion of the course will satisfy the educational requirements for Senior Associate membership of the Australian Institute of Banking and Finance (AIBF). If a student undertakes specific accounting units of study within their elective units, the student can also meet the educational requirements of the CPA Australia and the Institute of Chartered Accountants in Australia.

BACHELOR OF BUSINESS (SMALL BUSINESS AND ENTREPRENEURSHIP)
Course Code: BBSB

COURSE OBJECTIVES
This course is designed to equip students to deal with the challenges of operating their own business. These challenges include the intense competition both locally and internationally, dealing with technology and managing the financial aspects of the business.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 or equivalent. In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisational Behaviour

Support Units of Study
BAO3307 Corporate Finance
BEO3500 Applied Economics Research Project
BAO1107 Accounting Information Systems
BEO2254 Statistics for Business and Marketing
BLO2205 Corporate Law
BBB3100 Business Integrated Learning or Co-operative Education (two units)
Specialisation Units of Study – Small Business and Entrepreneurship
BAO2100 Intro to Small Enterprise
BAO2441 Personal Financial Planning
BAO1110 Accounting for Small Businesses
BMO2182 Entrepreneurial Business Management
BMO2183 Entrepreneurial Business Issues
BMO4422 Innovation and Entrepreneurship
Support Units of Study
BAO3100 The Enterprise Project
BMO3422 Strategic Management
Electives
Eight approved electives, two of which may be Co-operative Education.

PRIZES
The following prizes may be available to students:

AUSTRALASIAN INSTITUTE
OF BANKING AND FINANCE PRIZE
Best Graduating Student – Bachelor of Business in Banking and Finance.

CPA AUSTRALIA PRIZES
Best First Year Student – Bachelor of Business in Accounting [Footscray Campus].
Best Second Year Student – Bachelor of Business in Accounting [Footscray Campus].
Best Graduating Student – Bachelor of Business in Accounting [Footscray Campus].
Best First Year Student – Bachelor of Business in Accounting [Werribee Campus].
Best Second Year Student – Bachelor of Business in Accounting [Werribee Campus].
Best Graduating Student – Bachelor of Business in Accounting [Werribee Campus].
Best Continuing Students – Master of Business in Professional Accounting.
Best Graduating Student – Master of Business in Professional Accounting.

HUNSMANS CHEMICALS PRIZE
Best Second Year Student in the subject Management Accounting.

JOHN WILEY AND SONS AUSTRALIA LTD PRIZE
Best Student in the subject Accounting Information Systems.

MACQUARIE BANK PRIZE
Best Second Year Student – Bachelor of Business in Banking and Finance.

MATTHEWS STEER PTY LTD PRIZE
Best First Year Student – Bachelor of Business in Accounting.

MCGRAW-HILL PRIZE
Best Student – Bachelor of Business in Accounting in the subject Financial Accounting.

MYOB PRIZES
Best Student – Bachelor of Business in Accounting in the subject The Practising Accountant and Technology.
Best Student – Master of Business in Professional Accounting in the subject Accounting Systems and Technology.

PEARSON EDUCATION AUSTRALIA PRIZES
Best Final Year Student – Bachelor of Business in Accounting in the subject Auditing.
Best Student – Bachelor of Business in Accounting in the subject Corporate Finance.

SOLUTION 6 PRIZE
Best Student – Master of Business in Professional Accounting in the subject Computerised Accounting Information Systems.

TAXPAYERS AUSTRALIA INC PRIZES
Jack Just Memorial Award: Best Student in the subject Advanced Financial Accounting.
Jack Just Memorial Award: Best Student in the subject Financial and Corporate Accounting.
SCHOOL OF APPLIED ECONOMICS

BACHELOR OF BUSINESS
(TRANSPORT AND LOGISTICS)
Course Code: BBTL
No new student intake in 2006.
Core Units of Study
BAO1101 Accounting For Decision Making
BCO1102 Information Systems For Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction To Marketing
BLO1105 Business Law
BMO1102 Management & Organisation Behaviour
Specialisation Units of Study
BAO2500 Transport Financial Planning
BCO2186 Distribution Management
BEO3418 Global Transport Economics
BEO3432 Strategic International Trade Operations
BEO4572 Logistics
BLO2502 Transport Law
Support Units of Study
BAO2254 Statistics For Business And Marketing
BEO3500 Applied Economics Research Project
Recommended Electives
BCO2503 Transportation Information Systems
BHO2253 Business To Business Marketing
BMO3320 Interpersonal & Organisational Negotiation
Electives
Five Approved Electives, two of which may be Co-operative Education

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting For Decision Making
BCO1102 Information Systems For Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction To Marketing
BLO1105 Business Law
BMO1102 Management & Organisation Behaviour
Specialisation Units of Study – Applied Economics
BEO2250 Quantitative Methods for Economics and Business
BEO2263 Macroeconomic Analysis
BEO2264 Microeconomic Analysis
BEO2283 Applied Regression Analysis
BEO3366 Economic Policy and Research
Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO2284 Business Forecasting Methods
BEO3500 Applied Economics Research Project
Elective
Eight approved electives, two of which may be Co-operative Education.

BACHELOR OF BUSINESS
(APPLIED ECONOMICS)
Course Code: BBBE
No new student intake in 2006.

COURSE OBJECTIVES
The course aims to develop a sound knowledge of economic principles, practices and analytical skills.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

BACHELOR OF BUSINESS (APPLIED ECONOMICS/INTERNATIONAL TRADE)
Course Code: BBEI

COURSE OBJECTIVES
The course aims to provide students with a sound education in the principles and practices of applied economics and international trade.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate. If undertaking Co-operative Education, an additional 96 credit points is required for graduation.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

**COURSE STRUCTURE**

**Core Units of Study**
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

**Specialisation Units of Study – Applied Economics**
- BEO2250 Quantitative Methods for Economics and Business
- BEO2263 Macroeconomic Analysis
- BEO2264 Microeconomic Analysis
- BEO2283 Applied Regression Analysis
- BEO2284 Business Forecasting Methods
- BEO3366 Economic Policy and Research

**Support Units of Study**
- BEO2254 Statistics for Business and Marketing
- BEO3500 Applied Economics Research Project

**Electives**
- Two approved electives or Co-operative Education.

**BACHELOR OF BUSINESS (FINANCIAL RISK MANAGEMENT)**

**Course Code:** BBFR

**COURSE OBJECTIVES**

The course aims to provide graduates with the necessary knowledge and skills in financial planning, financial risk management and insurance and prepare students for professional careers in financial planning, fund management, security trading, insurance and risk management.

**COURSE DURATION**

The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

**ADMISSION REQUIREMENTS**

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
BACHELOR OF BUSINESS (FINANCIAL RISK MANAGEMENT/BANKING AND FINANCE) (OFFSHORE)

Course Code: BBFB

COURSE OBJECTIVES
The course aims to provide graduates with the necessary skills to manage a wide range of financial and risk management activities in addition to developing a sound education. The course also aims to teach students the necessary skills to perform a wide range of banking and finance activities.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Support Units of Study
- BAO1107 Accounting Information Systems
- BAO2202 Financial Accounting
- BAO2203 Corporate Accounting
- BAO2204 Management Accounting
- BAO3309 Advanced Financial Accounting
- BAO3312 Advanced Management Accounting

Specialisation Units of Study – Financial Risk Management
- BAO2441 Personal Financial Planning
- BAO3403 Investment and Portfolio Management
- BEO2401 Risk Management and Insurance
- BEO2431 Risk Management Models
- BEO3347 Planning for Long Term Wealth Creation
- BLO2206 Taxation Law and Practice

Specialisation Units of Study – Banking and Finance
- BAO3402 International Banking and Finance
- BAO3403 Investment and Portfolio Management
- BAO3404 Credit and Lending Decisions
- BLO3405 Law of Financial Institutions and Securities
- BEO3446 Financial Institutions and Monetary Theory
- BEO3447 Commercial Banking and Finance

Support Units of Study
- BAO1107 Accounting Information Systems
- BAO3307 Corporate Finance
- BEO2254 Statistics for Business and Marketing
- BEO3500 Applied Economics Research Project

BACHELOR OF BUSINESS (FINANCIAL RISK MANAGEMENT/ELECTRONIC COMMERCE)

Course Code: BBFE

No new student intake in 2006.

COURSE OBJECTIVES
The course aims to provide students with a sound education in the principles and practice of risk management, data management and networked systems, with a focus on the relationship between risk management and the development of new computer-based systems.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Support Units of Study
- BAE1101 Accounting Information Systems
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Financial Risk Management
- BAO2441 Personal Financial Planning
- BAO3403 Investment and Portfolio Management
- BEO2401 Risk Management and Insurance
- BEO2431 Risk Management Models
- BEO3347 Planning for Long Term Wealth Creation
- BLO2206 Taxation Law and Practice

Support Units of Study
- BAO1107 Accounting Information Systems
- BAO3307 Corporate Finance
- BEO2254 Statistics for Business and Marketing
- BEO3500 Applied Economics Research Project
BACHELOR OF BUSINESS (FINANCIAL RISK MANAGEMENT/INTERNATIONAL TRADE) (OFFSHORE)
Course Code: BBFG

COURSE OBJECTIVES
The course aims to provide students with a sound education in the principles and practice of risk management, international finance, marketing and the business context of international trade.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Financial Risk Management
BAO2441 Personal Financial Planning
BAO3403 Investment and Portfolio Management
BEO2401 Risk Management and Insurance
BEO2431 Risk Management Models
BEO3347 Planning for Long Term Wealth Creation
BLO2206 Taxation Law and Practice

Specialisation Units of Study – Global Logistics and Transport
BEO3417 Finance of International Trade
BEO3418 Global Transport Economics
BEO3419 Airfreight Economics
BEO3432 Strategic International Trade Operations
BEO4123 Global Logistics
BLO2502 Transport Law

Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project

Electives
Two approved electives
BACHELOR OF BUSINESS

(GLOBAL LOGISTICS AND TRANSPORT)

Course Code: BBGL

Course Objectives
The course aims to offer broad based business education to undergraduate students, with a particular focus on transport, distribution, logistics and other transport related industries and issues.

Course Duration
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

Course Structure
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BED1103 Microeconomic Principles
BED1104 Macroeconomic Principles
BED1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Global Logistics and Transport
BEO3417 Finance of International Trade
BEO3418 Global Transport Economics
BEO3419 Airfreight Economics
BEO3432 Strategic International Trade Operations
BEO4123 Global Logistics
BLO2502 Transport Law

Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project

Electives
Eight approved electives, two of which may be Co-operative Education.

Professional Recognition
Students who successfully complete the Bachelor of Business (Global Logistics and Transport) will be eligible to join the Institute of Export (Vic) Ltd at Member category.

BACHELOR OF BUSINESS

(GLOBAL LOGISTICS AND TRANSPORT / ACCOUNTING) (OFFSHORE)

Course Code: BBGA

Course Objectives
The course aims to educate students in the economics and operations of global transport and logistics and accounting.

Course Duration
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Cooperative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

Course Structure
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BED1103 Microeconomic Principles
BED1104 Macroeconomic Principles
BED1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Global Logistics and Transport
BEO3417 Finance of International Trade
BEO3418 Global Transport Economics
BEO3419 Airfreight Economics
BEO3432 Strategic International Trade Operations
BEO4123 Global Logistics
BLO2502 Transport Law

Specialisation Units of Study – Accounting
BAO1107 Accounting Information Systems
BAO2202 Financial Accounting
BAO2203 Corporate Accounting
BAO2204 Management Accounting
BAO3309 Advanced Financial Accounting
BAO3312 Advanced Management Accounting
BACHELOR OF BUSINESS
(GLOBAL LOGISTICS AND TRANSPORT / INTERNATIONAL TRADE) (OFFSHORE)

Course Code: BBGI

COURSE OBJECTIVES
The course aims to educate students in the economics and operations of global transport and logistics and international trade.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Global Logistics and Transport
BAO3417 Finance of International Trade
BAO3418 Global Transport Economics
BAO3419 Airfreight Economics
BAO3432 Strategic International Trade Operations
BEO4123 Global Logistics
BLO2502 Transport Law
Specialisation Units of Study – International Trade
BEO1252 International Business Context
BEO3368 International Economic Theory
BEO3430 International Economic Analysis
BEO3373 International Marketing
Support Units of Study
BAO2254 Business and Marketing
BEO3500 Applied Economics Research Project
Electives
Eight approved electives, two of which may be Co-operative Education.

Semester Abroad
Students in undertaking this course will normally undertake a semester abroad. The study abroad semester is intended to provide students with a ‘real’ international experience as part of their degree, which is particularly crucial if they are going to work for international corporations. In this semester abroad, students will normally study the equivalent of four units of study to be credited to their degree. These units of study may count towards the business core and/or specialization units of study, a major in language/culture studies, or other minors/majors approved by the Course Coordinator.
BACHELOR OF BUSINESS (INTERNATIONAL COMMERCE) (OFFSHORE)
Course Code: BBIC

COURSE OBJECTIVES
This course aims to provide students with a sound education in the principles and practice of business studies and improve learning through a fundamental application of a range of general business concepts and ideas aimed at ensuring successful engagement in the business world.

COURSE DURATION
The course is offered over three years on a full-time basis or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

General Business Units of Study
Eight units of study from the following list approved by the Course Co-ordinator:
BAO2204 Management Accounting
BAO3307 Corporate Finance
BCO1141 Information Technology Management
BCO2148 Systems Analysis
BEO2254 Statistics for Business and Marketing
BEO2558 Managerial Economics
BHO1190 Introduction to Tourism
BHO2251 Product and Pricing Strategy
BB3133 Comparative Commercial Law
BB2119 Corporations Law 1
BMO3352 International Management
BMO3421 Managing the Service Organisation

Electives
Eight approved electives.

BACHELOR OF BUSINESS (INTERNATIONAL TRADE)
Course Code: BBAN

COURSE OBJECTIVES
The course provides a general business education in addition to specialist studies in international trade. Students develop the necessary skills to successfully operate in a variety of areas in the international economic and business environment.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – International Trade
BEO1252 International Business Context
BEO3417 Finance of International Trade
BEO3430 International Economic Analysis
BEO3432 Strategic International Trade Operations
BEO3368 International Economic Theory
BHO3373 International Marketing

Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
Electives
Eight approved electives, two of which may be Co-operative Education.
BACHELOR OF BUSINESS (INTERNATIONAL TRADE/RETAIL MANAGEMENT)
Course Code: BBIR

COURSE OBJECTIVES
The course aims to provide students with a sound education in the principles and practices of retail management and international trade.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – International Trade
BEO1252 International Business Context
BEO3417 Finance of International Trade
BEO3430 International Economic Analysis
BEO3432 Strategic International Trade Operations
BHO3368 International Economic Theory
BLO3373 International Marketing
Specialisation Units of Study – Retail Management
BEO1185 Retail Management Principles
BEO2186 Distribution Management
BEO3257 Economics of Retailing
BEO3295 Retail Merchandise Management
BEO3406 Strategic Retailing
BHO3405 Electronic Retailing
Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
Electives
Two approved electives, one of which may be Co-operative Education.

BACHELOR OF BUSINESS (MUSIC INDUSTRY)
Course Code: BBMS

COURSE OBJECTIVES
The course aims to provide graduates with the ability to demonstrate competency in planning, promotion and production of music in a variety of forms, locations, styles and scale. To be able to communicate with participants within the industry and beyond, and successfully plan and develop music promotion and music businesses with entrepreneurial flair.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Music Industry
BEO2403 Introduction to Music Business
BEO3404 International Aspects of the Music Industry
BHO2405 Music Marketing
BLO2401 Music Industry Law
BMO2402 Music Industry Management
BMO3405 Live Performance Management
Support Units of Study
BEO3408 Music Publishing and Recording
BEO3500 Applied Economics Research Project
Electives
Eight approved electives, two of which may be Co-operative Education or BBB3100 Business Integrated Learning.
BACHELOR OF BUSINESS (MUSIC INDUSTRY/EVENT MANAGEMENT)
Course Code: BBME

COURSE OBJECTIVES
The course aims to provide students with a sound education in the principles and practice of music industry and event management.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Music Industry
BEO2403 Introduction to Music Business
BEO3404 International Aspects of the Music Industry
BHO2405 Music Marketing
BLO2401 Music Industry Law
BMO2402 Music Industry Management
BMO3405 Live Performance Management
Specialisation Units of Study – Event Management
BHO2256 Tourism, Hospitality and Events Marketing
BHO2432 Introduction to Events
BHO3494 Meetings, Conventions and Events
BMO2531 Event Project Management
BMO3422 Strategic Management
Support Units of Study
BEO3408 Music Publishing and Recording
BEO3500 Applied Economics Research Project
BHO3473 Human Relations
BMO3421 Managing the Service Organisation
Electives
One elective subject

BACHELOR OF BUSINESS (RETAIL MANAGEMENT)
Course Code: BBAR

COURSE OBJECTIVES
The course aims to provide a sound business management education together with a specialisation in the principles and practices of retail management.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Retail Management
BEO1185 Retail Management Principles
BEO2186 Distribution Management
BEO3257 Economics of Retailing
BEO3295 Retail Merchandise Management
BHO3405 Electronic Retailing
BEO3406 Strategic Retailing
Specialisation Units of Study – Retail Management
BEO1185 Retail Management Principles
BEO2186 Distribution Management
BEO3257 Economics of Retailing
BEO3295 Retail Merchandise Management
BHO3405 Electronic Retailing
BEO3406 Strategic Retailing
Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
Elective
Eight approved electives, two of which may be Co-operative Education or BBB3100 Business Integrated Learning.
BACHELOR OF BUSINESS (RETAIL MANAGEMENT/MARKETING)
Course Code: BBMR

COURSE OBJECTIVES
The course aims to provide graduates with the necessary skills to manage a wide range of retail and marketing activities in addition to developing a sound business education.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Retail Management
BEO1185 Retail Management Principles
BEO2186 Distribution Management
BHO3405 Electronic Retailing
BEO3406 Strategic Retailing
BEO3257 Economics of Retailing
BEO3295 Retail Merchandise Management

Specialisation Units of Study – Marketing
BHO2250 Advertising and Public Relations
BHO2251 Product and Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Marketing Research
BHO3435 Marketing Planning and Strategy

Support Units of Study
BEO22254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
BHO2285 Marketing Research

General Electives
Two other approved electives, which may be Cooperative Education or BBB3100 Business Integrated Learning.

BACHELOR OF ARTS (INTERNATIONAL STUDIES)/BACHELOR OF BUSINESS (INTERNATIONAL TRADE)
Course Code: ABBF/ABBI

COURSE OBJECTIVES
The course combines the key components of the constituent undergraduate degree courses to provide students with a sound education in the principles and practice of international trade set in the context of a good understanding of the economics, social, cultural and political context of the Asian region. The course aims to provide graduates with: a comprehensive overview of the theories, principles and practice of international trade and the relevant techniques and research skills; a strong understanding of the history, economic development, cultural traditions, political systems and social traditions in a number of countries in the Asian region; a solid grasp of an Asian language; and a broad education not normally associated with a single undergraduate degree.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points in this course. Students must complete 384 credit points to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – International Trade
BEO1252 International Business Context
BEO3417 Finance of International Trade
BEO3430 International Economic Analysis
BEO3432 Strategic International Trade Operations
BEO3368 International Economic Theory
BHO3373 International Marketing

Business Support Units of Study
BEO22254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project

Arts Units of Study
Student must complete fourteen units of study from the Faculty of Arts inclusive of an Asian Studies (6 units of study) major and an Asian Language major (6 units of study) plus one Arts elective.

Electives
Two other units of study approved by the Faculty of Arts

PROFESSIONAL RECOGNITION
This course is strongly supported by industry and professional organisations and is recognised by the Australian Institute of Export.
BACHELOR OF BUSINESS (HONOURS)  
(APPLIED ECONOMICS)  
Course Code: BHBA  

COURSE OBJECTIVES  
The course aims to provide students with an understanding and awareness of the technical, professional and ethical requirements of advanced study in applied economics.  

COURSE DURATION  
The course is offered on a full-time basis over one year or part-time equivalent. Students must complete 96 credit points through academic study in order to graduate. All units of study carry a value of 12 credit points. The Research Thesis has a value of 48 credit points.  

ADMISSION REQUIREMENTS  
To qualify for admission to the course students must have completed an appropriate undergraduate degree with a credit average in results or equivalent.  

COURSE STRUCTURE  
BEO4403 Advanced Microeconomics  
BEO4430 Business Research Methods  
BEO4661 Advanced Macroeconomics  
BEO4683 Applied Econometrics  
BEO4400 Honours Research Thesis (Full-time)  
or  
BEO4401 Honours Research Thesis (Part-time)  

BACHELOR OF BUSINESS (HONOURS)  
(RETAIL MANAGEMENT)  
Course Code: BHBR  

COURSE OBJECTIVES  
The course aims to provide students with an understanding and awareness of the technical, professional and ethical requirements of advanced study in retail management.  

COURSE DURATION  
The course is offered on a full-time basis over one year or part-time equivalent. Students must complete 96 credit points through academic study in order to graduate. All units of study carry a value of 12 credit points. The Research Thesis has a value of 48 credit points.  

ADMISSION REQUIREMENTS  
To qualify for admission to the course students must have completed an appropriate undergraduate degree with a credit average in results or equivalent.  

COURSE STRUCTURE  
BEO4430 Business Research Methods  
BEO4572 Logistics  
BEO4683 Applied Econometrics  
BEO4400 Honours Research Thesis (Full-time)  
or  
BEO4401 Honours Research Thesis (Part-time)  
plus one approved elective  

PRIZES  
ANZ BANKING GROUP PRIZE  
Best Graduating Student – Bachelor of Business in International Trade.  

PEARSON EDUCATION AUSTRALIA PRIZES  
Best Student in the subject Macroeconomic Principles.  
Best Student in the subject Microeconomic Principles.  

CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT AUSTRALIA (VICTORIA) PRIZE  
Ken Baldock Chartered Institute of Logistics and Transport Award:  
Most Outstanding Student – Bachelor of Business in Global Logistics and Transport.
SCHOOL OF HOSPITALITY, TOURISM AND MARKETING

BACHELOR OF BUSINESS
(CATERING AND HOTEL MANAGEMENT)
Course Code: BBAC
No new student intake in 2006.

Core Units of Study

BAO1101 Accounting For Decision Making
BCO1101 Computer Applications
BED1103 Microeconomic Principles
BED1104 Macroeconomic Principles
BED1106 Business Statistics
BHO1171 Introduction To Marketing
BLO1105 Business Law
BMO1102 Management & Organisation Behaviour

Specialisation Units of Study

BHO1181 Introduction To Food Service Operations
BHO1182 Principles And Practice Of Kitchen Management
BHO2282 Accommodation Management
BHO2283 Principles And Practice Of Restaurant Management
BHO3441 Hospitality Facilities Planning And Design
BLO3451 Catering And Hotel Law
BAO1109 Hospitality And Tourism Accounting
BMO2271 Organisations

Electives
Eight units of study, two of which must be Co-operative Education

BACHELOR OF BUSINESS
(EVENT MANAGEMENT)
Course Code: BBEV

COURSE OBJECTIVES
The main educational aim of the course is to provide students with a sound understanding of the principles and practices relevant to business and event management. This will enable graduates to be successful and effective managers in the events sector or any other chosen field they enter.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

BACHELOR OF BUSINESS
(HOSPITALITY MANAGEMENT)
Course Code: BBHM

COURSE OBJECTIVES
The course is designed to teach the principles of hospitality management and at the same time allows students to study a range of areas within the hospitality industry. Students spend the third year of their degree working in industry, undertaking Co-operative Education.

COURSE DURATION
The course is offered over four years on a full-time basis and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
COURSE STRUCTURE

Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Macroeconomic Principles
BEO1104 Microeconomic Principles
BEO1106 Business Statistics
BLO1105 Business Law
BHO1171 Introduction to Marketing
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Hospitality Management
BHO1110 Introduction to Hospitality
BHO1122 Food and Beverage Management II
BHO2282 Accommodation Management
BHO1121 Food and Beverage Management I
BHO3501 Hospitality Facilities Planning and Development

Support Units of Study
Select two of the following:
BAO1106 Accounting for Hospitality and Tourism Managers
BHO3473 Human Relations
BMO3220 Human Resource Management
BMO3421 Managing the Service Organisation

Electives
Seven approved electives, two of which must be Co-operative Education.

PROFESSIONAL RECOGNITION
Hotel, Catering and Institutional Management Association (UK) Membership. In order to gain admission to the HCIMA (UK) one of the following must be undertaken as an elective: BMO3220 Human Resource Management or BMO3421 Managing the Service Organisation.

BACHELOR OF BUSINESS (HOSPITALITY MANAGEMENT/HUMAN RESOURCE MANAGEMENT)
Course Code: BBHH

COURSE OBJECTIVES
The course aims to combine the academic specialisations of the constituent undergraduate degrees to provide students with a sound education in the principles and practices of the discipline areas of human resource management and hospitality studies.

COURSE DURATION
The course is offered over four years on a full-time basis and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
UNDERGRADUATE STUDIES

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Hospitality Management
- BHO1110 Introduction to Hospitality
- BHO1121 Food and Beverage Management I
- BHO1122 Food and Beverage Management II
- BHO2282 Accommodation Management
- BHO3500 Hospitality and Tourism Industry Project
- BHO3501 Hospitality Facilities Planning and Development

Specialisation Units of Study – Event Management
- BHO2432 Introduction to Events
- BHO2256 Tourism, Hospitality and Events Marketing
- BMO2351 Event Project Management
- BMO3422 Strategic Management

Support Units of Study
Select two of the following:
- BAO1106 Accounting for Hospitality and Tourism Managers
- BHO2256 Tourism, Hospitality and Events Marketing
- BHO3422 Strategic Management
- BHO3473 Human Relations
- BMO3473 Human Relations
- One approved elective
- One approved elective

Co-operative Education
Two units

BACHELOR OF BUSINESS
(HOSPITALITY/TOURISM MANAGEMENT)
Course Code: BBTH

COURSE OBJECTIVES
The course aims to provide graduates with a sound business management education, with particular emphasis on management of tourism projects and hospitality facilities and a strong grounding in the relevant business management techniques and research skills.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Tourism Management
- BHO1190 Introduction to Tourism
- BHO1192 Travel Industry Management
- BHO2255 Tourism Enterprise Management
- BHO3436 International Tourism Trends and Issues
- BHO3437 Destination Planning and Development
- BHO3500 Hospitality and Tourism Industry Project

Specialisation Units of Study – Hospitality Management
- BHO1110 Introduction to Hospitality
- BHO1121 Food and Beverage Management I
- BHO1122 Food and Beverage Management II
- BHO2282 Accommodation Management
- BHO3307 Hospitality and Tourism Management Systems
- BHO3501 Hospitality Facilities Planning and Development

Support Units of Study
Select two of the following:
- BAO1106 Accounting for Hospitality and Tourism Managers
- BHO2256 Tourism, Hospitality and Events Marketing
- BHO3422 Strategic Management
- BHO3473 Human Relations
- BMO2531 Event Project Management
- One approved elective

Co-operative Education
Two units

BACHELOR OF BUSINESS (HOTEL, RESTAURANT AND CATERING MANAGEMENT)
Course Code: BBHC

COURSE OBJECTIVES
The aim of the course is to develop highly skilled graduates who can take their place as progressive and dynamic managers across the range of operations in the hospitality industry. The key characteristics of these graduates will be their strong numeric skills, computer literacy, emotional intelligence, cultural and social sensitivity, critical thinking, strategic planning and communication skills.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BE01103 Microeconomic Principles
BE01104 Macroeconomic Principles
BE01106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Hotel, Restaurant and Catering Management
BHO1110 Introduction to Hospitality
BHO1122 Food and Beverage Management II
BHO2250 Advertising and Public Relations
BHO2282 Accommodation Management
BHO3500 Hospitality and Tourism Industry Project
BHO3306 Casino and Gaming Management
BHO3307 Hospitality and Tourism Management Systems
BHO3310 Professional Wine and Beer Studies
BHO3433 Food and Beverage Management III
BHO3494 Meetings, Conventions and Events
BHO3501 Hospitality Facilities Planning and Development

Support Units of Study
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research

Electives
Eight approved electives, two of which may be Co-operative Education or BBB3100 Business Integrated Learning.

BACHELOR OF BUSINESS (MARKETING)
Course Code: BBBK

COURSE OBJECTIVES
The aims of the course are to provide students with a sound education in the principles and practices of marketing.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent. In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BE01103 Microeconomic Principles
BE01104 Macroeconomic Principles
BE01106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
BEO2186 Distribution Management
BHO2250 Advertising and Public Relations
BHO2434 Consumer Behaviour
BHO3435 Marketing Planning and Strategy
BHO3254 Advanced Marketing Research

Support Units of Study
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research

BACHELOR OF BUSINESS (MARKETING) / BACHELOR OF ARTS (PSYCHOLOGY)
Course Code: BBKP

COURSE OBJECTIVES
The primary educational aim of the course is to provide students with a sound platform of learning in the principles and practice of marketing and psychology. It will improve learning by providing a fundamental framework for the application of marketing and psychology concepts and ideas and their co-integration, which will ensure that students are capable of engaging successfully in combined areas of marketing and psychology in a commercial environment.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent. In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BE01103 Microeconomic Principles
BE01104 Macroeconomic Principles
BE01106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
BEO2186 Distribution Management
BHO2250 Advertising and Public Relations
BHO2251 Product and Pricing Strategy
BHO3435 Marketing Planning and Strategy
BHO3254 Advanced Marketing Research

Support Units of Study
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research
Specialisation Units of Study – Arts
- APP1012 Psychology 1A
- APP1013 Psychology 1B
- APP2013 Psychology 2A
- APP2031 Development Issues in Psychology
- APP2014 Psychology 2B
- APP3035 Research Methods in Psychology
- APP3036 History and Theories of Psychology
- APP3037 Clinical Aspects of Psychology
- APP3023 Capstone subject or one Arts elective.

Arts Electives
Five Arts electives and two Psychology electives

BACHELOR OF BUSINESS
(MARKETING/APPLIED ECONOMICS)
Course Code: BBMA

COURSE OBJECTIVES
The aims of the course are to provide students with a sound education in the principles and practices of marketing and applied economics.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
- BEO2186 Distribution Management
- BHO2250 Advertising and Public Relations
- BHO2251 Product and Pricing Strategy
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Marketing Research

Specialisation Units of Study – Applied Economics
- BEO2250 Quantitative Methods for Economics and Business
- BEO2263 Macroeconomic Analysis
- BEO2264 Microeconomic Analysis
- BEO2283 Applied Regression Analysis
- BEO2284 Business Forecasting Methods
- BEO3366 Economic Policy and Research

Support Units of Study
- BEO3300 Applied Economics Research Project
- BEO2254 Statistics for Business and Marketing
- BHO2285 Marketing Research

Electives
One approved elective

BACHELOR OF BUSINESS
(MARKETING/ELECTRONIC COMMERCE)
Course Code: BBKE

COURSE OBJECTIVES
The course aims to provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in marketing and electronic commerce.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
- BEO2250 Distribution Management
- BHO2250 Advertising and Public Relations
- BHO2251 Product and Pricing Strategy
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Marketing Research

Specialisation Units of Study – Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3443 The Information Professional
- BBB3100 Business Integrated Learning or Co-operative Education (two units)
FACULTY OF BUSINESS AND LAW

BACHELOR OF BUSINESS
(MARKETING/EVENT MANAGEMENT)
Course Code: BBMV

COURSE OBJECTIVES
The aim of the course is to provide students with a sound understanding of the principles and practices relevant to business, marketing and event management.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and, if chosen the course would take four years full time or part time equivalent to complete. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Event Management
BHO2432 Introduction to Events
BHO2256 Tourism, Hospitality and Event Marketing
BM02531 Event Project Management
BHO3494 Meetings, Conventions and Events
BMO3405 Live Performance Management
BMO3422 Strategic Management

Specialisation Units of Study – Marketing
BHO2251 Product and Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Marketing Research
BHO3435 Marketing Planning and Strategy

Specialisation Units of Study Options
Select two of the following:
BEO2186 Distributions Management
BHO2250 Advertising and Public Relations
BHO2407 Marketing on the Internet
BHO3373 International Marketing
BHO3432 Services Marketing
Support Units of Study
Select four of the following:
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research

BHO3473 Human Relations
BMO3421 Managing the Service Organisation
BBB3100 Business Integrated Learning or
Co-operative Education (two units)

PROFESSIONAL RECOGNITION
Graduates from the course may be eligible to participate in relevant industry associations in the areas of meetings, convention and events, graduates could also be eligible for membership of other professional bodies such as the Australian Marketing Institute.

BACHELOR OF BUSINESS
(MARKETING/HOSPITALITY MANAGEMENT)
Course Code: BBKH

COURSE OBJECTIVES
The course is designed to teach the principles of marketing and hospitality management allowing students to become dynamic managers in the hospitality and marketing industries. Students spend the third year of their degree working in industry, undertaking Co-operative Education.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent and includes a compulsory year of Co-operation Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and 96 points through the Cooperative Education year to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
BEO2186 Distributions Management
BHO2250 Advertising and Public Relations
BHO2251 Product and Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Marketing Research
BHO3435 Marketing Planning and Strategy

Specialisation Units of Study – Hospitality Management
BHO1110 Introduction to Hospitality
BHO1121 Food and Beverage Management I
BHO1122 Food and Beverage Management II
BHO2282 Accommodation Management
BHO3500 Hospitality and Tourism Industry Project
BHO3501 Hospitality Facilities Planning and Development
Support Units of Study
Select two of the following:
BAO1106 Accounting for Hospitality and Tourism Managers
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research
BHO3473 Human Relations
Co-operative Education
Two units

BACHELOR OF BUSINESS
(MARKETING/INTERNATIONAL TOURISM)
(OFFSHORE)
Course Code: BBMT

COURSE OBJECTIVES
The course combines components of the existing undergraduate programs to enable students to develop a broad range of professional skills specific to marketing and tourism, and be capable of engaging effectively in these professional areas.

COURSE DURATION
The course is offered over three years on a full-time basis or part-time equivalent. A year of Co-operative Education is optional and if chosen the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Marketing
BEO2186 Distribution Management
BHO2250 Advertising and Public Relations
BHO2251 Product and Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Marketing Research
BHO3435 Marketing Planning and Strategy
Specialisation Units of Study – International Tourism
BHO1190 Introduction to Tourism
BEO1252 International Business Context
BHO2255 Tourism Enterprise Management
BHO2256 Tourism, Hospitality and Events Marketing
BHO3438 Tourism in the Asia-Pacific Region
BHO3500 Hospitality and Tourism Industry Project

Support Units of Study
BEO2254 Statistics for Business and Marketing
BHO2285 Marketing Research
Electives
Two approved electives, which may be Co-operative Education

BACHELOR OF BUSINESS
(MARKETING/INTERNATIONAL TRADE)
Course Code: BBMI

COURSE OBJECTIVES
The aim of the course is to provide students with a sound education in the principles and practices of marketing and international trade.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Marketing
BEO2186 Distribution Management
BHO2250 Advertising and Public Relations
BHO2251 Product and Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Marketing Research
BHO3435 Marketing Planning and Strategy
Specialisation Units of Study – International Trade
BEO1252 International Business Context
BEO3368 International Economic Theory
BEO3417 Finance of International Trade
BEO3430 International Economic Analysis
BEO3432 Strategic International Trade Operations
BHO3373 International Marketing
Support Units of Study
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
Prescribed Elective
BHO2285 Marketing Research
General Elective
One other approved elective.
BACHELOR OF BUSINESS  
(MARKETING/MUSIC INDUSTRY)  
Course Code: BBKU

COURSE OBJECTIVES  
The course aims to provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in the marketing and music industries.

COURSE DURATION  
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS  
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE  
Core Units of Study  
BAO1101 Accounting for Decision Making  
BCO1102 Information Systems for Business  
BEO1103 Microeconomic Principles  
BEO1104 Macroeconomic Principles  
BEO1106 Business Statistics  
BHO1171 Introduction to Marketing  
BLO1105 Business Law  
BMO1102 Management and Organisation Behaviour  

Specialisation Units of Study – Marketing  
BEO2186 Distribution Management  
BHO2250 Advertising and Public Relations  
BHO2251 Product and Pricing Strategy  
BHO2434 Consumer Behaviour  
BHO3254 Advanced Marketing Research  
BHO3435 Marketing Planning and Strategy  

Specialisation Units of Study – Music Industry  
BEO2403 Introduction to Music Business  
BHO2405 Music Marketing  
BEO3404 International Aspects of the Music Industry  
BLO2401 Music Industry Law  
BMO2402 Music Industry Management  
BMO3405 Live Performance Management  

Support Units of Study  
BEO2254 Statistics for Business and Marketing  
BEO3408 Music Publishing and Recording  
BEO3500 Applied Economics Research Project  
BHO2285 Marketing Research

BACHELOR OF BUSINESS  
(MARKETING/TOURISM MANAGEMENT)  
Course Code: BBKT

COURSE OBJECTIVES  
The course aims to provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in marketing and tourism management.

COURSE DURATION  
The course is offered over four years on a full-time basis or part-time equivalent and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS  
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE  
Core Units of Study  
BAO1101 Accounting for Decision Making  
BCO1102 Information Systems for Business  
BEO1103 Microeconomic Principles  
BEO1104 Macroeconomic Principles  
BEO1106 Business Statistics  
BHO1171 Introduction to Marketing  
BLO1105 Business Law  
BMO1102 Management and Organisation Behaviour  

Specialisation Units of Study – Marketing  
BEO2186 Distribution Management  
BHO2250 Advertising and Public Relations  
BHO2251 Product and Pricing Strategy  
BHO2434 Consumer Behaviour  
BHO3254 Advanced Marketing Research  
BHO3435 Marketing Planning and Strategy  

Specialisation Units of Study – Tourism Management  
BHO1190 Introduction to Tourism  
BHO1192 Travel Industry Management  
BHO2255 Tourism Enterprise Management  
BHO3436 International Tourism Trends and Issues  
BHO3437 Destination Planning and Development  
BHO3500 Hospitality and Tourism Industry Project  

Support Units of Study  
Select two of the following:  
BEO2254 Statistics for Business and Marketing  
BHO2256 Tourism, Hospitality and Events Marketing  
BHO2285 Marketing Research  
BHO3473 Human Relations  

Co-operative Education  
Two units
BACHELOR OF BUSINESS  
(REGIONAL TOURISM MANAGEMENT)

Course Code: BBTR
No new student intake in 2006.

COURSE OBJECTIVES
The course aims to provide graduates with a sound business management education with a particular emphasis on the management of regional tourism enterprises.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study — Regional Tourism Management
BHO1190 Introduction to Tourism
BHO1192 Travel Industry Management
BHO2300 Regional Tourism Management 1
BHO2255 Tourism Enterprise Management
BHO3300 Regional Tourism Management 2
BHO3500 Hospitality and Tourism Industry Project

Support Units of Study
BAO1106 Accounting for Hospitality and Tourism Managers
BMO2271 Organisations

Electives
Eight approved electives, two of which may be Co-operative Education

BACHELOR OF BUSINESS  
(TOURISM MANAGEMENT)

Course Code: BBTM

COURSE OBJECTIVES
The course aims to provide a sound business management education with a specialisation in the principles and practice of the travel and tourism industries.

COURSE DURATION
The course is offered over four years on a full-time basis and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study — Tourism Management
BHO1190 Introduction to Tourism
BHO1192 Travel Industry Management
BHO2255 Tourism Enterprise Management
BHO2256 Tourism Enterprise Management
BHO3436 International Tourism Trends and Issues
BHO3437 Destination Planning and Development
BHO3500 Hospitality and Tourism Industry Project

Support Units of Study
BHO2256 Tourism, Hospitality and Events Marketing
BHO3473 Human Relations

Electives
Eight approved electives, two of which must be Co-operative Education
BACHELOR OF BUSINESS (TOURISM MANAGEMENT)/BACHELOR OF ARTS (INTERNATIONAL STUDIES)
Course Code: BBTS

COURSE OBJECTIVES
The course aims to provide students with a sound business management education with particular emphasis on management of tourism projects and enterprises together with a strong understanding of the history, economic development and cultural traditions of countries of the Asian region.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – International Tourism
- BHO3438 Tourism in the Asia-Pacific Region
- BHO3437 Destination Planning and Development
- BHO1190 Introduction to Tourism
- BHO2255 Enterprise Management
- BHO3500 Hospitality and Tourism Industry Project
- BHO1192 Travel Industry Management

Business Support Units of Study
- BHO2256 Tourism, Hospitality and Event Marketing
- BHO3473 Human Relations

Arts Units of Study
Fourteen units of study from the Faculty of Arts, including an Asian Studies major and an Asian Language major, selected by the student with the approval of the Course Co-ordinator.

Electives
Two other units of study approved by either the Faculty of Business and Law or the Faculty of Arts, Education and Human Development.

BACHELOR OF BUSINESS (TOURISM MANAGEMENT/INFORMATION SYSTEMS)
Course Code: BBTI
No new student intake in 2006.

COURSE OBJECTIVES
The course provides students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in both the tourism and information systems disciplines.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Tourism Management
- BHO1190 Introduction to Tourism
- BHO1192 Travel Industry Management
- BHO2255 Tourism Enterprise Management
- BHO3436 International Tourism Trends and Issues
- BHO3437 Destination Planning and Development
- BHO3500 Hospitality and Tourism Industry Project

Specialisation Units of Study – Information Systems
- BCO1103 Web Enabled Business Systems
- BCO1046 Computer Systems
- BCO1147 Introduction to Programming Concepts
- BCO2148 Systems Analysis
- BCO2149 Database Systems
- BCO3144 Systems Design

Support Units of Study
- BAO1106 Accounting for Hospitality and Tourism Managers
- BCO3149 Computer Project
- BCO3150 Systems Implementation
- BMO2271 Organisations
BACHELOR OF BUSINESS
(TOURISM/EVENT MANAGEMENT)
Course Code: BBTV

COURSE OBJECTIVES
The aim of the course is to provide students with a sound understanding of the principles and practices relevant to business, tourism, and event management. This will enable them to be successful and effective managers in the tourism and events sectors or any other chosen field.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent and includes a compulsory year of Co-operative Education. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study and Co-operative Education in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Tourism Management
- BHO1190 Introduction to Tourism
- BHO1192 Travel Industry Management
- BHO2255 Tourism Enterprise Management
- BHO3436 International Tourism Trends and Issues
- BHO3437 Destination Planning and Development
- BHO3500 Hospitality and Tourism Industry Project

Specialisation Units of Study – Event Management
- BHO2256 Tourism, Hospitality and Events Marketing
- BHO2432 Introduction to Events
- BHO3494 Meetings, Conventions and Events
- BMO2531 Event Project Management
- BMO3405 Live Performance Management
- BMO3422 Strategic Management

Support Units of Study
- BMO3421 Managing the Service Organisation
- BHO3473 Human Relations

Co-operative Education
Two units

BACHELOR OF BUSINESS (TOURISM MANAGEMENT)/BACHELOR OF RECREATION MANAGEMENT
Course Code: BBRT

COURSE OBJECTIVES
The aims of the course are to provide graduates with a sound business management education with particular emphasis on management of tourism projects and enterprises, a strong grounding in the relevant business management techniques, research skills and a sound understanding of the successful design, implementation and management of recreation programs and facilities in Australia.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Tourism Management
- BHO1190 Introduction to Tourism
- BHO1192 Travel Industry Management
- BHO2255 Tourism Enterprise Management
- BHO3436 International Tourism Trends and Issues
- BHO3437 Destination Planning and Development
- BHO3500 Hospitality and Tourism Industry Project

Business Support Units of Study
- BHO2256 Tourism, Hospitality and Events Marketing
- BHO3494 Meetings, Conventions and Events
- BMO2531 Event Project Management
- BMO3405 Live Performance Management
- BMO3422 Strategic Management

Specialisation Units of Study – Recreation Management
- HPR1101 Introduction to Recreation
- HPR1102 Leadership in Recreation
- HPR1104 Communication Skills
- HPR1105 Society and Leisure
- HPR1204 Disability Awareness and Recreation
- HPR1205 Recreation Career Development One
- HPR2305 Social Psychology of Recreation
- HPR2302 Recreation Career Development Two
- HPR2304 Recreation Event Management
- HPR2401 Research and Evaluation in Recreation
- HPR0131 Recreation Entrepreneurship
FACULTY OF BUSINESS AND LAW

BACHELOR OF ARTS (SPORTS ADMINISTRATION)/BACHELOR OF BUSINESS (EVENT MANAGEMENT)

Course Code: HBSE

COURSE OBJECTIVES
The course aims to provide a sound education with a specialisation in the principles and practice of sports administration and general business management, with a particular focus on the management of major events.

COURSE DURATION
The course is offered over four years full-time or six years part-time. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Business Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Event Management
- BHO3494 Meetings, Conventions and Events
- BMO3405 Live Performance Management
- BHO2432 Introduction to Events
- BMO2531 Event Project Management
- BMO3422 Strategic Management
- BHO2256 Tourism, Hospitality and Events Marketing

Specialisation Units of Study – Sports Administration
- BHO3473 Human Relations
- BMO3421 Managing the Service Organisation
- HPS1111 Sport, History and Culture
- HPS1116 Sport Administration Foundations 1
- HPS1218 Sport Administration Foundations 2
- HPS1221 Sport Career Development 1
- HPS7045 Sport and the Media
- HPS2111 Sport Sponsorship
- HPS1117 Sport Politics and Society
- HPS7058 Sport Industry Development Program
- HPS3112 Sport Venue and Stadium Administration
- HPS3113 Ethics and Social Policy of Sport
- HPS3111 Sport Event Administration
- HPS7057 Sport Industry Research Project
- HPS3213 Sport Career Development 2
- Sport Elective
- Sport Elective

BACHELOR OF ARTS (SPORTS ADMINISTRATION)/BACHELOR OF BUSINESS (MARKETING)

Course Code: HBKS

COURSE OBJECTIVES
The aim of the course is to provide students with both a sound knowledge and critical appreciation of the structure and practices of the Australian sports and leisure industry, and have students develop a broad range of vocational skills which can be used directly to assist in the development of organisations and their capacity to meet the needs of members, players and other significant stakeholders.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Marketing
- BEO2186 Distribution Management
- BEO2254 Statistics for Business and Marketing
- BHO2250 Advertising and Public Relations
- BHO2251 Product and Pricing Strategy
- BHO2252 Marketing Research
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Marketing Research
- BHO3435 Marketing Planning and Strategy

Specialisation Units of Study – Sports Administration
- HPS1111 Sport, History and Culture
- HPS1116 Sport Administration Foundations 1
- HPS1218 Sport Administration Foundations 2
- HPS1221 Sport Career Development 1
- HPS1111 Sport, History and Culture
HPS7045  Sport and the Media
HPS2111  Sport Sponsorship
HPS1117  Sport Politics and Society
HPS7058  Sport Industry Development Program
HPS3112  Sport Venue and Stadium Administration
HPS3113  Ethics and Social Policy of Sport
HPS3111  Sport Event Administration
HPS7057  Sport Industry Research Project
HPS3213  Sport Career Development 2
              Sport Elective
              Sport Elective

BACHELOR OF BUSINESS (HONOURS)
(MARKETING)
Course Code: BHKB
No new student intake in 2006.

COURSE OBJECTIVES
The course aims to provide students with an understanding and
awareness of the technical, professional and ethical requirements of
advanced study in marketing.

COURSE DURATION
The course is offered over one year on a full-time basis or part-time
equivalent. All undergraduate degree units of study carry a value of
12 credit points. The Research Thesis has a value of 48 credit
points. Each student must obtain 96 credit points through academic
study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course students must have completed
an appropriate undergraduate degree with a credit average in
results or equivalent.

COURSE STRUCTURE
BHO4742  Business Research Methods
BHO4573  Marketing Communications and Information Systems
BHO4667  Managerial Marketing
plus one approved elective taken from a Postgraduate Diploma
BHO4400  Honours Research Thesis (Full time)
or
BHO4401  Honours Research Thesis (Part time)

SCHOOL REQUIREMENTS
ATTENDANCE
(i) Students are expected to attend all lectures and seminars. Any
student who is absent for more than 40% of the tutorial, practical or seminar time prescribed will be automatically
excluded from the subject.

(ii) If a student is able to show that there are extenuating
circumstances the lecturer-in-charge may require the student to
submit additional work, or to meet any other conditions
considered warranted.

(iii) It should be clearly understood that seminar attendance, completion of set questions, and general participation are
taken into account in the case of borderline marks – persons
who have contributed in seminars will generally be credited
with a higher grade. Seminar performance is also considered
in the case of students called before Examiners or
Unsatisfactory Progress Committees at the end of the semester.

ASSESSMENT
Students are required to note that:

(iv) Late submissions of essays will be penalised unless written
permission has been given for such late submission. It is the
responsibility of the student to advise the lecturer, before the
event, that an essay may be late.

(v) An essay or test paper submitted after other essays on that
topic have been assessed and returned, will not be assessed.
Students may be credited with having completed the required
work, but will not necessarily be given any marks for the essay
or test. At the discretion of the lecturer, which will normally be
given only in the case of serious personal illness or injury or
other severe trauma, an alternative assignment may be set.

(vi) Significant among the criteria for assessment of essays will be:
‘If this piece of work had been submitted to me, as a Manager,
by one of my staff, would I pass it on to my own Manager?’
This means that some consideration will be given to clarity of
style, neatness of presentation and a business-like approach to
assignments.

(vii) Essays are to be typed on one side only of standard 280mm x
205mm computer paper or A4 and firmly stapled or otherwise
fastened in the top left-hand corner. A School Cover Sheet,
properly completed, is to be affixed to the front of all essays
which will also have an appropriate Title Page and Synopsis.

PRIZES
The following prizes may be available to students:

AUSTRALIAN HOTELS ASSOCIATION
J. MULCAHY MEMORIAL PRIZE
Best First Year Student – Bachelor of Business in Hospitality
Management

AUSTRALIAN MARKETING INSTITUTE PRIZES
Best Graduating Student – Bachelor of Business in Marketing
Best Graduating Student – Master of Business in Marketing

HOTEL SOFITEL PRIZES
Best First Year Student – Bachelor of Business in Hospitality
Management, with best combined mark in the units of study:
Introduction to Hospitality and Food and Beverage Management 1
Best Second Year Student – Bachelor of Business in Hospitality
Management, with best combined mark in the units of study: Food
and Beverage Management 2 and Accommodation Management

Best Final Year Student – Bachelor of Business in Hospitality
Management, with best combined mark in the units of study:
Hospitality and Tourism Industry Project and Hospitality Facilities
Planning and Development

MACRO CORPORATION PRIZE
Ocean Spirit Cruises Prize: Best Postgraduate Tourism Student.

MCGRaw-HILL PRIZE
Best Student in the subject Consumer Behaviour.

MELBOURNE AIRPORT PRIZE
Best First Year Student – Bachelor of Business in Tourism
Management.

RACY CLUB PRIZES
Best Graduating Student – Bachelor of Business in Hospitality/Tourism Management.
Best Student in the subject Hospitality and Tourism Industry Project.
FACULTY OF BUSINESS AND LAW

**SOMERSET BOTANIC GARDENS PRIZE**
Somerset Serviced Residences Prize: Best Student in the subject Tourism, Hospitality and Events Marketing.

**THE GROLLO GROUP PRIZE**
Best First Year Student – Bachelor of Business in Event Management.

**WILLIAM BUCK, CHARTERED ACCOUNTANTS PRIZE**
Best Student – Bachelor of Business in Accounting/Hospitality Management.
SCHOOL OF INFORMATION SYSTEMS

BACHELOR OF BUSINESS
(COMPUTER SYSTEMS MANAGEMENT)

Course Code: BBCM
(Formerly BBCS Computer Systems Support)

COURSE OBJECTIVES
The course aims to provide for students who specifically wish to obtain a professional qualification in managing the systems support of developers and users of Information Systems. The course will provide graduates with a sound knowledge and experience of both the conceptual foundations and practice of Information Systems.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Computer Systems Management
- BCO1041 Introduction to Programming
- BCO1046 Computer Systems
- BCO1048 Introduction to Business Systems Development
- BCO2041 Systems Analysis and Design
- BCO2043 Managing Network Integration
- BCO2149 Database Systems

Support Units of Study
Select any two of the following:
- BCO2040 Managing the Computing Environment
- BCO3040 Managing Systems Development
- BCO3042 Contemporary Development in Information Systems

Electives
Eight approved electives, two of which may be Co-operative Education

PROFESSIONAL RECOGNITION
Graduates meet the requirements for admission to membership of the Australian Computer Society.

BACHELOR OF BUSINESS
(ELECTRONIC COMMERCE)

Course Code: BBEC

COURSE OBJECTIVES
The course aims to establish a broad foundation of business related and specialist knowledge and competencies necessary for success in the emerging field of electronic commerce.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3443 The Information Professional

Support Units of Study
Select any two of the following:
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project

Electives
Eight other approved electives, two of which may be Co-operative Education
BACHELOR OF BUSINESS (ELECTRONIC COMMERCE)/BACHELOR OF ARTS (MULTIMEDIA)
Course Code: BBMU

COURSE OBJECTIVES
The course aims to teach students the necessary skills to perform a wide range of electronic commerce activities in addition to developing a sound business education. The course also aims to produce intellectually well rounded graduates who have the professional and academic skills required to work in a variety of managerial, multi media and online settings.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3443 The Information Professional
- BCO3150 Systems Implementation

Business Support Units of Study
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project

Specialisation Units of Study – Multimedia
- ACM1004 Design for Multimedia
- ACM1005 Introduction to Web Development
- ACM1006 Animation for Multimedia
- ACM1007 Digital Sound and Video
- ACM2003 Interactive Programming
- ACC1047 Culture and Communication
- ACM2008 Dynamic Web Development
- ACC1048 Media, Culture and Society
- ACM3003 DVD and Script Development
- ACM3009 Industry and Employment Context (includes capstone task)
- ACM3004 Graduating Project
- ACM2007 Innovation Technologies: Research and Application

Electives
Four Communications Studies units of study

BACHELOR OF BUSINESS (ELECTRONIC COMMERCE)/BACHELOR OF SCIENCE
Course Code: BBES

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in both the appropriate field of science and of business. The double degree course will equip graduates with the skills to obtain employment in business and government, in major scientific organizations and elsewhere.

COURSE DURATION
The course is offered over four years on a full-time basis or part time equivalent. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3443 The Information Professional

Business Support Units of Study
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project

Specialisation Units of Study – Science
150 Credit points taken from a science specialization. Information regarding the science specialisation can be obtained from the Faculty of Health, Science and Engineering.
BACHELOR OF BUSINESS (ELECTRONIC COMMERCE/INTERNATIONAL TRADE)
Course Code: BBEN

COURSE OBJECTIVES
This course aims to develop knowledge and competencies in trade and electronic technology within a global commerce context.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2550 Electronic Commerce Business Interfaces
- BCO2552 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3443 The Information Professional

Specialisation Units of Study – International Trade
- BEO1252 International Business Context
- BEO3368 International Economic Theory
- BHO3373 International Marketing
- BEO3417 Finance of International Trade
- BEO3430 International Economic Analysis
- BEO3432 Strategic International Trade Operations

Support Units of Study
Four units of study selected from the following:
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project
- BEO2254 Statistics for Business and Marketing
- BEO3500 Applied Economics Research Project
- BBB3100 Business Integrated Learning or Co-operative Education (two units)

BACHELOR OF BUSINESS (ELECTRONIC COMMERCE/MUSIC INDUSTRY)
Course Code: BBEU

No new student intake in 2006.

COURSE OBJECTIVES
This course aims to develop knowledge and competencies in entertainment and electronic technologies within global commerce.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3150 Systems Implementation
- BCO3443 The Information Professional

Specialisation Units of Study – Music Industry
- BEO2403 Introduction to Music Business
- BEO3404 International Aspects of the Music Industry
- BHO2405 Music Marketing
- BMO2401 Music Industry Law
- BMO2402 Music Industry Management

Support Units of Study
Four units of study selected from the following:
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project
- BEO3408 Music Publishing and Recording
- BEO3500 Applied Economics Research Project
- BBB3100 Business Integrated Learning or Co-operative Education (two units)
BACHELOR OF BUSINESS (ELECTRONIC COMMERCE/RETAIL MANAGEMENT)
Course Code: BBER
No new student intake in 2006.

COURSE OBJECTIVES
The course aims to provide students with a broad program of study and learning that satisfies the academic and professional requirements in retail management and electronic commerce. This course will equip graduates with the necessary skills to obtain employment in private- and public-sector retail management in the information systems industry and elsewhere.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
BCO2149 Database Systems
BCO2500 Electronic Commerce Technologies
BCO2501 Electronic Commerce Business Interfaces
BCO2502 Developing Electronic Commerce Systems
BCO3150 Systems Implementation
BCO3443 The Information Professional

Specialisation Units of Study – Retail Management
BEO1185 Retail Management Principles
BEO2186 Distribution Management
BEO3257 Economics of Retailing
BEO3295 Retail Merchandise Management
BEO3406 Strategic Retailing
BHO3405 Electronic Retailing

Support Units of Study
Four units of study selected from the following:
BCO1147 Introduction to Programming Concepts
BCO3149 Computer Project
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
BBB3100 Business Integrated Learning or Co-operative Education (two units)

BACHELOR OF BUSINESS (ELECTRONIC COMMERCE/TRANSPORT AND LOGISTICS)
Course Code: BBET
No new student intake in 2006.

COURSE OBJECTIVES
The course aims to provide a sound education in the principles and practices of the discipline areas of electronic commerce and transport and logistics.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Transport and Logistics
BAO2500 Transport Financial Planning
BEO2186 Distribution Management
BEO3341 Transportation Economics
BEO3432 Strategic International Trade Operations
BEO4572 Logistics
BLO2502 Transport Law

Specialisation Units of Study – Electronic Commerce
BCO2149 Database Systems
BCO2500 Electronic Commerce Technologies
BCO2501 Electronic Commerce Business Interfaces
BCO2502 Developing Electronic Commerce Systems
BCO3150 Systems Implementation
BCO3443 The Information Professional

Support Units of Study
Four units of study selected from the following:
BCO1147 Introduction to Programming Concepts
BCO3149 Computer Project
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
BBB3100 Business Integrated Learning or Co-operative Education (two units)
BACHELOR OF BUSINESS (INFORMATION SYSTEMS)
Course Code: BBIS

COURSE OBJECTIVES
The course aims to prepare students for entry into the Information Systems profession and the business world in general, with a combination of computing skills supported by minor specialisations in other business disciplines. Graduates will be well placed to follow a career path into a variety of middle management positions with professional society recognition.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Information Systems
BCO1103 Web Enabled Business Systems
BCO1046 Computer Systems
BCO1147 Introduction to Programming Concepts
BCO2148 Systems Analysis
BCO2149 Database Systems
BCO3144 Systems Design

Support Units of Study
BCO3149 Computer Project
BCO3150 Systems Implementation

Elective
Eight approved electives, two of which may be Co-operative Education

BACHELOR OF BUSINESS (INFORMATION SYSTEMS)/BACHELOR OF ARTS
Course Code: BBBS
No new student intake in 2006.

COURSE OBJECTIVES
The course combines the key components of the constituent undergraduate degree courses, Bachelor of Arts and Bachelor of Business (Information Systems), to provide students with a sound education in the principles and practice of the related discipline areas of information systems and two of communication studies, professional writing and psychology, set in a business context.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each subject is worth 12 credit points. Students must complete 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Information Systems
BCO1103 Web Enabled Business Systems
BCO1046 Computer Systems
BCO1147 Introduction to Programming Concepts
BCO2148 Systems Analysis
BCO2149 Database Systems
BCO3144 Systems Design

Business Support Units of Study
BCO3149 Computer Project
BCO3150 Systems Implementation

Specialisation Units of Study – Arts
Either
Ten units of study in Psychology, with 6 units of study in Communication Studies or Professional Writing or Eight Units of Study in Communication Studies with 8 units of study in Professional Writing
BACHELOR OF ENGINEERING/BACHELOR OF BUSINESS (ELECTRONIC COMMERCE)
Course Code: EBEB

COURSE OBJECTIVES
The combined course will provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in a business specialisation together with an appropriate field of engineering. The course will equip graduates to obtain employment in business, government, and in major engineering organisations.

COURSE DURATION
The course is offered over five years on a full-time basis or part-time equivalent. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study - Electronic Commerce
- BCO2149 Database Systems
- BCO2500 Electronic Commerce Technologies
- BCO2501 Electronic Commerce Business Interfaces
- BCO2502 Developing Electronic Commerce Systems
- BCO3443 The Information Professional
- BCO3150 Systems Implementation

Business Support Units of Study
- BCO1147 Introduction to Programming Concepts
- BCO3149 Computer Project

Engineering units of study
288 Credit points taken from an engineering specialization. Refer to the Faculty of Health, Science and Engineering Handbook for details regarding the Engineering specialisation.

BACHELOR OF BUSINESS (HONOURS) (INFORMATION SYSTEMS)
Course Code: BHBC

COURSE OBJECTIVES
The course aims to provide students with an awareness and understanding of the ethical and technical requirements of the Information Systems profession; and provide students with specialist knowledge and skills in the area of research.

COURSE DURATION
The program is offered on a full-time basis over two semesters. It may be offered in part-time mode. Students must complete 96 credit points through academic study in order to graduate. The Research Project has a value of 48 credit points. All other units of study carry a value of 12 credit points.

ADMISSION REQUIREMENTS
To qualify for admission to the program the student will normally have completed an appropriate undergraduate degree with a credit average in results or equivalent.

COURSE STRUCTURE
Core Business Units of Study
- BCO4652 Business Research Methods
- BCO4701 Research Project (Information Systems)

Electives
Three units of study from:
- BCO4501 Business Process Engineering
- BCO4481 Current Issues in Information Systems
- BCO4483 Enterprise Resource Planning Systems
- BCO4646 Systems Support Programming
- BCO4641 User Computing
- BCO4642 Systems Development
- BCO4643 Knowledge Engineering
- BCO4644 Object Oriented Programming and Design
- BCO4645 Internetworking Systems
- BCO4653 Management of Information Technology
- BCO4654 Database Design
- BCO4656 IT Project Management
- BCO4658 Internet Commerce
- BCO4659 Executive and Mobile Computing
- BCO4668 Enterprise Electronic Commerce
- BCO4661 Enterprise Resource Planning Systems Implementation
- BCO4662 Small Business Information and Internet Systems
- BCO4672 The Information Systems Professional
- BCO4673 Usability Design for E-Business
GENERAL INFORMATION
Subject to Grade Point Average (GPA), students undertaking the Bachelor of Laws and Bachelor of Laws combined degrees may receive their award with honours. In calculating a specified grade of honours, the following points shall be attributed to Bachelor of Laws units:

- **Pass** = 5 points;
- **Credit** = 6 points;
- **Distinction** = 7 points;
- **High Distinction** = 8 points

In calculating the GPA, those Bachelor of Laws units successfully completed by the student will be ranked in order commencing with 8 point units and ending with 5 point units (if applicable). The aggregate of points attributed to the first two thirds of units so listed shall then be calculated and a grade point average determined.

- Bachelor of Laws with 2B Honours – GPA of 7 or more and a Credit grade in the unit of study Advanced Legal Research Dissertation
- Bachelor of Laws with 2A Honours – GPA of 7 or more and a Distinction grade in the unit of study Advanced Legal Research Dissertation
- Bachelor of Laws with 1st Class Honours – GPA of 7.5 or more and a Distinction or better grade in the unit of study Advanced Legal Research Dissertation

BACHELOR OF BUSINESS (COMMERCIAL LAW)
Course Code: BBCL
No new student intake in 2005.

COURSE OBJECTIVES
The course aims to provide a foundation in Commercial Law for business professionals. The course will provide graduates with an appreciation of the legal context of business management and strategy.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

- Core Units of Study
  - BAO1101 Accounting for Decision Making
  - BCO1102 Information Systems for Business
  - BEO1103 Microeconomic Principles
  - BEO1104 Macroeconomic Principles
  - BEO1106 Business Statistics
  - BHO1171 Introduction to Marketing
  - BLO1105 Business Law
  - BMO1102 Management and Organisation Behaviour

- Specialisation Units of Study – Commercial Law
  - BLO2206 Taxation Law and Practice
  - BLO2300 Commercial Law
  - BLO2205 Corporate Law
  - plus any three of the following:
    - BLO1452 Tourism Law
    - BLO2207 Employment Law
    - BLO2233 Health and Safety Law
    - BLO3250 Law of Insolvency
    - BLO3351 Legal Topics A
    - BLO3352 Legal Topics B
    - BLO3313 Advanced Taxation Law and Practice
    - BLO3332 Administrative Law
    - BLO3405 Law of Financial Institutions and Securities

- Electives
  - Ten approved electives, two of which may be Co-operative Education or BBB3100 Business Integrated Learning

BACHELOR OF LAWS
Course Code: BLAW

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for admission to legal practice in Victoria. The course will equip graduates to obtain employment in law firms, at the Bar and elsewhere. The course aims to produce intellectually well-rounded law graduates who have the professional and academic skills required to work in a variety of legal settings. To provide students with a range of legal professional skills, such as advocacy, ethical judgment, communication, legal research and writing, interviewing and negotiation and relevant legal professional computing skills. To provide specialised education and skills in core areas of law as well as in various areas of commercial law, especially those which have a comparative dimension. To provide graduates with such other attributes and competencies as would be expected of law graduate from an Australian Law School and to satisfy the academic requirements for admission to legal practice in Victoria.

COURSE DURATION
The course is offered over four years on a full-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 384 credit points through academic study to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BLB1222 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiating Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts
Electives
Minimum of eight units of study from the following:
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2
BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BLB4143 Public International Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1125 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BBB3200 Professional Legal Practice
Electives
Four unspecified unspecified unit approved by the Head of School taken from an LLB program offered by an Australian university.

BACHELOR OF LAWS (GRADUATE ENTRY)

COURSE OBJECTIVES
The course will allow graduates from other disciplines to build on their existing studies and experience to obtain a qualification in the field of law. The course also aims to satisfy the academic requirement for admission to practice as a legal practitioner in Victoria.

COURSE DURATION
The course is offered over three years on a full-time basis or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
Students will be selected into this course on their performance in their prior studies at Undergraduate level and Postgraduate level. It would normally be expected that students had performed at least at H2A or Distinction level in their prior Undergraduate studies. Postgraduate studies will be evaluated according to the nature of the relevant degree.

Additionally students will need to submit a statement of their prior work experience and reasons for applying for the course of no more than 500 words. The HOS or delegate(s) will evaluate these statements for selection purposes.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiation Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts
BLB2122 Advocacy and Communication
BLB3130 Interviewing and Negotiation Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2120 Legal Writing and Drafting.
Electives
Four units of study selected from the following:
BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BLB4143 Public International Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1125 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2
BACHELOR OF LAWS/BACHELOR OF ARTS
Course Code: BLAA

COURSE OBJECTIVES
The course will provide students with knowledge, skills and competencies in areas that are essential for the education and training of a lawyer in the context of the humanities and social sciences. Graduates of this program will be exposed to a wide range of learning and teaching strategies that aim to effectively develop the core competencies.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BBB2122 Advocacy and Communication
BBB1113 Australian Administrative Law
BBB1101 Australian Legal System in Context
BBB1118 Constitutional Law
BBB1102 Contracts 1
BBB1117 Contracts 2
BBB2119 Corporations Law 1
BBB2124 Corporations Law 2
BBB3128 Criminal Law
BBB3127 Dispute Resolution and Civil Procedure
BBB4136 Equity and Trusts
BBB4139 Evidence
BBB2126 Federal Constitutional Law
BBB3130 Interviewing and Negotiating Skills
BBB3131 Lawyers and Legal Ethics
BBB1114 Legal Research Methods
BBB2121 Legal Theory
BBB2120 Legal Writing and Drafting
BBB2125 Real Property Law
BBB1115 Torts
BBB3136 Family Law in Society
BBB4141 International Trade Law
BBB3134 Taxation Law
BBB4142 Advanced Legal Research Dissertation

Law Electives
Select four of the following:
BBB4144 European Union Law
BBB3136 Family Law in Society
BBB4145 Human Rights Law
BBB3129 Intellectual Property Law
BBB4141 International Trade Law
BBB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BBB4143 Public International Law
BBB3132 Securities Law
BBB3134 Taxation Law
BBB1125 Torts 2
BBB2123 Trade Practices Law and Policy
BBB4146 Wills and the Administration of Estates
BBB4142 Advanced Legal Research Dissertation

BACHELOR OF LAWS/BACHELOR OF BUSINESS (ACCOUNTING)
Course Code: BLBA

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements in both law and accounting. The combined degree will equip graduates to obtain employment in law, business and government, in the finance sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BBB2122 Advocacy and Communication
BBB1113 Australian Administrative Law
BBB1101 Australian Legal System in Context
BBB1118 Constitutional Law
BBB1102 Contracts 1
BBB1117 Contracts 2
BBB2119 Corporations Law 1
BBB2124 Corporations Law 2
BBB3128 Criminal Law
BBB3127 Dispute Resolution and Civil Procedure
BBB4136 Equity and Trusts
BBB4139 Evidence
BBB2126 Federal Constitutional Law
BBB3130 Interviewing and Negotiating Skills
BBB3131 Lawyers and Legal Ethics
BBB1114 Legal Research Methods
BBB2121 Legal Theory
BBB2120 Legal Writing and Drafting
BBB2125 Real Property Law
BBB1115 Torts
BBB3136 Family Law in Society
BBB4141 International Trade Law
BBB3134 Taxation Law
BBB4142 Advanced Legal Research Dissertation

Law Electives
Select four of the following:
BBB4144 European Union Law
BBB3136 Family Law in Society
BBB4145 Human Rights Law
BBB3129 Intellectual Property Law
BBB4141 International Trade Law
BBB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BBB4143 Public International Law
BBB3132 Securities Law
BBB3134 Taxation Law
BBB1125 Torts 2
BBB2123 Trade Practices Law and Policy
BBB4146 Wills and the Administration of Estates
BBB4142 Advanced Legal Research Dissertation
BACHELOR OF LAWS/BACHELOR OF BUSINESS (APPLIED ECONOMICS)

Course Code: BLBE

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements in law and applied economics. The combined degree will equip graduates to obtain employment in law, business and government, in the economics sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BLB2122 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB1114 Legal Research Methods
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts

Law Electives
Select four of the following:
BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BLB4143 Public International Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1125 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
One unspecified unit approved by the Head of School

Bachelor of Business Core
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BMO1102 Management and Organisation Behaviour
BAO1107 Accounting Information Systems
BAO2202 Financial Accounting
BAO2203 Corporate Accounting
BAO2204 Management Accounting
BAO3306 Auditing
BAO3307 Corporate Finance
BAO3309 Advanced Financial Accounting
BAO3312 Advanced Management Accounting

Electives
One approved elective.

BACHELOR OF LAWS/BACHELOR OF BUSINESS (BANKING AND FINANCE)

Course Code: BLBF

COURSE OBJECTIVES
The course aims to provide graduates with the necessary knowledge and skills to manage a wide range of legal and financial activities in addition to development of a sound education. The course also aims to satisfy the academic requirements for admission to practice as a legal practitioner in Victoria.
COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLB2122</td>
<td>Advocacy and Communication</td>
</tr>
<tr>
<td>BLB1113</td>
<td>Australian Administrative Law</td>
</tr>
<tr>
<td>BLB1101</td>
<td>Australian Legal System in Context</td>
</tr>
<tr>
<td>BLB1118</td>
<td>Constitutional Law</td>
</tr>
<tr>
<td>BLB1102</td>
<td>Contracts 1</td>
</tr>
<tr>
<td>BLB1117</td>
<td>Contracts 2</td>
</tr>
<tr>
<td>BLB2119</td>
<td>Corporations Law 1</td>
</tr>
<tr>
<td>BLB2124</td>
<td>Corporations Law 2</td>
</tr>
<tr>
<td>BLB3128</td>
<td>Criminal Law</td>
</tr>
<tr>
<td>BLB3127</td>
<td>Dispute Resolution and Civil Procedure</td>
</tr>
<tr>
<td>BLB4136</td>
<td>Equity and Trusts</td>
</tr>
<tr>
<td>BLB4139</td>
<td>Evidence</td>
</tr>
<tr>
<td>BLB2126</td>
<td>Federal Constitutional Law</td>
</tr>
<tr>
<td>BLB3130</td>
<td>Interviewing and Negotiating Skills</td>
</tr>
<tr>
<td>BLB3131</td>
<td>Lawyers and Legal Ethics</td>
</tr>
<tr>
<td>BLB1114</td>
<td>Legal Research Methods</td>
</tr>
<tr>
<td>BLB2121</td>
<td>Legal Theory</td>
</tr>
<tr>
<td>BLB2120</td>
<td>Legal Writing and Drafting</td>
</tr>
<tr>
<td>BLB2125</td>
<td>Real Property Law</td>
</tr>
<tr>
<td>BLB1115</td>
<td>Torts</td>
</tr>
</tbody>
</table>

Law Electives

Select four of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLB4144</td>
<td>European Union Law</td>
</tr>
<tr>
<td>BLB3136</td>
<td>Family Law in Society</td>
</tr>
<tr>
<td>BLB4145</td>
<td>Human Rights Law</td>
</tr>
<tr>
<td>BLB3129</td>
<td>Intellectual Property Law</td>
</tr>
<tr>
<td>BLB4141</td>
<td>International Trade Law</td>
</tr>
<tr>
<td>BLB4140</td>
<td>Privacy and Media Law</td>
</tr>
<tr>
<td>BBB3200</td>
<td>Professional Legal Practice</td>
</tr>
<tr>
<td>BLB4143</td>
<td>Public International Law</td>
</tr>
<tr>
<td>BLB3132</td>
<td>Securities Law</td>
</tr>
<tr>
<td>BLB3134</td>
<td>Taxation Law</td>
</tr>
<tr>
<td>BLB1125</td>
<td>Torts 2</td>
</tr>
<tr>
<td>BLB2123</td>
<td>Trade Practices Law and Policy</td>
</tr>
<tr>
<td>BLB4146</td>
<td>Wills and the Administration of Estates</td>
</tr>
<tr>
<td>BLB4142</td>
<td>Advanced Legal Research Dissertation</td>
</tr>
<tr>
<td>BLB4137</td>
<td>Asian Legal Systems</td>
</tr>
<tr>
<td>BLB4135</td>
<td>Australian Employment Law</td>
</tr>
<tr>
<td>BLB3133</td>
<td>Comparative Commercial Law</td>
</tr>
<tr>
<td>BLB4138</td>
<td>Conflict of Laws</td>
</tr>
<tr>
<td>BLB3138</td>
<td>Criminal Law 2</td>
</tr>
<tr>
<td></td>
<td>One unspecified unit approved by the Head of School</td>
</tr>
</tbody>
</table>

Bachelor of Business Core

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAO1101</td>
<td>Accounting for Decision Making</td>
</tr>
<tr>
<td>BCO1102</td>
<td>Information Systems for Business</td>
</tr>
<tr>
<td>BEO1103</td>
<td>Microeconomic Principles</td>
</tr>
<tr>
<td>BEO1104</td>
<td>Macroeconomic Principles</td>
</tr>
<tr>
<td>BEO1106</td>
<td>Business Statistics</td>
</tr>
<tr>
<td>BHO1171</td>
<td>Introduction to Marketing</td>
</tr>
<tr>
<td>BMO1102</td>
<td>Management and Organisation Behaviour</td>
</tr>
<tr>
<td>BAQ3402</td>
<td>International Banking and Finance</td>
</tr>
<tr>
<td>BAQ3403</td>
<td>Investment and Portfolio Management</td>
</tr>
<tr>
<td>BAQ3404</td>
<td>Credit and Lending Decisions</td>
</tr>
<tr>
<td>BEO3446</td>
<td>Financial Institutions and Monetary Theory</td>
</tr>
<tr>
<td>BEO3447</td>
<td>Commercial Banking and Finance</td>
</tr>
<tr>
<td>BLO3405</td>
<td>Law of Financial Institutions and Securities</td>
</tr>
</tbody>
</table>

Support Units of Study

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAO1107</td>
<td>Accounting Information Systems</td>
</tr>
<tr>
<td>BAQ3307</td>
<td>Corporate Finance</td>
</tr>
</tbody>
</table>

Electives

One approved elective and one unspecified Law elective.

PROFESSIONAL RECOGNITION
It is expected that students will be eligible for membership of the Australian Institute of Banking and Finance as Senior Associates. Graduates would also be eligible to become members of the Law Institute of Victoria.

BACHELOR OF LAWS/BACHELOR OF BUSINESS (ELECTRONIC COMMERCE)

Course Code: BLBC

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for law and electronic commerce. The combined degree will equip graduates to obtain employment in law, business and government, in the E commerce sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB2122</td>
<td>Advocacy and Communication</td>
</tr>
<tr>
<td>BIB1113</td>
<td>Australian Administrative Law</td>
</tr>
<tr>
<td>BIB1101</td>
<td>Australian Legal System in Context</td>
</tr>
<tr>
<td>BIB1118</td>
<td>Constitutional Law</td>
</tr>
<tr>
<td>BIB1102</td>
<td>Contracts 1</td>
</tr>
<tr>
<td>BIB1117</td>
<td>Contracts 2</td>
</tr>
<tr>
<td>BIB2119</td>
<td>Corporations Law 1</td>
</tr>
<tr>
<td>BIB2124</td>
<td>Corporations Law 2</td>
</tr>
<tr>
<td>BIB3128</td>
<td>Criminal Law</td>
</tr>
<tr>
<td>BIB3127</td>
<td>Dispute Resolution and Civil Procedure</td>
</tr>
<tr>
<td>BIB4136</td>
<td>Equity and Trusts</td>
</tr>
<tr>
<td>BIB4139</td>
<td>Evidence</td>
</tr>
<tr>
<td>BIB2126</td>
<td>Federal Constitutional Law</td>
</tr>
<tr>
<td>BIB3130</td>
<td>Interviewing and Negotiating Skills</td>
</tr>
<tr>
<td>BIB3131</td>
<td>Lawyers and Legal Ethics</td>
</tr>
<tr>
<td>BIB1114</td>
<td>Legal Research Methods</td>
</tr>
<tr>
<td>BIB2121</td>
<td>Legal Theory</td>
</tr>
<tr>
<td>BIB2120</td>
<td>Legal Writing and Drafting</td>
</tr>
<tr>
<td>BIB2125</td>
<td>Real Property Law</td>
</tr>
<tr>
<td>BIB1115</td>
<td>Torts</td>
</tr>
</tbody>
</table>

Law Electives

Select four of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB4144</td>
<td>European Union Law</td>
</tr>
<tr>
<td>BIB3136</td>
<td>Family Law in Society</td>
</tr>
<tr>
<td>BIB4145</td>
<td>Human Rights Law</td>
</tr>
<tr>
<td>BIB3129</td>
<td>Intellectual Property Law</td>
</tr>
<tr>
<td>BIB4141</td>
<td>International Trade Law</td>
</tr>
<tr>
<td>BIB4140</td>
<td>Privacy and Media Law</td>
</tr>
<tr>
<td>BBB3200</td>
<td>Professional Legal Practice</td>
</tr>
<tr>
<td>BIB4143</td>
<td>Public International Law</td>
</tr>
<tr>
<td>BIB3132</td>
<td>Securities Law</td>
</tr>
<tr>
<td>BIB3134</td>
<td>Taxation Law</td>
</tr>
<tr>
<td>BIB1125</td>
<td>Torts 2</td>
</tr>
<tr>
<td>BIB2123</td>
<td>Trade Practices Law and Policy</td>
</tr>
<tr>
<td>BIB4146</td>
<td>Wills and the Administration of Estates</td>
</tr>
<tr>
<td>BIB4142</td>
<td>Advanced Legal Research Dissertation</td>
</tr>
<tr>
<td>BIB4137</td>
<td>Asian Legal Systems</td>
</tr>
<tr>
<td>BIB4135</td>
<td>Australian Employment Law</td>
</tr>
<tr>
<td>BIB3133</td>
<td>Comparative Commercial Law</td>
</tr>
<tr>
<td>BIB4138</td>
<td>Conflict of Laws</td>
</tr>
<tr>
<td>BIB3138</td>
<td>Criminal Law 2</td>
</tr>
<tr>
<td></td>
<td>One unspecified unit approved by the Head of School</td>
</tr>
</tbody>
</table>

Bachelor of Business Core

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAO1101</td>
<td>Accounting for Decision Making</td>
</tr>
<tr>
<td>BCO1102</td>
<td>Information Systems for Business</td>
</tr>
</tbody>
</table>

One approved elective and one unspecified Law elective.
FACULTY OF BUSINESS AND LAW

BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiating Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts

Law electives
Select four units of study:
BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BLB4143 Public International Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1125 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB3135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2

One unspecified unit approved by the Head of School

Bachelor of Business Core
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Electronic Commerce
BCO1147 Introduction to Programming Concepts
BCO2149 Database Systems
BCO2500 Electronic Commerce Technologies
BCO2501 Electronic Commerce Business Interfaces
BCO2502 Developing Electronic Commerce Systems
BCO3149 Computer Project
BCO3150 Systems Implementation
BCO3443 The Information Professional

Electives
One business elective and one unspecified Law elective

BACHELOR OF LAWS/BACHELOR OF BUSINESS (EVENT MANAGEMENT)

Course Code: BLEV

COURSE OBJECTIVES
The course aims to provide graduates with the necessary knowledge and skills to manage a wide range of legal and event management activities in addition to developing a sound education. The course also aims to satisfy the academic requirement for admission to practice as a legal practitioner in Victoria.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BLB2122 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1125 Torts
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2

One unspecified unit approved by the Head of School

Bachelor of Business Core
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BACHELOR OF LAWS/BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)

Course Code: BLHR

COURSE OBJECTIVES
The course will allow students to combine areas of study that have significant synergies. The course will facilitate a deepening of graduates understanding of the importance and application of effective human resource management in legal practice and provide them with a range of skills that are sought after in both the private and public sectors.

COURSE DURATION
The course is offered over five years on a full-time basis or over ten years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLB2122</td>
<td>Advocacy and Communication</td>
</tr>
<tr>
<td>BLB1113</td>
<td>Australian Administrative Law</td>
</tr>
<tr>
<td>BLB1101</td>
<td>Australian Legal System in Context</td>
</tr>
<tr>
<td>BLB1118</td>
<td>Constitutional Law</td>
</tr>
<tr>
<td>BLB1102</td>
<td>Contracts 1</td>
</tr>
<tr>
<td>BLB1117</td>
<td>Contracts 2</td>
</tr>
<tr>
<td>BLB2129</td>
<td>Corporations Law 1</td>
</tr>
<tr>
<td>BLB2124</td>
<td>Corporations Law 2</td>
</tr>
<tr>
<td>BLB3128</td>
<td>Criminal Law</td>
</tr>
<tr>
<td>BLB3127</td>
<td>Dispute Resolution and Civil Procedure</td>
</tr>
<tr>
<td>BLB4136</td>
<td>Equity and Trusts</td>
</tr>
<tr>
<td>BLB4139</td>
<td>Evidence</td>
</tr>
<tr>
<td>BLB2126</td>
<td>Federal Constitutional Law</td>
</tr>
<tr>
<td>BLB3130</td>
<td>Interviewing and Negotiating Skills</td>
</tr>
<tr>
<td>BLB3131</td>
<td>Lawyers and Legal Ethics</td>
</tr>
<tr>
<td>BLB1114</td>
<td>Legal Research Methods</td>
</tr>
<tr>
<td>BLB2121</td>
<td>Legal Theory</td>
</tr>
<tr>
<td>BLB2120</td>
<td>Legal Writing and Drafting</td>
</tr>
<tr>
<td>BLB2125</td>
<td>Real Property Law</td>
</tr>
<tr>
<td>BLB1115</td>
<td>Torts</td>
</tr>
</tbody>
</table>

Select four units of study:

- European Union Law
- Family Law in Society
- Human Rights Law
- Intellectual Property Law
- International Trade Law
- Privacy and Media Law
- Professional Legal Practice
- Public International Law
- Securities Law
- Taxation Law
- Torts 2
- Trade Practices Law and Policy
- Wills and the Administration of Estates
- Advanced Legal Research Dissertation
- Asian Legal Systems
- Australian Employment Law
- Comparative Commercial Law
- Conflict of Laws
- Criminal Law 2
- One unspecified unit approved by the Head of School

One approved elective.

Bachelor of Business Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAO1101</td>
<td>Accounting for Decision Making</td>
</tr>
<tr>
<td>BCO1102</td>
<td>Information Systems for Business</td>
</tr>
<tr>
<td>BEO1103</td>
<td>Microeconomic Principles</td>
</tr>
<tr>
<td>BEO1104</td>
<td>Macroeconomic Principles</td>
</tr>
<tr>
<td>BEO1106</td>
<td>Business Statistics</td>
</tr>
<tr>
<td>BHO1171</td>
<td>Introduction to Marketing</td>
</tr>
<tr>
<td>BMO1102</td>
<td>Management and Organisation Behaviour</td>
</tr>
<tr>
<td>BMO1001</td>
<td>Human Resource Management</td>
</tr>
<tr>
<td>BMO1002</td>
<td>Employee Relations Management</td>
</tr>
<tr>
<td>BMO1003</td>
<td>Consulting and Counselling</td>
</tr>
<tr>
<td>BMO1004</td>
<td>Human Resource Information Systems</td>
</tr>
<tr>
<td>BMO1005</td>
<td>Training and Development</td>
</tr>
<tr>
<td>BMO1006</td>
<td>Human Resources Management Evaluation</td>
</tr>
<tr>
<td>BMO1007</td>
<td>One approved elective</td>
</tr>
</tbody>
</table>

BACHELOR OF LAWS/BACHELOR OF BUSINESS (INTERNATIONAL TRADE)

Course Code: BLBI

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for law and international trade. The degree will prepare graduates for employment in law, business and government, in the trade sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Compulsory Law Units of Study
- BLB2122 Advocacy and Communication
- BLB1113 Australian Administrative Law
- BLB1101 Australian Legal System in Context
- BLB1118 Constitutional Law
- BLB1102 Contracts 1
- BLB1117 Contracts 2
- BLB2119 Corporations Law 1
- BLB2124 Corporations Law 2
- BLB3128 Criminal Law
- BLB3127 Dispute Resolution and Civil Procedure
- BLB4136 Equity and Trusts
- BLB4139 Evidence
- BLB2126 Federal Constitutional Law
- BLB3130 Interviewing and Negotiating Skills
- BLB3131 Lawyers and Legal Ethics
- BLB1114 Legal Research Methods
- BLB2121 Legal Theory
- BLB2120 Legal Writing and Drafting
- BLB2125 Real Property Law
- BLB1115 Torts

Law electives
- Select four units of study:
  - BLB4144 European Union Law
  - BLB3136 Family Law in Society
  - BLB4145 Human Rights Law
  - BLB3129 Intellectual Property Law
  - BLB4141 International Trade Law

Bachelor of Laws/Bachelor of Business (Management)
Course Code: BLBM

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for law and management. The combined degree will equip graduates to obtain employment in law, business and government, in the management sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Compulsory Law Units of Study
- BLB2122 Advocacy and Communication
- BLB1113 Australian Administrative Law
- BLB1101 Australian Legal System in Context
- BLB1118 Constitutional Law
- BLB1102 Contracts 1
- BLB1117 Contracts 2
- BLB2119 Corporations Law 1
- BLB2124 Corporations Law 2
- BLB3128 Criminal Law
- BLB3127 Dispute Resolution and Civil Procedure
- BLB4136 Equity and Trusts
- BLB4139 Evidence
- BLB2126 Federal Constitutional Law
- BLB3130 Interviewing and Negotiating Skills
- BLB3131 Lawyers and Legal Ethics
- BLB1114 Legal Research Methods
- BLB2121 Legal Theory
- BLB2120 Legal Writing and Drafting
- BLB2125 Real Property Law
- BLB1115 Torts

Law electives
- Select four units of study:
  - BLB4144 European Union Law
  - BLB3136 Family Law in Society
  - BLB4145 Human Rights Law
  - BLB3129 Intellectual Property Law
  - BLB4141 International Trade Law
BACHELOR OF LAWS/BACHELOR OF BUSINESS (MARKETING)
Course Code: BLBK

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for law and marketing. The combined degree will equip graduates to obtain employment in law, business and government, in the marketing sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
-BLB2122 Advocacy and Communication
-BLB1113 Australian Administrative Law
-BLB1101 Australian Legal System in Context
-BLB1118 Constitutional Law
-BLB1102 Contracts 1
-BLB1117 Contracts 2
-BLB2119 Corporations Law 1
-BLB2124 Corporations Law 2
-BLB3128 Criminal Law
-BLB3127 Dispute Resolution and Civil Procedure
-BLB4136 Equity and Trusts
-BLB4139 Evidence
- BLB2126 Federal Constitutional Law
- BLB3130 Interviewing and Negotiating Skills
- BLB3131 Lawyers and Legal Ethics
- BLB1114 Legal Research Methods
- BLB2121 Legal Theory
- BLB2120 Legal Writing and Drafting
- BLB2125 Real Property Law
- BLB1115 Torts

Law electives
Select four units of study:
- BLB4144 European Union Law
- BLB3136 Family Law in Society
- BLB4145 Human Rights Law
- BLB3129 Intellectual Property Law
- BLB4141 International Trade Law
- BLB4140 Privacy and Media Law
- BLB3200 Professional Legal Practice
- BLB4143 Public International Law
- BLB3132 Securities Law
- BLB3134 Taxation Law
- BLB3138 Criminal Law 2

One unspecified unit approved by the Head of School

Bachelor of Business Core
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Management
- BMO2181 Operations Management
- BMO3220 Human Resource Management
- BMO3320 Interpersonal and Organisational Negotiation
- BMO3327 Organisational Change and Development
- BMO3422 Strategic Management
- BMO4422 Innovation and Entrepreneurship

Plus two of the following:
- BMO1192 Business Communication
- BMO3292 Business Ethics
- BMO3421 Managing the Service Organisation

Electives
One approved Elective.
BACHELOR OF LAWS/BACHELOR OF BUSINESS (MUSIC INDUSTRY)
Course Code: BLBU

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying academic and professional requirements for law and music industry. The combined degree will equip graduates to obtain employment in law, business and government, in the music industry sector, at the Bar and elsewhere.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Law Units of Study
BLB2122 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiating Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts
Law electives
Select four units of study:
BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BBB3200 Professional Legal Practice
BLB4143 Public International Law
BLB3132 Securities Law

BLB3134 Taxation Law
BLB1125 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2
One unspecified unit approved by the Head of School

Bachelor of Business Core
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BMO1102 Management and Organisation Behaviour
Specialisation Units of Study – Music Industry
BEO2403 Introduction to Music Business
BEO3404 International Aspects of the Music Industry
BEO3408 Music Publishing and Recording
BEO3500 Applied Economics Research Project
BHO2405 Music Marketing
BLO2401 Music Industry Law
BMO2402 Music Industry Management
BMO3405 Live Performance Management
Electives
One approved elective

BACHELOR OF LAWS/BACHELOR OF BUSINESS (TOURISM MANAGEMENT)
Course Code: BLBT

COURSE OBJECTIVES
The aim of the course is to develop highly skilled and employable graduates who have a well-balanced combination of core business, specialist law and tourism, and generic skills and knowledge. This will enable them to be successful and effective managers in the legal professional and/or the tourism industry or any other chosen field.

COURSE DURATION
The course is offered over five years on a full-time basis, or part-time equivalent. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System — overall score of 6 and no individual band score less than 6.0.
COURSE STRUCTURE

Compulsory Law Units of Study

BLB2122 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2119 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiating Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts

Law electives
Select four units of study:

BLB4144 European Union Law
BLB3136 Family Law in Society
BLB4145 Human Rights Law
BLB3129 Intellectual Property Law
BLB4141 International Trade Law
BLB4140 Privacy and Media Law
BBB3200 Professional Legal Practice*
BLB4143 Public International Law
BLB3132 Securities Law
BLB3134 Taxation Law
BLB1115 Torts 2
BLB2123 Trade Practices Law and Policy
BLB4146 Wills and the Administration of Estates
BLB4142 Advanced Legal Research Dissertation
BLB4137 Asian Legal Systems
BLB4135 Australian Employment Law
BLB3133 Comparative Commercial Law
BLB4138 Conflict of Laws
BLB3138 Criminal Law 2

One unspecified unit approved by the Head of School

BACHELOR OF LAWS/
BACHELOR OF SCIENCE

Course Code: BLBS

COURSE OBJECTIVES

The combined course will provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in both law and the appropriate field of science. The degree will equip graduates to obtain employment in law, business and government, in major scientific organisations, at the Bar and elsewhere.

COURSE DURATION

The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 480 credit points through academic study to graduate.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE

Compulsory Law Units of Study

BBB2122 Advocacy and Communication
BBB1113 Australian Administrative Law
BBB1101 Australian Legal System in Context
BBB1118 Constitutional Law
BBB1102 Contracts 1
BBB1117 Contracts 2
BBB2119 Corporations Law 1
BBB2124 Corporations Law 2
BBB3128 Criminal Law
BBB3127 Dispute Resolution and Civil Procedure
BBB4136 Equity and Trusts
BBB4139 Evidence
BBB2126 Federal Constitutional Law
BBB3130 Interviewing and Negotiating Skills
BBB3131 Lawyers and Legal Ethics
BBB1114 Legal Research Methods
BBB2121 Legal Theory
BBB2120 Legal Writing and Drafting
BBB2125 Real Property Law
BBB1115 Torts

Science Units of Study

270 Credit points taken from a science specialization. Information regarding science units of study can be obtained from the Faculty of Health, Science and Engineering.
BACHELOR OF LEGAL PRACTICE
MANAGEMENT
Course Code: BLLP

COURSE OBJECTIVES
The course aims to provide students with a basic grounding in legal practice and management, with a number of elective options permitting students to deepen their knowledge in particular areas of legal practice and thus develop specialist as well as generalist skills as legal support staff in either the private or public sector.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Compulsory Units of Study
BAO1101 Accounting for Decision Making
BMO1192 Business Communication
BLO1105 Business Law
BLO2300 Commercial Law
BMO3220 Human Resource Management
BCO1102 Information Systems for Business
BMO3320 Interpersonal and Organisation Negotiation
BMO1102 Management and Organisation Behaviour
BMO1110 Managing Knowledge
BMO2181 Operations Management
BMO3327 Organisation Change and Development
BMO3326 Public Administration
BMO3422 Strategic Management

Electives
Eleven units of study selected by the student, with the approval of the Course Co-ordinator, from:
BLO3332 Administrative Law
BLB4137 Asian Legal Systems
BLO2205 Corporate Law
BLO2406 Cyber Law
BLO2207 Employment Law
BLO2500 Environment Law
BLB3136 Family Law in Society
BLB4141 International Trade Law
BLO2501 Land Law
BLO3405 Law of Financial Institutions and Securities
BLO3250 Law of Insolvency
BLB1114 Legal Research Methods
BLO2206 Taxation Law and Practice
BLB2123 Trade practices Law and Policy
BLB3132 Securities Law
Any other approved unit of study.

BACHELOR OF ENGINEERING/
BACHELOR OF LAWS
Course Code: EBBL

COURSE OBJECTIVES
The course will provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in both law and the appropriate field of engineering. The course will equip graduates to obtain employment in law, business and government, in major engineering organisations, at the Bar and elsewhere. It will improve learning by providing a fundamental framework for the application of legal and engineering concepts and ideas and their co-integration, which will ensure the students, are capable of engaging successfully in these professional areas in a commercial environment.

COURSE DURATION
The course is offered over six years on a full-time basis, or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 576 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System — overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Law Units of Study
BLB2122 Advocacy and Communication
BLB1113 Australian Administrative Law
BLB1101 Australian Legal System in Context
BLB1118 Constitutional Law
BLB1102 Contracts 1
BLB1117 Contracts 2
BLB2129 Corporations Law 1
BLB2124 Corporations Law 2
BLB3128 Criminal Law
BLB3127 Dispute Resolution and Civil Procedure
BLB4136 Equity and Trusts
BLB4139 Evidence
BLB2126 Federal Constitutional Law
BLB3130 Interviewing and Negotiating Skills
BLB3131 Lawyers and Legal Ethics
BLB1114 Legal Research Methods
BLB2121 Legal Theory
BLB2120 Legal Writing and Drafting
BLB2125 Real Property Law
BLB1115 Torts
BLB3136 Family Law in Society
BLB4141 International Trade Law
BLB3134 Taxation Law
BLB4142 Advanced Legal Research Dissertation

Engineering Units of Study
288 Credit points taken from an engineering specialization.
Information regarding the Engineering specialisation can be obtained from the Faculty of Health, Science and Engineering.
PRIZES
The following prizes may be available to students:

BOOTH MEDAL
Best First Year Student – Bachelor of Laws.

THOMSON LEGAL AND REGULATORY LTD PRIZES
Best Student in the subject Corporations Law 1.
Best Student in the subject Legal Writing and Drafting.
Best Student in the subject Legal Theory.
Best Students in the subject Advocacy and Communication.
Best Student in the subject Real Property Law.

LEXIS NEXIS AUSTRALIA PRIZES
Best Student in the subject Australian Administrative Law.
Best Student in the subject Australian Legal Systems in Context.
Best Student in the subject Constitutional Law.
Best Student in the subject Contracts 2.
Best Students in the subject Legal Research Methods.

PETER CHARLES JOHNSON PRIZE
Best Student in the subject Contracts 1.

SLATER AND GORDON PRIZE
Best Student in the subject Torts.
SCHOOL OF MANAGEMENT

BACHELOR OF BUSINESS
(MANAGEMENT/HOSPITALITY MANAGEMENT)

Course Code: BBMH

No new student intake in 2006.

Core Units of Study
- BAO1101 Accounting For Decision Making
- BCO1101 Computer Applications
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction To Marketing
- BLO1105 Business Law
- BMO1102 Management & Organisation Behaviour

Specialisation Units of Study – Management
- BMO3220 Human Resource Management
- BMO3323 Employee Relations Management
- BMO3420 Human Resource Information Systems
- BMO3421 Managing The Service Organisation
- BMO3422 Strategic Management
- BMO3476 Training And Development

Specialisation Units of Study – Hospitality Management
- BHO1181 Introduction To Food Service Operations
- BHO2282 Accommodation Management
- BHO2283 Principles And Practice Of Restaurant Management
- BHO3441 Hospitality Facilities Planning And Design
- BLO3451 Catering And Hotel Law

Support Units of Study
- BMO2271 Organisations
- BAO1109 Hospitality And Tourism Accounting

Electives
- Two electives

BACHELOR OF BUSINESS
(HUMAN RESOURCE MANAGEMENT)

Course Code: BBRM

COURSE OBJECTIVES
The course will provide students with the opportunity to specialise in human resource management while still able to select electives in the more generic management and vocational fields of industrial relations and management – service and operations.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting For Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction To Marketing
- BLO1105 Business Law
- BMO1102 Management & Organisational Behaviour

Specialisation Units of Study – Human Resource Management
- BMO3323 Employee Relations Management
- BMO3324 Consulting and Counselling
- BMO3325 Human Resources Management Evaluation
- BMO3420 Human Resource Information Systems
- BMO3421 Human Resource Information Systems Evaluation
- BMO3476 Training and Development

Support Units of Study
- BMO2271 Organisations

Electives
- Eight other approved electives, two of which may be Co-operative Education or BBD3100 Business Integrated Learning.

BACHELOR OF BUSINESS (MANAGEMENT)

Course Code: BBM

COURSE OBJECTIVES
The course enables students to study a generic Management degree as well as being able to select the more traditional vocational electives of human resource management, management – service and operations or industrial relations.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study – Management
- BEO2186 Distribution Management
- BHO2250 Advertising and Public Relations
- BHO2251 Product and Pricing Strategy
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Marketing Research
- BHO3435 Marketing Planning and Strategy

Specialisation Units of Study – Marketing
- BEO2186 Distribution Management
- BHO2250 Advertising and Public Relations
- BHO2251 Product and Pricing Strategy
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Marketing Research
- BHO3435 Marketing Planning and Strategy

Specialisation Units of Study – Service Management
- BLO2207 Employment Law
- BMO3323 Employee Relations Management
- BMO3324 Consulting and Counselling
- BMO3325 Human Resources Management Evaluation
- BMO3420 Human Resource Information Systems
- BMO3476 Training and Development

Support Units of Study
- BEO2254 Statistics for Business and Marketing
- BHO2285 Marketing Research

Eight approved electives, two of which may be Co-operative Education or BBB3100 Business Integrated Learning.

BACHELOR OF BUSINESS
(Management/Marketing)
Course Code: BBMM

COURSE OBJECTIVES
The course aims to provide students with a broad based general business qualification and provide a framework on which participants can build personal competencies. The course will allow graduates to engage effectively in the management process and utilise a broad range of professional managerial and marketing competencies.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study
BMO1110 Managing Knowledge
BMO2181 Operations Management
BMO2354 Conferences and Meetings Management
BMO3421 Managing the Service Organisation
BMO3320 Interpersonal and Organisational Negotiation
BHO3432 Services Marketing
BLO2207 Employment Law
BMO3233 Employee Relations Management
BMO3324 Human Resources Management Evaluation
BMO3324 Consulting and Counselling
BMO3420 Human Resource Information Systems
BMO3476 Training and Development

Support Units of Study
BMO3327 Organisation Change and Development
BMO3422 Strategic Management
BMO1192 Business Communication
BMO3220 Human Resource Management

PROFESSIONAL RECOGNITION
Graduates will be eligible for membership of Australian Human Resource Institute (AHRI).

BACHELOR OF BUSINESS (MANAGEMENT – SERVICE AND OPERATIONS)
Course Code: BBSO
No new student intake in 2006.

COURSE OBJECTIVES
The course provides students with a sound platform of learning in the principles and practice of operations and service management. It will improve learning by providing a fundamental framework for the application of operations management concepts and ideas which will ensure that students are capable of engaging successfully in these professional areas.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Units of Study
BAO1101 Accounting for Decision Making
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisation Behaviour

Specialisation Units of Study
BMO1110 Managing Knowledge
BMO2181 Operations Management
BMO2354 Conferences and Meetings Management
BMO3421 Managing the Service Organisation
BMO3320 Interpersonal and Organisational Negotiation
BMO3422 Strategic Management
BMO2184 Operations Support Systems
BMO2283 Supply Chain Management
BMO3352 International Management
BMO3381 Manufacturing Decision Analysis
BMO4422 Innovation and Entrepreneurship

Support Units of Study
BMO3320 Human Resource Management
BMO3327 Organisation Change and Development

Electives
Two approved electives, which may be Co-operative Education or BBB3100 Business Integrated Learning.

BACHELOR OF BUSINESS (STRATEGIC AND FINANCIAL MANAGEMENT)
Course Code: BBSF

COURSE OBJECTIVES
The course aims to provide students with a focused program designed to develop strong knowledge, skills and competencies in strategic management and financial management.

COURSE DURATION
The course is offered over three years on a full-time basis or over six years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take four years full-time or part-time equivalent. All undergraduate degree units of study carry a value of 12 credit points. Each student must obtain 288 credit points through academic study to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study
- BMO1192 Business Communication
- BMO2181 Operations Management
- BMO3422 Strategic Management
- BMO3320 Interpersonal and Organisational Negotiation
- BMO3292 Business Ethics
- BMO4422 Innovation and Entrepreneurship
- BAO1107 Accounting Information Systems
- BAO2204 Management Accounting
- BAO2441 Personal Financial Planning
- BAO3307 Corporate Finance
- BAO3312 Advanced Management Accounting
- BAO3403 Investment and Portfolio Management

Support Units of Study
- BMO3220 Human Resource Management
- BMO3327 Organisation Change and Development

Electives
- Two approved electives, which may be Co-operative Education.

BACHELOR OF ARTS (PSYCHOLOGY)/BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)
Course Code: ABPM

COURSE OBJECTIVES
The course aims to provide a thorough educational experience to students by exposing them to the psychological and managerial forces that have shaped and continue to shape Australia’s institutions. The course focuses on management, psychological and research competencies with particular emphasis on human resource issues. It is anticipated that graduates will find employment in human resource Schools, training, community service organisations, market research agencies and government Schools.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Each student must obtain 384 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

COURSE STRUCTURE
Core Business Units of Study
- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

Specialisation Units of Study
- BMO3324 Consulting and Counselling
- BMO3323 Employee Relations Management
- BLO2207 Employment Law
- BMO3420 Human Resource Information Systems
- BMO3325 Human Resource Management Evaluation
- BMO3476 Training and Development.
- BMO3220 Human Resource Management
- BMO1192 Business Communication

Specialisation Units of Study – Psychology
- APP1012 Psychology 1A
- APP1013 Psychology 1B
- APP2013 Psychology 2A
- APP2014 Psychology 2B
- APP2031 Developmental Issues in Psychology
- APP3035 Research Methods in Psychology
- APP3036 History and Theories in Psychology
- APP3037 Clinical Aspects of Psychology

Six Arts Electives
- Two Psychology 3 Electives

BACHELOR OF ARTS (SPORTS ADMINISTRATION)/BACHELOR OF BUSINESS (MANAGEMENT)
Course Code: HBMS

COURSE OBJECTIVES
The aim of the course is to provide students with both a sound knowledge and critical appreciation of the structure and practices of the Australian sports and events industry, and have students develop a broad range of vocational skills which can be used directly to assist in the development of organisations and their capacity to meet the needs of members, players and other significant stakeholders.

COURSE DURATION
The course is offered over four years on a full-time basis or part-time equivalent. Student must complete 384 credit points through academic study to graduate.
### ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have successfully completed a course of study at year 12 level or equivalent.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6 and no individual band score less than 6.0.

### COURSE STRUCTURE

**Core Business Units of Study**

- BAO1101 Accounting for Decision Making
- BCO1102 Information Systems for Business
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisation Behaviour

**Specialisation Units of Study – Human Resource Management**

- BLO2207 Employment Law
- BMO3323 Employee Relations Management
- BMO3324 Consulting and Counselling
- BMO3325 Human Resources Management Evaluation
- BMO3420 Human Resource Information Systems
- BMO3476 Training and Development
- BMO1192 Business Communication
- BMO3320 Human Resource Management

**Specialisation Units of Study – Service Management**

- BHO3432 Services Marketing
- BMO1110 Managing Knowledge
- BMO2181 Operations Management
- BMO2354 Conferences and Meetings Management
- BMO3320 Interpersonal and Organisational Communication
- BMO3421 Managing the Service Organisation
- BMO3327 Organisational Change and Development
- BMO3422 Strategic Management

**Specialisation Units of Study – Sports Administration**

- HPS1111 Sport, History and Culture
- HPS1116 Sport Administration Foundations 1
- HPS1218 Sport Administration Foundations 2
- HPS1221 Sport Career Development 1
- HPS7045 Sport and the Media
- HPS2111 Sport Sponsorship
- HPS1171 Sport Politics and Society
- HPS7058 Sport Industry Development Program
- HPS3112 Sport Venue and Stadium Administration
- HPS3113 Ethics and Social Policy of Sport
- HPS3111 Sport Event Administration
- HPS7057 Sport Industry Research Project
- HPS3213 Sport Career Development 2

**Sport Elective**

**BACHELOR OF BUSINESS (HONOURS) (MANAGEMENT)**

**COURSE OBJECTIVES**

The course provides students with an opportunity to undertake advanced theoretical studies and gain supervised research experience which will enhance their competencies in their chosen vocational field. The course also aims to provide students with an understanding and awareness of the technical, professional and ethical requirements of their chosen area of specialisation and business in general.

**COURSE DURATION**

The course is offered on a full-time basis over one year and on a part-time basis over two years. Students must complete 96 credit points through academic study in order to graduate. The research thesis has a value of 48 credit points, all other units of study carry a value of 12 credit points.

**ADMISSION REQUIREMENTS**

To qualify for admission to the course students must have completed an undergraduate degree with a specialisation in the management discipline or equivalent.

**COURSE STRUCTURE**

- BMO4420 Organisation Behaviour and Analysis
- BMO4422 Innovation and Entrepreneurship (or an approved elective)
- BMO4423 Strategic Analysis (or an approved elective)
- BMO4430 Research Methods
- BMO4400 Honours Research (Full Time) or
- BMO4401 Honours Research Thesis (Part-Time)

**PRIZES**

The following prizes may be available to students:

**AUSTRALIAN AIR EXPRESS PRIZES**

- Best Graduating Student – Bachelor of Business in Management.
- Best Graduating Student – Master of Business in Industrial Relations and Human Resources Management.

**AUSTRALIAN HUMAN RESOURCES INSTITUTE PRIZES**

- Best Graduating Student – Bachelor of Business in Human Resource Management.
- Best First Year Student – Bachelor of Business in Human Resource Management.

**AUSTRALIAN INSTITUTE OF MANAGEMENT PRIZES**

- Best Coursework Thesis in the field of Management.

**RUMPF FOUNDATION PRIZES**

- Best First Year Student – Bachelor of Business in Management.
- Best Graduating Student – Master of Business in Management Practice.
BAO1101 ACCOUNTING FOR DECISION MAKING

Campus Footscray Park, Werribee. Sunbury, Kuala Lumpur, Hong Kong, Thailand.

Prerequisite(s) Nil.

Content The objectives of the unit of study are to provide a basis for further accounting studies, yet meet the needs of students from other areas of business studies; to introduce students to basic accounting concepts and selected accounting practices; and to introduce students to the role of, and the processes involved in, planning and decision making within the business environment. Topics include: introduction to the roles of accounting; management planning and decision making; accounting concepts; cash and accrual accounting; preparation of financial statements; forms of business ownership, and effect on financial statements; budgeting—an introduction; budgets; control and performance reports; analysis and interpretation; evaluation of performance; the operating cycle; short term decision making and cost behaviour and capital budgeting.

Required Reading Atrill, P., McLaney, E. and Harvey, D., 2000, Accounting: An Introduction, Prentice Hall. (to be confirmed by the unit of study lecturer).

Recommended Reading Refer to subject material guide.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 35%; Final Examination, 65%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Any hand-held calculator without text facility may be used in examinations.

BAO1106 ACCOUNTING FOR HOSPITALITY AND TOURISM MANAGERS

Campus Footscray Park, Werribee.

Prerequisite(s) BAO1101 Accounting for Decision Making.

Content The aim of this unit of study is to provide students with the broad principles underlying the recording and reporting of financial information, with a major emphasis on the preparation and presentation of General Purpose Financial Reports for the Hospitality and Tourism Industries. Topics include: introduction of hospitality and tourism accounting; a comprehensive review of the accounting system to provide an understanding of the information necessary for effective business management, internal control with particular focus on cash and inventory controls.


Recommended Reading Coltman, M., 1998, Hospitality Management Accounting, 6th edn, John Wiley and Sons, New York, U.S.A.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

BAO1107 ACCOUNTING INFORMATION SYSTEMS

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.

Prerequisite(s) BAO1101 Accounting for Decision Making.

Content This unit of study will provide students with an understanding of why and how accounting information is prepared and the broad principles underlying its preparation, with major emphasis on preparation of general purpose income statements and balance sheets. Topics include: introduction to accounting; elements of accounting statements; accrual accounting and the accounting cycle; accounting for merchandise and service operations; introduction to accounting systems; cash and cash controls; accounting for receivables, inventories, and non-current assets; accounting for partnerships; and introduction to computerised financial accounting systems.


Recommended Reading A. S. and Howitt, G., Financial Systems and Models, Whitecome and Toombs. Barton, A. D. The Anatomy of Accounting, Queensland University Press. (To be confirmed by the unit of study lecturer)

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO1109 HOSPITALITY AND TOURISM ACCOUNTING

Campus Footscray Park, Werribee.

Prerequisite(s) BAO1101 Accounting for Decision Making.

Content This subject will provide students with a fundamental understanding of business transactions and how they are summarised into meaningful financial reports to enable sound financial management of business operations. Areas to be covered include: introduction to accounting needs of the hospitality and tourism industries; preparation of financial reports; the accounting cycle and accrual accounting; accounting for merchandise and service operations; accounting for specific activities, such as, receivable, inventories and non-current assets.

Required Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week for one semester comprising two hours of lectures and one hour tutorial. Subject equal to 15 credit points.

Assessment Final examination, 60%; coursework, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
BAO2100 INTRODUCTION TO SMALL ENTERPRISE

Campus Footscray Park.
Prerequisite(s) Nil.

Content This unit of study aims to inform and challenge students to develop the knowledge and skills required to form a better understanding of the small enterprise sector. Topics include an overview of small business in Australia; the relationship between small business and economic development; the characteristics of an entrepreneur; causes of small business success and failure, and sources of assistance for small enterprise operators.


Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 50%; Final Exam, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO2202 CORPORATE ACCOUNTING

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.
Prerequisite(s) BAO2202 Financial Accounting.

Content This unit of study is concerned with how and why corporations report to the many and varied users of accounting information. For this information to be useful it is argued that the information disclosed by corporations should possess certain qualitative characteristics. This unit of study covers the general structure underlying corporate reporting as well as more specific examples of corporate accounting practices designed to give the financial report user useful information on which to make economic decisions. Topics include: accounting for investments in companies, issue and restructuring of share capital and company liquidations.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BAO2204 MANAGEMENT ACCOUNTING

Campus Footscray Park, Werribee.
Prerequisite(s) BAO1101 Accounting for Decision Making.
Content The unit of study aims to develop students’ ability to deal confidently with the multi-faceted challenges facing the function of management accounting in contemporary organisations. The broad areas to be covered include: strategic planning and control; operational planning and control; cost system design, evaluation of product/service costing methodologies.
Recommended Reading To be advised by lecturer
Assessment Internal Assessment, 30%; Final examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO2208 COMPUTERISED ACCOUNTING INFORMATION SYSTEMS

Campus Footscray Park, Werribee, Liaoning.
Prerequisite(s) BAO1107 Accounting Information Systems.
Content The unit of study aims to develop an understanding of the need for advanced technology in the business organisation and its ramifications for the accounting information system. The unit of study aims to extend students’ understanding of accounting procedures, systems and information flows to enable them to record, summarise and communicate financial data in a computerised accounting environment. Additionally, the unit of study aims to develop the students’ understanding of different accounting software packages available on the market and illustrates the use of MYOB. This unit of study includes the following topics: accounting information systems foundations and concepts; analysis of the information needs of a business; system control structures in a computerised accounting environment and accounting information systems applications.
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO2209 ENTERPRISE ACCOUNTING INFORMATION SYSTEMS

Campus Footscray Park, Werribee.
Prerequisite(s) BAO1101 Accounting for Decision Making.
Content The aims of this unit of study are to demonstrate the use of integrated information systems in medium to large size organisations and to demonstrate how these systems facilitate the production of accounting information. Topics include: overview of enterprise resource planning (ERP) systems; general ledger, financial reporting and management reporting in an ERP system; hardware/software acquisition alternatives; control in an ERP information system, and accounting evaluation of an ERP implementation.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal Assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO2408 ELECTRONIC COMMERCE ACCOUNTING SYSTEMS

Campus Footscray Park, Werribee, Hong Kong.
Prerequisite(s) BAO1101 Accounting for Decision Making.
Content This unit of study aims to give students an introduction to the role of electronic commerce in accounting information systems. Topics include: the role of accounting in EC, EC and Transaction Processing, EC and Accounting Software, EC Integration with the existing systems management system, EC and Financial Analysis, EC and internal control and security, EC and audit.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BAO2441 PERSONAL FINANCIAL PLANNING

Campus Footscray Park and Werribee.

Prerequisite(s) Nil.

Content The aim of this unit of study is to promote students with underpinning knowledge and skill in the area of personal financial planning. Students will gain a broad understanding of various topics which include: ethical decision making and regulatory issues; codes of conduct and ethical decision making; ethical decision making in practice; ethical decision making in practice: the individual, law and regulations, values and culture; the decision making process, information acquisition, ethical criteria, procedural maxims and caveats and the model of ethical decision making process; dealing with yourself and others, stress, organisational constraints and practices, the question of maintaining relationships; ethical dilemmas in an organisation; corporate culture and a normative model of codes of conduct; empirical evidence on corporate culture; the concept and practice of accountability, i.e. to shareholders, employees, customers, employers and society; fraudulent activities types, cases, causes, actions taken, different roles within an organisation; laws and regulations of fraudulent activities; whistle blowing trade secrets, insider trading, corporate disclosure, professional attitudes, a review of different codes of conduct from various professions/groups the accountancy profession, the management, perceptions of the unions, and employees’ perspectives; international business and ethics, multinational corporations and international dimensions of business practices, regulations and culture.

Required Reading Articles and case studies.

Recommended Reading Articles and case studies distributed during the semester.

BAO2500 TRANSPORT FINANCIAL PLANNING

Campus Footscray Park, Werribee.

Prerequisite(s) BAO1101 Accounting for Decision Making.

Content The unit of study aims to develop knowledge and understanding of financial planning for the transport infrastructure and operations. Topics include: elements of cost for a transport project; types of infrastructure development: direct, BOO, BOOT; pricing transport services; sources of funds: government assistance (bonds etc), private funding (domestic/international); financial mathematics; DCF: long-term financial assessment of projects; DCF: leasing/buying transport equipment; review and integration of topics in a major case study.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 30%; Final examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3100 THE ENTERPRISE PROJECT

Campus Footscray Park.

Prerequisite(s) BAO2100 Introduction to Small Enterprise, BMO2182 Entrepreneurial Business Management.

Content This unit of study aims to build on the business skills developed during the course to date and apply them in a small enterprise context. Topics include developing enterprise skills of problem solving, communication and networking; development of research skills; undertaking project management and report writing.

Required Reading Articles and Case Studies

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3292 BUSINESS ETHICS

Campus Footscray Park, Werribee.

Prerequisite(s) Nil.

Content The overall aim of the unit of study is to promote ethical awareness in business decision making processes, so that students are sensitised to ethical issues embedded in the complexity of business activities. The unit of study helps to foster an environment where business situations with potentially unethical dimensions can be openly discussed and resolved to the best interests of all concerned. After studying the unit of study, students should be able to competently and responsibly arrive at well-informed and ethically conscious decisions. The unit of study covers the basic theory of ethics to the extent of its relevance to practical decision making processes. The main parts of the unit of study will have a practical orientation, using the theory and an ethical decision-making model as a guide. The following topics will be discussed: why are ethics necessary? Defining ethics in business, setting a tone at the top of the organisation, leadership and communication in the form of codes of conduct within an organisation; the process of making ethical decisions, ethical issues in business activities; environmental influences, the individual, law and regulations, values and culture; the decision making process, information acquisition, ethical criteria, procedural maxims and caveats and the model of ethical decision making process; dealing with yourself and others, stress, organisational constraints and practices, the question of maintaining relationships; ethical dilemmas in an organisation; corporate culture and a normative model of codes of conduct; empirical evidence on corporate culture; the concept and practice of accountability, i.e. to shareholders, employees, customers, employers and society; fraudulent activities types, cases, causes, actions taken, different roles within an organisation; laws and regulations of fraudulent activities; whistle blowing trade secrets, insider trading, corporate disclosure, professional attitudes, a review of different codes of conduct from various professions/groups the accountancy profession, the management, perceptions of the unions, and employees’ perspectives; international business and ethics, multinational corporations and international dimensions of business practices, regulations and culture.

Required Reading Articles and case studies.

Recommended Reading Articles and case studies distributed during the semester.
BAO3302 INTERNATIONAL ACCOUNTING

Campus Footscray Park, Werribee.
Prerequisite(s) BAO2202 Financial Accounting.
Content The aims of the unit of study are to: analyse similarities and differences in accounting thought, principles and procedures in other countries; examine on-going institutional attempts toward world-wide harmonisation, assess the expanded reporting responsibilities caused by emergence of multinational firms and listings on foreign stock exchanges. Topics include: factors affecting international accounting practices; analysis of foreign accounting systems and financial statements; international accounting standards, harmonisation initiatives; and latest trends in financial reporting.
Required Reading Choi, F.D.S. and Meek, G., 2005, "International Accounting, 5th edn", Prentice-Hall
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment 100% comprising any combination of tests, essays, projects and participation. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Any hand-held non-programmable calculators may be used in examinations.

BAO3304 AUDITING

Campus Footscray Park, Werribee, Kuala Lumpur.
Prerequisite(s) BAO2203 Corporate Accounting.
Content This unit of study's broad objective is to provide students with knowledge and appreciation of the objectives and limitations of an audit, including an understanding of key auditing principles, concepts and practices, which comprise the audit process. Specifically, the unit of study aims to familiarise the student to some of the key tools used by auditors for collecting and evaluating evidence so as to enable them to express an opinion on the fair presentation of financial reports. The unit of study also aims to provide students with an insight into the current environment in which auditors operate, including legal liability, ethics and independence; and other professional issues, such as the 'audit expectation gap'. As such, the unit of study provides both a practical and conceptual approach to external, as well as internal and public sector auditing, enabling students to gain a complete picture of the audit process in light of contemporary audit issues. In addition, the unit of study aims to enhance a number of generic skills through both the formal components of assessment and the student's class participation. These include: research, problem solving, and analytical skills; written and presentation skills; and group interaction skills.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 30%; Final examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

BAO3307 CORPORATE FINANCE

Campus Footscray Park, Werribee, Kuala Lumpur.
Prerequisite(s) BAO1101 Accounting for Decision Making.
Content The unit of study aims to provide a theoretical and practical basis for financial decision making within an organisation. The unit of study covers: valuation theory, portfolio theory, capital markets, sources of finance, the use of derivatives capital structure and dividend policy.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 30%; Final Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Financial calculators may be used in the final examination.

BAO3308 ADVANCED AUDITING

Campus Footscray Park.
Prerequisite(s) BAO3302 Auditing.
Content This unit of study aims to provide greater depth of coverage to topics and issues covered in BAO3306 Auditing. Topics may include: overview of the audit process; auditing computer information systems (CIS), including the use of computer assisted audit techniques (CAATs); critical analysis of contemporary audit issues and practices facing auditors and the profession, including public sector and internal auditing; and critical analysis of contemporary research as it relates to auditing. Refer to the unit of study outline provided at the commencement of each semester for further details.
Required Reading Articles and case studies.
Recommended Reading As for required reading above.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BAO3309 ADVANCED FINANCIAL ACCOUNTING

Campus Footscray Park, Werribee, Kuala Lumpur.
Prerequisite(s) BAO2203 Corporate Accounting.
Content The objective of this unit is to enable students to critically analyse the concepts and basis of financial accounting procedures, which they have previously studied, and to introduce selected advanced areas of study in financial accounting concepts. Topics include, accounting theory development; conceptual framework issues include, nature and objectives of financial reporting and elements of financial statements; accounting for intangibles; voluntary disclosures; regulatory reporting framework; accounting theory.


Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment, 40%; final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3310 SOCIAL AND ENVIRONMENTAL ACCOUNTING

Campus Footscray Park, Werribee.
Prerequisite(s) BAO1101 Accounting for Decision Making.
Content This unit of study will extend the study of financial accounting into social, ethical and environmental issues and examine the capacity of accounting reports in relation to those issues. Topics include an introduction to the conceptual framework of financial reporting; corporate social reporting; ethical investments; accounting for environmental assets and liabilities; ethical investments; ethics and the accountant.

Required Reading Articles and case studies.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3311 PUBLIC SECTOR ACCOUNTING

Campus Footscray Park, Werribee.
Prerequisite(s) BAO2203 Corporate Accounting.
Content The aim of this unit of study is for students to gain a broad understanding of the role and use of accountants and accounting information in government. Accounting practices in the public sector are studies from a manager’s perspective as well as a technical accounting practitioner’s perspective. Topics include: intergovernmental financial relations, approaches to strategic and operational planning and budgeting; governmental accounting and reporting requirements; performance measurement and reporting; costing techniques; cost benefit analysis and evaluation; capital budgeting; current issues in government accounting.

Required Reading Articles and case studies.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3312 ADVANCED MANAGEMENT ACCOUNTING

Campus Footscray Park, Werribee, Kuala Lumpur.
Prerequisite(s) BAO2204 Management Accounting.
Content The unit of study aims to create an awareness of how the changes in industry and the public sector have affected the environment and function of management accounting. Within the broad theme of performance management, topics include: value chain analysis, cost management, strategic elements in cost management, quality management, performance measurement, divisionalisation and transfer pricing, and reward systems.

Required Reading Articles and case studies.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments 40%; Final Examination (2 hours) 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

BAO3316 THE PRACTISING ACCOUNTANT AND TECHNOLOGY

Campus Footscray Park, Werribee.
Prerequisite(s) BAO1107 Accounting Information Systems, BAO2202 Financial Accounting, BAO2206 Taxation Law and Practice.
Content This unit of study aims to provide students with an overview and understanding of the role of the public accountant in a small practice. It will also prepare students in various aspects of applied technology in the public practice office by introducing certain computer packages such as Solution 6 and Xlon in the preparation of various tax related reports and returns through computers and it would finally lead to the establishment of a small business accounting practice. Topics include: Understanding of the nature of enterprise skills of problem solving, communication and networking and development of research skills through common Internet sites necessary in an accounting practice for any accounting/taxation changes in legislation; managing client profiles through computers; keeping secretarial files for directors, shareholders and minutes through computers and being able to lodge changes with Australian Securities and Investment Commission; costing and billing through computers, the managing of debtors and preparation of employee reports and evaluation of their productivity reports; locating, summarising and recording information in journals, such as cashbooks and other journals through computers after preparing bank reconciliations. Preparing computerised financial reports including cash flow statements; locating, selecting and using information to prepare computerised taxation returns for individuals, partnerships, companies, trusts and superannuation; preparing information for specialised statements such as BAS, IAS, asset schedules, employee wages, payroll taxes and fringe benefit tax calculation, superannuation levy and work care payments and others through computers; calculation of taxation and lodgement of returns and schedules; working
effectively as a member of a team achieving the above tasks and being able to assess productivity of the team in certain tasks; introduction to computerised auditing packages.


Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3317 MANAGERIAL ACCOUNTING, DECISIONS AND TECHNOLOGY

Campus Footscray Park, Werribee.

Prerequisite(s) BAO1101 Accounting for Decision Making.

Content This unit of study aims to introduce students to the role of advanced technology in accounting taking a management accounting focus. The unit aims to develop practical management accounting skills complemented by related theoretical issues associated with the use of computers to assist the management accountant in providing information for decision making purposes. Topics included are: the use of computers in management accounting, the difference in objectives of management and financial accounting, accounting and technology in corporate strategy development, the value chain and the computerised accounting information system, systems development and evaluation from a management perspective, consideration of the objectives and alternatives in package choice for use in computerised management accounting including statistical, graphics, and spreadsheet packages.

Required Reading To be advised by the lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO3404 CREDIT AND LENDING DECISIONS

Campus Footscray Park, Kuala Lumpur.

Prerequisite(s) BEQ3447 Commercial Banking and Finance.

Content The unit of study aims to provide an analysis of the various lending activities of Australian financial institutions and the legal principles related to these activities. Emphasis is placed on the assessment of credit proposals and the management of credit risk.

At the completion of the unit of study students should be able to explain the reasons for the lending activities of financial institutions and the risks associated with this activity; identify various lending facilities required by customers; demonstrate an understanding of the issues related to lending to various forms of legal entity, including; individuals, corporations, partnerships, trusts and associations, and analyse and assess lending proposals. Topics include: credit policy retail lending, commercial lending, corporate lending and corporate services, valuation of assets, structuring a loan, and problem loans and recovery.


BA09913 ACCOUNTING INFORMATION SYSTEMS (ENGINEERING AND SCIENCE SERVICE UNIT OF STUDY)

Campus Footscray Park.

Prerequisite(s) Nil.

Content The unit of study aims to introduce students to the language and concepts of accounting and to the provision of financial information to meet user requirements. Topics include: introduction to the uses and users of accounting information; the presentation and interpretation of accounting reports; provision of information for business management; basic decision making and financial planning.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty nine hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Test and Assignment, 30%; Final Examination, 70%.

Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BBB3001 CO-OPERATIVE EDUCATION 1

Campus Footscray Park, Werribee, City Flinders, Sunbury, City Queen.

Prerequisite(s) Nil.

Content In this unit of study students will: Explore their workplace context by examining the organisational structure and identifying and defining their individual role as active and accountable employees within the organisation as well as that organisations position within the respective profession and/or industry; Develop an understanding of the key issues relating to the transition to the professional workplace, including workplace culture, professional etiquette and communications; Explore key processes such as employment legislation and industrial relations, reporting accountabilities and performance appraisals; identify the key generic skills required by their employer/industry, and their relationship to Victoria University’s Core Graduate Attributes; Reflect on the integration of their academic and workplace learning.


Recommended Reading Victoria University, Centre for Student Career Services. Career Portfolio documentation.


Class Contact This unit of study will be delivered online, supported by site visits by Work Integrated Learning Co-ordinators. Unit of study equal to 12 credit points.

Assessment Students are required to undertake workplace-based activities of a minimum of 5 months full time approved discipline related industry experience, evidenced by documentation from the employer; Situation Analysis Report (1000 words), 20%; Reflective E-journals (2000 words), 40%; Self-Appraisal Report (2000 words), 40%.
BBB3002 CO-OPERATIVE EDUCATION 2

Campus Footscray Park, Werribee, City Flinders, Sunbury, City Queen.

Prerequisite(s) BBB3001 Co-operative Education 1.

Content In this unit of study students will: critically evaluate their own technical and generic skills against those required by their employer/profession; identify areas of personal and professional skills development and develop appropriate strategies to address the skills gaps identified; gather evidence of their experiences and skills development for integration into a career portfolio; identify the benefits of developing networks and professional contacts within their industry sector; reflect on the integration of their academic and workplace learning.


Class Contact This unit of study will be delivered online, supported by site visits by Work Integrated Learning Co-ordinators. Unit of study equal to 12 credit points.

Assessment Students are required to undertake workplace-based activities of a minimum of 5 months full time approved discipline related industry experience, evidenced by documentation from the employer; Reflective E-journal (2000 words), 40%; Career Plan Report (1000 words), 20%; Employment Related Report (2000 words), 40%.

BBB3100 BUSINESS INTEGRATED LEARNING

Campus Footscray Park, Werribee, Sunbury.

Prerequisite(s) Nil.

Content In this unit of study, students will: Explore their workplace context by examining the organisational structure and identifying and defining their individual role as active and accountable employees within the organisation as well as that organisations position within the respective profession and/or industry; Develop an understanding of the key issues relating to the transition to the professional workplace, including workplace culture, professional etiquette and communications; critically evaluate their own technical and generic skills against those required by their employer/profession; Gather evidence of their experiences and skills development for integration into a career portfolio; Reflect on the integration of their academic and workplace learning.


Recommended Reading Leah Shmerling, 1998, Job Applications: The winning Edge 2nd edition Chapter 10, Your new job; Chapter 11 The modern workplace, Macmillian Education Australia Pty Ltd, Australia.

Class Contact This unit of study will be delivered online, supported by site visits by Work Integrated Learning Co-ordinators. Unit of study equal to 12 credit points.

Assessment Students are required to undertake a minimum of 350 hours of approved industry experience within the field of law, accompanied by evidence from the employer/host organisation. Situational Analysis Report (1000 words), 20%; Reflective E-Journals (2000 words), 40%; Career Plan Report (1000 words), 20%; Self Appraisal Report (1000 words), 20%.

BBB3200 PROFESSIONAL LEGAL PRACTICE

Campus Footscray Park, City Queen.

Prerequisite(s) Nil.

Content In this unit of study students will: explore their legal workplace context by examining the organisational structure and identifying and defining their individual role as active and accountable employees within the organisation as well as that organisations position within the field of law; develop an understanding of the key issues relating to the transition to the professional legal workplace, including workplace culture, professional etiquette and communications; critically evaluate their own technical and generic skills against those required by their employer/profession; gather evidence of their experiences and skills development for integration into a career portfolio reflect on the integration of their academic and legal workplace learning.


Recommended Reading Victoria University Student Career Development, Career Portfolio documentation. Leah Shmerling, 1998, Job Applications: The winning Edge 2nd edition Chapter 10, Your new job; Chapter 11 The modern workplace, Macmillian Education Australia Pty Ltd, Australia.

Class Contact No Contact Information

Assessment Students are required to undertake a minimum of 350 hours of approved industry experience within the field of law, accompanied by evidence from the employer/host organisation. Situational Analysis Report (1000 words), 20%; Reflective E-Journals (2000 words), 40%; Career Plan Report (1000 words), 20%; Self Appraisal Report (1000 words), 20%.

BFF3512 ENVIRONMENTAL LEGISLATION AND ECONOMICS (SERVICE UNIT OF STUDY)

Campus Footscray Park.

Prerequisite(s) Nil.

Content This unit of study is a service unit of study for the Faculty of Engineering and Science. Topics include introduction to law, types of legislative enactments and the Australian court system. Applications of acts, regulations and other laws and policies to development proposals, managerial responsibilities and environmental protection. Overview of relevant provisions of a range of environment-related legislations. Cost/benefit, cost effectiveness and input-output analysis. Valuation techniques for externalities, assessment of social values, utility and elasticity considerations, economic instruments of environmental policy including taxes, charges and levies, environmental damage rights and credits, performance bonds, tradeable rights.
BCO1041 INTRODUCTION TO PROGRAMMING

Campus Werribee, Hong Kong.
Prerequisite(s) BCO1102 Information Systems for Business.
Content The unit of study provides students with the knowledge and skills needed to design, construct, test and document programs using a visual, event-driven, programming environment. Topics covered include: problem solving methodology – defining the problem, designing a solution, implementing the solution; algorithm design – pseudo-code, program control structures, modularisation, parameter passing; components of a program – data types, variables, constants, operators, functions, expressions, statements; program construction – creating the screens, coding, testing and debugging; accessing databases – tables, records, queries, record-sets and access methods; and program documentation.
Required Reading Zak, D., 1999, Programming with Visual Basic 6.0, ITP.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 50%; Final Examination, 50%; Tutorial Problems, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO1046 COMPUTER SYSTEMS

Campus Footscray Park, Hong Kong.
Prerequisite(s) BCO1041 Introduction to Programming.
Content This unit of study aims to give students an overview of computer systems architecture, the role and use of operating systems on different platforms, and networking topologies. Topics include: Standard PC organisation and architecture for business systems; Memory devices and memory management; File systems and file management; User interfaces; Hardware interrupts and diagnostic tools; Standard Network topologies incorporating LANS and WANS. Students will undertake various practical activities involving both operating and networking systems software installation.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Tests and examination, 60%; Assignments, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO1048 INTRODUCTION TO BUSINESS SYSTEMS DEVELOPMENT

Campus Werribee, Hong Kong.
Prerequisite(s) BCO1102 Information Systems for Business.
Content The unit of study aims to introduce the concept of computer based information systems; to introduce the student to a range of techniques used in the development of business systems; and to provide practical skills in the development of computer based information systems. Topics include: systems theory, SDLC, development methodologies; analysis and design techniques, types of computer-based information systems, documentation techniques, CBIS architectures, introductory project management techniques.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 40%; Final Examination, 50%; Tutorial Problems, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO1101 COMPUTER APPLICATIONS
Campus Footscray Park, Sunbury, Werribee, Kuala Lumpur, Hong Kong.
Prerequisite(s) Nil.
Content Computer systems hardware and software; word processing; graphics; spreadsheets; database management systems; overview of programming languages and program design; data communications; concepts of business information systems; social issues.
Required Reading To be advised by lecturer.
Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules; or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.
Assessment Semester assessment, 40%; final examination and tests, 60%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BCO1102 INFORMATION SYSTEMS FOR BUSINESS
Campus Footscray Park, Werribee, Sunbury.
Prerequisite(s) Nil.
Content This unit of study aims to introduce students to the professional activities involved in developing and applying information systems and the nature and importance of the supporting information technology. The unit of study introduces students to the nature and types of information systems and their importance to business processes. The student is introduced to the hardware and software technology that lies at the heart of business information systems, and to the principles that need to be applied in the development and application of effective information systems in business.
Required Reading Current Available Textbook – Student to be advised.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, including development and documentation of a Database Solution to a business problem and an oral presentation, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO1103 WEB ENABLED BUSINESS SYSTEMS
Campus Footscray Park.
Prerequisite(s) BCO1102 Information Systems for Business.
Content This unit of study will introduce the place of IT in business and provide an overview to the four major areas, infrastructure, transactions systems, strategic systems and informational systems. It will provide an insight into the use and management of information for web-enabled businesses. It will examine issues surrounding the design, management and use of information technology interfaces that enable both internal and global communications and interaction.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Final examination, 60%; Tutorial assignments, class presentations, project, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO1141 INFORMATION TECHNOLOGY MANAGEMENT
Campus No Campus Information
Prerequisites BCO1101 Computer Applications.
Content This subject provides an introduction to the concepts of information management and strategic nature of information systems. This is achieved by introducing concepts relating to: the effective management of information; strategic nature of information systems; managing information technology resource with a focus on small and medium enterprises.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.
Assessment Case study, 50%; final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BCO1147 INTRODUCTION TO PROGRAMMING CONCEPTS
Campus Footscray Park, Werribee.
Prerequisite(s) BCO1102 Information Systems for Business.
Content The unit of study provides students with the knowledge and skills needed to design, construct, test and document programs using a visual, event-driven, programming environment. Topics covered include: problem solving methodology – defining the problem, designing a solution, implementing the solution; algorithm design – pseudo-code, program control structures, modularisation, parameter passing; components of a program – data types, variables, constants, operators, functions, expressions, statements; program construction – creating the screens, coding, testing and debugging; accessing databases – tables, records, queries, record-sets and access methods; and program documentation.
BCO2040 MANAGING THE COMPUTING ENVIRONMENT

Campus Werribee, Hong Kong.

Prerequisite(s) BCO1102 Information Systems for Business.

Content This unit of study aims to provide students with the skills necessary to plan the purchase of new/replacement equipment, cater for change in computer hardware and software, determine organisational standards, plan strategic changes, monitor system performance, prioritise system developments, and allocate resources effectively. Topics include: models of information systems maturity; roles in the computing environment; information technology department structures, stakeholders in information technology, role of an IS manager, ITIL service delivery and support; financial management for IT services: strategies for selection, recommendation and purchasing of hardware and software; paying for information technology, strategic planning and budgeting; introduction of new technology: user resistance, strategies for change management; planning installation of computing equipment; configuration management, availability management, capacity management; supporting users: types of support; managing and running a help desk, incident and problem management; peer support; information technology steering committees; training issues: types of training, planning training programs for users and support staff; selection of staff; security issues and threats to the computing environment; managing user’s access and privileges; auditing the computing systems; managing use and abuse of corporate computing facilities, such as email and internet use.

Required Reading To be advised by lecturer


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Final Examination and Tests, 50%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2041 SYSTEMS ANALYSIS AND DESIGN

Campus Werribee, Hong Kong.

Prerequisite(s) BCO1048 Introduction to Business Systems Development.

Content This unit of study will aim to provide students with methods to formalise all aspects of systems analysis and design processes. It will develop student’s abilities to apply tools and techniques that are currently used in systems development, building upon the skills and concepts learned in Introduction to Business Systems Development. Students will learn to identify the full range of client needs including such needs as quality, usability, cost and time constraints. Topics include: Systems Design, Application Architecture And Modelling, Database Design, Output Design, Input Design, User Interface Design, Prototyping, Systems Construction And Implementation, Systems Operation And Support as well as Introductory Object-Oriented Analysis, Design And Modelling techniques.


Recommended Reading To be advised by the unit of study lecturer.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2042 DATABASE APPLICATIONS

Campus Werribee, Hong Kong.

Prerequisite(s) BCO1041 Introduction to Programming, BCO2149 Database Systems.

Content This unit of study will provide students with the knowledge and skills needed to fully develop an application that uses an industry standard database management package. Topics include: steps in application development, defining an application, designing a solution, creating the data model, features of the language, coding of modules, testing, and documentation.

Required Reading To be advised by lecturer.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Project proposal, 15%; Completed project, 70%; Assignments, 15%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO2043 MANAGING NETWORK INTEGRATION

Campus Werribee, Hong Kong.
Prerequisite(s) BCO1046 Computer Systems.
Content This unit of study aims to build on a student's understanding of network architectures and their relationship to a business organisation's communication needs. At the end of the unit of study a student should be able to make decisions and recommend solutions for an organisation's communication requirements. Topics include: the need for network communications for a business organisation from a strategic point of view; survey of currently available LAN products; survey of currently available WAN services; network Standards/ISDN, TCP/IP, SNA, OSI; integrating LANs with each other and standards and protocols; network design principles; network management principles; managing the implications on business practices of the Internet; future trends in networking.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 20%; Examination, 50%; Test, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2044 COMPUTING PRACTICE

Campus Werribee.
Prerequisite(s) BCO2040 Managing the Computing Environment, BCO2043 Managing Network Integration.
Content This unit of study seeks to create a learning environment blending theory and practice which nurture and encourage the student's capacity to develop and consolidate: ideas and concepts; professional skills; identification of potential job options; an understanding of his or her ultimate contributions to the field of computer system support; and contacts in the field.
Required Reading To be Advised.
Recommended Reading Emery, K.H, 1995, How to be a Successful Systems Manager in a PC Environment, McCraw-Hill.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class Presentation, 20%; Supervisor Appraisal, 10%; Major Assignment, 60%; Resume/Seminar Participation, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2048 SYSTEMS ANALYSIS

Campus Footscray Park.
Prerequisite(s) BCO1102 Information Systems for Business.
Content The aims of this unit of study are to provide students with: knowledge of the fundamental requirements to build information systems, the ability to apply current techniques and tools that are used to identify and document business systems requirements in accordance with user needs; an awareness of the purpose and content of relevant documentation such as systems proposals and feasibility studies; and an understanding of the roles and responsibilities of the stakeholders involved in the development of business systems. Topics include: Systems Development Frameworks And The Systems Development Process; Methodologies; A Comparison Of Methodologies; Management Decision Making And Information Requirements; Nature and Types Of Information Systems; Nature, Purpose And Types of Models; Process And Information Modelling; Structured Analysis.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Final Examination and Tests, 60%; Assignments, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2149 DATABASE SYSTEMS

Campus Footscray Park, Werribee, Hong Kong.
Prerequisite(s) BCO1102 Information Systems for Business.
Content Functions of a database management system; database management system models; data retrieval in relational database management system using SQL; database design incorporating normalization, entity relationship modelling; database administration; distributed databases; data warehousing; database security.
Class Contact Equivalent to three hours per week. Normally to be delivered as 1.5 hours of lectures and 1.5 hours of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Tests and Assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO2444 STRATEGIC INFORMATION SYSTEMS

Campus Footscray Park, Werribee.

Prerequisite(s) BCO1103 Web Enabled Business Systems.

Content This unit of study aims to prepare students to take an active role in the planning, implementation and maintenance of electronic commerce data transfer systems for use between businesses, organisations and other bodies. Topics include: business models underlying electronic commerce applications; organisational applications: overview of electronic commerce applications in the business and government; consumer-business, business-business and intra-organisational electronic commerce; electronic commerce interfaces in the supply chain; implementing EDI and other B2B approaches; electronic transaction models; methods to evaluate success through traffic analysis metrics and other techniques; analysis and design of EC systems; development tools and templates.

Required Reading To be advised by lecturer.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research assignments (approx 3000 words), 30%; Tutorial exercises, 10%; Tests, 10%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2500 ELECTRONIC COMMERCE TECHNOLOGIES

Campus Footscray Park, Werribee, Hong Kong.

Prerequisite(s) BCO1102 Information Systems for Business.

Content This unit of study aims to prepare students to take an active role in the planning, implementation and maintenance of electronic commerce based hardware and software. Topics include: basic data communications concepts; basic transports and hardware; internet protocols used in electronic commerce; cryptography and security technologies; location technologies; information retrieval technologies; world wide web technologies; world wide web application tools; setting up a web server.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research Assignment , 30%; Test, 20%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2501 ELECTRONIC COMMERCE BUSINESS INTERFACES

Campus Footscray Park, Werribee, Hong Kong.

Prerequisite(s) BCO1102 Information Systems for Business.

Content The unit of study aims to prepare students to take an active role in the planning, preparation and maintenance of electronic commerce data transfer systems for use between businesses, organisations and other bodies. Topics include: business models underlying electronic commerce applications; organisational applications: overview of electronic commerce applications in the business and government; consumer-business, business-business and intra-organisational electronic commerce; electronic commerce interfaces in the supply chain; implementing EDI and other B2B approaches; electronic transaction models; methods to evaluate success through traffic analysis metrics and other techniques; analysis and design of EC systems; development tools and templates.

Required Reading To be advised by lecturer.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research assignments (approx 3000 words), 30%; Tutorial exercises, 10%; Tests, 10%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2502 DEVELOPING ELECTRONIC COMMERCE SYSTEMS

Campus Werribee, Hong Kong.

Prerequisite(s) BCO1041 Introduction to Programming, BCO2149 Database Systems, BCO2500 Electronic Commerce Technologies, BCO2501 Electronic Commerce Business Interfaces.

Content This unit of study will introduce to the students effective designs and structures for documentation purposes for the transmission and retrieval of information for conducting business electronically. It also aims to provide a knowledge of various programming languages for developing, installing, maintaining and testing web pages and electronic documents that will incorporate text, graphic images, video and audio. Topics include: the concepts of good and bad web page design, basic HTML, creating links, text formatting, incorporating sound images, creating tables and frames, making the pages interactive with JavaScript and CGI scripting, introducing Java applets and programming in Java, culminating in the production of a web based application.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research assignments [approx. 2,500 words], 25%; Practical assignment, 25%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO2503 TRANSPORTATION INFORMATION SYSTEMS

Campus Werribee.

Prerequisite(s) BCO1102 Information Systems for Business.

Content This unit of study aims to give students an appreciation of Enterprise Resource Planning Systems and the role these systems play in supporting an organisation’s information needs, focusing on the extended supply chain. Issues associated with selection implementation and administering these types of systems will be covered. Topics include: types of information systems implemented within organisations; the strengths and weaknesses of current information systems; Enterprise Resource Planning Systems; the role of Enterprise Resource Planning Systems in supporting business processes and extended supply chain; the role of Enterprise Resource Planning Systems in supporting the transportation chain; the selection and implementation of Enterprise Resource Planning Systems; future trends including the role of Electronic Commerce in transportation and distribution.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment and Case Studies, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3001 MANAGING IT SERVICE SUPPORT

Campus Werribee, Hong Kong.

Prerequisite(s) BCO1102 Information Systems for Business.

Content The following topics will be covered: Help Desk Concepts: CCM models and theory; Help Desk Operations; Help Desk Roles and Responsibilities; Help Desk Processes and Procedures; Help Desk Tools and Technologies; Performance Measures; IT Client Support and Management as a Profession; ITIL Service Support processes: service desk; incident, problem, change, release and configuration management. BS 12000 IT Service Management standard and ITIL.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 40%; Tutorial exercises and participation, 10%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BCO3040 MANAGING SYSTEMS DEVELOPMENT

Campus Werribee, Hong Kong.

Prerequisite(s) BCO2041 Systems Analysis and Design, BCO2148 Systems Analysis, BCO3144 Systems Design.

Content The unit of study aims to give students an understanding of project management issues associated with the development of IT systems. This includes Project identification and selection, Project Planning, Project Monitoring and Control, and Project Termination. Topics include: Strategic IT systems and the alignment with business goals, the identification of project phases and task, estimation techniques, resource allocation, tendering processes, project quality, risk assessment, version control, project change management and communication. On completion of this unit of study students should be able to: Recognise the problems associated with the management of IT projects; Describe the measures that can be undertaken to reduce the risks of an IT project failing; Use a range of computer-based project management tools; Develop estimations of project costs and assess the risk involved.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 50%; Case Study, 30%; Presentation, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3042 CONTEMPORARY DEVELOPMENTS IN INFORMATION SYSTEMS

Campus Werribee, Hong Kong.

Prerequisite(s) Nil.

Content This unit of study will explore new and emerging technologies and processes, which are emerging. Topics will be of current concern within the information systems community with special attention to those topics relevant to graduating students. Site visits and guest speakers could be used in the delivery of this unit of study. Indicative of the sort of topics to be considered are: new operating environments, new methodologies, Business Process Re-engineering, GIS, legacy systems, and the electronic commerce. The unit of study matter is to be determined on a year by year basis by the School in consultation with relevant industry advisory panels.

Required Reading To be advised by Lecturer.

Recommended Reading Recent proceedings of Australian Information System Conferences Students are expected to use library resources and electronic databases to locate information. Recent issues of the computer supplement in The Age and The Australian.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Approximately 5000 words in two assignments. An oral presentation for each assignment is required., 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. An oral presentation for each assignment is required. Class participation and attendance is required.

BCO3043 DATABASE DEVELOPMENT FOR BUSINESS

Campus Footscray Park, Werribee, Sunbury.
Prerequisite(s) BCO2149 Database Systems.
Content This unit of study aims to provide advanced knowledge and skills in designing and using relational database systems. Content: Creation of views for security purposes; use of constraints in relational databases; database transactions including read consistency and locking rows for update; controlling access by creating user accounts, roles and privileges; advanced database administration; procedural SQL programming including cursors, exceptions, composite data types, procedures, functions and packages.
Class Contact Equivalent to three hours per week. Normally to be delivered as 1.5 hours of lectures and 1.5 hours of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment and tests, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3044 WEB ENABLED BUSINESS RESEARCH

Campus Footscray Park.
Prerequisite(s) BCO1103 Web Enabled Business Systems.
Content This unit of study will provide students with the opportunity to utilise the Internet both as an information resource and as a means of performing collaborative work exercises. The unit of study aims to give students an opportunity to develop a research design, perform critical analysis and present the result of an investigation in a formal manner. Students will be required to develop a research mini-proposal to conduct a small study in a chosen theme area.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Writing exercises, Research Proposal, Presentation and other assessment tasks as deemed appropriate, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Assessment will be both teamwork exercises and individual components.

BCO3144 SYSTEMS DESIGN

Campus Footscray Park.
Prerequisite(s) Nil.
Co-requisite(s) BCO2148 Systems Analysis, BCO2149 Database Systems.
Content Project management: PERT. Database design: logical design to physical design. Design methodologies, design techniques, design evaluation. User interface design: input/output design, prototyping, usability and usability testing. Prototyping: CASE, use software tools to develop physical user model. System security and control. Software design techniques: structured design, module specification, coupling, cohesion, transform and transaction analysis. Quality assurance: walkthroughs, team reviews. Testing: unit integration, systems, acceptance.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Final examination, 50%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3148 INTERNET PROGRAMMING FOR BUSINESS

Campus Footscray Park.
Prerequisite(s) BCO1103 Web Enabled Business Systems, BCO1147 Introduction to Programming Concepts.
Content The Web pervades just about all aspects of business, education and much of our daily lives, and this unit of study targets this exciting and revolutionary area. The Web provides a far different environment than traditional systems development, and this unit of study extends basic concepts covered in BCO1103 and develops the students knowledge and skills in programming and data interchange within the framework of the Web environment.
Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Semester assignments and tests, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3149 COMPUTER PROJECT

Campus  Footscray Park.
Prerequisite(s)  BCO3150 Systems Implementation.
Content  The project represents the culmination of a student’s study in information systems and will normally be the last unit of study taken in the degree.

Required Reading  Current Available Textbook-Student to be Advised

Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Project Deliverables, 90%; Oral presentation, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3150 SYSTEMS IMPLEMENTATION

Campus  Footscray Park, Werribee.
Prerequisite(s)  BCO2502 Developing Electronic Commerce Systems OR BCO3144 Systems Design.
Content  As the third part of the analysis-design-implementation cycle, this unit of study aims to enable students to develop skills and strategies for the implementation of computer-based information systems. Other topics will include: the transfer of data between microcomputer applications, IS project management, version control, the management of change, system documentation, user training, and testing strategies. Particular emphasis will be given to the ethical issues associated with the development and implementation of IS systems.

Required Reading  Current Available Textbook-Student to be Advised


Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Assignments, 70%; Final examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3248 OPERATING SYSTEMS

Campus  Footscray Park.
Prerequisite(s)  BCO1102 Information Systems for Business.
Content  The aim of this unit of study is to provide students with an understanding of operating system fundamentals and the relationship of an operating system to application software; and to compare a variety of different operating systems. Topics include: overview of operating systems; organisation and architecture; layers and interfaces; memory management; processor and process management; multiple processor systems; concurrency and synchronisation; input/output device management; and file management.


Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Assignments, 40%; Final Examination and Tests, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3345 OBJECT ORIENTATED SYSTEMS

Campus  Footscray Park.
Prerequisite(s)  BCO1147 Introduction to Programming Concepts, BCO2148 Systems Analysis.
Content  Object Oriented technology has become a major focus of program design and development and plays an important role in IS studies. This unit of study extends the study of basic programming principles introduced in BCO1147 and Continues the development of the student’s theoretical knowledge and practical skills within the framework of an Object Oriented development environment. Theoretical concepts are reinforced with appropriate practical work using an appropriate Object Oriented language. Object Oriented concepts. Development using the Object Oriented Paradigm. Event Models for the development environment. Balancing Graphical User Interfaces within the OO paradigm. Programming in an appropriate OO language (eg. Java.) Object Oriented Programming with database access. An overview of software OO engineering principles.


Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Semester assignments, 40%; Final Examination and tests, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO3348 KNOWLEDGE MANAGEMENT TECHNOLOGIES

Campus  Footscray Park.
Prerequisite(s)  BCO1103 Web Enabled Business Systems.
Content  Knowledge is increasingly regarded as the most important asset for organisational success and consequently, knowledge management is gaining wider recognition as an important area of study. This unit of study is designed to enable students to gain an appreciation of sources of knowledge, the underlying principles of knowledge management, and to obtain the necessary skills for knowledge to be successfully captured, maintained and used within an organization. They will not only ‘know-what’ but will also gain the ‘know-how’ to put that knowledge into practice. It will enable students to move from an appreciation of what knowledge is, to be
able to form communities of practice where what is being communication is actually being used in practice.

**Required Reading** Skyrme, David J., 1999, Knowledge networking: creating the collaborative enterprise, Butterworth Heinemann, Oxford.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Final examination, 50%; Tutorial assignments, class presentations, written papers, project, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BCO3350 ERP PROGRAMMING CONCEPTS**

**Campus** Footscray Park.

**Prerequisite(s)** BCO1147 Introduction to Programming Concepts.

**Content** This unit of study aims to extend the knowledge of introductory programming concepts and techniques by providing students with practical experience in programming in an Enterprise Resource Planning System (ERP) environment.

**Required Reading** Current Available Textbook – Student to be advised


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Practical assignments, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BCO3357 DATA STRUCTURES FOR BUSINESS PROGRAMMING**

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** BCO1147 Introduction to Programming Concepts.

**Content** Data structure techniques play an important role in the successful implementation of most IS systems. The incorrect application of such techniques can be devastating to the success of such computer systems, thus the study of Data structures is an important component of any IS course. The aim of this unit of study is to give students an appreciation and understanding of the interrelationship between data structures and efficient algorithms. This unit of study extends the basic knowledge and principles introduced in BCO1147 within the framework of an industry standard development language. Content is: Algorithm Design Designing Solutions for medium to large programs Parameter passing techniques Data Structure techniques Recursive techniques File design Relationship between application programs and Databases.

**Required Reading** Dietel and Dietel, C., How to Program, 3rd Edition, Prentice-Hall.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Final examination, 60%; Assignments, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BCO3443 THE INFORMATION PROFESSIONAL**

**Campus** Footscray Park, Hong Kong.

**Prerequisite(s)** BCO1102 Information Systems for Business OR BCO2040 Managing the Computing Environment.

**Content** This unit of study examines the diverse role of the Information Professional (IP). It focuses on the knowledge and skills required for the professional and ethical exercise of the responsibilities of supervisor, support and/or management positions. It also addresses the technical, communication and interpersonal skills required by the IP. It requires the development of a personal portfolio including the addressing of the Core Graduate Attributes. Topics may include: the importance and role of professional societies, codes of professional practice and ethics, the nature and importance of the Information Profession, communication and group behaviour, negotiation, information overload, information security, privacy, internet censorship, intellectual property and plagiarism and collusion.

**Required Reading** Student to be Advised


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Group work, assignments and presentations, 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BCO3445 ENTERPRISE INFORMATION SYSTEMS**

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** BCO1103 Web Enabled Business Systems.

**Content** The unit of study aims to provide students with an understanding of the nature of information systems management and planning and the purpose, methods and techniques of information requirements analysis and planning; an understanding of the importance of business processes and their relationship to information systems inside and outside the enterprise; an appreciation of the importance of business process integration and the emerging use of the WEB for internal and external information sharing via intra/inter organisational information systems; an
appreciation of the development of ERP systems for internal process optimisation and EAI for the integration of internal and external information systems.

**Required Reading** Sandoe, K., Corbit, G. and Boykin, R., 2001, Enterprise Integration, Wiley-HCH.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Part 1: Information Requirements Assessment with CSF's, 15%. Part 2: Enterprise Information Systems, Issue, 15%. Part 3: Enabling Business Processes through ERP, 20%. Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BCO4601 BUSINESS PROCESS ENGINEERING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study is concerned with the strategic and organisational issues of process and workflow management and the use of Enterprise Resource Planning Systems (ERPs) to realise efficient processes. Designing and implementing efficient business processes can provide important strategic advantages for businesses. This unit of study will describe the major strategic approaches used to understand, analyse, and implement efficient business processes. Workflow modelling techniques, process modelling techniques, and procedure models will be presented and practised. SAP R/3, as an example of Enterprise Application Software, will be used to examine the issues that are likely to encounter in identifying, reorganising and implementing processes in a typical business organisation.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Minor Assignment 1, 25%; Minor Assignment 2, 25%; Major Assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BCO4603 ENTERPRISE RESOURCE PLANNING SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study investigates the use of integrated computer-based information systems, commonly referred to as Enterprise Resource Planning systems, designed to support a large organisation's information needs. This unit considers issues associated with the analysis, design and implementation of such systems and investigates how such systems implement transaction processing, management information systems and executive information systems across an organisation's various business processes.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** 2000 word case study, 25%; 2000 word research project, 25%; System design and implementation project (practical), 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BCO4641 USER COMPUTING**

**Campus** Footscray Park, City Flinders.

**Prerequisite(s)** Nil.

**Content** Rise of user computing; development of user computing; classification of users. User environments and user needs; office and work environments. User application development; types of applications, assessment of user developed applications. Managing user computing; benefits, factors for success, concerns and fundamental decisions, costing issues, planning, budgeting, staffing, resourcing, interaction with computing professionals. Supporting users: information centres, trouble shooting, controlling user computing, prompting user computing, selection of tools, software and hardware. user training: skills hierarchy, training principles, types of training, provision of training, training issues, skills versus concepts.
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 75%; Presentations, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04642 SYSTEMS DEVELOPMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to investigate information systems and systems development in School to provide the student with a comparative framework for and knowledge of several development methodologies. The nature, purpose limitations and management of system development methods. Underlying philosophies; deterministic or evolutionary, hard systems development, soft systems development.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04643 KNOWLEDGE ENGINEERING
Campus City Flinders.
Prerequisite(s) Nil.
Content The adoption of knowledge based systems in the commercial world has given rise to a number of practical issues. Among these are, improved techniques for knowledge acquisition, design, documentation, maintenance and validation of knowledge based systems. This unit of study aims to present a practical view of the knowledge acquisition process, its methodologies and techniques in order to enable its students to develop expert system knowledge bases more effectively. Basic concepts and terminology; sampling expert systems; identifying and tapping knowledge; conceptualising knowledge acquisition, knowledge acquisition modes, approaches, stages and process, impediments to effective knowledge acquisition; verification and validation procedures; documentation requirements.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04644 OBJECT ORIENTATED PROGRAMMING AND DESIGN
Campus City Flinders.
Prerequisite(s) Nil.
Content The aim of the unit of study is to give students an understanding of advanced aspects of object oriented systems programming and design. While basic topics such as inheritance, encapsulation and polymorphism are covered, these concepts are extended and additional topics such as object oriented databases are introduced..
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment/Project development using UML modelling and object oriented programming, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04645 INTERNETWORKING SYSTEMS
Campus City Flinders.
Prerequisite(s) Nil.
Content Data communications, fundamentals from a business perspective; networking; networking applications; local area internetworking; representative internetworked LANs; internetworking within a WAN context; internetwork with bridges; routers; gateways; WAN protocols; designing and implementing an internetworked system; internetwork management; future trends.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Presentation, 10%; Test, 40%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04646 SYSTEMS SUPPORT PROGRAMMING
Campus City Flinders.
Prerequisite(s) Please Enquire.
Content Overview of computer organisation, operating systems and supporting software; interrupts and interrupt programming using low-level and high-level languages; application of assembler tools, Windows memory management and application development tools in C++; investigation of Dynamic Link Libraries and classes in an Object Oriented environment using appropriate compilers, library functions and Internet tools.
BC04652 BUSINESS RESEARCH METHODS

Campus Footscray Park, City Flinders
Prerequisite(s) Nil
Contact The purpose of the subject is to provide students with a firm foundation from which they can undertake a research problem. For the duration of the semester guidance will be given to students for the identification of a research problem. Instruction will be provided which will enable students to perform effective literature reviews. Students will be presented with various models of methodology and assist with designing an appropriate method for their research. Students will be trained in the analysis and presentation of results, exposition of processes and methods used and conclusions drawn. Guidelines outlining the preparation and writing of a research thesis will be provided at the conclusion of the semester.

Required Reading Management Plan for Research and Professional Practice, School of Information Systems, Victoria University of Technology.


Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 12 credit points.

Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04653 MANAGEMENT OF INFORMATION TECHNOLOGY

Campus Footscray Park, City Flinders
Prerequisite(s) Nil
Content A framework for the management of information technology. Manage issues may include the strategic use of information technology; information technology architectures, information systems planning, information technology investments, security and privacy and outsourcing.

Required Reading To be advised by lecturer.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 70%; Presentations, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04654 DATABASE DESIGN

Campus City Flinders.
Prerequisite(s) Nil
Content A selection of the following topics within a data warehouse development content will be examined. Advanced data modelling concepts; database design methodology; distributed database concepts; databases and parallel processing; physical design; database performance issues; CASE impact on database design.

Required Reading To be advised by lecturer.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC04656 IT PROJECT MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil
Content This unit of study aims to give computing students an appreciation of the importance of a thorough understanding of contemporary project management techniques, both technical and human. It aims to show how knowledge of the appropriate application of such skills is becoming vital to information technology professionals in the performance of their many functions in an organisation. Topics include: project management fundamentals, project management software tools, defining the problem, developing the project plan and schedule, building the project team, implementation difficulties, management of conflict, cost control, reporting on project status, project management methodologies, software engineering projects, case studies.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 40%; Case Study, 40%; Presentations, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO4658 INTERNET COMMERCE

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study will introduce students to the many facets of Internet Commerce and its business related issues. Business systems and processes have changed considerably in the face of the evolving computer and communication technologies, especially the Internet and the World Wide Web. Topics include:- an overview of internet commerce (electronic commerce); business case for internets; extranets and intranets; electronic marketplace technologies, internet commerce models; elements of a successful electronic business; electronic payment systems; security; legal, tax and ethical issues; supply and value chain management; customer relationship management; enterprise resource planning; knowledge management; E-business management issues; E-business design.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Research Assignments, 60%; Case studies, papers, electronic commerce site analysis and oral presentations, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO4659 EXECUTIVE AND MOBILE COMPUTING

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to introduce students to information technologies that support managerial work and decision making, particularly for the business executive away from the office and on the move. Topics covered include: executive information needs, decision making and decision support systems, group support systems, executive productivity tools, keeping in touch whilst on the move, mobile executive computing, executive information systems, modelling and model management, knowledge management, integration and implementation of management support systems.
Required Reading Hayes, Ian S., 2002, Just Enough Wireless Computing, Prentice Hall, USA.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Decision Support Systems and Executive Information Systems, 20%; Executive Mobile Computing, 20%; Class research paper presentation and summary paper, 20%; Seminar participation, 10%; Class Test, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO4660 ENTERPRISE ELECTRONIC COMMERCE

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study provides students with understanding of the models and strategy development and considerations in relation to e-business. Topics include: Channel Enhancement, Customer relationship management, Value chain integration, business convergence, ERP systems and e-business, mobile computing, e-strategy, legal implications, e-business implementation.
Recommended Reading Prima Development [Editor], 2000, Internet Applications Programming with Sap R/3.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Minor Assignment 1, 25%; Minor Assignment 2, 25%; Major Assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO4661 ENTERPRISE RESOURCE PLANNING SYSTEMS IMPLEMENTATION

Campus City Flinders.
Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.
Content The aims of this unit of study are to provide students with an understanding of the basic methodologies, techniques and tools that are used in the implementation Enterprise Resource Planning Systems using SAP R/3 as an example. It also addresses the issues that need to be considered for successful implementation. Topics include: Project Life cycle, project management, implementation strategies, Risk management, data conversion, critical success factors, project management software tools, project reporting.
Required Reading Norbet, W., 1999, Successful SAP R/3 Implementation.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Minor Assignment 1, 25%; Minor Assignment 2, 25%; Major Assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO4662 SMALL BUSINESS INFORMATION AND INTERNET SYSTEMS

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study introduces the student to a broad range of topics relating to the field of information technology and small business. Topics covered include: the role of information systems and the Internet in small business; selecting applications for small business; integrating information and Internet systems with small business processes; selecting hardware and operating systems for small business; networking for small business; building small business applications; office suite programming; integrating office and Internet applications.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Small Business Case Study, 15%; Research paper/presentation, 20%; Development of small business system, 65%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

BCO4672 THE INFORMATION SYSTEMS PROFESSIONAL

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to provide students with an overview of the requirements and skills for responsible and ethical membership of the Information Technology profession; opportunities to develop and apply information systems, communications and management skills and competencies within a variety of professional practice scenarios. Topics include: role of IS professionals and their interactions with users of information, information handling in an electronic environment, information professions, legal, cultural and ethical issues encountered by IS professionals, information security and information overload. The nature, role and importance of Professional and Standards Organisations. Professional Competencies eg risk, analysis, feasibility study, quality assurance. Business Processes eg negotiation, procurement, tendering.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments and Class Presentations, 60%; Final Examination and tests, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

BCO4673 USABILITY DESIGN FOR E-BUSINESS

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to address the issues of usability and consequent user satisfaction in the design of web sites and other e-business interfaces. It will introduce students to design issues relating to web and electronic commerce sites and provide guidelines on how to design and test for usability and functionality. Many of the concepts covered will apply to the general design principles for effective user interfaces for information systems. Topics include: The principles behind designing for human factors; human factors in relation to information systems; elements of an information system impacted by human factors; approaches to usability testing; how to investigate and evaluate user needs; how to determine the audience of a system; usability testing and its importance in the development of electronic business systems; constructing a usability test and interpreting the results; the place of usability testing in the development process; user-centred design approaches; how to implement and evaluate the results of a usability test; cultural and socio-economic factors in relation to the design, testing and implementation of effective user interfaces for systems; legal and ethical issues in relation to the design, testing and implementation of effective user interfaces for systems.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Practical Assignments, 30%; Case Studies, Papers and Oral Presentation, 20%; Test, 10%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

BCO4701 RESEARCH PROJECT (INFORMATION SYSTEMS)

**FULL TIME**

**BCO4702 RESEARCH PROJECT (INFORMATION SYSTEMS)**

**PART TIME**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Students are required to complete a research project of approximately 15,000 words based on the proposal developed in the unit of study Research Methodology.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points (24 credit points part time).


**BE01103 MICROECONOMIC PRINCIPLES**

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur, Hong Kong.

**Prerequisite(s)** Nil.

**Content** This is the first of two Economic Principles unit of studies. The unit of study aims to develop a study of basic economic principles, to develop an introduction to economic methods, and to apply these principles and methods to aspects of the Australian economy. Topics include: introduction to economics, nature, method and objectives of economics; the economising problem, relative scarcity, production possibilities, opportunity costs, nature of economic resources; the market economy, demand and supply, theory and applications, including pricing ceilings, price floors, tariffs and taxes. Theory of the firm, production and costs.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Continuous assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE01104 MACROECONOMIC PRINCIPLES**

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur, Hong Kong.

**Prerequisite(s)** BE01103 Microeconomic Principles.

**Content** This unit of study aims to develop the basic macroeconomic principles applicable to the Australian economy and familiarise students with the macroeconomic environment within which Australian business operates. Topics include: the measurement of macroeconomic performance with reference to national income accounting and trade cycle analysis; the classical economic model and the Keynesian revolution; Keynesian economics and the theory of income determination; monetary influences on aggregate economic activity; inflation, unemployment; traditional demand management; the Phillips Curve revisited; incomes policies; the foreign trade sector and policies for external balance.


**Recommended Reading** To be advised by lecturer.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Continuous assessment, 50%; Final examination, 50%.

---

**BE01105 BUSINESS STATISTICS**

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to introduce students to the techniques required to analyse data in a business environment. Topics include: introduction to statistics; descriptive statistics; introduction to probability and probability distributions; normal probability distribution; sampling distributions and parameter estimation; hypotheses testing; simple linear regression and correlation; time-series analysis and forecasting; index numbers. Use will be made of a statistical computer package.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case studies/assignments, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE01106 BUSINESS STATISTICS**

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur.

**Prerequisite(s)** Nil.

**Content** This unit of study enables students to acquire the skills and techniques required to analyse data in a business environment. Topics include: correlation; time-series analysis and forecasting; index numbers.

**Recommended Reading** To be advised by lecturer.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case studies/assignments, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE01108 RETAIL MANAGEMENT PRINCIPLES**

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** This unit of study is designed to introduce students to the nature of the retail industry from a management perspective, including an overview of the major retail sectors in Australia, the important functions of retail management and the trends occurring in the retail industry. Topics include: retail exchange process in store and non-store retailing; changing external environment and retail market structures, retail management concepts and theories, retail consumer markets and segments; retail market strategy; retail financial strategy; retail location strategy; retail organisation structure; and human resource management.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment, 30%; Tutorial exercises and participation, 10%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BE01252 INTERNATIONAL BUSINESS CONTEXT

**Campus** Footscray Park, Kuala Lumpur.

**Prerequisite(s)** Nil.

**Content** This unit of study examines the context in which business decisions are made within a number of Australia’s international trading partners. Topics include: cultural, political and legal environment of trade; trade patterns, trade constraints, trade strategy; the globalisation of markets; Australian trade performance; international economic alliance; multinational corporations and other business organisational firms.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Two Tests (2X 40%), 80%; Assignment, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE02163 HEALTH ECONOMICS

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to introduce the unique economics issues associated with the health care sector and their implication for public policy. Overview: issues in health economics; the organisation of Australia’s health care sector; markets, market failure and regulation; the demand for health and health care; the supply of health care; industrial organisation; financing health expenditures; cost-benefit analysis and technology assessment.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment(s), 30%; Final Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE02186 DISTRIBUTION MANAGEMENT

**Campus** Footscray Park, Sunbury, Kuala Lumpur.

**Prerequisite(s)** BE01185 Retail Management Principles OR BHO1171 Introduction to Marketing.

**Content** This unit of study provides business students with an understanding of the major components of the retail distribution function, the inter-relationships between these components and the importance to the organisation of an integrated logistics management system that drives the retail distribution function, in terms of being able to optimise all elements of the trade push strategy.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Tutorial exercises case study presentation and participation, mid-semester test, and assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE02250 QUANTITATIVE METHODS FOR ECONOMICS AND BUSINESS

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to develop a command of the basic mathematical tools used in the analysis of many economics and business problems. Topics include: economic models (linear, quadratic, cubic, rational and exponential); equilibrium analysis: the concept of derivatives; rules of differentiation; marginal functions, optimisation and elasticity; partial differentiation; partial elasticities and unconstrained optimisation (two variables); and linear programming (graphical approach).

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Tests and Case studies, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE02254 STATISTICS FOR BUSINESS AND MARKETING

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur and Liaoning.

**Prerequisite(s)** BE01106 Business Statistics.

**Content** This unit of study provides an understanding of the use of statistical techniques in analysing marketing and business problems. Topics include: sampling methods and estimation of point and interval estimates; application of classical and non-parametric tests; goodness of fit test; and introduction to regression and time-series analysis. Use will be made of an appropriate statistical package.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case study / lab exercises, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Any hand-held calculators may be used in examinations.
**BE02263 MACROECONOMIC ANALYSIS**

**Campus** Footscray Park.

**Prerequisite(s)** BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles.

**Content** This unit of study builds upon the macroeconomic theory and policy already covered in BEO1104 Macroeconomic Principles in order to further the understanding of the relationship between macroeconomic theories and policy. Topics include: the basic theory of income determination; theories of consumption; theories of investment; classical, Keynesian and post-Keynesian view on the demand for and supply of money; the money supply process; IS-LM analysis; neo-classical and alternative views of the labour market; aggregate supply; aggregate demand and supply.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Mid semester test (week 8), 20%; Assignment(s), 30%; Final examination (2 hours), 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE02264 MICROECONOMIC ANALYSIS**

**Campus** Footscray Park.

**Prerequisite(s)** BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles.

**Content** This unit of study builds upon the microeconomic theory covered in BEO1103 Microeconomic Principles in order to further rigorous analytical treatment. Topics include: mathematical tools; indifference analysis and utility maximisation; demand analysis; production and costs; profit maximisation and supply; perfect competition; the perfectly competitive model and microeconomic policies; monopoly and imperfect competition; markets for factors of production; market failure, externalities and public goods.

**Required Reading** To be advised by Lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Test, 20%; Assignment, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE02283 APPLIED REGRESSION ANALYSIS**

**Campus** Footscray Park.

**Prerequisite(s)** BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles, BEO1106 Business Statistics.

**Content** This unit of study provides a comprehensive introduction to regression analysis and its applications to the modern economic/business problems. The emphasis is on the development of practical skills. Topics include: simple and multiple linear regression, model specifications, diagnostics in regression analysis; relative measures of fit and explanatory power; and special topics in regression.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE02284 BUSINESS FORECASTING METHODS**

**Campus** Footscray Park.

**Prerequisite(s)** BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles, BEO1106 Business Statistics.

**Content** The unit of study aims to acquaint appropriate forecasting tools used at strategic or tactical levels of management and to provide skills in applying these tools to economic and business data for policy formulation. Topics include: introduction to forecasting and economic indicators used in economics and business; selecting the right forecasting technique; qualitative forecasting models; quantitative forecasting methods; forecasting errors, evaluation of forecasting methods; combining forecasts.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE02302 EUROPEAN BUSINESS ENVIRONMENT**

**Campus** Footscray Park.

**Prerequisite(s)** BEO1252 International Business Context.

**Content** The unit of study aims to build upon the international business theory and policy issues, covered in BEO1262 International Business Context, in order to further and understanding of the European business environment. The unit of study builds on theoretical discussion to develop an applied analysis of the economic relationship between Australia and the EU12 and its
policy implications for Australia. Topics to be covered include: the historical, developments of economic integration in Europe (the Treaty of Rome and the Maastricht Treaty); a theoretical treatment of economic integration phenomena, the free movement of goods and services, labour, and capital (Schengen Agreement and the Economic and Monetary Union); key policies within the European Union and their implications for Australia; the effect on the business environment of different European cultures, languages, lifestyles and tastes; EU competition, product distribution and business payment methods; barriers to trade and marketing strategies for the EU; an assessment of the economic relationship between Australia and the EU12 (both at the collective and individual member state level) in the context of the international business environment; and trade implications for a wider EU, encompassing Eastern Europe.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Assignment, 40%; Test 1, 30%; Test 2, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BEO2381 BUSINESS DECISION METHODS**

**Campus**
Footscray Park.

**Prerequisite(s)**
BEO1106 Business Statistics.

**Content**
This unit of study provides a comprehensive introduction to the mathematical modelling and specialised techniques and their applications in the analysis of contemporary economic/business problems faced by firms, organisations and industries. Topics include: decision analysis and the evaluation of information; network models; inventory control models and scheduling; linear programming models and sensitivity analysis; integer programming; waiting line models; game theory and dynamic programming; Markov chain analysis; total quality control.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Case studies, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BEO2403 INTRODUCTION TO MUSIC BUSINESS**

**Campus**
Footscray Park.

**Prerequisite(s)**
Nil.

**Content**
This unit of study provides an overview of the contemporary music industry and the economic relationship between its various elements. Topics include: principles and issues of copyright; managerial skills; the importance of marketing; business acumen; and comparisons with international territories; the relevant financial implications, legislative and regulatory requirements which impact on the music industry; and a summary of the different music industry business practices in Asia, Europe and America.

**Required Reading**

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Assignment 1, 20%; Assignment 2, 20%; Assignment 3, 20%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BEO2404 ELECTRONIC TRADING**

**Campus**
Werribee, Hong Kong.

**Prerequisite(s)**
BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles.

**Content**
To familiarise students with the concepts of electronic trading and associated business processes. Students will be given an insight into the application of the various technologies in business so as to operate more efficiently and effectively in today's competitive environment. The unit of study consists of discussion and analysis of trading applications at both domestic and international levels. In the context of making the firm more competitive, the contents include: features of electronic purchase and electronic supply through electronic commerce enablement; aspects of on-line ordering, invoicing and stock control towards managing business with greater accuracy and certainty; stockless inventory, paperless transactions, integrated logistic operations; implications for inventory warehousing and transport; flexible deliveries; efficient consumer response/quick response; Internet trading/research; cash flow implications of inventory controls; risks associated with international electronic commerce trading.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Research assignment (approx. 2500 words), 25%; Presentation (approx. 2500 words), 25%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BEO2410 RISK ANALYSIS AND MANAGEMENT**

**Campus**
Footscray Park.

**Prerequisite(s)**
BEO1106 Business Statistics.

**Content**
This unit of study provides an overview of the concepts and challenges associated with analysing and managing risk.
Required Reading To be advised by lecturer

Recommended Reading

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment
- Case Study, 15%; Project 1, 15%; Project 2, 20%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE02420 FINANCIAL DATA ANALYSIS**

Campus Footscray Park.

Prerequisite(s) BE01102 Information Systems for Business, BE01106 Business Statistics.

Content This unit of study provides an introduction to the use and manipulation of financial and other data sets essential for an analysis of risk and its management. At the completion of this unit of study, students should be able to: analyse financial data bases using the latest financial software; apply risk analysis to financial decision making; use Monte-Carlo simulation methods to analyse uncertainty including modelling of position risk analysis, volatility skews and implied or historical volatilities; access and manipulate small and large financial data bases; use appropriate software tools to manipulate and analyse financial data bases.

Required Reading

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment
- Case study, 15%; Project 1, 15%; Project 2, 20%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE02430 FINANCIAL ECONOMETRICS**

Campus Footscray Park

Prerequisite(s) BE01106 Business Statistics.

Content This subject provides an overview of statistical modelling and forecasting of financial time-series with applications in share prices, exchange rates, commodity prices and interest rates. Topics include: understanding the statistical properties of financial time-series; modelling of financial time-series; use appropriate time-series techniques to test a range of financial and risk management models; correlation; and volatility estimate and forecasting.

Required Reading

Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 1.5 credit points.

Assessment
- Project [1], 20%; project [2], 20%; test and final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
Class Contact: Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Case studies, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03302 OPTIONS AND FUTURES MARKETS

Campus: Footscray Park, Werribee.

Prerequisite(s): Nil.

Content: The unit of study aims to provide students with an understanding of the valuation and hedging of options, forward contracts, futures contracts, swaps, and other derivatives that exist in rapidly growing financial sectors around the globe. Topics included are: Introduction to financial instruments; Futures and Forward Markets; Forward and Futures Prices and Hedging Strategies; Interest Rate Futures; Swaps; Stock Options; Trading Strategies; Introduction to Binomial Trees; The Black-Scholes Model; Options on Stock Indices, Currencies, and Futures; Hedging Strategies; and Valuation Using Binomial Trees.


Class Contact: Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Assignments, 60%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03304 ETHICAL INVESTMENT

Campus: Footscray Park, Werribee.

Prerequisite(s): Nil.

Content: The unit of study aims to provide students with an understanding of the rapidly-growing ethical investment market in Australia and overseas, and examines definitional parameters, ethical portfolio choice, risk and return of ethical portfolios, emerging trends in investor awareness, and ethical fund management. Topics included are: Introduction to Ethical Investment; Portfolio choice and Screening; Screening and Risk; the Return to Ethical Investment; Ethical Issues and Investor Awareness; Ethical Investment and Superannuation Fund management; Ethical Investment Consulting.


Class Contact: Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 50%; Tests, 10%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03347 PLANNING FOR LONG TERM WEALTH CREATION

Campus Footscray Park.
Prerequisite(s) Nil.
Content The aim of this unit of study is to provide students with underpinning knowledge and skill in the area of wealth creation and retirement planning. Students will gain a broad understanding of various retirement plans and also be able to assist individuals to reach their planned retirement goals. Topics include introduction to wealth creation and retirement planning, wealth creation and taxation planning, superannuation, termination payment, retirement income streams and the role of the financial planner in pre-retirement counselling.

Required Reading BT Technical Team, 2001, BT Super Book, BT Funds Management, Australia.


Class Contact Equivalent to three hours per week.

Assessment Mid-Term Examination, 20%; Final Examination, 50%; Assignments, 30%. Supplementary assessment will not be available.

BE03368 INTERNATIONAL ECONOMIC THEORY

Campus Footscray Park, Kuala Lumpur.

Prerequisite(s) BEO1104 Macroeconomic Principles.

Content This unit of study provides an introduction to economic concepts and theories in relation to international trade and economic integration. Topics include: fundamentals for international trade; international trade gains; international trade patterns; the structure and composition of trade flows; international barriers to trade; exchange rate determination and foreign exchange markets, the balance of payments and adjustments in the balance of payments.
BE03404 INTERNATIONAL ASPECTS OF THE MUSIC INDUSTRY

Campus Footscray Park.
Prerequisite(s) BEO2403 Introduction to Music Business.
Content This unit of study provides students with an overview of the international music industry, the players, international music business structure and major issues. Topics include: the basic principles of exporting and importing music products; the critical issues in implementing and overseas tour; and a description of the major international music territories.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Test, 20%; Case study, 20%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03405 ELECTRONIC RETAILING

Campus Werribee, Hong Kong.
Prerequisite(s) BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles.
Content The subject consists of foundation level studies where particular aspects of electronic retailing are considered and application level studies where results of empirical studies of electronic retailing are discussed and analysed. The contents include: power shift from retailers to consumers; interactive shopping, on-line shopping, television shopping, virtual shopping; electronic connection between retailers and consumers; impact of Internet on consumer behaviour, competition and communciation; forces driving changes in consumer shopping behaviour from the supply and demand angles; impact of electronic retailing on consumer shopping behaviour; implications for physical retailers and their strategic response to electronic retailing competition in terms of site architecture, contiguity, merchandise range, pricing, payment methods and promotion research; web strategies for electronic retailers including limitations of electronic retailing; differences and similarities of electronic retailing for consumers and business; future of electronic retailing.

BE03406 STRATEGIC RETAILING

Campus Footscray Park.
Prerequisite(s) BEO1185 Retail Management Principles, BHO1171 Introduction to Marketing.
Content This unit of study is designed to provide a range of approaches aimed at assisting students to understand the opportunities and challenges faced in the retailing industry. Students will be exposed various decision making scenarios from a strategic management perspective in the context of globalisation with a view to grow and improve the organization profitability.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 40%; Tutorial exercises and participation, 10%; Case study presentation, 10%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03408 MUSIC PUBLISHING AND RECORDING

Campus Footscray Park.
Prerequisite(s) Nil.
Content This unit of study introduces the students to the economics of copyright and the exploitation of copyright product in the music industry. It investigates the principles of music publishing and key sources of publishing income, including mechanical income, synchronisation with film or television, public performance and broadcast. The unit of study outlines the methods of collection, calculation and distribution of publishing income and investigates the economic structure of a music publishing business. It also investigates the role of collection societies and performing rights organisations (PRO's), both domestic and international, and the key characteristics and features of a publishing agreement.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case Studies, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE03417 FINANCE OF INTERNATIONAL TRADE**

*Campus* Footscray Park, Kuala Lumpur, China, Thailand.  
*Prerequisite(s)* Nil.  
*Content* The unit of study introduces the various international trade documents required facilitate international trade transaction, in accordance with relevant governmental regulations and WTO obligations, and also introduces the instruments of trade and financing options for exports and imports. These processes will be introduced using the latest computer software and electronic data interchange technology mimicking the use of online services. Topics include terms of delivery (Incoterms 2000 and others); rules or origin and customs valuation; determination of VoT and application of GST to imports; customs declarations; quarantine requirements under the SPS and TBT agreements; foreign market access considerations and barriers to trade; quarantine permits; Import Risk Assessment; carriage of goods contracts; documentation and consolidated cargo; carrier liability and cargo insurance; exchange rates and associated risk management strategies; terms of payment; bank and non bank finance; country risk and customer risk assessment; credit risk assessment; credit risk insurance; countertrade; barter trade; factoring; forfeiting; traditional methods of payment: prepayment, open account, bill of exchange, letter of credit (UCP 500, uEcp and ISBP).  
*Class Contact* Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  
*Assessment* Four computer tests (1 hour at 5% each), 20%. Two practical assignments (5% each), 10%. Two practical assignments (10% each), 20%. Final Assessment: One computer test (1 hour), 10% and one written practical test (2 hours), 40%.  
*Note*: A student conference is run every year over two full days during semester one teaching break and students are expected to attend this event.

**BE03418 GLOBAL TRANSPORT ECONOMICS**

*Campus* Footscray Park, Werribee.  
*Prerequisite(s)* BE01103 Microeconomic Principles.  
*Content* This unit of study introduces the application of theory to the analysis of operations, policies and challenges in the transport sector. This analysis is carried out against a background of the importance to an economy of a highly developed transport sector. Issues explored will centre on the transport of goods and people at both national and international levels. Topics include: regulation of the transport sector, with an emphasis on international movement of goods; structure of transport sector, pricing of transport services; transport reform, interaction between transport sector and the rest of the economy; economics of different transport modes.  
*Class Contact* Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**BE03419 AIRFREIGHT ECONOMICS**

*Campus* Footscray Park, Werribee.  
*Prerequisite(s)* BE01104 Macroeconomic Principles.  
*Content* The unit of study introduces the principles of airfreight economics both in the domestic and international sector. Students will be exposed to the different challenges faced by services providers, such as freight forwarders and ground services, as well as passenger carriers. Topics include: industry and government regulations; an analysis of Australian and international airfreight systems; analysis of the role of freight forwarders and ground services; elements of airfreight and passenger transportation; warehousing and material handling; costing of airfreight and passenger transport; government initiatives and competitive passenger airline systems.  
*Class Contact* Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  
*Assessment* Assignment, 40%; Test, 20%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE03430 INTERNATIONAL ECONOMIC ANALYSIS**

*Campus* Footscray Park, Kuala Lumpur.  
*Prerequisite(s)* BE03368 International Economic Theory.  
*Content* The unit of study builds upon the theories and concept introduced in BE03368 International Economic Theory. Topics include: comparative advantage and revealed comparative advantage; international trade and income distribution; economic growth and its implications for international trade; theory, measurement and determinants of intra-industry trade; arguments for and against protection; international trade and environmental issues; international migration of labour; international lending and borrowing; direct foreign investment and multinational corporations; and government intervention in the foreign exchange market.  
*Class Contact* Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Test, 20%; Assignment, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

BE03432 STRATEGIC INTERNATIONAL TRADE OPERATIONS
Campus Footscray Park, Werribee, Kuala Lumpur.
Prerequisite(s) BEO1106 Business Statistics.
Content This unit of study aims to introduce students to a range of important quantitative and operations research topics that may be used to solve particular domestic and international business problems. Emphasis is placed on the use of computer software (eg. HOM) for strategic decision making purposes and their usefulness as tools in solving international transport and trade problems in particular. Topics include operations research and business decision making techniques including: forecasting; waiting line models; process strategies; operations layout; inventory management; simulation; material requirements; short-term scheduling; project management; quality control and reliability.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case studies, 30%; Class assessment, 10%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03433 FIELD RESEARCH PROJECT
Campus Footscray Park, Werribee.
Prerequisite(s) BEO1252 International Business Context.
Content This unit of study will expose students to the cultural, political and regulatory environments in particular economic regions, with an initial emphasis on Europe and Asia. The basis of the unit of study is a study tour to select countries of a particular region. Students will visit important regulatory institutions, private enterprises and academic organisations, which will allow the observation of international business in action in the field. The tour will be preceded by a briefing session. Lectures on topics relevant to the unit of study may be provided by selected overseas universities. Students complete a diary during the course of the trip and write this up as an assignment on their return.
Required Reading EPIC Tradewatch [Available at: www.epic.gov.au], 2000, Transforming Thailand: choices for the new millennium, Department of Foreign Affairs and Trade.
Recommended Reading Department of Foreign Affairs and Trade, Thailand Focus, Asia Inc., April 2003, PPTFH: Australia-Thailand FTA Joint Scoping Study, Department of Foreign Affairs and Trade [Available at: www.dfat.gov.au].
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Written report [5000 words maximum], 75%; Class presentation of report, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE03446 FINANCIAL INSTITUTIONS AND MONETARY THEORY
Campus Footscray Park, Kuala Lumpur.
Prerequisite(s) BEO1104 Macroeconomic Principles.
Content The unit of study focuses on the operation of the financial system and management of money in a real economy with special reference to Australia. Topics include: the financial sector and the real economy; the evolution of the financial system; financial institutions financial instruments; efficiency of the financial sector; monetary theory; and monetary policy.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Any hand-held calculators may be used in examinations.

BE03447 COMMERCIAL BANKING AND FINANCE
Campus Footscray Park, Kuala Lumpur.
Prerequisite(s) BEO3446 Financial Institutions and Monetary Theory.
Content This unit of study introduces students to a broader view of the changing commercial banking environment and to develop conceptual, analytical and decision making skills for the policy formulation and implementation areas in commercial banking and finance functions. Topics include: money flows in the economy; the nature of operation of intermediations; financial product and pricing policies; risk assessment and management; principles of lending and credit management; asset and liability management; prudential standards; regulation of the financial systems.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 60% (comprising Project Plan 5%, Final Report 30%, Computer Presentation 10%, Oral Presentation 15%), Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BE03486 RETAIL MANAGEMENT PROJECT**

**Campus** Footscray Park

**Prerequisite(s)** BEO1185 Retail Management Principles.

**Content** This unit of study aims to provide students with research and presentation skills that will improve their overall retail management skills. Topics include: research methodology; basics of research techniques; retail research strategies and case studies; retail audit; retail management project; identification and development of a retail management topic, collection and analysis of data, formulation of conclusions and recommendations, and presentation of the main implications for management. Emerging issues; focus on contemporary issues such as industry mergers, new store formats, Government controls and regulations, consumerism, shopping trends, and international retailing. Retail management and strategy; current developments in retail management and retail strategy.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments and tests, 70%; Participation and presentation, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

**BE03500 APPLIED ECONOMICS RESEARCH PROJECT**

**Campus** Footscray Park, Werribee.

**Prerequisite(s)** BEO1106 Business Statistics.

**Content** This unit of study will provide students with the opportunity, either individually or in teams of not more than four, to apply acquired skills and competencies to an approved applied research project. Project proposals will be developed in consultation with the unit of study lecturer and Course Co-ordinator and will relate to the relevant specialisation. Key Competencies to be covered include: the applied research process; working in teams; internet tools; appropriate use of software tools – spreadsheets, word, PowerPoint, end note; appropriate use of databases; principles of effective research report writing; developing oral presentation skills; peer evaluation and peer review.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Best practice research assignment, 15%; Software tools test, 15%; Major research project – progress report, 10%; Final report, 40%; Report presentation to peers, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE04123 GLOBAL LOGISTICS**

**Campus** Footscray Park, Werribee.

**Prerequisite(s)** BEO1185 Retail Management Principles, BHO1171 Introduction to Marketing.

**Content** The unit of study aims to provide students with the skills to control strategically the logistics function in the context of the globalisation of business. In addition, the unit of study aims to enable students to master a range of domestic and international logistics challenges. Students will be exposed to a strategic perspective of supply chain management appropriate to firms in different stages of development and operating in various types of industries. Topics include: analysis of Australian and international supply chain systems; development of competitive logistics strategies; analysis of the role of intermediaries and vendor development methods; channel structure and control including conflict resolution; influence of product and promotional mix on the costs and efficiencies of logistics; elements of transportation, warehousing, inventory control and material handling; role of logistics for successful entry in local and international markets.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BE04400 HONOURS RESEARCH THESIS (FULL-TIME)**

**Campus** Footscray Park.

**Prerequisite(s)** BEO4430 Business Research Methods.

**Content** Students are required to complete a research thesis of 10,000-12,500 words based on the proposal developed in the unit of study BEO4430 Business Research Methods. As part of the assessment, students are required to present one one-hour seminar on their research work.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

**Assessment** Seminar presentation, 15%; Written thesis, 85%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BE04401 HONOURS RESEARCH THESIS (PART-TIME)

Campus Footscray Park, City Flinders.

Prerequisite(s) Nil.

Content The unit of study introduces students to some of the issues involved in the production of research in applied fields; to enhance knowledge, personal skills and competencies in conducting research in the broad industrial setting. Seminars will include: conceptualisation of research problems; theoretical formulation and contextualisation.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

Assessment Test on software tools, 10%; Test on best practice logistics, 15%; Major case study, 35%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE04430 BUSINESS RESEARCH METHODS

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study introduces students to some of the issues involved in the production of research in applied fields; to enhance knowledge, personal skills and competencies in conducting research in the broad industrial setting. Seminars will include: conceptualisation of research problems; theoretical formulation and contextualisation.

Required Reading To be advised by lecturer


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Students will be required to prepare a thesis proposal for presentation to the group, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Satisfactory completion of this task is necessary prior to embarking on the thesis.

BE04572 LOGISTICS

Campus Footscray Park, Werribee.

Prerequisite(s) BEO2186 Distribution Management.

Content The unit of study aims to provide students with the skills to control strategically the logistics function in the context of the globalisation of business. In addition, the unit of study aims to enable students to master a range of domestic and international logistics challenges. Students will be exposed to a strategic perspective of supply chain management appropriate to firms in different stages of development and operating in various types of industries. Topics include: analysis of Australian and international supply chain systems; development of competitive logistics strategies; analysis of the role of intermediaries and vendor development methods; channel structure and control including conflict resolution; influence of product and promotional mix on the costs and efficiencies of logistics; elements of transportation, warehousing, inventory control and material handling; role of logistics for successful entry in local and international markets.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Test on software tools, 10%; Test on best practice logistics, 15%; Major case study, 35%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE04661 ADVANCED MACROECONOMICS

Campus Footscray Park.

Prerequisite(s) BEO1104 Macroeconomic Principles, BEO2263 Macroeconomic Analysis.

Content This unit of study provides a rigorous approach to macroeconomic analysis dealing in contemporary issues in the Australian economy. Topics include: alternative views of the business cycle; Keynesian theories of output fluctuations; comparisons of neo-classical and Keynesian models; aggregate supply function and the Keynesian model; theory of real business cycles and Lucas imperfect information model; staggered price adjustment; Fischer-Phelps and Taylor models; the slow grown model for unemployment; Fischer-Phelps and Taylor models; the slow grown model and theories of unemployment.

Required Reading To be advised by lecturer

Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment  Test, 20%; Project, 15%; Case study, 15%; Final examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE04683 APPLIED ECONOMETRICS

Campus  Footscray Park, City Flinders.
Prerequisite(s)  Nil.
Content  This unit of study introduces students to the methodology and the role of data analysis including the place of econometrics in an overall research strategy. Topics include: econometric softwares; the classical linear regression model; properties of OLS and ML estimation and hypothesis testing and interval estimation; simultaneous equation models; diagnostic test statistics; ARCH and GARCH models; co-integration.
Required Reading  To be advised by lecturer
Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment  Class assignments, 30%; Project and term paper presentation, 30%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO1110 INTRODUCTION TO HOSPITALITY

Campus  Footscray Park.
Prerequisite(s)  Nil.
Content  To introduce students to the study of hospitality as an emerging discipline worthy of rigorous study. To orient the students to the hospitality industry and the issues which confront it. Topics include: hospitality as a field of study; introduction to the Hospitality Industry; the philosophy of hospitability; the origins of modern hospitality; the structure and dynamic forces of the Hospitality Industry; consuming hospitality; the commodification of the Hospitality Industry.
Recommended Reading  To be advised by lecturer
Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment  Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO1121 FOOD AND BEVERAGE MANAGEMENT I

Campus  Footscray Park.
Prerequisite(s)  BHO1110 Introduction to Hospitality.
Content  To introduce students to the core principles and practices of food and beverage management in order to optimise the managerial and operational efficiency of foodservice operations. Topics include: Introduction to food and beverages, food and beverages menu, food production methods, recipe development, standardised recipe, food safety and hygiene and dining experience.
Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment  Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO1122 FOOD AND BEVERAGE MANAGEMENT II

Campus  Footscray Park.
Prerequisite(s)  BHO1110 Introduction to Hospitality.
Content  To develop a comprehensive understanding of the principles and practices of restaurant management. Topics include: concepts of restaurant management; conceptualising quality in a restaurant setting; quality control; evaluating restaurant performance in terms of financial, market and operational criteria.
Recommended Reading  To be advised by lecturer
Class Contact  A two hour lecture and equivalent to a four hour practical during practice and a six hour practical during restaurant simulations each week for one semester or equivalent or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment  Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO1171 INTRODUCTION TO MARKETING

Campus  Footscray Park, Werribee, Sunbury, Kuala Lumpur, Hong Kong.
Prerequisite(s)  Nil.
Content  Introduction to Marketing is an introductory unit in marketing management with a focus on the marketing of consumer and industrial goods and services. Students will be introduced to the concepts of marketing strategies, using case studies and tutorials.
Class Contact  Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
BHO1181 INTRODUCTION TO FOODSERVICE OPERATIONS

Campus Footscray Park.

Prerequisite(s) Nil.

Content The emphasis of this subject is towards developing an understanding of the foodservice operation in the context of the Hospitality Industry together with a fundamental understanding of the roles which foods play in a catering operation. The subject combines theory and practice to enable students to develop a sound understanding of the basic principles involved in the planning for, and production of, the final food product.


Class Contact Equivalent to three hours of lectures and a three hour practical/seminar per week for one semester. The subject is equal to 15 credit points.

Assessment Test questions, 20%; assignment, 20%; examination, 60%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available. Note: only non-programmable calculators may be used in examinations.

BHO1182 PRINCIPLES AND PRACTICE OF KITCHEN MANAGEMENT

Campus Footscray Park.

Prerequisite(s) BHO1181 Introduction to Foodservice Operations.

Content Provide an understanding of the basic principles involved in the planning for, and preparation of, the final restaurant product. Develop an appreciation of the principles and techniques of food production from a management perspective. The students will also gain first hand experience in a food production kitchen.


Class Contact Equivalent to one hour lecture and a four hour practical during practice and a six hour practical during operating simulations per week for one semester. This subject is equal to 15 credit points.

Assessment Practical, 30%; assignment, 30%; examination, 40%. Student must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available. Note, only non-programmable calculators may be used in examinations.
Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules: or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.

Assessment Assignment, 50%; examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BHO2102 SMALL ENTERPRISE ISSUES

Campus Footscray Park

Prerequisite(s) BAO2100 Introduction to Small Enterprise; BHO2101 Small Enterprise Management.

Content This subject aims to introduce students to a deeper understanding of a range of issues important to the success of small enterprise ventures. Topics include financial management; marketing; legal issues; strategic planning; technology and business networking.

Required Reading To be advised by the lecturer.

Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules: or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.

Assessment Assignment, 50%; examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BHO2250 ADVERTISING AND PUBLIC RELATIONS

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.

Prerequisite(s) BHO1171 Introduction to Marketing.

Content This unit of study aims to develop an understanding of the policies and procedures of the organisation with the view to understanding of a range of issues important to the success of small enterprise ventures. Topics include financial management; marketing; legal issues; strategic planning; technology and business networking.

Required Reading To be advised by the lecturer.

Class Contact Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules: or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments and/or mid-semester tests, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO2251 PRODUCT AND PRICING STRATEGY

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.

Prerequisite(s) BHO1171 Introduction to Marketing.

Content This unit of study will enable students to understand how marketing develop strategy, and appreciate the variety of organisational alternatives for managing products. Students will be able to recognise and appreciate the planning parameters and planning processes; understand the concepts and tools of strategy formulation, strategy implementation and evaluation. The unit of study will provide an appreciation of the roles and activities of product and brand managers and the nature of short and long term decision-making, as well as the range of influences on these decisions. The unit of study will also cover pricing, and how pricing strategies are formulated. Topics include: Planning and analysis tools and concepts, conducting market and competitor analysis, developing product, brand, positioning and pricing strategies, market growth strategies, strategy evaluation.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments and/or mid-semester tests, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO2252 SELLING AND SALES MANAGEMENT

Campus Footscray Park, Werribee, Sunbury.

Prerequisite(s) BHO1171 Introduction to Marketing.

Content Selling and Sales Management will introduce students to the principles of selling and selling theory, and the various activities involved in setting up a sales force. The responsibilities of the sales manager will also be covered. Topics include: personal selling; theories of selling; organisational buyer behaviour; communication in the sales process; preparation in the selling process; the sales presentation; handling objections; follow-up after the sale; sales force management; organizing the sales force; forecasting sales; controlling, supervising and evaluating the sales force; international sales management; ethical issues in selling.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case Study, 20%; report, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BHO2253 BUSINESS TO BUSINESS MARKETING

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** BHO1171 Introduction to Marketing.

**Content** The unit of study will cover the general principles of marketing and how they apply to business to business marketing, and introduce students to the particular theories and the body of knowledge that surrounds the marketing of goods and services in the industrial marketing sector. Topics include: The nature of industrial markets, and the major differences between organisational and non-organisational buying processes, and the differences between their particular marketing strategies; business buyer behaviour and an understanding of how to communicate effectively with business clients. The means commonly used to service and motivate business customers; the selection, segmentation and targeting of industrial markets, and the role of industrial marketing research in this process; the formulation of an effective marketing mix and sound marketing plan for business to business marketing; the fundamentals of managing a business to business sales force and effectively servicing major (or key) accounts; the distribution of business to business products; the pricing of business to business products.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Business Report, 30%; Work Sheets, 30%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO2255 TOURISM ENTERPRISE MANAGEMENT

**Campus** Footscray Park.

**Prerequisite(s)** BHO1190 Introduction to Tourism.

**Content** This unit of study aims to identify short and long term operational issues confronting tourism enterprises. To identify and apply effective business management techniques to tourism enterprises. The unit of study also examines the management of tourism enterprises that are destination-based, with particular emphasis on the attractions and accommodation sectors. The unit of study evaluates the application of resources to the tourism operation including human resources, finance, marketing and technology. A variety of techniques are evaluated which can help to address both short and long-term management problems.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** In-semester assessment, 60%; examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO2256 TOURISM HOSPITALITY AND EVENTS MARKETING

**Campus** Footscray Park, Kuala Lumpur.

**Prerequisite(s)** Nil.

**Content** An overview of the accommodation industry; the planning, management and operational requirements of accommodation complexes; the hotel front office guest cycle (from check in to check out); computers and technology in the accommodation industry; front office reception; the front office cashier; operating front office accounting systems; housekeeping operations; front office management; the industry award structure; room rate determination methodologies; management statistics/budgeting; hotel feasibility studies; hotel and motel room design; strategic planning concepts; SWOT analysis; environmental analysis; strategic choice, implementing strategy; planning in turbulence.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 20%; Examination, 50%; Semester Test, 10%; Computer Exercise, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO2283 PRINCIPLES AND PRACTICES OF RESTAURANT MANAGEMENT**

**Campus** Footscray Park.

**Prerequisite(s)** Nil

**Content** This subject provides for an understanding of the basic principles involved in the planning for and, operation of a restaurant and bar. In addition, student will develop an appreciation of the principles and techniques of restaurant and bar operations form a management perspective. They will also gain first hand operations experience in a bar and restaurant.


**Class Contact** Equivalent to a one hour lecture and a four hour practical during practice and a six hour practical during operating simulations per week for one semester. This subject is equal to 15 credit points.

**Assessment** Practical, 30%; assignment, 30%; examination, 40%. Student must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available. Note: Only non-programmable calculators may be used in examinations.

**BHO2285 MARKETING RESEARCH**

**Campus** Footscray Park, Sunbury, Kuala Lumpur.

**Prerequisite(s)** BEO1106 Business Statistics, BHO1171 Introduction to Marketing.

**Content** The unit of study aims to familiarise students with the applications for market research and its importance in making sound business and marketing decisions; and to complete successfully an applied research project. Topics include: introduction; the role of marketing research; research management and design; data acquisition and processing; design of surveys; marketing research and the behavioural sciences; introduction to multivariate techniques; applications of marketing research.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO2286 NATURE BASED TOURISM**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1190 Introduction to Tourism.

**Content** This unit of study aims to introduce students to the concept of nature-based tourism and its specific sub-categories of adventure tourism and eco-tourism. To provide students with an understanding of the operations and visitor management issues for nature-based activities in natural environments. Topics include: motivations for nature-based tourism; the markets for adventure tourism and eco-tourism; operations issues including accreditation, and the management of visitors in natural areas.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

**BHO2300 REGIONAL TOURISM MANAGEMENT 1**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1190 Introduction to Tourism.

**Content** This unit of study introduces students to the role of regional tourism in the overall tourism industry. Topics addressed include local government policy, the impact on tourism of council amalgamations, regional tourism organisations, staffing issues at local and regional level, visitor information centres, fostering community support, and inter-regional co-operation.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Tests and Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO2405 MUSIC MARKETING**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1171 Introduction to Marketing.

**Content** This unit of study provides students with the knowledge related to the special marketing and promotional techniques of the industry, to develop technical skills in marketing musical products and to understand the processes by which the music product moves from the manufacturer to the consumer. At the completion of the unit of study students should be able to explain the processes involved in wholesale, retail and distribution of music products, to describe the role of media in the marketing and promotion of music products and to compare different approaches to marketing in international territories.


BHO2407 MARKETING ON THE INTERNET

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.

Prerequisite(s) Nil.

Content The unit of study aims to give students an understanding of how marketing practices can be applied either in isolation using the web or as part of an integrated communication package incorporating the web. It looks in particular at the major marketing strengths of the internet over traditional methods. The unit of study examines 2 cases in particular, which exemplify highly efficient uses of the web as a selling, advertising, public relations and distribution tool. Topics include: a brief introduction, building a customer relationship, an examination of the 4 P's of marketing, branding and basic web design. Note: this unit of study does not provide technical training for designing web sites. A technical understanding is not required to study this unit of study and apply that knowledge to a business setting.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Class Presentation, 10%; Practical project, 30%; Check Sheets, 30%; Exam, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO2432 INTRODUCTION TO EVENTS

Campus Footscray Park, Sunbury.

Prerequisite(s) Nil.

Content Topics will include the philosophy of events festivals and spectacles; the socio-cultural and political dimensions of events, sport, business and leisure event concepts, components of the event industry, event infrastructure, organisational structure of the event industry and event administrative processes.

Required Reading To be advised by Lecturer.


BHO2434 CONSUMER BEHAVIOUR

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.

Prerequisite(s) BHO1171 Introduction to Marketing.

Content The aim of the unit of study is to provide a detailed study, for both consumer and organisational buying behaviour, of purchasing, processes and the factors which influence them. Topics include: characteristics of individuals, groups and organisations and their influence on purchasing behaviour; consumer behaviour; organisational buying behaviour.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments and case study, 40%; Final examination and test, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO3174 INTRODUCTION TO PSYCHOLOGY

Campus Footscray Park.

Prerequisite(s) Nil.

Content The history and science of psychology, experimental methods; basic psychological concepts, the measurement of individual differences, sensation and perception, consciousness, conditioning and learning, memory and thinking, introduction to motivation, stress and health, psychology; intelligence; personality, measurement and theory; psychological disorders and treatment; social psychology.

Required Reading To be advised by lecturer


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Tutorial Presentation and report, 25%; Major Assignment, 25%; Tests x 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH03254 ADVANCED MARKETING RESEARCH

Campus Footscray Park, Werribee, Sunbury, Kuala Lumpur.
Prerequisite(s) BEO2254 Statistics for Business and Marketing, BHO1171 Introduction to Marketing BHO2255 Marketing Research.
Content The unit of study is principally of an applied nature and is data and technology driven. It will focus on the use of quantitative and qualitative data in the marketing research setting relating to marketing decision making. It will build upon the underlying concepts and the techniques of gathering and analysing data for effective marketing decisions and communication of results covered in Marketing Research and will introduce more advanced methodology, concepts and technology. This unit is designed to equip students with the techniques and skills to access and analyse information relevant to the marketing research activities of both private and public enterprises.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Project, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03300 REGIONAL TOURISM MANAGEMENT 2

Campus Footscray Park.
Prerequisite(s) BHO1190 Introduction to Tourism BHO2300 Regional Tourism Management 1.
Content This unit of study aims to build upon the framework developed in the first Regional Management unit of study. There is a strong focus on the development and marketing of regional tourism product with particular emphasis on cultural, environmental and special interest tourism. An analytical framework is used to assess both the impacts of regional tourism and success of the various regions. The unit of study involves the use of case studies to help reinforce the theory.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Tests and assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03306 CASINO AND GAMING MANAGEMENT

Campus Footscray Park.
Prerequisite(s) Nil.
Content This unit reviews the planning, management and operational requirements of Casino and Gaming Facilities. The aims of the unit of study are: to develop the student’s analytical and problem solving skills in the management of Gaming operations; and to evaluate the development of Casino and Gaming Complexes in Urban and Regional Development.
Recommended Reading An extensive reading list is handed to the students at the beginning of the semester
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Project, 30%; Case Studies, 20%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03307 HOSPITALITY AND TOURISM MANAGEMENT SYSTEMS

Campus Footscray Park.
Prerequisite(s) BAO1101 Accounting for Decision Making, BCO1102 Information Systems for Business, BEO1106 Business Statistics.
Content Introduction to hospitality and tourism based information systems, the role of computer in management decision making. Applied computer based decision systems; yield management, menu engineering, Schoolol profit analysis. The analysis and effectiveness of existing systems used by the hospitality and tourism industries.
Required Reading Student handbook (lecture notes, readings and exercises).
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive Assessment, 60%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BHO3310 PROFESSIONAL WINE AND BEVERAGE STUDIES
Campus Footscray Park.
Prerequisite(s) Nil.
Content This unit of study develops the students' knowledge of Australian and international beverages and their application in a commercial environment. Among the topics covered are: Australia’s commercial position as a wine producer in relation to other countries. Principles of sensory evaluation and their application to a diverse range of wine styles. The changes that may occur in wines during ageing and/or production. The variances and international influences on the different wine varieties. Varietal profiles and regional characteristics of Australian wine styles. The principles of production techniques for other alcoholic beverages. The characteristics of Champagnes, cocktails, and beers. The application of wine styles and wine and food combining concepts.
Required Reading To be advised by the lecturer

BHO3373 INTERNATIONAL MARKETING
Campus Footscray Park, Kuala Lumpur.
Prerequisite(s) BHO1171 Introduction to Marketing.
Content Marketing in an international environment; international marketing research/intelligence; market segmentation on a global scale; consumer behaviour in different countries/cultures; international product/service policy; international distribution; international promotion/advertising; pricing in international markets; marketing planning on an international scale; organisation and control of international marketing; importing and exporting.
Required Reading To be advised by lecturer

BHO3405 ELECTRONIC RETAILING
Campus Footscray Park, Werribee.
Prerequisite(s) BEO1103 Microeconomic Principles, BEO1104 Macroeconomic Principles.
Content The unit of study consists of foundation level studies where particular aspects of electronic retailing are considered and application level studies where results of empirical studies of electronic retailing are discussed and analysed. The contents include: power shift from retailers to consumers; interactive shopping, on-line shopping, television shopping, virtual shopping; electronic connection between retailers and consumers; impact of Internet on consumer behaviour, competition and communication; forces driving changes in consumer shopping behaviour from the supply and demand angles; impact of electronic retailing on consumer shopping behaviour; implications for physical retailers and their strategic response to electronic retailing competition in terms of site architecture, contiguity, merchandise range, pricing, payment methods and promotion research; web strategies for electronic retailers including limitations of electronic retailing; differences and similarities of electronic retailing for consumers and business; future of electronic retailing.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Research assignment (approx. 2500 words), 25%; Presentation (approx.2500 words), 25%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO3432 SERVICES MARKETING
Campus Footscray Park, Sunbury.
Prerequisite(s) BHO1171 Introduction to Marketing.
Content This is an advanced unit in marketing which examines the special requirements for successfully marketing services. The various activities in the services marketing mix are examined with particular reference to product development, pricing, promotion, place decisions, process design, people, performance and physical evidence. In addition, the role and importance of the service sector to the Australian economy is examined.
Recommended Reading Extensive reading lists are provided throughout the semester
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO3433 FOOD AND BEVERAGE MANAGEMENT III**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1121 Food and Beverage Management I, BHO1122 Food and Beverage Management II.

**Content** This unit of study aims to develop in students an understanding of key principles of a food and beverage cost management strategy; enable students to critically evaluate both well-established and recent theories in catering supply and demand and to develop an understanding of the market in which catering operations exist; develop students capacity to undertake management or large-scale, multi-site and multi-unit catering projects. Topics include: competitive challenges of the restaurant and catering industry; systems theory and restaurant and catering systems including food safety systems; types of costs in restaurant and catering operations. Factors influencing restaurant and catering costs. Costs and menu engineering; Unique cost management problems of large-scale multi-site catering businesses. Contemporary issues in catering cost management. Industry case studies.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** In-seminar assessment, 30%; Group Project, 30%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO3435 MARKETING PLANNING AND STRATEGY**

**Campus** Footscray Park, Werribee, Sunbury, Kuala Lumpur.

**Prerequisite(s)** BHO1171 Introduction to Marketing plus at least one 2nd and one 3rd year marketing subject.

**Content** This unit of study adopts a strategic approach to marketing. The tools, techniques and analyses performed in the preparation of a marketing strategy plan will be covered in detail. In addition, the unit of study will evaluate a number of theories developed to assist with strategy formulation. Topics covered include: trends in marketing strategy, portfolio analysis, competitor audits, customer audits, situation analysis, selecting strategic alternatives, the business vision and mission, implementation and control processes. The culmination of this unit of study may involve the preparation of a marketing plan.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Final examination, 40%; Individual essay, 20%; Group project, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BHO3436 INTERNATIONAL TOURISM TRENDS AND ISSUES**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1190 Introduction to Tourism, BHO2255 Tourism Enterprise Management OR BHO3437 Destination Planning and Development.

**Content** This unit of study aims to develop the ability to critically evaluate data and information from a wide range of secondary sources relating to specific trends and issues relevant to international tourism. To interpret the implications that these issues and trends have for the tourism industry in the future. This unit of study is an advanced reading and research unit of study that will provide an overview of current and future trends and issues relating to international tourism. The approach could have a sectoral and/or functional focus. Topics will change over time, reflecting their relative importance to international tourism. Comparisons will be made between Australia and international experience.

**Required Reading** As advised by the lecturer

**Recommended Reading** A comprehensive list of relevant academic and industry sources that are relevant to this unit of study will be handed out by the lecturer.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Progressive Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.

**BHO3437 DESTINATION PLANNING AND DEVELOPMENT**

**Campus** Footscray Park.

**Prerequisite(s)** BHO1190 Introduction to Tourism, BHO2255 Tourism Enterprise Management.

**Content** This unit of study aims to demonstrate the need to integrate various planning approaches in the development of tourism. To examine the planning and development of tourism for different types of destinations. It also examines tourism planning in relation to the impacts of tourism development and sustainable tourism. Particular emphasis is given to economic/market, physical/environmental, community and integrated approaches to tourism planning. Planning and development issues at national, regional and local levels, and for urban and rural destinations are also examined.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Internal Assessment 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Only hand-held non-programmable calculators may be used in examinations.
BH03438 TOURISM IN THE ASIA-PACIFIC REGION

Campus Footscray Park, Kuala Lumpur.
Prerequisite(s) BHO1190 Introduction to Tourism.
Content This unit of study aims to develop an understanding of the role, significance and impacts of tourism in the Asia-Pacific region. To provide students with knowledge of the institutional framework for tourism in the region; and analyse the implications for the development of tourism in the Asia-Pacific. The unit of study examines the concept of regionalisation and how this influences tourism structures and relationships in the Asia-Pacific region. Issues addressed include the economic, social, cultural, political and environment dimensions of tourism in the region, transport and infrastructure development, and the need for a co-operative approach to tourism development.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment, Internal Assessment 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03441 HOSPITALITY FACILITIES PLANNING AND DESIGN

Campus Footscray Park.
Prerequisite(s) BH02282 Accommodation Management; BH02283 Principles and Practice of Restaurant Management.
Content The development process: an overview, conceptualisation; planning and initiation phase; feasibility phase; commitment phase; design and construction phase; management and operational phase. The hotel operation. Space Planning. Architectural method. Ergonomics. Interior design. Facilities: front of the house; back of the house; special systems. Integration of facilities.
Required Reading Doswell, R. and Gamble, P.R. 1979, Marketing and Planning Hotels and Tourism Projects, Hutchinson, London. The latest editions of the following are required: The Liquor Control Act, Victoria; Liquor Control Commission, Report and Statement of Accounts, Victoria; Relevant Awards e.g. Federal Hotels Award. Code of Standard Building Regulations and other official requirements and documents relating to the building and operating of restaurants and hotels in the selected city council areas. Other Awards in effect; Motels Award.
Recommended Reading An extensive reading list is handed to students at the beginning of the semester.
Class Contact Equivalent to two hours of lectures and one one-hour tutorial per week for one semester. Subject equal to 15 credit points.
Assessment Assignments, 20%; project, 30%; final examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BH03473 HUMAN RELATIONS

Campus Footscray Park.
Prerequisite(s) Nil.
Content Tuning in to one’s experience; communication skills; forming relationships; assertion and personal rights; influence and persuasion; dealing with emotions; personal presentation skills.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, tests and reflective journals, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03478 OCCUPATIONAL PSYCHOLOGY

Campus Footscray Park.
Prerequisite(s) Nil.
Content Psychological determinants of work and leisure; human abilities and their measurement; application to managerial decision-making; the job and work environment; vocational choice theory.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, presentation, tests and participation, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH03494 MEETINGS, CONVENTIONS AND EVENTS

Campus Footscray Park.
Prerequisite(s) Nil.
Content The rationale for staging conferences and conventions; establishing an organisational structure; planning the meeting, convention or event; staging the meeting, convention or event; event evaluation.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Test and Assignment, 50%; Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO3497 FIELD RESEARCH PROJECT
Campus Footscray Park.
Prerequisite(s) BHO1190 Introduction to Tourism.
Content This unit of study enables students to observe tourism in action in the field. The unit of study is offered as a Summer School elective after the completion of the semester 2 examination period. Previous destinations have included Queensland, Vanuatu, Bali, Western Samoa, Vietnam and Fiji. Prior to travel students receive a briefing on the problem to be investigated. The trip involves a series of site visits and presentations from relevant tourism-related personnel. Students complete a diary during the course of the trip and write this up as an assignment on their return.
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Project assignment, 100%. Supplementary assessment will not be available. Please note an additional charge applies for this unit of study.

BHO3500 HOSPITALITY AND TOURISM INDUSTRY PROJECT
Campus Footscray Park, Kuala Lumpur.
Prerequisite(s) Nil.
Content To introduce students to industry representatives and industry-based project methodologies incorporating investigation techniques to better understand the issues confronting hospitality and tourism industry managers. Topics covered: Negotiating with industry representatives to identify and develop a hospitality or tourism industry project. Execution of the project which includes: undertaking a literature search and the collection and analysis of data; formulation of conclusions and recommendations; presentation of the main implications for management.
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment, 50%; Final project report, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO3501 HOSPITALITY FACILITIES PLANNING AND DEVELOPMENT
Campus Footscray Park.
Prerequisite(s) BHO2282 Accommodation Management.
Content To introduce students to the process of planning developing and evaluating hospitality facilities via systematic market demand analysis and feasibility study. Topics include: The development process, conceptualisation, planning and initiation, market demand analysis and feasibility studies. The management and operational phase, performance evaluation, decision making strategy development and implementation.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive Assessment, 80%; Final Examination, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO3503 NATIONAL CULTURES AND CUISINES
Campus Footscray Park.
Prerequisite(s) BHO1121 Food and Beverage Management I, BHO1122 Food and Beverage Management II.
Content To introduce students to the factors which shape the nature and structure of the hospitality industry and cuisines in different cultures. Topics covered: the impact of climate and geography on food types and food production methods; the impact of climate, geography and culture on food and the culture's foodservice industry; a comparative analysis of the cuisine and foodservice industry of two different cultures; sensory evaluation of different cuisines.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment, 60%; Final assessment, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO4400 HONOURS RESEARCH THESIS (FULL TIME)
Campus City Flinders.
Prerequisite(s) BHO4742 Business Research Methods.
Content Students are required to complete a research thesis of 10,000-12,500 words based on the proposal developed in the unit of study BHO4742 Business Research Methods. As part of the assessment, students are required to present one one-hour seminar on their research work.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.
Assessment Seminar presentation, 15%; Written thesis, 85%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO4401 HONOURS RESEARCH THESIS (PART TIME)
Campus City Flinders.
Prerequisite(s) BHO4742 Business Research Methods.
Content Students are required to complete a research thesis of 10,000–12,500 words based on the proposal developed in the unit of study BHO4742 Business Research Methods. As part of the assessment, students are required to present one one-hour seminar on their research work.
Required Reading To be advised by lecturer
BHO4573 MARKETING COMMUNICATIONS AND INFORMATION SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study is aimed at developing managerial decision making skills in the aspects of promotional elements and marketing information systems. Topics covered would include: strategy development and implementation in advertising, personal selling, publicity, public relations, direct response marketing and customer service; strategies for determining system requirements, decision analysis, process specifications, system modelling, developing system proposal and selecting appropriate database model and data storage structure. Information needs with respect to marketing decision making and implementation; data analysis, interpretation and dissemination.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments and class presentations, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO4667 MANAGERIAL MARKETING

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study is aimed at graduate students with prior knowledge of marketing discipline. The aim of the unit of study is to provide participants with a strong marketing framework on which to base managerial decisions effecting the marketing processes within an organisation. The unit of study further seeks to develop analytical skills and capabilities in students when dealing with or confronted with managerial marketing problems whose response decisions have implications within the organisation and in the marketplace. Topics to be covered include: marketing in the organisation; market planning, decision making and control; marketing information for decision making; markets and segmentation; market measurement and forecasting; marketing mix decisions and strategies; strategic moves for competitive edge marketing in domestic, export and global markets.
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class presentation, 50%; Research proposal, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO4742 BUSINESS RESEARCH METHODS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to introduce students to the nature, structure and development of the Australian legal system. It will provide students with an overview of the Australian legal system, its origins, sources, hierarchy and processes. This unit of study also aims to provide a contextual frame of reference for undergraduate first year law students before they proceed with other, more specific, law units of study. Topics include: the role of law in society; the formal structures of Australian Law; origins and sources of Australian Law; the global context of the Australian legal system; judicial review and the Common Law method.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment (3000 words), 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB1101 AUSTRALIAN LEGAL SYSTEM IN CONTEXT

Campus City Queen.
Prerequisite(s) Nil.
Content This unit of study aims to introduce students to the nature, structure and development of the Australian legal system. It will provide students with an overview of the Australian legal system, its origins, sources, hierarchy and processes. This unit of study also aims to provide a contextual frame of reference for undergraduate first year law students before they proceed with other, more specific, law units of study. Topics include: the role of law in society; the formal structures of Australian Law; origins and sources of Australian Law; the global context of the Australian legal system; judicial review and the Common Law method.
Required Reading Laying Down the Law (most recent edition), LexisNexis Butterworths.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment (3000 words), 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment (3,000 words), 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB1113 AUSTRALIAN ADMINISTRATIVE LAW**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study will cover both common law and statutory administrative law rules with particular reference to Commonwealth administrative law legislation and processes relating to such matters as judicial review, administrative review on the merits, freedom of information legislation and the role of the Ombudsman.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Assignment 40%; Tutorial Presentation or Moat court, 20%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB1114 LEGAL RESEARCH METHODS**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** Students will be introduced to primary and secondary legal sources of legal research materials and the means of researching them using both paper based and electronic resources. Students will learn to apply and evaluate appropriate research strategies and techniques and methods of citation.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

---

**Assessment** Workshop Reports (2500 words equivalent), 60%; Assignment (1500 words), 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB1115 TORTS**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** The unit of study will examine the principles of negligence and its role in allocating liability for personal injuries and economic loss. Defences, remedies and the assessment of damages for negligence will also be examined. The unit of study will also consider the appropriate context within which alternative compensation schemes might operate. Other torts will also be considered during the unit of study including areas such as trespass, defamation and nuisance.

**Required Reading** Luntz, Harold and Hambly, David, Torts, Cases and Commentary, latest edition, LexisNexis Butterworths.

**Recommended Reading** Davies, Martin and Malikin, Ian, Torts, Butterworths tutorial series, latest edition, LexisNexis Butterworths.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research assignment, 40%. Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB1117 CONTRACTS 2**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** BLB1102 Contracts 1.

**Content** The unit of study will build on the areas of contract law and principles analysed in Contracts 1. It will also introduce new materials relating to government contracts, relational contracts and consumer contracts.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Assignment, 50%. Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BLB1118 CONSTITUTIONAL LAW**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** Topics will include: Westminster constitutionalism and Australian constitutional development; the rule of law; separation of powers; representative democracy and the role of parliament; responsible government and the role of the executive; the judiciary and the High Court of Australia; judicial review and constitutional interpretation; federalism; rights; and constitutional reform.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Assignment, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

---

**BLB1125 TORTS 2**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** The unit of study content will include: In depth case studies of the application of the law of torts; particularly in the areas of negligence; An examination of current issues relating to the law of torts including relevant Law Reform Commission proposals. The law of Torts and protection of trading or business interests; Defamation – elements and defences.


**Recommended Reading** Harold Luntz and David Hambly, 2002, *Torts*, LexisNexis Butterworths, Australia.

**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment (3000 words), 40%; Final Examination (3 hours), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

---

**BLB2119 CORPORATIONS LAW 1**

**Campus** City Queen.

**Prerequisite(s)** Nil

**Content** This unit of study will provide a basic overview of Australian Corporations Law. It will examine the historical development of this area of law, its key principles and policies, and the institutional arrangements supporting its application. Particular attention will be given to areas such as corporate personality, company formation, corporate governance, distribution of powers, membership, meetings, duties of officers, shares and capital raising, auditing and accounts and the structure of corporate regulation. The unit of study will also introduce students to laws affecting other forms of business association, particularly the law of partnerships.


---


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment(s), 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB2120 LEGAL WRITING AND DRAFTING**

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** The aim of this unit of study is to develop an understanding of the principles of good legal writing, including plain legal language, and logical presentation, and aims to enhance and refine drafting skills. The unit of study consists of the following: an introduction to plain English guidelines and the principles of drafting, the function and operation of a document, stages in the preparation of a document, taking instructions, researching the law, the first draft, books of precedents, style and appearance, amendment, final draft, interpretation and enforcement.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Practical exercises, 40%; Group exercise, 30%; Assignment, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB2121 LEGAL THEORY**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** Topics will be chosen from the following: Natural Law; Liberalism; Positivism; Modernism; Marxist Theories; Law and Society; American Legal realism; Feminism; Critical Legal Studies; Postmodernism; Critical Race Theory and Post Colonialism.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Tutorial participation and tutorial exercise, 20%; Research Essay (3000 words), 30%; Final Examination (3 hours), 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BLB2122 ADVOCACY AND COMMUNICATION
Campus City Queen.
Prerequisite(s) Nil
Content The aim of this unit of study is to develop an understanding of the practical aspects of legal work as a member of the legal profession. An introductory examination of the practical aspects of court presentations and contextualisation of the advocacy skills in the presentation of cases; including opening and closing cases, examination in chief, re-examination and cross examinations. An exploration of the basics of interviewing, drafting, briefing, negotiating and risk management techniques.
Required Reading Perry, Max, 1996, Hampel on Advocacy, Leo Cussen Institute, Melbourne.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Written assessment tasks that may include research assignments and tutorial reports (50%), oral presentation (20%), moot (including a written component) (30%). Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BLB2123 TRADE PRACTICES LAW AND POLICY
Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content The unit of study will examine aspects of competition law with emphasis on the Trade Practices Act. Issues examined will include price-fixing, boycotts, misuse of market power, anti-competitive exclusive dealing, resale price maintenance and anti-competitive mergers. In addition, the unit of study will examine the new Access and Telecommunication Regimes set out in the Trade Practices Act and conclude with a consideration of the various penalties and remedies under the Act.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Major assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB2124 CORPORATIONS LAW 2
Campus Footscray Park, City Queen.
Prerequisite(s) BLB2119 Corporations Law 1.
Content The aim of this unit of study is to introduce students to the key principles, policies and rules governing takeovers and corporate reconstruction and arrangements in Australia. This involves a close examination of chapter 6 of the Corporations Law and the Australian Securities and Investment Commission policy statements and practice notes governing this area. This unit of study will provide students with an in depth knowledge of Corporations Law rules regarding takeovers and corporate reorganisation in Australia.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB2125 REAL PROPERTY LAW
Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content The concept and characteristics of property rights: their creation, ownership, acquisition and disposal. Consideration and analysis of the historical development and content of interests in real property from general law, native title, tenure estates, possessory interests, easements and restrictive covenants to the Torrens title registration system. The creation of equitable proprietary rights and leasehold interests. Consideration of priority issues and security interests in land.
Recommended Reading Printed Materials as provided.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Research paper, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB2126 FEDERAL CONSTITUTIONAL LAW

Campus City Queen.
Prerequisite(s) Nil
Content The unit of study will examine key concepts in Australia constitutional law including techniques and principles of constitutional interpretation. Principal Commonwealth and State legislative powers. Examination of the extent of the major powers granted to the Commonwealth. Limitations on governmental power including express and implied constitutional guarantees of rights and freedoms. Concept of separation of powers.
Recommended Reading Hanks, P., Keyzer, P. and Clarke, J., Australian Constitutional Law: Materials and Commentary, (most recent edition), LawBook Co.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Research assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3127 DISPUTE RESOLUTION AND CIVIL PROCEDURE

Campus City Queen.
Prerequisite(s) Nil
Content The unit of study consists of two parts. (1) An introduction to dispute resolution methods; the identification of disputes and their management and resolution; an alternative dispute resolution methods concentrating on mediation. (2) Civil procedure including parties, pleadings, discovery and exchange of information. An appreciation of Supreme Court Rules and their part in facilitating a speedy, just, and accurate resolution of disputes; jurisdiction; delay and costs; conflict of laws; and appeals.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 50%; Simulation exercise 50%. Students are expected satisfactorily to complete each component of assessment, as described in the subject guide, to gain a pass in the subject. Supplementary assessment will not be available.

BLB3128 CRIMINAL LAW

Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content This unit of study shall provide an introductory examination of the form and content of criminal law and some of the key procedural and evidentiary aspects of criminal trials. It will also include an exploration of the various competing theories as to the bases of criminal behaviour. Finally, the unit of study will examine key issues in respect to sentencing policy in criminal cases.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 25%; Oral presentation/Moot court, 25%; Final examination, 50%. Students are expected to successfully complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3129 INTELLECTUAL PROPERTY LAW

Campus City Queen.
Prerequisite(s) Nil
Content The following areas will be examined: copyright and neighbouring rights (including performers' rights and databases); registered designs and the protection of industrial designs; trade secrets and confidential information; patents; and trademarks, including the law of passing off. Competition and trade practices law will also be considered.
Recommended Reading McKeough J. and Stewart, A., most recent edition, Intellectual Property in Australia, Butterworth, Sydney, Australia.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3130 INTERVIEWING AND NEGOTIATION SKILLS

Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content This unit of study comprises two related components: client interviewing and negotiation skills. Client interviewing outlines the legal and ethical framework within the interview process and techniques for ascertaining relevant information from the client. The negotiation skills component is through role-plays and case studies, concentrating on the dynamics of the negotiation process, the variety of strategies available, and the appropriate framing of negotiations.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Negotiation Assignment, 30%; Interviewing Assignment, 30%; Tutorial Presentations, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3131 LAWYERS AND LEGAL ETHICS
Campus City Queen.
Prerequisite(s) Nil
Content This unit of study shall commence with an examination of the origins and the development of the legal profession within the Australian context and the professional divisions within the legal profession. This will be followed by an examination of the general ethical responsibilities of the lawyer; the duties owed by the legal professional to the law, the court and the client; the various types of legal services provided by the profession; the role of non-lawyers within the system; the role of the judge; and finally, an examination of the future of the legal profession, including an examination of the ethical implications of the possible future acceptance of MDP's.
Required Reading Ross, Y. and MacFarlane, P., 2009, Ethics and Legal Practice, Butterworths – to be confirmed.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3132 SECURITIES LAW
Campus City Queen.
Prerequisite(s) Nil
Content This unit of study aims to examine key areas of securities law such as securities regulation, the role of stock exchanges, the rules regarding insider trading and stock market manipulation, disclosure regulation, the regulation of prospectuses and the conduct of securities market professionals such as brokers and investment advisers. Other topics include: to introduce students to the basic principles of Australian securities law; to examine the institutional structure and legal rules affecting the regulation of securities markets; to discuss a number of key themes in securities law; and to provide a comparative and historical insight into the development of securities law principles.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 1, 50%; Assignment 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3133 COMPARATIVE COMMERCIAL LAW
Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content This unit of study will examine one or more areas of commercial law from a comparative perspective. The unit of study will provide an introduction to the field of comparative law and do this by examining one or more commercial law units of study. It is expected that areas which would be suitable for comparative analysis would include the corporate laws of a number of different countries, the insolvency law of different countries as well as the contract laws of different countries.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3134 TAXATION LAW
Campus Footscray Park, City Queen.
Prerequisite(s) Nil
Content An introduction to basic policy concepts in the operation of Australian income tax laws. Relevance of residency. The major principles of income including the taxation of income, capital gains, fringe benefits and goods and services. The major principles of deductibility, statutory modifications and timing rules. The mechanisms by which revenue is collected from citizens and the limits on that process. An examination of anti-avoidance provisions. The basic principles of tax planning.
Required Reading Woelner, R., Barkocyzi, S. and Murphy, P., 10th edn., 2000, Australian Taxation Law, CCH, Sydney, Australia.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB3136 FAMILY LAW IN SOCIETY
Campus City Queen.
Prerequisite(s) Nil.
Content The unit of study identifies family law by way of introduction as a discrete study from the historical and social perspective. The topics of the Court’s jurisdiction and the Court’s approach to marriage nullity and divorce are dealt with in the early part of the unit of study. Children’s matters under the Family Law Act are usually difficult and complex and the relevant provision of the legislation as well as the practice of the Court in dealing with them.
is given careful consideration. Associated topics of child support and domestic family violence are also examined. The increasing complexity treatment under the legislation dealing with the division of property including superannuation is thoroughly examined. The unit of study also examines dispute resolution procedures and the obligations of Family Law practitioners operating within those procedures. A brief comparison of the legal position of parties to a marriage and de facto couples rounds out the content of this unit of study.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Assignment, 40%; Examinations 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BLB3138 CRIMINAL LAW 2**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** The unit of study content will include: In depth case studies of the application of the criminal law in Victoria; particularly related to serious indictable offences. An examination of current issues relating to criminal law and procedure in Victoria including critical review of relevant Law Reform Commission proposals.

**Required Reading** Gerard Nash QC and Prof Mirko Bagaric, *Criminal Legislation Victoria 2004 (Annotated)*.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment (3000 words), 40%; Final Examination (3 hours), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

**BLB4136 EQUITY AND TRUSTS**

**Campus** City Queen.

**Prerequisite(s)** BLB2125 Real Property Law.

**Content** This unit of study aims to familiarise the student with the important doctrinal and remedial developments arising from the exercise of equitable jurisdiction by courts. Topics include: Outline of the historical development and content of equity and its principles. The concept of a trust: creation of express trusts. The nature and development of implied, resulting and constructive trusts. The concept of fiduciary obligations with special reference to commercial settings and trustee’s duties. Equity’s supervision and control of trust powers and discretionary powers generally. The nature and significance of equitable remedies including the distinction between remedies of a personal and proprietary nature.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research assignments, 40%; Final examination, 60%.

**BLB4137 ASIAN LEGAL SYSTEMS**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study will introduce students to the sources of Asian law, the principles of Asian legal systems such as the separation of powers. Depending on the interests of the lecturer and the students, the content of this unit of study may vary. Initially, this unit of study will be primarily focused on the legal systems of Greater China including PRC, Hong Kong and Taiwan.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research paper 1, 50%; Research paper 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB4138 CONFLICT OF LAWS

Campus Footscray Park, City Queen.

Prerequisite(s) Nil

Content This unit of study aims to give students an understanding of the methods by which all conflict disputes are resolved as well as an appreciation of the impact of the federal nature of our Constitution on the resolution of these disputes. Topics covered: Courts in one jurisdiction sometimes have to deal with cases involving a foreign law element, which arises from the law of another Australian State or Territory or that of another country. Conflict of Laws or Private International Law, as it is sometimes called, Examines the principles (including the constitutional principles) in relation to four main issues: the court's jurisdiction over the parties; the choice of law; the recognition and enforcement of foreign judgments (including those of other Australian courts); and the resolution of conflicts between different national laws. The law in relation to choice of law decisions is studied in the context of specific areas of law (eg. contracts, torts, property, succession and matrimonial causes).


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment (2,500 words), 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB4139 EVIDENCE

Campus Footscray Park, City Queen.

Prerequisite(s) Nil

Content This unit of study includes the following components: The rules of evidence; the participants (the judge, jury, accused, witnesses and lawyers); adducing evidence; the course of evidence (examination-in-chief, cross-examination and re-examination); exclusionary rules (eg. hearsay, privilege and immunity); (vi) inclusory rules (e.g. res gesta); exceptions to both these rules; and the development of students’ skills in presenting both oral and written arguments.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Practical exercise, 25%; Moot court, 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB4140 PRIVACY AND MEDIA LAW

Campus Footscray Park, City Queen.

Prerequisite(s) Nil

Content The aim of this unit of study is to provide students with an overview of the laws that affect broadcasting and print media in Australia. Principle topics in privacy law will include clarification of concepts; the legal profile of privacy; territorial privacy or intrusion; information privacy; the Privacy Act 1988 (Cth) and its sectoral applications; databases and identifiers; comparison between Australian and overseas regimes; industry codes and regulation; common law actions indirectly protecting privacy interests; and current issues. Topics in media law will include freedom of speech in Australia and elsewhere; civil defamation law; court reporting; contempt of court; reporting political events; contempt of Parliament; the Press Council; illegal publications.


Recommended Reading Chadwick, P. and Mullaly, J., 1997, Privacy and the Media, Communications Law Centre, Sydney, Australia.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB4141 INTERNATIONAL TRADE LAW

Campus Footscray Park, City Queen.

Prerequisite(s) Nil

Content This unit of study contains two parts: the first part is a general introduction to the sources of international law, the nature of international trade law and the scope of international trade law; the second part covers a number of topics focusing on the GATT and the WTO, including the functions and process of the WTO, a detailed analyses of principles in the agreements of the Uruguay Round, the international trade dispute resolution regime, and trade related aspects such as services, intellectual property, agricultural products. This second part also discusses the functions of the IMF and the World Bank.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB4142 ADVANCED LEGAL RESEARCH DISSERTATION

Campus Footscray Park, City Queen.
Prerequisite(s) BLB114 Legal Research Methods.
Content This unit of study involves advanced legal research and writing on a topic of the student’s choice. In consultation with the unit of study co-ordinator, students select their own research topics and formulate their research program. The topic should not duplicate a topic undertaken by a student in respect of coursework units of study for which a significant paper was written and submitted. The research and writing must be completed during one semester under the supervision of a member of staff and will involve the writing of a research paper of between 3000 and 8000 words.
Required Reading To be advised.
Recommended Reading To be advised.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Research assignment (5,000 – 8,000 words), 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB4143 PUBLIC INTERNATIONAL LAW

Campus Footscray Park, City Queen.
Prerequisite(s) Nil.
Content This unit of study provides an overview of the principles and basic legal rules of the international system. It covers key issues in public international law including: the basis of international legal obligation and history of the discipline; the nature and status of international law in relation to national and constitutional law; the application of international law in the Australian legal order; the sources of international law; the units of study of international law, including states, international organisations, non-state actors and individuals; recognition, sovereignty and equality of states; state jurisdiction; compliance with international law; state responsibility; the law of treaties; the use of force by states; the settlement of disputes; the United Nations, human rights and peacekeeping; the law of the sea; the international regulation of Economic activity; the international protection of the environment; the international regulation of criminal activity; the future of public international law.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment (3000 words), 40%; Final Examination (3 hour), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BLB4144 EUROPEAN UNION LAW

Campus Footscray Park, City Queen.
Prerequisite(s) Nil.
Content This unit of study primarily examines EU law and integration in their political, social and economic contexts. It covers a range of topics and issues including: European integration and the EU legal order: foundations, defining events, constitution; the sources of EU law, legislative acts, general principles of law and international agreements; the relationship between EU law and national law: direct effect and supremacy over conflicting national law; judicial remedies; ECJ: reasoning and techniques; enforcement of EU law; EU trade law and policy: the free movement of goods, workers and services and freedom of establishment; competition law and policy; anti-discrimination law; and future directions.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment (3000 words), 40%; Final Examination (3 hour) open book, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BLB4145 HUMAN RIGHTS LAW

Campus Footscray Park, City Queen.
Prerequisite(s) Nil.
Content Topics will include: history of international human rights law; theoretical and normative debates regarding human rights; the UN human rights regime (the International Bill of Rights, and specialised conventions on genocide, torture, discrimination and so on); international criminal law and war crimes trials (including the International Criminal Court); humanitarian intervention, and other enforcement or implementation measures; the impact of international human rights law on Australian law and institutions.
Recommended Reading R. Piotrowicz and S. Kaye, 2000, Human Rights in International and Australian Law, Butterworths, Chatswood, NSW.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
BLO4146 WILLS AND THE ADMINISTRATION OF ESTATES

Campus Footscray Park, City Queen.
Prerequisite(s) Nil.
Content The unit of study content will include: Intestacy and the administration and distribution of property of persons who have not made a Will; Testamentary capacity and intention; The legal requirements for the making, execution and alteration of a Will; Legacies, Bequests, Devises, Life Interests, Trusts and Residue; Mutual Wills; Duties of Lawyers in drafting and executing Wills; Applications for Grant of Probate and contests in relation to the granting of Probate; Duties and Powers of Executors and Administrators The administration of estates; calling in and distribution of property.

Class Contact Equivalent to three hours per week. One two hour lecture and one one-hour seminar per week. Unit of study equal to 12 credit points.
Assessment Assignment (3,000 words), 40%; Final Examination (3 hours), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BLO1105 BUSINESS LAW

Campus Footscray Park, Werribee, Sunbury, City Queen, Kuala Lumpur.
Prerequisite(s) Nil.
Content This unit of study aims to provide students with a sound understanding of the basic principles of Contract Law, a familiarity with relevant case law and an introduction to the statutory provisions pertinent to the course. The instructional methodology is also aimed at providing students with a format from which they may develop an understanding of legal reasoning as it applies to the analysis of contractual relationships. Topics include: an introduction to the Australian legal system; definition of contract; offer and acceptance; termination of offer; consideration; intention to be legally bound; express terms; statutory and common law implied terms; certainty; mistake; misrepresentation; duress, undue influence and unconscionable conduct; legality of purpose; express terms; statutory and common law requirements for the making, execution and alteration of a Will; Legacies, Bequests, Devises, Life Interests, Trusts and Residue; Mutual Wills; Duties of Lawyers in drafting and executing Wills; Applications for Grant of Probate and contests in relation to the granting of Probate; Duties and Powers of Executors and Administrators The administration of estates; calling in and distribution of property.

Class Contact Equivalent to three hours per week. One two hour lecture and one one-hour seminar per week. Unit of study equal to 12 credit points.
Assessment Assignment (3,000 words), 40%; Final Examination (3 hours), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BLO1452 TOURISM LAW

Campus Footscray Park, Werribee, City Queen.
Prerequisite(s) BLO1105 Business Law.
Content This unit of study aims to provide supplementary legal knowledge concerning business practices and fields of law especially relevant to the tourism industry. Topics will include forms of potential business organisations partnership, company, trust. Trade practice and consumer protection legislation affecting the tourism industry, legal status of persons, nationality and citizenship, domestic restrictions and international conventions on the passage of persons and goods, taxation matters affecting the tourism industry, agency status and liability, negotiable instruments and the international transfer of funds.

Required Reading Latimer, P., 1990, Australian Business Law, CCH.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class Test, 20%; Assignment, 20%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO2205 CORPORATE LAW

Campus Footscray Park, Werribee, City Queen, Kuala Lumpur.
Prerequisite(s) BLO1105 Business Law.
Content This unit of study aims to provide students with a sound appreciation of the principles relating to different business organisations. Students will consider non-corporate business forms including associations, sole trader, partnerships, trusts and joint ventures. More particularly, the unit of study aims to provide students with a sound understanding of the principles of company law and to develop their ability to apply those principles to situations they may encounter in their professional lives. Topics covered include: types of companies; registration of a company; corporate personality; corporate veil and lifting the corporate veil; company constitution; contracts made by the company; prospectus provisions; share capital; loan capital and security; directors and officers, directors duties; fraud on the minority and oppression of minority shareholders. It is hoped that the unit of study will also encourage and equip students to proceed to advanced study in the unit of study.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 30%; Examination and Tests, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO2206 TAXATION LAW AND PRACTICE
Campus Footscray Park, Werribee, City Queen. Kuala Lumpur.
Prerequisite(s) BLO1105 Business law.
Content Students will study the constitutional aspects of taxation, concepts of residence, income, capital, capital gains, deductions, GST, FBT, business taxation and tax avoidance.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 30%; Final Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO2207 EMPLOYMENT LAW
Campus Footscray Park, Werribee, Sunbury, City Queen.
Prerequisite(s) BLO1105 Business law.
Content The unit of study will address the need for informing and challenging students to develop knowledge and skills in the area of Employment Law. Topics include: an introduction to Australian labour law; the sources of Australian employment law; the nature of the employment relationship; the concept of the contract of employment, express terms, implied terms; recruitment and limits of managerial control over hiring; termination and remedies at common law; statutory remedies for arbitrary termination; preventative legislation; discrimination in employment; occupational health and safety issues; reforming the system.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments and class work, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO2233 HEALTH AND SAFETY LAW
Campus Footscray Park, Werribee, City Queen.
Prerequisite(s) BLO1105 Business law.
Content The unit of study will address the need for informing and challenging students to develop knowledge and skills in the area of Health and Safety. The unit of study covers introduction to: historical limits of government intervention in health and safety; emerging common law constraints; implied responsibilities and duty of care for employers and employees; the impact of legislation on the duty of care; the constitutional powers of the federal government to effect health and safety in the private sector; corporate and trans national issues in health and safety; compensation issues; possible reforms.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

BLO2300 COMMERCIAL LAW
Campus Footscray Park, Werribee, City Queen.
Prerequisite(s) BLO1105 Business law.
Content To extend the student’s knowledge and understanding of the law of contracts by a study of particular kinds of contracts, and other areas of special interest to commerce, industry and consumers. Topics which will be covered include the law of implied Terms in relation to Goods, title to Goods, the Trade Practices Act in relation to consumer and business protection, Negligence, Manufacturers’ Liability, Agency Law and Banking Law.
Required Reading Latimer, P., Australian Business Law (current edn), CCH.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 30%; Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO2401 MUSIC INDUSTRY LAW
Campus Footscray Park, City Queen.
Prerequisite(s) BEO2403 Introduction to Music Business.
Content This unit of study explains the application of a wide spectrum of laws applicable to the recording and publishing industries, including the law of contract, intellectual property, fair trading, defamation and censorship. At the completion of the unit of study students should be able to explain the main legislative provisions giving copyright protection, copyright implications in various music products including broadcasts, sampling and new digital technologies. Students will also be expected to explain the role of a music publisher and a record company, options in recording and publishing contracts and relevant international perspectives.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
**BLO2406 CYBER LAW**

**Campus** Werribee, City Queen.

**Prerequisite(s)** BLO1105 Business law.

**Content** To develop a knowledge, and an understanding in the legal and intellectual property issues that arise in the utilisation of electronic commerce practices within the wider business community; an understanding of the legal consequences and practices that arise from the production, implementation and execution of electronic commerce applications. Topics covered: An introduction to the Internet and Cyberlaw: definition of the internet and electronic commerce; identification of relevant areas of law; identification of current issues; commerce infrastructure issues.

Copyright, Trade Mark and Patents Issues in Cyberspace: the status of computer programs and stored electronic data under copyright and patents legislation; fair uses; special statutory protections for electronic database contents; licensing and assignment of rights; Contract: formation of contracts in cyberspace; electronic signatures and their authentication; enforcement of contracts and conflict of laws. Privacy, Anonymity and Censorship: cryptography; criminal law regulation [eg. Fraud, communications decency, pornography, etc.]; Governance: trade practices issues [Trade Practices Act 1974 (Cth)]; liability for security breaches; specialised regulatory schemes e.g. data protection legislation.

**Required Reading**

**Class Contact**
- Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
- Assessment
  - Presentation (15 minutes), 10%; Research Assignment (4,000 words), 40%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BLO2500 ENVIRONMENTAL LAW**

**Campus** Footscray Park.

**Prerequisite(s)** BLO1105 Business law.

**Content** This course aims to provide students with the means to recognise the nature and sources of environmental law and its role in enforcing the public interest in the maintenance of environmental quality. At the completion of the unit of study students should be able to have a critical understanding of the international and domestic laws which seek to protect the environment and to contemplate environmental issues and the strategies needed to address them in a multi-dimensional way.

**Required Reading**

**Recommended Reading**
- Birnie and Boyle, International Law and the Environment, [latest edition], Oxford University Press.
- Akindemowo, O., 1999, Information Technology Law in Australia, Law Book Company.

**Class Contact**
- Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
- Assessment
  - Assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BLO2501 LAND LAW**

**Campus** Footscray Park, City Queen.

**Prerequisite(s)** BLO1105 Business law.

**Content** This unit of study aims to provide students with an understanding of how different cultures place different values on property ownership in general and land ownership in particular; the historical development under the English legal system of the right to land usage and ownership; the significance of land to the Australian Aboriginal; to evaluate recent developments in recognition of Native Title in the Aboriginal communities; to understand the factors which shaped current Native Title rights and possible future developments.

**Required Reading**
- Akindemowo, O., 1999, Information Technology Law in Australia, Law Book Company.

**Class Contact**
- Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
- Assessment
  - Assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BLO2502 TRANSPORT LAW**

**Campus** Footscray Park, Werribee, City Queen.

**Prerequisite(s)** BLO1105 Business law.

**Content** The unit of study examines the body of law governing the international and domestic carriage of passengers and goods by air, sea, road and rail. Emphasis is given to the regulatory framework of international civil aviation; the liability of air carriers in the carriage of passengers, baggage and cargo; the international regulatory aspects of shipping and liability in sea transport; and the regulation of road and rail transport. The unit of study reviews the main international transport conventions and their implementation in Australia, where relevant. Specific areas covered include: the legal status of airspace under the Chicago Convention on International Civil Aviation 1944; international conventions for the carriage of passengers and goods including air carriers’ liability under the Warsaw Convention 1929 as amended. Reform of the system the Montreal Protocols and Inter-carrier Agreements; the United Nations Convention on the Law of the Sea (UNCLOS) 1982 (establishing rules governing the various uses of the oceans); the London Convention on the Limitation of Liability for Marine Claims 1976 and the Limitation of Liability for Marine Claims Act 1989(Ch.) the International Maritime Organisation (IMO) Liner Conventions primarily concerning cargo; the Berne Convention on International Railway Transport (COTIF) 1980; domestic railway operations governed by Commonwealth and State legislation, including liability regimes, private operator access to Australian railways; the Geneva Convention on the Contract for the International Carriage of Passengers and Luggage by Road 1973 and Protocol 1978; Road Transport: regulation and liability within Australia, liability for dangerous goods; occupational health and safety, privatisation through toll roads; carriage of goods by land under the Carriers and Inkeepers Act 1958 (Vic); implications of the Trade Practices Act 1974(Cth) on carrier liability; border controls, regulatory (Customs and Quarantine) aspects of carriage of goods and persons.
BLO3250 LAW OF INSOLVENCY

Campus Footscray Park, City Queen.

Prerequisite(s) BLO2205 Corporate Law.

Content The aim of the unit of study is to provide students with the knowledge of the law relating to personal and corporate insolvency in a practical setting.


Recommended Reading Duns, J., 2002, Insolvency: Principles and Policy, OUP.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 40%; Case presentation 10%; final examination 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3305 ADVANCED CORPORATE LAW

Campus Footscray Park, City Queen.

Prerequisite(s) BLO2205 Corporate Law.

Content This unit of study aims to build on the knowledge students have gained in Corporate Law concerning the law relating to business structures and companies. Topics include: The role of the Australian Securities and Investment Commission and the Australian Stock Exchange, takeovers, shareholder rights, corporate groups, effect of privatisation and corporatisation of publicly owned enterprises such as Telstra and the SEC, impact of CLERP and other current issues.

Required Reading Ford, HAJ. Austin, RP and Ramsay, I., Principles of Corporate Law, current edn., Butterworths.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Class Presentation, 15%; Assignment, 25%; Final Exam, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3313 ADVANCED TAXATION LAW AND PRACTICE

Campus Footscray Park, Werribee, City Queen.

Prerequisite(s) BLO2206 Taxation Law and Practice.

Content The aim of the unit of study is to make students aware, at an advanced level, of the principles of taxation studied in BLO2206 Taxation Law and Practice. The unit of study covers: taxation administration, tax avoidance, current problems in taxation on introduction to international taxation and double tax treaties, tax structures and tax planning.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 30%; Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3332 ADMINISTRATIVE LAW

Campus Footscray Park, City Queen.

Prerequisite(s) Either BLO1105 Business Law or BBL1101 Australian Legal System in Context.

Content The unit of study will address the need for informing and challenging students to develop knowledge and skills in the area of Constitutional and Administrative law. Topics include: challenging a by-law; introduction to decision-making; appeal procedure and the Federal and Victorian Administrative Appeals Tribunal; ombudsman; ultra vires, reason for decisions, consultation and notice; freedom of information; natural justice; private clauses; remedies; constitutional/administrative law overlap.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 30%; Case Presentation 10%, Class Participation, 10%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3351 LEGAL TOPICS A

Campus Footscray Park, City Queen.

Prerequisite(s) BLO2205 Corporate Law.

Content This unit of study is designed to assist students in their future careers by enlarging their understanding of certain areas of law, which are of particular relevance in a business context. The topic selection varies but past topics have included the law relating to: intellectual property, securities industry, consumer protection, insurance, employment, bailments and liens, privacy and censorship. Special legal topics have been introduced as required.
Required Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research paper, 50%; Final Examination, 50%

Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3352 LEGAL TOPICS B

Campus Footscray Park, City Queen.
Prerequisite(s) BLO1105 Business Law.
Content This unit of study is intended to increase students’ knowledge of certain areas of the law, and thereby assist them as participants in the business community. The selection of topics may vary, but includes: alternative dispute resolution; administrative law; the law relating to wills, probate and administration; special legislation which will include an examination of the resolution of disputes under the Family Law Act 1975.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Examination, 70%; Research Paper, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3405 LAW OF FINANCIAL INSTITUTIONS AND SECURITIES

Campus Footscray Park, City Queen.
Prerequisite(s) BLO2205 Corporate Law.
Content The unit of study aims to provide a knowledge of the legal framework within which bank and non-bank financial institutions (NBFI)s operate, including their regulation under legislation, the general law and the Code of Banking Practice; the assessment and operation of securities accepted by them, and the legal consequences of a borrower’s insolvency. On completion of the unit of study, students should be able to recognise the importance and forms of legal regulation, analyse the legal principles which govern the relationship between financial institutions and their customers, identify potential areas of liability to customers and third parties, and demonstrate their understanding of the legal rules governing negotiable instruments, securities and insolvency. Topics include: the legal setting of the Australian banking system, nature of the banker customer relationship, the conduct of financial institutions and their responsibilities to customers, cheques, negotiable instruments, securities, credit cards and electronic banking services, and insolvency.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment and final examination, 100%

Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO3451 CATERING AND HOTEL LAW

Campus Footscray Park, City Queen.
Prerequisite(s) BLO1105 Business Law.
Content The aim of the unit of study is not to impact a rigorous legal training but to produce intelligent lay persons informed of the legal obligations, rights and privileges attaching to their future professions. Particular areas of the law to be looked at include various aspects of business law and consumer protection law, liquor control, innkeepers, gaming and food law. This unit of study covers the interpretation, comprehension and application of the body of law affecting the hospitality industry. Although the unit of study does not pretend to be exhaustive, it is hoped that it will provide the student with a working knowledge of where relevant law is to be found, what such law consists of, and how it is practically applied.

Required Reading Either: Vermeesch, R.B. and Lindgren, K.E., Business Law in Australia, CCH.

Recommended Reading Bourke’s, Liquor Law of Victoria, Butterworths. Various other references and Acts of Parliament to be advised.

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Tests, Assignments and examinations, 100%

Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO9211 SPORT, LAW AND THE ATHLETE

Campus Sunbury.
Prerequisite(s) BLO1105 Business Law.
Content This unit of study will commence with an introduction to the Australian legal system. It will then proceed to give an overview of the law of contract, which is fundamental to understanding much sports law. The students will then be introduced to those laws that have direct and practical application to every day sports administration, particularly as they apply to the athlete. Topics that will be covered include matters relating to the employment of the athlete including employment law, restraint of trade and equal opportunity and anti-discrimination law. The students will also consider issues of injury and compensation and the potential rights and liabilities that may arise for participants as well as sport and recreation administrators. This will involve consideration of the law of assault, negligence, and related matters. The issues of drugs in sport, challenging the decisions of sporting disputes tribunals and
alternative dispute resolution will be considered. Finally students will look at how the athlete may protect their reputation through the law of defamation.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Law Report Case Study 10%; Research Assignment 30%, Examination 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

### BMO1102 MANAGEMENT AND ORGANISATION BEHAVIOUR

**Campus** Footscray Park, Sunbury, Kuala Lumpur, Hong Kong.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to provide students with an understanding of organisational behaviour and management theory; to assess critically the underlying values of these theories; to assess critically the utility and application of the management practices informed by these theories in the Australian context; and to analyse critically the values of Australian managers concerning behaviour in organisations and to evaluate the effectiveness of these assumptions. This unit of study includes the following topics: overview of the development of organisation/management theory; analysis of scientific management, human relations theory; individual behaviour/perception, personality, learning, motivation; group behaviour: group dynamics, conflict resolution, leadership, concentrating on Australian case studies and incorporating a consideration of issues of gender, ethnicity and age; applications of management/organisation theory in Australia; communication processes, and quality of working life.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Three internal assessment tasks, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

### BMO1110 MANAGING KNOWLEDGE

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to provide students with an understanding of the significance of knowledge within organisations. The topics included are: information and knowledge, sources and forms of knowledge, organisational memory and learning, developing knowledge systems, documenting knowledge, documents in electronic environments, knowledge management tools, aligning knowledge management and business strategy, knowledge enabled customer relationship management and using knowledge for competitive advantage.

**Required Reading** Debowksi, S., 2006, *Knowledge Management*, John Wiley and Sons, Australia – to be confirmed by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

### BMO1192 BUSINESS COMMUNICATION

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to develop an understanding of the principles of effective business communication and to develop and integrate oral and written communication skills so as to enhance organisational communication ability. This unit of study includes the following topics: how is business communication relevant?; communication systems within organisations; the structure and organisation of business documents; the problem solving approach to effective communication; logic and reasoning in organisational communication; improving communication competence; the process of writing; oral presentations; improving listening skills, design and editing; academic writing and referencing; non-verbal communication; teams, meetings and collaborative writing; intercultural communication.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as a two-hour workshop and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class assignments, 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

### BMO2181 OPERATIONS MANAGEMENT

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** The aim of this unit of study is to enable business graduates to co-ordinate the operations functions effectively. This requires an understanding of both the activities involved in the operations function and the decision making techniques needed to control it. This unit of study includes the following topics: definition of operations function in manufacturing and service industries; the planning and control of the operations process; application of analytical methods and techniques to production.


**Recommended Reading** To be advised by lecturer.
BMO2182 ENTREPRENEURIAL BUSINESS MANAGEMENT

Campus Footscray Park.

Prerequisite(s) BAO2100 Introduction to Small Enterprise.

Content This unit of study considers the application of management studies to the small enterprise sector. Topics include comparative business structures; characteristics of small business owner managers; employee relations and training issues in small firms; business planning; and technology and small enterprise management.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Computer workshop assignment, 20%; Research assignment, 20%; Group presentation, 10%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO2271 ORGANISATIONS

Campus Footscray Park, Werribee.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content This unit of study examines the practices and functioning of organisations at micro levels, with an emphasis on how the individual interacts and impinges on such organisational settings. It is designed specifically to provide students with practical skills and a better understanding of themselves as people which will enable them to be more effective managers. The topics covered in this unit of study include: personality, social perception, group dynamics, motivation and the management of personal behaviour as stress management, conflict negotiation and career management strategies.


Recommended Reading To be advised by lecturer

Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Major assignment, 35%; Presentation, 15%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO2281 DESIGN OF THE PRODUCTIVE SYSTEM

Campus Footscray Park.

Prerequisite(s) BMO2184 Operations Support Systems

Content The aim of this subject is to familiarise students with the tools and techniques currently employed to aid manufacturers in a wide variety of production processes. This subject includes the following topics: computer integrated manufacturing (CIM), in various industries; future trends; development and obstacles to the implementation of CIM; fundamental concepts in applying CIM to manufacturing and its automation; the role of CAD/CAM, group technology; process planning; robotics; materials requirements planning and inventory control in CIM; planning, implementation...
and management of CIM; the use of flexible manufacturing systems; design of value engineering and quality into production; concepts of value and definition of requirements via specifications and definition of requirements via specifications and documentation; product and development evaluation, including safety, efficiency and reliability testing.


**Class Contact** Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules: or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment** Assignments and case study, 30%; laboratory work, 20%; final examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

---

**BMO2283 SUPPLY CHAIN MANAGEMENT**

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to provide an understanding of the trade-offs required in materials management and distribution whereby combinations of supplier/customer relations, forecasting, inventory control and transport are used to create effective logistic operations, and to enable graduates to manage the inbound functions of materials management and the outbound functions of physical distribution in Australian companies. This unit of study includes the following topics: logistic systems; materials management functions; physical distribution; and the measurement of customer service from manufacture via distribution channels.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Distribution Centre Assignment, 20%; Logistics Problems and Simulation, 20%; Case Study Evaluation, 20%; Final Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO2300 CAREER PLANNING AND DEVELOPMENT**

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** Nil.

**Content** This unit of study provides students with essential background knowledge in order to inform their career development. It takes a dual focus, examining at the individual level career development theory in the context of the career choices people make, and their involvement in work; while at the social level it examines the way work has developed and will change in the future. Students will identify their current interests, values and abilities and identify strategies they need to develop their life and work goals. This will equip them with mechanisms to effectively deal with entry into the Graduate labour market. Topics include: history and sociology of work; forecast future trends in the nature of work; career development theory; self awareness; understanding change in the context of transition to work; organisational versus professional loyalty; career decision making; career strategic planning; politics, culture and legislation of work and advanced job seeking skills.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Group presentations, 20%; Employer research and Sample job application work, 30%; Career Strategic Plan and workshop exercises, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO2354 CONFERENCES AND MEETINGS MANAGEMENT**

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** BMO1102 Management and Organisation Behaviour.

**Content** The aims of the subject are to develop understanding and competencies related to the principles and processes required to effectively plan, manage and evaluate conferences and meetings. This subject includes the following topics: principles and practices of planning processes; planning, conducting, managing and evaluating conferences; planning, conducting, managing and evaluating meetings.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class assignment 20%; Syndicate conference project 40%; Final examination 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO2402 MUSIC INDUSTRY MANAGEMENT**

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** The unit of study provides students with an introduction to the basic concepts and processes needed to be an effective business oriented manager in the music industry and to develop appropriate analytical and evaluative skills. At the completion of the unit of study students should be able to demonstrate the competencies and skills required in various sectors of the music industry.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment 2, 25%; Examination, 50%; Assignment 1, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO2403 MANAGEMENT STRATEGY FOR ELECTRONIC COMMERCE

Campus Werribee, Hong Kong.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content To study theories and models of organisational strategy, policy and decision making relating to electronic commerce and to assess critically their value to an organisation and its stakeholders and to develop knowledge, personal skills and competencies in the development of relationships between organisations utilising electronic commerce. Topics include: the nature of strategic management: major elements, history, models; information technology and competitive advantage: the classic arguments, problems with the classic arguments; strategic planning and IT: competitive strategy analysis, value chain analysis; aligning IS strategies with business strategies: planning frameworks, cost/benefit analyses, making the investment decision; strategy implementation: managing change; the development of network firms: developing trust and collaborative practices; management of issues for electronic commerce: risk analysis, contingency planning, codes of practice, employee training and the development of standards; global trends and future directions in the management of electronic commerce.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research assignment 1, 25%; Research assignment 2, 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO2531 EVENT PROJECT MANAGEMENT

Campus Footscray Park, Sunbury.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content Topics include: integrating project management with organisational strategy, managing project structures, selecting building and leading teams, negotiating projects and managing conflict, initiating projects, project management tools and techniques, resource scheduling and risk management, progress performance management and evaluation, project audit and closure.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment 1, 30%; Assignment 2, 30%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3220 HUMAN RESOURCE MANAGEMENT

Campus Footscray Park, Sunbury.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content The aim of this unit of study is to introduce the principal components of the human resource management function; and to examine the links between the effective utilisation of human resources and overall organisational effectiveness. This unit of study includes the following topics: overview of personnel and human resource management; influences on HRM function, recruitment, selection, orientation, equal employment opportunity and affirmative action, motivation, job design, performance appraisal and training and career development; total remuneration, employment relations, OHS and developments and research in Human Resource Management.

Required Reading To be advised by lecturer


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Final exam, 40%; Individual presentation, 10%; Group assignment case study and report, 35%; Mid-semester test, 15%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BMO3292 BUSINESS ETHICS**

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** BMO1102 Management and Organisation Behaviour.

**Content** This unit of study aims to provide an understanding of the ethics of the current business world by exploring some of the problems of reputation, responsibility and values encountered in business. The unit of study also considers the reasons why management risk must be examined within the perspective of each company's business challenges. The topics include personal and professional integrity; corporations and cultures; the concept of the individual responsibility; social responsibility; the meaning of work; risk management; work relationships.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Essay, 20%; Diary, 30%; Tutorial presentation and paper, 25%; Group research report, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO3319 ASIAN BUSINESS ENVIRONMENT**

**Campus** Footscray Park, Werribee, Sunbury.

**Prerequisite(s)** BMO1102 Management and Organisation Behaviour.

**Content** This unit of study aims to provide an introduction to the study of the differences in management styles and strategies encountered when doing business in Southeast Asia and Northeast Asia or in dealing with managers of firms based in these regions. The unit of study draws particular attention to regulatory regimes and relations between business and government in countries to Australia's north. These themes have become the unit of study of numerous reports by Australian government Schools, by consultants and international banks and organisations. Familiarity with the issues emerging in this literature will be valuable to graduates employed in either a business or a governmental context. The unit of study aims to add to students' ability to anticipate and adapt to changes in Australia's international economic environment. Themes include: country profiles; management styles; working with governments; investors and lenders; multinational in the region; industrial relations; customers and clients; suppliers and distributors; international rules, regulations and organisations; community groups and environmental concerns; values and ethics and Asian management-Confucian, Buddhist, Islamic and other cultural influences; public and private sector relations.

**Required Reading** Corbett, D.C., *Managing in Australia's Region*, draft VUT, Australia.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Test, 20%; Assignment, 30%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO3320 INTERPERSONAL AND ORGANISATION NEGOTIATION**

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** BMO1102 Management and Organisation Behaviour.

**Content** The aims of this unit of study are to introduce the application of experiential learning to the teaching of interpersonal and organisation negotiation, to provide a theoretical framework linking communication and negotiation in groups and organisations and to develop students’ skills in negotiation in these contexts. The unit of study includes the following topics: the role of a negotiator; negotiation theory; conflict and bargaining power; communication skills; preparing to negotiate; negotiating tactics; role of the third party in negotiations; negotiation skills training; critical issues in negotiation exercises and international negotiation models.

**Required Reading** To be advised by the lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Seminar presentation, 20%; Group assignment, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO3323 EMPLOYEE RELATIONS MANAGEMENT**

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** BMO1102 Management and Organisation Behaviour.

**Content** Employee Relations Management the nature and meaning of Australian employee relations and an analysis of the components of the systems. Conflict the nature and function of conflict in a work situation. Parties in Employee Relations employer associations and trade unions, their history, rules and objectives, current issues and challenges. The role and functions of governments in employee relations. Dispute Settlement Techniques conciliation, arbitration and wages bargaining. An evaluation of the techniques. The changing nature of dispute settlement. Industrial Tribunals their role in the settlement of industrial conflict and history of wage determination. The structure and operation of Federal and State tribunals.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class role play exercise, incl. 300 word reflective piece, 15%; Tutorial workbook and class exercises, 10%; Essay [1500–2000 words], 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO3324 CONSULTING AND COUNSELLING**

**Campus** Footscray Park, Sunbury.

**Prerequisite(s)** BMO3220 Human Resource Management.

**Content** The aims of this unit of study are to enhance students’ understanding of workplace interpersonal relationships and communication skills; to provide students with an understanding of the theory and practice of interviewing especially their interview types, purposes and aims; to enable a student to develop
knowledge and skills with regard to the interviewing and counselling processes at the individual, group and organisational level; and to assess critically the role of consulting, interviewing and counselling activities in organisations. This unit of study includes the following topics: the importance of interviewing for human resource managers; consulting and counselling as specific forms of interviewing; interview interpersonal and assertiveness skills; coaching and team building; the counselling and consulting roles of the human resource manager. 

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials; workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Class presentation, 20%; Journal, 20%; Video role play, 20%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BM03325 HUMAN RESOURCES MANAGEMENT EVALUATION**

**Campus**
Footscray Park, Sunbury.

**Prerequisite(s)**
BM03476 Training and Development.

**Content**
The aims of this unit of study are to enhance students' understanding of the influences that shape the strategic provision of training; to enable students to evaluate critically training systems; to develop students' abilities to match training and development techniques methods with learning styles; and to enable students to determine and evaluate the output of training and development activities so as to demonstrate their usefulness to an organisation. This unit of study includes the following topics: the strategic planning approach to training within organisations; designing training for effective learning; instructional theory and behavioural considerations; objectives in adult learning and types of learning goals; evaluation of training systems; and evaluation of the training function.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Written report, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BM03326 PUBLIC ADMINISTRATION**

**Campus**
Footscray Park, Sunbury.

**Prerequisite(s)**
BM01102 Management and Organisation Behaviour.

**Content**
The aims of this unit of study are to provide an introduction to public sector management and an understanding of the theory and practice of public administration in Australia and to explore the complexities facing a public sector manager. The unit of study includes the following topics: the Westminster system; Australia’s three levels of government, federal, state and local government; public policy; political parties and pressure groups; framework for managing in the public sector; change, efficiency, effectiveness and accountability in the public sector within the context of contemporary issues.

**Required Reading**
To be advised by lecturer

**Recommended Reading**
To be advised by lecturer

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Research assignment, 35%; Class presentation, 15%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BM03327 ORGANISATION CHANGE AND DEVELOPMENT**

**Campus**
Footscray Park, Sunbury.

**Prerequisite(s)**
BM01102 Management and Organisation Behaviour.

**Content**
The aims of this subject are to develop a sound knowledge of organisations, their design, development and change; implementing change strategies and evaluating change. This subject builds upon and encourages students to integrate learning from other Management subjects. It includes the following topics: an introduction to organisation development and change; levels of organisational change – individual, group, intergroup and organisation level; managing continuous versus discontinuous change; the learning environment; managing resistance to change.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Class presentation, 20%; Final examination, 50%; Research assignment, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BM03328 HEALTH AND SAFETY MANAGEMENT**

**Campus**
Footscray Park, Sunbury.

**Prerequisite(s)**
BM01102 Management and Organisation Behaviour.

**Content**
The unit of study aims to develop students' understanding of the nature of health and safety at work, and management strategies to minimise injury and disease in the workplace. The role of management, government and trade unions in addressing health and safety is also critically assessed. Topics include the incidence and nature of occupational illness; interdisciplinary perspectives on occupational health and safety; theories of injury causational; occupational stress; working hours, precarious employment and emerging OHS issues; regulation and trade unions in OHS; management systems and employee empowerment; preventive strategies; workers' compensation and rehabilitation practices.

**Required Reading**

**Recommended Reading**
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case study analysis, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3352 INTERNATIONAL MANAGEMENT

Campus Footscray Park.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content The aim of this unit of study is to develop an understanding of the critical factors impacting upon the management of resources in the international business environment. Topics to be covered include: understanding the international business environment: national trade and labour policies; legal and political factors in international management; role of culture in international management; social responsibility and ethical behaviour in the international context. Managing resources in the international context: international strategic management; international strategic alliances and joint ventures; organisation design for international business. Managing human resources in the international context: managing people in the international context; the repatriation process; multinational performance management; developing international staff and managing diversity; international compensation policies; employment relations and multinationals.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Written assignment, 30%; Final examination, 50%; Class presentation, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3353 INTERNATIONAL MANAGEMENT

Campus Footscray Park.

Prerequisite(s) BMO1102 Management and Organisation Behaviour.

Content This unit of study aims to develop student knowledge on the formation and nature of employment relations in the following Asian countries; Japan, South Korea, Hong Kong, China, Taiwan, Singapore, Philippines, Thailand, Malaysia and India. The unit of study will be introduced by a discussion of the nature of employment relations. This will be followed by the development of a theoretical framework for analysis of the formation of employment relations in the context of industrialisation. The analysis will include assessment of theories purporting to explain the development of employment relations such as convergence theories, dependency theories, cultural theories and institutionalist theories. The theoretical framework will then be applied to the above mentioned countries.


Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research essay (3,000 words), 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
Assessment Simulation assignment, 10%; Problems, 10%; Industrial project, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3420 HUMAN RESOURCE INFORMATION SYSTEMS
Campus Footscray Park, Sunbury.
Prerequisite(s) BMO1102 Human Resource Management.
Content The aims of this unit of study are to study and critically evaluate the principles and methodologies involved in the management of information about human resources; and to develop the knowledge and skills to effectively use and manage human resource information systems (HRIS). The unit of study includes the following topics: information technology; human resource management information requirements; features and users of HRIS’s; analysis, development, implementation and management of HRIS’s; practical use of the HR module as an example of HRIS software that students are likely to encounter in a typical business organisation; and issues in the development of HRISs for strategic purposes.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 40%; Final Examination, 60%
Content The aims of this unit of study are to provide students with an understanding of the theory and practice of training and development; to assess critically the effectiveness of adult learning principles and training and development techniques; to enable students to develop knowledge and skills with regard to the design, management and evaluation of training and development; and to enable students to analyse the training needs of individuals and to design an appropriate development program. This unit of study includes the following topics: the importance of training for organisational effectiveness and individual career development; training productivity and quality of worklife; training needs analysis

BMO3421 MANAGING THE SERVICE ORGANISATION
Campus Footscray Park, Werribee, Sunbury.
Prerequisite(s) BMO1102 Management and Organisation Behaviour.
Content The service concept; customers and relationships; supply relationships; service processes; managing service people; service quality; information technology in services; performance measurement in services; service strategy and culture.
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case Study, 20%; Industry Report, 30%; Exam, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3422 STRATEGIC MANAGEMENT
Campus Footscray Park, Sunbury.
Prerequisite(s) BMO1102 Management and Organisation Behaviour.
Content The aims of this unit of study are to study normative theories and models of organisation strategy, policy and decision making, to assess critically their value to an organisation and its shareholders; and to develop knowledge, personal skills and competencies in the application of the above approaches. This unit of study includes the following topics: the nature of strategic management; analyse the environment; planning direction; planning strategy; implementing strategy; global strategic management and future directions.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Industry analysis, 20%; Group case study, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO3476 TRAINING AND DEVELOPMENT
Campus Footscray Park, Sunbury.
Prerequisite(s) BMO3220 Human Resource Management.
Content The aims of this unit of study are to provide students with an understanding of the theory and practice of training and development; to assess critically the effectiveness of adult learning principles and training and development techniques; to enable students to develop knowledge and skills with regard to the design, management and evaluation of training and development; and to enable students to analyse the training needs of individuals and to design an appropriate development program. This unit of study includes the following topics: the importance of training for organisational effectiveness and individual career development; training productivity and quality of worklife; training needs analysis
and skills audit and job analysis; computer assisted and managed learning; selling, training and development programs within an organisation.

**Required Reading**

**Recommended Reading**
An extensive reading list is handed to students at the beginning of the semester.

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Group presentations, 20%; Syndicate group project, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO4400 HONOURS RESEARCH (FULL TIME)**

**Campus**
Footscray Park, City Flinders.

**Prerequisite(s)**
BMO4430 Research Methods.

**Content**
Students are required to complete a research thesis of 10,000-12,500 words based on the proposal developed in the unit of study BMO4430 Business Research Methods. As part of the assessment, students are required to present one one-hour seminar on their research work.

**Required Reading**
To be advised by lecturer

**Recommended Reading**
To be advised by lecturer

**Class Contact**
Equivalent to three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials, workshops or modules or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

**Assessment**
Written thesis, 85%; Seminar presentation, 15%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO4422 INNOVATION AND ENTREPRENEURSHIP**

**Campus**
Footscray Park, Sunbury.

**Prerequisite(s)**
Nil.

**Content**
It is imperative that managers have an understanding of the concepts of innovation and entrepreneurship and the skills and competencies to apply its knowledge effectively. The aims of this unit of study are: to provide an in-School study of the concepts of innovation, entrepreneurship and entrepreneurial and an appreciation of the environment in which they are practiced and to study and appraise the theory and practice of resource acquisition and utilisation. This unit of study includes the following topics:
opportunity recognition; the innovation, entrepreneurial and
trepreneurial process; new venture ideas; market opportunities;
itive advantage; human resource issues; personal ethics;
ifying and marshalling key stakeholders; financial
siderations: acquisition of resources, and ownership and
tructure; innovators in action: managing rapid growth, managing a
oblesque organisation, and crafting a personal strategy.

**Required Reading** To be advised by lecturer

**Recommended Reading** Carnegie, R. et al, 1993, Managing
the Innovative Enterprise: Australian Companies Competing With
the World's Best, Business Council of Australia, Melbourne.

Timmons, J.A., 1994, New Venture Creation: Entrepreneurship for
the 21st Century, 4th edn., Irwin, Boston.

**Class Contact** Equivalent to three hours per week. Normally to be
delivered as two hours of lectures and one hour of tutorials,
workshops or modules or a delivery mode as approved by the
Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Individual assignment, 20%; Sighted Examination,
30%; Business plan and presentation, 50%. Students are expected to
satisfactorily complete each component of the assessment to gain
a pass in the unit of study. Supplementary assessment will not be
available.

---

**BM04423 STRATEGIC ANALYSIS**

**Campus** Footscray Park, City Flinders.

**Prerequisite(s)** Nil.

**Content** All managers are involved in the strategic management
process. It is therefore important that their knowledge and skills in
this area be developed. The objective is to highlight and explore the
principal elements in the external and internal environments
impacting on organisations and to apply strategic analysis,
knowledge and skills. This unit of study is designed to develop each
participant's knowledge, skills and competencies in identifying
organisational strengths, weaknesses, opportunities and threats in
the national and international context. This unit of study includes the
following topics: the strategic management process; environmental
analyses; recognising and analysing trends; formulation of strategy;
strategic choice; implementation and evaluation; and contingency
planning.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to three hours per week. Normally to be
delivered as two hours of lectures and one hour of tutorials,
workshops or modules or a delivery mode as approved by the
Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case study, 20%; Strategic plan and presentation,
50%; Literature review and report, 30%. Students are expected to
satisfactorily complete each component of the assessment to gain
a pass in the unit of study. Supplementary assessment will not be
available.

---

**BM04430 RESEARCH METHODS**

**Campus** Footscray Park, City Flinders.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to: introduce students to
the processes and principles used in planning, conducting,
reviewing and reporting the results of research; enhance students' 
knowledge, skills and competencies in conducting research; and
provide guidance in completing a thesis. This unit of study includes
the following topics: the process and principles involved in planning
and executing a research project; research ethics; conceptualisation
of a research problem and its contextualisation within a body of
theory, operationalisation of concepts to test theoretical
conceptualisation, the development and selection of appropriate
measurement instruments for data collection and analysis of data;
report and thesis writing; and dissemination of findings.

**Required Reading** To be advised by lecturer

**Recommended Reading** Bobbie, E., 1992, The Practice of
Social Research, 6th edn.; Wadsworth, Belmont. Sekaran, U.,
1992, Research Methods for Business: A Skills Building Approach,
2nd edn., Wiley, Newark.

**Class Contact** Equivalent to three hours per week. Normally to be
delivered as two hours of lectures and one hour of tutorials,
workshops or modules or a delivery mode as approved by the
Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Literature search and review, 30%; Final research
proposal, 50%; Presentation of research proposal, 20%. Students are
expected to satisfactorily complete each component of the
assessment to gain a pass in the unit of study. Supplementary
assessment will not be available.

---

**BM04551 HUMAN AND INDUSTRIAL RELATIONS (ENGINEERING AND
SCIENCE SERVICE UNIT OF STUDY)**

**Campus** Footscray Park.

**Prerequisite(s)** Nil.

**Content** Overview of personnel and human resource management;
managing and influencing people; motivation; use of power,
management styles; facilitating teams; effective team communication
and development; developing and using procedural and
operational guidelines; current trends in people management.
Major institutions in Australian industrial relations. Nature of
workplace relations. The causes, functions and resolution processes
of industrial conflict, changing management strategies in industrial
relations.

**Required Reading** To be advised by lecturer

**Recommended Reading** Alexander, R. and Lewer, J., 1998,
Understanding Australian Industrial Relations, 5th edn., Harcourt
Brace, Sydney. Stone, R.J., 1999, Human Resource Management,

**Class Contact** Equivalent to three hours per week. Normally to be
delivered as two hours of lectures and one hour of tutorials,
workshops or modules or a delivery mode as approved by the
Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Major assignment, 30%; Final examination, 70%.
Students are expected to satisfactorily complete each component of
the assessment to gain a pass in the unit of study. Supplementary
assessment will not be available.
VICTORIA GRADUATE SCHOOL OF BUSINESS

MASTER OF EXECUTIVE STUDIES

Course Code: BMEX
No new student intake in 2006
BGP6900 Comprehensive Seminar
BGP6901 Finance Monetary Policy And International Accounting
BGP6902 Resource Utilization
BGP6903 Impact Of Business Practices On Society
BGP6904 Technology For Communication And Business Analyses
BGP6905 Government And Business Marketing And Promotion

MASTER OF BUSINESS ADMINISTRATION

Course Code: BMPZ/PB/PF

COURSE OBJECTIVES
The course aims to provide appropriate Business Management skills to managers from diverse backgrounds who are graduates of commerce, business, engineering, science or humanities.

COURSE DURATION
The course may be offered on a full-time basis over a period of three semesters or part-time equivalent. Each subject carries a value of 12 credit points except the thesis which carries a value of 45 credit points and the MBA project which carries a value of 45, 30 or 12 credit points subject to the elective subject combination chosen by the student. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with business administration or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional or preliminary coursework as directed by the Course Co-ordinator.

The course is endorsed for offer to full fee overseas students. In addition to the requirements listed above, overseas applicants must have a minimum proficiency in the English language as demonstrated by:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
The course comprises of twelve units of study, consisting of core units of study and elective units of study. Of the twelve core units of study listed, students are required to complete a minimum of eight. These eight core units of study are to be approved by the Course Co-ordinator. Up to four core units of study may be deleted on the basis of appropriate undergraduate studies and/or appropriate work experience. These units of study must be replaced with electives approved by the Course Co-ordinator.

Core Units of Study
Select a minimum of eight of the following units of study:
BEO6500 Economics for Management
BEO6501 Quantitative Analysis
BLO6502 Law for Management
BCO6503 Management Information Systems
BAO6504 Accounting for Management
BHO6505 Marketing Management 1
BMO6506 Work and Organisation Systems
BMO6507 Employee Relations Strategies
BMO6508 Operations Management
BAO5534 Business Finance
BMO6511 Strategic Management and Business Policy
BMO6622 Managing Innovation and Entrepreneurship

Elective Units of Study
Four electives approved by the Course Co-ordinator.

or

BGP6513 Business Research Methods
BGP7700 Minor Thesis (full-time) (equivalent to three units of study) or
BGP7701 Minor Thesis (part-time) (equivalent to three units of study)

or

BGP6513 Business Research Methods
BGP7702 MBA Major Project (full-time) (equivalent to three units of study) or
BGP7703 MBA Major Project (part-time) (equivalent to three units of study)

or

BGP6513 Business Research Methods
BGP7704 MBA Minor Project (full-time) (equivalent to two units of study) or
BGP7705 MBA Minor Project (part-time) (equivalent to two units of study) plus one elective approved by the Course Co-ordinator

or

BGP6513 Business Research Methods
BGP7706 MBA Minor Project (equivalent to one subject) plus two electives approved by the Course Co-ordinator.

Students will not normally be permitted to commence the elective component of the course until they have satisfied requirements in at least four core units of study.

On completion of eight approved units of study students who choose to exit this course will be eligible to receive the Graduate Diploma in Business Administration. On completion of four approved units of study students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.
DOCTOR OF BUSINESS ADMINISTRATION
Course Code: BPPB

COURSE OBJECTIVES
This course has been developed to address the emerging shortage of suitably qualified doctoral graduates in business. The Doctor of Business Administration aims to produce graduates who can apply appropriate business disciplines and techniques to help solve the problems of business and government resources management in an innovative and resourceful manner and participate in the interactive process of research.

COURSE DURATION
The course will normally require full-time study over three years or the part-time equivalent.

ADMISSION REQUIREMENTS
Applicants for the Doctor of Business Administration degree are required to hold a Master of Business degree or its equivalent and to have completed at least two years appropriate work experience. In addition to the requirements listed above, overseas applicants must have a minimum proficiency in the English language as demonstrated by:

• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BGP8016 International Business
BGP8017 Strategy and Innovation
BGP8018 Contemporary Business Research
BGP8019 Research Proposal Preparation and Writing
BGP8020 Performance Management
BGP8021 Corporate Governance and
BGP8000 DBA Dissertation (Full Time)
or
BGP8001 DBA Dissertation (Part Time)
or
BGP9002 DBA Research Project A, and
BGP9003 DBA Research Project B
or
BGP9005 DBA Research Paper A, and
BGP9006 DBA Research Paper B, and
BGP9007 DBA Research Paper C

DOCTOR OF PHILOSOPHY

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the Victoria Graduate School of Business. Academic staff with suitable qualifications and proven research skills supervise students undertaking business and executive studies related projects.

MASTER OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the Victoria Graduate School of Business. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.
GRADUATE CERTIFICATE IN ACCOUNTING
Course Code: BTAA

COURSE OBJECTIVES
The aim of the course is to establish a foundation of knowledge in the accounting discipline and to provide a sequence of studies which addresses the competencies, knowledge and processes necessary for successful postgraduate studies in accounting.

COURSE DURATION
The course may be offered on a full-time basis over one semester or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 60 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must be able to demonstrate five years of approved work experience.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BAO5527  Accounting Systems and Technology
BAO5543  Accounting Systems and Processes
BEO5538  Economics
BEO5539  Business Statistics

MASTER OF BUSINESS (ACCOUNTING)
Course Code: BMAA

COURSE OBJECTIVES
The course aims to provide graduates with a sound post-graduate education embracing a range of accounting disciplines, a detailed knowledge of the core principles underlying the practice of accounting. Graduates will be able to interpret and analyse financial information and qualify for the CPA designation of the CPA Australia.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with Accounting or, in the absence of formal qualifications have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Students who hold an undergraduate degree in Accounting and wish to enhance their accounting skills.

Eight units of study from:
BAO5730  The Professional Accountant and Effective Communication
BAO5733  Contemporary Issues in Corporate Finance
BAO5732  Contemporary Issues in Management Accounting
BAO5731  Contemporary Issues in Financial Accounting
BAO5528  Accounting for Public Sector Managers
BAO6615  Accounting Project
BAO5734  Financial Analysis
BAO5736  Managerial Control Systems
BAO5735  Advanced Forecasting, Planning and Control
BAO5743  Comparative International Accounting

plus
BAO7742  Business Research Methods and
BAO7700  Minor Thesis (Full Time)
or
BAO7701  Minor Thesis (Part Time)
or three further units of study approved by the School of Accounting and Finance.

Students who hold an undergraduate degree in Accounting and wish to obtain specialist professional accounting qualifications.

BAO5561  Reporting and Professional Practice
BAO5562  Corporate Governance and Accountability
BAO7742  Business Research Methods

plus three units of study from:
BAO5566  Treasury
BAO5567  Taxation
BAO5574  Strategic Management Accounting
BAO5575  Financial Accounting
BAO5576  Assurance Services and Auditing

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Accounting. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.
MASTER OF BUSINESS (FINANCE)
Course Code: BMFI

COURSE OBJECTIVES
The course aims to provide an opportunity for finance and non-finance professionals to receive a comprehensive finance education.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with finance or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall band score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Coursework Option
BAO5534 Business Finance
BAO5734 Financial Analysis
BAO7742 Business Research Methods
BEO6501 Quantitative Analysis

plus four units of study from the following streams:

Risk Management Stream
BAO5572 Treasury Risk Management
BAO5573 International Financial Management
BAO5747 International Portfolio Management
BEO5686 Financial Derivative Markets

Financial Institutions Stream
BAO5746 Credit and Lending Management
BEO5685 Financial Institutions Management
BLO5738 Financial Institutions Law

plus an additional specialisation of 4 coursework units, which may include further specialisation in finance or in another area approved by the School of Accounting and Finance.

Students following the AIBF Senior stream should include the Risk Management stream of the Financial Institutions Stream in Stage II. Students following the Financial Institutions stream should include BEO5568 Money and Capital Markets, which should be studied prior to, or in conjunction with Financial Institutions Management.

Approved management and marketing units need to be included to meet AIBF Senior requirements.

Thesis Option
BAO5534 Business Finance
BAO5734 Financial Analysis
BEO6501 Quantitative Analysis
BAO7742 Business Research Methods and
BAO7700 Thesis (full-time)
or
BAO7701 Thesis (part-time)

plus five units of study from the following streams:

Risk Management Stream
BAO5572 Treasury Risk Management
BAO5573 International Financial Management
BAO5747 International Portfolio Management
BEO5686 Financial Derivative Markets

Financial Institutions Stream
BAO5746 Credit and Lending Management
BEO5685 Financial Institutions Management
BLO5738 Financial Institutions Law

On completion of eight approved units of study students who choose to exit this course will be eligible to receive the Graduate Diploma in Finance. On completion of four approved units of study students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

MASTER OF BUSINESS (PROFESSIONAL ACCOUNTING)
Course Code: BMBG/BMPA

COURSE OBJECTIVES
The course aims to provide graduates from non-accounting backgrounds with comprehensive training in accounting and business research and its application in the broader world of business. Graduates who successfully complete the program qualify for admission to CPA Australia and the professional year of the Institute of Chartered Accountants in Australia.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate certificate and be employed in or intend to be employed in a position associated with business accounting or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
The course consists of twelve units of study.

Students entering with an undergraduate degree will undertake the following units of study:

BAO5522 Managerial Accounting
BAO5524 Professional Auditing
BAO5525 Financial and Corporate Accounting
BAO5527 Accounting Systems and Technology
BAO5534 Business Finance
BAO5535 Issues in Contemporary Accounting
BAO5543 Accounting Systems and Processes
BEO5538 Economics
BEO5539 Business Statistics
BLO5537 Business Law
BLO5538 Company Law
Students entering with a Graduate Certificate in Accounting undertake the following units of study:

- BAO5522 Managerial Accounting
- BAO5524 Professional Auditing
- BAO5525 Financial and Corporate Accounting
- BAO5534 Business Finance
- BAO5535 Issues in Contemporary Accounting
- BAO5542 Issues in Management Accounting
- BAO5734 Financial Analysis (or approved elective)
- BAO5743 Comparative International Accounting (or approved elective)
- BAO7742 Business Research Methods
- BLO5537 Business Law
- BLO5538 Company Law
- BLO5539 Australian Income Tax Law and Practice

MASTERS OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Accounting and Finance. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.

DOCTOR OF PHILOSOPHY

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the School of Accounting and Finance. Academic staff with suitable qualifications and proven research skills supervise students undertaking accounting and finance related projects.
SCHOOL OF APPLIED ECONOMICS

GRADUATE CERTIFICATE IN RETAIL MANAGEMENT (OFFSHORE)
Course Code: BTRM

COURSE OBJECTIVES
The aim of the course is to enable students to understand the retail exchange process and the key concepts and techniques utilised by retail business managers.

COURSE DURATION
The course may be offered on a part-time basis over two semesters. Units of study carry a value of 12 credit points. Students must complete 60 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally hold a degree or diploma from a recognised institution, an equivalent qualification from a recognised tertiary institution or be in possession of extensive and appropriate professional industry experience of at least four years duration.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BEO5185 Retail Management Concepts
BHO6505 Marketing Management
BMO6506 Work and Organisation Systems
BAO6504 Accounting for Management

GRADUATE CERTIFICATE IN STATISTICS

COURSE OBJECTIVES
The course is a professional program targeted at upgrading the skills of Australian Bureau of Statistics (ABS) practitioners. The course aims to prepare graduates with the ability to use, analyse and interpret a range of statistical methods and produce accessible multi-level reports. The course will provide broad training in statistics, survey research, sampling design, data analysis including graphics and data visualisation, statistical software, databases and issues of statistics.

COURSE DURATION
The course may be offered on a part-time basis over two semesters. All units of study carry a value of 12 credit points. Students must complete 60 credit points through academic study in order to graduate.

MASTER OF BUSINESS (BUSINESS ECONOMICS)
Course Code: BMBB

COURSE OBJECTIVES
The course aims to: apply economic and quantitative skills to the formulation and evaluation of economic policies and their implication to businesses in areas of marketing, and economic policies; and develop and apply the quantitative and research skills necessary for the collection, analysis and effective evaluation of economic and business data.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree and be employed in or intend to be employed in a position associated with business economics or, in the absence of formal qualifications have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.
COURSE STRUCTURE
BEO5554  Statistical Data Analysis for Business
BEO5566  Introductory Econometrics
BEO6600  Business Economics
BEO5567  International Economics
BEO6601  Economic Analysis
BEO6501  Quantitative Analysis
BEOS302  International Logistics and Business Strategy
BEOS742  Business Research Methods
BEOS603  Econometrics and Forecasting
BEOS657  International Business Environment
BEOS602  Advanced Managerial Economics
BEOS601  Economics of International Trade

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

MASTER OF BUSINESS
(FINANCIAL RISK MANAGEMENT)
Course Code: BMFR

COURSE OBJECTIVES
The course provides a unique opportunity for practicing financial advisors and others working in the financial risk management sector to gain a specialist degree that is both practical, being tailored to the needs of the industry, and career oriented, combining formal units of study related learning and strategy development. The course aims to train students for professional careers in financial planning, fund management, securities trading and risk management.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant three year undergraduate degree together with relevant professional experience equivalent to an additional year of study, or a relevant four year undergraduate degree with a credit average, or an equivalent combination of substantial relevant experience and/or education/training.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BEO5554  Statistical Data Analysis for Business
BEO5566  Introductory Econometrics
BEO6600  Business Economics
BEO5567  International Economics
BEO6601  Economic Analysis
BEO6501  Quantitative Analysis
BEOS302  International Logistics and Business Strategy

BEO7742  Business Research Methods
BAO6621  Strategic Development in Financial Risk Management
BEO6618  Risk Models and Management
BEO6617  Business Risk and Planning
BEO5551  Ethics in Financial Markets

On completion of the course the student will be eligible to receive the Graduate Certificate in Business.

COURSE STRUCTURE
BEO5554  Statistical Data Analysis for Business
BEO5566  Introductory Econometrics
BEO6600  Business Economics
BEO5567  International Economics
BEO6601  Economic Analysis
BEO6501  Quantitative Analysis
BEOS302  International Logistics and Business Strategy

FACULTY OF BUSINESS AND LAW

COURSE STRUCTURE
BAO6600  Business Economics
BEO5567  International Economics
BEO6601  Economic Analysis

On completion of four approved units of study students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.
MASTER OF BUSINESS (INTERNATIONAL MUSIC AND ENTERTAINMENT BUSINESS)

Course Code: BMME

COURSE OBJECTIVES

The course aims to provide students with a range of music and entertainment industry professional skills and practical programs relevant to employment across a range of sectors in the music business and entertainment industries.

COURSE DURATION

The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis which carries a value of 45 credit points. Students must complete 180 credit points.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with the music industry or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE

The course comprises (a) twelve coursework units of study or (b) nine units of study and a thesis:

Coursework Option

BE05510 The International Music and Entertainment Economy
BE05511 The Economics of Intellectual Property and Copyright
BE05512 International Trade in Music and Entertainment Product
BE05513 Decision Making for International Music and Entertainment Territories
BM05514 Artist Management and the International Touring
BLO5512 Entertainment Industry Law
BHO6666 Global Marketing Management
BAO6504 Accounting for Management
BE05304 International Business Operations
BE05303 Strategic International Trade Finance
BC06658 Internet Commerce
plus one elective approved by the Course Co-ordinator or

Thesis Option

BE05510 The International Music and Entertainment Economy
BE05511 The Economics of Intellectual Property and Copyright
BE05512 International Trade in Music and Entertainment Product
BE05513 Decision Making for International Music and Entertainment Territories
BM05514 Artist Management and the International Touring
BLO55125 Entertainment Industry Law
BEO7742 Business Research Methods
BEO7700 Thesis (Full Time) or
BEO7701 Thesis (Part Time)

plus two of the following units of study

BHO6666 Global Marketing Management
BA06504 Accounting for Management

BE05304 International Business Operations
BE05303 Strategic International Trade Finance
BC06658 Internet Commerce

On completion of eight approved units of study students who choose to exit this course will be eligible to receive the Graduate Diploma in International Music and Entertainment Business. On completion of four approved units of study, students who choose to exit this course will be eligible to receive a Graduate Certificate in Business.

MASTER OF BUSINESS (INTERNATIONAL TRADE)

Course Code: BMAN

COURSE OBJECTIVES

The course aims to provide a comprehensive overview of international trade issues, methodologies and techniques, within the context of Australian business environments.

COURSE DURATION

The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis which carries a value of 45 credit points. Students must complete 180 credit points.

ADMISSION REQUIREMENTS

To qualify for admission to the course an applicant must have normally successfully completed a relevant three year undergraduate degree together with relevant professional experience equivalent to an additional year of study, or a relevant four year undergraduate degree with a credit average, or an equivalent combination of substantial relevant experience and/or education/training.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE

Coursework Option

BE05554 Statistical Data Analysis for Business
BE05566 Introductory Econometrics
BE06600 Business Economics
BE05567 International Economics
BE06601 Economic Analysis
BE06501 Quantitative Analysis
BE05302 International Logistics and Business Strategy
BE07742 Business Research Methods
BE05601 Economics of International Trade
BE05301 International Economic Regulation
BE05304 International Business Operations
BE05303 Strategic International Trade Finance

Thesis Option

Eights units of study taken from the above list plus:

BE07742 Business Research Methods and
BE07700 Thesis (Full Time) or
BE07701 Thesis (Part Time)

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in International Trade. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.
MASTER OF BUSINESS (RETAIL MANAGEMENT) (OFFSHORE)
Course Code: BMRM

COURSE OBJECTIVES
The aim of the course is to enable students to understand the retail exchange process and the key principles and techniques utilised by retail business managers, to recognise and appreciate the marketing management process, to understand the major elements of retail human resource management, integrated logistics management, retail technology and strategic management and to apply the management techniques of financial analysis and control to a retail business. The course also enables students to understand the process and skills required for effective business research, and the development, design, analysis and presentation of a retail project.

COURSE DURATION
The course may be offered on a part-time basis over six semesters. Units of study carry a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally hold the Graduate Diploma in Retail Management or equivalent qualification from a recognised tertiary institution. Students who gain admission on the basis of an equivalent qualification may be required to undertake additional or preliminary coursework as directed by the Course Director.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BEO5185 Retail Management Concepts
BHO6505 Marketing Management
BMO6506 Work and Organisation Systems
BAO6504 Accounting for Management
BEO6295 Retail Buying and Merchandising
BEO5302 International Logistics and Business Strategy
BEO6485 Retail Technology
BMO6511 Strategic Management and Business Policy
BEO7742 Business Research Methods
BEO6486 Retail Management Project
BHO5503 Marketing Communication
BMO6622 Managing Innovation and Entrepreneurship

On completion of eight approved units of study students who choose to exit this course will be eligible to receive the Graduate Diploma in Retail Management. On completion of four approved units of study, students who choose to exit this course will be eligible to receive a Graduate Certificate in Retail Management.

MASTER OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Applied Economics. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.

DOCTOR OF PHILOSOPHY

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the School of Applied Economics. Academic staff with suitable qualifications and proven research skills supervise students undertaking economic related projects.
MASTER OF HOSPITALITY AND TOURISM EDUCATION
Course Code: BMHE/BMHT

COURSE OBJECTIVES
The course aims to provide vocational trainers and educators in the hospitality and tourism sector with a graduate educational qualification which will enhance their career advancement opportunities whilst simultaneously adding value to their institutions.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis component, which carries the value of 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to this course an applicant must have normally completed successfully a relevant degree or graduate diploma or equivalent. Any person with aspirations towards a career in hospitality or tourism education or training may apply provided that they hold a relevant degree qualification or equivalent. In the absence of formal qualifications, an applicant may have such training and work experience as to indicate the ability to undertake the course successfully.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BHO5703 Hospitality and Tourism Marketing
BHO5568 Hospitality Operations Management or
BHO5605 International Tourism Management
plus Four approved units of study from the Education and Training units of study below and two units of study from the Hospitality and Tourism units of study below.

Plus either
Coursework Option
BHO5718 Contemporary Issues in Hospitality and Tourism
BHO5611 Hospitality and Tourism Project
plus two approved subject in Education and Training.

Thesis Option
HEM1655 Research Methodology (Education and Training) (or equivalent)
BHO7700 Thesis (Full Time) or
BHO7701 Thesis (Part Time)

Education and Training Units of Study
HEG2411 Employee Development 1
HEG2412 Employee Development 2
HEG1532 Training Design and Practice 1
HEG1533 Training Design and Practice 2
HEG1538 Assessment 1
HEG1539 Assessment 2

Hospitality and Tourism Units of Study
BAOS701 Accounting for Decision Making in Hospitality and Tourism
BEO6704 Tourism Economics
BHO5567 Hospitality Property Development
BHO5575 National Cultures and Identities
BHO5586 Accommodation Structure and Organisation
BHO5601 Advanced Management Systems for Hospitality and Tourism
BHO5613 Applied Research Methods in Hospitality and Tourism
BHO5615 Product Innovation in Hospitality and Tourism
BHO5717 Sustainable Destination Management
BHO6720 The Reflective Hospitality and Tourism Professional
BHO5719 Emerging Systems in Hospitality
BHO5608 Hospitality and Tourism Human Resource Management

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Hospitality and Tourism Education. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Hospitality and Tourism Education.

MASTER OF BUSINESS (HOSPITALITY AND TOURISM MARKETING)
Course Code: BMHK

COURSE OBJECTIVES
The course aims to provide students with advanced skills and knowledge in hospitality, tourism and marketing and create opportunities for professionals in these areas to achieve a formal qualification whilst enhancing and broadening their industry education.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis component which carries a value of 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with hospitality and tourism marketing or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.
COURSE STRUCTURE
The course may comprise (a) twelve coursework units of study or (b) nine units of study and a thesis:

Coursework Option
BHO5703  Hospitality and Tourism Marketing  
BHO5568  Hospitality Operations Management  
BHO5605  International Tourism Management  
BHO6505  Marketing Management  
BHO5501  Electronic Marketing  
BHO5575  National Cultures and Identities  
BHO5611  Hospitality and Tourism Project  
BHO5718  Contemporary Issues in Hospitality and Tourism

plus four approved elective units of study

Option B – Thesis Stream
BHO5703  Hospitality and Tourism Marketing  
BHO5568  Hospitality Operations Management  
BHO5605  International Tourism Management  
BHO6505  Marketing Management  
BHO5501  Electronic Marketing  
BHO5575  National Cultures and Identities  
BHO5611  Hospitality and Tourism Project  
BHO5718  Contemporary Issues in Hospitality and Tourism

BHO7742  Business Research Methods

and

BHO7700  Thesis (Full Time)

or

BHO7701  Thesis (Part Time)

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Hospitality and Tourism Marketing. On completion of four approved units of study, students who choose to exit this course will be eligible to receive a Graduate Certificate in Hospitality and Tourism Marketing.

MASTER OF BUSINESS (HOSPITALITY AND TOURISM MANAGEMENT)
Course Code: BMTH

COURSE OBJECTIVES
The course aims to develop highly skilled and employable graduates who have a well-balanced combination of core business and hospitality management knowledge, and generic skills and knowledge.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with hospitality management or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BAO5701  Accounting for Decision Making in Hospitality and Tourism  
BHO5613  Applied Research Methods in Hospitality and Tourism  
BHO5608  Hospitality and Tourism Human Resource Management  
BHO5703  Hospitality and Tourism Marketing  
BHO5611  Hospitality and Tourism Project  
BHO5718  Contemporary Issues in Hospitality and Tourism  
BHO5601  Advanced Management Systems in Hospitality and Tourism  
BHO5519  Emerging Systems in Hospitality  
BHO5605  International Tourism Management  
BHO5717  Sustainable Destination Management  

Hospitality Specialisation
BHO5601  Advanced Management Systems in Hospitality and Tourism  
BHO5519  Emerging Systems in Hospitality  
BHO5568  Hospitality Operations Management  
BHO5567  Hospitality Property Development

MASTER OF BUSINESS (HOSPITALITY MANAGEMENT)
Course Code: BMAM

COURSE OBJECTIVES
The course aims to develop the analytical and research skills of actual and potential managers to enable them to better manage within a corporate environment.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis which carries a value of 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with hospitality management, or in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional or preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.
POSTGRADUATE STUDIES

COURSE STRUCTURE
BAO5701 Accounting for Decision Making in Hospitality and Tourism
BHO5601 Advanced Management Systems in Hospitality and Tourism
BHO5613 Applied Research Methods in Hospitality and Tourism
BHO5719 Emerging Systems in Hospitality
BHO5608 Hospitality and Tourism Human Resource Management
BHO5703 Hospitality and Tourism Marketing
BHO5568 Hospitality Operations Management
BHO5567 Hospitality Property Development
plus either
Coursework Stream
Select four units of study from the following:
BHO5506 Advanced Wine and Beverage Management
BHO5607 Casino and Gaming Operations Management
BHO5718 Contemporary Issues in Hospitality and Tourism Management
BHO5501 Electronic Marketing
BHO6666 Global Marketing
BHO5408 Hospitality, Tourism and Events
BHO5575 National Cultures and Identities
BHO5615 Product Innovation in Hospitality and Tourism
BHO6720 The Reflective Hospitality and Tourism Professional
Thesis Stream
BHO5501 Electronic Marketing
BHO6666 Global Marketing
BHO5408 Hospitality, Tourism and Events
BHO5575 National Cultures and Identities
BHO5615 Product Innovation in Hospitality and Tourism
BHO6720 The Reflective Hospitality and Tourism Professional
On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Hospitality Management. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

MASTER OF BUSINESS (HOSPITALITY MANAGEMENT) (PROFESSIONAL PRACTICE)
Course Code: BMHP

COURSE OBJECTIVES
The course aims to provide students with the skills necessary to commission, design, conduct and interpret market research, and to make students aware of the nature of major global economic issues and their implications for marketing strategies.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis which carries a value of 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a degree or equivalent qualification. In the absence of formal qualifications an applicant must have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional or preliminary coursework as directed by the Course Co-ordinator.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have
normally completed successfully a relevant degree or graduate
diploma and be employed in or intend to be employed in a position
associated with marketing or, in the absence of formal
qualifications, have such training and work experience as to
indicate the ability to undertake the course successfully. Students
who gain admission may be required to undertake additional or
preliminary coursework as directed by the Course Co-ordinator.
In addition to satisfying the entry requirements for Australian
resident students or demonstrating equivalence, overseas students
must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of
  6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BHO5505  Marketing Management
BHO5574  Consumer Behaviour
BHO5583  Marketing Research
BHO5525  Marketing Strategy
Electives – select four units of study from
BHO5501  Electronic Marketing
BHO5503  Marketing Communication
BHO5502  Services and Relationship Marketing
BHO5504  Brand and Product Management
BHO6666  Global Marketing Management
BHO5505  Business to Business Marketing
BHO5572  Logistics
plus either:
Four other approved units of study
or
BHO7742  Business Research Methods and
BHO7700  Thesis (Full-time) or
BHO7701  Thesis (Part-time)
On completion of eight approved units of study, students who
choose to exit this course will be eligible to receive the Graduate
Certificate in Business. On completion of four approved units of
study, students who choose to exit this course will be eligible to
receive the Graduate Certificate in Business.

MASTER OF BUSINESS
(SPORT TOURISM)
Course Code: BMST

COURSE OBJECTIVES
The course will provide a solid grounding in sport administration
and tourism management principles at an advanced level. First, the
program objective is to provide an understanding of contemporary
issues in sport with a special emphasis on sport industry
developments and its rampant globalisation. Secondly, the program
aims to provide a broad exposure to the theory and practice of
tourism management and the pivotal policy issues that flow from its
operation. It is envisaged that the knowledge and skills gained by
participants in the program will enhance their professional
competencies.

COURSE DURATION
The course will be offered on a full-time basis over three semesters
or part-time equivalent. All units of study carry a value of 12 credit
points with the exception of the thesis which carries a value of 45
credit points. Students must complete 180 credit points through
academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to this course an applicant must have
normally completed successfully a relevant degree or graduate
diploma and be employed in or intend to be employed in a position
associated with tourism or sports management or, in the absence of
formal qualifications, have such training and work experience as to
indicate the ability to undertake the course successfully. Students
who gain admission may be required to undertake additional or
preliminary coursework as directed by the Course Co-ordinator.
In addition to satisfying the entry requirements for Australian
resident students or demonstrating equivalence, overseas students
must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of
  6.5 and no individual band score less than 6.

COURSE STRUCTURE
The course may comprise (a) twelve coursework units of study or (b)
nine units of study and a thesis.
BHO5408  Hospitality, Tourism and Events
BHO5703  Hospitality and Tourism Marketing
HPB5200  Sport Strategy
HPB5104  Sport Business
BHO5605  International Tourism Management
BAO5405  Sports Finance
HPB5103  Sport Industry Issues
HPB5203  Sport Project
plus either:
Coursework Option
BHO5611  Hospitality and Tourism Project
BLO5400  Sport and the Law
An approved subject in Tourism Management
An approved subject in Sport Management
or
Thesis Option
BHO7742  Business Research Methods
BHO7700  Thesis (Full Time)
or
BHO7701  Thesis (Part Time)
On completion of eight approved units of study, students who
choose to exit this course will be eligible to receive the Graduate
Diploma in Sports Tourism. On completion of four approved units of
study, students who choose to exit this course will be eligible to
receive a Graduate Certificate in Business.

MASTER OF BUSINESS
(TOURISM MANAGEMENT)
Course Code: BMTM

COURSE OBJECTIVES
The course aims to develop the skills of tourism developers and
administrators at the postgraduate level.

COURSE DURATION
The course may be offered on a full-time basis over three semesters
or part-time equivalent. All units of study carry a value of 12 credit
points with the exception of the thesis which carries a value of 45
credit points. Students must complete 180 credit points through
academic study in order to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with tourism management or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core units of study
BAO5701 Accounting for Decision Making in Hospitality and Tourism
BHO5608 Hospitality and Tourism Human Resource Management
BHO5703 Hospitality and Tourism Marketing
BHO5613 Applied Research Methods in Hospitality and Tourism Tourism Specialisation
BHO5717 Sustainable Destination Management
BHO5605 International Tourism Management
BHO5611 Hospitality and Tourism Project
BHO5718 Contemporary Issues in Hospitality and Tourism Management
plus either:
Coursework Option
Select four from:
BEO6704 Tourism Economics
BHO6720 The Reflective Hospitality and Tourism Professional
BHO5615 Product Innovation in Hospitality and Tourism
BHO5408 Hospitality, Tourism and Events
BHO5403 Marketing for Events
BMO5401 Special Event Management
BEO5407 Economic Impacts of Events
BHO5607 Casino and Gaming Management
BHO5575 National Cultures and Identities
BHO5719 Emerging Systems in Hospitality
BHO5601 Advanced Management Systems for Hospitality and Tourism
BMO6511 Strategic Management and Business Policy
or
Thesis Option
BHO7742 Business Research Methods
BHO7700 Thesis (Full Time)
or
BHO7701 Thesis (Part Time)
On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Tourism Management. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

MASTER OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Hospitality, Tourism and Marketing. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.
SCHOOL OF INFORMATION SYSTEMS

GRADUATE CERTIFICATE IN ENTERPRISE RESOURCE PLANNING SYSTEMS
Course Code: BTER

COURSE OBJECTIVES
The course aims to: provide students with the knowledge, competencies and processes to ensure their employment within the field of Enterprise Resource Planning Systems (ERPs) upon graduation and/or enable progression to further study and research; develop and practice skills in written, oral and electronic communication and in the gathering, analysis and interpretation of data of all kinds relevant to ERPs; and develop problem solving skills which will enable graduates to demonstrate skills in the implementation and maintenance of ERPs as well as recognising the overall business context in which such systems are to be found.

COURSE DURATION
The course is offered on a full-time basis over one semester or part-time equivalent. All units of study carry a value of 12 credit points. Students must complete 60 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a degree or diploma, preferably in a business related area. A limited number of places are made available for people who do not possess the required formal academic qualifications but who are able to demonstrate their suitability to undertake the course.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
- BCO5501 Business Process Engineering
- BCO5502 Client Server Technology
- BCO5647 Applications Programming Techniques
- BCO6603 Enterprise Resource Planning Systems

GRADUATE DIPLOMA IN BUSINESS COMPUTING
Course Code: BGCC

COURSE OBJECTIVES
The course aims to provide in-School knowledge and skills in: the analysis and documentation of information needs, including data and program structures, data capture and reporting requirements; the evaluation, justification and use of information technology; the design and implementation of information systems, incorporating skills and techniques for each phase of the development life cycle; and the management of information resources, including project management and operations management.

COURSE DURATION
The course is offered on a full-time basis over two semesters or on a part-time basis over four semesters. All units of study carry a value of 12 credit points. Students must complete 120 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally have successfully completed a minimum of:
(a) a three-year undergraduate degree, preferably in a business discipline other than Computing; or
(b) an equivalent combination of substantial relevant experience and/or relevant education/training.

In order to fulfil the above requirements applicants may be required to undertake additional study as determined by the Course Coordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
- BCO5653 Business Information Systems
- BCO5654 Development of Information Systems
- BCO5655 Information Systems Applications Development
- BCO5656 Information Systems Programming
- BCO6670 Enterprise Network Systems
- BCO6672 The Information Systems Professional

Electives
Two approved Electives
On completion of four approved units of study students may elect to exit the course and receive a Graduate Certificate in Business.

GRADUATE DIPLOMA IN ENTERPRISE RESOURCE PLANNING SYSTEMS
Course Code: BGER

COURSE OBJECTIVES
The course aims to teach students the necessary computing and business skills to support the implementation and maintenance of enterprise resource planning systems and an understanding of the implications these types of systems have on a business.

COURSE DURATION
The course is offered on a full-time basis over two semesters or on a part-time basis over four semesters. All units of study carry a value of 12 credit points. Students must complete 120 credit points through academic study in order to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally have completed an approved degree or diploma in a business related area and be employed or intend to be employed in a position associated with enterprise resource planning systems.
Applicants who do not have formal qualifications but have such training or work experience as to indicate the ability to undertake the course successfully may be considered for admission.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
- BCO5501 Business Process Engineering
- BCO5650 Enterprise Electronic Commerce
- BCO5651 Enterprise Resource Planning System Implementation
- BCO6603 Enterprise Resource Planning Systems
- BMOS574 Supply Chain and Logistics Management
- BMO6624 Organisation and Change Management

Electives
- Two electives approved by the Course Co-ordinator.

Students who successfully complete four approved units of study and elect to exit the course at that stage will be eligible to graduate with the award of Graduate Certificate in Business.

MASTER OF BUSINESS IN ELECTRONIC COMMERCE AND MARKETING
Course Code: BMEK

COURSE OBJECTIVES
The course will introduce students to the principles of both electronic commerce and marketing, and the development of a synergy between them.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points with the exception of the MBA Minor Project which carries a value of 30 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with e-commerce and marketing or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional or preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
- BCO5650 Enterprise Electronic Commerce
- BCO6610 Internet Technologies in Business
- BCO6616 Building Internet Commerce Systems
- BCO6658 Internet Commerce
- BHO5501 Electronic Marketing
- BHO5502 Services and Relationship Marketing
- BHO5503 Marketing Communications
- BHO6666 Global Marketing Management

and either:
- Option A
  - Select four units of study from the following:
    - BAO5573 International Financial Management
    - BCO6503 Management Information Systems
    - BCO6645 Internetworking Systems
    - BEO5554 Statistical Data Analysis for Business
    - BHO5504 Brand and Product Management
    - BHO6505 Marketing Management
    - BLBS512 Electronic Commerce and the Law
    - BMOM622 Managing innovation and entrepreneurship

  - Option B
    - Two units of study from the list immediately above and
    - BGP7705 MBA Minor Project (Electronic Commerce/Marketing Project)

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Electronic commerce and Marketing. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

MASTERS OF BUSINESS (ENTERPRISE RESOURCE PLANNING SYSTEMS)
Course Code: BMER

COURSE OBJECTIVES
The course aims to: provide students with the knowledge, competencies and processes to ensure their employment within the field of Enterprise Resource Planning Systems (ERPs) upon graduation and/or enable progression to further study and research; develop and practice skills in written, oral and electronic communication and in the gathering, analysis and interpretation of data of all kinds relevant to ERPs; and develop problem solving skills which will enable graduates to demonstrate skills in the implementation and maintenance of ERPs as well as recognising the overall business context in which such systems are to be found.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed a degree or diploma, preferably and be employed in or intend to be employed in a position associated with ERP, or in the absence of formal academic qualifications, have such training and work experience as to indicate the ability to undertake the course successfully.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

### COURSE STRUCTURE

**Compulsory Units of Study**
- BCO5501 Business Process Engineering
- BCO5651 Enterprise Resource Planning System Implementation
- BCO6603 Enterprise Resource Planning Systems
- BCO6615 Strategic Use of Enterprise Resource Planning Systems
- BMO5574 Supply Chain and Logistics Management
- BMO6624 Organisation Change Management

**Specialisation Units of Study**
- select two from
  - BCO5650 Enterprise Electronic Commerce
  - BCO6653 Management of Information Technology
  - or a subject approved by the Course Co-ordinator

**Electives**
- Four electives approved by the Course Co-ordinator

On completion of eight approved units of study, students may elect to exit the course and receive a Graduate Diploma in Enterprise Resource Planning Systems. On completion of four approved units of study, students may elect to exit the course and receive a Graduate Certificate in Business.

### MASTER OF BUSINESS

#### (INFORMATION SYSTEMS)

**Course Code:** BMIS

**COURSE OBJECTIVES**

The course aims to provide students with an extended advanced program of study in both the theory and practice of information systems within a business environment.

**COURSE DURATION**

The course may be offered on a full-time basis over three semesters or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis component which equals 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

**ADMISSION REQUIREMENTS**

To qualify for admission to the course an applicant must have normally completed successfully a relevant degree or graduate diploma and be employed in or intend to be employed in a position associated with computing or in the absence of formal qualifications have such training and work experience as to indicate the ability to undertake the course successfully. Students who gain admission may be required to undertake additional or preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

### COURSE STRUCTURE

The course comprises (a) twelve coursework units of study or (b) nine units of study and a thesis:

**Compulsory Units of Study**
- BCO6656 Information Technology Project Management
- BCO6653 Management of Information Technology
- BCO6672 The Information Systems Professional
- BCO6671 Information Systems Research and Writing

**Coursework Option**

Select eight units of study from the following list (four may be selected from a similar course):
- BCO6184 Small Business Information and Internet Systems
- BCO6185 Executive and Mobile Computing
- BCO6601 Current Issues in Information Systems
- BCO6603 Enterprise Resource Planning Systems
- BCO6610 Internet Technologies in Business
- BCO6616 Building Internet Commerce Systems
- BCO6641 User Computing
- BCO6642 Systems Development
- BCO6643 Knowledge Engineering
- BCO6644 Object Oriented Programming
- BCO6646 Systems Support Programming
- BCO6654 Database Design
- BCO6645 Internetworking Systems
- BCO6659 Database Transaction Systems
- BCO6658 Internet Commerce
- BCO6673 Usability Design for E-Business
- BCO6670 Enterprise Network Systems

**Thesis Option**

One subject from the above list and
- BCO7700 Thesis (Full Time)
- or
- BCO7701 Thesis (Part Time)

On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Information Systems. On completion of four approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

### MASTERS OF BUSINESS

#### (ELECTRONIC COMMERCE)

**Course Code:** BMEC

**COURSE OBJECTIVES**

The course aims to graduate students skilled in Enterprise Electronic Commerce. One of the major issues facing many companies is the integration of their systems both internally and externally with business partners. The design, development, implementation and management of this integration are encompassed under the term Enterprise Electronic Commerce.

**COURSE DURATION**

The course may be offered over three semesters on a full-time basis or part-time equivalent.

**ADMISSION REQUIREMENTS**

To qualify for admission to the course, applicants must have completed an undergraduate degree in computing, or relevant information technology field, other postgraduate qualifications or equivalent professional experience as assessed via application of the University Recognition of Prior Learning Policy.
In addition to satisfying the entry requirements for Australian resident students, overseas applicants must provide evidence of proficiency in the English language:

- an overall score of 6.5 and no individual band score less than 6.

**COURSE STRUCTURE**

- BCO6656 Information Technology Project Management
- BCO6658 Internet Commerce
- BCO6610 Internet Technologies in Business
- BCO6185 Executive and Mobile Computing
- BCO5650 Enterprise E-commerce
- BCO6184 Small Business Information and Internet Systems
- BCO6616 Building Internet Commerce Systems
- BCO6672 The Information Systems Professional

**Electives**

Four approved units of study.

Students who successfully complete four units of study and elect to exit the course at that stage will be eligible to graduate with the award of Graduate Certificate in Business.

**PROFESSIONAL RECOGNITION**

Students who successfully complete the Masters of Business (Electronic Commerce) will be eligible for Associate Membership of the Australian Computer Society (ACS).

**MASTER OF BUSINESS (NETWORK MANAGEMENT)**

Course Code: BMNE

**COURSE OBJECTIVES**

Information systems security, management of support services, and network administration are growth areas in the information systems field. This course aims to provide students the opportunity to gain a deeper understanding of these issues and the essential skills to manage these areas in a commercial environment.

**COURSE DURATION**

The course may be offered over three semesters on a full-time basis or part-time equivalent.

**ADMISSION REQUIREMENTS**

To qualify for admission to the course, applicants must have completed an undergraduate degree in computing, or relevant information technology field, other postgraduate qualifications or equivalent professional experience as assessed via application of the University Recognition of Prior Learning Policy.

In addition to satisfying the entry requirements for Australian resident students, overseas applicants must provide evidence of proficiency in the English language:

- an overall score of 6.5 and no individual band score less than 6.

**COURSE STRUCTURE**

- BCO6653 Management of IT
- BCO6656 Information Technology Project Management
- BCO6672 Information Systems Professional
- BCO6671 Information Systems Research and Writing
- BCO6603 Enterprise Resource Planning Systems
- BCO5501 Business Process Engineering
- BCO6615 Strategic Use of Enterprise Resource Planning
- BCO5651 Enterprise Resource Planning Systems Implementation
- BCO5574 Supply Chain Management
- BMC6624 Organisation Change Management

**Electives**

Four electives from an approved information systems list and two electives from an approved ERP list as specified by the course coordinator.

Students who successfully complete four units of study and elect to exit the course at that stage will be eligible to graduate with the award of Graduate Certificate in Business.
PROFESSIONAL RECOGNITION
Students who successfully complete the Master of Business (Information Systems and Enterprise Resource Planning Systems) will be eligible for an Associate Membership of the Australian Computer Society (ACS).

MASTER OF BUSINESS (ENTERPRISE APPLICATION INTEGRATION)
Course Code: BMEA

COURSE OBJECTIVES
The course aims to graduate students skilled in Enterprise Application Integration. One of the major issues facing many companies is the integration of their systems both internally and externally with business partners. The design, development, implementation and management of this integration are encompassed under the term Enterprise Application Integration.

COURSE DURATION
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points. Each student must obtain 144 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course, applicants must have completed an undergraduate degree in computing, or relevant information technology field, other postgraduate qualifications or equivalent professional experience as assessed via application of the University Recognition of Prior Learning Policy.

In addition to satisfying the entry requirements for Australian resident students, overseas applicants must provide evidence of proficiency in the English language:

English Language Testing System:
- an overall score of 6.5 and no individual band score less than 6.

ADDITIONAL REQUIREMENTS

COURSE STRUCTURE
BCO6676 Business Intelligence Systems
BCO6656 IT Project Management
BCO6677 XML for Information Systems Integration
BCO6603 Enterprise Resource Planning Systems
BCO6691 Business Process Engineering
BCO6679 Web Services
BCO6678 Implementing Information Systems Change
BCO6674 Mobile Interfaces
Electives
Four approved electives

Students who successfully complete four units of study and elect to exit the course at that stage will be eligible to graduate with the award of Graduate Certificate in Business.

PROFESSIONAL RECOGNITION
Students who successfully complete the Masters of Business (Enterprise Application Integration) will be eligible for Associate Membership of the Australian Computer Society (ACS).

MASTER OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Information Systems. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.

DOCTOR OF PHILOSOPHY

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the School of Information Systems. Academic staff with suitable qualifications and proven research skills supervise students undertaking information systems related projects.
GRADUATE CERTIFICATE IN AUSTRALIAN IMMIGRATION LAW  
Course Code: BTIL

COURSE OBJECTIVES  
The course aims to provide students with an understanding of Australian Immigration Law and will enable existing practitioners, accounting, legal and others to expand their areas of practice.

COURSE DURATION  
The course if offered on a part-time basis over two semesters. The postgraduate units of study carry a value of 12 credit points. Each student must obtain 60 credit points through academic study to graduate.

ADMISSION REQUIREMENTS  
To qualify for admission to the course an applicant must normally have completed successfully a relevant degree or diploma and be employed in or intend to be employed in a position associated with the immigration industry, or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE  
BLO5601 Australian Immigration Law  
BLO5602 Advanced Australian Immigration Law  
BLO5603 Administrative Law and Practice  
BLO5604 Refugee Law and Practice

GRADUATE DIPLOMA IN COMMERCIAL ARBITRATION  
Course Code: BGLC

COURSE OBJECTIVES  
This course is designed for lawyers, professionals, executives and others with existing expertise in a broad range of professional, industrial and commercial activities who require a postgraduate qualification in managing and resolving commercial disputes. The units of study offered in the course are relevant to a range of professionals who are negotiating or managing commercial contracts and operations, and to others who interact with such activities including professional services in resolving disputes.

COURSE DURATION  
The course may be offered on a full-time basis over two semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 120 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS  
To qualify for admission to the course an applicant must have successfully completed successfully a relevant three year undergraduate degree together with relevant experience equivalent to an additional year of study; or four or more year undergraduate degree; or postgraduate qualification. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE  
BLB5556 Advanced Alternative Dispute Resolution  
BLB5557 Commercial Arbitration Law  
BLB5558 Commercial Arbitration Practice and Procedure  
BLB5555 Commercial Contracts  
BLB5559 International Commercial Arbitration  
BLB5560 Judgment, Decision and Award Writing  
plus:  
Two units of study approved by the Course Co-ordinator  
or  
BLB5520 Dissertation  
The Graduate Diploma in Commercial Arbitration requires either eight coursework units of study or 6 coursework units of study and a research project. Students who successfully complete any four approved Graduate Diploma coursework units of study will be eligible to exit the course with a Graduate Certificate in Commercial Arbitration.

PROFESSIONAL RECOGNITION  
Graduates can apply for accreditation with either the Australian Institute of Arbitrators and Mediators and/or the Chartered Institute of Arbitrators Australia. Graduates will also be entitled to accreditation and membership of the Australian Institute for Commercial Arbitration.

GRADUATE DIPLOMA IN NOTARIAL PRACTICE  
Course Code: BGCN

COURSE OBJECTIVES  
The objective of the course is to provide students with a formal education in relevant legal units of study to enable them to qualify as Public Notaries. The course aims to provide an in-depth knowledge of the work of a notary including notarial acts, Bills of Exchange and other professional functions. It also aims to provide an overview of the worlds legal systems that will assist Public Notaries preparing notarial acts for foreign jurisdictions in Europe and the Asia-Pacific region, especially those with culturally diverse populations maintaining connections with many homelands.

COURSE DURATION  
The course can be completed at a student’s own pace but it is estimated that it would take 2–3 months to complete. Students will be required to complete the course within 24 months of commencement.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must be engaged in practice as a Notary or be seeking appointment as a Public Notary in Victoria or in another jurisdiction.

COURSE STRUCTURE
ZCC5002 Notarial Practice – Theory
ZCC5003 Comparative Law
ZCC5001 Private International Law/Conflict of Laws
ZCC5004 Notarial Practice – Practical Weekend

GRADUATE DIPLOMA IN SUPERANNUATION LAW AND PRACTICE
Course Code: BGSL

COURSE OBJECTIVES
This course is designed for lawyers, professionals, executives and others with existing expertise in a broad range of professional, industrial and commercial activities that require a postgraduate qualification in the law and regulation of superannuation. Students study a range of units of study with some flexibility to accommodate the professional and career needs of those whose work requires varying emphases or degrees of specialisation.

COURSE DURATION
The course may be offered on a full-time basis over two semesters or part-time equivalent. Each subject carries a value of 12 credit points. Students must complete 120 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have successfully completed successfully a relevant three year undergraduate degree together with relevant experience equivalent to an additional year of study; or four or more year undergraduate degree; or postgraduate qualification. Students who gain admission may be required to undertake additional and preliminary coursework as directed by the Course Co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Introductory Core Units of Study
BLB5501 Legal Research and Writing
BLB5500 Comparative Legal Systems
Core Units of Study
BLB5502 Asian Business Law
BLB5503 International Trade Law
BLB5505 Immigration Law and Practice
BLB5506 Telecommunications Law and Policy
BLB5507 International Commercial Law
BLB5530 Comparative Corporate Law
Option A: Electives – select four units of study
BLB5508 Masters Reading Course
BLB5509 Introduction to Law and Economics
BLB5510 Advanced Corporate Law
(Insolvency and Security Issues)
BLB5511 Plain English and Commercial Drafting
BLB5512 Electronic Commerce and the Law
or additional Electives as approved by the course co-ordinator.
Option B: Dissertation and Electives
BLB5520 Dissertation
On completion of eight approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma of Comparative Commercial Law.
MASTER OF INTERNATIONAL COMMERCIAL LAW
Course Code: BMIL

COURSE OBJECTIVES
The course aims to teach students an understanding of the legal system used in Australia (the adversarial system) compared with those in other nations (e.g., the inquisitorial systems) and how legal frameworks facilitating international law are created.

COURSE DURATION
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points (with the exception of the dissertation component which carries a value of 24 points.) Each student must obtain 144 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To qualify for admission, an applicant must have a degree, approved by the Head of School, equivalent to any Australian Bachelors degree or Australian postgraduate Diploma.
Candidates possessing business and law qualifications that comprise law units of study deemed by the Head of School as equivalent to the two ‘Introductory Core’ units of study of the course may, by virtue of that qualification, be granted credit for those two units of study.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BLB5500 Comparative Legal Systems
BLB5501 Legal Research and Writing
BLB5502 Asian Business Law
BLB5503 International Trade Law
BLB5505 Immigration Law and Practice
BLB5506 Telecommunications Law and Policy
BLB5507 International Commercial Law
BLB5530 Comparative Corporate Law

Coursework Stream
Select four of the following:
BLB5508 Masters Reading Course
BLB5509 Introduction to Law and Economics
BLB5510 Advanced Corporate Law
(Insolvency and Security Issues)
BLB5511 Plain English and Commercial Drafting
BLB5512 Electronic Commerce and the Law

Research Stream
BLB5520 Dissertation
and select two units from the above list.

On successful completion of the two Introductory Core units of study and the six Core units of study, students may exit the course at that stage and be eligible to graduate with the award of Graduate Diploma of International Commercial Law.

MASTER OF LAWS
Course Code: BMLA

COURSE OBJECTIVES
This course aims to teach students the nature and function of legal regulatory frameworks in business environments, how these frameworks vary across national borders and how legal frameworks are created, extended and modified to respond to rapid change occurring in political, economic and social systems.

COURSE DURATION
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points (with the exception of the dissertation component which carries a value of 24 points.) Each student must obtain 144 credit points through academic study to graduate.

ADMISSION REQUIREMENTS
To be eligible for admission to the course applicants must possess a law degree approved by the head of school.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:

- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BLB5500 Comparative Legal Systems
BLB5501 Advanced Legal Research and Writing
BLB5502 Asian Business Law
BLB5503 International Trade Law
BLB5505 Immigration Law and Practice
BLB5506 Telecommunications Law and Policy
BLB5507 International Commercial Law

Electives
Select two from the following:
BLB5508 Masters Reading Course
BLB5509 Introduction to Law and Economics
BLB5510 Advanced Corporate Law
(Insolvency and Security Issues)
BLB5511 Plain English and Commercial Drafting
BLB5512 Electronic Commerce and the Law

MASTER OF REGULATORY AND CRIMINOLOGICAL STUDIES
Course Code: BMRC

COURSE OBJECTIVES
This course aims to aid understanding of the theoretical rationales for criminalisation, crime prevention strategies and criminal justice; to enable assessment of the efficacy, fairness and accountability of criminal justice institutions and processes; to provide skills to participate in contemporary criminal justice as researchers, practitioners and reformers.

COURSE DURATION
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points (with the exception of the minor thesis option which carries a value of 24 credit points). Students must obtain 180 credit points through academic study in order to graduate.
ADMISSION REQUIREMENTS
To qualify for admission, an applicant should normally have successfully completed the following:
(a) A relevant 3 year undergraduate degree together with relevant professional experience equivalent to an additional year of study; or
(b) A relevant 4 or more year undergraduate degree; or
(c) A relevant postgraduate qualification.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
BLB6608 Contemporary Regulatory Policy and Law
BLB6604 Multi-Jurisdictional Criminal Justice
BLB6603 Cross-Border Regulation
BLB6607 Public Interest Litigation and Civil Remedies
BLB6601 Cultural Diversity and Community Participation in Crime Control
BLB6602 Compliance and Self-Regulation: The Corporate Role
BLB6605 Research Methods and Professional Standards
BCO6006 Information Systems and Criminal Justice Forensic Science (code to be allocated)
BLO7700 Thesis (Full Time)
or
BLO7701 Thesis (Part Time)
One approved elective from offerings within other University postgraduate programs or by way of cross-institutional enrolment.

DOCTOR OF JURIDICAL SCIENCE (SJD)
Course Code: BPJD

COURSE OBJECTIVES
The objective of the course is to provide students who wish to pursue advanced studies in law with a program encompassing both a solid grounding in research skills and a coursework component which will provide them with a focused area of study in specific areas of commercial law.

COURSE DURATION
The course may be offered on a full time basis over three years or part time equivalent. However students may reduce this period of study by obtaining credits for units of study within the coursework component of the SJD. All units of study carry a value of 12 credit points with the exception of the dissertation, which carries a value of 240 credit points. Students must complete 360 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have either a First Class Honours degree in law from an approved institution or an existing postgraduate qualification in law, such as an LLM or an existing postgraduate research qualification in law.
In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BLB5513 Advanced Research Methods in Law
BLB5502 Asian Business Law
BLB5503 International Trade Law
BLB5530 Comparative Corporate Law
BLB5500 Comparative Legal Systems
BLB5505 Immigration Law and Practice
BLB5506 Telecommunications Law and Policy
BLB5507 International Commercial Law
BLB5520 Dissertation
The Course Co-ordinator from time to time may substitute one of the following for any core subject:
BLB5508 Masters Reading Course
BLB5509 Introduction to Law and Economics
BLB5510 Advanced Corporate Law (Insolvency and Security Issues)
BLB5511 Plain English and Commercial Drafting
BLB5512 E-Commerce and the Law
MASTER OF BUSINESS BY RESEARCH

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Law. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.

DOCTOR OF PHILOSOPHY

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the School of Law. Academic staff with suitable qualifications and proven research skills supervise students undertaking law related projects.
SCHOOL OF MANAGEMENT

MASTER OF BUSINESS
(ADMINISTRATIVE MANAGEMENT)
Course Code: BMBA
No new student intake in 2006
Core
BMO5520 Organisation Analysis And Behaviour
BMO5650 Managing Organisation Knowledge
BMO5522 Human Resources & Employee Relations
BMO5652 Managing Collaborative Work
BMO5653 Strategic Information Management
BMO6623 Strategic Analysis And Decision Making
BMO5654 Management Of Administrative Staff
One elective
Coursework Option
BMO6630 Business Research Methods
BMO6622 Managing Innovation & Entrepreneurship
BMO6624 Organisation Change Management
One elective
Thesis Option
BMO6630 Business Research Methods
BMO7700 Coursework Thesis Full Time or
BMO7701 Coursework Thesis Part-Time

MASTER OF BUSINESS
(TRAINING AND CHANGE MANAGEMENT)
Course Code: BMTC
No new student intake in 2006
Core
BMO5529 Training Strategy And Analysis
BMO5534 Human Resource Development And Evaluation
BMO5520 Organisation Analysis & Behaviour
BMO5522 Human Resource & Employee Relations
BMO5533 Organisation Consulting & Counselling
BLO5513 Law Of Employment
Two Electives
Coursework Option
BMO6622 Managing Innovation & Entrepreneurship
BMO6623 Strategic Analysis & Decision Making
BMO6624 Organisation Change Management
BMO6630 Business Research Methods
or
Thesis Option
BMO6630 Business Research Methods
BMO7700 Thesis [F/T] or
BMO7700 Thesis [P/T]

MASTER OF BUSINESS
(MANUFACTURING MANAGEMENT)
Course Code: BMBM
No new student intake in 2006
Core
BMO5687 Enterprise Management Systems
BMO5581 Operations Management And Control
BMO5586 Product And Process Management
BAO6504 Accounting For Management
BMO5520 Organisation Analysis And Behaviour
BMO5522 Human Resources & Employee Relations
BMO5684 Supply Chain Management
One Elective
Coursework Option
BMO6622 Managing Innovation & Entrepreneurship
BMO6623 Strategic Analysis And Decision Making
BMO6630 Business Research Methods
One Elective
Thesis Option
BMO6630 Business Research Methods
BMO7700 Coursework Thesis Full Time or
BMO7701 Coursework Thesis Part-Time

MASTER OF BUSINESS
(GOVERNMENT AND BUSINESS MANAGEMENT)
Course Code: BMGM
No new student intake in 2006
Core
BMO6506 Work And Organisation Systems
BMO6509 Leadership And Corporate Governance
BMO6507 Employee Relations Strategies
BMO6512 International Policy Studies
BEO4522 Public Sector Economics
BMO6510 Government And Business Relations
BAO5528 Accounting For Public Sector Managers or
BAO6504 Accounting For Management
One Elective
Coursework Option
BMO6630 Business Research Methods
BMO6511 Strategic Management And Business Policy
BMO6622 Managing Innovation And Business Policy
BMO6624 Organisation Change Management
Thesis Option
BMO6630 Business Research Methods
BMO7700 Thesis [F/T] or
BMO7700 Thesis [P/T]
GRADUATE DIPLOMA IN INDUSTRIAL RELATIONS AND HUMAN RESOURCE MANAGEMENT

Course Code: BGAI

COURSE OBJECTIVES
The course aims to provide participants with an advanced program of study in both the theory and skills of industrial/human resource management. It takes an interdisciplinary approach to the area of study incorporating units of study in law, economics, labour, history, organisation development and behaviour, and comparative industrial relations, sociology and psychology.

COURSE DURATION
This course may be offered on a full-time basis over two semesters or part-time equivalent. All units of study carry a value of 12 credit points. Students must complete 120 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally have successfully completed a relevant degree and be employed in or intend to be employed in a position associated with industrial relations/human resource management, or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. In order to fulfil these requirements applicants may be required to undertake additional study as determined by the course co-ordinator.

In addition to satisfying the entry requirements for Australian resident students, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Core Units of Study
BEO5544 Human Resource Economics
BMO5544 Industrial Relations
BLO5513 Law of Employment
BMO5520 Organisation Analysis and Behaviour
BMO5567 Managing Workplace Conflict and
Select one of the following:
BMO5565 Human Resource Information Systems or
BMO5531 Industrial Relations/Human Resource Management Policy and Practice

Electives
Select two from the following:
BMO5504 Employee Relations Strategies
BAO5510 Financial Analysis for Employee Relations
BMO5534 Human Resource Development and Evaluation
BLO5555 Industrial Law
BMO5535 International Employee Relations
BMO5572 Strategic Human Resource Management
BMO5537 Topics in Employee Relations Management

On completion of four approved units of study, students who choose to exit the course will be eligible to receive the Graduate Certificate in Industrial Relations/Human Resource Management.

MASTER OF BUSINESS (EVENT MANAGEMENT)
Course Code: BMEM

COURSE OBJECTIVES
The course aims to provide students with an understanding of generic management knowledge, competencies and skills required to administer artistic, sporting, cultural, promotional, special interest, industry, educative and entertainment events. The course will emphasise a multidisciplinary approach to the development of high order event management skills and competencies, focused particularly on major events, conferences and meetings, incentives and exhibitions, trade shows, festivals, and major sporting events.

COURSE DURATION
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis, which carries a value of 45 credit points. Students must complete 180 credit points to graduate.

ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must normally have successfully completed a relevant degree and be employed in or intend to be employed in a position associated with management or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. In order to fulfil these requirements applicants may be required to undertake additional study as determined by the course co-ordinator.

In addition to satisfying the entry requirements for Australian resident students, overseas students must provide evidence of proficiency in the English language:
• International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
Coursework Option
BAO5505 Accounting for Events
BMO5401 Special Event Management
BHO5403 Marketing for Events
BLO5406 Law for Events
BEO5407 Economic Impact of Events
BHO5408 Hospitality, Tourism and Events
BMO5600 Project Management
BMO6511 Strategic Management and Business Policy
BMO6622 Managing Innovation and Entrepreneurship
BMO6630 Business Research Methods
plus two Electives offered by the Faculty of Business and Law and approved by the Course Co-ordinator or
Thesis Option
BAO5505 Accounting for Events
BEO5407 Economic Impact of Events
BHO5403 Marketing for Events
BHO5408 Hospitality, Tourism and Events
BLO5406 Law for Events
BMO5401 Special Event Management
BMO6511 Strategic Management and Business Policy
BMO6622 Managing Innovation and Entrepreneurship
BMO6630 Business Research Methods and
BMO7700 Thesis (full time)
or
BMO7701 Thesis (part time)
On completion of 8 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Event Management. On completion of 4 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.

**MASTER OF BUSINESS (INDUSTRIAL RELATIONS AND HUMAN RESOURCE MANAGEMENT)**

Course Code: BMAI

**COURSE OBJECTIVES**
The primary educational aim of the course is to provide students with an understanding of the fundamental concepts and skills in relation to industrial relations and human resource management. The course enables students to build upon these fundamentals by offering the choice of either structured advanced learning in specialised areas relevant to their professional practice, or the development of research skills applied through a minor thesis relevant to their professional needs and practice.

**COURSE DURATION**
The course may be offered over three semesters on a full-time basis or part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis, which carries a value of 45 credit points. Students must complete 180 credit points to graduate.

**ADMISSION REQUIREMENTS**
To qualify for admission to the course an applicant must normally have successfully completed a relevant degree and be employed in or intend to be employed in a position associated with industrial relations/human resource management, or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. In order to fulfil these requirements applicants may be required to undertake additional study as determined by the course co-ordinator.

In addition to satisfying the entry requirements for Australian resident students, overseas students must provide evidence of proficiency in the English language:
- **International English Language Testing System** – overall score of 6.5 and no individual band score less than 6.

**COURSE STRUCTURE**
The course may comprise (a) twelve coursework units of study or (b) thesis and nine coursework units of study:

**Core Units of Study**
- BMO5544 Industrial Relations
- BMO5564 Human Resource Management
- BMO5567 Managing Workplace Conflict
- BMO5550 Contemporary Employment Systems
- BLO5513 Law of Employment

**Thesis Option**
- BMO6630 Business Research Methods
- BMO7744 Readings in Labour Studies
- BMO7700 Thesis (full time)

**Coursework Option**
- BMO5572 Strategic Human Resource Management
- BMO6630 Business Research Methods
- BMO7744 Readings in Labour Studies

plus four electives from the following list:

**Electives**
- BEO5544 Human Resource Economics
- BLO5555 Industrial Law
- BMO5520 Organisation Analysis and Behaviour
- BMO5533 Organisation Consulting and Counselling
- BMO5535 International Employee Relations
- BMO5537 Topics in Employee Relations Management
- BMO5547 Employee Development and Change
- BMO5548 Negotiation and Advocacy
- BMO5551 Remuneration and Performance Management
- BMO5565 Human Resource Information Systems
- BMO5566 Occupational Health and Safety Management
- BMO5568 Teamworking
- BMO5573 Change Evaluation for Business Excellence
- BMO6624 Organisation Change Management

On completion of 8 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Industrial Relations/Human Resource Management. On completion of 4 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Industrial Relations/Human Resource Management.

**MASTER OF BUSINESS MANAGEMENT PRACTICE**

Course Code: BMMP

**COURSE OBJECTIVES**
This course is designed to provide students with high level knowledge, skills and competencies in contemporary management practice through the integration of theory and practice. Students completing this course will be equipped to manage change programs, to implement teams in their organisations, to lead projects, to counsel and nurture staff, to think strategically and to set the conditions for innovative practice, to manage operations and to understand the practice of management in general. Depending on the specialist area selected the course offers graduates opportunities to change their career orientation into change management, organisation development, operations and supply chain management, public sector management, innovation and knowledge management, human resource management or industrial relations management.

**COURSE DURATION**
The course may be offered on a full-time basis over three semesters of part-time equivalent. All units of study carry a value of 12 credit points with the exception of the thesis component, which carries a value of 45 credit points. Students must complete 180 credit points in order to graduate.
ADMISSION REQUIREMENTS
To qualify for admission to the course an applicant must have normally successfully completed a relevant degree and be employed in or intend to be employed in a position associated with management or, in the absence of formal qualifications, have such training and work experience as to indicate the ability to undertake the course successfully. In order to fulfil these requirements applicants may be required to undertake additional or preliminary study as determined by the course co-ordinator.

In addition to satisfying the entry requirements for Australian resident students or demonstrating equivalence, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
The Master of Management Practice by Coursework comprises 12 units of study: six Management Practice units of study, two from Specialisation Support Units of study, two units of study from one of the specialisations, and two electives.

The Master of Management Practice by Coursework and Thesis comprises nine units of study plus a thesis: five Management Practice units of study including Business Research Methods, two units of study from one of the specialisations, two from specialisation support units, and the Thesis.

Some units of study are required or recommended depending on the specialisation you select. Your Course Coordinator will discuss this with you, and help plan a program that best suits your career needs.

Management Practice Units of Study
BMO5520 Organisation Analysis and Behaviour
BMO5522 Human Resources and Employee Relations
BMO5600 Project Management
BMO6001 Operations and Service Management
BMO6623 Strategic Analysis and Decision Making
BMO6624 Organisation Change Management
BMO6652 Managing Innovation and Entrepreneurship
BMO6630 Business Research Methods
Specialisation Support Units of Study
Select two units of study from the list below:
BMO5568 Teamworking
BMO5572 Strategic Human Resource Management
BMO5650 Managing Organisation Knowledge
BMO6509 Leadership and Corporate Governance

Specialisations
There are six specialisation streams within the Management Practice Program. You can select the specialisation that best suits your career aspirations.

CHANGE MANAGEMENT AND ORGANISATION DEVELOPMENT
This specialisation introduces students to the diverse and rapidly growing knowledge and competencies that are required for a manager to effectively lead a change management program. This specialisation includes at least two of the following units of study:
BMO5533 Organisation Consulting and Counselling
BMO5547 Employee Development and Change
BMO5567 Managing Workplace Conflict
BMO5573 Change Evaluation for Business Excellence

GOVERNMENT AND BUSINESS MANAGEMENT
This specialisation complements the core managerial competencies of the Masters Program with the leadership, analytical skills and other competencies required to equip managers with the skills that they require to advance their careers. This program is designed for those who work in the public sector, service provider corporations and the government relations areas of private corporations. This specialisation includes at least two of the following units of study:
BMO6509 Leadership and Corporate Governance
BMO6510 Government and Business Relations
BMO6512 International Policy Studies

HUMAN RESOURCE MANAGEMENT
This specialisation aims to expose students to contemporary knowledge in the discipline of Human Resource Management and to promote a strategic approach to management of Human Resources. This specialisation includes at least two of the following units of study:
BMO5564 Human Resource Management
BMO5565 Human Resource Management Information Systems
BMO5572 Strategic Human Resource Management

INDUSTRIAL RELATIONS
This specialisation aims to expose students to contemporary knowledge in the discipline of Industrial Relations and promote effective skills in the resolution of employee relations problems. This specialisation includes at least two of the following units of study:
BMO4531 Industrial Relations
BMO5548 Negotiation and Advocacy
BMO5567 Managing Workplace Conflict

INNOVATION AND KNOWLEDGE MANAGEMENT
This specialisation aims to provide an overview of the fields of innovation and knowledge management and promotes a strategic approach to the management of knowledge and innovation. This specialisation includes at least two of the following units of study:
BMO5577 Competitive Innovation Management
BMO5650 Managing Organisation Knowledge
BMO6622 Managing Innovation and Entrepreneurship

OPERATIONS AND SUPPLY CHAIN MANAGEMENT
This specialisation studies the management of manufacturing, logistics and service companies. It combines strategic and practical approaches to decisions in areas such as capacity, quality and information systems. This specialisation includes at least two of the following units of study:
BMO5574 Supply Chain and Logistics Management
BMO5575 Planning and Control through ERP Systems
BMO5576 Operations and Logistics Strategy

Electives
With the agreement of course co-ordinator, you may select electives from any of the above specialisations that are not part of your program, plus any of the following units of study:
BCO6653 Management of Information Technology
BLO5513 Law of Employment
BLO6502 Law for Management
BMO5535 International Employee Relations
BMO5537 Topics in Employee Relations Management
BMO5550 Contemporary Employment Systems
BMO5551 Remuneration and Performance Management
BMO5566 Occupational Health and Safety Management
BMO7744 Readings in Labour Studies

Thesis
BMO7700 Thesis (Full Time)
or
BMO7701 Thesis (Part Time)

On completion of 8 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Diploma in Management Practice. On completion of 4 approved units of study, students who choose to exit this course will be eligible to receive the Graduate Certificate in Business.
MASTER OF CONTRACTING AND PROJECT MANAGEMENT

Course Code: BMCPM

COURSE OBJECTIVES
Graduating students will have a conceptual understanding of relevant models, modes of analysis and techniques for understanding and carrying out contract management, program and project management, and procurement. They will also have developed the ability to apply and evaluate these models, modes of analysis and technique in the context of the legal, ethical and accountability requirements of the public sector.

COURSE DURATION
The course may be offered on a full-time basis over three semesters or part-time equivalent. Each subject carries a value of 12 credit points with the exception of the thesis component, which carries a volume of 45 credit points. Students must complete 180 credit points through academic study in order to graduate.

ADMISSION REQUIREMENTS
For admission to the course an applicant must have normally successfully completed a relevant degree and be employed in or intend to be employed in a position associated with management or, in the absence of formal qualifications have such training and work experience as to indicate the ability to undertake the course successfully. In order to fulfill these requirements applicants may be required to undertake additional or preliminary study as determined by the course coordinator.

In addition to satisfying the entry requirements for Australian resident students, overseas students must provide evidence of proficiency in the English language:
- International English Language Testing System – overall score of 6.5 and no individual band score less than 6.

COURSE STRUCTURE
The Master of Contracting and Project Management by Coursework comprises 12 units of study:
- four units of study from list A below;
- five units of study from list B below;
- plus three units of study from list B or C below.

The Master of Contracting and Project Management by Coursework and Thesis comprises 9 units of study plus a minor thesis:
- four units of study from list A below;
- five units of study from list B below including Business Research Methods;
- thesis.

Core Public Management units of study
BM06509 Leadership and Corporate Governance
BM06510 Government and Business Relations
BE06562 Economics of Public Enterprise and
BE05522 Public Sector Economics
or
BM06506 Work and Organisation Systems
or
BM05522 Organisational Analysis and Behaviour
or
An elective from List B or List C (an elective may be taken only by students who have basic organisational and management knowledge, as approved by the course coordinator)

List A – Contract Management units of study
BCO6656 IT Project Management
BLO5533 Business Law
BM05569 Tendering and Contract Management
BM05570 Purchasing, Supplier Choice and Evaluation
BM05600 Project Management
BM05601 Operations and Service Management
BM06630 Business Research Methods

List B – Electives
BAO5528 Accounting for Public Sector Managers
BAO5735 Advanced Forecasting, Planning and Control
BHOS505 Business to Business Marketing
BMO5547 Employee Development and Change
BMO5575 Planning and Control through ERP Systems
BMO5590 Managing Organisation Knowledge
BMO6624 Organisation Change Management
Thesis
BM07700 Thesis (Full time)
or
BM07701 Thesis (Part time)

On completion of eight approved units of study, students who choose to exit the course will be eligible for the Graduate Diploma in Contracting and Project Management. On completion of four approved units of study, students who choose to exit the course will be eligible for the Graduate Certificate in Contracting and Project Management.

MASTER OF BUSINESS BY RESEARCH

Course Code:

COURSE OBJECTIVES
The Master of Business by Research can be offered by the School of Management. Students complete a major thesis worthy of publication under the supervision of an experienced member of staff.

DOCTOR OF PHILOSOPHY

Course Code:

COURSE OBJECTIVES
The Doctor of Philosophy undertaken purely by research is available within the School of Management. Academic staff with suitable qualifications and proven research skills supervise students undertaking management, industrial relations and human resource management related projects.
POSTGRADUATE SUBJECT DETAILS

For Learning Outcomes of each of the following subjects visit the Faculty of Business and Law website at www.vu.edu.au or telephone the Faculty of Business and Law on (03) 9919 4471.

**BAO5405 SPORT FINANCE (SERVICE UNIT OF STUDY)**

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study aims to provide students with a sound understanding of the economic and financial parameters which surround the operation of sport organisations and the pivotal role of fundraising and budgeting in guiding a sporting organisation's programs and activities. Balance sheets, revenue statements and cash flow statements will be studied and used to diagnose the financial health of sporting organisations and to identify workable funding and budgeting strategies. The ethical dimensions of financial management and accounting practice will also form part of the curriculum.

Required Reading Howard, D. R. and Crompton, J. L., *Financial Sport Fitness Information Technology*, Morgantown W.V.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Project 1, 25%; Project 2, 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5504 ACTUARIAL MANAGEMENT, INSURANCE AND ASSET CONSULTING**

Campus Records Office / City Flinders Campus

Content The subject covers an introduction to the role of an actuary in superannuation together with the purpose and requirements of actuary reviews. It explains the role of an asset consultant in superannuation, methods for valuing assets and importance of asset allocation. It also provides an outline of the regulatory framework of the profession, including an outline of requirements of SI5 and other standards.

Required Reading To be advised

Recommended Reading Australian Master Financial Planning Guide, CCH Australia, Sydney, 2004


Class Contact Up to 36 hours normally to be delivered as a combination of lecture, seminar, tutorial and or workshop or a delivery mode as approved by the Faculty of Business and Law.

Assessment One research assignment (2500 words) 50% Final Examination 50%

**BAO5505 ACCOUNTING FOR EVENTS**

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study examines issues in accounting and financial planning and control of events. Topics include: basic accounting concepts and principles relevant for events management; financial feasibility studies and business planning; cost benefit analysis; cost behaviour; implications for pricing and cost control; sensitivity analysis on costing and pricing alternatives; cash budgets for an event using a spreadsheet; financial report analysis; project expenditure; and internal control procedures.

Required Reading Articles and case studies


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assignment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5510 FINANCIAL ANALYSIS FOR EMPLOYEE RELATIONS**

Campus City Flinders.

Prerequisite(s) Nil.

Content The subject aims to introduce students to the relationship between accounting and industrial relations. Topics include: the nature of the accounting function and the role of an information system in an organisation, the evaluation of the accounting function; external reporting and financial accounting: reporting, disclosure of economic and social performance; reporting to employees; internal reporting and management accounting, performance reporting, costing systems and control, the function of the budget, short and long-term decision making; accounting and organisations, the role of accounting in traditional and alternative management structures, participation and the interface between accounting and industrial relations within the content of industrial democracy.

Required Reading To be advised by lecturer.

Class Contact Equivalent to three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial. Subject equal to 15 credit points.

Assessment Case studies, assignments, essays and oral presentations, 40%; examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
BAO5522 MANAGERIAL ACCOUNTING
Campus City Flinders, Singapore.
Prerequisite(s) Nil.
Content This unit of study aims to develop students' ability to deal confidently with the multifaceted challenges facing the function of management accounting in contemporary organisations. The broad areas to be covered include: the modern role of management accounting, strategic analysis and planning, operational planning and control, product costing, the costing of services, budgeting and cost-volume profit analysis.
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5524 PROFESSIONAL AUDITING
Campus City Flinders, Singapore.
Prerequisite(s) BAO5525 Financial and Corporate Accounting.
Content This unit of study's broad objective is to provide students with knowledge and appreciation of the objectives and limitations of an audit, including an understanding of key auditing principles, concepts and practices, which comprise the audit process. Specifically, the unit of study aims to familiarise the student to some of the key tools used by auditors for collecting and evaluating evidence so as to enable them to express an opinion on the fair presentation of financial reports. The unit of study also aims to provide students with an insight into the current environment in which auditors operate, including legal liability, ethics and independence; and other professional issues, such as the 'audit expectation gap'. As such, the unit of study provides both a practical and conceptual approach to external, as well as internal and public sector auditing, enabling students to gain a complete picture of the audit process in light of contemporary audit issues. In addition, the unit of study aims to enhance a number of generic skills through both the formal components of assessment and the student's class participation. These include: research, problem solving, and analytical skills; written and presentation skills; and group interaction skills.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, case studies, class presentations, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5525 FINANCIAL AND CORPORATE ACCOUNTING
Campus City Flinders, Singapore.
Prerequisite(s) BAO5543 Accounting Systems and Processes.
Content The aims of this unit of study are to extend the study of financial accounting from sole traders and partnerships learned in previous units of study to the corporate form of ownership; encourage a critical approach to accepted corporate reporting practices and current developments in accounting and financial regulation for corporations; introduce accounting for the issue and reorganisation of share capital; familiarise students with the accounting concepts involved in inter company investments; introduce specific corporate financial accounting practices, including accounting for company income tax; foreign currencies and leases; and consider current financial reporting issues. Topics include: Corporate financial reporting regulations; company formation; retained profits, reserves and distribution to owners; reorganisation of capital; accounting for consolidated entities: purchase consolidation; inter-entity transactions; accounting for leases; accounting for foreign currencies: transactions, forward contracts; subsidiaries; accounting for company income tax; current and emerging issues including corporate governance; financial instruments.
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, case studies, class presentations, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5526 PERSONAL FINANCIAL PLANNING AND SUPERANNUATION
Campus City Flinders.
Prerequisite(s) BAO5567 Taxation.
Content This unit of study aims to provide students with an understanding of the regulatory and reporting framework within which superannuation funds must operate. This unit of study provides an overview for the financial planning industry, financial planning and its environment and licensing and compliance requirements. It provides a review of fundamental investment and financial planning concepts and the strategic investment of funds. This unit of study also focuses on three different stages of the superannuation life cycle including termination and retirement benefits and estate planning. Finally it provides a detailed overview of the social security system and discusses the development of a financial plan.
Required Reading Articles and Case Studies.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BAO5527 ACCOUNTING SYSTEMS AND TECHNOLOGY

Campus City Flinders, Singapore.
Prerequisite(s) BAO5543 Accounting Systems and Processes.
Content This unit develops the notion of knowledge management and the linkages to, and importance of the accounting information system in the firm. Accountants today make use of the computer and rely on a diverse range of software to perform their role as knowledge workers. Alongside the accounting packages, software such as word processing, data basing and spread sheeting packages are equally important for the accountant. In some areas expert systems are also adopted. The units offered include the basics of computers in accounting and knowledge management, the fundamentals involved in the design of computerised accounting system, issues relating to crime, ethics and internal control, and how the computerisation of the accounting environment has changed these concerns. A number of special interest areas such as the skills that flow from the year 2000 problem, the notion of e-commerce, implications for audit, and a unit entitled ‘The Future’ are included. The latter being vitally important in this dynamic and ever changing field blending the traditional accounting functions with advanced technology. The unit recognises that the accounting function permeates the total organisation, is a basis for many major decisions in our society, and that the appropriate use of technology can enhance the quality of decision-making. A non assessable option is also available to students wishing to undertake basic introductions to MYOB and SAP, although such training is not seen as fundamental to the course of study. Content can be expected to change since accounting and technology is dynamic, and changes particularly in the Internet dimension changes rapidly.

Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal Assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5528 ACCOUNTING FOR PUBLIC SECTOR MANAGERS

Campus City Flinders.
Prerequisite(s) Nil.
Content The aim of this unit of study is for students to gain a broad understanding of the role and use of accounting information in government. Accounting practices in the public sector are studied more from a manager’s perspective than from a technical accounting practitioner’s perspective, and no prior accounting knowledge is assumed. Topics include: strategic and operational planning and budgeting; governmental accounting and reporting requirements; performance measurement and reporting; costing techniques; cost benefit analysis and evaluation; capital budgeting; current issues in government accounting.

Required Reading Articles and case studies
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5534 BUSINESS FINANCE

Campus City Flinders.
Prerequisite(s) BAO5543 Accounting Systems and Processes.
Content To examine and evaluate alternative financing proposals that firms may face in both the shorter and longer term to develop financial literacy, to read the existing literature in financial management and be aware of the theoretical and practical developments in finance, and to develop ability to solve problems through the application of specific techniques of analysis. The objective of the firm and the function of finance. Valuation of securities. Portfolio theory and the capital asset pricing model. Short-term and long-term sources of finance. Capital structure and cost of capital. Dividend policy. Management of working capital. Evaluation and selection of investments. Analysis of financial statements. Mergers and acquisitions.

Required Reading Peirson and Bird
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5535 ISSUES IN CONTEMPORARY ACCOUNTING

Campus City Flinders, Singapore.
Prerequisite(s) BAO5525 Financial and Corporate Accounting.
Content The objective of this unit of study is to enable students to critically analyse the concepts and basis of financial accounting procedures that have been previously studied and to introduce selected advanced areas of study in financial accounting concepts. Topics include: conceptual and regulatory frameworks, the nature and objectives of financial reporting and elements of financial statements, measurement, accounting for intangibles and voluntary disclosures. The unit of study is predominantly geared towards students being encouraged to further develop their cognitive and behavioural skills. Particular attention is given to the continued mastery of technical skills in conjunction with the development of students’ analytic and appreciative skills.

Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BAO5542 ISSUES IN MANAGEMENT ACCOUNTING

Campus City Flinders, Singapore.
Prerequisite(s) BAO5522 Managerial Accounting.
Content The subject aims to create an awareness of how the changes in industry and the public sector have affected the environment and function of management accounting. Within the broad theme of performance management, topics include: value chain analysis, cost management, including strategic elements in cost management, performance measurement, divisionalisation and transfer pricing, and reward systems.
Required Reading Articles and case studies as prescribed by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.
Assessment Coursework, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BAO5543 ACCOUNTING SYSTEMS AND PROCESSES

Campus City Flinders, Singapore.
Prerequisite(s) Nil.
Content To introduce students to basic accounting concepts and current accounting practices (both manual and electronic). The unit of study includes: course introduction; role of accounting in the planning and decision making framework; the period and profit concepts; importance of cash management; the manual recording process; classification in accounting reports; the use of an accounting package; incomplete records; the analysis and interpretation of accounting information to evaluate performance and structure; fixed assets; inventory valuation and procedures; funds statements; accounting for partnerships.
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Manual Assignments, 20%; Computer based Assignments, 15%; Mid Semester Test, 15%; Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5551 SUPERANNUATION INVESTMENT OBJECTIVES AND STRATEGIES

Prerequisite(s) Nil.
Content This subject gives an overview of what is involved in the setting of objectives and strategies for investments by superannuation funds. It considers the way in which the benefit design and legislative requirements impact on the process of setting appropriate objectives. It explains the use of asset-liability modelling in the setting of investment and reserving objectives and strategies and other more common practical approaches.
Required Reading To be advised.
Class Contact Up to 36 hours normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law.
Assessment One research assignment (2500 words) 30% Final Examination 50%.

BAO5561 REPORTING AND PROFESSIONAL PRACTICE

Campus City Flinders.
Prerequisite(s) Nil.
Content Provides students with an introduction to the business environment and an improved understanding of how to apply professional judgement in ethical and reporting issues. Topics include: Professional practice and the accountant; the business environment and regulatory framework; corporate governance; the conceptual framework for general purpose financial reporting.
Required Reading CPA Australia Segment notes – Reporting and Professional Practice.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment CPA Australia Examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5562 CORPORATE GOVERNANCE AND ACCOUNTABILITY

Campus City Flinders.
Prerequisite(s) Nil.
Content Issues surrounding governance and accountability by directors and management of organisations are dealt with in this unit of study including: Introduction to a corporate governance framework; costs and benefits of corporate governance; role of directors and officers; ethics in and out of the boardroom; competition and compliance in trade practices.
Required Reading CPA Australia Segment notes – Corporate Governance and Accountability.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5566 TREASURY

Campus City Flinders.
Prerequisite(s) Nil.
Content The treasury function: An overview; Procurement of funds; Management of funds; the management of risk: Strategic overview; the management of risk: Instruments and Strategies; Accounting for treasury operations; Taxation aspects of treasury operations.
Required Reading CPA Australia Segment notes, Treasury.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5567 TAXATION

Campus City Flinders.
Prerequisite(s) Nil.
Content Structure of the income Tax Assessment Act and sources of authority; principles of assessable income; principles of general and specific deductions; capital gains; capital expenditure allowances; individuals; companies and dividends; partnerships; administration of the tax system, goods and services tax.
Required Reading CPA Australia Segment notes – Taxation
Recommended Reading Income Tax Assessment Act
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5571 CORPORATE COLLAPSE AND ETHICS

Campus City Flinders.
Prerequisite(s) Nil.
Content Traditional analyses of business behaviour do not usually draw on enquiry into failed companies. Post mortem analysis in other disciplines is quite common whilst in business it is rare. This unit of study addresses the deficiency by investigating corporate collapse from the perspective of ethics, regulation and corporate governance. It is reasonable to expect that from case failure analysis factors that are consistent with sustained success can be identified. Areas covered include the following: corporate collapse; regulatory process; corporate governance; business ethics; cases of collapse; serviceability of accounting; the accounting profession; models of failure and sustained success.
Recommended Reading Articles and case studies
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 60%; final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5572 TREASURY RISK MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide students with an understanding of treasury management and the role of financial markets in the corporate treasury function. This unit of study includes the following topics: treasurer’s role and policy, fundamentals of financial futures, options and swaps; cash and liquidity management, principles of asset/liability management, corporate banking relationships; control of treasury operations, impact of accounting and tax regulations on corporate treasury operations.
Required Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Written assignments and presentations, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5573 INTERNATIONAL FINANCIAL MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to familiarise students with the techniques and issues involved in the preparation and evaluation and control of information from the perspective of a firm operating in a global marketplace. It provides a conceptual framework for financial decision making within an international context. Key financial decisions such as working capital management, capital budgeting, cost of capital and financial structure, and evaluation and control of operations are explored from the viewpoint of a domestic export orientated, multinational or transitional firm operating in an international environment.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5574 STRATEGIC MANAGEMENT ACCOUNTING

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study provides an overview of strategic management accounting including the knowledge and tools to identify and implement a strategy, and guidelines for assessing the performance of management in achieving the goals of the strategy. Topics include: introduction to strategic management accounting; strategic management framework; strategy evaluation and choice; strategy implementation; and strategic performance measurement.
Required Reading CPA Australia Segment notes-Strategic Management Accounting.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5575 FINANCIAL ACCOUNTING

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study addresses contemporary financial accounting areas and issues with an emphasis on measurement. Topics include: problems for accounting measurement; public sector reporting; environmental accounting; accounting for intangible assets and goodwill; accounting for financial instruments; and employee entitlements.

Required Reading CPA Australia Segment notes – Financial Accounting.

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5576 ASSURANCE SERVICES AND AUDITING

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study includes the following topics: the communication challenge, principles of effective communications, communications theory, basic factors in good communication; spoken communications, the essence of public speaking, interview and discussion techniques, written communications, reports and assignments, letters and memorandum procedures and policy manuals, manual of style; meetings, seminars and discussion groups, organisational aspects, effective chairing/leading techniques and procedures; the accounting profession, examination of current structure and operation of professional bodies in Australia, overview and update of the Accountant's Handbook, current issues and future challenges, the role of the accountant in society; the business environment, contemporary economic, political and social issues and their implications for the professional accountant, current developments in accounting in government sector, public practice and private industry, the international perspective; responsibility and professionalism, goal setting knowledge and motivation-the keys to success, professional approaches to servicing your needs, professional development-why, when and how?

Required Reading Articles and case studies

Recommended Reading Articles and case studies

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment CPA Australia examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5701 ACCOUNTING FOR DECISION MAKING IN HOSPITALITY AND TOURISM

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study includes the following topics: Introduction to accounting-flow of information through the accounting system, accounting principles and conventions, the conceptual framework; Schoolal accounting-The Uniform System of Accounts, direct and indirect costs, problems of cost allocation; analysis of accounting reports-comparative and common size reports, ratio analysis, operating ratios; planning and control using budgets-the budgeting process, preparation of budgets, flexible budgets and standard costs, performance reports and variance analysis; cost behaviour and CVP analysis-cost concepts, fixed and variable costs, break even calculations, relevant costs and short term decisions; pricing-methods of pricing, pricing in the hospitality and travel industries; capital budgeting and investment decisions-methods of evaluating long term decisions; introduction to feasibility studies.


Recommended Reading Articles and case studies

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5730 THE PROFESSIONAL ACCOUNTANT AND EFFECTIVE COMMUNICATION

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study aims to have students improve their level of communication skills, to develop confidence in the use of these skills in their professional environment and to alert students to the continuing need to update their skills and knowledge. This unit of study includes the following topics: the communication challenge, principles of effective communications, communications theory, basic factors in good communication; spoken communications, the essence of public speaking, interview and discussion techniques, written communications, reports and assignments, letters and memorandum procedures and policy manuals, manual of style; meetings, seminars and discussion groups, organisational aspects, effective chairing/leading techniques and procedures; the accounting profession, examination of current structure and operation of professional bodies in Australia, overview and update of the Accountant's Handbook, current issues and future challenges, the role of the accountant in society; the business environment, contemporary economic, political and social issues and their implications for the professional accountant, current developments in accounting in government sector, public practice and private industry, the international perspective; responsibility and professionalism, goal setting knowledge and motivation-the keys to success, professional approaches to servicing your needs, professional development-why, when and how?

Required Reading Articles and case studies

Recommended Reading Articles and case studies

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5731 CONTEMPORARY ISSUES IN FINANCIAL ACCOUNTING

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study aims to re-acquaint students with the background of financial reporting as a precursor to visiting theory development, disclosure problems and emerging issues. This unit of study includes the following topics: historical perspective of
accounting; financial reporting framework; an Australian context; theories in financial accounting; measurement and theory development; conceptual framework; a critique; asset disclosure; liability disclosure; contextual problems; emerging issues. **Required Reading** Articles and case studies **Recommended Reading** To be advised by lecturer. **Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points. **Assessment** Internal assessment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5732 CONTEMPORARY ISSUES IN MANAGEMENT ACCOUNTING**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** The unit of study aims: to build on the knowledge gained in undergraduate courses and from work experience in the field of management accounting; to enhance research skills in examining the current issues in management accounting; to examine the use of resources available for problem solving and research; to apply recent research to modern day management problems. Topics covered include: an historical perspective of management accounting; management accounting and information system design focusing on product costing, cost management, performance measurement, reward systems and incentives. Each topic is considered in the strategic context and where appropriate, an operational context.  
**Required Reading** Articles and case studies  
**Recommended Reading** To be advised by lecturer. **Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points. **Assessment** Internal assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5733 CONTEMPORARY ISSUES IN CORPORATE FINANCE**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** This unit of study involves advanced study of the theory of corporate finance and examines its application to corporate policy issues. This unit of study includes the following topics: introduction to finance including a review of financial analysis; valuation, mergers, restructuring and corporate control; portfolio theory, capital asset pricing model and arbitrage pricing theory and efficient capital markets; capital structure, valuation and cost of capital; capital budgeting; dividend policy; international financial management; option pricing theory; working capital management and treasury management.  
**Required Reading** Peirson and Bird  
**Recommended Reading** To be advised by lecturer. **Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points. **Assessment** Internal Assessment, 50%; Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5734 FINANCIAL ANALYSIS**

**Campus** City Flinders, Singapore.  
**Prerequisite(s)** Nil.  
**Content** The unit of study aims to provide students with a framework for effective and efficient use of financial statement information for business analysis. The unit of study identifies and examines the key components of effective financial statement analysis; business strategy analysis, accounting analysis, financial analysis, and prospective analysis. This framework is applied to a variety of decision contexts including security analysis, credit analysis, corporate financing policies analysis, merger and acquisition analysis, and management communications analysis.  
**Required Reading** Palepu, K.; Healy, P.; and Bernand, V., 2000, Business analysis and Valuation using Financial Statements, 2nd edn, South Western Thomson Learning;  
**Recommended Reading** To be advised by lecturer.  
**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points. **Assessment** Internal assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5735 ADVANCED FORECASTING, PLANNING AND CONTROL**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** The unit of study aims to develop students’ ability to analyse and present solutions to financial planning and management problems using a range of methods including spreadsheet and modelling, data analysis and forecasting techniques, information and decision support systems and executive information systems. Hands on use of appropriate software will be an essential feature of the unit of study and assessment tasks.  
**Required Reading** To be advised by lecturer. **Recommended Reading** To be advised by lecturer.  
**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points. **Assessment** Internal assessment, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BAO5736 MANAGERIAL CONTROL SYSTEMS**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** On completion of this unit of study students should be able to apply analytical reasoning in solving management accounting problems via case analysis; treat management accounting topics to a systematic and in-School analysis; understanding and appraise management accounting research work. The unit of study includes the following topics: corporate strategy and management performance measurement and management; reward systems and control; cost system design.  
**Required Reading** Articles and case studies  
**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment 100%. Refer to the unit of study outline provided at the commencement of each semester for details. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5743 COMPARATIVE INTERNATIONAL ACCOUNTING
Campus City Flinders, Singapore.
Prerequisite(s) Nil.
Content The unit of study aims to develop students' appreciation of the problems, issues and dimensions of international financial accounting and reporting. Differences in culture, business practices, political and regulatory structures, currency values, business risks, tax codes and level of economic development may influence the accounting practices of a particular country. Financial statements and other disclosures are difficult to understand without an understanding of the underlying accounting principles and culture. This unit of study includes the following topics: International accounting frameworks, a framework for analysing international accounting issues, cultural implications for accounting, and classification of national financial reporting systems; country studies, North America, United Kingdom, Hong Kong, China, Japan, European Community; current issues in international accounting, consolidation of group accounts, developing countries, and international accounting regulation.
Recommended Reading To be advised by lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO5746 CREDIT AND LENDING MANAGEMENT
Campus City Flinders.
Prerequisite(s) BEO5685 Financial Institutions Management.
Content The unit of study aims to provide an analysis of the various lending activities of Australian financial institutions and the legal principles related to these activities. Emphasis is placed on the assessment of credit proposals and the management of credit risk. At the completion of the unit of study students should be able to explain the reasons for the lending activities of financial institutions and the risks associated with this activity, identify various lending facilities required by customers, demonstrate an understanding of the issues related to lending to various forms of legal form, including, individuals, corporations, partnerships, trusts and associations, and analyse and assess lending proposals. Topics include: Credit policy, retail lending, commercial lending, corporate lending and corporate services, valuation of assets, structuring a loan, traditional techniques for credit analysis, distressed firm prediction and an overview of the newer models of assessing credit risk e.g. term structure models, mortality models and option model.

BAO5747 INTERNATIONAL PORTFOLIO MANAGEMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to acquaint students with advanced concepts in modern portfolio theory and to equip them with the tools and techniques required to apply these theories to the management of institutional investment portfolios. This unit of study includes the following topics: the development of modern investment theory, major securities markets in Australia and offshore, ethical issues in securities markets, portfolio asset allocation; including the optimal domestic/international mix, asset allocation objectives, choosing a stock/bond/property/cash mix, passive versus dynamic strategies, using computer models for portfolio management. Combining individual securities into portfolios; interest rates and bond management, bond portfolio management, interest immunisation; derivative share options, using options for portfolio insurance; hedging with foreign contracts, index models; measurement and evaluation of portfolio performance, international regulation of securities markets.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal Assignment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO6504 ACCOUNTING FOR MANAGEMENT
Campus China, Singapore, Bangladesh and Malaysia.
Prerequisite(s) Nil.
Content The role of planning and decision making within a business environment and the basic accounting concepts and practices, which enable such activities to occur. Topics include: concept of profit and the income statement as a performance report, Balance Sheet as a position statement, Cash and Accrual Accounting, preparation of financial statements, budgeting, internal control and performance reports, analysis and interpretation, short term decision making and cost behaviour and capital budgeting.
Required Reading Bazley, Contemporary Accounting: A Conceptual Approach, 5th edn.
BAO6615 ACCOUNTING PROJECT

Campus City Flinders.
Prerequisite(s) BAO7742 Business Research Methods.

Content The aims of this unit of study are to equip students with the knowledge and skills in research methods necessary for the undertaking and evaluation of business research projects. The project proposal must be well defined and achievable, and must be approved before the project proceeds. Project report consisting of 10,000 words.

Required Reading Articles and case studies

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Project report, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO6621 STRATEGIC DEVELOPMENT IN FINANCIAL RISK MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.

Content The aims of this unit of study are to equip students with the knowledge and skills in research methods necessary for the undertaking and evaluation of business research projects. The project proposal must be well defined and achievable, and must be approved before the project proceeds. Project report consisting of 10,000 words.

Required Reading Articles and case studies

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Project report, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO6714 COMPUTERISED ACCOUNTING IN AN ERP SYSTEM

Campus City Flinders.
Prerequisite(s) Nil.

Content The aims of this unit of study are to demonstrate the use of integrated information systems in medium to large size organizations and to demonstrate how these systems facilitate the production of accounting information. Students with sound theoretical knowledge of the use of ERP systems, in conjunction with competency in the practical use an ERP system to facilitate financial and management accounting. Topics include: overview of Enterprise Resource Planning (ERP) systems, general ledger, financial reporting and management reporting in an ERP system; hardware/software acquisition alternatives; control in an ERP information system, and accounting evaluation of an ERP implementation.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment, 50%; Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO7700 THESIS (FULL-TIME)

Campus City Flinders.
Prerequisite(s) BAO7742 Business Research Methods.

Content The thesis will be a paper of publishable quality, of no more than 20,000 words. This will be examined by two examiners, one who is normally a member of the Faculty of Business and Law and the other external to the Faculty of Business and Law. The student will also participate in an oral examination of the thesis.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Unit of study equal to 36 credit points.

Assessment Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO7701 THESIS (PART-TIME)

Campus City Flinders.
Prerequisite(s) BAO7742 Business Research Methods.

Content The thesis will be a paper of publishable quality, of no more than 20,000 words. This will be examined by two examiners, one who is normally a member of the Faculty of Business and Law and the other external to the Faculty of Business and Law. The student will also participate in an oral examination of the thesis.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Unit of study equal to 36 credit points.

Assessment Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BAO7742 BUSINESS RESEARCH METHODS

Campus City Flinders, Singapore.
Prerequisite(s) Please Enquire.

Content The aims of this unit of study are to equip students with the knowledge and skills in research methods necessary for the evaluation and undertaking of business research projects. This unit of study includes the following topics: the research, process, research design, measurement of variables, data collection methods, sampling, data analysis and interpretation, case study, field and experimental research, discipline area review, proposal and thesis development. The use of electronic databases and the Internet are an integral part of the unit of study.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Campus</th>
<th>Prerequisite(s)</th>
<th>Content</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAO9913</td>
<td>ACCOUNTING INFORMATION SYSTEMS (ENGINEERING AND SCIENCE SERVICE SUBJECT)</td>
<td>Footscray Park</td>
<td>Nil</td>
<td>The subject aims to introduce students to the language and concepts of accounting and to the provision of financial information to meet user requirements. Topics include: introduction to the uses and users of accounting information; the presentation and interpretation of accounting reports; provision of information for business management; basic decision making and financial planning.</td>
<td>Recommended Reading To be advised. Assessment Thesis, 100%.</td>
</tr>
<tr>
<td>BCO5501</td>
<td>BUSINESS PROCESS ENGINEERING</td>
<td>City Flinders</td>
<td>Nil</td>
<td>The unit of study is concerned with the strategic and organisational issues of process management and the use of</td>
<td></td>
</tr>
<tr>
<td>BAO8000</td>
<td>DISSERTATION (DBA) (FULL-TIME)</td>
<td>City Flinders</td>
<td>Please Enquire.</td>
<td>The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.</td>
<td>Required Reading To be advised. Class Contact Unit of study equal to 24 credit points.</td>
</tr>
<tr>
<td>BAO8002</td>
<td>PHD (RESEARCH) (FULL TIME)</td>
<td>City Flinders</td>
<td>Nil</td>
<td>The unit of study is concerned with the strategic and organisational issues of process management and the use of</td>
<td></td>
</tr>
<tr>
<td>BAO8003</td>
<td>PHD (RESEARCH) (PART-TIME)</td>
<td>City Flinders</td>
<td>Nil</td>
<td>The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.</td>
<td></td>
</tr>
<tr>
<td>BAO9800</td>
<td>RESEARCH THESIS (FULL TIME)</td>
<td>City Flinders</td>
<td>BAO7742 Business Research Methods.</td>
<td>The unit of study is designed to provide training and education with the objective of producing a graduate with the</td>
<td></td>
</tr>
<tr>
<td>BAO9801</td>
<td>RESEARCH THESIS (PART TIME)</td>
<td>City Flinders</td>
<td>BAO7742 Business Research Methods.</td>
<td>The unit of study is designed to provide training and education with the objective of producing a graduate with the</td>
<td></td>
</tr>
<tr>
<td>BAO8001</td>
<td>DISSERTATION (DBA) (PART-TIME)</td>
<td>City Flinders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAO8000</td>
<td>DISSERTATION (DBA) (FULL-TIME)</td>
<td>City Flinders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAO8003</td>
<td>PHD (RESEARCH) (PART-TIME)</td>
<td>City Flinders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAO9800</td>
<td>RESEARCH THESIS (FULL TIME)</td>
<td>City Flinders</td>
<td>BAO7742 Business Research Methods.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAO9801</td>
<td>RESEARCH THESIS (PART TIME)</td>
<td>City Flinders</td>
<td>BAO7742 Business Research Methods.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAO9913</td>
<td>ACCOUNTING INFORMATION SYSTEMS (ENGINEERING AND SCIENCE SERVICE SUBJECT)</td>
<td>Footscray Park</td>
<td>Nil</td>
<td>The subject aims to introduce students to the language and concepts of accounting and to the provision of financial information to meet user requirements. Topics include: introduction to the uses and users of accounting information; the presentation and interpretation of accounting reports; provision of information for business management; basic decision making and financial planning.</td>
<td></td>
</tr>
<tr>
<td>BCO5501</td>
<td>BUSINESS PROCESS ENGINEERING</td>
<td>City Flinders</td>
<td>Nil</td>
<td>The unit of study is concerned with the strategic and organisational issues of process management and the use of</td>
<td></td>
</tr>
</tbody>
</table>
Enterprise Resource Planning Systems (ERPs) to realise efficient processes. Designing and implementing efficient business processes can provide important strategic advantages for businesses. This unit of study will describe the major strategic approaches used to understand, analyse and implement efficient business processes. Workflow modelling techniques, process modelling techniques and procedure models will be presented and practiced. SAP R/3, as an example of Enterprise Application Software, will be used to examine the issues that students are likely to encounter in identifying, reorganising and implementing processes in a typical business organisation.

Required Reading Extensive use of SAP R/3 and SAP Netweaver Documentation at help.sap.com.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments X2, 50%; Assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC05502 CLIENT SERVER TECHNOLOGY

Campus City Flinders.

Prerequisite(s) Nil.

Content Enterprise Resource Planning Systems (ERPs) are designed to run in a widely dispersed distributed computing environment. Client server computing through its multi-tiered implementation enables this type of system to perform the majority of their processing close to the resources required for that task and limits the amount of communication over the network. Proper design, implementation and maintenance of the client server solutions for ERPs are essential for success. This unit of study covers client server concepts; design and implementation and maintenance issues of this type of technology for ERPs using SAP R/3 as an example.


Class Contact Unit of study equal to 12 credit points.

Assessment Assignment 1, 25%; Examination, 50%; Assignment 2, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC05647 APPLICATIONS PROGRAMMING TECHNIQUES

Campus City Flinders.

Prerequisite(s) Nil.

Content The aim of the unit of study is to extend the knowledge of introductory programming techniques; provide students with practical experience in programming with an emphasis on commercial applications with a business oriented language; introduce students to data structures. Topics include: key features of the programming language in use; structured tools and techniques; data manipulation; report generation; file structures; interactive processing.


Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 40%; Exam, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC05650 ENTERPRISE E-COMMERCE

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study provides students with understanding of the models and strategy development and considerations in relation to e-business. Topics include: Channel enhancement, Customer relationship management, Value chain integration, business convergence, ERP systems and e-business, mobile computing, e-strategy, legal implications, e-business implementation.


Recommended Reading Prima Development (Editor), 2000, Internet Applications Programming With Sap R/3.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Minor assignment 1, 25%; Minor assignment 2, 25%; Major assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC05651 ENTERPRISE RESOURCE PLANNING SYSTEMS IMPLEMENTATION

Campus City Flinders.

Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.

Content The aims of this unit of study are to provide students with an understanding of the basic methodologies, techniques and tools that are used in the implementation Enterprise Resource Planning Systems using SAP R/3 as an example. It also addresses the issues that need to be considered for successful implementation. Topics include: Project life cycle, project management, implementation strategies, Risk management, data conversion, critical success factors, project management software tools, project reporting.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Two minor assignments (25% each), 50%; One major assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO5653 BUSINESS INFORMATION SYSTEMS

Campus City Flinders.

Prerequisite(s) Nil.

Content The aims of this unit of study are to provide students with an overview of the use of computer-based information systems in business. It acts as an introduction to the Graduate Diploma course and introduces students to a broad range of topics relating to the field of information systems. Theoretical issues are reinforced through laboratory work that leads to the design and implementation of small information systems. Content includes: An overview of the field of information systems; problem solving and decision making, systems analysis concepts, process modelling; database and data modelling concepts; hardware and software fundamentals; data communications and networks; identification, and roles of stake holders in information systems; business applications of information technology including: types of information systems used in business, and the use of Internet technologies in business.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 40%; Final Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO5654 DEVELOPMENT OF INFORMATION SYSTEMS

Campus City Flinders.

Prerequisite(s) BCO5653 Business Information Systems.

Content The aim of the unit of study is to provide students with the ability to apply systems analysis and design processes. It will develop students' abilities to apply tools and techniques that are currently used in systems development, building upon the skills and concepts learned in Business Information Systems. Students will learn to identify and document a range of client needs including business requirements, quality processes, usability needs, and cost and time constraints. A case study approach will be used in assignment to provide students with practice in the application of techniques that are used to identify and meet client needs. Topics will be drawn from: Systems Development Methodologies: model driven, rapid application, and hybrid; User Requirements Identification: object oriented analysis and design, process modelling, data modelling, and database design; Systems integration and ERP products; input/output design and usability; quality assurance and development metrics; application architecture; security and controls; system documentation.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case Studies, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Students are expected to obtain at least 40% in each component of assessment as well as 50% aggregate score to gain a pass in the unit of study.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment 100% comprising of a combination of working system submission, oral presentations, written reports and/or demonstrations, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO5656 INFORMATION SYSTEMS PROGRAMMING

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study aims to provide students with an understanding of algorithm design and structured program design within an event-driven/object oriented environment. It aims to provide students with a basic knowledge of programming as a method for solving business-related information systems problems. Topics include: program components such as objects and modules; algorithm design using pseudocode and controls structures; programming concepts such as data types, variables and constants; program development, testing and debugging techniques; accessing databases using queries, SQL record sets and access methods; program documentation.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment 1, 15%; Assignment 2, 35%; Assignment 3, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Students will be tested on the theory and skills associated with assignments.

BCO6006 INFORMATION SYSTEMS AND CRIMINAL JUSTICE

Campus City Flinders, City Queen.

Prerequisite(s) Nil.

Content The unit of study will deal with the changing face of information, sorting and retrieving information, information and computer-based systems, decision support systems, intelligent support systems, e-commerce, criminal justice information (robbery and the FLINTS system), financial fraud detection (the POIROT system), forensic accounting, computer crime and financial regulation.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment One Practical assignment (2500 words), 50%; One three-hour examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6179 ENTERPRISE PROJECT SYSTEMS

Campus City Flinders.

Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.

Content This unit of study aims to give ERP and Information Systems students an understanding of Project Management as part of ERP systems and how the Project Management component enables users to manage the business aspects and content of a project with the components own functions and with integration with other components of these systems. It will also teach students the skills required to define, configure, plan and track different types of projects. Topics include: overview of project management, project management fundamentals, SAP R/3 project system, project structures, project planning, logistics interface, accounting interface, human resources interface, budgeting, project execution, period end closing, reports and interfaces to MS project.

Recommended Reading Draeger, Eric, 2000, Project Management with SAP R/3, Addison-Wesley.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment 100% comprising of assignments, class tests, oral presentations and/or demonstrations. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6180 ERP SYSTEMS ADMINISTRATION

Campus City Flinders.

Prerequisite(s) BCO5502 Client Server Technology, BCO6603 Enterprise Resource Planning Systems.

Content This unit of study aims to give ERP and Information Systems students an advanced treatment of client server theories and models, and enhance their knowledge of systems administration of ERP systems. The unit of study will examine the major system areas, their function in business, and explore these in a systematic manner, these areas include the Transport Systems, Database Systems and Operating Systems. Topics include: ERP systems configuration; distributed architectures; multi-tier client server solutions; ERP tools; performance monitoring; load balancing; system landscapes; memory management for ERP systems; advanced security concepts; remote operations; background processing; and database platforms comparison.


Recommended Reading Clewett, Franklin, Network Resource Planning for SAP R/3 BAAN IV and Peoplesoft, McGraw Hill.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Internal assessment 100% comprising of assignments, class tests, oral presentations and/or demonstrations. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO6181 ERP APPLICATIONS

Campus City Flinders.
Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.
Content The needs of the modern e-business environments where EAI technologies have unique roles. As a result, EAI technologies operate on a broad scope of modern e-business. By studying this unit of study, students will gain up-to-date knowledge about the existing and emerging EAI technologies through discussion of topics at conceptual levels as well as gaining first-hand practical experience. The unit of study consists of several key components covering different aspects of the technologies, which includes: the role of information systems and the role of the organization, John Wiley and Sons.


Class Contact Equivalent to thirty hours per semester normally to be delivered as a combination of lecture, seminar and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment 100% comprising of assignments, class tests, oral presentations and/or demonstrations. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6182 SMALL BUSINESS INFORMATION AND INTERNET SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study introduces the student to a broad range of topics relating to the field of information technology and small business. Topics include: the role of information systems and the Internet in small business; selecting applications for small business: integrating information and Internet systems with small business process; selecting hardware and operating systems for small business; networking for small business; building small business applications; office suite programming; integrating office and Internet applications.


Class Contact Equivalent to thirty hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment 100% comprising of assignments, class tests, oral presentations and/or demonstrations. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6183 ENTERPRISE APPLICATION INTEGRATION

Campus City Flinders.
Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.
Content The unit of study enables students to gain an understanding of technologies which extend a company’s enterprise resource planning system. The unit of study covers issues associated with the implementation, use and maintenance of these second wave technologies. Technologies can include, data warehouse, advanced planner and optimiser, workflow, e-procurement and customer relationship management.

Required Reading ERP Systems Applications Study Guide, School of Information Systems, Victoria University.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Internal assessment 100% comprising of assignments, class tests, oral presentations and/or demonstrations. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6184 EXECUTIVE AND MOBILE COMPUTING

Campus City Flinders.
Prerequisite(s) Nil.
Content The purpose of this unit of study is to introduce students to information technologies that support managerial work and decision making, particularly for the business executive away from the office and on the move, but needing to keep in touch. Topics include: executive information needs, decision making and decision support systems, group support systems, executive productivity tools, keeping in touch whilst on the move, mobile executive computing, executive information systems, modelling and model management, knowledge management, integration and implementation of management support systems.

Recommended Reading Hayes, Ian S., 2002, Just Enough Wireless Computing, Prentice Hall, USA.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
**Assessment** Decision Support Systems and Executive Information Systems, 20%; Executive Mobile Computing, 20%; Class research paper presentation and summary paper, 20%; Seminar participation, 10%; Class test, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06503 MANAGEMENT INFORMATION SYSTEMS**

**Campus** City Flinders, China.

**Prerequisite(s)** Nil.

**Content** This unit of study provides an overview of the effective management and use of information technology in business. It introduces the student to a broad range of topics relating to the field of information systems, highlighting the link between information technology and business, and the roles of IT professionals in systems development. Theoretical issues are reinforced through laboratory work that leads to the design and implementation of small information systems. Students will gain an appreciation of: management information systems, the roles of IT staff and IT users, and various information technology concepts. Topics covered will include: types of information systems and the advantages of integrated systems, problem solving and decision making, process modelling, databases and data modelling, IT project management, management of innovation and technological change, data communications, IT application development, business applications of IT, strategic applications of IT, and the use of Internet technologies in business.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case Studies and practical assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06601 CURRENT ISSUES IN INFORMATION SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study will develop students' knowledge base and conceptual abilities in an area of information systems. The content of the unit of study will be current issues either in information systems, or some other closely related field, which is consistent with staff expertise and availability.

**Required Reading** To be advised by lecturer.

**Recommended Reading** Recent issues of Information Age IDG communications, Communications of the ACM, Association for Computing Machinery, Computer, IEEE Computer Society.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** 5000 word major essay, 50%; 30 minute presentation, 25%; 2000 word investigation exercise, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06603 ENTERPRISE RESOURCE PLANNING SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study investigates the use of integrated computer-based information systems, commonly referred to as Enterprise Resource Planning systems, designed to support a large organisation’s information needs. This unit considers issues associated with the analysis, design and implementation of such systems and investigates how such systems implement transaction processing, management information systems and executive information systems across an organisation’s various business processes.

**Required Reading** Curran, Tomas, Kellar, Gerhard, 1998, SAP R/3 Business Blueprint, Prentice Hall PTR.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or run on-line as appropriate or by a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Internal assessment 100% comprising a combination of assignments and class test. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06610 INTERNET TECHNOLOGIES IN BUSINESS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study will aim to examine the ways that a business can use Internet technologies to improve its own business processes, find relevant business information and improve business communication. Topics include: the use of Intranets and Extranets in business, the use of the Internet for business research, and the use of the Internet for business communication.


**Recommended Reading** Students to be advised.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Intranets in business – use of intranets for business processes, 25%; Using the Internet for business communication, 15%; Personal networks and mobile computing, 15%; Business research of the Internet, 15%; Class Test, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
FACULTY OF BUSINESS AND LAW

BCO6615 STRATEGIC USE OF ENTERPRISE RESOURCE PLANNING SYSTEMS

Campus City Flinders.
Prerequisite(s) BCO6603 Enterprise Resource Planning Systems.
Content This unit of study provides students with understanding of the strategic features of ERP systems and how these features can be utilised within an implementation. Topics include: Strategic use of ERP, CRM, Supply chain Management Optimisation, Data Warehousing, Strategic Enterprise Management, Knowledge Management and Executive Information Systems.
Required Reading To be advised by lecturer
Recommended Reading Kaiser, B.V. and Kaiser, B.U., 1999, Corporate Information With Sap-Eis: Building a Data Warehouse and a Mis-Application With in Sight, Hardcover.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Short essay/Literature review, 10%; Workshop exercises, 10%; Academic Paper, 40%; Project Proposal, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6616 BUILDING INTERNET COMMERCE SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil
Content The unit of study will examine different business models in relation to setting up Internet sites and when it is appropriate for different types of firms to use a particular type of business model. It introduces students to the various business models that are available through the levels of Web site design, from the development of simple to sophisticated Web sites and from standardised to customised solutions.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Practical Assignment involving Web site Construction, 50%; Case study and Presentation, 30%; Theory test, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6641 USER COMPUTING

Campus City Flinders.
Prerequisite(s) Nil
Content This unit of study aims to impart knowledge and develop competencies in key aspects of systems development. The major topics are drawn from: system development paradigms; requirements engineering; participatory design information technology; SAP and the development of systems; project failure; re engineering; IT implementation; quality assurance and standards; Web site design; enterprise modelling; EC strategy and the development cycle; new development technologies eg PDA’s, Mobile devices; new development techniques eg XML.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 40%; Presentations, 30%; Final Exam, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6642 SYSTEMS DEVELOPMENT

Campus City Flinders.
Prerequisite(s) Nil
Content This unit of study provides students with understanding of the strategic features of ERP systems and how these features can be utilised within an implementation. Topics include: Strategic use of ERP, CRM, Supply chain Management Optimisation, Data Warehousing, Strategic Enterprise Management, Knowledge Management and Executive Information Systems.
Required Reading To be advised by lecturer
Recommended Reading Kaiser, B.V. and Kaiser, B.U., 1999, Corporate Information With Sap-Eis: Building a Data Warehouse and a Mis-Application With in Sight, Hardcover.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BCO6643 KNOWLEDGE ENGINEERING

Campus City Flinders.
Prerequisite(s) Nil.

Content The adoption of knowledge based systems in the commercial world has given rise to a number of practical issues. Among these are, improved techniques for knowledge acquisition, design, documentation, maintenance and validation of knowledge based systems. This unit of study aims to present a practical view of the knowledge acquisition process, its methodologies and techniques in order to enable its students to develop expert systems that knowledge bases more effectively. Basic concepts and terminology; sampling expert systems; identifying and tapping knowledge; conceptualising knowledge acquisition; knowledge acquisition modes, approaches, stages and process; impediments to effective knowledge acquisition; verification and validation procedures; documentation requirements.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6644 OBJECT ORIENTATED PROGRAMMING AND DESIGN

Campus City Flinders.
Prerequisite(s) Nil.

Content The aim of the unit of study is to give students an understanding of advanced aspects of object oriented systems programming and design. While basic topics such as inheritance, encapsulation and polymorphism are covered, these concepts are extended and additional topics such as object orientated databases are introduced.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6645 INTERNETWORKING SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.

Content Data communications, fundamentals from a business perspective; networking; networking applications; local area internetworking; representative internet worked LANs; internetworking within a WAN context; internet work with bridges; routers; gateways; WAN protocols; designing and implementing an internet worked system; internet work management; future trends.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Presentation, 10%; Test, 40%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6646 SYSTEMS SUPPORT PROGRAMMING

Campus City Flinders.
Prerequisite(s) Please Enquire.

Content Overview of computer organisation, operating systems, and supporting software; interrupts and interrupt programming using low-level and high-level languages; application of assembler tools, Windows memory management and application development tools in C++; investigation of Dynamic Link Libraries and classes in an Object Oriented environment using appropriate compilers, library functions and Internet tools.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BC6653 MANAGEMENT OF INFORMATION TECHNOLOGY

Campus City Flinders.
Prerequisite(s) Nil.
Content The aim of the unit of study is to impart knowledge and develop competencies in the management of information technology. The major topics are drawn from: a framework for the management of information technology, the strategic use of information technology, information technology planning, business continuity planning/disaster recovery planning, information technology architectures, change management and IT, investment in IT and risk management, network usage policies, organisation of IT, global aspects of IT management, e-Commerce and IT management.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 70%; Presentations, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC6654 DATABASE DESIGN

Campus City Flinders.
Prerequisite(s) Nil.
Content A selection of the following topics within a data warehouse development content will be examined. Advanced data modelling concepts; database design methodology; distributed database concepts; databases and parallel processing; physical design; database performance issues; CASE impact on database design.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Test 30%, Assignments 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC6656 IT PROJECT MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to give computing students an appreciation of the importance of a thorough understanding of contemporary project management techniques, both technical and human. It aims to show how knowledge of the appropriate application of such skills is becoming vital to information technology professionals in the performance of their many functions in an organisation. Topics include: project management fundamentals, project management software tools, defining the problem, developing the project plan and schedule, building the project team, implementation difficulties, management of conflict, cost control, reporting on project status, project management methodologies, software engineering projects, case studies.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 70%; Class tests 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BC6658 INTERNET COMMERCE

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study will introduce students to the many facets of Internet Commerce and its business related issues. Business systems and processes have changed considerably in the face of the evolving computer and communication technologies, especially the Internet and the World Wide Web. Topics include: an overview of internet commerce (electronic commerce); business case for internets; extranets and intranets; electronic marketplace technologies, internet commerce models; elements of a successful electronic business; electronic payment systems; security; legal, tax and ethical issues; supply and value chain management; customer relationship management; enterprise resource planning; knowledge management; E-business management issues; E-business design.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments and class presentations, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BC06659 DATABASE TRANSACTION SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to provide students with the knowledge and skills to develop online database applications in a client server environment. Topics include: Procedural SQL programming to be used in trigger creation; transaction management involving concurrency and recovery issues; building online transaction systems using forms and triggers.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Class Contact: Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class assignment, 70%; tests, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06670 ENTERPRISE NETWORK SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to give students a broad insight into the network technologies and their wider use within and outside a business environment. Topics include: Role of Enterprise Networking Systems (ENS) in contemporary business practice and technologies; role of the Internet for Business applications; principles of basic telecommunications necessary for ENS understanding; The Local area network (LAN) as a fundamental component of ENS; The Wide Area Network (WAN) as a fundamental component of ENS; inter-networking technologies used in ENS; advanced client-server models for ENS; web based technologies and standards; ENS management, ENS design.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Class Contact: Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class assignments and tests, 30%; Final examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06671 INFORMATION SYSTEMS RESEARCH AND WRITING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to give students an opportunity to develop a research design, perform critical analysis and present the result of an investigation in a formal manner. Specific topics include role of research in decision making, primary and secondary information sources, research methods and techniques, reviewing source material, research design, data collection and analysis techniques, methods of critical analysis, writing and presentation styles and techniques.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Proposal, 85%; Seminar Presentation, 15%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BC06672 THE INFORMATION SYSTEMS PROFESSIONAL**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to provide students: 1) with an overview of the requirements and skills for professional and ethical behaviour as an ICT professional 2) opportunities to develop and apply ICT, communication and management skills and competencies within a variety of professional scenarios. 3) To critically evaluate contemporary issues relevant to an ICT professional. Topics include: Professional and ethical codes of conduct, the role and importance of professional standards organisations, business processes (eg negotiation, procurement and tendering), professional competencies (eg risk analysis, feasibility studies and quality assurance) and contemporary issues (eg security, privacy, internet censorship, workplace surveillance and digital intellectual property).

**Required Reading** Latest Available Textbook-Student to be Advised


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
BCO6673 USABILITY DESIGN FOR E-BUSINESS

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study aims to address the issues of usability and consequent user satisfaction in the design of web sites and other e-business interfaces. It will introduce students to design issues relating to web and electronic commerce sites and provide guidelines on how to design and test for usability and functionality. Many of the concepts covered will apply to the general design principles for effective user interfaces for information systems. Topics include: The principles behind designing for human factors; human factors in relation to information systems; elements of an information system impacted by human factors; approaches to usability testing; how to investigate and evaluate user needs; how to determine the audience of a system; usability testing and its importance in the development of electronic business systems; constructing a usability test and interpreting the results; the place of usability testing in the development process; user-centred design approaches; how to implement and evaluate the results of a usability test; cultural and socio-economic factors in relation to the design, testing and implementation of effective user interfaces for systems.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law and Unit of study to equal 12 credit points.

Assessment Assignments consisting of a combination of case studies, papers, practical work and oral presentations, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

Assessment Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6674 MOBILE INTERFACES

Campus City Flinders.
Prerequisite(s) Nil.

Content Topics include an overview of Mobile Interface Design, Mobile Interface Design and Business Processes, Usability testing, design standards, multi-modal input, emerging mobile applications, mobile devices as extension of the senses, interface design on the social impact of mobile communication, mobile interface to web services.

Required Reading To be advised by the lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 70%; Examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6675 SECURITY MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.


Required Reading To be advised.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 80%; Class Exercises, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO6676 BUSINESS INTELLIGENCE SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study will utilise a data warehouse system to enable students to develop the skills for the design and implementation of business intelligence systems. The content will include: Conceptual modelling techniques, data extraction techniques, data transformation, info cube design, query and report design, performance considerations, security and authorisations, data warehouse management.

Required Reading Introduction to SAP’s BW

Recommended Reading Ossimitz, M.L, 2004, Data Warehousing – Concepts and Applications based on SAP (TM), BW.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BCO6677 XML FOR INFORMATION SYSTEMS INTEGRATION**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The foundations of XML including syntax, the XML information set, XML schemas, XML navigation and XML transformation. The use of XML in programming using DOM, SAX and schema based programming. The use of XML in formatting objects for presentation (XSL). The use of XML in modelling, binding and querying data. The use of XML in communication (SOAP).

**Required Reading** To be advised by the lecturer

**Recommended Reading** Goldfarbs XML Handbook, 5th Edition

**Class Contact** Equivalent to thirty hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Project, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BCO6678 IMPLEMENTING IS CHANGE**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study will enable students to develop the skills for the design and implementation of information systems strategy. The content will include: Business and IS strategy, Strategy methodologies, Critical success factors, Role of change management, training and documentation, end user support mechanisms.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to thirty hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 80%; Examination, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BCO6679 WEB SERVICES**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Topics include An overview of Web Services and the Web Services technology stack, Simple Object Access Protocol (SOAP) and other protocols, Web Services Definition Language (WSDL), Universal Description Discovery and Integration (UDDI), Process Business Execution Language for Web Services (PBEL4WS), EAI and Web services.

**Required Reading** To be advised by the lecturer


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 70%; Examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BCO7700 THESIS (FULL TIME)**

**Campus** City Flinders.

**Prerequisite(s)** BCO6652 Business Research Methods.

**Content** Students are required to complete a research thesis of approximately 15,000 words based on the proposal developed in the unit of study Business Research Methods. The topic chosen will be an area of pure or applied research supported by the School of Information Systems. As part of the assessment, students are required to present one one-hour seminar on their research work.

**Required Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

**Assessment** Seminar, 15%; Written thesis (or product solution), 85%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Students are required to present one one-hour seminar on their research work.

**BCO7701 THESIS (PART TIME)**

**Campus** City Flinders.

**Prerequisite(s)** BCO6652 Business Research Methods.

**Content** Students are required to complete a research thesis of approximately 15,000 words based on the proposal developed in the unit of study Business Research Methods. The topic chosen will be an area of pure or applied research supported by the School of Information Systems. As part of the assessment, students are required to present one one-hour seminar on their research work.

**Required Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

**Assessment** Written thesis, 85%; Seminar presentation, 15%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Students are required to present one one-hour seminar on their research work.
BCO8000 DISSERTATION (THESIS) (DBA)(FULL TIME)

Campus City Flinders.
Prerequisite(s) Please Enquire.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Assessment will be in accord with those stated in University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO8001 DISSERTATION (THESIS)(DBA)(PART TIME)

Campus City Flinders.
Prerequisite(s) Please Enquire.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Assessment will be in accord with those stated in University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO8002 PhD RESEARCH (FULL TIME)

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Written thesis (or product solution); 100%. Students are expected to satisfactorily complete each component of the assessment, as described in the unit of study guide, to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO8003 PhD RESEARCH (PART TIME)

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Written thesis (or product solution); 100%. Students are expected to satisfactorily complete each component of the assessment, as described in the unit of study guide, to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO8610 MANAGEMENT INFORMATION SYSTEMS 1

Campus City Flinders.
Prerequisite(s) Nil

Content An introduction to the effective management, design, implementation and use of information technology. Develop a better understanding of the concept of information and how it can be managed, and investigate how information technology can be used to assist in managing information. Examination of fundamental concepts and tools used in the development of computer-based systems designed to satisfy the information needs of management, and to gain experience in some elements of systems development. Introduction to suitable computer based books to assist with problem solving and decision-making.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case studies and practical assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO8612 ISSUES IN MANAGEMENT INFORMATION SYSTEMS RESEARCH

Campus City Flinders

Prerequisite(s) BCO8610 Management Information Systems 1.

Content A review of information systems and identification of aspects that warrant exploration and development. An overview of current or possible research topics and an investigation of relevant current issues in information systems.

Required Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 6 credit points.
BCO9800 RESEARCH THESIS (FULL TIME)

Campus City Flinders.
Prerequisite(s) BCO6652 Business Research Methods.
Content Preparation towards the submission of a thesis required for the completion of a research degree. Students enrol in the same unit of study for the duration of the course.
Class Contact Unit of study equal to 60 credit points.
Assessment Written thesis (or product solution), 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCO9801 RESEARCH THESIS (PART TIME)

Campus City Flinders.
Prerequisite(s) BCO6652 Business Research Methods.
Content Preparation towards the submission of a thesis required for the completion of a research degree. Students enrol in the same unit of study for the duration of the course.
Class Contact Unit of study equal to 30 credit points.
Assessment Written thesis (or product solution), 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BCP8002 PHD (RESEARCH) (FULL TIME)

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.
Recommended Reading To be advised.
Class Contact Unit of study equal to 48 credit points.
Assessment In accordance with University Regulations for Research Degrees, 100%.

BCP8003 PHD (RESEARCH) (PART-TIME)

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.
Recommended Reading To be advised.
Class Contact Unit of study equal to 24 credit points.
Assessment In accordance with University Regulations for Research Degrees, 100%.

BEOS185 RETAIL MANAGEMENT CONCEPTS

Campus Singapore, Kuala Lumpur, Hong Kong.
Prerequisite(s) Nil.
Content This unit of study provides an analysis of the retail exchange process and the key concepts and issues involved in retail management. Areas studied include the nature of the retail exchange process and retail competition; retailers in the marketing channel; the changing retail environment, the design of retail marketing, financial and location strategies; merchandise management, and retail management theories, structures and operations.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 20%; Test, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BEOS5301 INTERNATIONAL ECONOMIC REGULATION

No student intake for 2006

BEOS5301 INTERNATIONAL ECONOMIC REGULATION

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study identifies the major principles relating to the development of the world multilateral trading system and the method by which the international trading system is regulated by the World Trade Organisation. It also examines the means by which international trade is regulated by national governments, particularly in the areas of anti-dumping, trade in services, trade in intellectual property and investment. It adopts a multi-disciplinary approach, particularly in the areas of economics and law. Topics include: trade theory and public policy; the GATT, structure and principles; multilateralism and regionalism; anti-dumping in GATT and domestic legislation; the regulation of investment/government procurement policies; general agreement on trade and services; the GATT on trade and intellectual property; the World Trade Organisation – structure and function; international dispute resolution; and the future agenda/negotiations under WTO.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments/Case Study, 30%; Class Test, 20%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BE05302 INTERNATIONAL LOGISTICS AND BUSINESS STRATEGY**

**Campus** City Flinders, Singapore.

**Prerequisite(s)** Nil.

**Content** This unit of study provides students with an appreciation of the role of logistics in achieving a competitive edge for firms in international business and an understanding of logistic variables in different countries and industries. Topics include: thoughts on global logistics, influence of trade pacts in defining global logistics; customer service; global logistics and physical distribution; role of third party logistics in international business; international distribution practices across companies; logistic support for international market entry; export processes; influence of global logistics on corporate profit; and planning, control and audit of global logistics in international decision environments.

**Required Reading**
- Recommended Reading

**Assessment**
- Final examination (3 hours), 50%; Tutorial questions, 10%; Written issue paper, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE05303 STRATEGIC INTERNATIONAL TRADE FINANCE**

**Campus** China, Thailand.

**Prerequisite(s)** Nil.

**Content** This unit of study introduces to students practices and procedures required to facilitate international trade transactions, the instruments of trade finance and methods of financing exports, export strategies for entering foreign markets, country and customer risk assessment, government strategies to encourage exports (e.g. EMGD) and the export plan. Some of these procedures will be introduced with the inclusion of the latest computer software and electronic data interchange technology mimicking the use of on-line services. Students will also be introduced to the concepts of market access obligations of countries under the WTO, e.g. SPS and TBT agreements for import risk assessment, which have a direct relationship to the flow of international trade in goods. Topics include: customs and quarantine controls, export and import documentation, classification of goods and payment of duties and taxes, international payments instruments and trade settlement, foreign exchange exposure, market entry options, introduction to customer risk and country risk assessment and aspects of electronic trading.

**Required Reading**
- Recommended Reading

**Assessment**
- Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE05304 INTERNATIONAL BUSINESS OPERATIONS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study examines the different methods of conducting international trade in goods and services. It involves a mixture of economic, management, marketing and legal principles. In identifying and understanding the limitations of a traditional export based expansion program, alternative strategies involving one or more expansion methods are developed. Topics include: an overview of the imperatives and problems associated with trade expansion starting with the basic import/export transaction; the strategic aspects of distribution and agency arrangements; more complex international arrangements; strategic alliances focusing on contract manufacturing and agency service provision arrangements; and the challenges of intellectual property based and technology transfer agreements.

**Required Reading**
- To be advised by lecturer
- Recommended Reading

**Assessment**
- Term papers and presentation, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BE05321 PORT AND TERMINAL ECONOMICS**

**Campus** Footscray Park, Werribee.

**Prerequisite(s)** Nil.

**Content** This unit of study introduces the students to the economics of ports and terminals and their efficient usage, taking into consideration government regulations and policies. Topics include: an overview of the Australian waterfront sector, the shipping and airline sectors, security and regulatory compliance, elements of warehousing, storage systems, stevedoring, principles of effective international multimodalism, technological and commercial challenges in the global environment for integrated operators.

**Required Reading**

**Recommended Reading**

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study only to 12 credit points.

**Assessment**
- Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BE05222 COMMERCIAL SHIPPING ECONOMICS

Campus Footscray Park, Werribee.
Prerequisite(s) Nil.

Content This unit of study introduces the students to concepts of the commercial shipping industry in relation to transport and trade, the logistics chain and multimodal transport. Topics include: an overview of the Australian shipping regulations and compliance challenges, storage and stowage of cargo, pricing shipping services, yield management, international supply and demand for shipping services.

Required Reading Brodie, P.R., 1999, Commercial Shipping Handbook, Lip.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05323 GLOBAL AVIATION ECONOMICS

Campus Footscray Park, Werribee.
Prerequisite(s) Nil.

Content This unit of study introduces the students to concepts of the aviation industry in relation to trade and the transport of passengers and cargo, the logistics chain and multimodal transport. Topics include: an overview of the international and Australian aviation regulations and compliance challenges, storage and stowage of cargo, pricing of airline services for both passenger and cargo, yield management, international supply and demand for airline services.


Recommended Reading Pender, L., 2001, Travel Trade and Transport: an introduction, Continuum.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05407 ECONOMIC IMPACTS OF EVENTS

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study provides students with an understanding of the fundamental economic concepts, methodologies and analytical tools useful in initiating, developing, managing and evaluating special events. Topics include: economic perspectives on special events; initiating, identifying and exploiting markets for special events; environmental assessment – economic and industry environment; and approaches to special event evaluation.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Minor assignment, 30%; Major assignment, 50%; Class presentation, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05500 PROBABILITY AND DATA ANALYSIS

Campus City Flinders.
Prerequisite(s) Nil.

Content The aim of this unit of study is to develop skills in using and interpreting statistical data. Students will learn to manage and present data in a meaningful way in order to enable them to turn numbers into information. Topics include: introduction to unit of study and introduction to data sources; presentation of data; descriptive statistics for ungrouped data; descriptive statistics for grouped data; index numbers; and probability theory and applications.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment One two-hour examination, 50%; Class assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05501 SAMPLING AND INFERENTIAL STATISTICS

Campus City Flinders.
Prerequisite(s) BE05500 Probability and Data Analysis.

Content The aim of this unit of study is to introduce students to sampling and estimation issues and procedures. Topics to be covered include: sampling and sampling distributions; interval estimation; hypothesis testing; tests for normality; goodness of fit tests; tests of statistical independence; non-paramedic statistics; statistical quality control and other sampling methods.


BE05502 REGRESSION AND TIME SERIES MODELLING

Campus City Flinders.
Prerequisite(s) BE05501 Sampling and Inferential Statistics.
Content The aim of this unit of study is to develop students’ skill in the use of regression and time-series modelling. Topics to be covered include: introduction to analysis of variance; two-way analysis of variance; introduction to regression analysis; bivariate regression analysis; multiple regression models; other topics in multiple regression modelling; diagnostic testing of the regression model; time-series; and forecasting.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment One two-hour examination, 50%; Class assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05511 THE ECONOMICS OF INTELLECTUAL PROPERTY AND COPYRIGHT

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study analyses the economics of intellectual property and copyright and the role of music publishers in exploiting music and other copyright product. It reviews international intellectual property and copyright conventions and the principle of international exhaustion, parallel imports and piracy. The unit of study also examines the methods of measurement, collection and distribution of international publishing income. It also examines performing rights organisations, catalogue development, licensing and cross-collateralisation.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments/Case study, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05512 INTERNATIONAL TRADE IN MUSIC AND ENTERTAINMENT PRODUCTS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study explores the economic significance of international trade in music and entertainment products, touring and merchandising. Topics include: developing an export strategy, manufacture and distribution of music product, exporting and importing music product, the balance of trade in music product, exporting via multinational and independent networks, international trade barriers in the music industry, export strategies and government export assistance programs.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Projects and Case Studies, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05513 DECISION MAKING FOR INTERNATIONAL MUSIC AND ENTERTAINMENT TERRITORIES

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study examines the unique cultural, social, economic and regulatory environments of key international music and entertainment territories including, North America, Europe and Asia. The unit of study will investigate business strategies for entering these international territories and key risk management strategies that can be employed when exporting, touring or distributing music product.
Required Reading  To be advised by lecturer


Class Contact  Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment  Assignment/Case Studies, 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05522  PUBLIC SECTOR ECONOMICS

Campus  City Flinders

Prerequisite(s)  Nil

Content  This subject familiarises students with the changing place of the public sector as Australia moves into the next century. It also assesses the role of the public sector in facilitating Australia’s global competitiveness and integration into the Asia-Pacific region. Topics include: the economic rationale of government intervention in the Australian economy and society; principles of taxation and tax reform; the distributive effects of government expenditure; government borrowing; the economics of public enterprise, including issues in cost-benefit analysis; and an evaluation of deregulation and privatisation.

Required Reading  To be advised by lecturer.


Class Contact  Equivalent to 36 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

Assessment  Assignments, 50%; case studies, 50%. Students must satisfactorily complete each part of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BE05538  ECONOMICS

Campus  City Flinders, Singapore

Prerequisite(s)  Nil

Content  This subject examines the economic environment within which businesses operate and highlights those important economic factors which influence that environment. Topics include: markets and prices; optimisation by the firm; firms and competition; economics of business; macroeconomics for business; and macroeconomic policy.

Required Reading  To be advised by lecturer


Class Contact  Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

Assessment  Assignments, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment, as described in the subject guide, to gain a pass in the subject. Supplementary assessment will not be available.

BE05539  BUSINESS STATISTICS

Campus  City Flinders, Singapore.

Prerequisite(s)  Nil.

Content  This subject provides students with statistical skills and techniques for the qualitative evaluation of data in business and economics applications. Topics include: presentation of data and forecasting; and index numbers.

Required Reading  To be advised by lecturer


Class Contact  Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

Assessment  Assignments/assessable exercises, 40%; Final examinations, 60%. Students are expected to satisfactorily complete each component of the assessment, as described in the subject guide, to gain a pass in the subject. Supplementary assessment will not be available.

BE05544  HUMAN RESOURCE ECONOMICS

Campus  City Flinders.

Prerequisite(s)  Nil.

Content  This subject introduces students to the economic principles of the allocation of human resources within organisations and the wider economy. It will equip them with skills necessary to analyse the likely outcomes of specific human resource decisions. Topics include: supply and demand for labour and labour markets; disadvantaged labour market groups; the impact of unions on wages; payment systems and productivity; and the impact of wage fixing systems on the broader economy.

Required Reading  To be advised by lecturer


Class Contact  Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

Assessment  Test, 40%; Class paper, 30%; Research paper, 30%. Students are expected to satisfactorily complete each component of the assessment, as described in the subject guide, to gain a pass in the subject. Supplementary assessment will not be available.

BE05551  ETHICS IN FINANCIAL MARKETS

Campus  City Flinders.

Prerequisite(s)  Nil.

Content  The unit of study aims to provide students with an understanding of the ethical issues relevant to financial markets, the growing need for the application of these principles, and the means to quantify and evaluate the benefits flowing from their application. Topics covered will include: The Ethics of Ethical Investment;
Implementing Ethical Investment Principles; Growth in Ethical Investment; Ethics and Initial Public Offerings (IPOs); Significant Ethical Issues and Good Governance; Corruption and the Breakdown of Ethics; The Cost of Corruption in Financial Markets; Ethics and Financial Markets Policy.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and 
or/workshop or a delivery mode as approved by the Faculty of 
Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 20%; Case study presentation, 20%; Term paper, 20%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05554 STATISTICAL DATA ANALYSIS FOR BUSINESS

Campus City Flinders.
Prerequisite(s) Nil.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and 
or/workshop or a delivery mode as approved by the Faculty of 
Business and Law. Unit of study equal to 12 credit points.

Assessment Project 1 – Questionnaire and describe the analysis of the questionnaire in successive steps. 25%; Project 2 – Time series. ARIMA-type forecasting models for business, 25%; Final examination (Open book), 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05555 ADVANCED DERIVATIVES AND FINANCIAL ENGINEERING

Campus City Flinders.
Prerequisite(s) BE05686 Financial Derivative Markets.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and 
or/workshop or a delivery mode as approved by the Faculty of 
Business and Law. Unit of study equal to 12 credit points.

Assessment Final examination, 50%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05566 INTRODUCTORY ECONOMETRICS

Campus City Flinders.
Prerequisite(s) BE05554 Statistical Data Analysis for Business.


BE05567 INTERNATIONAL ECONOMICS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study provides an introduction to international economic concepts, theories and policies in order to explain: (i) bases, patterns and the structure of international trade, (ii) causes and consequences of international factor movements, (iii) international payment positions between nations, and (iv) the structure and changes in foreign exchange markets and exchange rates.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Class tests and assignments, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05601 ECONOMICS OF INTERNATIONAL TRADE

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study provides an advanced understanding of theoretical and empirical methods of analysing international trade flows and the analysis of the political economy of world trade issues.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Class tests and assignments, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05602 ADVANCED MANAGERIAL ECONOMICS

Campus City Flinders.
Prerequisite(s) BE06601 Economic Analysis.
Content This unit of study introduces students to the hands-on practice and applications for production, cost and consumer demand relationships in the product pricing, sales, revenue, cost and profit decisions of a firm. It explores and evaluates the price and non-price strategic behaviour of modern firms in different market environments in a global economy. It introduces students to the applications of capital budgeting decision methods of NPV, IRR, certainty equivalent and risk-adjusted discount rate (RAEDR). Cost-Benefit Analysis, Shadow Pricing, Risk and Uncertainty, Distributional effects of Project Benefits and Costs: Reference Group Analysis, and Social Benefit and Cost Evaluation and Shadow Pricing: the Open Economy case.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05603 ECONOMETRICS AND FORECASTING

Campus City Flinders.
Prerequisite(s) BE05554 Statistical Data Analysis for Business, BE05566 Introductory Econometrics.
Content The aim of the unit of study is for familiarise students with the advancements in econometric modelling techniques and forecasting methods that are useful in analysing complex business and economic issues. Emphasis is on model specification, estimation, diagnostic testing and interpretation of estimates to address special issues in econometric modelling and forecasting. Topics include dynamic econometric models and panel data models, simultaneous equation models, and univariate forecasting models. Dynamic econometric modelling includes rationalisation of adaptive expectation and partial adjustments, distributed lag models and causality. Panel data modelling includes use of fixed effect estimation and random effect estimation. Simultaneous equation models consist of the identification problem and two-stage least squares approach. Univariate forecasting models consists of spurious regression and unit root concepts, and approaches to forecasting: smoothing techniques and ARIMA models.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05685 FINANCIAL INSTITUTIONS MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study provides an overview of asset/liability management in financial intermediaries. Topics covered include: Why are financial intermediaries special? The regulatory environment. Asset management, liquidity, the bond portfolio, the loan portfolio. Capital planning. Techniques of measuring and managing interest rate risk, dollar gap, duration gap, futures,

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments and internal assessment, 40%; Presentation, 10%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE0685 RETAIL TECHNOLOGY

Campus Singapore, Kuala Lumpur, Hong Kong

Prerequisite(s) Nil.

Content This unit of study provides students with an understanding of the range of computerised information systems and technologies available to retailers, and their likely impact on strategic retail management. Areas studied include the relationship of retail information systems with the organisations' management information system, electronic commerce, point of sale, scanning, electronic data interchange and quick response systems, space management systems, and supply chain management.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case study presentation, 20%; Assignment, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE06400 RETAIL MANAGEMENT STRATEGIES (ENGINEERING AND SCIENCE SERVICE UNIT OF STUDY)

Campus Werribee.

Prerequisite(s) Nil.

Content This unit of study provides an analysis of the retail exchange process and the critical concepts and issues involved in retail management. Areas studied include the retail exchange process and retail competition; retailers in the marketing channels; product life cycles, packaging design and manufacture, and the interrelationship with consumer, industrial and retail strategies; the changing retail environment; and the design of retail marketing and financial strategies.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment 1 (1,500 words), 40%; Assignment 2 (2,500 words), 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE05686 FINANCIAL DERIVATIVE MARKETS

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study introduces students to the concepts of international financial markets and develops an understanding from conceptual, analytical, and decision making perspectives. Topics include: money markets; foreign exchange; futures; and options.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Project and term paper presentation, 30%; Final examination, 40%; Class assignments, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE0629S RETAIL BUYING AND MERCHANDISING

Campus Singapore, Kuala Lumpur, Hong Kong.

Prerequisite(s) BE05185 Retail Management Concepts.

Content This unit of study provides students with an understanding of the role and scope of the retail buying function and the development and implementation of merchandising strategy for local and international retail organisations, including various retail formats. The unit of study also examines consumer behaviour and pricing decisions, inventory valuation and control, merchandise performance levels, and shopping atmosphere and retail communications.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Test, 10%; Case study presentation, 10%; Assignment, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE06486 RETAIL MANAGEMENT PROJECT

Campus Singapore, Kuala Lumpur, Hong Kong.

Prerequisite(s) BE05185 Retail Management Concepts.

Content This unit of study provides students with the skills and techniques appropriate for undertaking a research project in the retail industry. The unit of study includes the identification and development of a retail management topic, data collection and analysis, formulation of conclusions and recommendations, and the presentation of the key implications for senior management.

Required Reading To be advised by lecturer
BE06500 ECONOMICS FOR MANAGEMENT

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study provides a clear and comprehensive account of how economics explains and analyses the functions of the firm in a modern industrial society. Topics include: the nature and scope of economics; demand, supply and the market mechanism; production, costs and profit analysis; market structure and regulation; macroeconomic policy and the economic role of government; national income and economic welfare; consumption, savings, investment and taxation; money, interest and credit; the balance of payments, international trade and exchange rate determination; and inflation and unemployment.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 15%; Project presentation, 25%; Project report, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE0651 QUANTITATIVE ANALYSIS

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study develops practical skills in statistical and mathematical techniques commonly used in business decision making. The emphasis is on computer generation of solutions to business problems. Topics include: probability distributions and tests of hypothesis; regression analysis; forecasting; index numbers; linear programming; network modelling; and waiting lines and queuing theory.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case studies and continuous assessment, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE065562 ECONOMICS OF PUBLIC ENTERPRISE

Campus City Flinders

Prerequisite(s) Nil.

Content This subject familiarises students with the history, scope and economic functions of the public enterprise sector in Australia. It examines the role of economic principles for effective public sector decision making. Topics include: the economic rationale of government intervention and public enterprise; financing of public enterprise; public enterprise pricing and investment; cost-benefit analysis; and evaluation of public enterprise performance, privatisation and contracting out policies.

Required Reading To be advised by lecturer.


Class Contact Equivalent to 36 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

Assessment Individual essay/project, 50%; final examination, 50%. Students must satisfactorily complete each part of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BE065567 INTERNATIONAL BUSINESS ENVIRONMENT

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study introduces students to the concept of the environment of international business and the relationship between the environment and business operations. It shows how to conduct international business environment scanning to assist the formulation of international business strategy. Topics include: interaction between multinational corporations and the international business environment; changing patterns of international trade; direct foreign investment; economic integration; intervention in trade; newly emerging market economies; industry versus intra-industry or infra-firm trade; home and host multinational corporations and world trade flows; inter-government policies and multinational responses; international finance; and multinational marketing strategies.

Required Reading To be advised by lecturer.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case studies, 50%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BE06600 BUSINESS ECONOMICS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study is a combination of BE08622 Business Macroeconomics and BE08623 Business Microeconomics.
Required Reading Refer BE08622 and BE08623
Recommended Reading Refer BE08622 and BE08623
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment #1, 25%; Assignment #2, 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE06704 TOURISM ECONOMICS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study will develop and provide concepts, knowledge and methodologies useful in the application of economic principles to the study of tourism. Topics include: tourism resource allocation; tourism demand and supply; strategic planning and analysis; and the forecasting of tourism.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Final examination, 60%; Assignments, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

Assessment Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE07742 BUSINESS RESEARCH METHODS

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study introduces students to some of the issues involved in the production of research in applied fields. It will enhance knowledge, personal skills and competencies in conducting research in the broad industrial setting. Topics include: conceptualisation of research problems, theoretical formulation and contextualisation; literature review; problems and pitfalls in research development; meta-analysis of past research; operationalisation of research problems to test hypotheses; measurement and levels of measurement; procedures in data collection; data analysis and presentation; and report writing and dissemination of research findings.

Required Reading To be advised by lecturer.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BE08000/BEO8001 DISSERTATION (THESIS)(DBA) (FULL TIME)/(PART TIME)

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Dissertation thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accord with those stated in University Regulations for Research Degrees.

BE08002/BEO8003 PHD (RESEARCH)(FULL TIME)/(PART TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The candidate is expected to develop, under supervision, a thesis of original and significant content which displays a high level of research expertise. A field of study within the area of business and specific to a discipline with the Faculty must be chosen by the candidate in consultation with a supervisor. The final thesis must be an extensive exposition of original research which is well written and exposes a deep understanding and knowledge by the candidate of the field of study.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Research Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Assessment is in accord with those stated in the University Regulations for Research Degrees.

BE09800/BEO9801 RESEARCH THESIS (FULL TIME)/(PART TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The candidate is expected to complete a significant research thesis in a field of study relevant to the Faculty of Business and Law. The thesis is expected to be completed under supervision and display a high level of critical evaluation, research methodology and in-School understanding by the candidate of the field of study.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 60 credit points.

Assessment Research thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Assessment is in accord with those stated in the University Regulations for Research Degrees.

BGP6513 BUSINESS RESEARCH METHODS

Campus City Flinders, Singapore, Kuala Lumpur, China, Bangladesh.

Prerequisite(s) Nil.

Content The unit of study aim is to equip students with an understanding of Business Research Methods in order to equip them with the necessary skills for completion of their minor thesis. On completion of the unit of study, students would be able to be more conversant with the major principles involved in planning and executing research projects, conceptualise a research problem and contextualise it within a body of theory, operationalise concepts to test theoretical conceptualisations, have knowledge in developing and/or selecting appropriate measurement instruments for data collection, know various procedures in collection and analysis of data and acquire skills in report writing and dissemination of findings.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Examination, 40%; Research methods project report, 40%; Class Participation, 10%; Class presentation, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP6900 COMPREHENSIVE SEMINAR
Campus Kuala Lumpur, Malaysia
Prerequisite(s) Nil
Content Preparation for comprehensive assessment to help the student integrate studies pursued in the Executive Studies Program. The results should demonstrate a high level of competence in executing research and applying theories to substantive issues. Comprehensive seminars will be conducted in parallel to the five core themes. A case study based approach will be used to engage students in multi-faceted examination of important business issues.
Class Contact 78 hours over one (1) calendar year
Assessment Comprehensive assessment task, 100%. Supplementary assessment will not be available.

BGP6901 FINANCE, MONETARY POLICY AND INTERNATIONAL ACCOUNTING
Campus Kuala Lumpur, Malaysia
Prerequisite(s) Nil
Content The subject focuses on managerial decision making with particular reference to the evaluation of investment and financing decisions in a global environment. The subject examines the impact of monetary policy on the policies and practices of organisations. Management challenges associated with internationalized financial arrangements and accounting practices is examined including: The global financial environment and financing choices with particular reference to recent developments in fund raising techniques. The concept of pricing and Risk. The management of financial risk including the use of derivatives to manage foreign exchange risk, interest rate risk on commodity price risk. The interrelationship between government, industry and monetary policy; its administration and regulatory policies affecting the conduct of international business. Regulation of financial markets. The role and influence of the securities commission on the regulation of securities markets. Recent developments in the banking sector and the influence of the bank for international settlements on financial markets. Comparative international accounting, including frameworks for analyzing international accounting issues and cultural implications arising from the integration of accounting standards. Analysis and interpretation of information provided by financial reporting systems for confirmatory and predictive decision making.
Class Contact 78 hours over one (1) calendar year
Assessment Minor project, class contribution, 50%, working paper, 50%.

BGP6902 RESOURCE UTILIZATION
Campus Kuala Lumpur, Malaysia
Prerequisite(s) Nil
Content The subject examines the decision making areas related to the management of major projects. The subject covers strategic financial and operational aspects including: The nature of projects and their management, the environment in which projects take place. How projects are defined in terms of their objectives scope and strategy for completion. Financial appraisal of projects including return on investment, standing and running costs, depreciation, and boasolence. How projects are planned and controlled. How network analysis is used for planning and controlling projects.
Class Contact 78 hours over one (1) calendar year
Assessment Minor project, class contribution, 50%, working paper, 50%.

BGP6903 IMPACT OF BUSINESS PRACTICES ON SOCIETY
Campus Kuala Lumpur, Malaysia
Prerequisite(s) Nil
Class Contact 78 hours over one (1) calendar year
Assessment Minor project, class contribution, 50%, working paper, 50%.

BGP6904 TECHNOLOGY FOR COMMUNICATION AND BUSINESS ANALYSES
Campus Kuala Lumpur, Malaysia
Prerequisite(s) Nil
Content The subject examines principles of technology applied to business information, business communication, and business analysis from recording and storing data, through processing and retrieving information, to transmission and dissemination of facts and knowledge. Areas to be covered include the general management of text and non-text data, local and global communication, information storage and processing for business analysis, marketing information systems, and multimedia applications. Functions and issues to be explored with communications technology include advertising, brand building, customer service, internal and external communication, marketing research, and evolution of information. In doing so, extensive use will be made of various up to date tools in building and analysing business scenarios, and in the interpretation of results. This will include applied control and forecasting techniques, optimization, risk management and adjustment, and
Assessment

Class Contact

BGP7700 THESIS (FULL-TIME)

Paper, 50%.

Class Contact

Irwin, Goode, C. 1994, Advertising and Promotion

and promotion. Managing the communications and marketing provision, competition enforcement, and legal liability rules.

regulatory regimes and theories including licensing, government intervention in the market. Consideration of various advertising and promotion. The law and economic rationale for contractual and tortious liability, and specific legislative liability.

speakers. Areas to be covered include: Marketing concepts with perspective and a management perspective. Delivery will be by

Content

sector organizations. Creative and evaluative strategies for the development of promotional strategies for both public and private

Prerequisite(s)

Campus Kuala Lumpur, Malaysia.

Content The subject will be delivered from both a theoretical perspective and a management perspective. Delivery will be by way of lectures, discussions, audio-visual programs and guest speakers. Areas to be covered include: Marketing concepts with emphasis on the promotional and communication process. The development of promotional strategies for both public and private sector organizations. Creative and evaluative strategies for the print, broadcast, and support media. Legal aspects of promotion and marketing. Consideration of the law of misrepresentation, contractual and tortuous liability, and specific legislative liability. Public relations, publicity and corporate advertising. Regulation of advertising and promotion. The law and economic rationale for government intervention in the market. Consideration of various regulatory regimes and theories including licensing, government provision, competition enforcement, and legal liability rules.

Evaluation of social, ethical and economic aspects of advertising and promotion. Managing the communications and marketing strategy. Legal institutions and rules facilitating the efficient operations of the market with consideration of the law of contract, property and torts.


Class Contact 78 hours over one (1) calendar year

Assessment Minor project, class contribution, 50%, working paper, 50%.

BGP7701 THESIS (PART-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The minor thesis provides students with the opportunity to apply practical business situations, the technical skills, competencies and insights developed through the MBA program. The thesis will report on independently conducted research which demonstrates the student’s ability to clearly define a problem, and to undertake a detailed literature search and review the relevant theoretical and practical literature on the topic area. However, in addition to being methodologically sound, the thesis must be of material benefit to business professionals in a relevant or professional area. All students who enter the program will initially discuss possible research topics with a member of staff and with the course Director. The completed thesis should comprise a write-up of approximately 12,000 words of publishable quality. The thesis is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

Assessment Pass/Fail based on a panel examination of the final thesis submission, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7702 MBA MAJOR PROJECT (FULL-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The major project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. A major project is equivalent to four units of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.

by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

Assessment Pass/Fail based on a panel examination of the final thesis submission, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7701 THESIS (PART-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The minor thesis provides students with the opportunity to apply practical business situations, the technical skills, competencies and insights developed through the MBA program. The thesis will report on independently conducted research which demonstrates the student’s ability to clearly define a problem, and to undertake a detailed literature search and review the relevant theoretical and practical literature on the topic area. However, in addition to being methodologically sound, the thesis must be of material benefit to business professionals in a relevant or professional area. All students who enter the program will initially discuss possible research topics with a member of staff and with the course Director. The completed thesis should comprise a write-up of approximately 12,000 words of publishable quality. The thesis is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

Assessment Pass/Fail based on a panel examination of the final thesis submission, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7702 MBA MAJOR PROJECT (FULL-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The major project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. A major project is equivalent to four units of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.
BGP7703 MBA MAJOR PROJECT (PART-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The major project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. A major project is equivalent to four units of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

Assessment Pass/fail based on progress reports and assessment of final report by two appointed examiners. 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7704 MBA MAJOR PROJECT (FULL-TIME) (EQUIVALENT TO TWO UNITS OF STUDY)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The minor project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. A minor project is equivalent to two units of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

Assessment Pass/fail based on progress reports and assessment of final report by two appointed examiners. 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7705 MBA MAJOR PROJECT (PART-TIME) (EQUIVALENT TO TWO UNITS OF STUDY)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The minor project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. A minor project is equivalent to two units of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

Assessment Pass/fail based on progress reports and assessment of final report by two appointed examiners. 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BGP7706 MBA MAJOR PROJECT (PART-TIME) (EQUIVALENT TO ONE UNIT OF STUDY)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content The minor project provides students with the opportunity, either individually or in teams of not more than four, to apply acquired skills, competencies and expertise to an approved consultancy based task. Proposals for projects will normally be developed in conjunction with the unit of study Business Research Methods and may or may not be sponsored by, and directly related to specific industrial, commercial or public sector management
requirements. Teams will only be approved according to the size and complexity of the task and the competencies required for a successful outcome. The proposed contributions of each team member must be clearly designated before the project is approved and, at the conclusion, capable of being individually assessed. This minor project is equivalent to one unit of study per individual student and the time requirements, data collection and analysis, research, literature reviews, presentations, reports, etc. must reflect a comparable workload and level of expertise required of MBA students. All proposals for projects must be approved by an MBA Faculty panel before a student is permitted to enrol in the unit of study. The project is to be completed by the end of six months for full-time students and twelve months for part-time students.

**Required Reading**
To be advised by lecturer

**Recommended Reading**
To be advised by lecturer

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Pass/Fail based on progress reports and assessment of final report by two appointed examiners, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BGP8000 DISSERTATION (THESIS)(DBA)(FULL TIME)**

**Campus**
City Flinders.

**Prerequisite(s)**
Nil.

**Content**
The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

**Required Reading**
To be advised by lecturer

**Recommended Reading**
To be advised by lecturer

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

**Assessment**
Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accord with those stated in Research Degrees: Regulations and Guide for Students and Supervisors.

---

**BGP8001 DISSERTATION (THESIS)(DBA) (PART TIME)**

**Campus**
City Flinders.

**Prerequisite(s)**
Nil.

**Content**
The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

**Required Reading**
To be advised by lecturer

**Recommended Reading**
To be advised by supervisor

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

**Assessment**
Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accord with those stated in Research Degrees: Regulations and Guide for Students and Supervisors.
**BGP8003 PHD RESEARCH (PART-TIME)**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** A person may be admitted to the degree of Doctor of Philosophy in Business who is recommended by the Faculty of Business and Law Research and Graduate Studies Committee providing that she/he has: a master's degree; or a four-year bachelor’s degree with honours or honours degree with a superior performance (normally first class or 2A honours level or equivalent, such as a postgraduate diploma which is an extension of the discipline contained in the undergraduate qualifications) of a kind and in a discipline as determined by the Faculty of Business and Law Director of Research and Graduate Studies; or qualified for entry into the University’s master by thesis program, duly enrolled and shown exceptional ability in the conduct of the first stages of the project which is clearly capable of being extended to PhD level.

In such cases a master’s candidate may transfer into a PhD program provided that the Committee approves a recommendation of the Faculty of Business and Law Research and Graduate Studies Committee to that effect. The proposed or continuing project must be a significant one, expected to produce an original contribution to the particular discipline, equally comparable with an original PhD proposal – not an hypothesis extended beyond a master by thesis by time and/or additional work. Proposal for redefinition of a program should not be considered before some reasonably definable point of progress of a master by thesis program has been reached; or an alternative and exceptional background together with an unqualified recommendation from the Faculty of Business and Law Research and Graduate Studies Committee which justifies special consideration by the Committee. For admission to a PhD program a student must provide evidence of a background in research methodology. Content of the unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

**Required Reading** To be advised by supervisor.

**Recommended Reading** To be advised by supervisor.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law.

**Unit of study** equal to 48 credit points.

**Assessment** Requirements and assessments in accordance with University Regulations for Research Degrees, 100%. Supplementary assessment will not be available. Requirements and assessments in accordance with University Regulations for Research Degrees.

**BGP8005 MASTER OF BUSINESS BY THESIS (PART-TIME)**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** A person may be admitted to the degree of Master of Business by Thesis who is recommended for admission by the Faculty of Business and Law Research and Graduate Studies Committee and who has: qualified for a first degree of the University (or such other degree as the Faculty may deem equivalent for this purpose) at a standard considered by the Faculty to be sufficiently meritorious; or qualified for any other award judged by the Faculty to be of relevant character and appropriate standard; and has produced evidence of professional experience through which he/she has developed his/her applied knowledge of the relevant field of study, such as satisfies the Faculty that he/she has the capacity to undertake study for the degree of master; and fulfilled any other conditions relating to prerequisite study which the Faculty may have imposed in respect of his/her admission.

**Required Reading** To be advised by supervisor.

**Recommended Reading** To be advised by supervisor.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law.

**Unit of study** equal to 48 credit points.

**Assessment** Requirements and assessment in accordance with University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment in accordance with University Regulations for Research Degrees.

**BGP8016 INTERNATIONAL BUSINESS**

**Campus** City Flinders, Singapore, Kuala Lumpur, China.

**Prerequisite(s)** Nil.

**Content** The unit of study is designed to examine current issues associated with key facets of international business. This includes international finance, production and distribution, managing complex international business environments, government policies for promoting and regulating foreign businesses locally as well as home country businesses overseas, standardisation and localisation issues, international regulation and international agencies, and the role of culture in international business activities.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Four hours per week or equivalent for one semester.

**Unit of study** equal to 20 credit points.
Assessment: In addition to an examination (50%) progressive assessment will involve individual and group research projects and presentations, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BGP8017 STRATEGY AND INNOVATION**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Managers use strategic decision making to find innovative ways to provide established products and services, to clarify conflicting priorities and evaluate new opportunities, streamline and focus marketing efforts and transform the business into a vessel for achieving business goals. The unit of study is designed to examine current issues associated with key facets of strategy and innovation. This includes business strategy, the strategy decision making process, information systems support, approaches to innovation adoption and information systems as an innovation in the business.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Unit of study equal to 20 credit points.

**Assessment** In addition to an examination (50%) progressive assessment will involve individual and group research projects and presentations (50%).

**BGP8018 CONTEMPORARY BUSINESS RESEARCH**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study introduces students to concepts and procedures associated with sources of knowledge. In particular, it considers empiricism, which attempts to describe, explain and make predictions based on observations of the real world. It will deal with the collection of valid and appropriate data relevant to specific research questions, and will explore, at an advanced level, a range of qualitative and quantitative methodologies.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Unit of study equal to 20 credit points.

**Assessment** In addition to an examination (50%) progressive assessment will involve individual and group research projects and presentations (50%).

**BGP8019 RESEARCH PROPOSAL PREPARATION AND WRITING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study introduces students to the issues involved in the production of research in applied fields of business administration. It will enhance knowledge, personal skills and competencies in conducting research in the broad industrial setting. Topics include conceptualisation of research problems, theoretical formulation and contextualisation, problems and pitfalls in research development, Meta analysis of past research, operationalisation of research problems to test hypotheses, measurement and levels of measurement, procedures for data collection, analysis and presentation, report writing and dissemination of research findings. It is an activity-based unit of study that includes the appointment of a provisional supervisor and the production of a research proposal.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Unit of study equal to 20 credit points.

**Assessment** Presentation of the research proposal at a peer review seminar followed by submission for approval to the Postgraduate Studies Committee of the Faculty of Business and Law.

**BGP8020 PERFORMANCE MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Performance management is the scientific study and application of knowledge concerning the measurement of performance, its use in guiding managerial decision making and in demonstrating accountability. The unit of study is designed to examine current issues associated with key facets of performance management. This includes alignment of employee, unit and organizational behaviour, accelerating change, the operation and effect of performance management techniques on the management and delivery of goods and services, and critical examination of the key questions that are central to the understanding and assessment of modern performance management praxis and debate.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Unit of study equal to 20 credit points.

**Assessment** In addition to an examination (50%) progressive assessment will involve individual and group research projects and presentations (50%).

**BGP8021 CORPORATE GOVERNANCE**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Management, control, and organizational governance is considered through the relationship between ownership and management, the responsibilities of managers, owners, investors and regulators. Principles of corporate governance, duties of directors, employee entitlements, stakeholder theory and issues of audit and accounting. Processes and practices of corporate governance are considered through the role of managers in a civil society, ethics and human behaviour, and corporate social responsibility. The content may be delivered from a comparative perspective.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Unit of study equal to 20 credit points.

**Assessment** In addition to an examination (50%) progressive assessment will involve individual and group research projects and presentations (50%).

**BGP9002 DBA RESEARCH PROJECT A**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Students under supervision are expected to analyse and report on data or information collected during the research phase, and to explore the implications of the study for theory and practice in some aspect of business administration.

**Required Reading** To be advised by the supervisor.

**Recommended Reading** To be advised by the supervisor.

**Assessment** The research project report will undergo preliminary assessment by examiners in the Faculty of Business and Law. Research Project A and Research Project B will be submitted for final examination together with a covering report to three external examiners. Research Project A should be approximately 25,000 words.

**BGP9003 DBA RESEARCH PROJECT B**

**Campus** City Flinders, Singapore, Beijing, Kuala Lumpur

**Prerequisites** Students must satisfy admission requirements for the DBA and must have completed all requirements of the DBA coursework component.

223
Content Students under supervision are expected to analyse and report on data or information collected during the research phase, and to explore the implications of the study for theory and practice in some aspect of business administration.

Required Reading To be advised by the supervisor.

Recommended Reading To be advised by the supervisor.

Assessment The research project report will undergo preliminary assessment by examiners in the Faculty of Business and Law. Research Project B and Research Project A will be submitted for final examination together with a covering report to three external examiners. Research Project B should be approximately 25,000 words.

BGP9005 DBA RESEARCH PAPER A

Campus City Flinders, Singapore, Beijing, Kuala Lumpur

Prerequisites Students must satisfy admission requirements for the DBA and must have completed all requirements of the DBA coursework component.

Content The paper will report on independently conducted research that demonstrates the student’s ability to clearly define and conclude a business problem.

Required Reading To be advised by the supervisor.

Recommended Reading To be advised by the supervisor.

Assessment The research paper will undergo preliminary assessment by examiners in the Faculty of Business and Law. Research Paper A and Research Paper B and Research Paper C will be submitted for final examination together with a covering report to three external examiners. Research Paper A should be approximately 15,000 words.

BGP9006 DBA RESEARCH PAPER B

Campus City Flinders, Singapore, Beijing, Kuala Lumpur

Prerequisites Students must satisfy admission requirements for the DBA and must have completed all requirements of the DBA coursework component.

Content The paper will report on independently conducted research that demonstrates the student’s ability to clearly define and conclude a business problem.

Required Reading To be advised by the supervisor.

Recommended Reading To be advised by the supervisor.

Assessment The research paper will undergo preliminary assessment by examiners in the Faculty of Business and Law. Research Paper A and Research Paper B and Research Paper C will be submitted for final examination together with a covering report to three external examiners. Research Paper B should be approximately 15,000 words.

BGP9007 DBA RESEARCH PAPER C

Campus City Flinders, Singapore, Beijing, Kuala Lumpur

Prerequisites Students must satisfy admission requirements for the DBA and must have completed all requirements of the DBA coursework component.

Content The paper will report on independently conducted research that demonstrates the student’s ability to clearly define and conclude a business problem.

Required Reading To be advised by the supervisor.

Recommended Reading To be advised by the supervisor.

Assessment The research paper will undergo preliminary assessment by examiners in the Faculty of Business and Law. Research Paper A and Research Paper B and Research Paper C will be submitted for final examination together with a covering report to three external examiners. Research Paper C should be approximately 15,000 words.

BGP9800 RESEARCH THESIS (FULL-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content Students complete a major thesis under the supervision of an experienced member of staff from the Victoria Graduate School of Business.

Required Reading To be advised by supervisor

Recommended Reading To be advised by supervisor

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 60 credit points.

Assessment Research Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment are in accordance with University Regulations for Research Degrees.

BGP9801 RESEARCH THESIS (PART-TIME)

Campus City Flinders.

Prerequisite(s) BGP6513 Business Research Methods.

Content Students complete a major thesis under supervision of an experienced member of staff from the Victoria Graduate School of Business.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Unit of study equal to 30 credit points.

Assessment Research Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment are in accordance with University Regulations for Research Degrees.

BH05403 MARKETING FOR EVENTS

Campus City Flinders.

Prerequisite(s) BM05401 Special Event Management.

Content This unit of study aims to provide students with a grounding in marketing with a particular emphasis on the events sector. Topics covered in this unit of study include the marketing environment, the marketing mix, consumer behaviour, bidding for events, sponsorship, packaging, special effects, market planning, marketing research, and post-event evaluation.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Events Marketing Assignment, 20%; Student Presentation, 20%; Major assignment, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH05408 HOSPITALITY, TOURISM AND EVENTS

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study aims to develop an understanding of the integral roles that hospitality and tourism play in the event industry. Topics include: the tourism industry; trends in the use of leisure time and its impact on tourism; the role of events in destination development; economic, social and environmental impacts of events; tourist industry groups and their relationship to events; pre/post event tours; banquets, functions and conventions; marketing and client relationship; the social function and the dramaturgy of banquets and conventions; managing profitability; logistics and operational management; space, facilities and infrastructure; food and beverage management; and catering for internal and external functions.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Minor assignment, 30%; Major assignment, 50%; Class presentation, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05502 SERVICES AND RELATIONSHIP MARKETING

Campus City Flinders, Singapore.
Prerequisite(s) Nil.

Content The aim of the unit of study is to introduce the graduate student to the service industry, and the marketing implications. There is a focus on developing marketing strategies for services, especially in view of demand management, quality, and customer service. Building internal and external relationships a competitive strategy for service marketing forms an integral part of this unit of study. Topics include: understanding services; strategic issues in service marketing; tools for service marketers; relationship marketing in services; marketing plans for services.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case study/Research assignment, 30%; Class presentation, 20%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05503 MARKETING COMMUNICATION

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study is aimed at developing managerial decision making skills in all aspects of promotion. Topics covered would include: strategy development and implementation in advertising, personal selling, publicity, public relations, direct response marketing and customer service.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment and class presentation, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH05504 BRAND AND PRODUCT MANAGEMENT

Campus City Flinders.
Prerequisite(s) BH06505 Marketing Management.

Content The unit of study is aimed at introducing graduate students to aspects related to the design of marketing of products and services in the marketplace. It will provide students with skills necessary in developing and administering policies and strategies for both the company's existing and new products with a competitive edge. The topics covered in this unit of study, would include: a framework for product management structure in an organisation; an overview for the need for introducing new products; the importance of an innovation policy; new product strategy, a productive new product development process; market appraisal for opportunity identification; the design process, a focus on importance of the consumer, product positioning, testing and improving new products to meet competition, product introduction and profit management; implementing the new product development process: the imperative need for customer and after-sale service as a competitive edge strategy in both domestic and foreign markets.

Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer

BH05505 BUSINESS TO BUSINESS MARKETING

Campus City Flinders.
Prerequisite(s) BH06505 Marketing Management.

Content The unit of study is aimed at graduate students with prior knowledge or understanding of the marketing discipline. It would acquaint students with practices and problems of the Industrial and Organisational Marketing field or profession. Students would be equipped with skills and techniques essential in carrying out managerial responsibilities and duties in the industrial marketing function. Topics to be covered would include: the basics of industrial marketing; industrial markets, products and services and purchasing practices; organisational buyer behaviour and concepts and models of organisational buying behaviour; industrial marketing research and intelligence; industrial market segmentation; industrial marketing management functions; the strategic management of industrial products and services, marketing and product innovation, industrial pricing, industrial marketing communications, industrial channel strategy; control of industrial marketing programs; industrial market performance, control and evaluation of industrial marketing, industrial competitiveness in the Asian economic integrated region.

Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer

BH05506 ADVANCED WINE AND BEVERAGE MANAGEMENT

Campus Footscray Park.
Prerequisite(s) Nil.

Content This aim of this unit of study is to develop the students' knowledge of Australian wines and international beverage products and their commercial and culinary roles in hospitality enterprises. The content is as follows: Sensory evaluation and judging Australian wines. Generic and varietal wine styles. The major wine producing regions of Australia. Champagnes, spirits, beers, and liqueurs. Viticulture and viniculture. Contemporary wines and drinks list, costing and pricing, structure and content. Purchasing, storing, and service of beverages. Cost controls and reporting systems. Food and wine harmony. Wine promotions, merchandising and marketing for food and beverage managers.

Recommended Reading A list of recommended readings and articles, and a variety of audio-visual materials has been compiled and will be provided by the lecturer.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment, 40%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05519 EMERGING SYSTEMS IN HOSPITALITY

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study examines systems, now emerging that have key roles in the management of hospitality operations. These include technologically advanced catering systems for cook-chill catering, the Hazard Analysis Critical Control Points (HACCP) system for food safety programs and contemporary practices for environmental management programs. The latest development in these systems and their applications to, and implementation in, hospitality operations will be considered. Recent food/foodservice trends will be covered and the ways in which they affect menu development, service quality and competitive advantage will be discussed.

Recommended Reading A set of readings will be placed in Open Reserve in the Library.

Class Contact Equivalent to 36 hours per semester, normally to be delivered as a combination of lectures, seminars, tutorial and/or workshop, or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Presentation, 20%; Major Assignment, 30%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH05520 INTRODUCTION TO HOSPITALITY INDUSTRY

Campus Footscray Park, City Flinders.
Prerequisite(s) Nil.
Content To introduce students to the study of hospitality as an emerging discipline worthy of rigorous study. To orient the students to the hospitality industry and the issues which confront it. Topics covered: hospitality as a field of study; introduction to the hospitality industry; the philosophy of hospitality; the origins of hospitality; the structure and dynamic forces of the hospitality industry; consuming hospitality; the co-modification of the hospitality industry.
Required Reading O'Mahony, B. and Simonsen, R., Introduction to the Hospitality Industry: Readings and course materials, Victoria University.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05521 FOOD AND BEVERAGE MANAGEMENT

Campus Footscray Park, City Flinders.
Prerequisite(s) BH05520 Introduction to Hospitality Industry.
Content To introduce students to the core principles and practices of kitchen management systems, which optimise the managerial and operational efficiency of food production facilities. Topics covered: introduction to food production; the menu as a core management tool; food commodities; recipe development and standard recipes; food production systems; evaluation methods of food production.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05522 FOOD AND BEVERAGE STUDIES II

Campus Footscray Park.
Prerequisite(s) BH05520 Introduction to Hospitality Industry.
Content To develop a comprehensive understanding of the principles and practices of restaurant management. Topics covered: concepts of restaurant management; conceptualising quality in a restaurant setting; quality control; evaluating restaurant performance in terms of financial, market and operational criteria.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Progressive assessment, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05525 MARKETING STRATEGY

Campus City Flinders.
Prerequisite(s) BH06505 Marketing Management.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments and Presentation, 40%; Case Analysis, 20%; Examination, 40%.

BH05567 HOSPITALITY PROPERTY DEVELOPMENT

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study includes the following topics: principles of land use management; principles of property development; site selection; valuation; land acquisition; regulations governing developments; the development process: conceptualisation, planning and initiation phase; market feasibility analysis; financial feasibility analysis; commitment phase; design and construction phase; management and operational phase. Hospitality operations; facilities planning and design; integration of facilities; investment in real estate; property development in Australia; property development in South-East Asia.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment 1, 25%; Assignment 2, 25%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH5568 Hospitality Operations Management

Campus: City Flinders.
Prerequisite(s): Nil.
Content: This unit of study includes the following topics: introduction to quantitative analysis and the decision making process; overview of hospitality operations and the School of problems and issues that arise in the short and long term; systems overview of short-term and long-term problems, techniques for short term and long term problems, report preparation of results for senior management.
Required Reading: Student handbook (lecture notes, readings, exercise)
Recommended Reading: To be advised by lecturer
Class Contact: Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment: Progressive assessment, 60%; final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Note: Any hand-held calculators may be used in examinations.

BH5572 Logistics

Campus: City Flinders.
Prerequisite(s): BH5505 Marketing Management.
Content: The unit of study provides students with a managerial viewpoint or approach in terms of marketing decisions made in all aspects pertaining to distribution systems so as to complete efficiently and effectively in the market place. Topics covered would include: focus on analysis and decision making regarding the functions and institutions in designing and appraising a distribution system, and thereby develop and implement a competitive distribution strategy to enhance the functions; economic and behavioural analysis of distribution intensity, channel length, marketing logistics, transportation, inventory control and warehousing and distribution cost; influence of product mix, prices and promotional activities on designing and appraising wholesale and retail distribution systems; consideration will be given to trends and factors influencing the development and choice of distribution strategy; achieving interorganisational co-ordination in the distributive network; in-School analysis of role of distribution in a market place – and group influences (family, social groups, culture and business) are examined in School as they affect the consumer decision-making process. Analysis of how marketing programs, especially the communications mix, can be developed to reflect a commitment for providing consumer satisfaction. This theoretical framework is applied to consumer buying and purchasing decision-making situations of the retail and service industry sectors of Australia with a look at multicultural component within the mainstream Australia.
Class Contact: Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment: Assignment and class presentations, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH5574 Consumer Behaviour

Campus: City Flinders.
Prerequisite(s): Nil.
Content: This interdisciplinary unit of study discusses the consumer as the focus of the marketing system. The unit of study stresses the use of knowledge about consumer behaviour in marketing decisions. Contributions of anthropology, sociology, psychology, and economics to the understanding of consumer buying behaviour are emphasised. Individual behavioural variables needs, motives, perception, attitudes, personality and learning as a result of socialisation process – and group influences (family, social groups, culture and business) are examined in School as they affect the consumer decision-making process. Analysis of how marketing programs, especially the communications mix, can be developed to reflect a commitment for providing consumer satisfaction. This theoretical framework is applied to consumer buying and purchasing decision-making situations of the retail and service industry sectors of Australia with a look at multicultural component within the mainstream Australia.
Class Contact: Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment: Assignment and class presentations, 60%; Final examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BH05583 MARKETING RESEARCH

Campus City Flinders.
Prerequisite(s) BH06505 Marketing Management.

Content This unit of study aims to develop analytical skills and the knowledge of market research techniques and confidence in the application of the techniques in tackling practical market research problems. Importance of research in strategic and competitive marketing planning in the 1990's; an overview of the marketing management information systems; need for good research information for Australian managers' sound decision making in targeted domestic and export markets in order to maintain competitive edge; key aspects of the marketing research process; an examination of available research methodologies for consumer market industrial market and service market including high-technology market in Australia related to its traditional trade partners; data collection procedures and qualitative research; experimentation in marketing and experimental designs; designing forms and scales for collecting data; designing the sample and collecting the data; examination of various research techniques; research errors and problems of confidentiality legislation affecting research investigation conducted in Australia; managerial pragmatism in market problem-solving and researchers' conflict resolution.

Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research project, 25%; Case study, 25%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH05586 ACCOMMODATION STRUCTURE AND ORGANISATION

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study includes: the accommodation industry: overview; overview of the hotel front office; the guest cycle (from check-in to check-out); computers and technology in the accommodation industry; front office reception; the front office cashier; operating front office accounting systems; housekeeping operations; front office management; the industry award structure; room rate determination methodologies; management statistics/budgeting; hotel feasibility studies; hotel and motel room design; strategic planning concepts; SOFT analysis; environmental analysis; strategic choice; implementing strategy; planning in turbulence.

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Computer project, 20%; Group project, 20%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equivalent to 12 credit points.

Assessment Minor assignment and participation, 20%; Major Assignment, 40%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHOS607 CASINO AND GAMING OPERATIONS MANAGEMENT

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study aims to develop the student’s analytical and problem solving skills in the management of Gaming Operations and evaluate the development of Casino and Gaming Complexes in Urban and Regional Development.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case Studies, 40%; Class Presentations, 20%; Project, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHOS608 HOSPITALITY AND TOURISM HUMAN RESOURCE MANAGEMENT

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study examines the theoretical and practical applications of Human Resource Management within the Hospitality and Tourism Industry. It includes the concept of strategic HRM and its application to HRM practices such as employee recruitment, selection, performance appraisal, training and development, remuneration systems and occupational health and safety. The course is also concerned with the industrial relations system and its impact on the Hospitality and Tourism Industry, with special attention to the incidence of enterprise bargaining within the industry. The course investigates best practice within Hospitality and Tourism, the impact of QM on productivity and current trends in HRM within the industry.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Review report, 40%; presentation, 20%; Case Studies, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHOS609 APPLIED RESEARCH METHODS IN HOSPITALITY AND TOURISM

Campus City Flinders.

Prerequisite(s) Nil.

Content Topics to be covered include: content analysis, semiotics and other qualitative analytical methods and various quantitative analytical methods such as tests of significance, factor analysis, cluster analysis and discriminant analysis and how they can be applied to an hospitality or tourism setting. Using existing data sets, the students will get to practice these various techniques.


Recommended Reading Provided by the lecturer

Class Contact Three hours per week for one semester. Normally delivered as two hours of lectures and one hour tutorials; or a delivery mode approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Preliminary Essay, 10%; Major Project, 30%; Class Presentation, 20%; Final Exam, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHOS611 HOSPITALITY AND TOURISM PROJECT

Campus City Flinders

Prerequisites Nil

Content This project subject provides students with the opportunity to build links with a sector of the hospitality or tourism industry in which they may seek employment (aviation, retail, conventions, hotel, resorts, restaurants, food service). This subject enables students to deepen their understanding of their chosen sector. The project will be carried out in groups of no more than four students.

Required Reading The key text will be a set of readings based on potential topics of interest for industry partners.


Class Contact Equivalent to thirty-six hours per semester, normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equivalent to 15 credit points.

Assessment Major project report, 80%; Project presentation 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
BHO5613 APPLIED RESEARCH METHODS IN HOSPITALITY AND TOURISM
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study the students will study the application of qualitative and quantitative research methods in an hospitality and tourism context. The increasing sophistication of the hospitality and tourism industries, with their demands for managers to better understand markets, market segmentation and customer satisfaction surveys, means that hospitality and tourism managers must develop a working knowledge of how to apply qualitative and quantitative research techniques in an hospitality or tourism setting. Topics include: content analysis, semiotics and other qualitative analytical methods and various quantitative analytical methods such as tests of significance, factor analysis, cluster analysis and discriminant analysis and how they can be applied to an hospitality or tourism setting. Using existing data sets, the students will get to practice these various techniques.
Recommended Reading A handbook of edited readings and articles will be compiled and provided by the lecturer.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Preliminary essay, 10%; Major Project, 30%; Class Presentation, 20%; Final Exam, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO5615 PRODUCT INNOVATION IN HOSPITALITY AND TOURISM
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study examines the new product development (NPD) process for Hospitality and Tourism products and services. Each stage in the NPD process will be explored, from opportunity identification and selection to launch of the new product or service. The links between innovation, creativity, entrepreneurship and competitive advantage will be investigated. Application of the innovation process to the range of Hospitality and Tourism enterprises from small business to large corporations will be examined. The risks and benefits of innovation as well as factors affecting the success or failure of new products and services will be discussed.
Recommended Reading A set of additional readings will be placed in Open Reserve in the library.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Preliminary essay, 10%; Class Test, 10%; Individual Project, 30%; Final exam, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO5620 HOSPITALITY AND TOURISM PROJECT
Campus City Flinders.
Prerequisite(s) Nil.
Content This project unit of study provides students with the opportunity to build links with a sector of the hospitality or tourism industry in which they may seek employment (aviation, retail, conventions, hotel, resorts, restaurants, food service). This unit of study enables students to deepen their understanding of their chosen sector. The project will be carried out in groups of no more than four students.
Required Reading Set of readings based on potential topics of interest for students.
Class Contact Equivalent to 36 hours per semester, normally to be delivered as a combination of lectures, seminars, tutorial and/or workshop, or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Major Project Report, 80%; Project Presentation, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO5703 HOSPITALITY AND TOURISM MARKETING
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study involves the application of marketing principles to hospitality and tourism, and includes the following topics: Services marketing, market segmentation, market research, consumer behaviour, pricing, positioning, promotion, place, people, process, productivity, quality in services marketing, marketing planning.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class presentation, 20%; Examination, 50%; Project Assignment, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BHO5717 SUSTAINABLE DESTINATION MANAGEMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study examines the meaning and practice of sustainable tourism within an international context and its relationship to economic, physical and human environments. It also examines the need for a variety of planning and management techniques at various stages in the development of tourism destinations at the national, regional and local levels. It emphasizes the need to develop plans and management strategies to maximize
the benefits and minimize the costs of tourism development, which result in sustainable outcomes.

**Required Reading** A compilation of readings and articles will be provided by the unit of study co-ordinator.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Report, 40%; Presentation, 20%; Final Exam, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BH05718 CONTEMPORARY ISSUES IN HOSPITALITY AND TOURISM**

**Campus** City Flinders.

**Prerequisite(s)** Please Enquire.

**Content** This unit of study provides a comprehensive review of areas of managerial concern in hospitality and tourism. Indicative topics include: the relationship between sectors, such as a hospitality and tourism broadly, and between hospitality and events management; resort management; indigenous tourism; special events tourism; Antarctic and remote tourism; industrial tourism; marketing research in hospitality and tourism; sustainable tourism development; gaming; and technology in hospitality and tourism. Topics will change over time, and will reflect, in part, the projects being pursued by University researchers, and the areas of managerial need identified by industry and government.


**Recommended Reading** Anderson, J. and Poole, M., 2001, Assignment and Thesis Writing, 4th edn, John Wiley and Sons Australia Ltd, Brisbane.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Class presentations, 50%; Issues assignment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BH05719 EMERGING SYSTEMS IN HOSPITALITY**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study examines systems, now emerging that have key roles in the management of hospitality operations. These include technologically advanced catering systems for cook-chill catering; the Hazard Analysis Critical Control Points (HACCP) system for food safety programs and contemporary practices for environmental management programs. The latest development in these systems and their applications to, and implementation in, hospitality operations will be considered. Recent food/foodservice trends will be covered and the ways in which they affect menu development, service quality and competitive advantage will be discussed.


**Recommended Reading** A set of readings will be placed in Open Reserve in the Library.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Presentation, 20%; Major Assignment, 30%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BH06505 MARKETING MANAGEMENT**

**Campus** City Flinders, Singapore, Kuala Lumpur, China, Bangladesh.

**Prerequisite(s)** Nil.

**Content** Upon completion of the unit of study, students would be able to understand the Marketing Management Process, develop essential skills necessary in a Marketing Manager’s job, appraise an organisation’s performance in a competitive marketing environment (foreign and domestic), formulate and implement marketing mix strategies in consumer, industrial and service markets, solve problems and improve their abilities in making sound decisions based upon available market information and appreciate the applications of marketing principles to Service Sector and International business decision making.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment, 25%; Research Project, 25%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BH06666 GLOBAL MARKETING MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study is aimed at developing awareness and skills necessary for effective marketing management career and leadership in Australian organisations operating internationally including subsidiaries of transnationals based in Australia and within the Pacific Region. A look at the nature of Australia’s marketing companies performance in relation to traditional trade partner-countries; the economic environment and international trade transactions including economic regional integration as expanded market opportunities; the nature and scope of global marketing activities; the environment analysis of global marketing itself, formulating marketing strategies for global marketing programs of action aimed at export and international markets undertaken by small businesses in Australia; an examination critique of competitive global marketing strategies by Germany, Japan, South Korea, UK, and USA in relation to Australia; evaluation of general global marketing programs; organising and controlling global marketing operations; the future practices and prospects of global marketing with emphasis on global operations in the evolving international economic order; the north-south and south-west-east international business economic argument, regional economic integration and
BH06720 THE REFLECTIVE HOSPITALITY AND TOURISM PROFESSIONAL

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study examines issues such as the changing nature of work within the hospitality and tourism industries and the implications of these changes for managers. It provides students with information about models and techniques of interpersonal competence and assists them to use this knowledge to gain an understanding of the prerequisites of interpersonal competence. Topics include—developing and adapting your leadership style to the hospitality and tourism industries, effective interpersonal communication skills, goal setting, teams and creative problem solving, valuing diversity globally, assertiveness and the resolution of conflict.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class Test, 30%; Reflective Journals, 30%; Group Project, 15%; Individual Assignment, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH07700/BH07701 THESIS (FULL TIME)/(PART TIME)

Campus City Flinders.
Prerequisite(s) Nil.
Content The thesis will report on independently conducted research, which demonstrates the student’s ability to clearly define a problem, and to undertake a detailed literature search and review of the relevant theoretical and practical literature on the topic area. All students who enter the program will initially discuss possible research topics with a member of staff and the Course Director. The minor thesis is to be completed by the end of six months for full-time students and twelve months for part-time students.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.
Assessment In accord with Faculty Regulations, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH07742 BUSINESS RESEARCH METHODS

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study provides a comprehensive introduction to research methodology, including the consideration of possible research topics for academic theses and applied management projects. It includes the following topics: the role of research; theory building; the research process; ethical issues; problem definition and the research proposal; exploratory research; secondary data and information systems; survey research; experimental research; measurement and scaling; attitude measurement; questionnaire design; sampling; fieldwork; editing and coding; descriptive statistics; univariate statistics; multivariate analysis; and research reporting.
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Class presentations, 50%; Research proposal, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH08000 DISSERTATION (THESIS) (DBA) (FULL TIME)

Campus City Flinders.
Prerequisite(s) Please Enquire.
Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.
Assessment Assessment will be in accord with those stated in University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
Regulation for Research Degrees, 100%.

Assessment

Class Contact

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Assessment is in accord with those stated in University regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH08001 DISSERTATION (THESIS) (DBA) (PART TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The candidate is expected to develop under supervision a thesis of original and significant content which displays a high level of research expertise. A field of study within the area of business and specific to a discipline within the Faculty must be chosen by the candidate in consultation with a supervisor. The final thesis must be an extensive exposition of original research, which is well written and exposes a deep understanding and knowledge by the candidate of the field of study.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment In accord with those stated in the University Regulations for Research Degrees, 100%.

BH08002 PHD (RESEARCH) (FULL TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content Students will read literature in the marketing area with a view to developing an understanding of developing issues and their application to practice. The objective of the unit of study is to assist students in developing critical review and writing skills that can be used when they write their DBA thesis.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Progressive assessment comprising presentations and individual assignments, 60%; Final Examinations, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH08612 MARKETING MANAGEMENT 1

Campus City Flinders.

Prerequisite(s) Nil.

Content Following a discussion of the concept of marketing and its historical development, the unit of study covers key marketing areas including consumer behaviour, marketing research, market segmentation and positioning. The key decision-making areas of product strategy, pricing strategy, promotion and distribution are addressed in School. These foundations of marketing are then integrated through a discussion of strategic marketing planning. Finally, special topics including international marketing, industrial marketing and services marketing are covered briefly.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment In accord with those stated in the University Regulations for Research Degrees, 100%.

BH08003 PHD (RESEARCH) (PART TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content Students will read literature in the marketing area with a view to developing an understanding of developing issues and their application to practice. The objective of the unit of study is to assist students in developing critical review and writing skills that can be used when they write their DBA thesis.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment In accord with those stated in the University Regulations for Research Degrees, 100%.

BH08613 MARKETING MANAGEMENT 2

Campus City Flinders.

Prerequisite(s) Nil.

Content The candidate is expected to complete a significant research thesis in a field of study relevant to the Faculty of Business and Law. The thesis is expected to be competed under supervision and display a high level of critical evaluation, research methodology and in School understanding by the candidate of the field of study.

Class Contact Normally two years equivalent full time.

Assessment In accord with those stated in the University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BH09800 RESEARCH THESIS (FULL TIME)

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The candidate is expected to complete a significant research thesis in a field of study relevant to the Faculty of Business and Law. The thesis is expected to be competed under supervision and display a high level of critical evaluation, research methodology and in School understanding by the candidate of the field of study.

Class Contact Normally two years equivalent full time.

Assessment In accord with those stated in the University Regulations for Research Degrees, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BH09801 RESEARCH THESIS (PART TIME)**

**Campus** City Flinders.

**Prerequisite(s)** Please Enquire.

**Content** The candidate is expected to complete a significant research thesis in a field of study relevant to the Faculty of Business and Law. The thesis is expected to be competed under supervision and display a high level of critical evaluation, research methodology and in School understanding by the candidate of the field of study.

**Class Contact** Normally four years equivalent part time.

**Assessment** In accord with those stated in the University Regulations for Research Degrees., 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB5500 COMPARATIVE LEGAL SYSTEMS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The first part of the course is concerned with an introduction to the major legal systems in the world. The meaning, sources, and structure of law in these legal systems, together with their reception into South and South East Asia will be dealt with in the second part. The role of the legal profession and legal education in those countries will be discussed along with other topics.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research paper, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB5501 LEGAL RESEARCH AND WRITING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** Students will be introduced to primary and secondary legal sources of legal research materials and the means of researching them using both paper based and electronic resources. Students will learn correct research strategies and techniques and methods of citation. Students will be introduced to a range of legal writing styles, methods of critical analysis and the presentation of legal argument.

**Required Reading** Nemes, I. and Coss, G., 1998, Effective Legal Research, Butterworths, Sydney, Australia.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB5502 ASIAN BUSINESS LAW**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study will introduce students to the sources of Asian law, the principles of Asian legal systems such as the separation of powers. Depending on the interests of the lecturer and the students the content of this unit of study may vary. Initially, this unit of study will be primarily focused on the legal systems of Greater China including PRC, Hong Kong and Taiwan.


**Recommended Reading** Wang Chenguang and Zhang Xianchu(ed), 1997, Laws of the People’s Republic of China, Sweet and Maxwell Asia, Hong Kong.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Two research papers and class presentations of draft papers, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLB5503 INTERNATIONAL TRADE LAW**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study contains two parts: the first part is a general introduction to the sources of international law, the nature of international trade law and the scope of international trade law; the second part covers a number of topics focusing on the GATT and the WTO, including the functions and process of the WTO, a detailed analyses of principles in the agreements of the Uruguay Round, the international trade dispute resolution regime, and trade related aspects such as services, intellectual property, agricultural products. This second part also discusses the functions of the IMF and the World Bank.


**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment, 30%; Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB5505 IMMIGRATION LAW AND PRACTICE

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study will introduce students to the sources of immigration law. It will introduce the structure of Australian visas and the Australian citizenship. It will focus on the migration applications. The migration agent registration scheme is also included. The administrative and judicial review of the decisions on immigration applications are also key parts of this unit of study.

Required Reading To be advised.


Assessment Assignment, 10%; Examination, 90%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5506 TELECOMMUNICATIONS LAW AND POLICY

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study aims to provide an overview and analysis of the law relating to telecommunications, broadcasting and radio communications in Australia. Principal topics include: convergence of media and the legal boundaries affecting telecommunications and services encompassing broadcasting and narrow-casting; reform of the telecommunications since 1997; the liabilities of telecommunications carriers and service providers; interconnection issues; regulation of competition; control and ownership issues; the regulatory process; and the role of regulators including AUSTEL, ACCC, the ABA and SMA.


Recommended Reading Leonard, P., Carabine N. and Henderson, A. (eds), Communications Policy in Australia, Butterworths looseleaf service, Sydney.

Assessment Assignment, 25%; Examination, 75%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5507 INTERNATIONAL COMMERCIAL LAW

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study examines a number of legal issues arising in typical international commercial transactions. Among the matters to be discussed are the Vienna Convention on International Sales, contracts for international sale of goods, carriage of goods by sea, air and land, international financing and banking [particularly letters of credit], marine insurance, foreign investment, import control, GATT and WTO, conflict of laws and the resolution of international commercial disputes.


Assessment Assignment, 40%; Examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5508 MASTERS READING COURSE

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study will be taught as a series of seminars and discussions, each of which focuses on a particular philosophical approach to legal research. It is anticipated that guest speakers, including recent research masters of PhD graduates will explain the philosophical basis of their research or writing, and present issues for debate and analysis by students. Students will be expected to complete assigned readings prior to each seminar, and to come along prepared to engage in an informed debate.

Required Reading To be advised.

Recommended Reading To be allocated week by week according to topics chosen for the semester.

Assessment Major research assignment, 70%; Contribution to weekly class discussions and debates, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5509 INTRODUCTION TO LAW AND ECONOMICS

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study introduces the student to an interdisciplinary analysis of the law: the economic analysis of law. Principle topics include: Outline of the essential analytical framework of microeconomics. The distinction between positive and normative analysis and its significance. Survey of foundation articles and scholarship in the area of law and economics. Use of explicit and hypothetical contractarian models to view the law. Application of the analysis to certain commercial aspects of contract law, tort law, property law and the law of fiduciary obligations. Consideration of the limits and critiques of law and economics.


Assessment Major research assignment, 70%; Examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB5510 ADVANCED CORPORATE LAW

Campus City Flinders.

Prerequisite(s) BLB5530 Comparative Corporate Law.

Content This unit of study will provide students with advanced knowledge of specialised areas of Australian Corporations Law. Particular attention will be given to areas of Australian insolvency law, such as voluntary administration, schemes of administration, receivership, the powers of liquidators, winding up and dissolution of companies.


Recommended Reading To be advised.

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment 1, 50%; Assignment 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5511 PLAIN ENGLISH AND COMMERCIAL DRAFTING

Campus City Flinders.

Prerequisite(s) Nil.

Content The course covers the principles of good legal writing. A critical appreciation of traditional legal English and its impact on comprehensibility. The consumer driven movement towards comprehensible documents. The formation of plain English guidelines. The critics of plain English. The application of plain language guidelines worldwide and the empirical evidence supporting them.

Required Reading A Manual of Readings and Exercises to be provided


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 50%; Individual exercises, 25%; Group exercises, 25%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5512 E-COMMERCE AND THE LAW

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study aims to provide an overview and analysis of legal issues arising in the electronic commerce environment affecting businesses, consumers and regulators. Topics include: formation of contracts and the impact of legislation governing consumer protection, electronic transactions and content; security, electronic signatures, authentication and privacy; sources of liability including negligence, defamation, confidentiality, and copyright in the digital environment; and jurisdictional questions.


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment, 40%; Examination, 50%; Seminar participation, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5513 ADVANCED LEGAL RESEARCH AND WRITING

Campus City Flinders.

Prerequisite(s) Nil.

Content This unit of study provides a comprehensive introduction to research methodologies in law, including the consideration of possible research topics for academic thesis/dissertations. Included in the unit of study matter of the course are examinations of the research process, considerations of ethical issues in legal research, problem definition and the research proposal, survey research, questionnaire design, quantitative research in law, and an exploration of different research paradigms and writing styles in legal research.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignment on applying research methodology to legal issues and/or ethical issues in legal research, 25%; Applied legal research assignment [can be done in group or individual mode], 35%; Research Proposal, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5520 DISSERTATION

Campus City Flinders.

Prerequisite(s) Please Enquire.

Content The dissertation will be undertaken in the following way. Students will select a research topic and negotiate the topic, research questions and research method in consultation with an appointed supervisor. A dissertation of 15,000 words is required for the standard degree, and 25,000 words for the Honours degree.

Required Reading To be advised


Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 24 credit points.

Assessment 15,000 word Dissertation, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLB5530 COMPARATIVE CORPORATE LAW

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study will examine one or more areas of commercial law from a comparative perspective. The unit of study will provide a focused introduction to the field of comparative law and do this by examining one of more commercial law unit of studies depending on the interests of the lecturer. It is expected that areas which would be suitable for comparative analysis would include the corporate laws of a number of different countries, the insolvency law of different countries as well as the contract laws of different countries.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Major Assignment 1, 50%; Major Assignment 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLB5551 INTRODUCTION TO SUPERANNUATION AND ITS REGULATORY ENVIRONMENT

Campus Records Office
Prerequisite(s) Nil.

Required Reading n, Beth, 1997, The Dictionary of Superannuation (available from the offices of the Association of Superannuation Funds of Australia), phone (02) 9264 9300, fax (02) 9264 8824. Superannuation Funds of Australia, phone (02) 9264 9300, fax (02) 9264 8824. Superannuation Funds of Australia, phone (02) 9264 9300, fax (02) 9264 8824. The Australian Tax Practice 4 Volume loose-leaf service.

Recommended Reading CCH Australia Superannuation: Taxation Materials

Class Contact: Up to 36 Hours normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law

Assessment One research assignment (2,500 words) – 50%; Final Examination – 50%

BLB5552 DUTIES OF SUPERANNUATION TRUSTEES

Campus: Records Office/City Flinders
Prerequisite(s): Nil.
Content. Who may be a Trustee? What is a trust? Trustee requirements; SIS restrictions; Roles of a Trustee; Legal Custodian, Executive officer; Fiduciary; Duties of a Trustee; Equitable duties; SIS duties; Partial codification of duties; Trustee subject to private law; Powers of a Trustee; Exercising a power; Types of power; Liability of a Trustee; Personal liability under law of equity; Liability of directors of a corporate trustee; Limitation of liability in trust deed; Statutory protection; Liability indemnity insurance; Right of reimbursement; Penalties under SIS; Becoming a Trustee; Considerations; Appointment; Retirement; Policy committees; Future of Trusteeship; Review


Recommended Readings: CCH Australia Superannuation: Taxation Materials

Class Contact: Up to 36 Hours normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law

Assessment One research assignment (2,500 words) – 50%; Final Examination – 50%

BLB5553 SUPERANNUATION COMPLIANCE FRAMEWORK

Campus: Records Office/City Flinders
Prerequisites: Nil.
Content. Overview, Why keep records and have information systems? What records are kept? Who keeps these records? For how long are these records maintained? How long a period are records to be kept? Compliance, Influencing Records, Legislation, Type of fund, Benefit type, Member Records, Basic member data, Tax Film Number, Records for defined benefit funds, Records for defined contribution plans, Plan Accounting Records, Introduction, Contribution income, Investment assets, Investment, Benefit payments, Fund expenses, Fund liabilities, Financial statement, New Members, Eligibility versus compulsion, Joining a plan, Reporting to Members, Annual statement, Information relating to significant events, Information on request, Benefit Payments, Information to members, Processing termination payments, Other administrative considerations, Plan Returns and Reports, ASIC requirements, Public offer funds, Annual reports to members, APRA requirements, Audit requirements, Other annual report, Current Issues, Casual employees, Fund choice, Member investment choice, Divorce, What is a rollover? What can be rolled over? What can’t be rolled over? Tax reasons for rolling over, How rollovers are taxed? Roll over options, Consolidating benefits, Superannuation funds and RSAs, Approved Deposit Funds, Annuities, Review

BLB5554 TAXATION OF SUPERANNUATION

Campus Records Office/City Flinders
Prerequisite(s) Nil
Content The subject gives an overview of the policy and legislative framework for the taxation of superannuation. It covers superannuation contributions, the taxation of superannuation funds in Part IX of the Income Tax Assessment Act 1936 (Cth), reasonable benefit limits, the taxation of eligible termination payments and the taxation of pensions and annuities.
Recommended Reading Nil
Class Contact Up to 36 hours normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law.
Assessment One research assignment (2,500 words) – 50% Final Examination – 50%

BLB5555 COMMERCIAL CONTRACTS

Campus City Queen.
Prerequisite(s) Nil.
Content The unit of study gives an overview of the fundamentals of contract law and will enable students to understand the principles and their application to commercial transactions. It will examine the historical development of contract, its place in economic and other theories of law and the impact of globalisation on domestic contract regimes. Topics will include: the principles and theories of contract law and their evolution in common law and international commercial law, the formal requirements for valid contracts and their discharge as well as the factors which may vitiate a contract.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment One research assignments (2500 words), 50%; Final examination, 50%.

BLB5556 ADVANCED ALTERNATIVE DISPUTE RESOLUTION

Campus City Queen.
Prerequisite(s) Nil.
Content This unit of study provides an introduction to processes, other than litigation and arbitration, for resolving disputes. It focuses on negotiation and mediation in the context of current issues producing commercial disputes. Topics include: the theory underlying negotiation and mediation and the contexts in which they are used rather than litigation or arbitration; the causes of commercial conflicts, the roles and objectives of alternative dispute resolution (ADR) processes; the choice between facilitative, advisory and determinative processes; the skills, settings and processes required for finding agreement including identifying and reframing issues; identifying problems in designing and using effective ADR systems; and future trends in ADR.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Two practical exercises during the course, 50%; One research paper or case study (2500 words), 50%.

BLB5557 COMMERCIAL ARBITRATION LAW

Campus City Flinders, City Queen.
Prerequisite(s) Nil.
Content This unit of study will cover the law relating to domestic arbitration in a comprehensive compass. It will enable students to gain a knowledge of the law applicable to the initiation and conduct of an arbitration as a form of alternative dispute resolution and the obtaining and enforcement of an arbitral award. Specific topics covered will be matters preliminary to arbitration; disputes that may be referred to arbitration; the arbitration agreement; enforcing the duty to arbitrate; appointment of the arbitrator(s); challenges to the appointment of arbitrators; the Commercial Arbitration Act 1984 and its operation in relation to domestic arbitration; the role of arbitral institutions; what is domestic arbitration as opposed to an international arbitration; the role of the court in respect of arbitration; rules applicable to the conduct of arbitrations; procedural powers of arbitrators; confidentiality of proceedings; the arbitral award; making the award; challenges to the award; enforcement of the award; appeals from arbitrators. The relationship of arbitration to other methods of dispute resolution will form part of the unit of study. The unit of study presupposes a good knowledge of contract and commercial law. In addition to the statutory basis for arbitration in Victoria students will be expected to read and discuss a number of leading cases dealing with arbitration since much of the law of arbitration is contained in the cases.
Class Contact 1 semester, 36 hours over a 4 day intensive period Unit of study equal to 12 credit points.
Assessment Take home examination paper or term paper at the election of candidates.

BLB5558 COMMERCIAL ARBITRATION PRACTICE AND PROCEDURE

Campus City Queen.
Prerequisite(s) BLB5557 Commercial Arbitration Law.
Content The unit of study provides specialised professional education for those working in commercial arbitration. It brings together a range of knowledge and skills that are needed be...
arbitrators in the running of the arbitral process. These skills include the conduct of preliminary and directions hearings; the conduct of the hearing proper including rulings, awards and costs.

**Required Reading** Commercial Arbitration Act 1984 (Vic)

**Recommended Reading** Marcus Jacobs, 1990 – to present

**BLB5599 INTERNATIONAL COMMERCIAL ARBITRATION**

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study introduces students to international arbitration and deals with the following topics: the relevant legal instruments creating jurisdiction, the role and work of arbitral institutions, pre-commencement considerations, gathering and dealing with evidence, commencing an arbitration proceeding, nominating and challenging arbitrators, challenging the jurisdiction of the tribunal, interim protective measures, disclosure and discovery, procedural orders and interim awards, oral and written arguments, opening statements, techniques of examination, awards including: *awards on jurisdiction and applicable law, partial awards and final awards, * awards on interest and awards on costs, the correction of awards and additional awards and the enforcement and setting aside of awards.


**Recommended Reading** Klaus Peter Berger, 2002, Arbitration Interactive: A case study for Students and Practitioners, P Land, New York.

**Class Contact** Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Two practical exercises during the course, 50%; One research essay or case study (2500 words), 50%.

**BLB5560 JUDGEMENT, DECISION AND AWARD WRITING**

**Campus** City Flinders, City Queen.

**Prerequisite(s)** Nil.

**Content** Parties who resort to the Arbitral process, whatever its results for them, need assurance that they have a fair hearing. To a small extent, information as to this can come from the conduct of the Arbitrator during the hearing. But the major source of such information is the judgement, decision and award of the Arbitrator. Such documents must accurately disclose the cast of mind of the Arbitrator. They must convey a clear train of thought in the decision making. They must convey evidence or other materials upon which the Arbitrator has acted and why he has done so. They must convey that evidence or other material upon which the Arbitrator is not prepared to act and why. They must convey a sufficient understanding of the relevant legislation and authorities and the manner in which the Arbitrator has used them in decision making. They must convey a sufficient understanding in the Arbitrator of the Advocates submissions and why some have been upheld and some rejected. Hence the necessity for this unit of study for Arbitrators. It is also necessary for Advocates in that it enables them to detect flaws and errors in judgements and decisions made in the Arbitral process.

**Required Reading** Commercial Arbitration Act 1984 (Vic)International Arbitration Act 1974 (Cth)

**Recommended Reading**

**Class Contact** One semester, thirty six hours over a 4 day intensive period. Unit of study equal to 12 credit points.

**Assessment** Take home examination paper or term paper at election of candidate. The writing of a judgement, decision etc upon an agreed set of facts.

**BLB6001 CULTURAL DIVERSITY AND COMMUNITY PARTICIPATION IN CRIME CONTROL**

**Campus** City Flinders, City Queen

**Prerequisites** Nil

**Content** The subject considers recent community based approaches to crime control, policing, criminal justice and treatment of offenders and victims. It considers how cultural values and formations influence perceptions of crime and responses to it within communities, both local and transnational. Case studies include the roles of informal networks, local governance, customary norms and diversion programs. As well as academic insights, students will gain experience as regulators with community relations such as the conduct of consultations and meetings.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment** One research assignment (2500 words), 50%; One group exercise (2500 words), 50%.

**BLB6002 COMPLIANCE AND SELF-REGULATION: THE CORPORATE ROLE**

**Campus** City Flinders, City Queen

**Prerequisites** Nil

**Content** The subject studies recent strategies that seek to guide systems and personnel within corporations to take responsibility for preventing and remedying harm. It highlights the emergence of the compliance officer and considers how these officers might deal effectively with external regulatory agencies and with their own executives and colleagues. As well as academic insights, students will gain experience as regulators with the design of internal processes, such as ethics and oversight committees, plans and audits.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment** One case study (2500 words), 50%; One essay (2500 words), 50%.

**BLB6003 CROSS-BORDER REGULATION**

**Campus** City Flinders, City Queen

**Prerequisites** Nil

**Content** The subject traces the growth of functional regulatory networks and international organizations (such as Interpol, OECD, IOSCO and the Basle Committee) and the development of informal
understandings, cooperative procedures, codes of conduct and international standards for regulation. It considers their relationships with private centers of power and the authority of nation states.

**Required Reading**

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment**
- One report (2500 words), 50%; One research assignment (2500 words), 50%.

---

**BLB6004 MULTI-JURISDICTIONAL CRIMINAL JUSTICE**

**Campus**
City Flinders, City Queen

**Prerequisites**
Nil

**Content**
The subject follows the characteristic steps through which criminal and other regulatory offences are prosecuted and defended. It assesses the variety of means which are employed to mediate the conflicts of law that arise. These include the use of constitutional and legislative documents, civil liberties and human rights, choices of law and location, conflict of laws doctrine, and extradition and enforcement of judgements treaties.

**Required Reading**

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment**
- One report (2500 words), 50%; One case assignment (2500 words), 50%.

---

**BLB6005 RESEARCH METHODS AND PROFESSIONAL STANDARDS**

**Campus**
City Flinders, City Queen

**Prerequisites**
Nil

**Content**
The subject identifies the range of professionals involved today in regulatory policy making, such as accountants, engineers, lawyers, medical specialists and psychologists. Through case studies, it compares the approaches they take to research, the formulation of issues, the weighing of evidence and the recommendation of reforms. Topics include the identification of hazards and harms, the determination of breaches, and the treatment of offenders. It examines the ways their expertise is subjected to scrutiny, both internally within codes of professional conduct and externally in the courts and the new administrative law.

**Required Reading**

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment**
- One case study (2500 words), 50%; One essay (2500 words), 50%.

---

**BLB6608 CONTEMPORARY REGULATORY POLICY AND LAW**

**Campus**
City Flinders, City Queen

**Prerequisites**
Nil

**Content**
Pursuing case studies, the subject evaluates the experience with different regulatory strategies, including the strategy of criminalizing conduct, and alternative approaches such as self-regulation, risk management, economic incentives, civil liability, administrative procedures, private contracting and public provision.

**Required Reading**

**Class Contact**
Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment**
- One literature study (2500 words), 50%; One research assignment (2500 words), 50%.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%

BLB6632 CAPITAL GAINS TAX: PRINCIPLES AND PROBLEMS
Campus City Queen.
Prerequisite(s) Nil.
Content This unit of study aims to provide the student with a sound knowledge and understanding of the Capital Gains Tax regime by studying the following topics: (a) the history of Capital Gains Tax in Australia: economic, fiscal and political considerations; (b) the design and structure of the Capital Gains Tax regime; (c) the essential elements of the Capital Gains Tax Legislation: 'asset' 'acquisition' and 'Capital Gains Tax event'; (d) the relationship of Capital Gains Tax provisions with other provisions in the Act; (e) capital gains receipts as a special kind of income: 'statutory income'; (f) the identification of a Capital Gains Tax event; (g) the extensive meaning of 'property': creating contractual and other rights; (h) the exceptions and exemptions to capital gains and losses; (i) special circumstances and reliefs under the roll-over provisions; (j) special concessions for small business; (k) the effect of death upon the asset; (l) Capital Gains Tax consequences for non-residents making a capital gains or loss; (m) Capital Gains Tax and the value shifting regime; (n) the transfer of assets as a result of court orders.

Required Reading The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.

Recommended Reading Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from text books, cases, articles, journals and legislation.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%

BLB6634 INTERNATIONAL TAXATION AND TRANSFER PRICING
Campus City Queen.
Prerequisite(s) Nil.
Content This unit of study aims to provide the student with an understanding of the way the Australian taxation system deals with matters of international taxation by studying the following topics: (a) the universal concept of income that underpins the Income Tax Assessment Act 1936; (b) the concepts of 'resident' and 'non-resident' according to the Income Tax Assessment Act 1936; (c) the avoidance of double taxation and the Double Tax Agreements between Australia and other contracting parties; (d) the interaction between the domestic law, the International Agreement Act and the Double Tax Agreements; (e) the OECD Model Convention and the Double Tax Agreements; (f) the role of the courts in interpreting Double Tax Agreements; (g) the power of the Commissioner to gather information from overseas jurisdictions about enquiries in taxation matters; (h) the OECD policy on international tax practices; (i) world trends in tax policy; (j) recent developments in transfer pricing; (k) recent developments and practical problems in controlled foreign corporation (CFC) rules.

Required Reading The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%
**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from texts, books, cases, articles, journals and legislation.  

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

**BLB6635 TAXATION AND INVESTMENT LAW IN ASIA**  

**Campus** City Queen.  

**Prerequisite(s)** Nil.  

**Content** The unit of study examines the following: (a) the key elements and factors in the evolution of the regime for foreign investment; (b) the regulatory framework related to foreign investment; (c) the role of national government in investment promotion policies and programs; (d) the salient features of the offshore company regime in Labuan as a tax haven in the Asian-Pacific region; (e) the legal implications of the ASEAN Free Trade Agreement as a consequence of the Common Effective Preferential Tariff (CEPT); (f) the potential impact of AFTA (Asian Free Trade Agreement) and ASEAN Preferential Trade Agreement to improve economic co-operation in the Asian Pacific region; (g) the importance of bilateral tax agreements between Australia and the Asian countries in relation to transfer pricing and the operation of Part IVA of the Income Tax Act; (h) tax considerations in structuring the ownership of an international business; (i) tax aspects of cross-border mergers and acquisitions; (j) tax planning for out-bound investments.  

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.  

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from texts, books, cases, articles, journals and legislation.  

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

**BLB6636 ANTI-AVOIDANCE PROVISIONS IN AUSTRALIA, THE US AND EUROPEAN UNION COUNTRIES**  

**Campus** City Queen.  

**Prerequisite(s)** Nil.  

**Content** Topics to be studied include: (a) the legislative framework and operation of Part IVA as a general anti avoidance provision in Australia; (b) the deficiency of sec. 260 of the Act and the background to Part IVA; (c) issues about the operation of Part IVA in the light of recent decisions; (d) the identification of a scheme, tax benefit and dominant purpose for the operation of Part IVA; (e) dividend stripping arrangements falling within Part IVA; (f) the international exchange of information on tax matters contained in the OECD Model Convention and the UN Model Convention and the rights of tax payers to review; (g) overview of anti avoidance practice in the US and European Union countries and a comparison with Part IVA provisions; (h) the role of the tax profession in relation to tax avoidance.  

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.  

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from texts, books, cases, articles, journals and legislation.  

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

**BLB6637 LEGAL PROFESSIONAL PRIVILEGE: CURRENT DEVELOPMENTS**  

**Campus** City Queen.  

**Prerequisite(s)** Nil.  

**Content** This unit of study aims to provide an analysis and historical development of the legal professional privilege by studying the following topics: (a) the government’s right to access information and documents to ensure the taxpayers pay their full taxes and that the provisions of the tax legislation are observed; (b) the common law development of the legal professional privilege to protect the individual right to privacy and self incrimination; (c) the ATO powers of access provided in the statutory framework of sections 263, 264 and 264A of the Income Tax Assessment Act 1936; (d) the interaction between legal professional privilege and access powers; (e) the rationale for legal professional privilege and the content of the privilege; (f) exceptional circumstances which render legal professional privilege inapplicable, waiver and abrogation of the privilege by legislative intent; (g) legal professional privilege and third party communication; (h) the Commonwealth Evidence Act 1995 and legal professional privilege; (i) the Commissioner’s perspective on the legal professional privilege; (j) proposals for reform of the law on legal professional privilege.  

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.  

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from texts, books, cases, articles, journals and legislation.  

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.  

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.
BLB6638 CRIMINAL LAW, THE TAX ADVISER AND THE TAX PAYER

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study examines the criminal law risks for the tax adviser and the taxpayer by analysing the following areas: (a) the structure of the criminal code and the general principles and responsibility under the laws of the Commonwealth; (b) the law of complicity as it applies to tax advisers; (c) the potential criminal liability of tax advisers and the dividing line between discharging one's professional obligation and participating in a criminal enterprise; (d) the necessity to identify the client, dealing with the client and the potential conflict of interest; (e) the operation of the Commonwealth Evidence Act 1995 and the limitation on legal professional privilege; (f) the Commissioner's access and information gathering powers under section 263 and section 264 of the Income Tax Assessment Act 1936: some issues for tax advisers and criminal law practitioners.

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from text books, cases, articles, journals and legislation.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

BLB6639 ADVANCED TAXATION OF CAPITAL GAINS

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study examines the statutory framework of the Capital Gains Tax legislation and the way it applies in practice by studying the following topics: (a) the notion of asset in the context of the Capital Gains Tax legislation; (b) what constitutes a disposal and 'deemed' disposal as a CGT event; (c) the calculation of the cost base of the asset, capital gains and losses; (d) involuntary disposal of asset; (e) the special rules for non-arm's length transactions; (g) Capital Gains Tax consequences in restructuring mergers, consolidations and roll-overs; (f) Capital Gains Tax consequences in marriage break-down roll-overs as a result of court orders; (i) Capital Gains Tax rules for non-residents; (j) Capital Gains Tax and double tax agreements; (k) Capital Gains Tax and the value shifting rules.

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from text books, cases, articles, journals and legislation.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

BLB6640 TAXATION IN MULTINATIONAL COMPANIES

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study examines the Income Tax Assessment Act 1936 provisions that apply to multinational companies that operate within Australia by studying the following topics: (a) The concept of multinational corporations; (b) The problems of taxing corporations; (c) The rules relating to the taxation of multinational companies; (d) the necessity to identify the client, dealing with the client and the potential conflict of interest; (e) the operation of the Commonwealth Evidence Act 1995 and the limitation on legal professional privilege; (f) the Commissioner's access and information gathering powers under section 263 and section 264 of the Income Tax Assessment Act 1936: some issues for tax advisers and criminal law practitioners.

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from text books, cases, articles, journals and legislation.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%.

BLB6641 REFORM AND SOCIAL ANALYSIS OF TAX LEGISLATION

**Campus** City Queen.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to provide the student with a critical assessment of the social consequences of tax law by studying the following areas: (a) the historical development of the Australian taxation system; (b) the concept of tax as an economic tool to achieve an equitable distribution of wealth in society; (c) the fluid concept of fairness and social justice within the fiscal policies and taxation system in Australia; (d) the relationship between the Australian taxation system and the management of the economy; (e) the scope within the Australian taxation system for the family rather than the individual being the taxpayer?; (f) The Australian taxation system is based on convenience and expediency rather than social justice; (g) The Australian taxation system should take into account "bracket creep"; (h) Australian public attitudes to taxation: distributive justice and equality of opportunity; (i) why religious and charitable institutions are treated differently by the Australian taxation system; (j) the fiscal policies of the major political parties; (k) tax reform as an implement of social change.

**Required Reading** The tax legislation and the course materials which will be issued to the students prior to the commencement of the unit of study.

**Recommended Reading** Course materials will be issued to the students prior to the commencement of the unit of study which will comprise selected readings from text books, cases, articles, journals and legislation.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Minor thesis of 2000 words within six weeks of commencement of unit of study: 30%; Research thesis of 6000 words on a topic chosen by the student and approved by the lecturers of the unit of study. Such thesis to be completed within four weeks from the completion of the unit of study: 70%

BLO5400 SPORT AND THE LAW (SERVICE UNIT OF STUDY)
Campus Footscray Park, City Flinders.
Prerequisite(s) Nil.
Content This unit of study addresses sport policies and practices in the context of the Australian legal system and the law. An overview of the Australian legal system will be followed by an examination of a number of applied legal issues in sport which include: statutory requirements for sport and sport science institutions, injury liability, duty of care, health and safety, anti-discrimination and equal opportunity, contracts, restraint of trade and other trade practices. Consideration will also be given to the legal implications of the introduction of new communication and medical technologies in sporting organisations and practices, natural justice and sport tribunals, defamation, and contract law.
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Papers/presentations, 50%; Examinations, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5406 LAW FOR EVENTS
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to examine events regulations/statutes, contracts and agreements, insurance and liabilities (local, national and international), workers awards, compensation, benefits, entitlements, working environment considerations and requirements, impact on local community, with an emphasis on the practitioner’s perspective.
Required Reading To be advised by lecturer.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Minor assignment, 40%; Major assignment, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5513 LAW OF EMPLOYMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content The aims of the unit of study are: to assist students to become familiar with aspects of industrial law required for the vocational aspects; to provide students with an understanding of the skills necessary to deal with legal problems which may arise in the industrial arena. The unit of study includes contract of employment; termination of employment; worker’s safety; and equal opportunity law.
Required Reading To be advised by the Lecturer
Recommended Reading To be advised by the Lecturer
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case study 1, 50%; Case study 2, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5515 ENTERTAINMENT INDUSTRY LAW
Campus City Flinders.
Prerequisite(s) BEO5510 The International Music and Entertainment Economy.
Content This unit of study will examine the key areas of entertainment law with a focus on the music industry. Areas of study including contracts, domestic and international practices, international copyright protection and trademarks, international conventions and government regulation, and contractual arrangements between music, film, broadcasting and other entertainment industry sectors. The unit of study also examines contract negotiation, key contract clauses and their implications for royalty and other income, and copyright and law in a digital environment.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case Studies, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5537 BUSINESS LAW
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to: provide students with a working knowledge and overview of the legal system – students will understand and be able to speak, write and read in the language and technology of business law; provide students with an appreciation of contract and tort law issues – students in their working life should be able to avoid problem situations, and possibly be more aware of the need for reform in particular areas; and, to enable students to learn the techniques of finding the appropriate law when necessary to apply law to a contract problem. The unit of study includes: an introduction to the law, an examination of the litigation process, onus of proof, the sources of
law in Australia, precedent, the court system and tribunals in Victoria; criminal and the law of tort as it relates to business; a study of the law of negligence with a particular emphasis on professional liability for negligent statements and advice; the definition of a contract and the information of contractual situations examining rules of offer and acceptance etc.; termination of offers, rules of consideration, revocation of offer and acceptance, intention to be legally bound, certainty and terms; a study of breach of contract of non fulfilment of particular terms in the contract; an examination of the different remedies available under the law; the interaction of tort law with contract; statutory schemes relating to contract with particular reference to the Trades Practices Act 1974 (Cth) and to the Goods (Sales and Leases) Act 1981 (Vic); discharge of contract by different occurrences such as frustration, mutual agreement, illegality and mistake.


**Recommended Reading** Latimer, P., *Australian Business Law (most recent edition)*, CCH.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research assignment 40%; Examination 60%.

Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLO5539 AUSTRALIAN INCOME TAX LAW AND PRACTICE**

**Campus** City Flinders, Singapore.

**Prerequisite(s)** Nil.

**Content** To give students a broad insight into the principles involved in the Australian Taxation System; to develop an understanding of the unit of study via an examination of relevant provision of statute, case law, and income tax rulings; to investigate particular topics in sufficient detail to enable the graduate student to appreciate the complexities of taxation legislation and practice that often requires ‘specialist’ analysis. The unit of study includes: constitutional background, concept of income, introduction to the fringe benefits; capital gains tax; deductions; trading stock; taxation of individuals; trusts; partnerships; companies.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment, 30%; Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLO5550 LAW FOR THE HOSPITALITY INDUSTRY**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Presentation, 10%; Research Paper, 30%; Final examination, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BLO5555 INDUSTRIAL LAW**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** To be advised by lecturer

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
BLO5601 AUSTRALIAN IMMIGRATION LAW
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to provide participants with an understanding and a working knowledge of Australian Immigration Law, policy, practice and procedures, and to make prospective migration agents aware of the ethics and responsibilities of being a migration agent. The unit of study will provide students with the ability to demonstrate, understand and interpret the provisions of the Migration Act and Regulations, case law and policy, and have the capacity to solve and analyse migration problems.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Final examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5602 ADVANCED AUSTRALIAN IMMIGRATION LAW
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to provide students with the ability to demonstrate an ability to understand and interpret the provisions of the Migration Act, Regulations and case law and have the capacity to solve and analyse migration problems at an advanced level.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignment, 30%; Examination, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5603 ADMINISTRATIVE LAW AND PRACTICE
Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to provide students with the ability to develop knowledge and skills in the area of Administrative Law in migration context. Topics include consideration of the institutional framework of modern governments in Australia and the various ideological perspectives on the nature and role of government; understanding of the legislative and administrative system of government; and an appreciation of recent legislation in the field of administrative law with reference to the role of the Ombudsman, AAT Tribunals, freedom of information, and the Courts.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

BLO5604 REFUGEE LAW AND PRACTICE
Campus City Flinders.
Prerequisite(s) BLO5601 Australian Immigration Law.
Content The unit of study aims to provide participants with an understanding and a working knowledge of Australian Refugee Law and Practice. Topics include: the international context; Australian refugee legislation (historical/present); the United Nations Convention and Protocol relating to the status of refugees; primary application; the Refugee Review Tribunal; Judicial Review; Judicial Interpretation.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Open book examination, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5727 INTERNATIONAL TAX
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide the students with a proper understanding of the special features of Australian Taxation Law and practice associated with the derivation of income and capital gains in an international context, particularly in view of the accrual system of taxing foreign sourced income. This unit of study includes the following topics: Overview: The fundamental concepts, and the basis of levying Australian tax on international transactions; problems of classifying residence and source. The common law approach; statutory rules concerning residence and source, allocation of income and expenses between Australia and foreign countries, deemed derivation from a source in Australia; problems of double taxation, introduction to the International Taxation Treaty system, examination of the OECD Model Convention, examination and comparison of selected treaties and consideration of treaty shopping; the accrued system of taxing foreign accrued income; Australian taxation of foreign source income; Australian taxation of non-residents' Australian accrued income; aspects of international transactions; division 13 of the Income Tax Assessment Act, transfer pricing; measures to combat international tax avoidance, statutory solutions, exchange of information under the Income Tax Assessment Act and Treaties; practical exercises in international tax planning.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty-six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Examination, 30%; Research Paper / Presentation, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BLO5738 FINANCIAL INSTITUTIONS LAW

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study examines the following areas: The Australian Financial System: – a review of the regulation of banks and NBIFIs; the Reserve Bank and its functions; the regulation and deregulation of the Australian finance industry. The relationship between Financial Institutions and Customers: an examination of the legal character of the relationship; the duties of the customer and of the financial institution; the duty of secrecy and the impact of the Commonwealth Privacy Act and of the Financial Transactions Reports Act on the duty of secrecy; the role of the Code of Banking Practice; the impact of the Trade Practices Act on the dealings of financial institutions with customers and third parties. Consumer Credit regulation under the Consumer Credit Code. Lending and Securities: – a review of bankers' lending criteria and the types and legal characteristics of securities accepted by them – in particular the personal guarantee, mortgage and debenture fixed and floating charges; the enforcement of debts through insolvency or winding-up proceedings, and the enforcement of securities. Payment methods: – this topic covers negotiable instruments (including cheques); consumer and commercial electronic funds transfer and regulation under the EFT Code of Conduct. Law Reform Issues.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments and Internal assessment, 40%; Presentation, 10%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO5650 LAW FOR MANAGEMENT

Campus China, Bangladesh.

Prerequisite(s) Nil.

Content An introduction to law, including historical origins of our legal system, the sources of law, the doctrine of precedent and the court hierarchy, the adversary system. Also examination of types of precedent, history of tort of negligence and the rules of statutory interpretation and the identification of the essential elements in the formation of a contract. Examination of the elements of contract including the distinction between a condition, a warranty and an innominate term. Examination of Misrepresentation, Duress, Undue influence, Unconscionability. Consideration of the concept of a tort and the difference between the types of tort. Different types of business structures; sole traders; partnerships; joint ventures; incorporated and unincorporated associations and company law; a survey of the legal rules regulating administrative action.

Required Reading Latimer, P., Australian Business Law (latest edition), CCH.

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Class Participation, 10%; Examination, 50%; Assignment, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BLO7700/BLO7701 THESIS (FULL TIME)/(PART TIME)

Campus City Flinders.

Prerequisite(s) Nil.

Content The thesis will report on independently conducted research which demonstrates the student's ability to clearly define a problem, and to undertake a detailed literature search and review of the relevant theoretical and practical literature on the topic area. All students who enter the program will initially discuss possible research topics with a member of staff and the Course Director. The minor thesis is to be completed by the end of six months for full-time students and twelve months for part-time students.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 45 credit points.

Assessment In accord with Faculty Regulations, 100%. Students are expected to satisfactorily complete each component of the assessment, as described in the subject guide, to gain a pass in the subject. Supplementary assessment will not be available.

BLO8000 DBA DISSERTATION (FULL TIME)

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Required Reading Please enquire

Recommended Reading Please enquire

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Dissertation, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BLO8001 DBA DISSERTATION (PART TIME)

Campus City Flinders.

Prerequisite(s) Nil.

Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Required Reading Please enquire

Recommended Reading Please enquire

Class Contact Unit of study equal to 48 credit points.
Assessment: Dissertation, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BLO8002 PHD RESEARCH (FULL TIME)

Campus: City Flinders.
Prerequisite(s): Nil.
Content: The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.
Required Reading: Please enquire.
Recommended Reading: Please enquire.
Class Contact: Unit of study equal to 48 credit points.
Assessment: PhD Research, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BLO8003 PHD RESEARCH (PART TIME)

Campus: City Flinders.
Prerequisite(s): Nil.
Content: The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.
Required Reading: Please enquire.
Recommended Reading: Please enquire.
Class Contact: Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law.
Assessment: PhD Research, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BLO9800 RESEARCH THESIS (FULL TIME)

Campus: City Flinders.
Prerequisite(s): Nil.
Content: Completion of a major thesis under the supervision of an experienced member of staff from the School of Law.
Required Reading: Please enquire.
Recommended Reading: Please enquire.
Class Contact: Unit of study equal to 48 credit points.
Assessment: Research thesis, 100%. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BLO9801 RESEARCH THESIS (PART TIME)

Campus: City Flinders.
Prerequisite(s): Nil.
Content: Completion of a major thesis under the supervision of an experienced member of staff from the School of Law.
Recommended Reading: Please enquire.
Class Contact: Unit of study equal to 24 credit points.
Assessment: Research Thesis, 100%. Requirements and assessment will be in accordance with University Regulations for Research Degrees.

BMO3851 ENGINEERING MANAGEMENT 2

Campus: Footscray Park.
Prerequisite(s): ENM2852 Engineering Management 1.
Content: This subject aims to provide students with basic knowledge of processes of quality management systems in line with ISO9000 and processes of management in an engineering industry, principles of basic management functions, understanding of resources management, resource levelling, history of Australian industrial relations and arbitration system role of unions and employers, and practical requirements of running a small engineering company.
Required Reading: Current Available Textbook - To be advised.
Class Contact: Three hours per week. Normally to be delivered as two hours of lectures and one hour of tutorials/computer sessions. Subject equal to 15 credit points.
Assessment: Class tests and assignments, 40%; end of semester examination, 60%. Supplementary assessment will not be available.
BM05401 SPECIAL EVENT MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study aims to provide students with an understanding of generic management knowledge, competencies and skills required to administer artistic, sporting, cultural, promotional, special interest, industry, educative and entertainment events. It also assists students to gain and use specific competencies, skills and techniques, which ensure the achievement of successful events. The unit of study content includes types and significance of special events; trends regarding events – local, national and international; procedures and issues in event management; attributes of event managers; the challenges and risks of managing a large scale event; human resource issues in running events; win/win negotiation and compromise, lobbying and motivating key people; team formation and staff motivation; venue management; contingency and crisis management; planning for security and emergencies; social and environmental impacts of events.

Required Reading Special Event Management Workbook (Normally available from the bookshop)


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Launch Presentation, 20%; Report: Review of a Special Event, 20%; Field Research Essay, 25%; Product Launch Report, 25%; Submission of Review Questions, 10%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05504 EMPLOYEE RELATIONS STRATEGY (SERVICE UNIT OF STUDY)

Campus Footscray Park, City Flinders, Hong Kong.
Prerequisite(s) Nil.

Content The unit of study aim is for students to develop understanding of the issues involved in managing employee relations in the recreation industry. Topics covered include: occupational health and safety; affirmative action policies; the interaction of unions and management at the workplace; implementing change in the workplace and conflict resolution; and enterprise bargaining in union and non-union firms.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 6 credit points.

Assessment Assignment, 50%; Research Report, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05514 ARTIST MANAGEMENT AND INTERNATIONAL TOURING

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study examines artist management in an international context and explores the international live music market and the conceptualisation, implementation and promotion of an international tour. Topics include: the artist-manager relationship, negotiating with record companies and music publishers, financing an international tour, regulatory requirements, international promotion, conventions and festivals, the role of booking agents and promoters, legal and insurance aspects, venue management, including security, insurance and labour relations.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Case Study(s)/Assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05520 ORGANISATION ANALYSIS AND BEHAVIOUR

Campus City Flinders.
Prerequisite(s) Nil.

Content The aims of this unit of study are: to offer methods of analysing organisations and understanding the managerial issues that they present; to focus directly on both management and leadership while providing a clear synthesis and integration of current thought on major organisation theory; to develop students' investigative and interpretative skills as they relate to the analysis of organisations; and to further develop their managerial skills and competencies. The unit of study includes the following themes: overview of organisation analysis and managerial effectiveness; criteria for effective approaches to diagnosis and action in organisations; focus on the impact between organisations and organisation behaviour; develop interpersonal skills which would facilitate organisation growth and secure a more motivated and committed work force; identify how leaders can expand their options to enhance their effectiveness; distinguish between constructive and destructive political dynamics; and the design, implement action and evaluation of organisation change.

Required Reading To be advised by lecturer


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Assignments, 50%; Case Study, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
**BMO5522 HUMAN RESOURCES AND EMPLOYEE RELATIONS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to provide managers with a knowledge of key human resource and employee relations issues, and to examine the strategic function of Human Resource Management in organisational effectiveness. This unit of study includes the following topics: the development of human resource management, emphasising HRM as a strategic tool, human resource planning, job analysis, staff selection, performance management, human resource development, rewards management, the industrial relations framework, occupational health and safety, measuring human resource management performance of international human resource management.

**Required Reading** To be advised by lecturer

**Recommended Reading**

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Case Studies, 50%; Assignments, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5523 ORGANISATION CONSULTING AND COUNSELLING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to give students an understanding of how effective interpersonal relationships improve organisational effectiveness, and to give students an understanding of the theory and practice of interviewing, especially their types, purposes and aims. This unit of study includes the following topics: effective organisations, their interpersonal climate and the role of the training and development manager in internal organisational image building; interviewing as a way of bringing about micro-level organisational change; consulting and counselling as specific forms of interviewing; interview types, purposes and aims; advanced conflict and negotiation skills; the supportive counselling role of the training and development manager; the role of the consultant within different organisational cultures; and confidentiality and ethics.

**Required Reading**

**Recommended Reading**

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignment, 50%; Case Studies, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5524 HUMAN RESOURCE DEVELOPMENT AND EVALUATION**

**Campus** City Flinders.

**Prerequisite(s)** BMO5520 Organisation Analysis and Behaviour.

**Content** This subject aims to develop students' ability to critically evaluate HRD systems for effectiveness and efficiency, and to develop their competencies and skills to match HRD techniques, methods and technology to the learning styles of an audience so as
to maximise learning transfer. It also aims to enable students to determine and evaluate the process and outcomes of HRD so as to demonstrate its usefulness to an organisation. Topics will include models of HRD evaluation, appropriate methods and technology in HRD and evaluation, learning styles, performance indicators, and utility analysis.


**Class Contact** Equivalent to 39 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment** Individual presentation, 15%; group assignment (3000 words), 40%; individual assignment (2500 words), 45%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

---

**BMO5535 INTERNATIONAL EMPLOYEE RELATIONS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study is designed to develop an understanding of factors influencing the management of employee relations and human resource management in the global economy. Students will be made aware of contemporary international theoretical and practical developments in the management of human resources. Topics include global/local strategic decision-making; convergence theories and the influence of multinational corporations on foreign employment practices; cultural considerations and managing cultural diversity; managing expatriate relations; the interrelationship between international agreements/labour standards and employment policies and practices; and emerging issues and trends in the internationalisation of human resource management.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Essay, 50%; Two Class Papers, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5537 TOPICS IN EMPLOYEE RELATIONS MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to provide students with an opportunity to study in depth, issues of contemporary importance in industrial relations. On completion of the unit of study, students should be able to critically examine issues and identify their impact on industrial relations and examine the change process as well as understanding the options for dealing with change. It will include topics such as new technology, industrial democracy, women and the labour market, occupational health and safety, and contemporary reforms to organisations.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Research Essay, 50%; Two Class Papers, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5544 INDUSTRIAL RELATIONS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aim of this unit of study is to provide students with an understanding of the nature of industrial relations in Australia and the interface between industrial relations institutions, workplaces and employment outcomes. Topics include exploring the causes and management of industrial conflict; employment regulation in Australia, management employee relations strategies; the role of unions and governments; industrial tribunals; and enterprise bargaining.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Seminar Paper, 40%; Industrial Report, 20%; Research Paper, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5547 EMPLOYEE DEVELOPMENT AND CHANGE**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to enhance students’ understanding of the influence of external and internal organisational environments in shaping training and development strategies; and to assist students to take a proactive approach to the training and development function. This unit of study includes the following topics: The context of training and development in Australia – historical, legal, socio-cultural, economic, political and technological; the influence of peak bodies in the shaping of training strategies; the role of training and development in organisations in Australia and its principal trading partners; successful Australian and overseas examples; the strategic planning approach to training within organisations; training needs assessment; critical analysis of methods of training needs analysis; comprehensive occupational data analysis programs; training needs analysis and its role in fostering an organisational learning culture. The role of training in organisational development; and learning and behaviour at the individual, group and organisational level.

**Required Reading** To be advised by lecturer
BM05548 NEGOTIATION AND ADVOCACY
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide students with an opportunity of applying theory and techniques to the resolution of industrial relations problems; to give students an opportunity to demonstrate and develop skill competencies in industrial relations; and to raise the awareness of students about the environmental constraints in which industrial relations processes take place and the skills needed for the processes to be effective.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Assessment A program of continuous assessment based on the preparation and presentation of case studies, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05550 CONTEMPORARY EMPLOYMENT SYSTEMS
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide an understanding of the nature of contemporary employment systems in industrialised countries; develop an understanding of the ways in which the redefinition of the firm in the knowledge economy is effecting employment relationships; explore the major changes occurring in employment systems, and develop an understanding of the implications of these changes for the management of employees. The following topics include: contrasting major differences in employment systems in OECD countries and differing policy responses; situating Australian employment systems within the broader framework of OECD countries; understanding major forces for change in employment systems; growth of the knowledge economy and redefinition of the firm; skill formation in the knowledge economy; development and implications of precarious employment; developments and implications of the growth in outsourcing and self-employment; trends in organisational and job insecurity; impact of differing levels of collectivism; managing a diverse workforce; development and impact of growing wage inequalities; policy and practice implications of these changes.
Required Reading To be advised by lecturer

BM05551 REMUNERATION AND PERFORMANCE MANAGEMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide students with an understanding of the major differences in remuneration systems. The unit of study will include the following topics: the strategic importance of organisational remuneration planning; establishing core principles of an organisation’s pay system; designing and managing pay systems; rewards, performance and productivity; rewarding employees for organisational performance; determining base pay; creative remuneration packaging; remuneration for international staff; strategic pay systems and public policy.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Learning Review report, 25%; Group presentation, 25%; Remuneration plan, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05564 HUMAN RESOURCE MANAGEMENT
Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to provide the opportunity for students to develop the capacity to apply theoretical and conceptual knowledge to solving everyday human resource management related issues and problems in the workplace. First, the unit of study will consider the broad major current themes and debates in the field. Second, student will be given the opportunity to develop their understanding of concepts and theories which underpin HRM. Third, students will be exposed to discussion on the practical techniques used in relations to HRM in organizations. It will include topics such as managing the human resource environment, human
resource management systems, developing people, rewarding people and directions for human resource management.

**Required Reading**

**Recommended Reading**

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Review Report, 40%; Presentation, 10%; Case Studies/Research Paper, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

---

**BMO5566 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The unit of study aims to provide an understanding of factors contributing to occupational health and safety outcomes; provide an understanding of principles underpinning contemporary regulation of occupational health and safety; explore contemporary approaches to the management of occupational health and safety; and develop an understanding of contemporary approaches to the management of worker rehabilitation programs. The topics include: Interdisciplinary perspectives on occupational health and safety; explaining occupational injury and disease; the regulation of OHS; contemporary workforce issues and OHS, including precarious employment, working hours, occupational stress and repetitive strain injury; worker consultation for OHS; identifying, monitoring and assessing occupational hazards; OHS management systems: effectiveness and constraints; role of senior management commitment in effective OHS management; OHS rehabilitation systems: effectiveness and constraints.

**Required Reading**
To be advised by lecturer

**Recommended Reading**

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment**
Research paper, 40%; Case Study, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BM05569 TENDERING AND CONTRACT MANAGEMENT

Campus: City Flinders.
Prerequisite(s): Nil.

Content: This unit of study studies the development of the use of contracting and outsourcing in the public sector, assesses the various models of contracting and 'private public partnerships' that are in use, and discusses the advantages and disadvantages of each model in terms of public accountability and governance. Case studies are used to examine and develop understanding of the range of strategic management, implementation, and public accountability issues that are involved in tendering and contracting, and how these issues may be best managed.


Class Contact: Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Assignments, 50%; Case studies, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BM05570 PURCHASING, SUPPLIER CHOICE AND EVALUATION

Campus: City Flinders.
Prerequisite(s): Nil.

Content: This unit of study investigates the specification of the requirement for products, services and contracts. – Design of strategic purchasing initiatives to provide broad ranging contracts and suppliers of goods and services for extended periods. – Procurement investigation followed by supplier choice, review and evaluation or in-house supply. – Direction and management of projects ranging from short term, low cost to major infrastructure or human service contracts.


Class Contact: Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Assignments, 60%; Case studies, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study.

BM05572 STRATEGIC HUMAN RESOURCE MANAGEMENT

Campus: City Flinders.
Prerequisite(s): Nil.

Content: This unit of study critically examines the extent to which the management of employees in an organisation can be integrated into the process of strategic management. Alternative models of the development and implementation of business strategy are assessed and the different possible levels of integration of human resource management with stages of the strategic process are explored. The changing external environment of globalisation of competition and resultant restructuring of industries, labour markets and organisations is analysed in order that the factors influencing managerial choice with regard to the different strategies available for the management of employees can be understood. The impact of internal factors, such as existing work organisation, skill formation, reward systems, organisational culture and structure, on the development of more strategically focussed management of employees are examined. Current Australian concepts of Best Practice with regard to organisation change and the role of human resources are considered. The importance of the role of strategic human resources approaches in the development of a learning organisation is analysed. Finally the role of international human resource is explained.


Class Contact: Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Major research assignment, 50%; Test, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05573 CHANGE EVALUATION FOR BUSINESS EXCELLENCE

Campus: City Flinders.
Prerequisite(s): Nil.

Content: This unit of study aims to develop students’ ability to critically evaluate HRD systems for effectiveness and efficiency, and to develop their competencies and skills to match HRD techniques, methods and technology to the learning styles of an audience so as to maximise learning transfer. It also aims to enable students to determine and evaluate the process and outcomes of HRD so as to demonstrate its usefulness to an organisation. Topics will include models of HRD evaluation, appropriate methods and technology in HRD and evaluation, learning styles, performance indicators, and utility analysis.


Class Contact: Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment: Individual Presentation, 15%; Group assignment (3000 words), 40%; Individual Assignment (2500 words), 45%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BM05574 SUPPLY CHAIN AND LOGISTICS MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.

Content The aim of this unit of study is to study the concept of supply chain management in the context of movement and storage of components and goods, in the spheres of materials management, physical distribution and transport, and its practical business application. Supply chain as a system for creating flows of materials from point of supply to point of production and flow of goods from suppliers to customers. The concept of supply chain as integration of the major operational activities in this system to achieve customer requirements. The existence and major industrial variants of the physical distribution functions of order processing, inventory control, packaging, distribution centres, transport and customer service. The materials management functions of purchasing, transport, materials planning and handling, production planning and manufacturing support. The definition and measurement of customer services from manufacture via distribution channels, in the light of strategic business aims; and the influence of human and information resources on logistic channels.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research and Application Report, 30%; Seminar, 10%; Major Logistic Project, 60%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05575 PLANNING AND CONTROL THROUGH ERP SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.

Content The aim of this unit of study is to study the planning, control and operation of manufacturing and service businesses with particular reference to the use of computer based information system. Topics include: materials requirement planning, enterprise resource planning systems, bills of materials; job routing, bills of manufacture, operation of the manufacturing and service business system; sales and operations planning and scheduling techniques, developments in Electronic Data Interchange [EDI] is also introduced.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research and Application reports, 60%; Seminar, 20%; Computer Assignment, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05576 OPERATIONS AND LOGISTICS STRATEGY

Campus City Flinders.
Prerequisite(s) Nil.

Content The increasing integration of product and process management and the rapid development in the area of supply chain management, manufacturing, make it imperative the managers in manufacturing and logistics have an understanding of the latest theory and techniques in product and process management. The aim of this unit of study is to enable students to understand the foundations of product and process management with applications to manufacturing and supply chain co-ordination and integration. Process improvement methods are introduced as ways of aligning organisations with customer needs and market structures. Product development activities, including project management and concurrent engineering are introduced as aids to integrating marketing, manufacturing and engineering.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Operations Project, 60%; Research Topic, 20%; Case Study, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM05577 COMPETITIVE INNOVATION MANAGEMENT

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study aims to educate managers in the concepts, tools and techniques of radical and competitive innovation management; critically assess the value and applicability of these concepts, tools and techniques to particular organisation and industry contexts; and develop knowledge, educate managers in the concepts, tools and techniques of radical and competitive innovation management; critically assess the value and applicability of these concepts, tools and techniques to particular organisation and industry contexts; and develop knowledge, personal skills and competencies in the application of the above approaches. This unit of study includes the following topics: Radical/competitive innovation, key sources of radical/competitive innovation; major tools and frameworks used in industry, within Australia and internationally, to identify opportunities for radical/competitive innovation; developing and retaining a radical innovation capability; planning for and implementing a program to achieve radical/competitive innovation; major barriers to radical/competitive innovation and some ways these barriers can be overcome.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 70%; Case Studies, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM05581 OPERATIONS MANAGEMENT AND CONTROL**

**Campus** City Flinders  
**Prerequisite(s)** Nil.  
**Content** This subject introduces the concepts and practical elements of a business production system within the strategic aims of manufacturing and distributing goods to customers; the operation and control of production lines through people and information; and to view manufacturing as the movement, conversion and storage of components and goods and achieving the specified quality with minimum wastage and planned costs. This subject includes the following topics: production systems as a means of creating flows of materials to point of production and manufacturing finished goods and delivery to customer; the concept of integrated management of the major operational activities in this system; the manufacturing management functions of purchasing, materials planning and handling, production planning, assembly and manufacturing support, the part played by information systems; the contrasts between different manufacturing philosophies; other sequencing, production scheduling, TQM and other methods to organise and manage efficient operations.


**Class Contact** Equivalent to 39 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 15 credit points.

**Assessment** Plant visit report, 15%; computer assignment, 20%; seminar, 20%; case study, 45%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

**BM05589 INDUSTRIAL RELATIONS AND THE BUILDING INDUSTRY**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** An introduction to industrial relations and a study of policy questions and techniques associated with the practice of industrial relations, specifically in the building industry. Topics covered include the industrial relations framework, the parties to industrial relations, negotiation principles, conflict resolution, industrial awards, legal aspects of employment and contemporary industrial relations issues.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Essay, 30%; Class Assignment and Test, 70%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM05590 MANAGEMENT IN THE ASIA-PACIFIC REGION**

**Campus** City Flinders.  
**Prerequisite(s)** Nil.  
**Content** This unit of study provides an analysis of the differences in management styles and strategies encountered when doing business in Southeast Asia and Northeast Asia or in dealing with managers of firms based in these regions. The unit of study draws particular attention to regulatory regimes and relations between business and government in countries to Australia’s North. These themes have become the unit of study of numerous reports by Australian government Schools, by consultants and international bans and organisations. Familiarity with the issues emerging in this literature will be valuable to MBAs employed in either a business or a governmental context. The unit of study aims to add to students’ ability to anticipate and adapt to changes in Australia’s international economic environment. Themes include: country profiles; management styles; working with governments; investors and lenders; multinationals in the region; industrial relations; customers and clients; suppliers and distributors; international rules, regulations and organisations; community groups and environmental concerns; values and ethics and Asian management – Confucian, Buddhist, Islamic and other cultural influences; public and private sector relations.

**Required Reading** Corbelt, D.C., Managing in Australia’s Region, Draft VUT.

**Recommended Reading** To be advised by lecturer.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

---

257
Assessment Literature review and report, 20%; Syndicate project, 30%; Final examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM05600 PROJECT MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to develop the technical, organisational and personal skills needed to manage complex projects in unstable, changeable environments. The emphasis is on achieving objectives while coping with the unexpected. Students will gain an understanding of how project management tools enable successful project teams to unlock group creativity and productivity by knowing how to set goals; plan and monitor progress toward these goals; sustain high performance; negotiate up, down and across their organisations; put together a compelling project presentations; manage risks; create change; and finally, share authority and leadership. Topics include: integration of project management with organisational strategy, project management structures, leadership and team selection and building, project negotiation and conflict management, project initiation, project management tools and techniques, resource scheduling and risk assessment, progress and performance measurement, and evaluation, project audit and closure.


**Recommended Reading** Morse, S., 1998, Successful project management: a guide to strategy, planning and development, Kogan Page, London.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered using problem based learning methods, supported by a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Case Studies, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM05601 OPERATIONS AND SERVICE MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aim of this unit of study is to provide students with the concepts and practical elements of a business production system which makes and distributes goods and services to customers. Students will gain an understanding of the concept of service design; understanding of various manufacturing and supply chain policies; design transformation processes; investigate and analyse practical manufacturing and service management situations, and better understand service management as the conversion of resources, human effort and goods to achieve profitable and quality outcomes.


**Recommended Reading** Hill, T., 2000, Operations Management: Strategic context and managerial analysis, Macmillan, Basingstoke, UK.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**BM05650 MANAGING ORGANISATION KNOWLEDGE**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to develop understanding and knowledge of the concepts of the knowledge era and of supporting technologies for knowledge creation and sharing. Topics covered include the knowledge era; an understanding of the terms used in discussions of knowledge; information, data, tacit and explicit knowledge; the nature of knowledge, the role of knowledge; an understanding of the theory and practice of knowledge management; knowledge sharing; intellectual capital and collaborative intelligence; knowledge management strategies; knowledge measurement and evaluation; an understanding of the need to leverage knowledge for business success and the links between knowledge, learning and organisational change.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Assignments, 50%; Case Study, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM05652 MANAGING COLLABORATIVE WORK**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This subject aims to develop knowledge and understanding of the changes that have taken place in our workplaces which require better management of relationships, both between and within organisations. The topics covered may include: group processes and stages of development; teamwork; flexibility in the workplace; network organisations; communication using electronic media unbounded by the traditional constraints of time, place, authority and formal organisation boundaries.


**Class Contact** Equivalent to 39 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 15 credit points.

**Assessment** Assignment, 60%; case studies, 40%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
BMO5653 STRATEGIC INFORMATION MANAGEMENT

Campus City Flinders
Prerequisite(s) Nil
Content This subject aims to develop: understanding and knowledge of information management principles and practices; the value of information; current procedures and issues relating to the management and organisation of information; the relationship between organisation size and structure and information management systems; the role of senior information managers in the integration and management of information systems. The topics covered will include: strategic information management and its role in adding value and increasing competitive advantage; the role of organisational size and structure in determining information management technology requirements; the role of senior information managers.
Class Contact Equivalent to 36 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.
Assessment Assignments, 60%; case studies, 40%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BMO5654 MANAGEMENT OF ADMINISTRATIVE STAFF

Campus City Flinders.
Prerequisite(s) Nil
Content This subject aims to develop knowledge, personal skills and competencies with respect to the effective and efficient management of administrative staff; develop knowledge and understanding of confidentiality, privacy, security and legal issues associated with professional ethics in administrative management; explore through case studies contemporary theories of managing administrative staff. The topics covered will include: the recruitment, training, development, and performance management of administrative staff; managing the productivity of administrative staff, and methods of increasing productivity; the role of professional ethics in administrative management; future challenges for administrative managers with reference to workplace reforms, changing roles and work relationships, gender roles in management, leadership issues, and technological change.
Required Reading To be advised by lecturer.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.
Assessment Assignments, 60%; Case studies, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BMO5684 SUPPLY CHAIN MANAGEMENT

Campus City Flinders
Prerequisite(s) Nil
Content The aim of this subject is to study the concept of supply chain management in the context of movement and storage of components and goods, in the spheres of materials management, physical distribution and transport, and its practical business application. Supply chain as a system for creating flows of materials from point of supply to point of production and flow of goods from production to customers. The concept of supply chain as integration of the major operational activities in this system to achieve customer requirements. The existence and major industrial variants of the physical distribution functions of order processing inventory control, packaging, distribution centres, transport and customer service. The materials management functions of purchasing, transport, materials planning and handling, production planning and manufacturing support. The definition and measurement of customer services from manufacture via distribution channels, in the light of strategic business aims; and the influence of human and information resources on logistic channels.
Class Contact Equivalent to 39 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.
Assessment Assignments, 50%; final examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.

BMO5687 ENTERPRISE MANAGEMENT SYSTEMS

Campus City Flinders
Prerequisite(s) Nil.
Content The aim of this subject is to study the planning, control and operation of manufacturing and service businesses with particular reference to the use of computer based information system. Topics include: item master file, data elements, bills of materials; job routing, bills of manufacture, operation of the manufacturing and service business system; sales and operations planning and scheduling techniques, developments in Electronic Data Interchange (EDI) is also introduced.
Class Contact Equivalent to 39 hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Subject equal to 1.5 credit points.
Assessment Assignments, 50%; final examination, 50%. Students must satisfactorily complete each component of the assessment to gain a pass in the subject. Supplementary assessment will not be available.
BM06506 WORK AND ORGANISATION SYSTEMS

Campus City Flinders.
Prerequisite(s) Nil.

Content This unit of study examines the major issues that managers need to understand and respond to in the context of significant changes in the world economy. These developments necessitate a rethinking of management, and they pose major challenges to conventional ideas of management. Such issues are considered in terms of the interaction between people and the organisational context within which they work. The unit of study emphasizes two approaches. First, to gain knowledge and understanding of management and what it is and, in the process, learn how to be a more effective manager. Fundamental concepts about organisations, individuals and groups in relation to management are themes included. Second, because reflective practice is at the heart of critical thinking, students will be asked to take a critical approach to their own practice, and the context in which they work.

Required Reading To be advised by the lecturer
Recommended Reading To be advised by the lecturer

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Examination, 50%; Continuous assessment, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM06507 EMPLOYEE RELATIONS STRATEGIES

Campus City Flinders, China, Bangladesh.
Prerequisite(s) Nil.

Content The aim of this unit of study is to explore the significance of employee relations and human resource factors in business strategy and planning. Topics include the wider environment and patterns of employee relations in Western and Asian countries, the impact of new production systems on employee relations, the integration of business strategy and employee relations, business strategy and management in payment and reward systems, differing corporate strategies to the development of employee skills and participation, the role of employee relations strategies in the process of organisational change, the development of enterprise bargaining and union restructuring, the function of internal labour markets and their relationship with payment systems and skill formation, occupational health and safety and workplace reform and negotiation skills.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research Essay, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM06508 OPERATIONS MANAGEMENT

Campus City Flinders, China, Bangladesh.
Prerequisite(s) Nil.

Content The unit of study prepares students to manage manufacturing and service areas which they will encounter in their careers. Operations management is a blend of the concepts required to understand and control each function and of the analysis required to plan and measure production achievements. Factory visits and inputs from class members will constitute part of this unit of study.


Recommended Reading To be advised by lecturer.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Presentation of Plant tours, 15%; Essay, 20%; Operations calculations, 15%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM06509 LEADERSHIP AND CORPORATE GOVERNANCE

Campus City Flinders.
Prerequisite(s) Nil.

Content The unit of study aims are to develop the knowledge, personal skills and competencies to effectively lead their organisations; manage the roles and responsibilities of members of the Boards and/or as senior executives of government or private sector organisations; and make corporate decisions based on ethical principles and social responsibility.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Essay, 15%; Assignment, 35%; Case Study and Presentation, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.
BMO6510 GOVERNMENT AND BUSINESS RELATIONS

Campus City Flinders.
Prerequisite(s) Nil.
Content This unit of study aims to provide students with an understanding of the theory and practice of government and business relations in Australia and overseas and to develop students’ investigative, analytical and interpretative skills and competencies with regard to the study of government and business relations. On completion of the unit of study students should be able to describe the major functional domains of government in Australia and the role of governments in countries with whom we trade; understand the approaches available to business leaders, organisations and governments to influence or to direct public policy.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirtysix hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Continuous assessment and case studies, 60%; Examination, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO6511 STRATEGIC MANAGEMENT AND BUSINESS POLICY

Campus City Flinders, China, Bangladesh.
Prerequisite(s) Nil.
Content This unit of study is designed to develop each participant’s knowledge, skills and competencies in identifying organisational strengths and weaknesses and opportunities and threats in national and international contexts. On completion of this unit of study, it is expected that students will be able to undertake environmental analyses, complete an internal analysis of an organisation, apply various models and techniques for generating strategic alternatives, implementing strategies and their evaluation and develop a strategic plan for an organisation.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Assignments, 50%; Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO6512 INTERNATIONAL POLICY STUDIES

Campus City Flinders.
Prerequisite(s) Nil.
Content The unit of study aims to develop and use conceptual frameworks for the comparative analysis of public policy making; to determine recent developments in the study of policy analysis and the processes of policy formulation, implementation and evaluation; and to study major issues central to global policy.
Required Reading To be advised by lecturer

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

BMO6532 INTERNATIONAL MANAGEMENT

Campus Footscray Park, City Flinders.
Prerequisite(s) Nil.
Content The aim of this unit of study is to develop an understanding of International Business from a management perspective. Specifically to consider contemporary issues in International Management that illustrate the unique challenges faced by managers in the international business environment. Moreover to cover a range of international issues from a global perspective by focusing on cultural dimensions and the key concerns to multinational and global corporations. Topics to be covered include: The international business environment; managing resources in the international context; managing international business operations.
Required Reading To be advised by lecturer
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
Assessment Case Study, 40%; Case Study Presentation, 10%; Final Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BMO6622 MANAGING INNOVATION AND ENTREPRENEURSHIP

Campus City Flinders, China, Bangladesh.
Prerequisite(s) Nil.
Content It is imperative that managers have an understanding of the concepts of innovation and entrepreneurship and the skills and competencies to apply this knowledge effectively. The aims of this unit of study are: to provide an in-depth study of the concepts of innovation, entrepreneurship and an appreciation of the environment in which they are practiced; and to study and to appraise the theory and practice of resource acquisition and utilisation. This unit of study includes the following topics: opportunity recognition: the innovation, entrepreneurship and the innovation process, new venture ideas, opportunity recognition and screening; market opportunities: the market and how to analyse it, determining the competitive advantage; human resource issues: the entrepreneurial mind, the new venture team; identifying and marshalling key stakeholders; financial considerations: the innovator and entrepreneurial approach to the acquisition of resources, the plan, valuing, negotiating and structuring the proposal; ownership and structure; and innovators in action.
Required Reading To be advised by the lecturer
Recommended Reading To be advised by the lecturer.
Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and/or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.
FACULTY OF BUSINESS AND LAW

**Assessment** Case Study, 20%; Business planning assignment, 40%; Presentation, 10%; Sighted Examination, 30%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM06623 STRATEGIC ANALYSIS AND DECISION MAKING**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study is designed to develop each participant’s knowledge, skills and competencies in identifying organisational strengths and weaknesses and opportunities and threats in national and international contexts. On completion of this unit of study, it is expected that students will be able to undertake environmental analyses, complete an internal analysis of an organisation, apply various models and techniques for generating strategic alternatives, implementing strategies and their evaluation and develop a strategic plan for an organisation.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** To be advised by the lecturer.

**Assessment** Assignments, 50%; Open Book Examination, 50%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM06624 ORGANISATION CHANGE MANAGEMENT**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** This unit of study aims to enhance students’ knowledge and understanding of organisational design, organisational change processes and organisational development and change; and to advance students’ skills and competencies in the diagnostic processes for assessing the need for change and the development, implementation, and evaluation of change strategies at all organisational levels. The themes covered will include: An introduction to organisational development and change and different types and philosophies of change; managing change in the contexts of organisational culture, politics, gender and leadership; managing incremental change and the development of intervention change strategies at all organisational levels; the organisational change agent and the diagnostic process; managing discontinuous change; learning environments, systems thinking and change in organisations.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**BM06630 BUSINESS RESEARCH METHODS**

**Campus** City Flinders.

**Prerequisite(s)** Nil.

**Content** The aims of this unit of study are to: introduce students to the processes and principles used in planning, conducting, reporting and reviewing research in a business context; and to develop competencies required for conducting research. Topics include reviewing the literature; defining the research problem; research ethics; survey design, data collection, measurement and analysis; focus groups and case study analysis; and multimethod analysis.


**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

**Assessment** Literature search and review, 30%; Research Proposal, 50%; Presentation of research proposal, 20%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

**BM07700/BM07701 THESIS (FULLTIME/PART TIME)**

**Campus** Footscray Park, City Flinders.

**Prerequisite(s)** BM06630 Business Research Methods.

**Content** The minor thesis provides students with an opportunity to apply knowledge, competencies and skills gained and developed through the coursework programs to the solution of a business problem. The research thesis of approximately 12,000 words of publishable quality is based, ideally, on the proposal developed in the unit of study Business Research Methods. The thesis topic must be approved by the course director.

**Required Reading** To be advised by supervisor.

**Recommended Reading** To be advised by supervisor.

**Class Contact** Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 36 credit points.

**Assessment** Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Pass/fail based on a panel examination of the thesis.
BM07744 READINGS IN LABOUR STUDIES

Campus Footscray Park, City Flinders.
Prerequisite(s) Nil.
Content This unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Required Reading To be advised by lecturer.


Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 12 credit points.

Assessment Research Paper, 20%; Literature Review, 40%; Book Review, 40%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

BM08000/BM08001 DISSERTATION (THESIS) (DBA)(FULL TIME/PART TIME)

Campus City Flinders.
Prerequisite(s) Please Enquire.
Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Two year full time, Four years part time. Unit of study equal to 48 credit points.

Assessment Dissertation, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accord with those stated in University regulations for research degrees.

BM08002/BM08003 PHD (RESEARCH) (FULL TIME/PART TIME)

Campus Footscray Park, St Albans, City Flinders.
Prerequisite(s) Please Enquire.
Content The unit of study is designed to provide training and education with the objective of producing a graduate with the capacity to conduct research independently at a high level of originality and quality in the field of business. Students should uncover new knowledge either by the discovery of new facts, the formulation of theories or the innovative reinterpretation of known data and established ideas. The final thesis is expected to be well-written and to reveal an independence of thought and approach, a deep knowledge of the field of study and to have made a significant original contribution to knowledge.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Three years full time, Six years part time Unit of study equal to 48 credit points.

Assessment Research Paper, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available. Requirements and assessment will be in accord with those stated in Research Degrees.

BM09800/BM09801 RESEARCH THESIS (FULL TIME/PART TIME)

Campus City Flinders.
Prerequisite(s) Please Enquire.
Content Preparation of research thesis.

Class Contact Equivalent to thirty six hours per semester normally to be delivered as a combination of lecture, seminar, tutorial and or/workshop or a delivery mode as approved by the Faculty of Business and Law. Unit of study equal to 48 credit points.

Assessment Research Thesis, 100%. Students are expected to satisfactorily complete each component of the assessment to gain a pass in the unit of study. Supplementary assessment will not be available.

ZCC5001 PRIVATE INTERNATIONAL LAW/CONFLICT OF LAWS

Campus City Queen.
Prerequisite(s) Students must be engaged in practice as a Notary or be seeking an appointment as a Public Notary in Victoria or in another jurisdiction.

Content This unit of study aims to understand how and when Courts will make use of foreign laws to resolve legal disputes in which such law is raised. The unit of study covers the structure of Conflict of Laws, domicile and residence, jurisdiction of courts at Common Law, staying of actions and declining jurisdiction at Common Law, recognition and enforcement of foreign judgments at Common Law, obligations – contracts and torts, property – immovables and movables , husband and wife, the law of succession and concluding theoretical issues.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Unit study equal to 24 credit points.

Assessment Students will work at their own pace through the module, with assistance from the unit of study guide, and submit assignments.

ZCC5002 NOTARIAL PRACTICE – THEORY

Campus City Queen.
Prerequisite(s) Students must be engaged in practice as a Notary or be seeking an appointment as a Public Notary in Victoria or in another jurisdiction.

Content This unit of study aims to provide an in-depth knowledge of the work of a Notary including notarial acts, Bill of Exchange and other professional functions. This unit of study comprises a theoretical and practical overview of Notarial practice to equip students with the professional and technical skills to practice as a Notary.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Unit of study equal to 24 credit points.

Assessment Students will work at their own pace through the module, with assistance from the unit of study guide, and submit assignments.
ZCC5003 COMPARATIVE LAW

Campus City Queen.
Prerequisite(s) Students must be engaged in practice as a Notary or be seeking an appointment as a Public Notary in Victoria or in another jurisdiction.
Content This unit of study aims to gain overview of the world's legal systems that will assist Public practising in countries in the Asia-Pacific Region, especially those with culturally diverse domestic populations maintaining connections to homelands, concentrating on the role of the Notary in civil law transactions such as the formation of contracts, the assignment of property and other transactions requiring notarial completion.
Required Reading To be advised by lecturer
Recommended Reading To be advised by lecturer
Class Contact Unit of study if equal to 24 credit points.
Assessment Students will work at their own pace through the module, with assistance from the unit of study guide, and submit assignments.

ZCC5004 NOTARIAL PRACTICE – PRACTICAL WEEKEND

Campus City Queen.
Prerequisite(s) Students must be engaged in practice as a Notary or be seeking an appointment as a Public Notary in Victoria or in another jurisdiction.
Content This unit of study comprises a theoretical and practical overview of Notarial practice to equip students with the professional and technical skills to practise as a Notary. Areas covered include the structure and authority of the profession, characteristics and use of the notarial act including Bills of Exchange and Shipping Protests, and conduct and discipline of the profession including use of interpreters and translations and cultural awareness in dealing with clients from culturally diverse backgrounds.
Class Contact Unit of study is equal to 24 credit points.
Assessment Students will work at their own pace through the module, with assistance from the unit of study guide, and submit assignments.
RECOGNITION – RPL/RCC, CREDIT TRANSFER AND ADVANCED STANDING

Victoria University recognises that valuable learning takes place outside the University through:

- study towards formally recognised qualifications (either fully or partially completed) such as a degree, diploma, or certificate (this is referred to as credentialed study);
- short courses, offered by professional bodies, voluntary associations, workplaces, trade unions, government agencies and/or community groups, that do not lead to formal qualifications (or non-credentialed learning);
- work experience; and
- life experience.

Recognition of Prior Learning (RPL) or Recognition of Current Competency (RCC) is an assessment process whereby the learning that students have achieved through study and life/work experience is matched against the learning that would be covered in specific units of study.

Students are encouraged to think broadly about their experiences as in addition to providing entry into a course, students' prior learning may enable them to be granted credits for units of study within that course.

Victoria University has established the following processes to facilitate the recognition of learning achieved outside the University: Pathways, Credit Transfer, and Recognition of Prior Learning or Recognition of Current Competencies.

By recognising students' past experiences and achievements, the University ensures that students do not repeat the skills and knowledge they have already achieved.

In this way students are able to shorten the length of their course, saving time and money. They study at the appropriate level, are encouraged to continue their learning and achieve their educational goals with maximum efficiency.

Students who have already successfully completed any of the units of study in the course in which they are enrolling may be eligible for credit transfer. Under Recognition of qualifications issued by another RTO, Victoria University will recognise Qualifications and Statements of Attainment issued by any Australian Registered Training Organisation.

PATHWAYS

Victoria University is widely recognised as a national leader in developing pathway arrangements for students, particularly between the TAFE and higher education sectors.

Standardised pathways are formally approved links between courses in different sectors or within the same sector. ‘Articulation’ describes the links or pathways between courses. Students who take advantage of pathways are called articulating students.

Pathways allow for students to move from:
- secondary school to TAFE;
- TAFE to TAFE;
- TAFE to higher education;
- higher education to TAFE;
- higher education to higher education;
- workplace to TAFE or higher education;
- private training organisation to TAFE or higher education;
- international courses to TAFE or higher education.

Examples of pathways include:
- credit/exemptions – for example students who have successfully completed the Advanced Diploma of Business (Accounting) will receive credit for twelve units of study in the Bachelor of Business (Accounting), if they gain entry into that degree course;
- entry only – for example students who have successfully completed Science for Nurses (Gateway to Nursing and the Health Sciences) gain entry into the Certificate IV in Health [Nursing] if they meet particular entry criteria for the Certificate IV in Health [Nursing].

Pathways may also link courses in the same or different disciplines. Students who meet the conditions specified in the pathway will be granted the benefits specified in the pathway provided they have met the entry requirements.

Note that students who have not completed their initial course may still obtain credit in recognition of the relevant units of study sufficiently completed.
APPLICATION PROCESS

Students who believe that they are eligible for RPL/RCC, credit transfer or entry or credit through a pathway are advised to approach their Faculty or Department Office for further information including relevant application form. Forms are also available from the Centre for Commencing Students and Student Administration. Students are encouraged to discuss their application with their teacher/lecturer before it is submitted. Departments will provide information about the evidence that is required.

Students should provide details of any prior study when they:
- apply to enter a course;
- are interviewed in the Centre for Commencing Students; or
- enrol.

Students eligible for entry or credit on the basis of a formally approved pathway will be identified at the time of enrolment. Any credit may be granted at the time of enrolment.

The University will endeavour to process applications for RPL/RCC or credit transfer as soon as possible. Processing time depends on the complexity of the application but should take no more than four weeks.

FEES

An Assessment Fee may be charged where an external board/party is involved in the RPL/RCC assessment process.

A fee will apply to fee for service programs.

TAFE applicants will be notified of any applicable fees in writing.

NOTIFICATION

Applicants will receive in writing the results of their application for RPL/RCC or credit transfer or assessment.

RIGHT OF APPEAL

Applicants have the right to appeal the outcome of their application or the process. Refer to the relevant Faculty or Department Office for advice on the process for lodging appeals.

SELECTION CRITERIA FOR ARTICULATING STUDENTS – FACULTY OF BUSINESS AND LAW

This section deals with TAFE to higher education and higher education to TAFE articulation for courses within the Faculty of Business and Law and TAFE courses in Business.

The Faculty of Business and Law at Victoria University of Technology is active in the provision of articulation pathways for students entering the Bachelor of Business program from a TAFE background. When selecting articulating students, the Faculty of Business and Law takes into consideration the following criteria:

• relevant post-secondary qualifications;
• passes in all subjects relevant to exemptions are required;
• students are selected on merit;
• students are encouraged to complete the relevant TAFE course and supply appropriate documentation;
• work experience relevant to the field of study; and
• regionality.

HOW TO APPLY FOR COURSES

Prospective articulating students already enrolled at Victoria University of Technology who wish to apply for all undergraduate courses offered by the Faculty of Business and Law will need to lodge a 'Course Transfer Application' form with the Faculty of Business and Law Office.

Prospective articulating students from other post-secondary institutions who wish to apply for all undergraduate courses offered by the Faculty of Business and Law will need to complete an application through the Victorian Tertiary Admissions Centre (VTAC) by September each year.

Prospective articulating students for TAFE courses need to submit an application directly to the TAFE Division of the University.
ADMISSIONS, ENROLMENTS, EXAMINATIONS, GRADUATIONS AND ACADEMIC PROCEDURES

STUDENT SERVICES DEPARTMENT
The Student Services Department's responsibilities feature administrative and professional services that range from admission to graduation, encompass the spectrum of dual sector offerings and relate to international and domestic students. The Department is made up of a Director’s Office and three Branches. In summary the key groupings are as follows:

Office of the Director: responsible for department wide operations of finance, staffing, policy and quality assurance as well as specialist childcare services that support the student experience through the provision of childcare at key campuses.

Student Administration: responsible for the key processes that feature a focus on statutory, system and student progress across the dual sectors including the key events of admission, enrolment, assessment and graduation.

Student Liaison: responsible for face-to-face student liaison through student service centres at all campuses, a student contact centre providing telephone and web services, and specialist services of student advocacy and representation.

Student Support: responsible for professional services that support and enhance the student experience including counselling, health, housing, financial and international student support as well as sport and recreation services.

Children's Services: offers childcare services to staff and students at four University-operated centres including: Footscray Park Childcare, Footscray Nicholson Children's Centre, Newport Children's Centre, Werribee Children's Centre. The centres aim to maintain a high-quality, caring environment where children have access to a range of educational programs that meet their individual developmental and creative needs.

Further details about what the above sections can offer students can be found on the Student Services website at: www.vu.edu.au/services

STUDENT SERVICE CENTRES
Student Service Centres are located at most campuses. These centres offer a full range of student administration services to students as well as providing ‘self help’ computers for student use. Casual space for student use is also provided at some Student Service Centres.

WEB BASED SERVICES
Victoria University offers a number of e-based self help resources for students.

AskVU is a web-based frequently-asked-questions database designed to assist current and prospective Victoria University students and staff with relevant questions. Initially this will include student administration questions related to enrolments and fees, but will develop over time to include other areas such as admissions, graduations, examinations etc.

AskVU allows users to:
• search for answers in an extensive database of frequently asked questions;
• ask a question to the Student Contact Centre; and,
• manage inquiries in a personal portal called “Your History”, where all your questions and askVU responses will be stored.

AskVU is accessed at: www.askvu.vu.edu.au
MyVU is a web-based portal for the use of current students that allows students to:
• check enrolment details;
• apply for a course online;
• apply for scholarships online;
• apply for graduation online;
• view student results online.

MyVU is accessed at: www.myvu.vu.edu.au

CONTACT FOR ALL ONSHORE STUDENT ADMINISTRATION ENQUIRIES
Telephone: (03) 9919 1900
Website: www.askvu.vu.edu.au

STUDENT ADMINISTRATION AT OFFSHORE LOCATIONS
Graduation and Offshore Student Administration provides the student administration services for all offshore programs for both sectors. The University has partnerships with several organisations to enable programs to be delivered in offshore teaching sites such as Bangladesh, China, Hong Kong, Indonesia, Malaysia, New Zealand, Singapore, Thailand, and Vietnam.

GRADUATION AND OFFSHORE STUDENT ADMINISTRATION
Telephone: 61 3 99192846
Fax: 61 3 99192853
Email: offshoreadmin@vu.edu.au
Website: www.vu.edu.au
Located: Room 4C, 141, St Albans Campus

HOW TO APPLY FOR A VICTORIA UNIVERSITY COURSE

TAFE COURSES AND UNDERGRADUATE DEGREES
Applications for the majority of undergraduate degrees offered by Victoria University should be made through the Victorian Tertiary Admissions Centre (VTAC). Applications for study at TAFE certificates level I, II, and III should be made directly to Victoria University. For TAFE qualifications above these levels, applications for full-time study should be made through VTAC. Those seeking to study any TAFE course part time should apply directly to Victoria University.
For the latest course information and application forms, visit www.vu.edu.au/admissions. Prospective students can apply directly to Victoria University online for many courses that are not run through VTAC. Many courses at Victoria University also provide for on-line application at: www.myvu.vu.edu.au

POSTGRADUATE DEGREES
Victoria University offers a diverse range of postgraduate programs in a number of disciplines by either coursework or research. In general, prospective students must have completed a degree, with honours, from a recognised tertiary institution to be eligible for postgraduate research programs; or a degree from a recognised tertiary institution to be eligible for postgraduate coursework programs.

PREQUISITES AND EXTRA REQUIREMENTS
Some courses require applicants to complete specific requirements before they can be considered for entry. For example: completion of particular academic studies, attendance at an interview, presentation of a portfolio, or completion of a supplementary information form. These prerequisites and extra requirements are updated and published each year at www.vu.edu.au and in the VTAC Guide.

CENTRE FOR COMMENCING STUDENTS
As a future student, you can visit the Centre for Commencing Students (CCS) for course information and advice. You can pick up brochures for each higher education and TAFE course, covering all levels of study from certificate to post graduate courses. CCS staff are available to answer your queries, and a career counsellor will help you find the right career and course for you. Appointments can be made by contacting the CCS by email at CCS@vu.edu.au or by phoning (03) 9919 4110.

If you require more information:
• contact the CCS by email at ccs@vu.edu.au, by phoning (03) 9919 4110 or visit the CCS resource area, Building C, Victoria University, Footscray Park Campus, Ballarat Road, Footscray;
• pick up a course brochure from the CCS;
• read VU’s Guide for Parents, Transition from School to University and What It R! information, available from the CCS;
• read VU’s higher education or TAFE handbooks. They contain detailed course information and are available in school libraries and from school careers advisers, or can be viewed online at www.vu.edu.au;
• visit the VU stands at local or metropolitan career expos; and
• come along to VU’s Open Day, Sunday 13 August 2006, Footscray Park Campus, Ballarat Road, Footscray, 10am – 4pm.

PORTFOLIO PARTNERSHIP PROGRAM
Victoria University’s Portfolio Partnership Program (PPP) is an alternative-entry scheme available only to Year 12 students attending a participating secondary college in Melbourne’s western metropolitan region and the City of Hume, and Macedon Ranges and Moorabool Shires. As an alternative-entry process to the University, the PPP looks beyond the ENTER score – it is based on criteria other than ENTER and middle-band selection. The PPP requires applicants to submit a portfolio that is used for selection to courses offered in the program.

The portfolio enables students to demonstrate:
• their goals and achievements;
• previous studies;
• work experience;
• skills and personal qualities;
• examples of their work; and
• other evidence that indicates a commitment to a proposed study area.

The PPP is for students who:
• have been consistent achievers in senior secondary years;
• have demonstrated the potential to succeed at university;
• have a strong vocational commitment; and
• have a strong preference for one of VU’s PPP courses.

Applicants may only apply for one course via the PPP by submitting their portfolio and ensuring the course is included in their VTAC application. For further details of available PPP courses view www.vu.edu.au/PPP or contact the Centre for Commencing Students (CCS):
Email: CCS@vu.edu.au
Telephone: (03) 9919 4110

COURSE ENTRY
INDIGENOUS AUSTRALIANS
The University has a flexible admissions and selection policy for Aboriginal and Torres Strait Islander peoples. Direct applications may be assessed on an individual basis by the Centre for Commencing Students and course selection officers, with the assistance of VU’s Moondani Balluk. In situations where students are required to apply for courses through VTAC, Aboriginal and Torres Strait Islander people should also complete the University’s Aboriginal and Torres Strait Islander profile form, available at: www.vu.edu.au/admissions.asp
For more information contact Indigenous staff
Email: moondani.balluk@vu.edu.au
Telephone: (03) 9919 2891

SPECIAL ENTRY AND ACCESS SCHEMES
VTAC SEAS APPLICANTS
VTAC have introduced a system wide umbrella program called Special Entry Access Scheme (SEAS).
For all VTAC courses, Victoria University will consider SEAS applications providing the applicant has lodged an application with VTAC and completed a VTAC SEAS form with appropriate supporting statements and/or evidence

DIRECT APPLICANTS WHO APPLY FOR SPECIAL CONSIDERATION
Applicants who apply directly to the University should indicate in their application form if they are seeking any special consideration due to their life circumstances and if there are any circumstances which they believe have affected their ability to reach their full educational potential

CATEGORIES FOR SPECIAL CONSIDERATION FOR VU COURSES
Mature Age Entry – applicants who have accumulated relevant experience since leaving school or since meeting tertiary entrance requirements.
Non-English Speaking Background – for an applicant who has arrived in Australia within the last 10 years and speaks a language other than English at home and considers the impact of a non-English speaking background on academic performance for entry to tertiary studies.

Recognition as an Indigenous Australian – applicants with an Aboriginal or Torres Strait Islander background, who can demonstrate association with an Indigenous community.

Difficult Family Circumstances – applicants who have been prevented from reaching their educational performance potential because of their family circumstances, which must be long term and severe.

Disadvantaged Socio-Economic background – applicants who have suffered educational disadvantage as a result of their socio-economic circumstances.

Rural or isolated Applicants – applicants who have suffered educational disadvantage as a result of either undertaking their secondary schooling in a rural or isolated area and/or are required to move from such an area to undertake the tertiary course of their choice.

Women in Non-traditional areas – courses where women are significantly in the minority of students eg Engineering and Information Technology.

BASIS FOR SPECIAL CONSIDERATION
Selection will take into account the applicant’s provision of with appropriate supporting statements and/or evidence identifying the following:

- the recency of the condition;
- the duration of the condition;
- the timing of disruption;
- the nature and severity of the condition.

NEED HELP?
The latest information regarding application procedures for individual courses, and the relevant forms, can be obtained from www.vu.edu.au/admissions.
Alternatively, contact the Admissions Office:
Email: admissions@vu.edu.au
Telephone: (03) 9919 2286

FLEXIBLE LEARNING
Victoria University offers a broad range of courses, from Certificate I to PhD. The University also offers bridging and preparatory programs for entry into courses. Different courses fit into the Australian Qualifications Framework. See section on AQF below.

The University is committed to establishing multiple course entry and exit points. Multiple entry points enable individuals to enter a course at a level that meets their educational needs. Multiple exit points provide students with the flexibility to exit at different stages of a course with qualifications. This flexibility accommodates work and other commitments that learners face throughout a lifetime. Victoria University encourages lifelong learning by recognising an individual’s past experiences and achievements. Recognition of Prior Learning (RPL)/ Recognition of Current Competency (RCC) and Credit Transfer facilitate movement along Articulation Pathways arrangements developed by the University and may save students time and money.

ARTICULATION PATHWAYS
Victoria University is a leader in the development of Articulation Pathways. Articulation Pathways link courses within and between the TAFE and higher education sectors. Articulation Pathways specify how previous study (usually in a related field) may be recognised and credited. For example, students who have completed the Advanced Diploma of Accounting may be eligible for up to 12 unit of study credits if they gain entry into the Bachelor of Business – Accounting. This means it may take them less time to complete the degree. Information about Articulation Pathways is available at www.vu.edu.au (through the Centre for Commencing Students home page link). Articulation Pathways from university to vocational education and training qualifications are also becoming increasingly popular as a way of gaining industry experience needed to increase employment opportunities.

RECOGNITION POLICY (RPL/RCC)
Credit Transfer recognises a course or courses a student has previously undertaken and enables the student to gain credit in another course. Students who believe they maybe eligible for Credit Transfer should apply for it when they have accepted a place in a course and have enrolled and not when the teaching period commences. A Recognition Policy has been implemented which outlines the process for Recognition of Prior Learning (RPL) and Recognition of Current Competency (RCC) applications.

RPL/RCC is an assessment process that applies to individuals who may have prior study, or other relevant experience, but who do not have access to Credit Transfer arrangements for the chosen course. The RPL/RCC process recognises previous study by matching learning that has been achieved through study, life and work experience against learning that would be covered in specific units of study or modules. Students are encouraged to discuss possible Credit Transfer and RPL/RCC applications with the course co-ordinator at enrolment. For more information on Articulation Pathways, Credit Transfer and RPL/RCC contact the Centre for Commencing Students:
Email: CCS@vu.edu.au
Telephone: (03) 9919 4110

AUSTRALIAN QUALIFICATIONS FRAMEWORK
The Australian Qualifications Framework (AQF) is a system of thirteen national qualifications in schools, vocational education and training (TAFE and private providers), and the higher education sector (mainly universities). The framework links all these qualifications and is a highly visible, quality-assured national system of educational recognition which promotes lifelong learning and a seamless and diverse education and training system.

MODES OF STUDY
Most Victoria University courses can be studied either full time or part time. Part-time study allows students to further their employment opportunities or interests while meeting work, family or other commitments. A small number of courses also offer fleximode study, whereby students may undertake study via a combination of delivery/attendance methods, including:

- workplace learning;
- distance education;
- workshops;
- accelerated or decelerated learning.
NEW APPRENTICESHIPS

New Apprenticeships is a joint Federal and State Government initiative aimed at providing structured on- and off-the-job training to those interested in obtaining a nationally recognised qualification, while employed either full time or part time. Victoria University is a major New Apprenticeships provider and offers training in the following industry areas and many more:

- aged and disability care;
- animal studies;
- art and design;
- automotive;
- building and construction;
- chemical and oil;
- childcare;
- civic construction;
- community services;
- computer systems;
- electrical and electronics;
- engineering;
- food processing;
- hairdressing and beauty;
- hospitality;
- industrial skills;
- information technology;
- retail and wholesale;
- sales and marketing;
- security.

For further information about the Australian Government Incentives Program available through the New Apprenticeships Program, and what New Apprenticeships can do for you and your employer, contact Jobs Plus New Apprenticeships Services:

Website: www.jobsplusnac.com.au
Telephone: (03) 9919 8533

UNDERGRADUATE DEGREES

In general, undergraduate degree courses require three to four years of full-time study, depending on the program selected. These courses are generally open to students who have completed VCE or equivalent. Certain courses require previous study in selected disciplines, such as mathematics or physics. See individual courses, found in the ‘Course Information’ section of this guide, for details and prerequisites.

HONOURS DEGREES

To qualify for a bachelor degree with honours, students must complete an additional year of study in which they undertake in-depth theoretical studies and gain supervised research experience relevant to their chosen discipline. Students may enrol in an honours year if they complete an appropriate undergraduate degree and achieve consistently high-level results across the first three years of study.

COMBINED AND JOINT DEGREES

Combined degrees combine the core components of two disciplines of study – taken from either one or two faculties – into a single program of study. The program is undertaken over a four- or five-year period and the graduating student receives two degrees, for example: Bachelor of Arts – Asian Studies/Bachelor of Business – International Trade. Joint degrees integrate two degrees, each of which is run independently by two different schools, departments or faculties. The program is undertaken over a three- or four-year period and the graduating student receives a single degree, for example: Bachelor of Business – Marketing/Applied Economics.

POSTGRADUATE COURSES

NORMAL ENTRY

DOCTOR OF PHILOSOPHY (PhD)

To be eligible for admission a person must have:

- a masters degree; or
- a four-year bachelor degree with honours or honours degree with a superior performance at 1st Class or 2A honours level; or
- a three-year bachelor degree together with a postgraduate diploma that is an extension of the discipline contained in the undergraduate qualification and at a level considered to be equivalent to 1st Class or 2A honours, as determined by the Head; or
- been enrolled in a masters by research program and shown exceptional ability in the conduct of the first stages in a project and been approved for transfer into a PhD program by the Committee for Postgraduate Studies on the recommendation of the Head.

For admission to a PhD program a student must provide evidence acceptable to the Head of a capacity to undertake research in the discipline.

MASTERS DEGREE

To be eligible for admission applicants must have:

- qualified for a first degree of the University (or such other degree as the Department may deem equivalent for this purpose) at a standard considered by the Department to be sufficiently meritorious; or
- qualified for any other award judged by the Department to be of a relevant and appropriate standard; and
- produced evidence of professional experience through which they have developed their applied knowledge of the relevant field of study, and which satisfies the Department that they have the capacity to undertake study for the degree of master; and
- fulfilled any other conditions relating to prerequisite study which the Department may have imposed in respect of their admission to candidature.

GRADUATE DIPLOMAS AND GRADUATE CERTIFICATES

To be eligible for admission applicants must normally have successfully completed a degree or diploma and may be required to attend an interview or selection test.
UNDERGRADUATE COURSES

NORMAL ENTRY
Persons applying for entry to higher education undergraduate courses (other than those listed below under Direct Application) to study either full-time or part-time must apply through the Victorian Tertiary Admissions Centre.

While the VTAC Guide to Undergraduate and TAFE Courses is available from newsagents, a convenient and comprehensive application service is available from their website at: www.vtac.edu.au

Persons applying through VTAC should note that the VTAC rules, by which the University is bound, provide that no selection authority shall take into account the preference for that course as indicated by the applicant. This means that even if an applicant has indicated a lower preference for the course concerned than other applicants, there shall be no prejudice and each applicant will be considered equally.

PREREQUISITES AND EXTRA REQUIREMENTS
Some higher education undergraduate courses have special prerequisites for enrolment. Where this is the case, these requirements are published two years in advance in the Victorian Tertiary Education Requirements (this is published as a supplement in the press) and for the following year in the VTAC Guide.

For some higher education undergraduate courses, the application process requires applicants to complete a Supplementary Information Form available from the relevant Faculty Office, the Admissions Office or the University website: www.vu.edu.au/admissions. These courses are identified in the VTAC Guide.

SPECIAL ENTRY
Persons applying for admission to a University course under Special Entry (except those applying for readmission) should obtain an application form from the Centre for Commencing Students. However, persons seeking Special Entry must also apply to VTAC unless the course comes under the Direct Applications category.

READMISSION TO THE UNIVERSITY
Students who are currently enrolled in an award course may apply directly to the University for admission to another course for the following teaching period. Students seeking readmission to the University should contact the Faculty or School administering the relevant course or Student Administration.

All other students who were previously enrolled at the University but whose enrolment has lapsed, or who have been excluded from their course because of unsatisfactory progress, may reapply for admission to the same or another course in any subsequent academic year. These students should apply using the standard procedures for that course. Such applicants for readmission to the University will have to meet the selection criteria applying to their intended course.

The selection process will take account of:

- the person’s previous academic performance at the University and their commitment to complete the course; and
- whether the circumstances which led to the person’s previous unsatisfactory progress or to their allowing their previous enrolment to lapse have changed or improved.

If selected for readmission such students will be subject to the course requirements in effect at the time of re-entry and may have special conditions attached to their re-admission.

PART-TIME ADMISSION
Persons applying for admission on a part-time basis to Higher Education undergraduate courses and TAFE courses should follow the application procedures set out above. Where a form is to be lodged with the University as well as with VTAC, applicants should indicate their intention to study part-time on the form.

POSTGRADUATE COURSES

MASTERS BY COURSEWORK, GRADUATE CERTIFICATES AND GRADUATE DIPLOMAS
All persons seeking admission to postgraduate studies in the University (except for the Graduate Diploma of Education) must apply direct to the University.

Application forms for graduate certificates, graduate diplomas and masters by coursework are available from the Student Administration Admissions Office at the St Albans Campus or Faculty offices on the campus where the course is offered.

DOCTOR OF BUSINESS ADMINISTRATION
Prospective students should contact the Faculty of Business and Law office at either the Footscray or City campuses for application details.

DOCTOR OF PHILOSOPHY AND MASTERS DEGREES BY RESEARCH
Those persons interested in pursuing a research degree are advised to contact the Postgraduate Studies Officer in the Faculty or Department in which they wish to study to discuss research interests and to determine the availability of suitable supervisors and facilities relevant to the proposed research.

Once the Department has confirmed that the applicant is eligible to enrol, an Application for Enrolment Form must be completed and lodged along with the necessary enrolment forms at Student Administration.

DIRECT APPLICATIONS
All direct applications for admission to award courses must be on appropriate University application forms, available from the University. Telephone (03) 9919 2286 for details or via www.vu.edu.au/admissions.

CLOSING DATES FOR DIRECT APPLICATIONS
Applicants lodging direct applications should contact the relevant Faculty or School for closing dates. Direct applicants should note that the selection process will be facilitated by lodging application forms at the earliest possible date, with the required accompanying documentation attached.

SELECTION PROCEDURES
Applicants may be required to complete a literacy and/or numeracy exercise as part of the selection procedure and may be given the opportunity to attend an interview as part of the selection procedure.

DOCUMENTATION
Direct applicants currently attempting Year 11 or Year 12 subjects should lodge their applications by the due date and then send a copy of their results when they become available. Other applicants who have attempted Year 11 or Year 12 should attach a certified copy of certificates.

All persons seeking admission to a course leading to one of the above awards who did not complete VCE must support their application with documentary evidence proving they have the educational qualifications referred to in their application. All
documents should be in the form of certified copies and if documents are in a language other than English, officially certified translations together with certified copies of original documents are required. The University will retain all such evidence. Original documents should never be sent but must be available on request and may be required at a later stage of the selection process (e.g. during interview).

If a direct applicant has undertaken previous tertiary studies the applicant must attach a certified copy of the full transcript of his or her academic record(s) obtained at the previous institution(s). Please do not send original documents.

UNIT OF STUDY CREDITS AND ADVANCED STANDING CREDIT FOR PREVIOUS TERTIARY STUDIES

Students who have completed unit(s) of study at another tertiary institution may be granted credit for equivalent units in Victoria University courses. A unit of study credit will allow a student an exemption from a course unit of study, while the value of that unit of study will still be counted towards their award.

Applications for credit for previous tertiary study must be accompanied by certified documentary evidence of the units of study passed, together with details of these units of study for comparison with the Victoria University course. Please note that the University may seek information from the other tertiary institutions about the applicant. The process is as outlined in the University’s Recognition Policy.

COURSE VARIATION BY SPECIAL APPROVAL

In cases where credit for units of study of a student’s course is not appropriate, the Dean of the Faculty or Head of the School or Department responsible for the student’s course may grant a variation to course requirements by special approval. A course variation substitutes alternative units of study of similar content and duration for units of study normally required within a student’s course.

The purpose of Course Variation by Special Approval is to avoid repeating curriculum material where it is deemed that a student will not gain substantial educational benefit from one or more of the normal requirements of the course, but where the student does not meet all the criteria for unit of study exemption.

APPLICATION PROCEDURE

Applicants for admission to courses at Victoria University should indicate on their application form if they wish to apply for credit. Applicants applying for credits are also encouraged to complete an Application for Credit Transfer Form. All such applications must be lodged before the end of the second week of the relevant teaching period.

Processing of applications for unit of study credit may take several weeks. This process will be facilitated by the applicant providing all relevant information when lodging an application.

The following documents must be included in an application:

- a completed Application for Credit Transfer Form. This form is available from Student Administration or the relevant Faculty;
- a copy of the applicant’s academic record from the previous institution(s);
- where available, a description of the unit of study as published in the Handbook of the applicant’s previous institution, e.g. if applying for an exemption in Economics 1 at Victoria University on the basis of a pass in Economics at Monash University in 2005, the applicant should attach a copy of the unit of study description of the unit from the 2005 Monash University Handbook; and
- any other material that applicants wish to submit in support of their application.

TIME LAPSE BETWEEN STUDIES

Normally, credits for studies in a previous course of study will not be considered if studies were undertaken more than 10 years prior to the application. Courses linked to fields in which there is rapid change in technology and/or knowledge may set a maximum time limit of less than ten years. In cases where it can be demonstrated that relevant skills have been maintained and, where appropriate, updated, the above time limit restrictions may be waived by the appropriate Dean or TAFE Deputy Director on the recommendation of the appropriate Head of School or Department.

SCHOLARSHIPS

Scholarships are available to Higher Education [undergraduate] and TAFE students studying full-time who meet one or more of the following criteria:

- are on a low income;
- have dependent children;
- have moved from a rural or regional area to study;
- have an Indigenous background;
- are returning to study;
- have completed Year 12 in the Western Region of Melbourne;
- experience other significant educational disadvantages.

Eligibility criteria will apply. Scholarships vary in value from $1000 per annum to $4000 per annum. Apply online once you have enrolled or re-enrolled in a course at www.vu.edu.au/scholarships


Visit our website for further details: www.vu.edu.au/scholarships or phone (03) 9919 2581

ENROLMENT

WHAT YOU NEED TO ENROL

- Your Letter of Acceptance or VTAC Offer Letter (new students only)
- Your Tax File Number (TFN)
- Photo identification
- Proof of citizenship – an original or certified copy of any of the following:
  - Birth Certificate;
  - Birth Extract;
  - Passport;
  - Certificate of Citizenship;
  - Letter of Grant of Australian Citizenship;
  - Change of Name documents (if necessary).

If you are an Australian Permanent Resident please present an original or certified copy of any of the following:

- Passport showing Permanent Residency (PR);
- Certificate of Permanent Residency (PR);
- Change of Name documents, if necessary.

If you are enrolling into a TAFE course you will also need to bring along full payment of fees or part payment if on concession or applying for a fee extension.
TAFE students applying for a fee concession are also required to bring relevant documentation to support their application. Details about the documentation required can be found at the VU website www.vu.edu.au/student_services

PROOF OF QUALIFICATIONS
Admission and enrolment are conditional upon proof of stated qualifications. All claims of qualifications that have been obtained outside the University should be supported by appropriate documentary evidence, certified copies of which should accompany the application for admission. These copies will be retained by the University.

APPROVAL OF COURSE OF STUDY
All courses of study (i.e. individual student’s unit of study selection) must be approved by the Faculty, School or Department responsible for administration of the student’s course before enrolment registration will be accepted by the University. Students should take particular note of the administrative arrangements for enrolment.

ENROLMENT FORMS
All students commencing or continuing studies at Victoria University must complete the relevant official enrolment and statistics form(s). These form(s) must be approved and signed by an authorised officer of the relevant School or Department.

Victoria University is committed to protecting and maintaining the privacy, accuracy and security of your personal information and complies with the University’s published privacy policies, commitments, guidelines and procedures, which conform to and support all privacy obligations that bind the University. The University is compelled by law to supply some statistics— for example, it must supply statistics to the Bureau of Statistics. Statistics supplied to outside bodies will be in the form of aggregate figures only; the outside body concerned will be unable to identify any student by name. Only the Australian Taxation Office is supplied with the names, addresses, birth dates and HELP liability of relevant students of the University.

CONFIRMATION OF ENROLMENT
Confirmation of course and unit of study enrolment will be issued to higher education students each teaching period and to TAFE students, upon enrolment. Students should check their enrolment details carefully and notify Student Administration without delay of any errors or amendments using an Enrolment Amendment Form. Enrolment Amendment forms are available from Student Administration website, Faculty, TAFE School and/or Student Service Centres. They may be lodged at any Student Service Centre.

ENROLMENT REGISTRATION AND VALIDATION
An enrolment is registered by the University when it is appropriately approved and entered onto the University’s database by an authorised officer.

ENROLMENT PROCESSING TYPES
Student enrolments can be processed in one of three ways:

- **Formal**
  - Commencing VTAC students and International Students. *Enrolments are conducted at a centralised venue on campus.*

- **Express**
  - Limited to smaller groups of students as negotiated by individual Education Units. Enrolment processing will be undertaken at your campus Student Service Centre.

- **Batched**
  - Enrolments where the data entry of enrolment details and the production of a student invoice are done at a time other than when a student’s academic authorisation has been approved by the relevant TAFE School or Faculty.

*Applies to international students who (i) enrol in the week before teaching period 1 and 2 and (ii) a late session on Monday of week 1 of teaching period 1 and 2.

CAN’T ATTEND A SCHEDULED ENROLMENT SESSION?
Where students are unable to attend the designated re-enrolment session, they must arrange for a proxy to enrol on their behalf. The Enrolment by Proxy form is available on the VU website: www.vu.edu.au/Services/Student_Administration/Commonly_Used_Forms/. Please ensure that you carefully read the information on the back of the form.

If you do not enrol or arrange a proxy, you will lose your place in your course and will be placed on a waiting list for re-instatement into your course.

COURSE TRANSFER
An enrolled student wishing to transfer to a course of study in another Faculty, School or Department must apply for admission to the intended course of study on the appropriate form. Where this course transfer is approved, the student will be withdrawn from the previous course and enrolled into the new course.

LAPSED ENROLMENT
Past students of the University who are not on approved Leave of Absence (or deferment) from the University and who have not enrolled at the University for the previous semester, automatically forfeit their student place at the University and must re-apply for admission according to the procedure set down for new students.

STUDENT IDENTITY CARD
An identity card (ID card) with your student number, photograph and signature will be issued to you once you have completed your enrolment.* This card should be carried with you at all times, as you may be asked to produce it at any time. Your card is required in the following instances:

- admission to examinations;
- re-enrolment;
- library services;
- computer centre services; and
- travel and other concessions.

Your ID card number is a unique number and should be quoted on all correspondence with the University. Proof of identity is required prior to the issuing of your ID card. Cards can only be replaced by paying a fee and taking another form of photo identification to a Student Centre on campus.

In addition, University ID cards may be used to operate photocopiers and access other services.

*Students new to VU are required to provide proof of citizenship prior to issuing an ID card.

CONTINUING STUDENTS
Students who have been enrolled for the previous teaching period should comply with the re-enrolment requirements set down by the relevant Faculty, School or Department. Particular attention should be paid to University re-enrolment schedules.

ENROLMENT ENQUIRIES
Enrolment enquiries from students studying offshore should be directed to offshoreadmin@vu.edu.au

Enrolment enquiries should be directed to AskVU@vu.edu.au or to any Student Service Centre on campus.

273
ENROLMENT VARIATIONS AND COURSE WITHDRAWAL

HIGHER EDUCATION STUDENTS

Students wishing to vary their enrolment should complete an Application for Unit of Study Amendment Form. Students should lodge the form at any Student Service Centre.

Students who withdraw from a unit of study after the census date do not incur a liability e.g. HECS-HELP/FEE HELP liability for those units of study.

Students who withdraw from units of study after the census date, but before the late withdrawal date, do incur a liability e.g. HECS-HELP/FEE HELP liability but not an academic penalty for those units of study.

Students who withdraw from units of study after census date incur a liability, e.g. HECS-HELP/FEE HELP liability and an academic penalty of 'WN'.

If special circumstances occur after census date and studies cannot be continued, a student can apply for:

- Student Learning Entitlement (SLE) re-credited; and/or
- HELP debt remitted; and/or
- a refund of any up-front payments towards Student Contribution/Tuition fees.

Eligible students must apply in writing within 12 months from the date of withdrawal.

Students wishing to totally withdraw from studies should complete an Application for Course Leave of Absence, Deferment or Withdrawal Form, obtain approval from the Faculty or Department responsible for administration of the course, and lodge the approved form at any Student Service Centre. Withdrawal from units of study or courses will not automatically be permitted after census dates in each teaching period.

If a student withdraws from enrolment at the University during the year without being granted leave of absence, it will be necessary to re-apply for admission to the course to recommence studies at any later stage. In such circumstances, re-admission is not automatic.

TAFE STUDENTS

TAFE students wishing to vary their enrolment should complete the appropriate form within four weeks of the course start date.

RULES FOR VARYING AN ENROLMENT

Students must enrol in a course of study or for a unit of study during official enrolment periods.

Acceptance of late enrolments and late variations (but not course withdrawals) will be accepted based on the following table:

<table>
<thead>
<tr>
<th>TAFE Unit(s) of Study</th>
<th>RULES FOR VARYING AN ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Higher Ed Unit(s) of Study in a standard teaching period</td>
<td>On the first business day of the second week from the course start date after the time, program manager approval is required.</td>
</tr>
<tr>
<td>Higher Ed Unit(s) of Study in a non-standard teaching period</td>
<td>To the end of the first week.</td>
</tr>
<tr>
<td>Cross Institutional</td>
<td>Subject to Faculty approval and no later than census date for a given teaching period.</td>
</tr>
<tr>
<td>Research</td>
<td>Subject to Faculty approval.</td>
</tr>
<tr>
<td>Short courses less than 2 weeks duration</td>
<td>Subject to Department approval.</td>
</tr>
<tr>
<td>Short courses greater than 2 weeks duration</td>
<td>To the end of the first week of the course start date.</td>
</tr>
</tbody>
</table>

TAFE students may be entitled to lodge a late unit(s) of study addition and Reduced/Overload Study form up to the end of the fourth week of a standard teaching period or the end of the second week for a non-standard teaching period. This is subject to academic approval and payment of relevant fine.

Students who do not comply with the enrolment and re-enrolment requirements, including the payment of relevant fees, will be required to pay a late enrolment fee and where appropriate, a reinstatement of enrolment fine. Details about Student Administration fees and charges can be found at the VU website. www.vu.edu.au/services/student_administration/Enrolment_and_Fee_information

LEAVE OF ABSENCE AND DEFERMENT

Leave of Absence, for periods of up to one year initially, may be granted by the Faculty or School responsible for the administration of a student’s award course. A student must submit an Application for Course Leave of Absence, Deferment or Withdrawal form available from the Enrolment & Fees website or the relevant Faculty, School or any Student Service Centre.

Deferrals will only be available to students who have not commenced their studies. Applications must be made within seven days from the date of offer being made to the student. It should be noted that not all faculties will offer deferment.

UNDERGRADUATE AND POSTGRADUATE COURSES

A completed Application for Course Leave of Absence, Deferment or Withdrawal form including a recommendation from the appropriate School or Department should be approved by the Faculty or School prior to the enrolment census date for the teaching period in which the leave is to commence.

The Faculty or School will advise students in writing regarding the outcome of their application.

Where leave of absence is approved for Higher Education students after the relevant enrolment census date, students will remain liable for HECS contributions in respect of their enrolment in that teaching period.

DOCTOR OF PHILOSOPHY AND MASTERS BY RESEARCH

Students should approach the Postgraduate Studies Unit, Footscray Park Campus for advice regarding application for leave of absence. Application forms can be obtained from the Unit or any Student Service Centre.

PERSONAL DETAILS

Students who change their name, address or emergency contact must do this in writing by completing a Personal Data Amendment form available from a campus Student Contact Centre.

Students requiring a change of name must produce documentary evidence (e.g. marriage certificate, statutory declaration) in addition to completing a Personal Data Amendment form.

ENROLMENT RELATED FEES AND CHARGES

Students are required to pay all the fees for which they have been assessed including:

- the General Service Fee, inclusive of a building levy (if applicable);
- Tuition fees; and
- Student Contribution amount (if applicable).

Some Higher Education students will be eligible to defer their Student Contribution amount/Tuition Fees through a Higher Education Loan Program (HELP).
PAYMENT OF FEES IS REQUIRED BY THE DUE DATE AS SPECIFIED ON THE TAX INVOICE.

Students are required to pay their relevant fees by the due date as outlined in their invoice. TAFE concession Students are required to pay the minimum fee (expected to be $70) at the time of their enrolment.

Students who are experiencing financial difficulties and are unable to complete payment of their fees on time should seek advice from Student Services Department.

GENERAL SERVICE FEE (GSF)

These fees are paid to the University to fund a variety of non-academic and general services, activities and facilities of benefit to all students. The amount is determined by the students enrolment load to a maximum amount of $300 for the year. It should be noted that this fee may be subject to future legislative changes and are subject to Council approval.

The detailed GSF amounts for students (excluding full fee students) is:

- For enrolment in higher education units of study:
  - $2.61 per 0.01 equivalent full-time student load;
  - A building levy of $40 for enrolment at one or more of the University’s Australian campuses.
- For enrolment in Technical and Further Education units of study:
  - $0.362 per student contact hour (SCH);
  - A building levy of $40 for enrolment at one or more of the University’s Australian campuses;
  - A building levy of $4 for students enrolled in Industrial Skills Training Centre part courses;
- TAFE concession students undertaking government funded courses pay an $18 GSF.

ONSHORE, OFF CAMPUS STUDENTS

Onshore students enrolled in either higher education or TAFE courses for delivery by off campus mode are required to pay the minimum GSF.

TAFE TUITION FEES

Fees will be implemented in line with Ministerial Directions. For 2006, a tuition contribution of $1.31 per enrolled hour applies with a minimum amount of $52 to a maximum of $839.

HIGHER EDUCATION TUITION FEES

Undergraduate and Postgraduate units of study are grouped into Student Contribution (SC) bands based on demand for the discipline and the cost of teaching the unit. A students liability also depends on their relative study load as determined through their equivalent full-time study load (EFTSL) and whether they have continuous study in their course of study prior to 2005. Further information can be accessed at: www.goingtouni.gov.au

Specific details of VU student contribution amounts and tuition fees for domestic students is available at: www.vu.edu.au/Courses/Fee_Guide

EXEMPTIONS

In cases of hardship, students can contact Student Support staff at your campus.

REFUND OF FEES

HIGHER EDUCATION DOMESTIC STUDENTS

If you have withdrawn from your Course or any subjects or taken an approved Leave of Absence, the table below will help you work out any refund of fees you may be eligible for.

An administration charge of $10.00 is payable for refunds of the General Services Fee, except when transferring to another institution. This is deducted from the refund payable.

<table>
<thead>
<tr>
<th>Student Contribution Type</th>
<th>After Sem 1 census date</th>
<th>After Sem 2 census date</th>
</tr>
</thead>
<tbody>
<tr>
<td>General services fee/ base fee</td>
<td>No refund of Sem 1, but full refund of Sem 2 component</td>
<td>No refund applicable</td>
</tr>
<tr>
<td>Student contribution/ help — upfront payment</td>
<td>Full refund for applicable semester/s</td>
<td>No refund applicable</td>
</tr>
<tr>
<td>Student contribution/ help — deferred liability</td>
<td>Reduction of liability for applicable semester/s</td>
<td>No reduction of liability applicable</td>
</tr>
<tr>
<td>Non-award tuition fees</td>
<td>Full refund for applicable semester/s</td>
<td>No refund applicable</td>
</tr>
<tr>
<td>Full fee tuition fees</td>
<td>Full refund for applicable semester/s</td>
<td>No refund applicable</td>
</tr>
<tr>
<td>University fees</td>
<td>Review and/or report fees</td>
<td>If your result is upgraded a fee has been charged, it may be refundable</td>
</tr>
</tbody>
</table>

TAFE DOMESTIC STUDENTS

If you have withdrawn from your Course or any Units of Study, the table below will help you work out any refund of fees you may be eligible for. Students transferring to another institution within 4 weeks of the course start date are eligible for a full refund, proof must be provided with the application.

<table>
<thead>
<tr>
<th>Type of fee</th>
<th>Before course start date</th>
<th>After course start date</th>
<th>Before refund date (4 weeks after course start date)</th>
<th>After refund date (4 weeks after course start date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General services fee/base fee</td>
<td>$18 retained unless you are taking up a place at another institution</td>
<td>No refund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition fees</td>
<td>$52 retained unless you are taking up a place at another institution</td>
<td>No refund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials fees</td>
<td>Full refund</td>
<td>• No refund if you have attended classes  • $20 administration fee retained if you have not attended classes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full fee course fees</td>
<td>• $100 administration fee retained if you withdraw up to 5 days prior to the course start date  • No refund if you withdraw less than 5 days prior to the course start date  • Full refund if the university cancels the course</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CROSS INSTITUTIONAL ENROLMENT

STUDENTS OF VICTORIA UNIVERSITY

Special arrangements can be negotiated whereby students studying towards a recognised higher education award may be given specific approval to undertake studies outside their awarding institution to count towards completion of course requirements. Such arrangements are termed "Cross Institutional Enrolment".

275
The Course Co-ordinator of the relevant faculty and VU International in the case of an international student, must approve the Cross Institutional enrolment. Approval will not be given for more than one-half of a student’s course to be undertaken at another institution. Approvals must be completed prior to the teaching period census date.

A student of the University who undertakes an approved cross institutional course is required on completion of the unit to provide a copy of the results to the relevant VU Faculty Office to confirm completion of the Unit of Study(s) and in order for the appropriate grade to be entered against their external Unit of Study enrolment and to avoid delays when applying to graduate.

Where the host institution administers a Commonwealth Supported place in respect of a cross institutional enrolment that is approved by this University to count towards completion of a course, that part of the student’s Unit of Study enrolment at this University relating to the cross institutional studies will be exempt from student contribution liability. Such liability will be payable at the other institution where the Unit of Study is undertaken.

STUDENTS OF OTHER INSTITUTIONS
Students who have been admitted to higher education award courses at other tertiary institutions will, under certain circumstances, be permitted to undertake studies at the University to count towards completion of those courses. Admission of cross institutional students is subject to funding, timetabling and class size considerations, and requires the approval of the Head of School or Department responsible for teaching the Units of Study concerned.

Students of other institutions wishing to apply for enrolment should obtain written approval from the Director Student Services (or equivalent) at their home institution, verifying their enrolment status, indicating the nature of the studies to be undertaken, and certifying that the studies, if successfully completed, will count towards the award.

Students who have produced documentation required in accordance with the previous paragraph will be exempted from payment of the GSF normally required upon enrolment at the University, on the basis that they have already paid such a fee elsewhere. Students will normally be required to accept liability in respect of Units of Study undertaken at this University. However, students should not be required to accept liability more than once in respect of any particular component of enrolment.

HIGHER EDUCATION COMMONWEALTH SUPPORTED STUDENTS
A Commonwealth Supported place is a higher education place for which the Commonwealth makes a contribution towards the cost of the students education. Commonwealth Supported students will generally be required to contribute to the cost of their education through a student contribution amount. The student contribution amount applicable for Unit of Study offered at Victoria University is available at: www.vu.edu.au/Courses/fee_guide/

WHO IS ELIGIBLE TO BE COMMONWEALTH SUPPORTED?
Students are eligible to be Commonwealth Supported if they are:

- an Australian citizen;
- a New Zealand citizen who will be resident in Australia for the duration of the unit of study;
- the holder of a permanent visa who will be resident in Australia for the duration of the unit.

Particular rules in relation to this eligibility have been determined by the Commonwealth government and can be viewed at: www.goingtouni.gov.au

HIGHED EDUCATION LOAN PROGRAM (HELP)
Loan programs exist for higher education students as outlined in Higher Education Support Act 2003 (HESA). Eligible students have access to deferred payment arrangements through the Higher Education Loan Programme (HELP).

The HELP scheme consists of three loans:

- HECS-HELP;
- FEE-HELP;
- OS-HELP (only available to undergraduates).

As well as the HELP scheme, there are a number of Commonwealth and privately funded scholarship opportunities available to eligible students to assist with the costs associated with undertaking higher education. For further information on loan programs please visit the Going To Uni website: www.goingtouni.gov.au

HECS-HELP ASSISTANCE
There are two forms of HECS-HELP assistance as follows:

- a HECS-HELP Loan made available by the Australian Government to eligible Commonwealth Supported students to assist in the payment of their Student Contribution amount;
- a HECS-HELP discount of 20 per cent is available to all students who make upfront payments of $500 or more, towards their Student Contribution amount directly to their Higher Education Provider prior to Census Date.

HECS-HELP – WHO IS ELIGIBLE?
Students are eligible for HECS-HELP assistance if they:

- are enrolled in a unit of study as a Commonwealth Supported student; and
- meet the citizenship or residency requirements as outlined in the HESA; and
- submit a completed Request for Commonwealth support and HECS-HELP form; and
- supply their Tax File Number if they intend to defer their Student Contribution amount through a HECS-HELP loan; or
- pay 80 per cent of the Student Contribution amount directly to the Higher Education Provider.

FEE-HELP ASSISTANCE
FEE-HELP is a loan scheme that assists eligible students to pay their tuition fees. FEE-HELP can cover all or part of a student’s tuition fees, up to a lifetime limit of $50,000, the amount is indexed each year by DEST.

FEE-HELP – WHO IS ELIGIBLE?
Students are eligible for FEE-HELP assistance if they:

- are undertaking study at an eligible higher education provider or Open Learning Australia; and
  - meet the citizenship or residency requirements as outlined in the HESA; and
  - are enrolled in an eligible unit of study on the census date; and
  - are not Commonwealth Supported in relation to the unit;
  - have submit a completed Request for FEE-HELP assistance form;
  - meet the Tax File Number Requirements; and
  - have not exceeded the FEE-HELP limit.

OS-HELP ASSISTANCE
OS-HELP is a loan scheme to assist eligible undergraduate students to undertake some of their course of study overseas.
OS-HELP is not available to students undertaking their whole course outside Australia.

**OS-HELP – WHO IS ELIGIBLE?**

The following table outlines who is eligible for OS-HELP assistance:

<table>
<thead>
<tr>
<th>Eligibility Requirements</th>
<th>Must:</th>
</tr>
</thead>
</table>
| Citizenship              | • An Australian citizen, or  
                           | • The holder of a permanent humanitarian visa. |
| Enrollment conditions    | • Enrolled in an undergraduate course of study, and  
                           • Enrolled in full-time study with an overseas higher education institution or the overseas campus of Victoria University for study commencing on or after 1 January 2005 and for which you will be outside of Australia while undertaking the study. |
| Course of study          | • Have successfully completed at least one year (equivalent full-time) of your course of study in Australia as a Commonwealth-supported/HECS student or as a merit-based equity scholarship holder; and  
                           • Have a fee component assessment during a teaching period where more than one assessment task or overlapping period. |
| Previous OS-HELP loans   | You must not have: |
|                          | • Received OS-HELP on more than one other occasion, and  
                           • Been granted an OS-HELP loan from another provider for the same or overlapping period. |

Application for OS-HELP loans are to be made directly to the Education Abroad Unit, with the forms located on the VU Internet. Further information can be provided by contacting the Education Abroad Unit on:

Email: education abroad@vu.edu.au

Phone: (03) 9919 1296

**STUDENT LEARNING ENTITLEMENT AND CHESSN**

Students eligible for a Commonwealth Supported place will receive a Student Learning Entitlement (SLE), providing access to seven or more years of equivalent full-time study load in a Commonwealth supported place. Commonwealth Supported Students will be allocated a Commonwealth Higher Education Student Support Number (CHESSN) allowing them to monitor their SLE balance. Students can access information relating to their SLE balance via the Going to Uni website at: www.goingtouni.gov.au

**TAX FILE NUMBERS**

**HANDLING OF TAX FILE NUMBERS BY UNIVERSITY STAFF**

Tax File Numbers submitted by students or received from the Australian Taxation Office will be kept secure and confidential and no unauthorised person will be permitted access to this information.

**COLLECTION OF TAX FILE NUMBER INFORMATION BY THE UNIVERSITY**

If a student provides a Tax File Number that does not conform to the specifications provided by the Australian Taxation Office, the responsible University Officer has the authority not to accept or process the student’s enrolment.

If a student fails to provide a Tax File Number or a Certificate of Application from the Australian Taxation Office by the enrolment census date, then the responsible University Officer has the authority to cancel the student’s enrolment.

**COMMUNICATION FROM THE UNIVERSITY TO STUDENTS**

**TAX INVOICE**

The University will issue a Tax invoice to each student detailing:

- the student’s personal details;
- the course of study the student is enrolled in; the units of study the student is enrolled in for the current teaching period;
- the Effective Full Time Student Load (EFTSL) or Student Contact Hours (SCH) for each unit(s) of study for Higher Education and TAFE students respectively; and
- details of applicable fees due that may include Amenities and Services fees; Material and Ancillary fees; Student Contribution amounts and/or Tuition Fees;
- Payment methods.

**COMMONWEALTH ASSISTANCE NOTICE**

Higher Education Commonwealth Assisted Students are issued with a Commonwealth Assistance Notice (CAN) within 28 days of Census Date for each teaching period of study. Students are required to check the enrolment information provided on the CAN and inform the University in writing within 14 days of generation of the CAN if they identify incorrect information. If the University does not receive any feedback from a student within 14 days of the CAN being issued, the student’s enrolment record as shown on the CAN is taken to be correct and the student will incur the Student Contribution and/or Tuition Fees for each Unit of Study listed on the CAN.

**ASSESSMENT**

A candidate becomes eligible for assessment in a unit of study only when enrolled in that unit. Candidates will be considered as having entered for assessment in all units of study for which they have enrolled.

A student will be deemed to have enrolled for assessment in a unit of study unless such enrolment has been formally withdrawn by the specified date. Application for timely unit of study withdrawals must be made on the appropriate University form. Total withdrawal from a course of study must be approved by the Faculty, School or Department responsible for administration of the student’s course by the specified date.

All defined fee payments must be completed before any enrolment or assessment is validated and/or confirmed by the University. The enrolment of those students who do not complete payment within the required timeframe will be cancelled. Students are notified of an enrolment cancellation by mail. A student will only be reinstated to the course where authorisation from the Faculty or TAFE School’s Administration office has been obtained, a reinstatement fee and all outstanding fees have been paid.

When students enrol at the commencement of the academic year, a provisional enrolment for Semester Two is registered. It is important to note that the Faculty or TAFE School administering each course of study has the power to amend, restrict or cancel provisional semester enrolments.

All enrolled students are eligible for assessment in each of the units of study in which they are enrolled. In most units of study offered by the University there will be more than one assessment task or component of assessment during a teaching period.
The components of assessment for each unit of study will vary but may include attendance, examinations, tests, exercises, practical tasks, essays, assignments, articles, theses or other work.

More precise details of the assessment for each unit of study will be provided by the School or Department Examination Board for that unit of study not later than two weeks after commencement of teaching in the unit of study. These details will include:

- the nature of each component of assessment;
- the approximate length or extent of each of the components;
- the approximate due date for each component;
- the proportion of total marks assigned to each component; and
- the standard deduction of marks for late submission.

The Examination Board for each unit of study will consist usually of the Head of the relevant School or Department (as Chairperson) and the examiners for the unit of study. Usually there will only be one examiner for each unit of study who will be one of the members of staff teaching the unit of study. The examiner(s) will be appointed by the end of the second week in each teaching period. The examiners may be assisted in correcting work by assistant markers appointed by the Chairperson of the Examination Board.

The University has adopted rules in relation to assessment and the supervision of assessment. These rules form Part 1 of the Schedule to a Statute of the University (Statute 6.3.1 — Assessment). A copy can be obtained from the Governance and Policy Branch, telephone (03) 9919 4022.

**ASSESSMENT IS AVAILABLE ONLY TO STUDENTS OF THE UNIVERSITY**

Students cannot have results for an examination in a unit of study in which they have not formally enrolled; check carefully your Enrolment Registration and Commonwealth Assistance notices to ensure that your enrolment is correct in every detail.

**A WORD OF WARNING**

Do not leave things to the last minute. You may receive little sympathy if you approach staff during the examination period regarding a problem that has affected your enrolment status or hampered your performance throughout the teaching period.

If circumstances force you to ‘drop’ a unit of study, make sure you apply to withdraw from that unit of study at the earliest possible time and at least before the deadline specified by Student Administration.

If you do not complete the assessment for a unit of study for which you are enrolled you will receive a “Fail” grade in that unit of study even if you have not attended classes in that unit of study. You will also incur a HELP liability for the unit of study.

**EXAMINATION TIMETABLE**

The final examination timetable is posted on University noticeboards and web site www.vu.edu.au approximately five weeks before the examination period begins. It is your responsibility to check this timetable for any clash, and to refer any clash enquiries to examinations@vu.edu.au or telephone (03) 9919 4523.

You will not be given special consideration if you misread the examination timetable and miss an examination, nor will you be entitled to another examination.

No information about the examination timetable will be given by telephone.

**CONDUCT OF EXAMINATIONS**

Enquiries about examinations may be directed by email to examinations@vu.edu.au or to the Student Service Centre on your campus.

Unless otherwise indicated on the published timetable, examination sessions will normally commence at:

- **9.30am** morning examination sessions
- **2.00pm** afternoon examination sessions
- **6.00pm** evening examination sessions

Students will be admitted to the examination room at those times and given fifteen minutes at the commencement of the session for the purpose of reading the paper. Any variation of this practice will be notified to students in the printed timetable. As a rule, no writing, note making or marking of the paper in any way is permitted in this reading time. A member of the academic or teaching staff will be present at the beginning of each examination session at the examination venues to answer any inquiries about the question paper.

Before entering the examination room, students must ascertain their individual seat numbers from lists posted on noticeboards at the examination venues and web site www.myvu.vu.edu.au. Lists are posted on the University website at least two weeks prior to the commencement of examinations. Any student who has not been allocated a seat number should report immediately to a Student Service Centre before the commencement of the examination session.

No student may enter the examination room more than half an hour after the commencement of the session or leave the examination room until half an hour after the commencement of the session or during the last quarter of an hour of the session.

You may bring into the examination room: pens, ink, pencils, rulers, erasers and mathematical instruments (see below for use of calculators and electronic devices).

You may not bring into the examination room any book, paper or other material that has not been specifically authorised for use at that particular examination: if, during an examination, you are found to be in possession of such material, you will be reported as having breached examination rules and may face disciplinary action.

You are strongly advised not to bring to examinations any unnecessary clothing, papers, books, bags, handbags, wallets, folders, valuables or other personal items. You will not be permitted to bring into the examination room any bag, handbag, folder, pencil case, calculator case, pager or similar item. You are warned of the possibility of theft. The University accepts no responsibility for loss of or damage to any item left outside of or brought into an examination room.

You must bring your student identity card or other photographic identification such as driver’s license or passport to each of your examinations. Checks will be conducted in examination venues to verify the student’s identity and any discrepancies will be dealt with University Statutes.

Further information about the conduct of the examinations is given in the Rules and Regulations published with the examination timetable and on the University web site at: www.vu.edu.au/Services/Examinations/Rules_and_Regulations/
ACADEMIC MISCONDUCT
Students should note that the University regards academic misconduct as a very serious matter. Students found guilty of academic misconduct could be excluded from the University. The period of exclusion will vary depending on the circumstance of individual cases. The following are some of the actions which have resulted in students being found guilty of academic misconduct:
• taking unauthorised materials into an examination;
• submitting work for assessment knowing it to be the work of another person;
• improperly obtaining prior knowledge of an examination paper and using that knowledge in the examination;
• disobeying any reasonable instruction of a supervisor;
• directly or indirectly assisting other students or accepting assistance from any person other than a supervisor.
Possible penalties if found guilty of academic misconduct are referred to in Statute 2.7 and include:
• a formal reprimand;
• forfeiture of the whole or part of any assessment in the unit of study to which the misconduct relates;
• the imposition of a fine of not more than $500;
• suspension or exclusion from the course in which the student is enrolled.

SPECIAL CONSIDERATION
Students may apply for special consideration if their work during a teaching period or examination or other assessment has been gravely affected by illness or other serious cause. Application must be made no later than three days after the date of submission of the assessment for which special consideration is sought. Applications seeking an extension of time to complete a component of assessment should be made to the relevant School or Department. All other applications should be made to the relevant Faculty Manager concerned or to the TAFE Executive Officer.
Where students have been prevented by illness or other cause from making application within the three-day period they can make a late application setting out the reasons why the application could not be made earlier.
A successful application for special consideration may result in the student being allowed to undertake supplementary or further assessment.
Students will not be given special consideration for misreading the examination timetable.

STUDENTS WITH DISABILITIES – ALTERNATIVE ASSESSMENT ARRANGEMENTS
Students with an ongoing disability should immediately register with Disability Services in the Equity and Social Justice Branch of the University once enrolled in their course. Students with a temporary disability, which puts them at a disadvantage in written examinations, should advise the relevant Faculty Manager or the TAFE Executive Officer and also register with Disability Services at the beginning of the teaching period of study or immediately after their disability is known to discuss alternative arrangements for examinations.
Alternative assessment arrangements could include extra time, a separate room or use of adaptive equipment in examinations.

USE OF LINGUISTIC DICTIONARIES
Students may apply to use an English language dictionary in an examination during the first 2 years of enrolment in the University if:
• the student has arrived from a non-English-speaking country within the last five years;
• the student has regularly attended an approved program designed to improve their language skills.
These are general guidelines only and criteria may vary with individual unit of study assessment requirements. An Application to Use a Dictionary Form is available from campus Student Contact Centres and must be presented together with a registered dictionary. The concerned lecturer must then approve this form. After the completion of this process, students are required to bring this form along with the dictionary to the examination venue.

USE OF ELECTRONIC DICTIONARIES
The use of electronic dictionaries is not permitted.

USE OF COMPUTERS AND ELECTRONIC CALCULATORS
Faculties, Schools and teaching Departments are responsible for determining which materials will be allowable for use in examinations. Students should refer to individual unit of study guides for details about the use of calculators and electronic devices.
Generally, students will be allowed to bring into an examination room only pens, pencils and non-electronic mathematical instruments unless otherwise specified in the unit of study guide.

FURTHER ASSESSMENT
Before the results of assessment for any component of assessment are published, the examiners may administer a further component of assessment to resolve any doubts as to whether a student has reached the required standards, or about the grade to be awarded to the student.
This means it is vital that students ensure they can be easily contacted between the time a component of assessment is completed and results are published.

NOTIFICATION OF RESULTS
The final results for any unit of study will not be officially notified to students before the completion of assessment in that unit of study and their formal publication. No information regarding results will be given by telephone.
A further component of assessment – oral, written or practical – may be administered by the examiners in any unit of study at short notice and before the publication of results. Students should therefore ensure that they can be easily contacted until the publication of results.

REVIEW AND REPORTS
Students may apply to have an assessment of any work remarked or to be given a report on their assessed work. These applications may be subject to a fee.
Applications must be made to the Chairperson of the relevant Examination Board within seven days of the day upon which the results of assessment were published or become available for collection.
Students will be notified of the results of any review of their work.
UNIT OF STUDY ASSESSMENT AND GRADING

Grades for Year 2006 are as follows:

GRADERS FOR ASSESSED UNITS OF STUDY (INCLUDING THESIS)
Grades for Honours Unit(s) of Study, Theses and Units of Study taken in Postgraduate Courses, Grades for Honours Years, Honours Degrees, Degrees with Honours and Degrees of Master, are all assessed as a whole.

H1 First Class Honours, 80 per cent –100 per cent
H2A Second Class Honours, Upper 70 per cent – 79 per cent
H2B Second Class Honours, Lower 60 per cent – 69 per cent
H3 Third Class Honours, 50 per cent – 59 per cent
N Fail, 0 per cent – 49 per cent
S Ungraded Pass

GRADERS FOR OTHER UNITS OF STUDY
HD High Distinction, 80 per cent –100 per cent
D Distinction, 70 per cent – 79 per cent
C Credit, 60 per cent – 69 per cent
P Pass, 50 per cent – 59 per cent
N1 Fail, 40 per cent – 49 per cent
N2 Low Fail, 0 per cent – 39 per cent
S Ungraded Pass*
U Ungraded Fail

* S Ungraded Pass may also be used to represent the grade Recognition for Prior Learning.

COMPETENCY – BASES GRADES (TAFE)
CC Achieved Outstanding Competency
CP Achieved Competency – Highest Grade Awarded
PP Achieved Competency
NN Competency Not Achieved

CODES FOR INCOMPLETE ASSESSMENT
X Continuing Unit of Study
L Not Yet Assessed – Special Cause**
(Ro ther Education Units of Study only)
RO Result Outstanding

**An L grade is required to be converted to a final result grade within one teaching period and prior to the commencement of the following academic year, otherwise the assessment automatically lapses to a Fail.

ADDITIONAL CODES
SC Satisfactory Completion of Class Hours
UC Unsatisfactory Completion of Class Hours
SE UoS Exemption/Credit Transfer
E1 Exempt Semester 1 (full year UoS)
E2 Exempt Semester 2 (full year UoS)
CE Joint Course/Complementary Enrolment (result issued by other institution)
NT Not Assessable
(Short Course Module or Short Course Unit) (TAFE only)
NY Not Assessed (Internally approved, or Not Nationally Accredited, Module or Unit) (TAFE only)
WN Withdraw – Failed
WD Withdraw – Without Academic Penalty
WL Withdraw – Late
VC VCE
TA TAFE Preparatory Assistance
S Recognition of Prior Learning/Recognition of Current Competencies

COURSE ASSESSMENT AND GRADING

Special provisions are made on a course-by-course basis for students who encounter difficulties with academic progress. The provisions for Stage Completion and Faculty Passes detailed below should be read in conjunction with the course-specific progress regulations that appear in the Faculty Details of Courses.

STAGE COMPLETION

Some courses are formally divided into stages. These are identified in the details of courses.

Following final assessment in all units of study within a course semester, course year or other defined course stage, a student may receive a stage grading as follows:

- stage completed, all units of study passed;
- stage completed by compensation.

Stage completion by compensation will only be granted to a student who, though not passing all individual units of study, has aggregated grades above pass level and at a standard appropriate for progression to the subsequent course stage. Stage completion by compensation is not a pass in the unit of study and might not be recognised by all appropriate professional bodies.

Procedures for stage gradings in particular courses are as recommended by academic course departments or faculties and approved by the University.

MAXIMUM TIME FOR COMPLETION OF AWARDS

The policies set out below represent the basic rules relating to the granting of a University award. Additional rules or requirements set by the Faculty are included in the Faculty section of this Handbook.

PARTIALLY COMPLETED COURSES

Where a student enters a University course by transfer from incomplete studies at another institution, that student must complete at least the final full-time year (or equivalent) of the course to qualify for the University award. This applies to all courses that are longer than one year of equivalent full-time study in duration.

This means, for example, that a student entering a three-year course having previously completed over two years of a comparable award at another institution can receive, at a maximum, two years’ advanced standing in the Victoria University course.

COMPLETED COURSES – MAXIMUM ADVANCED STANDING

A student who has qualified for a VU degree or diploma must complete, at a minimum, the equivalent of at least one year’s full-time study in order to qualify for any subsequent University qualification at a comparable level.

MAXIMUM TIME FOR THE COMPLETION OF AWARDS

To be eligible for the award of a Degree, Diploma, Associate Diploma, Advanced Certificate or Certificate, a student is required to complete all course requirements within the course progression regulations within the University. maximum periods of time, unless such provision is specifically waived for that student by the University.

Maximum times for completion of awards are as follows:

- Certificate 5 years
- Advanced Certificate 5 years
- Associate Diploma* 8 years
- Undergraduate Diploma 10 years
- Undergraduate Degree of 3-years duration full-time 10 years
- Undergraduate Degree of 4-years duration full-time 10 years
- Graduate Diploma 6 years
- Graduate Certificate 3 years

*Including time taken to complete preliminary Advanced Certificate year where applicable.
The time periods are taken from the beginning of the first teaching period for which the student was enrolled in the course, until the completion of all course requirements, and may include time elapsed due to deferment, suspension or voluntary withdrawal from the course.

Note: The maximum completion times apply in the absence of specific course requirements. For specific courses, shorter maximum time periods can be specified, and where this is the case, the shorter time limit will apply.

ACADEMIC PROGRESSION

UNSATISFACTORY PROGRESS

The demand for tertiary study places exceeds the number of places available. Every year a considerable number of applicants fail to gain entry to the University. It is assumed that every person selected into an award course has the capacity to succeed. However, if students do not progress satisfactorily, they will be asked to show cause as to why they should be permitted to continue in the course. An important aim of the University is to assist its students to succeed. Therefore, students should make use of the free counselling services provided if they are encountering problems or difficulties that are affecting their studies. These difficulties could include problems in organising time, financial difficulties, personal problems or difficulties in writing and presenting assignments and essays.

On the recommendation of the relevant Faculty or School, the University may specify academic progression rules for each individual course. Students should carefully read the progression rules relating to their course of study as detailed in the relevant section of the Handbook or in course regulations.

A student who fails to make satisfactory progress in a course of study is liable for exclusion from that course. This applies where a student does not achieve a satisfactory performance on a component of assessment, fails to attend without good reason for the performance of a component of assessment, or does not perform a component of assessment. In these cases, the relevant Faculty, School or Department, after investigating the circumstances and allowing the student to be heard, either personally or through a representative, may notify the student in writing that he or she has made unsatisfactory progress in a unit of study.

In addition to notifying the student of unsatisfactory progress, the relevant Faculty or School may also notify the student that it intends to make a recommendation to the Academic Board or the Board of TAFE that the student be excluded or suspended from the course or only be allowed to continue under certain specified conditions. As a general policy, the following will form part of all award course progression regulations within the University.

Students may not:

- enrol in any sequential unit of study without having passed all prerequisite units of study; or
- enrol in any unit with a co-requisite unit of study without having either previously passed the co-requisite unit of study or enrolling simultaneously in the co-requisite unit of study.

In reaching its decision about what action should be recommended with respect to unsatisfactory progress by a student, the faculty or school may establish one or more committees to consider the circumstances and hear any submission that a student wishes to make.

After receiving a recommendation from a faculty or school, the Academic Board or the Board of TAFE, as appropriate, may exclude or suspend the student from a course.

Alternatively, the relevant Board may specify the conditions under which the student may continue in a course.

Special arrangements will apply to doctoral students and students undertaking masters degrees by research who should seek advice on those arrangements from their supervisors.

Any student who is notified of unsatisfactory progress should seek assistance from Student Services staff or the Student Union at the earliest opportunity.

DISCIPLINE

The University will act to protect good order and the rights of individuals within its confines. To this end, a formal process will be followed to deal with any alleged breach of discipline or misconduct. The University operates within the provisions of a Statute dealing with discipline (Statute 4.1—Discipline). A copy can be obtained from the Governance and Policy Branch, telephone (03) 9919 4022.

PLAGIARISM

Paragraph 11(3)(d) of the Schedule to Statute 6.3.1—Assessment states that a student shall not, during or in connection with the performance of any component of assessment, submit or represent the whole or part of published or unpublished material, written or prepared by some person or persons other than that student, as being the work of that student.

Any student committing a breach of this rule shall be guilty of a disciplinary offence and all further proceedings will be conducted in accordance with Statute 4.1—Discipline, and Statute 2.7—The Discipline Committee.

GRADUATION PROCEDURES

This information relates to graduation from Certificate, Advanced Certificate, Associate Diploma, Diploma, Advanced Diploma, Bachelor, Graduate Certificate, Graduate Diploma, Masters and Doctoral awards of the University.

Upon satisfying all the requirements of an award course a student is regarded as a graduand and is eligible to become a graduate.

When you have completed or nearly completed a course you are required to submit an Application for an Award form. You can apply online through myVU at http://myvu.vu.edu.au. Alternatively, forms can be collected from and handed in at the Student Service Centre at any campus of Victoria University or downloaded from the University website and sent directly to:

Graduation and Offshore Student Administration
Telephone: 61 3 9919 2846
Fax: 61 3 9919 2853
Email: graduate@vu.edu.au
Website: www.vu.edu.au/graduation
Located: Room 4C, 141, St Albans Campus.

Forms must be submitted before the set closing date.

Graduation ceremonies in 2006 are scheduled as follows:

- 16 February 2006: Malaysia
- 20 February 2006: Hong Kong
  Applications close 14 October 2005
  Attendance closes 11 January 2006
- 5 to 9 June 2006: Melbourne Convention Centre
  Applications close 27 January 2006
  Attendance closes 5 May 2006
- 1 to 3 November 2006: Melbourne Convention Centre
  Applications close 18 August 2006
  Attendance closes 29 September 2006

A graduation fee applies if you decide to attend a graduation ceremony.
ACADEMIC DRESS

The wearing of academic dress on ceremonial occasions is one of the traditions that is attached to universities. Victoria University has based its academic dress on the basic style of Oxford. It consists of a gown, a cap or bonnet, and a hood which represents the discipline of the degree.

CERTIFICANTS

A black gown and black cap together with a black stole faced in tangerine.

DIPLOMATES AND GRADUATE CERTIFICANTS

A black gown and black cap together with a black stole faced in the discipline colour.

BACHELORS

A black gown and black cap with a black hood half lined with the discipline colour. The hood for the honors degree also has a white band on the edge of the hood.

MASTERS

A black gown and black cap with a black hood fully lined with the discipline colour.

Discipline colours:
- Ruby
- Ultramarine
- Cherry
- Silver Grey
- Old Rose
- Parchment
- Pansy
- Buff
- Spectrum Green
- Gold

DOCTORATES

A black bonnet with a gold cord and scarlet gown with a facing of the discipline colour and black hood fully lined in the discipline colour as follows:
- Adonis Blue: Doctor of Business
- Cherry: Doctor of Education
- Graphite: Doctor of Engineering
- Pearl White: Doctor of Laws
- Ruby: Doctor of Letters
- Sapphire: Doctor of Philosophy
- Old Gold: Doctor of Psychology
- Spectrum Green: Doctor of Science
- Sky Blue: Doctor of the University

The academic dress for indigenous Australians is the habit of their award together with a calf length black and red silk stole that has gold tassels, a map of Victoria in gold silk and ‘Victoria University’ embroidered in gold on the left end of the stole, and the sun in gold silk and ‘Ngaga Jindi Woraback’ embroidered in gold on the right end of the stole.

CREDIT POINTS

The credit point system provides a uniform basis for establishing unit of study relativities and values within a course. The objectives of the credit point system are to:
- simplify and standardise the relativities and values within a course in relation to EFTSL;
- provide a uniform measure of total student workload across all higher education programs; and
- allow students to make informed judgements on their likely workload in units of study across various disciplines.

WHAT IS A CREDIT POINT VALUE?

The value of a credit point is determined by the total student effort involved in the completion of a unit of study and includes private study hours, tutorial or laboratory work, library and research work together with formal class contact hours. The credit point value of a unit of study reflects its academic weight and the total amount of effort relative to other units of study within a course. There is no link between credit points and contact hours.

WHAT TYPE OF CREDIT POINT SYSTEM?

The University has introduced a standard course value system of credit points. This means that all courses within the higher education sector of the University will have the same number of credit points for each year of a course.

HOW MANY CREDIT POINTS?

The University has adopted from 2006 a system of 96 credit points for each year of a course. Thus a three-year degree program will equal 288 credit points, a four-year degree 384 credit points and so on.

HOW CAN I IDENTIFY MY ENROLMENT LOAD?

<table>
<thead>
<tr>
<th>Credit Points</th>
<th>Load Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0–35</td>
<td>Part-time load</td>
</tr>
<tr>
<td>36–48</td>
<td>Part-time load</td>
</tr>
<tr>
<td>0–70</td>
<td>Part-time load</td>
</tr>
<tr>
<td>71–96</td>
<td>Full-time load</td>
</tr>
</tbody>
</table>

EFTSL

All universities are required to calculate individual student enrolment load per year of a course. The Department of Education, Science and Training (DEST) expresses the value of an enrolment load as a percentage of 1, which is considered to be the total value of a standard, full-time course load. This unit of measurement is referred to as an Equivalent Full-Time Student Load or EFTSL.
SERVICES AVAILABLE TO STUDENTS

STUDENT CAREER DEVELOPMENT
Student Career Development provides an innovative range of services to Victoria University students. These services include:

- Online Career Services and Resources – website: www.vu.edu.au/careers
- Online job vacancy service – www.vu.edu.au/careers
- Career Development Programs
- Career Counselling
- Employment Services
- Career Resource Centres

Careers Counselling appointments are available for students at most campuses by phoning (03) 9919 4944.

ONLINE CAREER SERVICES AND RESOURCES
Visit our website, www.vu.edu.au/careers, to access career and employment information, workshops, employment opportunities and employer events. Put your career online by developing an Eportfolio at myeportfolio.vu.edu.au. Email your resume or career question to careers@vu.edu.au for feedback and answers from VU Careers Educators.

CAREER DEVELOPMENT PROGRAMS
These include Student Career Portfolio development, job search skills workshops, Employability Skills Development Programs, Young Achievement Australia, Industry Mentoring programs and in-class programs. Visit www.vu.edu.au/careers to see what’s on this month.

EMPLOYMENT SERVICES
Victoria University’s online jobs board can be accessed through www.vu.edu.au/careers Register on the site now for automatic notification of a wide variety of jobs and regular event updates via email.

Meet prospective employers at the the annual Careers Fair for students held on 30 March 2006. Its free, its easy and the employers come to you! Watch the website for details of other employer campus visits.

WHERE ARE WE?
Student Career Development, Footscray Park: Building M, level 4
On most other campuses, Student Career Development is co-located with Student Services.
Telephone: (03) 9919 4944
Website: www.vu.edu.au/careers
Email: careers@vu.edu.au

CHILDREN’S SERVICES
Victoria University has Children’s Centres located on five campuses – Footscray Nicholson, Footscray Park, Newport, St Albans (Jindi Woraback) and Werribee. In addition, there is a preschool located on the Melton Campus.

Each Centre provides educational programs which respond to the children’s social, emotional, physical, cognitive and creative needs. Nutritious meals and snacks are provided for the children throughout the day. All of the University Children’s Centres have been assessed as providing the highest level of care by the National Childcare Accreditation Council.

All Centres provide a funded and integrated preschool program with a qualified Early Childhood (Kindergarten) teacher.

Families using the University’s Children’s Centres are eligible to apply for Child Care Benefit (CCB) through the Family Assistance Office (FAO) – formerly Centrelink. The FAO is responsible for assessing family income and determining the percentage of Child Care Benefit families receive. For further information please contact your local Family Assistance Office.

CITY FLINDERS AND CITY KING CAMPUSES
Telephone: (03) 9919 4098
For further information on finding suitable childcare, telephone Children’s Services, on (03) 9284 8801.

FOOTSCRAY NICHOLSON CAMPUS
Telephone: (03) 9919 4098
The Footscray Nicholson Campus Children’s Centre is located on the Ground Floor, Hoadley Building, Albert Street, Footscray. The Centre caters for a maximum of 39 children aged six weeks to six years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am to 5.45pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.

FOOTSCRAY PARK CAMPUS
Telephone: (03) 9919 4578
The Footscray Park Campus Children’s Centre is located at 8 Geelong Road, Footscray. The Centre caters for a maximum of 37 children aged six weeks to six years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am to 5.45pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.

ST ALBANS CAMPUS (JINDI WORABACK CHILDREN’S CENTRE)
Telephone: (03) 9364 6855
The Jindi Woraback Children’s Centre is located at the Willis Street entrance of the St Albans Campus and is operated by a Management Committee consisting of representatives from the University and parents. The Centre caters for a maximum of 115 children aged from two weeks to six years on a full-time (weekly), daily, sessional (half day) basis. The Centre is open from 7.00am – 6.00pm, Monday to Friday and offers a funded preschool program.

MELTON CAMPUS
Telephone: (03) 9747 7500
The Brookfield Preschool operates from the Melton Campus Children’s Centre and is located at the Wilson Road entrance of the Campus. The Centre offers sessional kindergarten programs for three and four-year-old children.
NEWPORT CAMPUS
Telephone: (03) 9919 8476
The Newport Campus Children’s Centre is located in Building K, Champion Road, Newport. The Centre caters for a maximum of 40 children aged six weeks to six years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am – 5.45pm, Monday to Friday. The Centre provides a funded preschool program incorporated within the educational program.

WERRIBEE CAMPUS
Telephone: (03) 9919 8098
The Werribee Campus Children’s Centre is located in Hoppers Lane, Entrance Gate 1, Building 9, Werribee. The Centre caters for a maximum of 45 children aged six weeks to six years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.15am – 6.15pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.

GRADUATING STUDENTS
Graduation and Offshore Student Administration processes all sealed awards for the University. When you have completed or nearly completed a course, you are required to submit an Application for an Award form. You can apply online through myVU at: myvu.vu.edu.au.
Alternatively, forms can be collected from and handed into the Student Service Centre at any campus of Victoria University or downloaded from the University website. The organisation of graduation ceremonies, both onshore and offshore, is also the responsibility of this section.

Graduation and Offshore Student Administration
Telephone: 61 3 9919 2846
Fax: 61 3 9919 2853
Email: graduate@vu.edu.au
Website: www.vu.edu.au
Located: Room 4C, 141, St Albans Campus

INDEPENDENT ACCESS: STUDENTS WITH A DISABILITY
Students with a disability have access to disabled parking, library resources and equipment, including support staff, faculty and department contact officers, and educational assistance through Student Learning Services. Students requiring in-class supports, teaching accommodations and/or applications for alternative assessment arrangements for examinations need to register with Disability Services (DS) in the Equity & Social Justice Branch. Students must register with DS each year, and as early as possible, to ensure adequate supports and up-to-date information and resources are available. A Disability Resource Room is located at St. Albans Campus providing access to adaptive technology as well as services such as the transcribing of text into electronic or Braille format.
Further information, registering and advice can be obtained by contacting Disability Services in the Equity and Social Justice Branch on (03) 9919 2193 or via email on disability@vu.edu.au.
Students with a disability seeking services such as personal and vocational counselling, careers advice, accommodation, chaplaincy, financial advice and scholarship information should contact Student Support (see section below).

ORIENTATION
Orientation is held for new students before the start of first semester each year. A wide range of events are organised to provide opportunities for students to meet each other and to gain an awareness of the activities and services provided by the University.
An Orientation Information satchel is provided for new students including the The Survival Guide which includes information about the services available to students and a range of other extracurricular activities. Further information can be obtained at www.vu.edu.au or www.vustudents.org.au

MOONDANI BALLUK (INDIGENOUS SERVICES)
Support for Aboriginal and Torres Strait Islander people is available through the Equity and Social Justice Branch. The two main aims of Indigenous Services Moondani Balluk is to fully support self determination and self management for Aboriginal and Torres Strait Islander people, families and community organisations; and to increase the access, participation, success and retention rates for Australian Indigenous people in the University’s programs.
Moondani Balluk staff can assist students with course advice, Abstudy, academic support, employment and careers advice, social support, housing, counselling and discrimination advice.
For further information, contact Moondani Balluk on (03) 9919 2836 or email Moondani.Balluk@vu.edu.au.
STUDENT SUPPORT

Student Support provides services to students in a variety of ways. Staff provide educational support, personal and educational counselling, financial information and advice, money management, housing, health services, and Chaplaincy.

Student Support offices are located on most campuses and are open Monday to Friday during normal working hours, or after hours by appointment. For further information contact Footscray Park campus on (03) 9919 4418, St Albans campus on (03) 9919 2399, Footscray Nicholson campus on (03) 9919 8801 or visit our webpage: www.vu.edu.au/ss.

ACCOMMODATION

The University Student Housing Service is primarily a web based service which assists students with locating, securing and maintaining suitable accommodation by providing extensive information on the Student Housing Database and Housing web pages located on the University web site. The ‘Housing Web’ can be located at: www.vu.edu.au/ss/housing/ and holds a current listing of all accommodation offered to the University. The Housing Web also provides a wide range of tenancy rights information and other information such as Real Estate Agent lists and Student Village information. It provides links to a wide range of appropriate housing-related services including share accommodation, public transport and emergency housing services. Accommodation offers can be placed directly onto the Housing Web.

The Housing Officer and Student Assistance Officers can provide tenancy advice and referral as well as assistance with general housing information. Student Support staff can assist with accommodation inquiries. For further information, contact the Student Support offices telephone: (03) 9919 4418, (03) 9919 8801, (03) 9919 2399, (03) 9919 4420 or email housing@vu.edu.au.

CHAPLAINCY

Contact the ecumenical Chaplain for compassionate and spiritual support to your life issues, irrespective of religious affiliations. Contact Student Support (03) 9919 2292, (03) 9919 2399 or visit www.vu.edu.au/Students/Student_Services/Chaplaincy/index.asp.

REFLECTION CENTRE

The Reflection Centre at St Albans provides a gathering area as well as a personal quiet space for everyone, irrespective of religious affiliation. Meditation, prayer and multi-faith services are conducted at the centre located at 1101.

COUNSELLING – PERSONAL

Counsellors can help students optimise their emotional, social and academic well being. Students are invited to discuss any personal, family or relationship matters with one of the counsellors. Some examples of issues that may be discussed include loneliness, difficulty adjusting to life at the University, relationships, sexuality, family difficulties, grief and loss, self confidence and anxiety.

Counselling can be contacted by telephoning (03) 9919 4418 or (03) 9919 2399 or (03) 9919 8801.

COUNSELLING – EDUCATIONAL

This can include helping students organise their study time and develop study plans, assistance with anxiety about exams and class presentation, applications for special consideration, and support for mature age students returning to study. Referrals can also be made for assistance with maths, essay writing and other study skills.

Counselling can be contacted by telephoning (03) 9919 4418 or (03) 9919 2399 or (03) 9919 8801.

FINANCIAL ADVICE

Financial advice is available to students experiencing financial difficulties. As well as helping students to work out ways of budgeting and planning, the financial advisor/counsellor can assist with claims for Centrelink payments and fee extensions.

Other assistance includes emergency relief, rent assistance and various forms of Centrelink benefits.

YOUTH ALLOWANCE/AUSTUDY/PES APPLICATIONS

The Youth Allowance/Austudy/Abstudy schemes provide assistance to Australian citizens and permanent residents who are enrolled in approved courses at universities, TAFE institutes and other approved institutions in Australia. (Generally, Youth Allowance is for persons up to age 25, Austudy for students over 25). Abstudy is a payment for Aboriginal and Torres Strait Islander students. The Pensioner Education Supplement (PES) is an additional payment available to students on certain Centrelink payments.

Assistance is subject to a means test and to certain conditions, including a minimum study load. Part time students under 21 years of age should note there is a provision for the payment of Youth Allowance for the sum of other approved activities such as job seeking, volunteer work, or training in addition to part time study. Ask the financial advisor/counsellor or seek a Centrelink interview.

A student who is eligible and qualifies for assistance may receive a living allowance and under special circumstances a fares allowance and rental assistance. Students may also apply for a Centrelink Advance Loan – an amount of up to $500.00 advance on future instalments, recovered over six months; this can only be done once in a calendar year.

Claim forms for Centrelink student payments are available on Campus, at secondary schools and Centrelink offices. Students are advised to lodge their initial claim with the nearest Centrelink office as soon as they enrol or re-enrol. Payees continuing in their current course will not have to submit another claim, but should return the Review Form sent to them within the stipulated time. Note that there is no provision for back pay if a student is not currently receiving benefits. It is important that an application for Austudy/Youth Allowance/Abstudy be lodged as soon as possible.

LOANS

Student Support administers a loan scheme for enrolled students of the University who can demonstrate a genuine need. Loans are available for the purchase of books, computers and other course related materials, medical expenses, housing expenses and other purposes in accordance with the Student Loan Fund Policy.

Application forms and information sheets are available on campus from Student Support on most campuses.
PRAYER ROOMS
There are dedicated prayer rooms available on most campuses – see campus location maps or www.vu.edu.au/ss website for their locations.

INTERNATIONAL STUDENT ADVISERS
Three International Student Advisers provide services and programs such as Orientation, Induction and Return Home for international students primarily in Higher Education. They are also available to provide individual assistance and support.
TAFE international students may access Student Support services in the manner described for other services.
Further information is available at:
Footscray Park Campus: (03) 9919 4418
St Albans Campus: (03) 9919 2399
Footscray Nicholson Campus: (03) 9919 8801

VU INTERNATIONAL SERVICES
TAFE International Services are available at the Footscray Nicholson Street Campus, telephone: (03) 9919 8517.
Services for AusAid sponsored students are available through Footscray Park Campus, telephone: (03) 9919 4780 or (03) 9919 4782.
Further information is available at:
Footscray Park Campus, telephone: (03) 9919 4777
St Albans Campus, telephone: (03) 9919 2399
City Flinders Campus, telephone: (03) 9919 1159
Further information relevant to international students is available from Victoria University International at the City Flinders Campus, telephone: (03) 9919 1164.

HEALTH ADVICE
There are two health advisers at the University, who are Division 1 Registered Nurses. Typical issues that people consult the health advisors about include:
• General health and wellbeing;
• Lifestyle issues;
• Women’s health;
• Drug use issues;
• Men’s health;
• Nutrition;
• Chronic illnesses;
• Family planning and sexual health;
• Pregnancy testing;
• Assistance with dressings;
• Vaccinations [at Footscray Park Campus].
The health advisors can also be contacted through Student Support on (03) 9919 4418 or (03) 9919 2399.

MEDICAL CENTRE
A Medical Centre is located at Student Support at the Footscray Park Campus in Building M, Level 2. Doctors consult on a sessional basis Monday to Thursday during Higher Education teaching time. All consultations are bulk billed on presentation of a Medicare card. For international students the Medical Centre bills Medibank Private direct. This means international students do not have to pay after their consultation provided they have their current Medibank Private card with them and they fill out a claim form at the Medical Centre.
For appointments phone Student Support on (03) 9919 4418 or drop in to Student Support.

DRUG EDUCATION
Substance use and abuse is an issue of considerable concern in the general community. The University has a drug education officer who can provide information on drug related issues and provide advice on how to find treatment and counselling services in the community.
Education sessions on these issues can be organised for groups of students by contacting the drug education officer on (03) 9919 8886.

FIRST AID
First aiders are located on all campuses of the University.
Lists of first aiders can be located on the University intranet: http://intranet.vu.edu.au/hr/ohs/firstaid/htm
First aiders may provide assistance with:
• Anybody collapsing or becoming unconscious
• Difficulties with breathing or chest pain
• Any injury that is bleeding
• Suspected fractures
• Sudden illness, etc
If in doubt contact the Ambulance (0) 000
Don’t forget to advise your location and the nature of the emergency.
If possible have someone meet the ambulance.
Health and emergency centres close to each campus are listed on the University intranet: http://intranet.vu.edu.au/hr/ohs/firstaid/htm

STUDENT LEARNING SERVICES [SLS]
Student Learning Services helps students adjust to the demands of TAFE and degree studies. Help is frequently provided for students in areas such as: English expression and grammar; planning and writing essays, case studies and reports; oral presentations; exam preparation and so on. In addition, support is available in basic maths, statistics and science. Workshops, drop-in sessions and online materials are provided for undergraduate students, and individual consultations and workshops are available for postgraduate students. The service aims to achieve two things: to help students with their immediate study needs and to give them the skills to successfully tackle similar tasks in future.
Program enquiries and bookings: telephone (03) 9919 4744.
For details of current programs and online materials for undergraduate students, visit our website at: http://tls.vu.edu.au/sls/intro.htm, or email: studentlearning@vu.edu.au or phillip.moore@vu.edu.au
TEACHING AND LEARNING SUPPORT
Teaching and Learning Support’s purpose is to support the building and improving of learning, teaching, career development and work experiences for students, and professional and career development of staff of Victoria University, with particular emphasis on its diverse and cross sectoral nature, through:

- enhancing students’ learning capabilities and English language skills;
- supporting the staff of the University through professional development, and building VU’s educational processes;
- strengthening the interface between the University’s students, the world of work and building and supporting opportunities for the University’s graduates;
- using research to improve learning and teaching and providing support for practitioner led research into learning and teaching.

The Teaching and Learning Support Charter commits TLS to providing excellence in teaching and learning support services that add value to the University community.

We are committed to providing excellent support services for teaching and learning for the University community and its clients by:

- responsive innovative practice;
- continual evaluation and improvement of our services;
- acknowledgement of and respect for diversity;
- working together to achieve optimal outcomes.

The TLS comprises of the following four Centres:

- Postcompulsory Education Centre;
- Student Career Services;
- Staff Learning and Education Development;
- Student Learning Services.

The Teaching and Learning Support can be contacted by telephone: (03) 9919 5256 or email: tls@vu.edu.au or visit our website: http://tls.vu.edu.au

Belinda McLennan
Pro Vice-Chancellor (Teaching and Learning Support)

POSTCOMPULSORY EDUCATION CENTRE (PEC)
The Postcompulsory Education Centre (PEC) was established in January 2005 to provide a University-wide focus for educational research, particularly that related to the area of cross-sectoral and postcompulsory education.

The mission of PEC is to:

- conduct research into aspects of postcompulsory education, with an emphasis on cross-sectoral educational policy and practice;
- support practitioner-led research with the aim of developing the scholarship of learning and teaching across the University;
- co-ordinate research into postcompulsory education across the University; and
- contribute to the development of University educational policies that are informed by practice-based research.

PEC has an explicitly cross-sectoral focus, with a particular emphasis in the VET-higher education interface. Its research focus is substantially internal, although it will also seek external grants for more wide-ranging studies.

The Postcompulsory Education Centre can be contacted by telephone: (03) 9919 5455.

Professor Roger Gabb
Director, Postcompulsory Education Centre

STUDENT CAREER SERVICES
Student Career Services (SCS) provides services to the university and its community designed to maximise career outcomes for students.

These include:

- careers education and employment opportunities for VU students and graduates;
- work placement arrangements and exposure to VET programs for senior secondary students in the western suburbs of Melbourne;
- support for Learning in the Workplace activities;
- recruitment services on behalf of employers.

The Student Career Services can be contacted by telephone: (03) 9919 4052.

Joanne Tyler
Director, Student Career Services

STAFF LEARNING AND EDUCATIONAL DEVELOPMENT (SLED)
The Centre for Staff Learning and Education Development (SLED) comprises seven Units structure as three functional groupings. Each Functional grouping has a core focus being:

- the Staff College (comprising Quality Teaching and Innovation Unit; Educational Professional Development Unit; and Staff Career and Professional Development Unit);
- online technologies and flexible delivery (comprising Flexible Learning Unit and Educational Technology Support Unit); and
- educational products and curriculum services (comprising Courses and Pathways Unit).

The Staff Learning and Educational Development can be contacted by telephone: (03) 9919 8455.

Tess Demediuk
Director, Staff Learning and Educational Development

STUDENT LEARNING SERVICES (SLS)
The Centre for Student Learning Services (SLS) aims to enhance students’ learning capabilities and English language skills by providing:

- English language and academic skills support for students from Certificate 1 to postgraduate including classes, workshops, drop-in times, self-access & online materials, team teaching, guest lectures, tutorials and individual appointments;
- English language preparatory courses for international students on and off shore;
- English language testing for international students on and off shore;
- assistance and advice for VU staff in developing and implementing strategies for supporting students, including NESB and international students;
- advice on policy development in such areas as student learning support, English language and communication issues, academic transition and academic peer mentoring.

The Student Learning Support can be contacted by telephone: (03) 9919 4744.

Dr Amanda Pearce
Director, Student Learning Support
SPORT AND RECREATION FACILITIES AND SERVICES
A range of sport, recreation and fitness facilities and services are provided by the University, including:

- sport and fitness centres at Footscray Park, St Albans, Sunbury and Werribee campuses;
- a 25-metre swimming pool at the Footscray Park;
- first-class athletics track and rugby field at the Werribee;
- multi-purpose sports halls at Melton, Footscray Park and Footscray Nicholson campuses;
- tennis courts at Werribee, Footscray Park and St Albans.

Sporting equipment is available from the sport and recreation facility on your campus. Programs and services include:

- Orientation Festival including Host Day, the ‘O Party’ and a range of campus events including free entertainment, food, stalls, club and sport information days;
- sporting opportunities including club sport, campus sport, cross campus and representative competitions;
- major events including parties, club nights and balls;
- trips and tours including learn to surf, skiing trips, Great Ocean Road tour, Phillip Island tour and the big ten-day trip to Central Australia;
- regular campus entertainment including performers, film screenings, club events, information days, free food and stalls;
- clubs and societies including social interest, cultural, faculty and course-based groups;
- student competitions such as the Diary Cover Competition and Art Prize.

For further information go to www.vu.edu.au/services or pick up a Sport and Recreation Handbook from your campus Student Service Centre.

STUDENT ORGANISATIONS
The peak student representative body at the University is the Victoria University Student Union Inc (VUSU Inc). The International Students Association and the Victoria University Postgraduate Association represent all international and postgraduate students respectively.

VUSU PRESIDENT OFFICE
(03) 9919 5053

VUSU EXECUTIVE OFFICE
(03) 9919 4811

INTERNATIONAL STUDENTS ASSOCIATION
(03) 9919 4730

STUDENT REPRESENTATION SECTION
General Enquiries (03) 9919 4360

CITY FLINDERS
Student Union Office (03) 9919 1204

FOOTSCRAY NICHOLSON
Student Union Office (03) 9919 8534

FOOTSCRAY PARK
Student Union Office (03) 9919 4056
Resource Centre (03) 9919 4302

ST ALBANS
Student Union Office (03) 9919 2809

WERRIBEE
Student Union Office (03) 9919 8238

TRAVEL CONCESSIONS
Rail and bus concession application forms are available at the start of each academic year from VU Student Union (Resource Centres).
## COURSES AT VICTORIA UNIVERSITY IN 2006

This section lists all the courses offered by Victoria University in higher education and TAFE.

**Note:** All courses are offered subject to confirmation of funding and authority to conduct, and minimum enrolment levels.

List correct as at October 2005.

### UNDERGRADUATE COURSES AND PROGRAMS

#### FACULTY OF BUSINESS AND LAW

#### SCHOOL OF ACCOUNTING AND FINANCE

<table>
<thead>
<tr>
<th>Bachelor of Business</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>— Accounting</td>
<td>F,W, DB, K1, D2, 61</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Banking &amp; Finance</td>
<td>F,K1, D2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Accounting/Banking &amp; Finance</td>
<td>F,K1, D2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Accounting/Hospitality Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Accounting/Information Systems</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Banking &amp; Finance/International Trade</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Small Business &amp; Entrepreneurship</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business Combined Degrees</td>
<td>W</td>
<td>Y</td>
<td>N</td>
</tr>
</tbody>
</table>

#### SCHOOL OF APPLIED ECONOMICS

<table>
<thead>
<tr>
<th>Bachelor of Business</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>— Financial Risk Management</td>
<td>F,K1, H1, DB, DA, 23</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Global Logistics &amp; Transport</td>
<td>W, H1, 23</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— International Business</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— International Commerce</td>
<td>D3</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— International Trade</td>
<td>F,K1, D6, 22, H1, D2, 23</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Music Industry</td>
<td>F,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Retail Management</td>
<td>F,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Applied Economics/International Trade</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Financial Risk Management/Accounting</td>
<td>H1, D2</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— Financial Risk Management/Banking &amp; Finance</td>
<td>H1, D2</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— Financial Risk Management/Global Logistics &amp; Transport</td>
<td>H1, DB</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— Financial Risk Management/International Trade</td>
<td>F,H1, DA</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Global Logistics &amp; Transport/Accounting</td>
<td>H1</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— Global Logistics &amp; Transport/International Trade</td>
<td>H1</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>— International Trade/Retail Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Music Industry/Event Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>— Retail Management/Marketing</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Bachelor of Business Honours Degrees

| Bachelor of Business (Honours) Applied Economics | C | Y | Y |
| Bachelor of Business (Honours) International Trade | C | Y | Y |
| Bachelor of Business (Honours) Retail Management | C | Y | Y |

Bachelor of Business Combined Degrees

| — BA International Studies/B Bus International Trade | F | Y | Y |
SCHOOL OF HOSPITALITY, TOURISM AND MARKETING

Bachelor of Business

- Event Management B Y N
- Hospitality Management F,K1,H1 Y Y
- Hotel, Restaurant & Catering Management F Y Y
- Marketing F,B,K1 Y Y
- Tourism Management F,K1,H1 Y Y
- Hospitality/Event Management F Y Y
- Hospitality Management/Human Resource Management F Y Y
- Hospitality/Tourism Management F,H1 Y Y
- Marketing/Applied Economics F Y Y
- Marketing/Electronic Commerce F,K1 Y Y
- Marketing/Event Management K1 Y N
- Marketing/International Tourism F,Y Y
- Marketing/International Trade F,K1 Y Y
- Marketing/Hospitality Management F Y Y
- Marketing/Tourism Management F Y Y
- Music Industry/Marketing F Y Y
- Tourism Management/Event Management F Y Y

Bachelor of Business Combined Degrees

- BBus Tourism Management/BA International Studies F Y Y
- BBus Tourism Management/BA Recreation Management F Y Y
- BBus Marketing/BA Psychology F Y Y
- BA Sports Administration/BBus Event Management B Y Y
- BA Sports Administration/BBus Marketing B Y Y

SCHOOL OF INFORMATION SYSTEMS

Bachelor of Business

- Computer Systems Management W,H3,K1
- Electronic Commerce F,W,K1 Y Y
- Information Systems F,K1 Y Y
- Electronic Commerce/Music Industry F Y Y
- Electronic Commerce/International Trade F Y Y

Bachelor of Business Honours Degrees

- Bachelor of Business (Honours) Information Systems C Y Y

Bachelor of Business Combined Degrees

- B.Bus Electronic Commerce/Bachelor of Science W Y Y
- BBus Electronic Commerce/BA Multimedia F Y Y
- Bachelor of Engineering/BBus Electronic Commerce F Y Y

SCHOOL OF LAW

Bachelor of Laws

- Law CQ Y Y
- Graduate Entry CQ Y Y
- Legal Practice Management F Y Y

Bachelor of Laws/Bachelor of Business

- Bachelor of Laws/BBus Accounting F Y Y
- Bachelor of Laws/BBus Applied Economics F Y Y
- Bachelor of Laws/BBus Banking & Finance F Y Y
- Bachelor of Laws/BBus Electronic Commerce F Y Y
- Bachelor of Laws/BBus Event Management F Y Y
- Bachelor of Laws/BBus Human Resource Management F Y Y
- Bachelor of Laws/BBus International Trade F Y Y
- Bachelor of Law/BBusManagement F Y Y
- Bachelor of Laws/BBus Marketing F Y Y
- Bachelor of Laws/BBus Music Industry F Y Y
- Bachelor of Laws/BBus Tourism Management F Y Y

Bachelor of Laws Combined Degrees

- Bachelor of Laws/Bachelor of Arts F Y Y
- Bachelor of Laws/Bachelor of Science F Y Y
- Bachelor of Engineering /Bachelor of Laws F Y Y
### SCHOOL OF MANAGEMENT

**Bachelor of Business**
- Management: F,B,DA,K1  Y  Y
- Human Resource Management: F,B,K1  Y  Y
- Service & Human Resource Management: B  Y  Y
- Strategic & Financial Management: F  Y  Y
- Management/Marketing: B  Y  Y

**Bachelor of Business Honours Degrees**
- Bachelor of Business (Honours) Management: C  Y  Y

**Bachelor of Business Combined Degrees**
- BA Psychology/BBus Human Resource Management: F,S  Y  Y
- BA Sports Administration/BBus Management: B  Y  Y

*Note:* The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Business and Law courses is still accurate, contact the Faculty of Business and Law Executive Officer on [03] 9919 4471.

### FACULTY OF ARTS, EDUCATION AND HUMAN DEVELOPMENT

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERALIST DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts – Footscray</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts – St Albans</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>SPECIALIST DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Advocacy &amp; Mediation)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (International Community Development)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Community Development) – Australian Stream (3rd year only)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Computer Mediated Art)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Criminal Justice Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Human Services)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (International Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Legal Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Multimedia)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Performance &amp; Multimedia)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Professional Writing)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Communication (Public Relations)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Multimedia Systems</td>
<td>K</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Psychology (Arts stream)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Psychology (Interpersonal &amp; Organisational)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Social Work (Preliminary Year)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Social Work</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Psychology)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>COMBINED DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (International Studies)/Bachelor of Business (International Trade)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts/Bachelor of Science</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts/Diploma of Liberal Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Exercise Science &amp; Human Movement/Bachelor of Psychology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Electronic Commerce)/Bachelor of Arts (Multimedia)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Marketing)/Bachelor of Psychology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Tourism Management)/Bachelor of Arts (International Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Engineering/Bachelor of Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Laws/Bachelor of Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science/Bachelor of Psychology</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts/Bachelor of Science</td>
<td>S,F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>HONOURS PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Honours)</td>
<td>S,F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours) Computer Mediated Art &amp; Multimedia</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours – Psychology)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Multimedia Systems (Honours)</td>
<td>F</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Bachelor of Psychology (Honours)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Honours – Psychology)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Applied Science (Honours) – Human Movement</td>
<td>F</td>
<td>Y</td>
<td>n/a</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>– Performance Studies</td>
<td>B</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Sport Administration</td>
<td>B</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Recreation Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
### SCHOOL OF EDUCATION

#### Bachelor of Arts
- Computer Mediated Art: **S**, **Y**, **Y**
- Early Childhood Education: **M**, **n/a**, **Y**
- Youth Studies: **F**, **Y**, **Y**

#### Bachelor of Education (streams)
- Pre-Service Program P–12: **F**, **M**, **B**, **Y**, **n/a**
- Mathematics Teaching P–12: **F**, **Y**, **N**
- Science Teaching P–12: **F**, **Y**, **N**
- Contemporary Communication & Technology P–12: **M**, **Y**, **N**
- Outdoor Education P–12: **M**, **Y**, **N**
- Physical Education – Primary: **M**, **Y**, **N**
- Creativity and the Arts P–12: **S**, **Y**, **N**
- Prep – 12 accelerated program: **S**, **Y**, **N**
- Post-Registration (Year 4): **B**, **Y**, **Y**

#### Bachelor of Education (Nyerna Studies) Program
- E, **Y**, **Y**

#### Diploma of Community Services – Youth Work
- E, **Y**, **Y**

#### Associate Diploma of Arts – Recreation/Fitness Leadership
- E, **Y**, **Y**

#### Bachelor of Arts
- Performance Studies: **F**, **Y**, **n/a**
- Performance & Multimedia: **F**, **Y**, **n/a**
- Recreation Management/Bachelor of Business – Sports Administration: **B**, **Y**, **Y**
- Sports Administration/Bachelor of Business – Management: **B**, **Y**, **Y**
- Sports Administration/Bachelor of Business – Marketing: **B**, **Y**, **Y**
- Bachelor of Recreation Management: **F**, **M**, **Y**, **Y**
- Bachelor of Applied Science (Honours) – Human Movement: **F**, **Y**, **n/a**
- Bachelor of Arts (Honours): **F**, **S**, **Y**, **Y**

#### Bachelor of Exercise Science
- Human Movement: **F**, **Y**, **Y**
- Human Movement/Bachelor of Psychology: **F**, **Y**, **Y**
- Human Movement/Bachelor of Arts Sport Administration: **F**, **Y**, **Y**
- Bachelor of Applied Science – Physical Education (Secondary): **F**, **Y**, **TBA**
- Bachelor of Applied Science - Sports Science (Golf) Full fee only: **F**, **Y**, **TBA**
- Bachelor of Applied Science – Sports Science (Tennis): **F**, **M**, **Y**, **TBA**

#### Bachelor of Recreation Management
- Performance Studies: **F**, **Y**, **n/a**
- Performance & Multimedia: **F**, **Y**, **n/a**
- Recreation Management/Bachelor of Business – Sports Administration: **B**, **Y**, **Y**
- Sports Administration/Bachelor of Business – Management: **B**, **Y**, **Y**
- Sports Administration/Bachelor of Business – Event Management: **B**, **Y**, **Y**
- Bachelor of Recreation Management: **F**, **M**, **Y**, **Y**
- Bachelor of Applied Science (Honours) – Human Movement: **F**, **Y**, **n/a**

#### Bachelor of Arts (Nyerna Studies) continuing students only
- E, **Y**, **Y**

### SCHOOL OF HUMAN MOVEMENT, RECREATION AND PERFORMANCE

#### Bachelor of Exercise Science
- Human Movement: **F**, **Y**, **Y**
- Human Movement/Bachelor of Psychology: **F**, **Y**, **Y**
- Human Movement/Bachelor of Arts Sport Administration: **F**, **Y**, **Y**

#### Bachelor of Applied Science – Physical Education (Secondary)
- Bachelor of Applied Science – Physical Education (Secondary): **F**, **Y**, **TBA**

#### Bachelor of Applied Science - Sports Science (Golf) Full fee only
- Bachelor of Applied Science - Sports Science (Golf) Full fee only: **F**, **Y**, **TBA**

#### Bachelor of Applied Science – Sports Science (Tennis)
- Bachelor of Applied Science – Sports Science (Tennis): **F**, **M**, **Y**, **TBA**

#### Bachelor of Arts
- Performance Studies: **F**, **Y**, **n/a**
- Performance & Multimedia: **F**, **Y**, **n/a**
- Recreation Management/Bachelor of Business – Sports Administration: **B**, **Y**, **Y**

#### Bachelor of Recreation Management
- Performance Studies: **F**, **Y**, **n/a**
- Sport Administration: **B**, **Y**, **Y**
- Recreation Management: **F**, **Y**, **Y**
- Bachelor of Recreation Management: **F**, **M**, **Y**, **Y**

#### Bachelor of Arts (Honours)
- Human Movement: **F**, **Y**, **n/a**
- Performance Studies: **F**, **Y**, **n/a**

### Note:
The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Arts, Education and Human Development courses is still accurate, contact the Faculty Manager on (03) 9919 2369.
### FACULTY OF HEALTH, ENGINEERING AND SCIENCE

#### FACULTY COURSES

<table>
<thead>
<tr>
<th>Bachelor Courses</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Business/Science</td>
<td>F/S/W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Engineering/Business</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Engineering/Science</td>
<td>F/S/W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Engineering/Laws</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Engineering/Arts</td>
<td>F/S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Science/Laws</td>
<td>F/S/W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Science/Arts</td>
<td>F/S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate</td>
<td>F/S</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### SCHOOL OF ARCHITECTURAL, CIVIL AND MECHANICAL ENGINEERING

<table>
<thead>
<tr>
<th>Bachelor of Engineering</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Architectural Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Building Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Civil Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Mechanical Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Robotic Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Technology</td>
<td>F/S</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### SCHOOL OF BIOMEDICAL SCIENCES

<table>
<thead>
<tr>
<th>Bachelor of Science</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Biomedical Sciences</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Occupational Health &amp; Safety</td>
<td>I</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Nutritional Therapy</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Honours)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### SCHOOL OF COMPUTER SCIENCE AND MATHEMATICS

<table>
<thead>
<tr>
<th>Bachelor of Science</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Computer Science</td>
<td>F/H/D7</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer &amp; Mathematical Sciences</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer Science &amp; Aviation</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Internet Technologies &amp; Applications</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Information Technology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computational Financial Mathematics</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Honours)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer &amp; Mathematical Sciences</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### INTERNATIONAL PROGRAM (OFFSHORE)

<table>
<thead>
<tr>
<th>Bachelor of Science in:</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Computer Science</td>
<td>H/K</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Internet Technologies &amp; Applications</td>
<td>H/K</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Information Technology</td>
<td>K</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### EXTERNAL PROGRAM

<table>
<thead>
<tr>
<th>Bachelor of Science in Computer Science</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Computer Science</td>
<td>71</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

#### SCHOOL OF ELECTRICAL ENGINEERING

<table>
<thead>
<tr>
<th>Bachelor of Engineering</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>– Electrical &amp; Electronic Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Engineering Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Electrical &amp; Electronic Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Honours)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer Technology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Physics</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
SCHOOL OF HEALTH SCIENCE
Bachelor of Chinese Medicine (Acupuncture & Herbs)  S  Y  Y
Bachelor of Health Science
  – Clinical Dermal Therapies  J  n/a  Y
  – Natural Medicine  S,ZA  Y  Y
  – Paramedic (3yr pre-service)  S,I  Y  n/a
  – Paramedic (1yr conversion)  ZA,H  Y  Y
  – Chinese Medicine  S  Y  n/a
  – Naturopathy & Homoeopathy  S  Y  Y
Bachelor of Science
  – Clinical Sciences (Osteopathy)  C  Y  n/a

SCHOOL OF MOLECULAR SCIENCES
Bachelor of Applied Science
  – Chemistry  W  N  Y
Bachelor of Science
  – Biotechnology  W  Y  Y
  – Medical, Forensic & Analytical Chemistry  W  Y  Y
  – Nutrition, Food & Health Science  W  Y  Y
Bachelor of Science (Honours)
  – Biology (Biotechnology)  W  Y  Y
  – Nutrition & Food Science  W  Y  Y
  – Chemical & Environmental Sciences  W  Y  Y

SCHOOL OF NURSING AND MIDWIFERY
NON AWARD SHORT COURSES
  Bridging Course (Division 2)  S  Y  n/a
  Bridging Course (Graduate Entry)  S  Y  n/a
AWARD COURSES
Bachelor of Nursing
  – (Pre-Registration)  S  Y  Y
  – (Graduate Entry)  S  Y  Y
  – (Division 2 Entry)  S  Y  Y
Bachelor of Health Science
  – Nursing (Post-Registration)  S  Y  Y
  – Nursing (Honours)  S  Y  Y
Bachelor of Midwifery  S  Y  Y

SUSTAINABILITY GROUP
Bachelor of Science
  – Ecology & Sustainability  S  Y  Y
Bachelor of Science (Honours)
  – Ecology & Sustainability  S  Y  Y

Note: The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Health, Engineering and Science courses is still accurate, contact the Faculty of Health, Engineering and Science Student Centre: telephone (03) 9919 4516; facsimile: (03) 9919 4513; email: hes@vu.edu.au; website: www.vu.edu.au
# POSTGRADUATE COURSES

## FACULTY OF BUSINESS AND LAW

### VICTORIA GRADUATE SCHOOL OF BUSINESS

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Business Administration</td>
<td>C,P1,K1,D1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Business Administration</td>
<td>C,D1,K1,P1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

### SCHOOL OF ACCOUNTING AND FINANCE

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate in Accounting</td>
<td>C,P1,D2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Accounting</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Finance</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Professional Accounting</td>
<td>C,P1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

### SCHOOL OF APPLIED ECONOMICS

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate in Statistics</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Retail Management</td>
<td>P1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Retail Management</td>
<td>P1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Business in Business Economics</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Financial Risk Management</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in International Trade</td>
<td>C,D2,24,D6</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in International Music &amp; Entertainment Business</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business Global Logistics &amp; Transport</td>
<td>C,H1,23</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Retail Management</td>
<td>P1</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

### SCHOOL OF HOSPITALITY, TOURISM AND MARKETING

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Business in Hospitality Management</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Hospitality Management (Professional Practice)</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Hospitality &amp; Tourism Education</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Hospitality &amp; Tourism Management</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Hospitality &amp; Tourism Marketing</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Marketing</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Sports Tourism</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Tourism Management</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

### SCHOOL OF INFORMATION SYSTEMS

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate in Enterprise Resource Planning Systems</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Business Computing</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Enterprise Resource Planning Systems</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Enterprise Resource Planning Systems</td>
<td>C,P1,D1,K1,H3</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business E-Commerce/Marketing</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Information Systems</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Electronic Commerce</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Network Management</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Information Systems and ERP</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
### Postgraduate Courses at Victoria University in 2006

**SCHOOL OF LAW**
- Master of Business in Enterprise Integration (Y)
- Master of Business by Research (Y)
- Doctor of Philosophy (Y)

**SCHOOL OF MANAGEMENT**
- Master of Business in Event Management (Y)
- Master of Business in Industrial Relations/HRM (Y)
- Master of Business in Management Practice (Y)
- Master of Contracting and Project Management (Y)
- Doctor of Philosophy (Y)

**SIR ZELMAN COWEN CENTRE**
- Graduate Diploma in Commercial Arbitration (Y)
- Graduate Diploma in Notarial Practice (Y)
- Graduate Diploma in Superannuation Law & Practice (Y)

**Faculty of Arts, Education and Human Development**

<table>
<thead>
<tr>
<th>Program Description</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Higher Degrees by Research</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts by Research</td>
<td>S,F,</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Education by Research</td>
<td>F,M,B</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Applied Science by Research</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Social Work by Research</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Education by Research</td>
<td>F,2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy by Research</td>
<td>S,F,</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

**Postgraduate Programs by Coursework**

<table>
<thead>
<tr>
<th>Program Description</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Parttime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate in Asian &amp; Pacific Studies (General Stream)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Asian &amp; Pacific Studies (Community Development Stream)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Communication (Public Relations)</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Community Services</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Arts (History)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Arts (Politics &amp; International Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate of Public Advocacy &amp; Action</td>
<td>S</td>
<td>N</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Asian &amp; Pacific Studies (General Stream)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Asian &amp; Pacific Studies (Community Development Stream)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Community Services</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Communication (Public Relations)</td>
<td>C</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Communication and Professional Writing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Counselling</td>
<td>S</td>
<td>N</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Counselling (Child &amp; Adolescent)</td>
<td>S</td>
<td>N</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Arts (History)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Arts (Politics &amp; International Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Arts (Social Research Methods)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Modern Languages</td>
<td>S,F</td>
<td>N</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Psychological Studies</td>
<td>S</td>
<td>N</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Psychology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma of Public Advocacy &amp; Action</td>
<td>S</td>
<td>Y</td>
<td>N</td>
</tr>
</tbody>
</table>
POSTGRADUATE COURSES AT VICTORIA UNIVERSITY IN 2006

Master of Counselling S N Y
Master of Arts in Asian & Pacific Studies (General Stream) F N Y
Master of Arts in Asian & Pacific Studies (Community Development Stream) S N Y
Master of Arts (Community Services) F Y Y
Master of Arts in Communication C Y Y
Master of Arts in Communication and Professional Writing
Master of Applied Psychology
- Community Psychology Stream F Y Y
- Sport Psychology Stream F Y Y
Master of Psychoanalysis S N Y
Master of Psychology S Y Y
- Clinical Psychology Stream S Y Y
- Clinical Neuropsychology Stream S Y Y
Master of Public Advocacy & Action S Y Y
Doctor of Psychology S Y Y
- Clinical Psychology Stream S Y Y
- Clinical Neuropsychology Stream S Y Y
Doctor of Applied Psychology
- Community Psychology Stream F Y Y
- Sport Psychology Stream F Y Y
- Health Psychology Stream F Y Y

FACULTY COURSES
Graduate Programs in Aged Services incorporating
- Graduate Certificate in Aged Services C,O Y Y
- Graduate Diploma in Aged Services Management C,O Y Y
- Graduate Diploma in Dementia Care & Service C,O Y Y
- Master of Health Science – Aged Services C,O Y Y

SCHOOL OF EDUCATION
Graduate Programs in Aged Services incorporating
- Graduate Certificate in Aged Services C,O Y Y
- Graduate Diploma in Aged Services Management C,O Y Y
- Graduate Diploma in Dementia Care & Service C,O Y Y
- Master of Health Science – Aged Services C,O Y Y
Graduate Diploma in Secondary Education F-B Y N
Graduate Program in TESOL & Literacy incorporating
- Graduate Certificate in TESOL F N Y
- Graduate Certificate in Literacy F N Y
- Graduate Diploma in TESOL F,Y Y Y
- Graduate Diploma in TESOL & Literacy F Y Y
- Master of TESOL F,Y Y Y
- Master of TESOL & Literacy F Y Y
Master of Education (Specialisation)– Tertiary Education (available to VU teaching staff only) F Y Y
- Digital Technologies Education F Y Y
- Educational Leadership F Y Y
- Experiential Learning F Y Y
- Professional Development F Y Y
- Work Based Learning F F Y

SCHOOL OF HUMAN MOVEMENT, RECREATION AND PERFORMANCE
Graduate Diploma in Athlete Career Education (not offered 2006) ZA Y Y
Graduate Diploma in Exercise & Sport Sciences F Y Y
Graduate Program in Ageing, Disability & Recreation Management incorporating
- Graduate Certificate in Ageing, Disability & Leisure F Y Y
- Graduate Certificate in Ageing, Disability & Recreation Management F Y Y
- Graduate Diploma in Ageing, Disability & Recreation Management F Y Y
- Master of Arts – Ageing, Disability & Recreation Management F Y Y
Graduate Program in Exercise Rehabilitation incorporating
- Graduate Diploma in Exercise for Rehabilitation F Y Y
- Master of Applied Science – Exercise Rehabilitation F Y Y
Graduate Program in Loss & Grief incorporating:
- Graduate Certificate in Loss & Grief Education C Y Y
- Graduate Certificate in Loss & Grief Counselling C* Y Y
- Graduate Diploma in Loss & Grief Counselling C* Y Y
POSTGRADUATE COURSES AT VICTORIA UNIVERSITY IN 2006

Graduate Program in Sport & Recreation Management incorporating
- Master of Arts – Sport & Recreation/Project Management  F,H  Y  Y
- Master of Arts – Sport & Recreation Management  F  Y  Y
- Master of Arts – Sport & Recreation Management (by coursework)  F,H  Y  Y
- Graduate Program in Sport Business incorporating
- Graduate Diploma in Sport Business  C  Y  Y
- Master of Sport Business  C  Y  Y

Note: The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Arts, Education and Human Development courses is still accurate, contact the Faculty Manager (03) 9919 2369.

FACULTY OF HEALTH, ENGINEERING AND SCIENCE

<table>
<thead>
<tr>
<th>FACULTY COURSES</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters Qualifying Program</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering and Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Engineering Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

CENTRE FOR ENVIRONMENTAL SAFETY AND RISK ENGINEERING

<table>
<thead>
<tr>
<th>CENTRE COURSES</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Research)</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Coursework)</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Building Fire Safety &amp; Risk Engineering</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
</tr>
<tr>
<td>– Building Fire Safety &amp; Risk Engineering</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
</tr>
<tr>
<td>– Performance-based Building &amp; Fire Codes</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
</tr>
</tbody>
</table>

SCHOOL OF ARCHITECTURAL, CIVIL AND MECHANICAL ENGINEERING

<table>
<thead>
<tr>
<th>SCHOOL COURSES</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Research)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Coursework)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Project Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Mechanical Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Project Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

SCHOOL OF BIOMEDICAL SCIENCES

<table>
<thead>
<tr>
<th>SCHOOL COURSES</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Science (Research)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

SCHOOL OF COMPUTER SCIENCE AND MATHEMATICS

<table>
<thead>
<tr>
<th>SCHOOL COURSES</th>
<th>Campus</th>
<th>Fulltime</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Science (Research)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Science (Coursework)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer &amp; Mathematical Sciences</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Software Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer Science</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Computer &amp; Mathematical Sciences</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Multimedia Information Networking</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>– Software Engineering</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
SCHOOL OF ELECTRICAL ENGINEERING

Doctor of Philosophy F Y Y
Master of Engineering (Research) F Y Y
Master of Science (Research) F Y Y
Master of Engineering (Coursework)
  – Microelectronic Engineering F Y Y
  – Electrical & Electronic Engineering F Y Y
  – System & Control Engineering F Y Y
  – Telecommunication Engineering F Y Y
Master of Engineering Science (Coursework)
  – Computer & Microelectronic Engineering F Y Y
Graduate Diploma
  – Microelectronic Engineering F Y Y
  – System & Control Engineering F Y Y
  – Telecommunication Engineering F Y Y
Graduate Certificate
  – Microelectronic Engineering F Y Y
  – System & Control Engineering F Y Y
  – Telecommunication Engineering F Y Y
Double Degree (Coursework)
  Master of Engineering in Microelectronic Engineering /
  Master of Engineering Science in Computer & Microelectronic Engineering F Y Y

SCHOOL OF HEALTH SCIENCES

Graduate Diploma in Complementary Therapies S Y Y
Graduate Diploma in Western Herbal Medicine C n/a Y
Master of Health Science
  – Intensive Care Paramedicine ZA Y Y
  – Osteopathy C Y n/a
  – Osteopathy (for Medical Practitioners) C n/a Y
  – by Coursework I,S Y Y
  – by Minor Thesis S Y Y
  – by Research S Y Y
Doctor of Philosophy S Y Y

SCHOOL OF MOLECULAR SCIENCES

Doctor of Philosophy W Y Y
Master of Science (Research) W Y Y
Master of Science (Coursework)
  – Environmental Management S Y Y
Graduate Diploma
  – Environmental Management S Y Y
Master of Science (Coursework)
  – Food Science W Y Y
  – Biotechnology W Y Y

PACKAGING AND POLYMER RESEARCH UNIT

International Program (Offshore)
  Master of Engineering in Packaging (Coursework) Y Y

SCHOOL OF NURSING AND MIDWIFERY

Graduate Diploma in Substance Abuse Studies F Y Y
Master of Nursing S Y Y
  incorporating
  Graduate Certificates in
  – Cardiothoracic Nursing S Y Y
  – Cancer Nursing S Y Y
  – Emergency Nursing S Y Y
  – Gerontic Nursing S Y Y
  – Neuroscience Nursing S Y Y
  – Orthopaedic Nursing S Y Y
  – Paediatric Nursing S Y Y
Graduate Diplomas in

- Cardiothoracic Nursing  S  Y  Y
- Cancer Nursing  S  Y  Y
- Emergency Nursing  S  Y  Y
- Gerontic Nursing  S  Y  Y
- Neuroscience Nursing  S  Y  Y
- Orthopaedic Nursing  S  Y  Y
- Paediatric Nursing  S  Y  Y

Master of Midwifery  S  n/a  Y

incorporating

- Graduate Diploma in Midwifery  S  Y  Y

Master of Health Science – Mental Health  S  Y  Y

Master of Public Health Nursing  S  Y  Y

incorporating

- Graduate Certificate in Public Health Nursing  S  Y  Y
- Graduate Diploma in Public Health Nursing  S  Y  Y

Master of Nursing (by Research)  S  Y  Y

Doctor of Philosophy  S  Y  Y

**Note:** The details of the programs, courses and subjects set out in this *Handbook* might change after publication. To ensure that the information about Faculty of Health, Engineering and Science courses is still accurate, contact the Faculty of Health, Engineering and Science Student Centre: telephone (03) 9919 4516; facsimile; (03) 9919 4513; email: hes@vu.edu.au; website: www.vu.edu.au.
TAFE COURSES AT VICTORIA UNIVERSITY IN 2006

STAFF LEARNING AND EDUCATIONAL DEVELOPMENT
Course in ICT Skills for Teachers 21335VIC
Certificate IV in Training and Assessment TAA40104
Diploma of Training and Assessment TAA50104
Certificate IV in Vocational Education and Training 15559VIC
Diploma of Vocational Education and Training 15560VIC
Graduate Certificate in Vocational Education and Training 21205VIC

SCHOOL OF BUSINESS AND SERVICE INDUSTRIES
ADMINISTRATIVE AND LEGAL STUDIES DEPARTMENT
Certificate III in Business Administration BSB30201
Certificate IV in Business Administration BSB40201
Diploma of Business Administration BSB50201
Certificate III in Business BSB30101
Certificate IV in Business BSB40101
Advanced Diploma of Business [Legal Practice] 21618VIC
Certificate III in Business [Legal Administration] BSA30200
Certificate IV in Business [Legal Services] BSA40200
Diploma of Financial Services [Conveyancing] FNB50601
Advanced Diploma of Financial Services [Conveyancing] FNB60301
Certificate III in Local Government LGA30104
Certificate IV in Local Government LGA40104
Certificate IV in Local Government Administration LGA40204
Certificate IV in Government [Court Services] PSP40404
Diploma of E-Business BSB51101

FINANCIAL SERVICES DEPARTMENT
Diploma of Accounting FNB50202
Advanced Diploma of Accounting FNB60202
Certificate IV in Financial Services FNS40104
Diploma in Financial Services FNS50104
Advanced Diploma in Financial Services FNS60104
Course in Property [Agent's Representative] 21524VIC
Certificate IV in Property [Real Estate Agency Practice] 21525VIC
Certificate IV in Training and Assessment TAA40104
Diploma of Training & Assessment TAA50104

HOSPITALITY AND TOURISM DEPARTMENT
Certificate I in Hospitality [Operations] THH11002
Certificate I in Hospitality [Kitchen Operations] THH11102
Certificate II in Hospitality [Operations] THH21802
Certificate II in Hospitality [Kitchen Operations] THH22002
Certificate III in Hospitality [Commercial Cookery] THH31302
Certificate III in Hospitality [Catering Operations] THH32902
Certificate IV in Hospitality [Supervision] THH42602
Diploma of Hospitality Management THH51202
Advanced Diploma of Hospitality Management THH60202
Certificate II in Tourism [Operations] THT20502
Certificate III in Tourism [Retail Travel Sales] THT30202
Certificate III in Tourism [International Retail Travel Sales] THT30302
Certificate III in Tourism [Tour Wholesaling] THT30502
Certificate III in Tourism [Visitor Information Services] THT30602
Certificate III in Tourism [Guiding] THT30902
Certificate III in Tourism [Operations] THT31002
Certificate IV in Tourism [Sales & Marketing] THT40102
Certificate IV in Tourism [Operations] THT40202
Certificate IV in Tourism [Guiding] THT40302
Diploma of Tourism [Marketing and Product Development] THT50102
Diploma of Tourism [Operations Management] THT50302
Advanced Diploma of Tourism Management THT60102
LEADERSHIP AND SMALL BUSINESS
Certificate II in Security Operations PRS20103
Certificate III in Security Operations PRS30103
Certificate III in Investigative Services PRS30303
Diploma of Business Facilitation 21542VIC
Certificate III in Business [Frontline Management] BSB30504
Certificate IV in Business [Frontline Management] BSB41004
Diploma of Business [Frontline Management] BSB51004
Certificate I in Funeral Services WRS10202
Certificate III in Funeral Services (Funeral Operations) WFS30202
Certificate IV in Funeral Services WFS40102
Certificate IV in Business [Small Business Management] BSB40401
Certificate II in Retail Cosmetic Sales WRB20304
Certificate II in Retail Operations WRR20102
Certificate III in Retail Supervision WRR30102
Certificate III in Retail Operations WRR30202
Certificate IV in Retail Management WRR40102
Diploma of Retail Management WRR50102
Certificate II in Wholesale Operation WRW20101
Certificate III in Wholesale Operations WRW30101
Certificate IV in Wholesale Management WRW40101
Diploma of Wholesale Management WRW50101
Graduate Certificate in Management 21365VIC
Graduate Certificate in Leadership in Education and Training 21554VIC

MANAGEMENT AND MARKETING DEPARTMENT
Certificate III in Business (Sales) BSB30301
Certificate III in Business BSB30101
Diploma of Business BSB50101
Certificate IV in Business [Advertising] BSB40601
Diploma of Business [Advertising] BSB50601
Advanced Diploma of Business [Advertising] BSB60501
Certificate IV in Business Development BSB40501
Diploma of Business Development BSB50501
Advanced Diploma of Business Development BSB60401
Certificate IV in E-Business BSB41201
Diploma of E-Business BSB51101
Advanced Diploma of E-Business BSB60701
Certificate IV in Business [Human Resources] BSB40801
Diploma of Business [Human Resources] BSB50801
Advanced Diploma of Business [Human Resources] BSB60301
Certificate III in Business (International Trade) BSB32004
Certificate IV in Business (International Trade) BSB42004
Diploma of Business (International Trade) BSB52004
Advanced Diploma of Business (International Business) 21613VIC
Certificate IV in Business Management BSB41101
Diploma of Business Management BSB50401
Advanced Diploma of Business Management BSB60201
Certificate IV in Business [Marketing] BSB40701
Diploma of Business [Marketing] BSB50701
Advanced Diploma of Business [Marketing] BSB60601
Certificate IV in Business [Public Relations] 21639VIC
Advanced Diploma of Business [Public Relations] 21640VIC
Certificate III in Customer Contact ICT30102
Certificate IV in Unionism BSB41804
Diploma of Unionism BSB51804

PERSONAL SERVICES DEPARTMENT
Certificate III in Beauty Services WRB30104
Certificate IV in Beauty Therapy WRB40104
Diploma of Beauty Therapy WRR50104
Certificate II in Hairdressing WRH20100 [Pre-Apprenticeship]
Certificate III in Hairdressing WRH30100
Certificate IV in Hairdressing WRH40100
Diploma of Hairdressing Salon Management WRH50100
Certificate II in Make-up Services WRR20204
TAFE COURSES AT VICTORIA UNIVERSITY IN 2006

SCHOOL OF ENGINEERING, CONSTRUCTION AND INDUSTRIAL SKILLS

AUTOMOTIVE TECHNOLOGY UNIT
- Certificate II in Automotive Manufacturing (Various Streams) AUM20100
- Certificate II in Automotive Technology Studies 21560VIC
- Certificate I in Automotive AUR10103
- Certificate II in Automotive Vehicle Servicing AUR20505
- Certificate II in Automotive Vehicle Body AUR20905
- Certificate III in Automotive Mechanical Technology AUR30405
- Certificate III in Automotive Specialist AUR30605
- Certificate III in Automotive Vehicle Body AUR30805
- Certificate IV in Automotive Technology AUR40205

BUILDING AND CONSTRUCTION DEPARTMENT
- Certificate II in Engineering – Production [Boatbuilding Pre-Apprenticeship] MEM20198
- Certificate II in Building and Construction (Bricklaying) [VCE/VCAL VET In Schools] 21393VIC
- Certificate II in Building and Construction (Bricklaying – Pre-Apprenticeship) 21393VIC
- Certificate III in General Construction [Bricklaying/Blocklaying] [Apprenticeship] BCG30698
- Diploma of Building SA3475
- Certificate IV in Building SA3477
- Advanced Diploma of Building Design and Project Administration 40355SA
- Diploma of Building Design and Technology 40356SA
- Certificate IV in Residential Drafting 40357SA
- Diploma of Building Surveying BCG50103
- Advanced Diploma of Building Surveying BCG60103
- Certificate II in Building and Construction (Pre-Apprenticeship) 21393VIC
- Certificate III in General Construction [Carpentry – Framework/Formwork/Finishing] [Apprenticeship] BCG30798
- Certificate II in Furnishing (Pre-Apprenticeships in – Cabinet Making/Wood Machining/Furniture Polishing) 21278VIC
- Certificate III in Furniture Making LMF30302
- Certificate III in Furniture Making (Cabinet Making) LMF30402
- Certificate III in Furniture Making (Wood Machining) LMF30502
- Certificate IV in Applied Design (Furniture) 21528VIC
- Certificate II in Joinery/Shopfitting/Stairbuilding [Pre-Apprenticeship] 21533VIC
- Certificate III in Off-Site Construction (Joinery-Timber/Aluminium/Glass) BCF30200

BUILDING SERVICES AND SPECIAL TRADES DEPARTMENT
- Certificate II in Building and Construction [Painting and Decorating – Pre-Apprenticeship] 21393VIC
- Certificate III in General Construction [Painting & Decorating][Apprenticeship] BCG30498
- Certificate II in Drainage BCP20103
- Certificate III in Plumbing BCP30103
- Certificate II in Sign Writing 21398VIC
- Certificate IV in Sign Technology 21399VIC

ELECTROTECHNOLOGY AND COMPUTER SYSTEMS DEPARTMENT
- Certificate I in Electrotechnology [Engineering] UTE10102
- Certificate II in Electrotechnology [Shared Technology] 21583VIC
- Certificate II in Electrotechnology Servicing [Computer Assembly] UTE20504
- Certificate II in Electrotechnology Servicing [Security Systems] UTE20504A
- Certificate III in Electrotechnology Communications [Broadcast] UTE30402
- Certificate III in Electrotechnology Entertainment and Servicing [Video] UTE30702
- Certificate III in Electrotechnology Systems Electrician UTE31199
- Certificate IV in Electrical Motor Control] 2406ANC
- Certificate IV in Electrotechnology Computer Systems UTE40499
- Advanced Diploma of Computer Systems Engineering UTE60199
- Advanced Diploma of Electronic Engineering [Analogue and Digital] UTE60399
TAFE COURSES AT VICTORIA UNIVERSITY IN 2006

ENGINEERING TECHNOLOGY DEPARTMENT
Certificate II in Engineering Studies 21566VIC
Certificate III in Engineering Studies 21565VIC
Certificate I in Engineering MEM10198
Certificate II in Engineering – Production MEM20198
Certificate II in Engineering – Production Technology MEM20298
Certificate III in Engineering – Production Systems MEM30198
Certificate III in Engineering – Mechanical Trade MEM30298
Certificate III in Engineering – Fabrication Trade MEM30398
Certificate III in Engineering – Technician MEM30598
Certificate IV in Engineering MEM40103
Diploma of Engineering Technology 21621VIC
Advanced Diploma of Engineering Technology 21622VIC
Certificate III in Competitive Manufacturing MCM30104
Certificate IV in Competitive Manufacturing MCM40104
Diploma of Competitive Manufacturing MCM50104
Certificate IV in Logistics and Supply Chain Principles 21638VIC
Certificate III in Marine Craft Construction MEM30603
Certificate IV in Design Technology [Marine Vessels] 21467VIC
Diploma of Design Technology [Marine Vessels] 21465VIC
Advanced Diploma of Design Technology [Marine Vessels] 21463VIC
Certificate IV in Construction and Repair Technology [Marine Vessels] 21468VIC
Diploma of Construction and Repair Technology [Marine Vessels] 21466VIC
Advanced Diploma of Construction and Repair Technology [Marine Vessels] 21464VIC

INDUSTRIAL SKILLS TRAINING CENTRE
Certificate III in Motor Vehicle Driver Trainer [Car] 21370VIC
Certificate III in Motor Vehicle Driver Trainer [Heavy Vehicle] 21381VIC
Certificate III in Civil Construction (Plant) BCC30198
Certificate III in Civil Construction (Road Construction & Maintenance) BCC30298
Certificate III in General Construction BCG31398
Certificate I in Transport and Distribution [Administration] TDT11102
Certificate II in Transport and Distribution [Administration] TDT21102
Certificate III in Transport and Distribution [Administration] TDT31102
Certificate IV in Transport and Distribution [Administration] TDT41102
Certificate I in Transport and Distribution [Rail Operations] TDT10402
Certificate II in Transport and Distribution [Rail Operations] TDT20402
Certificate III in Transport and Distribution [Rail Operations] TDT30402
Certificate IV in Transport and Distribution [Rail Operations] TDT40402
Certificate I in Transport and Distribution [Road Transport] TDT10202
Certificate II in Transport and Distribution [Road Transport] TDT20202
Certificate III in Transport and Distribution [Road Transport] TDT30202
Certificate IV in Transport and Distribution [Road Transport] TDT40202
Certificate I in Transport and Distribution [Stevedoring] TDT10302
Certificate II in Transport and Distribution [Stevedoring] TDT20302
Certificate III in Transport and Distribution [Stevedoring] TDT30302
Certificate IV in Transport and Distribution [Stevedoring] TDT40302
Certificate I in Transport and Distribution [Warehousing and Storage] TDT10102
Certificate II in Transport and Distribution [Warehousing and Storage] TDT20102
Certificate III in Transport and Distribution [Warehousing and Storage] TDT30102
Certificate IV in Transport and Distribution [Warehousing and Storage] TDT40102
Certificate IV in Logistics and Supply Chain Principles 21638VIC
Diploma of Logistics Management TDT51002

SCHOOL OF FURTHER EDUCATION, ARTS AND EMPLOYMENT SERVICES
ACCESS PROGRAMS DEPARTMENT
Certificate I in ESL (Entry) 21496VIC
Certificate I in ESL (Access) 21497VIC
Certificate II in ESL (Access) 21498VIC
Certificate III in ESL (Access) 21499VIC
Certificate IV in ESL (Access) 21500VIC
Course in Preliminary Spoken and Written English 90989NSW
Certificate I in Spoken and Written English 90994NSW
Certificate II in Spoken and Written English 90993NSW
Certificate III in Spoken and Written English 90992NSW
Certificate I in General Education for Adults (Introductory) 21249VIC

304
TAFE COURSES AT VICTORIA UNIVERSITY IN 2006

EMPLOYMENT AND TRAINING SERVICES DEPARTMENT
Certificate I in General Education for Adults 21250VIC
Certificate II in General Education for Adults 21251VIC
Certificate III in General Education for Adults 21252VIC
Certificate I in Information Technology ICA10101
Certificate II in Information Technology ICA20199

EMPLOYMENT AND TRAINING SERVICES DEPARTMENT
Certificate I in ESL (Access) 21497VIC
Certificate II in ESL (Access) 21498VIC
Certificate III in ESL (Access) 21499VIC
Certificate I in Horticulture RTF10103
Certificate II in Horticulture RTF20103
Certificate I in Music Industry (Foundation) CUS10101
Certificate II in Music Industry (Foundation) CUS20101
Certificate II in Retail Operations WRR20102
Certificate I in Transition Education 15494VIC
Certificate I in Vocational Preparation 21625VIC
Certificate II in Vocational Preparation 21626VIC
Certificate I in Work Education 21108VIC
Course in Workforce Re-entry Skills 21364VIC
Victorian Certificate of Applied Learning (Foundation) 21352VIC
Victorian Certificate of Applied Learning (Intermediate) 21353VIC
Victorian Certificate of Applied Learning (Themed) 21353VICA

FURTHER EDUCATION PROGRAMS DEPARTMENT
Diploma of Further Education 21015VIC
Certificate IV in Further Education 21014VIC
Diploma of Liberal Arts 21220VIC
Certificate IV in Liberal Arts 21219VIC
Victorian Certificate of Education 2200LZV
Certificate III in ESL (Further Study) 21501VIC
Certificate IV in ESL (Further Study) 21502VIC
Course in Preparation for Tertiary Studies (Arts) 21380VIC

MUSIC DEPARTMENT
Certificate IV in Music CUS40101
Certificate IV in Music Industry (Technical Production) CUS40201
Certificate IV in Music Industry (Business) CUS40301
Diploma of Music CUS50101
Diploma of Music Industry (Technical Production) CUS50201
Diploma of Music Industry (Business) CUS50301

VISUAL ART, DESIGN AND MULTIMEDIA DEPARTMENT
Advanced Diploma of Arts (Graphic Design) 12862VIC
Diploma of Arts (Graphic Arts) 12861VIC
Diploma of Arts (Visual Art) 12857VIC
Certificate IV in Design CUV40303
Advanced Diploma of Multimedia [Streams in Interactive Media and Games Development] CUF60501
Diploma of Multimedia CUF50701
Certificate IV in Multimedia CUF40801
Certificate III in Multimedia CUF30601
Certificate II in Multimedia CUF20601

VOCATIONAL EDUCATION PROGRAMS DEPARTMENT
Course in Gateway to Nursing and Health Sciences 21379VIC
Certificate III in ESL (Employment) 21503VIC
Certificate IV in ESL (Access) 21500VIC
Certificate IV in ESL (Further Study) 21502VIC
Certificate IV in ESL (Professional) 21505VIC
Certificate II in Library/Information Services CUL20104
Certificate III in Library/Information Services CUL30104
Certificate IV in Library/Information Services CUL40104
Diploma of Library/Information Services CUL50104
Advanced Diploma of Library/Information Services CUL60104
Certificate IV in Professional Writing and Editing 21123VIC
Diploma of Arts (Professional Writing and Editing) 21124VIC
**SCHOOL OF HUMAN SERVICES, SCIENCE AND TECHNOLOGY**

**CHILD STUDIES DEPARTMENT**
- Certificate III in Children's Services CHC30402
- Certificate IV in Out of School Hours Care CHC40402
- Diploma of Out of School Hours Care CHC50202
- Diploma of Children’s Services CHC50302
- Advanced Diploma of Children’s Services CHC60202
- Diploma of Community Services Management CHC51602
- Advanced Diploma of Community Services Management CHC60402
- Advanced Diploma of Community Services Work CHC60302

**HEALTH SERVICES DEPARTMENT**
- Certificate IV in Health (Nursing) 21358VIC
- Course in Medication Administration for Division 2 Registered Nurses in Victoria 21506VIC
- Course in First Aid Level 1 - Emergency Life Support 21592VIC
- Course in First Aid Level 2 - Provide First Aid 21593VIC
- Certificate IV in Training and Assessment TAA40104

**INFORMATION TECHNOLOGY DEPARTMENT**
- Certificate I in Information Technology ICA10101
- Certificate II in Information Technology ICA20199
- Certificate III in Information Technology (General) ICA30299
- Certificate III in Information Technology (Network Administration) ICA30399
- Certificate IV in Information Technology 21488VIC
- Certificate IV in Information Technology [Network Management] ICA40399
- Certificate IV in Information Technology [Client Support] ICA40199
- Certificate IV in Information Technology [Technical Support] ICA40599
- Diploma of Information Technology [Computer Science] 21378VIC
- Diploma of Information Technology [Software Development] ICA50299
- Diploma of Information Technology 21489VIC
- Dual Diploma of Information Technology [Website Development] ICA50601 and Diploma of Information Technology [Internetworking] ICA50701

**SCIENCE AND BIOTECHNOLOGY DEPARTMENT**
- Certificate IV in Science 21239VIC
- Certificate II in Animal Studies RUV20104
- Certificate III in Animal Technology RUV30104
- Certificate III in Captive Animals RUV30204
- Certificate III in Companion Animal Services RUV30304
- Certificate IV in Veterinary Nursing RUV40404
- Diploma of Animal Technology RUV50104
- Certificate I in Conservation and Land Management RTD10102
- Certificate II in Conservation and Land Management RTD20102
- Certificate III in Conservation and Land Management RTD30102
- Certificate IV in Conservation and Land Management RTD40102
- Diploma of Conservation and Land Management RTD50102
- Advanced Diploma of Conservation and Land Management RTD60102
- Certificate III in Laboratory Skills PML30104
- Diploma of Laboratory Technology PML50104
- Certificate III in Local Government IGA30104
- Certificate IV in Meat Processing (Leadership) MTM40100
- Certificate IV in Meat Processing (Quality Assurance) MTM40300
- Diploma of Meat Processing MTM50100
- Advanced Diploma of Meat Processing MTM60100
- Certificate I in Food Processing FDF10103
- Certificate II in Food Processing FDF20103
- Certificate III in Food Processing FDF30103
- Certificate IV in Food Processing FDF40103
- Diploma of Food Processing FDF50103
- Certificate III in Health Service Assistance (Hospital/Community Health Pharmacy Assistance) HLT31402
- Certificate IV in Occupational Health and Safety BSB41604
- Diploma of Occupational Health and Safety BSB51604
- Advanced Diploma of Occupational Health and Safety BSB61004
- Certificate II in Racing (Stablehand) RGR20102
SOCIAL AND COMMUNITY STUDIES DEPARTMENT
Certificate III in Home and Community Care CHC30202
Certificate III in Aged Care Work CHC30102
Certificate IV in Aged Care Work CHC40102
Certificate IV in Service Co-ordination (Ageing and Disability) CHC40202
Certificate III in Disability Work CHC30302
Certificate IV in Disability Work CHC40302
Advanced Diploma of Disability Work CHC60102
Certificate IV in Alcohol and Other Drugs Work CHC41702
Diploma of Alcohol and Other Drugs Work CHC51102
Certificate IV in Justice 21212VIC
Diploma of Justice 21213VIC
Advanced Diploma of Justice 21214VIC
Certificate IV in Community Services (Lifestyle and Leisure) CHC41602
Diploma of Community Services (Lifestyle and Leisure) CHC50802
Certificate IV in Marriage Celebrancy CHC41502
Certificate III in Community Services Work CHC30802
Diploma of Community Development CHC51402
Diploma of Community Welfare Work CHC50702
Certificate III in Youth Work CHC30602
Certificate IV in Youth Work CHC40602
Diploma of Youth Work CHC50502
Foundations of Counselling 3113QB0104
Certificate III in Ambulance Communications (Call Taking) HLT31902
Certificate III in Non-emergency Patient Transport HLT30202
Certificate IV in Basic Emergency Care HLT41002
Certificate IV in Ambulance Communications (Despatch) HLT41102
Diploma of Paramedical Science (Ambulance) HLT50402

SPORT, RECREATION AND PERFORMANCE DEPARTMENT
Certificate III in Visual Arts & Contemporary Craft CUV30103
Certificate III in Arts Administration CUV30403
Certificate IV in Arts Administration CUV40503
Certificate III in Fitness SRF30204
Certificate IV in Fitness SRF40204
Diploma of Fitness SRF50204
Certificate II in Sport (Career Orientated Participation) SRS20203
Certificate III in Sport (Career Orientated Participation) SRS30203
Certificate IV in Sport (Development) SRS40503
Diploma of Sport (Development) SRS50503
Certificate II in Sport and Recreation SRO20103
Certificate III in Sport and Recreation SRO30103
Certificate IV in Sport and Recreation SRO40103
Diploma of Sport and Recreation SRO50103
Diploma of Community Recreation SRC50201
Diploma of Event Management THT50202
Graduate Certificate in Career Counselling for Elite Performers (Dance, Music, Sport) 21237VIC