Faculty of Arts Handbook

2005
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How to use this book

Welcome to the Faculty of Arts Handbook 2005. The Handbook is designed to provide students with detailed information on course structure, subject content, on-campus facilities and University regulations and procedures required for the successful completion of study.

The General Information section answers some frequently asked questions about how an Arts degree actually works, including how to plan your major areas of study, and what kind of jobs an Arts degree can lead to.

The Undergraduate Studies section outlines the structure and requirements of all the undergraduate courses offered by the Faculty of Arts. These courses are grouped together under Generalist Degree programs, Specialist Degree programs, Combined Degree programs and Honours programs. The course outlines are followed by a description of all undergraduate majors offered within each of these courses. Subject details are then listed in alpha-numeric order.

The Postgraduate Studies section provides some general information about studying a higher degree by research. This is followed by an outline of each of the coursework postgraduate programs offered by the Faculty of Arts. Postgraduate programs are listed in alphabetical order according to their area of study. Subject details are then listed in alpha-numeric order.

The back section of the Handbook includes useful information about articulation and credit transfer, recognition of prior learning, admission and enrolment procedures and services available to students.

Handbook on the web

A database containing all course information in this handbook is on the University's website at: www.vu.edu.au.

Credit Points

Victoria University of Technology has a credit points system in which each subject is given a value according to its academic weighting. To complete each year of a course, students must complete subjects to the value of 120 points. For more information on credit points, see the Admissions, Enrolment and Academic Procedure and Regulations section in the back of this handbook.

Please Note

Students' and prospective students' attention is drawn to the possibility that due to circumstances that cannot be foreseen, the details of the programs, courses and subjects set out in this handbook might change after the date of publication. Accordingly, before final decisions are made or enrolments occur based on information contained in the Handbook, each student or prospective student should contact the Faculty Executive Officer on (03) 9919 2369 to ensure that the pertinent information is still accurate.
Faculty of Arts

An Arts degree is central to the development of civil society. The Arts degree remains one of the more popular degrees in Australian universities, with 27 per cent of undergraduates enrolled in degrees in the Arts, Social Sciences and Humanities at every one of the nation’s 39 universities. The Arts degree at Victoria University is distinctive amid this offering.

At Victoria University, we put an emphasis on good teaching, backed by up-to-date research and a passion about the communities we serve. We teach a broad sweep of the humanities (history, literary studies, cultural studies, foreign languages, multimedia, gender studies) and also the social sciences (psychology, social work, sociology, political science, community development).

Our students excel at what they do: they are adaptive, resilient, good team players, skilled communicators, culturally aware, and ready to take a leadership role in addressing the very real issues and problems that face the world.

The School of Communication, Culture and Languages focuses on the development of new communication technologies and how these call into question how we understand cultural identity, gender relations, and the construction of community. Major areas offered by the School include Advanced English for Speakers of Other Languages, Chinese, Communication Studies, Computer Mediated Art, Cultural Studies, Gender Studies, Japanese, Literary Studies, Media Studies, Multimedia, Professional Writing, Public Relations, Spanish and Vietnamese.

The School of Psychology focuses on psychological theory and practice and how they offer valuable insights into how we help people in distress, grief, or simply in search of a more fulfilling life. Contemporary psychology is a flexible and adaptive discipline which is open to cultural difference and the personal politics of social change. Major areas offered by the School include Organisational Studies, Psychosocial Studies, Psychology, Counselling and Social Research Methods.

The School of Social Sciences focuses on human settlements as both geographical expressions and social entities and examines how they are held together by rules and conventions, partly enforceable by the rule of law and partly understood as the force of custom. It focuses on the tasks that we undertake together, such as child protection, building design and physical infrastructure provision, which require us to learn important professional skills, notably in community development and social work. It looks at the bringing of physical and social planning together to improve the overall quality of community life. The Asia Pacific societies are undergoing dramatic change as they deal with the highly globalising conditions of the 21st century. The civilisations and traditions of the region are challenged in this globalising context. Major areas offered by the School include Community Development, Globalisation Studies, History, Histories of the Present, Human Services, Policy Studies, Political Science, Social Work, Sociology, Sociology of the Global South.

The Faculty also has established an International Studies Program to give more focus to this area.
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Planning an Arts Degree: How does it work?

Which Arts degree should I choose?
The Faculty of Arts offers a wide variety of Arts degrees ranging from our generalist programs to our more specialist programs in Advocacy and Mediation, Asian Studies, Community Development, Computer Mediated Art, Multimedia, Legal Studies, Public Relations, Human Services, Globalisation Studies, Social Work and the Bachelor of Psychology and Bachelor of Science (Psychology). The Faculty also offers joint-degree courses which offer combined studies in Arts and Business, and Arts and Law, and which are designed to provide graduates for emerging opportunities in Australia’s changing economy. Students can combine their studies in Asian Studies with either International Trade or Tourism Management and studies in Communication Studies, Professional Writing, and Psychology with studies in Information Systems. A combined degree in Psychology and Human Resource Management is also on offer.

So which course is the right one for you? For some the choice will be relatively easy. For instance if you are interested in a career in Public Relations, then you would choose the Bachelor of Communication (Public Relations) degree.

For others, however, the decision will not seem so clear. When choosing your course you need to think about what subjects you think you may enjoy and your own personal career goals and ambitions. Experience shows that students with a genuine interest in a particular area will always perform well, so be sure to choose a course that most interests you.

Some professions, such as psychology, will also require you to complete specific subjects in order to be professionally recognised, so you need to be aware of these types of requirements if you have a certain career path in mind. Many postgraduate courses will also have specific entry requirements, so you may well need to think ahead when choosing your undergraduate course.

We advise you to read closely the information contained in this handbook so you can familiarise yourself with our courses and subjects, so you can then make an informed decision about your future.

What subjects can I study?
If you are undertaking one of the specialist programs, then you will normally be required to complete a major study in a particular area. For example, if you are enrolled in the Bachelor of Arts in Multimedia you will be required to undertake a major in Multimedia. The joint degrees, together with the Bachelor of Social Work, Bachelor of Science (Psychology), Bachelor of Communication (Public Relations) and the Bachelor of Arts (Computer Mediated Art) are also relatively structured. In the first year of most courses students will also normally be required to complete a foundation type subject which is designed to equip students with research skills and techniques.

Most of the courses that we offer however are extremely flexible and students will have a wide range of interdisciplinary subjects to choose from within the humanities and social sciences. Students are also able to undertake subjects from other Faculties, with the permission of the relevant Course Co-ordinator.

Students have a choice of the following undergraduate majors within the Faculty of Arts (see subject descriptions for subject syllabus):

**FOOTSCRAY PARK CAMPUS**
- Advanced English for Speakers of Other Languages*  
- Advocacy and Mediation*  
- Asian Studies  
- Chinese (Mandarin)  
- Cultural Studies  
- History  
- Histories of the Present  
- International Communication and Culture*  
- Japanese  
- Literary Studies  
- Multimedia*  
- Political Science  
- Psychology*  
- Social Research Methods  
- Sociology  
- Spanish  
- Vietnamese

*On offer in specified courses only

**ST ALBANS CAMPUS**
- Communication Studies  
- Community Development*  
- Computer Mediated Art*  
- Gender Studies  
- Human Services*  
- Interpersonal and Organisational Studies*  
- Literary Studies  
- Media Studies  
- Multimedia  
- Organisational Studies  
- Policy Studies  
- Professional Writing  
- Psychology  
- Psychosocial Studies  
- Public Relations*  
- Social Research Methods  
- Social Work  
- Sociology  
- Sociology of the Global South  
- Spanish

What is a major?
All of the BA courses require students to complete at least two majors. A major refers to six sequential subjects within the one discipline. This means for example that if you want to obtain a major in Professional Writing, you would be required to complete a specified Professional Writing subject each semester for three years.

What is an elective?
An elective normally refers to a subject of your choice that is outside your chosen majors.

Can I study Arts subjects from another campus of the University?
Students may study Arts subjects that are taught at another campus of the University, with the permission of their Course Co-ordinator. You should refer to the requirements of your particular course, to find out how many subjects you may undertake outside your own campus. When choosing inter-campus subjects, you need to take into consideration travel time between campuses and must ensure that your timetable does not clash. You should contact the Faculty of Arts office for enrolment procedures.

Can I study subjects from another Faculty within the University?
Students may study subjects that are offered in another Faculty of the University, with the permission of their Study Advisor and the other Faculty. Many students for example, undertake Economics, Tourism, Information Technology, Drama and Recreation as part of their courses. If you are undertaking outside subjects you will need to ensure that your timetable does not clash. You should contact the Faculty of Arts office for enrolment procedures. Please note that you are only permitted to enrol in a maximum of six subjects outside the Faculty of Arts.
Can I study subjects from another University?
Students may apply to undertake subjects at another University, if that subject is not offered at Victoria University. This is referred to as complementary enrolment. You must obtain written permission from the Faculty of Arts before you can apply to the other Institution. If you intend undertaking a complementary enrolment you are required to submit a copy of your results to the appropriate Faculty office at the end of each semester, in order to receive credit for your studies. If you are wishing to apply for complementary enrolment at another University you will need to contact the other institution for enrolment procedures. Please note that most Universities have specific closing dates for complementary enrolments, so you should contact the relevant institution well in advance. When choosing complementary subjects, you need to take into consideration travel time between the two institutions and ensure your timetabled does not clash. Under a new agreement signed by all Victorian Universities all languages are available to students from across the State.

How many class contact hours will I have?
At first year level most students undertaking a BA degree on a full-time basis will normally have approximately 12-16 hours a week of class contact hours. Depending on the subjects you enrol in, these classes will normally take the form of lectures, tutorials, seminars and perhaps laboratories and practical classes. You are expected to dedicate at least 15–20 hours per week to personal study in addition to your class contact hours.

How long can I take to complete my degree?
The normal duration of a BA degree is three years full-time, whilst the normal duration for a joint degree is four years full-time. You may however undertake some or all of your course part-time. You may also take leave of absence from your course, for a specified period. You must however normally complete your degree within ten years from the commencement of your initial enrolment.

Can I study part-time?
Students may enrol on a part-time basis. In order to be enrolled part-time, you must be enrolled in subjects with equivalent of less than 44 credit points per semester. At first year level that means undertaking one or two subjects compared to the four subjects taken by full-time students. Part-time students should note that only a select number of subjects will offer evening classes, and you should be aware that the majority of subjects are taught during the day.

Can I receive credit for previous study?
Students who have previously obtained passes in subjects at tertiary level may be eligible for exemptions from some subjects within their chosen degree. You cannot be granted exemptions for VCE or community education subjects. All applications for exemption must be accompanied by appropriate evidence of results (e.g. official academic transcript) and course details (e.g. subject details from a University handbook). You may receive either matched exemption (i.e. exemptions for which there are equivalent subjects in the relevant degree) or unmatched exemptions (i.e. exemptions for which there are no equivalent subjects in the relevant degree.) Each case will be examined on its own merit.

Can I change my subjects?
Students have the option to change their subjects until the end of the second week in a semester. Enrolment amendment forms must be lodged at the relevant Faculty of Arts office before March 31 for Semester 1 and August 31 for Semester 2.

Can I defer from my course?
Students may be granted a 12-month deferment prior to the commencement of their course. You should check with the relevant faculty office to determine whether deferment is permitted for your particular course. This means that your place in the course will be kept for a maximum of twelve months. Deferment is only granted for 12 months. If you wish to extend your deferment you will need to re-apply for admission to your course. If you are wishing to defer you should contact the relevant Faculty of Arts office for application details after receiving an offer of a place. Deferment will not be granted on the grounds that you wish to undertake another course.

Can I take leave of absence from my course?
Continuing students may be granted a period of 12 months leave of absence from their course with the permission of their Course Co-ordinator. Application forms are available from each of the Faculty of Arts offices and should be lodged before March 31 for Semester 1 and August 31 for Semester 2.

What if I have difficulty with my course?
The University understands the transition to University life for some students is often difficult and has therefore established several support mechanisms. If you are having difficulties with the academic content of your course, or are experiencing personal problems that are affecting your studies, then you should contact either your Study Advisor or a member of the Faculty office. Students are encouraged to lodge an application for Special Consideration, if they have experienced severe medical or personal problems throughout the semester. If you are having difficulties with your studies you may contact any of the following units for additional support:

- Student Learning Unit;
- Student Representative Council (SRC);
- Student Union;
- Student Services.

Academic Progress
If the Faculty believes that you are at risk of failing to meet the academic requirements of your course, then you may be invited to informally discuss your progress at any time during a semester. At the end of each semester the Faculty will check the academic progress of each enrolled student. The following will constitute grounds upon which you may be deemed to be making Unsatisfactory Progress:

- if you fail 50% or more of the assessed enrolment load in any one semester;
- if you have failed a subject for the third time;
- if you have transgressed a conditional enrolment agreement.

If you do not meet the academic progression requirements of your course then the Faculty may ask you to lodge a submission in which you have to ‘show cause’ as to why you should not be excluded from the course and to appear before the Faculty Progress Committee. This committee will then reach a decision which permits you to either:

- continue in the course without conditions;
- continue in the course under special conditions;
- withdraw from the course;
- take leave of absence for up to one year.

Alternatively the Faculty Progress Committee may recommend to Academic Board that you be excluded from the course or suspended from the course for a specified period of time.
Careers for Arts Graduates

One of the most common questions asked by students is What job can I get if I do an Arts degree? Unlike some of the more specific undergraduate degree courses, such as Business or Engineering, where the career path seems more clear cut, prospective students cannot always see where an Arts degree is going to lead them.

Of course many students embarking on Arts degrees do have specific career goals in mind such as psychology, social work, town planning, teaching, public administration, the media, librarianship and other professions. However, regardless of whether or not you have a preferred career path, an Arts degree can provide you with a very broad range of skills which will enable you to embark on a wide range of careers.

Employers are not necessarily concerned about the subjects you have chosen, but rather the skills you have developed. In a recent survey of graduate employers, the top five skills and attributes have chosen, but rather the skills you have developed. In a recent survey of graduate employers, the top five skills and attributes mentioned as important were communication skills, ability to work effectively as part of a team, analysis and research, writing skills and flexibility in approach – all skills which can be developed effectively in the process of completing an Arts degree. Many of the types of jobs now existing will be changed by technology over your working life. The skills you develop as an Arts student will be the foundation for you to move through quite different careers.

Australia is increasingly a services economy, a nation whose highly trained professionals have skills in demand worldwide.

To give you some idea of the wide range of positions an Arts degree can lead to, we have listed some of the areas in which some of our past graduates have worked in:

- Red Cross field officer in Cambodia;
- Diplomatic Service;
- Manager of a regional office of a State Government agency;
- VCE Co-ordinator at a secondary school;
- Lecturer in a university;
- Public Relations officer in a local council;
- Vocational counsellor in a prison;
- Crisis counsellor for an ethnic community association;
- Management consultant in human services;
- Disability support officer in a State government department;
- Co-ordinator, service integration project;
- Multilingual information officer;
- Community Development Officer, Maltese Community Council;
- Project Officer, Spanish-speaking community;
- Trainee journalist in a state utility;
- Video librarian and editor, AFL club;
- Psychosocial rehabilitation worker;
- Co-ordinator, neighbourhood house;
- Financial counsellor;
- Research assistant at a University;
- Administrative co-ordinator at a major hospital;
- Communications manager, international fast food chain;
- Graduate trainee with a major multinational company;
- Technical writer for a major manufacturing company;
- Actor;
- Film editor;
- Teacher teaching English in Japan;
- Working on an AIDS prevention program in Thailand;
- Primary Teacher;
- Para-legal officer in major law firm.

Faculty of Arts Student Awards

The following awards were presented in 2004:

**SCHOOL OF COMMUNICATION, CULTURE AND LANGUAGES**

- **THE H.B. YASSIN AWARD**
  The most promising second year Indonesian Student
- **JIANGSU CHINA TRAVEL SERVICE AWARD**
  The most promising student of the Chinese language
- **VIETNAMESE TEACHERS' ASSOCIATION OF VICTORIA AWARD**
  Best non-Vietnamese student in first year Vietnamese language (Beginners stream)
- **JABLI INTERCULTURAL CENTER AWARD**
  Best third year student in Japanese language
- **ORICA DEER PARK ENCOURAGEMENT AWARDS**
  - Best overall student in the subject ‘Communications for Science’
  - Research essay on a science-related topic in the subject ‘Communications for Science’
- **FRED MORTON AWARD**
  Best graduating student in Communication Studies
- **SPANISH AWARD**
  Best achievement in a Spanish subject
- **CHRISTINA MARQUET AWARD**
  The most outstanding student in the Language & Communication subject for Engineers
- **DR HEATHER NIX MEMORIAL AWARD**
  Most outstanding mature age student in third year Professional Writing
- **CCL POSTGRADUATE ACHIEVEMENT AWARD**
  The most outstanding achievement in a Thesis
- **OVERLAND LITERARY STUDIES AWARDS**
  - Best third year student in Literary Studies BA
  - Best overall student in Literary studies
- **COMPUTERS NOW MULTIMEDIA AWARDS**
  - First year student
  - Second year student
  - Third year student
  - Best web-site development

**SCHOOL OF PSYCHOLOGY**

- **AUSTRALIAN PSYCHOLOGICAL SOCIETY AWARD**
  Top graduating student 4th year
- **APS COMMUNITY PSYCHOLOGY COLLEGE (VICTORIA SECTION) AWARD**
  Best student in Masters of Applied Psych (Community Stream)
- **PSYCHOLOGY 1 AWARD**
  Highest overall mark in Psychology 1st Year
- **PSYCHOLOGY 2 AWARD**
  Highest overall mark in Psychology 2nd Year
- **PSYCHOLOGY 3 AWARD**
  Highest overall mark in combination of Psychology 3A/3B

**SCHOOL OF SOCIAL SCIENCES**

- **ANZ INTERNATIONAL AWARD**
  Best Honours Thesis in the field of International Studies
- **THE ROYAL THAI CONSULATE - GENERAL AWARD**
  Best 3rd year student in Asian Studies Major
- **ASIAN STUDIES AWARD**
  Best student in 1st year Asian Studies Major
- **HISTORY AWARD**
  Best Third Year Student in History
- **VICTORIAN COUNCIL OF SOCIAL SERVICES (VCOSS) AWARD**
  Most outstanding 3rd year Policy Studies Research Project
SOCIAL INQUIRY & COMMUNITY STUDIES AWARDS

- Outstanding contribution to scholarship (essay or report to publishable standard)
- Significant contribution to the intellectual/social culture of the University
- A project which makes a significant contribution to the wider community

ROD ELPHINSTONE COMMEMORATIVE AWARD
Best graduating student in Bachelor of Arts, Advocacy and Mediation

BACHELOR OF ARTS LEGAL STUDIES AWARD
Best graduating student in Third year Legal Studies

SOCIAL WORK AWARDS

- Outstanding field placement
- Outstanding achievement in honours
- Outstanding commitment and achievement over the social work course

FACULTY OF ARTS

THE DEAN’S AWARD
The best undergraduate student from the Faculty of Arts in their final year of study
Undergraduate Studies

Generalist Degree Programs

Bachelor of Arts
(Footscray Park)

Course Code: ABHC
Campus: Footscray Park

Course Description and Objectives
Graduates of this Bachelor of Arts course will have:

- a grounding in one or more academic disciplines, which in addition to their interdisciplinary training, provides a basis for further studies towards professional qualifications in such fields as teaching, librarianship, community or social work, or further academic studies towards a higher degree;
- a critical understanding of the concept of culture and the insights it provides into the similarities and differences amongst human beings, their behaviour and communication with each other, and the meanings they attach to their collective lives;
- knowledge and understanding of Australian society and culture, both historical and contemporary; an appreciation of the structure of Australian society, the differences amongst the various groups of which it is constituted, and the issues of equity which it presents;
- experience with first hand research, a familiarity with research resources and methods, and a range of adaptable analytic and research skills, particularly as can be applied to issues of culture and communication in Australia.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
Students must successfully complete a total of 360 credit points. First year undergraduate Arts subjects are worth 15 credit points. Second and third year undergraduate Arts subject are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:
- complete twenty semester-length subjects;
- complete two approved majors (at least one an Arts major);
- complete two first year foundation subjects;

No more than 10 first year subjects can be counted towards the 20 subjects required for the degree. Students must complete two majors. At least one major must be an Arts major. Students must complete at least 14 Arts subjects. Students can normally only undertake a maximum of six subjects outside the Faculty of Arts.

Course Structure
For a normal full-time load:

First Year
Semester 1
Foundation subject
First major
Second major
Elective
Semester 2
Foundation subject
First major
Second major
Elective

Second Year
Semester 1
First major
Second major
Elective
Semester 2
First major
Second major
Elective

Third Year
Semester 1
First major
Second major
Elective
Semester 2
First major
Second major
Elective

Subjects Offered
Students undertaking the Bachelor of Arts at Footscray Park campus have a wide choice of subjects to choose from. Subject areas include Advanced English for Speakers of other Languages, Asian Studies, Chinese, Communication Studies, Cultural Studies, History, Histories of the Present, Japanese, Literary Studies, Political Science, Sociology of the Global South, Sociology and Vietnamese.

Students may also undertake subjects offered at the St Albans campus including from the areas of Communication Studies, Gender Studies, Literary Studies, Media Studies, Organisational Studies, Professional Writing, Psychology, Psychosocial Studies, Social Research Methods, Sociology (of the Global South or Policy Studies) and Spanish.

Students may also undertake subjects at other Universities with the permission of their Study Advisor.

Career Prospects
The Bachelor of Arts degree offered on the Footscray Park campus is of particular value to intending students seeking careers in teaching, the public service, librarianship, social work and community affairs and positions which bring them into contact with people from a range of cultural groups.

In combination with History or Literary Studies, it is a suitable preparation for teaching English as well as social sciences. In combination with Sociology, it provides a suitable preparation for students intending to work in community organisations or with migrant groups and workers. A LOTE, which may be taken up to a major level within the degree, will further enhance its usefulness in these areas of employment.

Graduates of an advanced language stream will be eligible, after completing a Diploma of Education, to enter secondary teaching as a teacher of the language they have studied. In addition, Cultural Studies will enable them to teach social studies while a carefully selected third study area in the Bachelor of Arts will give them a third teaching subject. Graduates will also be qualified to enter the public service. Some graduates may wish to proceed to postgraduate studies in translating and interpreting, librarianship, or public relations, where language skills will be invaluable.

Graduates with a major or sub-major in beginners’ language units will be eligible, after completing a Diploma of Education, to enter secondary teaching as teachers of social studies and the third
subject area which they studied in their degree. They will not be sufficiently fluent to become teachers of the language, but they have skills that will be of general use in schools with a multicultural population. These graduates will also be qualified to enter careers in the public service or community affairs.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Arts (St Albans)

Course Code: ABXM
Campus: St Albans

Course Description
The Bachelor of Arts is a three-year degree which provides a general education in the humanities and social sciences. Students choose to specialise in two or more major areas of study and also choose from a range of electives or options and construct a course which meets their individual interests and career aspirations.

Course Objectives
The course will enable students to experience a range of educational processes and curricula which will best equip them for entry into a workforce in which there are likely to be significant career changes over their work life, in terms of which they will need effective intellectual, analytical and social skills.

The course will provide students with the opportunity to:

• develop critical awareness and understanding of theory and research in chosen areas of study;
• gain insights into their own lives and the patterns of social, cultural and political experience of society in general;
• develop the capacity to generate, organise and undertake some research into the life of their community;
• develop critical analytical skills;
• develop academic skills in reading, note taking and collection and organisation of resource materials;
• develop their presentation of oral and written material;
• develop skill and confidence in group discussion and activity;
• develop interpersonal skills consistent with professional practice;
• develop intellectual skills;
• develop a range of skills and techniques adaptable to a rapidly-changing labour market.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts (St Albans) students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points. All second and third year undergraduate Arts subjects are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:

• complete twenty semester-length subjects;
• complete two approved majors (at least one must be an Arts major);
• complete two first-year foundation subjects.

No more than 10 first year subjects can be counted towards the 20 subjects required for the degree. Students must complete two majors. At least one major must be an Arts major. Students must complete at least 14 Arts subjects. Students can normally only undertake a maximum of six subjects outside the Faculty of Arts.

Course Structure

First Year
Semester 1
Foundation subject
First major
Second major
Elective

Semester 2
Foundation subject
First major
Second major
Elective

Second Year
Semester 1
First major
Second major
Elective

Semester 2
First major
Second major
Elective

Third Year
Semester 1
First major
Second major
Elective

Semester 2
First major
Second major
Elective

Subjects Offered

Students undertaking the Bachelor of Arts at the St Albans campus have a wide choice of subjects to choose from. Subject areas include Communication Studies, Gender Studies, Literary Studies, Media Studies, Organisational Studies, Professional Writing, Psychology, Psychosocial Studies, Social Research Methods, Sociology (of the Global South or Policy Studies) and Spanish.

Students may also undertake subjects offered at the Footscray Park campus including from the areas of Advanced English for Speakers of other Languages, Asian Studies, Chinese, Communication Studies, Cultural Studies, History, Histories of the Present, Japanese, Literary Studies, Political Science, Sociology of the Global South, Sociology and Vietnamese.

Students may also undertake subjects at other Universities with the permission of the relevant Study Advisor.

Career Prospects

The general BA degree at St Albans can provide you with a very broad range of skills which will enable you to embark on a wide range of careers. The skills you develop as an Arts student will be the foundation for you to move through quite different careers. The BA degree also provides a platform for students entering into postgraduate programs either by coursework or research.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.
Bachelor of Arts
(Advocacy & Mediation)

Course Code: ABSM
Campus: Footscray Park

Course Description
The Bachelor of Arts (Advocacy & Mediation) prepares students for entry into a range of community based, government or non-government positions involving advocacy, mediation, organisational and liaison skills on behalf of disadvantaged groups and individuals involved in conflict situations.

Students will complete both an advocacy/mediation major and a sociology/social policy major. The course also includes social research, human services subjects and a work integrated fieldwork project in an appropriate agency. Students have the opportunity to tailor their degree through an elective major in which psychology, gender studies, language studies, community development, or further units in human services may be taken.

Course Objectives
The objectives of the course are to provide:

- a grounding in the social policy discipline, particularly as it relates to issues of social equity and justice;
- a critical understanding of the social, political and social contexts of human services and justice programs in Australia;
- specialist knowledge and skills in community based legal and justice systems;
- acquisition of skills in alternative dispute settlement, including mediation, advocacy and conflict resolution;
- knowledge and understanding of justice and mediaton issues in the wider context of human services policies and strategies;
- familiarity with social research methods as they apply to human services and justice contexts;
- work-integrated learning opportunities to enable students to develop their theory and practice skills in community based agencies.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
Students undertake a major in advocacy/mediation and a major in sociology/social policy and an elective stream (which could also be a third major). The elective stream allows students to choose between a number of elective majors including psychology/counselling, gender studies, communication/cultural studies, community development or a language. A total of 360 credit points is required for award of the degree.

Course Structure
First Year
- ASS1001 Sociology 1A
- ASS1002 Sociology 1B
- BLB1101 Australian Legal Systems in Context
- BLB1114 Legal Research Methods
- BLO3352 Legal Topics B
- AXY1002 Knowing & Knowledge B
- Two electives

Second Year
- ASC3095 Conflict Resolution in Groups & Community
- ASS2009 Making Modern Identities
- ASS2013 Sociology of the Body
- ASM2002 Restorative Justice
- BLO2207 Employment Law
- ASC2001 Social Research or
- ASB2010 Human Services 1
- Two electives

Third Year
- ASL3002 Law & Governance
- ASM2001 Mediation
- ASB3009 Sociology of Law
- BLO3332 Administrative Law
- ASB3020 Fieldwork 2 (All year subject)
- Two electives

Career Prospects
The course equips students with the skills and understandings for a range of strategies, including mediation, conflict resolution and advocacy. As such the course is also relevant to a wide range of government and non-government positions which involve conflict or dispute settlement as a key responsibility. Graduates go into such positions as: community legal centre workers and co-ordinators, police community liaison officers, welfare counselling and advocacy agencies, community outreach workers, aboriginal outreach workers, consumer advocates, workers in community based ‘early intervention’ programs targeted at young offenders, disability worker advocate positions, equal opportunity, affirmative action, or equity officers in large organisations.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. TAFE Diploma graduates entering the course may be granted up to eighteen months credit depending on the particular Diploma held and the units undertaken. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Arts
(International Community Development)

Course Code: ABSD
Campus: St Albans

Course Objectives
This course combines skills and training for the community development sector with studies on social, economic and cultural change in the Pacific Islands, Africa, Latin America and Asia.

Course Duration
The course is three years full-time or six years part-time. Credit transfer may be arranged for previous studies. Recognition of prior learning is also offered for students who have relevant work or life experience that relates and equates to the skills and knowledge required in specific subjects.
Course Outline

Students in the BA (International Community Development) undertake a core of community development theory and practice subjects. These include contextual subjects in Asia Pacific development studies, Pacific and Asian societies, cultures and politics, regional relations and policy issues.

Practical Component

Three fieldwork placements are completed in appropriate community-based organisations. Students can undertake one field placement in a country other than Australia, subject to suitable supervision being available.

Exchange Programs

Victoria University has an active exchange program with the University of the South Pacific and community development students have been regular participants in this program. Other university exchanges and programs such as the University Mobility Asia Pacific program and study tours are available to students seeking overseas experience.

Course Requirements

Students must complete 360 credit points to be awarded the degree of Bachelor of Arts (International Community Development).

Course Structure

The duration for each subject is one semester unless specified otherwise.

First Year

Semester One
ASA1021 Community Development Theory & Practice 1
ASS1012 Sociology 1A
ASS2011 Sociology 2B (Social and Cultural Change in the South Pacific)
AXF1001 Knowing and Knowledge A
One elective

Semester Two
ASA1022 Community Development Theory & Practice 2
ASC1081 Fieldwork Project
ASS2010 Sociology 2A (Social & Cultural Change in Asia)
AXF1002 Knowing and Knowledge B
One elective

Semester Three
ASA2021 Community Development Theory & Practice 3
ASA2030 Regional and International Organisations and Policy**
ASC2001 Social Research 2
ASC2081 Fieldwork Project (Full year subject)
ASC3031 Communication Theory Workshop A

Second Year

Semester One
ASA2022 Community Development Theory & Practice 4
ASC2002 Social Research 2
ASC2081 Fieldwork Project 2 (Full year subject)
ASC3095 Conflict Resolution in Groups and Communities**
One elective

Semester Two
ASA2032 Communication and Media in Asia and the South Pacific**
ASA3021 Community Development Theory & Practice 5
ASC3003 Social Research 3
ASC3081 Fieldwork Project 3 (Full year subject)
ASS3012 Sociology 3A: (Colonisation, Decolonisation and Development)

Third Year

Semester One
ASA2033 Management in Non-Government Organisations**
ASA3022 Community Development Theory & Practice 6
ASC3004 Social Research 4
ASC3081 Fieldwork Project 3 (Full year subject)
ASS3013 Sociology 3B: Sociology 3A (International Social Policy)

**A different subject may be offered in some semesters

A list of recommended electives is drawn up each year. Each elective is usually offered in only one semester and may not be available each year. Electives are only available to certain year levels.

Recommended Electives

AAH2013 The Rise and Fall of Apartheid
AAP2012 Culture and Politics in Indonesia
ACC3045 Video Production
ACC3046 Communicating with Radio
ACW2021 Gender on the Agenda
ACW2033 Women and International Development
ACW3020 Imag(in)ing Genders
ACW3022 Rethinking the Family
ACW3023 Gender Cross Culturally
ASL2001 Mediation
ASS2027 Timor Leste: History, Politics and Sociology
ASS2035 Sociology 2/3E – Environmental Policy
SBF3530 Environmental Philosophy
SBF3540 Leadership and the Environment
SCS3570 Indigenous Society & Environmental Mngmnt

Note: Other electives may be chosen, however, you must check with your Course Coordinator first.

Career Prospects

Graduates of this course are working as project workers and field staff in government, non-government and intergovernmental development organisations operating in areas such as; community learning centres; community health associations; rural community development groups; women’s advocacy organisations’ youth programs; environmental organisations; social and community development programs; policy and research institutes; co-operators; post-conflict reconstruction situations and intergovernmental organisations.

Admission Requirements

All applicants are also required to provide evidence of interest and involvement in community or human services work on either a paid or voluntary basis.

Applicants are required to apply through VTAC. Overseas applicants under the age of 21 are required to demonstrate satisfactory completion of a secondary qualification equivalent to the Victorian VCE qualification.

Bachelor of Arts (Community Development) Australian Stream

Course Code: ABSC (Australian stream)
Campus: St Albans

Course Description and Objectives

The Bachelor of Arts (Community Development) - Australian Stream course aims at providing professional education and training in a wide range of community development roles and skills, including local, urban and rural community work, and work with communities and groups sharing common ties or interests, including migrant groups, environmental groups, advocacy organisations, and community-based programs for youth, the aged, and people with disabilities. Students undertake core community development theory and practice subjects, communication subjects, research subjects, and contextual subjects in sociology and policy studies.
The course also involves applied work-integrated learning in the form of fieldwork projects undertaken with community-based agencies and organizations.

**Course Requirements**

Students must successfully complete the TAFE diploma course in Community Development (also offered at Victoria University) and 120 credit points in third year to be awarded the degree of Bachelor of Arts (Community Development) Australia Stream.

**Course Structure**

Note: Students enter at third year level. The duration for each subject is one semester unless specified otherwise.

**Third Year**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ASC3081</td>
<td>Fieldwork Project 3 (2 semesters)</td>
</tr>
<tr>
<td>ASC3091</td>
<td>Social Policy 2</td>
</tr>
<tr>
<td>ASC3092</td>
<td>Social Policy 3</td>
</tr>
<tr>
<td>ASC3003</td>
<td>Social Research 3</td>
</tr>
<tr>
<td>ASC3004</td>
<td>Social Research 4</td>
</tr>
<tr>
<td>ASC3021</td>
<td>Community Development Theory &amp; Practice 5</td>
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<tr>
<td>ASC3022</td>
<td>Community Development Theory &amp; Practice 6</td>
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<tr>
<td>ASC3031</td>
<td>Communication Theory Workshop A</td>
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<tr>
<td>ASC3032</td>
<td>Communication Theory Workshop B</td>
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**Electives**

*One from:

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ACW2021</td>
<td>Gender on the Agenda</td>
</tr>
<tr>
<td>ACW2022</td>
<td>Researching Gendered Lives</td>
</tr>
<tr>
<td>ACW3020*</td>
<td>Imagining Genders</td>
</tr>
<tr>
<td>ACW3025</td>
<td>Knowing Bodies</td>
</tr>
<tr>
<td>ACW3026*</td>
<td>Gender and Education</td>
</tr>
<tr>
<td>ASA2030</td>
<td>Regional &amp; International Organisations and Policy</td>
</tr>
<tr>
<td>ASA2033</td>
<td>Management in Non-Government Organisations</td>
</tr>
<tr>
<td>ASB2010</td>
<td>Human Services 1</td>
</tr>
<tr>
<td>ASC3095*</td>
<td>Conflict Resolution in Groups &amp; Communities</td>
</tr>
<tr>
<td>ASM2001*</td>
<td>Mediation</td>
</tr>
</tbody>
</table>

*These electives may not be offered every year.

**Career Prospects**

The Australian stream is designed for students who intend working in Australian community work contexts.

**Course Duration**

Three years full-time or part-time equivalent.

**Course Requirements**

The Bachelor of Arts (Computer Mediated Art) requires students to complete a major in Computer Mediated Art (6 subjects) and a major in Analogue Arts (6 subjects). In addition to these two majors, students will also be required to complete a minor sequence in Digital and Analogue Art Theory (4 subjects) at first and second year levels.

Students will also be required to complete a Cyberculture Studies sequence consisting of Introduction to Cyberculture and Cyberculture Studies at first year level and The Professional Artist and Graduating Exhibition at third year level. Students will be required to complete two elective subjects in year two of the program.

**Course Structure**

**First Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>AFC1001</td>
<td>Survey of Art 1</td>
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<tr>
<td>AFC1005</td>
<td>Introduction to Cyberculture</td>
<td></td>
</tr>
<tr>
<td>HFC1001</td>
<td>Introduction to Computer Mediated Art</td>
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</tr>
<tr>
<td>HFC1002</td>
<td>Introduction to Drawing and Painting</td>
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<tr>
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<th>Course Code</th>
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<tr>
<td>AFC1003</td>
<td>Survey of Art 2</td>
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<tr>
<td>AFC1006</td>
<td>Cyberculture Studies</td>
<td></td>
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<tr>
<td>HFC1003</td>
<td>Computing for Artists</td>
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</tr>
<tr>
<td>HFC1004</td>
<td>Life Drawing and Painting</td>
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**Second Year**

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<tr>
<th>Semester 1</th>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>AFC2001</td>
<td>Art and Technology</td>
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<tr>
<td>HFC2002</td>
<td>Still Life Drawing and Painting</td>
<td></td>
</tr>
<tr>
<td>HFC2005</td>
<td>Introduction to Video Art</td>
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<tr>
<td>AFC2002</td>
<td>Aesthetics and Art Criticism</td>
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<tr>
<td>HFC2004</td>
<td>Experimental Art</td>
<td></td>
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<tr>
<td>HFC2006</td>
<td>Video Art</td>
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<table>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>AFC2001</td>
<td>Art and Technology</td>
<td></td>
</tr>
<tr>
<td>HFC2002</td>
<td>Still Life Drawing and Painting</td>
<td></td>
</tr>
<tr>
<td>HFC2005</td>
<td>Introduction to Video Art</td>
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**Third Year**

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<th>Semester 1</th>
<th>Course Code</th>
<th>Course Title</th>
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**Career Prospects**

Graduates may gain employment as professional visual artist, graphic designer, computer animator, digital artist, Web designer and digital designer. Graduates who become art educators will be required to meet Ministry of Education employment provisions for registration as a teacher.
Admission Requirements
Admission to the course is normally on the basis of applicants having successfully completed VCE or equivalent and participation in an interview which includes a folio presentation.

The University’s RPL provisions and Alternate Entry Category will also be applied to applicants other than VCE students.

Bachelor of Arts
(Criminal Justice Studies)

Course Code: ABSJ
Campus: Footscray Park

Course Description and Objectives
Criminal justice has become increasingly complex, with systemic interactions with social welfare organisations, law and judicial administration, penal and correctional institutions, family and community, and policing. Key parts of the industry and profession, including Victoria Police, have recognised the need for a more highly educated workforce with a developed understanding of the philosophies and objectives of modern criminal justice and the role of various agencies within it. This course responds to recent needs of the profession, as well as the development of new knowledge and understandings in the social sciences and law, including criminology, sociology and social philosophy.

This course signals a generalist liberal studies/social sciences undergraduate degree. This orientation is reflected in the number of electives that will compliment core units, including, where available, subjects in cross-cultural communication, indigenous studies, human services, community development, advocacy and mediation, languages, gender studies and psychology.

Course Duration
Three years full-time or part-time equivalent

Course Requirements
To be awarded the degree of Bachelor of Social Sciences (Criminal Justice Studies) students must successfully complete a total of 360 credit points.

Course Structure
First year
Semester 1
ASS1001 Sociology 1A
BLB1101 Australian Legal System in Context
BLB1114 Legal Research Methods
Arts Elective
Semester 2
ASS1002 Sociology 1B
ASL1003 Criminal Justice Systems
BLO3352 Legal Topics B
Arts Elective

Second year
Semester 1
ASS2009 Making Modern Identities
ASL2001 Technology and Law
Arts Elective
Semester 2
ASS2013 Sociology of the Body
ASL2003 Ethics
Arts Elective

Third year
Semester 1
ASS3009 Sociology of Law
BLB3128 Criminal Law
Arts Elective

Semester 2
ASL3002 Law and Governance
BLB4139 Evidence
Arts Elective

Bachelor of Arts
(Human Services)

Course Code: ABSB
Campus: St Albans

Course Description and Objectives
This three year Bachelor of Arts course aims to provide students with a knowledge and skills base in the human services field so they may graduate with an entry level qualification for a range of human services occupations. The course also aims to provide existing workers in the industry with the opportunity to gain accreditation in their sector and enhance their career prospects.

The course gives students an understanding of the policy context and policy options within human services work and provides them with a sequence of study in one of the key areas of human service practice, such as: social work, community development, gender studies, psychology, or social research.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To qualify for the award of Bachelor of Arts (Human Services) students must complete a total of 360 credit points. Students must complete a major sequence in Policy Studies; a major sequence in Social Science; three core subjects in Human Services; two first year foundation subjects; four elective subjects and two fieldwork subjects.

Course Structure
First Year
Semester 1
Compulsory subjects:
ASS1012 Sociology 1A (Policy Studies Major)
AXF1001 Knowing and Knowledge A
One elective
Plus choose one subject from the following:
APP1012 Psychology 1A (Psychology Major)
ACW1020 Sex and Gender (Gender Studies Major)
ASA1021 Community Development Theory and Practice 1 – Asia Pacific Stream (Community Development Major)

Semester 2
Compulsory subjects:
ASS1013 Sociology 1B (Policy Studies Major)
AXF1002 Knowing and Knowledge B
One elective
Plus choose one subject from:
APP1013 Psychology 1B (Psychology Major)
ACW1021 Fashioning Gender (Gender Studies Major)
ASA1022 Community Development Theory & Practice 2 – Asia Pacific Stream (Community Development major)
Second Year

Semester 1

Compulsory subjects:
- ASS2040 Sociology 2C – Sociology of Power and the State (Policy Studies Major)
- ASB2010 Human Services 1
- ASC2001 Social Research 1

Plus choose one subject from:
- APP2013 Psychology 2A (Psychology Major)
- 2nd year Gender Studies subject

ASA2021 Community Development Theory & Practice 3
  – Asia Pacific Stream
  (Community Development Major)

Semester 2

Compulsory subjects:
- ASS2050 Sociology 2D – Sociology of Power and the State 2 (Policy Studies Major)
- ASC2002 Social Research 2
- ASB2020 Fieldwork 1

Plus choose one subject from:
- APP2014 Psychology 2B (continued) (Psychology Major)
- 2nd year Gender Studies subject

ASA2022 Community Development Theory & Practice 4
  – Asia Pacific Stream
  (Community Development Major)

Third Year

Semester 1

Compulsory subjects:
- ASS3031 Sociology 3C – Issues in Australian Social Policy
- ASB3010 Human Services 2A
- ASB3020 Fieldwork 2 (all year subject)

Plus choose one subject from:
- APP3011 Psychology 3A (Psychology Major)
- 3rd year Gender Studies subject

ASA3021 Community Development Theory & Practice 5
  – Asia Pacific Stream
  (Community Development major)

ASC3021 Community Development Theory & Practice 5
  – Asia Pacific Stream (Australian major)

Semester 2

Compulsory subjects:
- ASS3032 Sociology 3D – Issues in Australian Social Policy
- ASB3011 Human Services 2B
- ASB3020 Fieldwork 2

Choose one subject from:
- APP3011 (Psychology Major)
- 3rd year Gender Studies subject

ASA3022 Community Development Theory & Practice 6
  – Asia Pacific Stream
  (Community Development Major)

ASC3022 Community Development Theory & Practice 6
  – Asia Pacific Stream (Australian major)

Career Prospects

See course description and objectives.

Admission Requirements

To qualify for admission to the first year of the course an applicant must have normally successfully completed a course of study at year 12 or equivalent, including at least a grade average of D or above in English, or be eligible for special admission.

In the case of students articulating from TAFE courses, graduates from TAFE human services oriented courses, such as diploma courses in welfare, community justice, community development, financial counselling, youth and child care, and certificate or advanced certificate courses in home and community care, residential and community services, and legal practice, applicants will be granted advanced standing in the course depending on the level of their qualifications and nature of the course undertaken. In the case of TAFE diploma courses in welfare, community justice, and community development the advanced standing would generally be from 12 to 18 months’ of the degree depending on the course; in the case of other TAFE courses it would generally be from 6 to 12 months’ depending on the course. In all cases, the final decision on advanced standing would be made at the discretion of the Course Co-ordinator, taking into account the academic history and human service work experience of the applicant.

Bachelor of Arts
(International Studies)

Course Code: ABX1
Campus: Footscray Park

Course Description and Objectives

The BA (International Studies) allows students to design a coherent degree with majors that offer international perspectives: Advanced English for Speakers of Other Languages, Asian Studies, History, Political Science, Sociology of the Global South, Languages, International Community Development, Media and Communication Studies.

The BA (International Studies) program will develop advanced analytical and critical skills relevant to a rapidly globalizing professional environment and changing labour market needs.

Course Duration

Three years full-time or part-time equivalent

Course Requirements

To be awarded the degree of Bachelor of Arts (International Studies) students must successfully complete a total of 360 credit points.

Course structure

For a normal full-time load:

First Year

Semester 1

Knowing and Knowledge A
1st Major 1A
2nd Major 1A

Semester 2

Knowing and Knowledge B
1st Major 1B
2nd Major 1B

Second Year

Semester 1

1st Major 2A
2nd Major 2A

Semester 2

1st Major 2B
2nd Major 2B

Third Year

Semester 1

1st Major 3A
2nd Major 3A

Semester 2

1st Major 3B
2nd Major 3B

International Studies Majors

- Advanced English for Speakers of Other languages
- Asian Studies
- Chinese
• History
• International Communication and Culture
• Japanese
• Political Science
• Sociology of the Global South
• Spanish
• Vietnamese

Career Prospects
Career opportunities for graduates with knowledge of Asia’s societies and cultures and an Asian language are burgeoning. Graduates can expect careers in businesses: Australian companies in Asia and Asian companies operating in Australia and Europe. Other opportunities exist in the service sectors of aid, tourism, foreign affairs, journalism, teaching and the public service. Opportunities also exist in community development work among Australia’s Asian and Pacific communities. Those who pursue an honours degree and other higher degrees may find work in research positions.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis.

Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Arts (Legal Studies)
Course Code: ABSL
Campus: Footscray Park

Course Description and Objectives
The three year Bachelor of Arts (Legal Studies) degree aims to provide a broad education in aspects of the law and a variety of legal issues which complement studies in arts and social sciences. The course also provides opportunity for students to pursue related studies as electives. The degree equips graduates to more effectively compete in the employment market for those positions in the private and public sectors which Arts graduates have traditionally pursued – that is, in the broad field of administration, research, and personnel work. It also equips graduates to compete for positions in the recently emerged and rapidly growing ‘paralegal’ field in the commercial setting of law firms and in the relevant public sector agencies, providing legal assistance to law professionals. The degree is not aimed at, nor does it qualify students for, admission to practise as a solicitor, barrister of the Supreme Court of Victoria.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts (Legal Studies) students must have successfully completed a total of 360 credit points. All first year subjects are worth 15 credit points. All second and third year subjects are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 points each semester.

In addition students must satisfy the following requirements:
• successful completion of 20 semester subjects, 10 in the Faculty of Business and 10 in the Faculty of Arts, with no more than 10 of these subjects taken at first year level;
• an Arts major (i.e. six sequential semester subjects) in Asian Studies, or Cultural Studies, or History, or Histories of the Present, or Political Science, or Sociology, plus 4 additional Arts subjects;
• a minimum of 8 Law subjects.

Course Structure
Students may complete the structural requirements of the degree in a variety of ways. The following is an example:

First Year
Semester 1
Arts major
Arts elective
Business elective
Law subject

Semester 2
Arts major
Arts elective
Business elective
Law subject

Second Year
Semester 1
Arts major
Arts elective
Law subject

Semester 2
Arts major
Arts elective
Law subject

Third Year
Semester 1
Arts major
Law subject

Semester 2
Arts major
Law subject

Subjects Offered
Arts elective subjects on offer include Asian Studies, Chinese, Japanese, Vietnamese, Political Science, History, Literary Studies, Sociology, Advanced English for Speakers of other Languages, Histories of the Present, Cultural Studies, Psychology*, Professional Writing*, Communication Studies* and Community Development.*

Note: Students must complete the required Arts major in either Asian Studies, Cultural Studies, History, Histories of the Present, Political Science or Sociology.

Law subjects on offer include Legal Research Methods, Corporate Law, Employment Law, Health and Safety Law, Commercial Law, Administrative Law, Legal Topics A, Legal Topics B, Public Sector Law, Tourism Law, Taxation Law and Practice, Land Law (dealing with aspects of land registration, Mabo, Wik, constitutional issues and the Native Title Act), Environment Law (dealing with Commonwealth and State environment protection legislation) and Comparative Law (compulsory).

*Offered at St Albans Campus only

Career Prospects
See course description and objectives.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.
Bachelor of Arts (Multimedia)

Course Code: ABCM
Campus: St Albans

Course Description
This course is a three-year Bachelor of Arts, with a special emphasis on multimedia and other new media (e.g., internet). The course combines a newly developed major in multimedia with a major in either Professional Writing or Communication Studies and/or Media Studies, together with a number of elective subjects.

Course Objectives
To equip students with a theoretical understanding of multimedia and other new media, practical skills in the production of multimedia materials and studies to an advanced level in either communication and/or professional writing which will complement their multimedia specialisation. The course is designed to equip students for a range of possible employment opportunities, especially in media services, promotions, education and training, business and marketing. Students will also develop transferable skills in areas such as research and evaluation techniques and oral and written communication.

Course Duration
Three years full-time or equivalent.

Course Requirements
To be awarded the Bachelor of Arts (Multimedia), students must have successfully completed a total of 360 credit points. All first-year undergraduate Arts subjects are worth 15 credit points. All second and third-year undergraduate Arts subjects are worth 20 credit points (including any first-year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition, students must satisfy the following requirements:
- complete twenty semester-length subjects;
- complete a major in Multimedia;
- complete a major in either Communication Studies, and/or Professional Writing or Media Studies;
- complete Design for Multimedia and Animation for Multimedia.

Note: No more than 10 first-year subjects can be counted towards the 20 subjects required for the degree. Students are encouraged to complete majors in both Professional Writing and Communication Studies.

Course Structure
For a normal full-time load:

First Year
Semester 1
ACM1001 Multimedia 1A Introduction to Web Development
ACM1004 Design for Multimedia
Second major
Elective
Semester 2
ACM1002 Multimedia 1B Digital Sound and Video
ACM1003 Animation for Multimedia
Second major
Elective

Second Year
Semester 1
ACM2001 Multimedia 2A Interactive Programming
Second major
Elective
Semester 2
ACM2002 Multimedia 2B Dynamic Web Development
Second major
Elective

Third Year
Semester 1
ACM3001 Multimedia 3A
- Special Effects and Production Planning
Second major
Elective
Semester 2
ACM3002 Multimedia 3B Graduating Project
Second major
Elective

Career Prospects
At the completion of the course, graduates will have formed a marketable folio that displays their ability to work in the fields of multimedia production and development, instructional design, professional writing, editing and desktop publishing, public relations and event management, advertising, media liaison, radio and television production.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Arts (Performance & Multimedia)

Course Code: HBPC
Campus: Footscray Park

Course Description and Objectives
The Bachelor of Arts (Performance and Multimedia) combines the studies of performance and multimedia in an interdisciplinary form. The emphasis in both performance and multimedia is on composition, the development of new and innovative work, and the articulation and communication of theoretical issues informing and surrounding contemporary culture. This course will enable students to gain knowledge and skills in the practice and theory of performance and multimedia, and increase their ability to critically analyse contemporary culture.

The course aims to:
- provide a balanced exposure to all academic and professional areas of contemporary multimedia and performance making and their relationships;
- increase students’ critical awareness and understanding of new media, contemporary performance, and their inter-relationships;
- develop, consolidate and refine students’ compositional and technical skills in performance and multimedia production, including improvisation, voice, movement, web-design and authoring, animation, digital sound design, graphics, file formatting, compression and cross-platform production;
- produce multi-skilled performance and multimedia makers who can adapt to the changing needs of industry, commerce and community, taking the lead in addressing the social and artistic issues that are arising in the post-modern, electronic world.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts (Performance and Multimedia) students must successfully complete a total of 360 credit points. All subjects in the course carry a value of 15 credit points each.
Course Structure
First Year
Semester 1
ACM1001 Multimedia 1A Introduction to Web Development
ACM1004 Design for Multimedia
HPW1170 Movement & Voice 1
HPW1190 Foundation Performance
Semester 2
ACM1002 Multimedia 1B Digital Sound and Video
ACM1003 Animation for Multimedia
HPW1270 Movement & Voice 2
HPW3190 Psychoanalysis and Phenomenology or
HPW3260 The Body & Representation
Second Year
Semester 1
ACM2001 Multimedia 2A Interactive Programming
HPW2130 Performance Composition 1
HPW2180 Performance Project 2
HPW2320 Structures of Performance or
HPW2150 Performance Histories
Semester 2
ACM2002 Multimedia 2B Dynamic Web Development
HPW2230 Performance Composition 2
HPW2280 Performance Project 3
HPW3190 Psychoanalysis and Phenomenology or
HPW3260 The Body & Representation
Third Year
Semester 1
ACM3001 Multimedia 3A
– Special Effects and Production Planning
HPW1280 Performance Project 1
HPW3170 Research for Performance
HPW3210 Contemporary Performance Theory or
HPW3250 Performance & Identity
Semester 2
ACM3002 Multimedia 3B Graduating Project
HPW3280 Graduating Seminar
HPW3240 Technique D
HPW3290 Performance Practica
Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Arts
(Professional Writing)
Course Code: ABCP
Campus: St Albans
Course Description and Objectives
This course is a three-year Bachelor of Arts course with a special emphasis on Professional Writing. The course provides an opportunity for students with a particular interest in the principles and practice of writing to develop their knowledge and skills in writing practice, analysis of written texts and elements of professional practice in writing, such as editing, copyright and media law, publication design and publishing. The course also furthers students’ general education through other arts studies. The course is designed specifically to prepare students for future employment involving expertise in professional writing, but it is also an excellent preparation for students wishing to enter the English teaching profession, for which a one-year postgraduate level teacher preparation course is also required.

Course Duration
Three years full time or part-time equivalent.

Course Requirements
Students in this program will be required to complete 8 semester length writing subjects, including foundational subjects in creative writing and media writing, and compulsory studies in editing and a compulsory professional project (including an industry orientation and a placement option). To be awarded a degree of Bachelor of Arts (Professional Writing) students must successfully complete a total of 360 credit points.

Course Structure
For a normal full-time load:
First Year
Semester 1
ACP1053 Professional Writing 1A: Introduction to Creative Writing
AXF1001 Knowing and Knowledge A
Second Major 1A
Elective
Semester 2
ACP1054 Professional Writing 1B: Introduction to Media Writing
AXF1002 Knowing and Knowledge B
Second Major 1B
Elective
Second Year
Semester 1
ACP2070 Editing Principles and Practice
Second Major 2A
Elective or Professional Writing Year 2 Option
Semester 2
Professional Writing Year 2 Option
Second Major 2B
Elective or Professional Writing Year 2 Option
Professional Writing Year 2 Options
(At least two must be included in Year 2 program)
ACP2064 Writing and Cultural Difference
ACP2067 Gender and Genre in Short Fiction
ACP2069 Writing for the Web
ACP2078 Performance Writing
ACP2079 Publishing Principles and Practice
ACL2014 Popular Fictions
ACL2050 Children’s Texts
ACL3014 Writing Selves
Third Year
Semester 1
Professional Writing Year 3 Option
Second Major 3A
Elective
Semester 2
Professional Writing Year 3 Option
Second Major 3B
ACP3055 Professional Writing Project
Professional Writing Year 3 Options
ACP2064 Writing and Cultural Difference
ACP2067 Gender and Genre in Short Fiction
ACP2079 Publishing Principles and Practice
ACP3049 Writing and Producing the Documentary
ACP3051 Writing for PR and Advertising
ACP3053 Advanced Fiction Writing
ACC3046 Communicating with Radio
ACL2014 Popular Fictions
ACL2050 Children’s Texts
ACL3014 Writing Selves
ACA3001 Professional Writing for Sport (Sunbury only)
Career Prospects
Graduates may gain employment in diverse fields involving the knowledge and practice of professional writing, including:
- journalism;
- media and communications;
- publishing;
- editing;
- media liaison;
- scriptwriting;
- fiction writing;
- English or communication teaching.

Graduates will be able to apply for membership in writing-related associations such as the Australian Society of Editors, the Australian Society of Technical Communicators and the Fellowship of Australian Writers depending upon their areas of specialisation and ongoing professional practice.

Admission Requirements:
Satisfactory completion of year 12 or equivalent, normally with a minimum score of 25 in one VCE English study for Year 12 applicants.

Bachelor of Communication (Public Relations)

Course Code: ABAC
Campus: St Albans

Course Description and Objectives
This course is a three year Bachelor of Communication degree, focusing on Public Relations. It provides an opportunity for students with an interest in communication studies to undertake theoretical and applied studies, which can lead to a career in the broad and expanding field of public relations. Students will acquire knowledge and skills in public relations, different forms of communication in varied formats and settings, professional and communication ethics, professional writing and research skills, management skills as well as developing their skills and knowledge in other relevant areas.

Whilst Australian oriented, this course is suitable for students, interested in pursuing a career internationally. It is an up-to-date course taught by expert academics with current industry knowledge.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Communication (Public Relations), students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points each. All second and third year undergraduate Arts subject are worth 20 credit points each (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:
- complete twenty semester-length subjects (total 360 credit points);
- complete a major in Public Relations (110 credit points);
- complete a Communication Core Sequence (110 credit points);
- complete two Contextual Studies subjects (30 credit points);
- and either
  - a third major (110 credit points); or
  - two minors (110 credit points); or
- an unsequenced combination of six semester subjects.

Course Structure
For a normal full-time load:

First Year
Semester 1
Public Relations major
Communication Core Sequence
Contextual Studies 1
2nd Major / Minor 1/Elective

Semester 2
Public Relations major
Communication Core Sequence
Contextual Studies 1
2nd Major/Minor 1/Elective

Second Year
Semester 1
Public Relations major
Communication Core Sequence
2nd Major/Minor 1/Elective

Semester 2
Public Relations major
Communication Core Sequence
2nd Major/Minor 1/Elective

Third Year
Semester 1
Public Relations major
Communication Core Sequence
2nd Major/Minor 2/Elective

Semester 2
Public Relations major
Communication Core Sequence
2nd Major/Minor 2/Elective

Career Prospects
Graduates may gain employment in a broad range of positions in the public relations and communication field, including:
- Public relations consultant;
- Communications manager;
- Media relations officer;
- Publicist;
- Reputation manager;
- Publicity officer;
- Community relations officer;
- Corporate affairs manager;
- Information officer;
- Events coordinator;
- Fundraising & marketing manager;
- Political adviser.

Professional Recognition
The course is fully accredited by the Public Relations Institute of Australia (PRIA).

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrollment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.
Bachelor of Psychology

Course Code: ABPP
Campus: Footscray Park

Course Description and Objectives
The Bachelor of Psychology is a three year undergraduate course for those who want to study psychology in combination with a study of Arts subjects.

The degree is designed to prepare entry to a fourth year of studies which will enable graduates to meet the academic requirements for professional accreditation with the Victorian Psychologist's Registration Board.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
All students must complete a total of 360 credit points. The following requirements apply for each stream:

Students must:
• complete twenty semester-length subjects;
• complete a major in Psychology;
• complete one other approved Arts major;
• complete Qualitative and Quantitative Social Research Methods;
• complete two first-year Foundation subjects.

No more than 10 first-year subjects can be counted towards the 20 subjects required for the degree.

Course Structure
First Year
Semester 1
APP1012 Psychology 1A
Foundation subject
Arts major
Arts elective
Semester 2
APP1013 Psychology 1B
Foundation subject
Arts major
Arts elective
Second Year
Semester 1
APP2013 Psychology 2A
APS2030 Qualitative Social Research Methods
Arts major*
Semester 2
APP2014 Psychology 2B
APS2040 Quantitative Social Research Methods
Arts major*
Third Year
Semester 1
APP3011 Psychology 3A
Arts major*
Two of:
APP3015 to APP3024 (Psychology 3 Electives)
Semester 2
APP3011 Psychology 3A
Arts major*
Two of:
APP3015 to APP3024 (Psychology 3 Electives)

Arts Major
Students may undertake an Arts major and electives in the following areas:
• Advanced English for Speakers of Other Languages;
• Asian Studies;
• Chinese (Mandarin);
• Communication Studies;
• Cultural Studies;
• History;
• Histories of the Present;
• Japanese;
• Literary Studies;
• Political Science;
• Sociology;
• Spanish and Spanish Studies;
• Vietnamese.

Students may also undertake a limited number of subjects from the St Albans Campus, subject to approval by the Course Coordinator.

Career Prospects
The Bachelor of Psychology is designed to provide preparation for a fourth year of study in psychology for graduates wishing to achieve professional accreditation. Graduates of the course may also find employment in areas such as welfare and community services, or may undertake further study to qualify as teachers or social workers.

Professional Recognition
Australian Psychological Society (APS) accredited. Successful completion of a fourth year of study will enable graduates of the Psychology degree to receive Associate Membership with the APS, and will meet the academic requirements for professional accreditation with the Victorian Psychologists' Registration Board.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this handbook, and the VTAC Guide for details.

Bachelor of Psychology
(Interpersonal & Organisational)

Course Code: ABPI
Campus: St Albans

Course Description
This is an APS accredited course. It provides an opportunity for students to combine an education in the discipline of psychology (via the accredited undergraduate psychology major) with a major that directly links important psychological interpersonal and organisational concepts with workplace settings.

Course Objectives
The course will:
• Develop generic interpersonal and organisational skills, e.g. listening, communicating, leading, interviewing, observing and decision-making, in students;
• Enable student s to acquire the basis for skilled interactions in a class setting and practice these through a field work component;
• Encourage reflection on such interactions with individuals and groups from a theoretical and psychological point of view.
Course Requirements
To be awarded the degree of Bachelor of Psychology (Interpersonal and Organisational) students must successfully complete a total of 360 points including the two majors of Psychology and Interpersonal/Organisational.

Course Structure
First Year
APP1012 Psychology 1A
APP1013 Psychology 1B
AXF1001 Knowing and Knowledge A
AXF1002 Knowing and Knowledge B
APP1014 Interpersonal Skills 1
APP1015 Organisational Skills 1
Two Arts electives
Second Year
APP2013 Psychology 2A
APP2014 Psychology 2B
APP2023 Interpersonal Skills 2
APP2024 Organisational Skills 2
Two Arts electives
Third Year
APP3011 Psychology 3A
Four of APP3015 to APP3024 (Psychology 3 Electives)
APP3028 Field Work
APP3029 Skills in Context

Career Prospectives
The Bachelor of Psychology (Interpersonal & Organisational) provides an opportunity to undertake the existing APS accredited psychology major with a second major in interpersonal and organisational skills. This second major has an applied emphasis and offers emphasis of 'people skills' that graduates of psychology may use in the workplace. It aims to equip graduates with additional skills for working with people in a variety of settings. Graduates will be very attractive to a wide range of employers in psychology, human services and social science areas. This is an undergraduate major and not an opportunity to specialise in a field of psychology.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Social Work
(Preliminary Year)
Course Code: ABSP
Campus: St Albans

Course Description and Objectives
The course provides the prerequisite one year tertiary study in social sciences for entry to the three year Bachelor of Social Work course (St Albans Campus). At the completion of the course students are eligible for entry to the Bachelor of Social Work degree or else continue into the second year of the Bachelor of Arts

Course Duration
One year full time or two years part time.
Field-based education is an integral part of the teaching program and over the duration of the course, students will normally complete two fieldwork placements in different human services agency settings.

The Bachelor of Social Work is a total of four years full-time study (or equivalent). Usually, the first year is undertaken as the first year of a Bachelor of Arts degree. The Faculty of Arts also offers a Bachelor of Social Work (Preliminary Year), which fulfills this first year requirement.

The Bachelor of Social Work course is accredited by the Australian Association of Social Workers.

Course Objectives

The Bachelor of Social Work course aims to prepare students for effective professional practice as social workers in the Social and Community Services industry.

(a) General Objectives

The general objectives of our curriculum are associated with the liberal arts component of the BSW Course, which in time sequence precedes the professional component of the BSW Course. There is variation among students in terms of the number of years of tertiary education completed. It ranges from a minimum of one year to completed degrees. We advise those students who are about to enter university and are inquiring about which subjects they ought to pursue to prepare them for social work, to take a broad range of subjects from different disciplines rather than concentrating in only one or two disciplines. The objectives of the liberal arts component of the BSW course at Victoria University are:

1. to obtain knowledge from the humanities and social sciences that informs social work;
2. to gain an understanding of the socio-economic, political, psychological, and cultural forces that impinge upon people's lives;
3. to become aware of how society has developed and is organised; and
4. to obtain knowledge that enables students to broaden the understanding of themselves and the world.

(b) Professional Objectives

The professional objectives of the BSW course are, of course, associated with the professional component of the BSW program, which follows the liberal arts component in time sequence. The professional objectives are:

1. to help meet the social welfare labour force needs of Australia generally, and the Western region of Melbourne in particular;
2. to help students acquire knowledge and understanding of the welfare state as a social institution in the Australian context, emphasising its origins, ideological bases, development, functions, contradictions, administrative forms, and methods of evaluating its impact on society - particularly its impact on traditionally oppressed groups such as poor people, women, aborigines, people of colour and people with disabilities;
3. to help students acquire knowledge and understanding of the historical development of social work and of social work practice consistent with the generalist perspective, including its scope and limitations, its internal debates, and its interrelationship with other bodies of knowledge;
4. to help students acquire knowledge and understanding of the origins, manifestations, dynamics, causes, and consequences of social inequality and oppression;
5. to help students develop appropriate and purposeful use of skills within a wide range of social work roles and methods of intervention necessary for the elimination of social inequality and obstacles to social functioning;
6. to help students develop intellectual inquisitiveness, creative problem-solving skills, a reflective practice, and proper use of a range of research methods; a facility for critical questioning, and a goal of life-long learning; and
7. to help students develop an understanding of, and commitment to, social work purposes, values, ideals, beliefs, and identity; particularly to understand it from an anti-oppressive framework.

Course Duration

To become a qualified social worker, a total of four years full-time study or part-time equivalent must be completed. Students will normally complete a preliminary year of tertiary study prior to entering the social work course.

The structure of the BSW qualification is:

Preliminary Year: One year minimum of tertiary study including completion of at least two semesters of relevant social science subjects, e.g. sociology and psychology, politics and economics. The preliminary year can be undertaken as part of either a Bachelor of Arts or the Bachelor of Social Work (Preliminary Year) offered at Victoria University or equivalent degree courses at other universities. Applications for the Preliminary Year are through VTAC, with a Victoria University supplementary form being filled out.

Bachelor of Social Work course: Three years full-time or six years equivalent part-time study.

Course Structure

To be awarded the Bachelor of Social Work degree students must complete a total of 360 credit points after the Preliminary Year. Students undertaking Social Work with Honours must complete in addition in their final year the subject Social Work Honours.

Students who commence the BSW course component must undertake the following course structure:

First Year

Preliminary Year of Study

Second Year

Semester 1
ASW2015 Human Development: Individual, Group and Family Processes
ASW2091 Introduction to Social Welfare
ASW2092 Introduction to Social Work
ASW2093 Social Work Research 1

Semester 2
ASW2013 Introduction to Social Policy
ASW2095 Social Work Theory
ASW2096 Social Work Practice 1
ASW2097 Social Work and Social Problems

Third Year

Semester 1
ASW3019 Law & Social Work Practice
ASW3026 Organisational Context
ASW3051 Social Work Practice 2A
ASW3052 Anti-Oppressive Social Work

Semester 2
ASW3053 Social Work Practice 2B
ASW3054 Social Work Field Education 1
Fourth Year

Semester 1
ASW4044 Community Development
ASW4090 Social Policy Analysis: Current Issues
ASW4091 Field Education 2 (full year)
ASW5001 Social Work Honours*

Semester 2
ASW4047 Social Planning & Program Development
ASW4091 Field Education 2 (full year)
ASW4092 Social Work Research 2
ASW5001 Social Work Honours *

*Students wishing to graduate with a Bachelor of Social Work with Honours must complete ASW5001 Social Work Honours in their fourth year.

Note: Students who have completed two or more years of a relevant tertiary degree and relevant experience may (with approval) commence the course at third year and undertake the following course structure:

Third Year Entry

Semester 1
ASW2092 Introduction to Social Work
ASW3019 Law & Social Work Practice
ASW3026 Organisational Context of Human Services Practice
ASW3051 Social Work Practice 2A
ASW3052 Anti-Oppressive Social Work

Semester 2
ASW2095 Social Work Theory
ASW3053 Social Work Practice 2B
ASW3054 Social Work Field Education 1

Fourth Year

Semester 1
ASW4044 Community Development
ASW4090 Social Policy Analysis: Current Issues
ASW4091 Field Education 2 (full year)
ASW5001 Social Work Honours*

Semester 2
ASW4047 Social Planning & Program Development
ASW4091 Field Education 2 (full year)
ASW4092 Social Work Research 2
ASW5001 Social Work Honours *

*Optional – by permission only

Career Prospects
The course is aimed at preparing graduates for employment across a range of settings including: local government human services, federal and state government welfare agencies, hospitals and community health centres, and non-Government and community-managed human services organisations.

Admission Requirements
The structure of the BSW degree allows for three entry points into the degree, depending on the amount of tertiary study completed and previous experience in social and community services. Prospective students are able to apply for entry through either:

1. BSW (Preliminary Year) through the VTAC process;
2. Direct entry to Second year of BSW:
   - one full year of a degree with two semesters of either sociology or psychology
   - TAFE Diploma in Disability Services, Youth Studies, Justice, Further Education or Liberal Arts
   - Special Entry – applicants without full academic prerequisites, but with substantial social and community services with at least three years in paid employment in a relevant sector and demonstrated capacity to undertake studies at higher education level.
3. Third Year entry (Advanced standing):
   - two or more years of a degree that includes at least four semesters in a relevant social sciences discipline. Entry to the Advanced level is not automatic. In considering applications from prospective students with two or more years of a relevant degree, preference for entry into third year is given to students who have a history of paid work experience in the social and community services sector.
   - Applicants with a full Diploma in Community Services (Welfare Studies or Community Development) also gain entry to a two year program for the BSW.

Regardless of entry point, all applicants are required to:

- provide a written application to the Social Work Unit, indicating previous study and work experience. (Forms are available from Victoria University Student Admissions);
- participate in a group interview and discussion in which they demonstrate basic awareness of the social and community services and interpersonal skills;
- provide written work of at least a ‘fair’ grading.

Bachelor of Science
(Psychology)

Course Code: ABPY
Campus: St Albans

Course Description
The Bachelor of Science (Psychology) is an undergraduate course for those who want to study psychology and social research methods in combination with the study of science subjects.

Course Objectives
The Psychology degree is designed to prepare entry to a fourth year of studies which will enable graduates to meet the academic requirements for professional accreditation with the Victorian Psychologist’s Registration Board.

The course provides a strong grounding in psychology, social research methods and a science discipline.

Course Duration
Three years equivalent full-time study.

Course Requirements
To be awarded the Bachelor of Science (Psychology) students must have successfully completed a total of 360 credit points. The structure of the course is as follows:

First Year

Semester 1
APP1012 Psychology 1A
SBF1310 Biology 1
Science major subjects

Semester 2
APP1013 Psychology 1B
APS2030 Quantitative Social Research Methods
Science major subjects

Second Year

Semester 1
APP2013 Psychology 2A
APS2030 Quantitative Social Research Methods
Science major subjects

Semester 2
APP2014 Psychology 2B
APS2040 Qualitative Social Research Methods
Science major subjects

Third Year

Semester 1
APP3011 Psychology 3A
Science major subjects or
APS3010  Social Research Methods 3  
Two of:
APP3015 to APP3024 (Psychology 3 Electives)  
Semester 2  
APP3011  Psychology 3A  
Science major or  
APS3040  Independent Research Project  
Two of:
APP3015 to APP3024 (Psychology 3 Electives).

In the BSc (Psychology) degree you must complete either:
• a three year science major, or  
• a two year science sequence and a Social Research Methods major  
in addition to the Psychology major.

Science Major
The Science Major comprises a recognised three-year sequence of  
elective subjects within the Faculty of Engineering and Science. By  
selecting appropriate combinations of elective subjects, students  
may obtain a major in psychology together with a second science  
major including, but not limited to, the following discipline areas:
• Human Bioscience  
• Human Bioscience/Wellness  
• Human Bioscience/Nutrition  
• Social Research Methods  
• Chemistry/Biochemistry/Nutrition  
• Variations to majors, or alternative majors will be considered,  
subject to approval from the Course Coordinator and subject  
availability.

Social Research Methods Major
Students wishing to complete this major must do APS3010 Social  
Research Methods 3 and APS3040 Independent Research Project  
as well as a two year sequence of subjects selected from those  
available for the science major (as listed above).

Career Prospects
The Bachelor of Science (Psychology) is designed to provide  
preparation for a fourth year of study in psychology for graduates  
wishing to achieve professional accreditation.

Graduates of the Bachelor’s degree may find employment in areas  
such as welfare and community services, or may undertake further  
study to qualify as teachers or social workers. Social research  
methods subjects prepare graduates for work in social research and  
data analysis positions.

Professional Recognition
Australian Psychological Society (APS) accredited. Successful  
completion of a fourth year of study will enable graduates of the  
Psychology degree to receive Associate Membership with the APS,  
and will meet the academic requirements for professional  
accreditation with the Victorian Psychologists’ Registration Board.

Admission Requirements
Normal entry: VCE (or equivalent). Prerequisite subjects: Year 12  
English, one Year 12 Science subject.

VCE Biology is not a formal prerequisite but students will find a  
background in biology is very helpful.
Combined Degree Programs

Bachelor of Arts (Asian Studies)/Bachelor of Business (International Trade)

Course Code: ABBF
Campus: Footscray Park

Course Description
This combined degree program, which is managed by the School of Social Sciences in the Faculty of Arts, derives from the recognition that Australia is strategically located in the Asian region and our economic future is to a large extent dependent on how well we utilise the trade opportunities which exist. The importance of trade to Australia's economic future and the need to improve our level of Asian consciousness is reflected in this multi disciplinary study of the history, development, political systems and cultural context of the countries of the south east Asian region with an opportunity to study one of four Asian languages; Mandarin (Chinese), Japanese or Vietnamese.
Graduates seeking positions in companies or government agencies which are involved in trade, economic or cultural relations with countries in the Asian region, will have both a good knowledge of the technical aspects of trade and a strong understanding of the cultural, political and historical development of the countries of the Asian region. This combined degree will give students a good grounding in both these aspects and considerably improve their attractiveness to potential employers in either the private or public sectors.

Course Objectives
The aims of the course are to provide graduates with:
• a comprehensive overview of the theories, principles and practice of international trade and the relevant techniques and research skills;
• a strong understanding of the history, economic development, cultural traditions, political systems and social traditions in a number of countries in the Asian region;
• a solid grasp of an Asian language; and
• a broad education not normally associated with a single undergraduate degree.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
The course is offered over four years on a full-time basis or part-time equivalent. All undergraduate degree subjects carry a value of 15 credit points in this course. Students must complete 480 credit points to graduate.

Course Structure

Year 1
Semester 1
AAA1007 Asia: Anthropological Issues (Asian Studies 1)
AXF1001 Knowing and Knowledge A
BCO1102 Information Systems for Business
BEO1103 Microeconomic Principles

Semester 2
AAA2008 Business Cultures in Asia (Asian Studies 2)
Asian Studies 3 subject
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics

Year 2
Semester 1
Asian Language 1 (Chinese, Japanese or Vietnamese)
Asian Studies 4 subject
BLO1105 Business Law
BAO1101 Accounting for Decision Making

Semester 2
Asian Language 2 subject
Asian Studies 5 subject
BEO1252 International Business Context
BEO2254 Statistics for Business and Marketing

Year 3
Semester 1
Asian Language 3 subject
Asian Studies 6 subject
BMO1102 Management & Organisation Behaviour
BEO3368 International Economic Theory

Semester 2
Elective approved by Faculty of Arts
Asian Language 4 subject
BHO1171 Introduction to Marketing
BEO3417 Finance of International Trade

Year 4
Semester 1
Asian Language 5 subject
Elective approved by Faculty of Arts or Business
BHO3373 International Marketing
BEO3430 International Economic Analysis

Semester 2
Asian Language 6 subject
Elective approved by Faculty of Arts or Business
BEO3432 Strategic International Trade Operations
BEO3500 Applied Economic Research Project

Career Prospects
Excellent career prospects exist for graduates to assume managerial and executive positions with companies and business organisations who wish to promote their interests in Asia. Typical employers come from a broad band of industry sectors including trading (export/import companies, commodity traders, multinational enterprises) and the service sectors. Career paths may include international trade negotiations, export development, international operations management, international marketing and export/import administration.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.
Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management)

Course Code: ABPM
Campus: Footscray Park

Course Description
The changing nature of the workforce and demands on managers requires that they have a broader view and understanding of their roles. This has led to a demand for well trained managers with a range of skills who can manage high quality and appropriate staff, programs, training, and services to a cross-section of users.

The Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management) may be studied full-time or part-time. Minimum completion time is four years full-time. Students are required to complete a total of 32 semester-length subjects. From the Bachelor of Arts degree, students must complete a major in Psychology plus one Arts major (i.e. six sequential subjects) and one Arts elective. From the Business degree, students must complete seven compulsory core business subjects, six specialised subjects in human resource management, three management support subjects and one specified Business elective.

Course Objectives
The combined Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management) degree aims to provide a thorough educational experience to students. It exposes them to the psychological and managerial forces that have shaped and continue to shape, Australia's institutions, while at the same time giving them a variety of business, research and vocational skills which they can utilise directly in either a general business or related environment. The course focuses on management, psychological and research competencies with particular emphasis on human resource issues.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally, full-time students would complete an average of 60 credit points per semester.

Course Structure

First Year
Semester 1
APP1012 Psychology 1A
BEO1103 Microeconomic Principles
BLO1105 Arts subject
BMO1102 Management & Organisation Behaviour
Semester 2
APP1013 Psychology 1B
BCO1101 Computer Applications
Arts subject
BMO3220 Human Resource Management

Second Year
Semester 1
APP2013 Psychology 2A
Business Communication
BEO1104 Macroeconomic Principles
Arts subject

Semester 2
APP2014 Psychology 2B
BAO1101 Accounting for Decision Making
BLO1105 Business Law
Arts subject

Third Year
Semester 1
APP3011 Psychology 3A (full year subject)
BLO2207 Employment Law
BMO3476 Training and Development
Arts Subject
Semester 2
APP3011 Psychology 3A (continued)
BMO3420 Human Resource Information Systems
Recommended Business Elective* Arts Subject

Fourth Year
Semester 1
BHO1171 Introduction to Marketing
BMO3325 Employee Relations Management
Arts subject
Two of:
APP3015 to APP3024 (Psychology 3 Electives) (20 credit points)
Semester 2
BMO3325 Human Resource Management Evaluation
BMO3324 Consulting and Counselling
Arts Subject
Two of:
APP3015 to APP3024 (Psychology 3 Electives) (20 credit points)
*Students are required to do 8 Arts subjects (within which one Arts major must be pursued – normally 6 subjects) and 1 Business elective. The recommended Business elective is: BMO3327 Organisation Change and Development.

Career Prospects
Graduates will be in demand for work in human resource departments, community service organisations, marketing research agencies and government departments. A variety of professions are available to graduates as the degree is accredited by the Australian Psychological Society and also counts as five years credit towards the mandatory eight year chartered membership of the Australian Human Resources Institute.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts/Bachelor of Science

Course Code: ABPS
Campus: St Albans (however subjects will also be available at Footscray Park campus)

Course Description
The double degree structure of the Bachelor of Arts/Bachelor of Science integrates education, training and research. The course offers an expanded range of options to the better academically qualified students entering the program, enhancing the range of skills of students in a range of disciplines, thus increasing their employability. The course will give students access to a broad curriculum and to a program, which transcends disciplinary boundaries.
Course Objective
There is a growing need for scientists to have broader skills and knowledge in the context of globalization and work environments with international dimensions demanding cultural sensitivity, languages other than English, cross-cultural communication, multimedia, and, in the case of environmental scientists, community development skills. The combined degree involves many opportunities for enhancing professional communication skills, both in the sense of the communication tasks involved in each major, and in the possibility of undertaking specialist communication units, such as Communications for Science or the range of communication subjects available in the Communications major in the BA (Multimedia) and the BA (Public Relations).

Course Duration
The course is offered over four years on a full-time basis or part-time equivalent.

Subjects offered
This double degree structure of the Bachelor of Arts/Bachelor of Science is designed to provide the student with a choice of two Arts majors, consisting of eight subjects each, from the Faculty of Arts and one of two streams chosen from the Faculty of Science, Engineering and Technology.

The majors currently offered at St Albans campus include: Communication Studies; Community Development; Gender Studies; Literary Studies; Media Studies; Multimedia; Organisational Studies; Professional Writing; Psychology; Psychosocial Studies; Social Research Methods; Sociology; Sociology of the Global South; Policy Studies; and Spanish and Spanish Studies.

The majors currently offered at Footscray Park include: Advanced English for Speakers of Languages other than English; Asian Studies; Chinese; Communication Studies; Cultural Studies; Histories of the Present; History; Japanese; Literary Studies; Multimedia; Political Science; Social Research Methods; International Communication and Culture; Psychology; Sociology; and Spanish and Spanish Studies and Vietnamese.

As well as completing the 8 core science subjects in years 1 and 2, students are required to undertake science electives chosen from any of the following streams:– Ecology and Natural Resource Management; Ecology and Community Development; Ecology and Tourism/Business; and, Ecology and Human Bioscience.

Course Structure
For a normal full time load:

First Year
Semester One
SBF3130  Biology 1
SBF1150  Global Environmental Issues
Two subjects from selected Arts majors

Semester Two
SBF1320  Biology 2
SBF1160  Australian Landscapes and Biota
Two subjects from selected Arts majors

Second Year
Semester One
SBF2610  Fundamentals of Ecology
SBF2640  Australian Animals
Two subjects from selected Arts majors

Semester Two
SBF2630  Community and Environment
SBF2620  Australian Plants
Two subjects from selected Arts majors

Third Year
Semester One
SMA1110  Maths 1 or Science elective
SCS3411  Environmental Legislation or Science elective
Two subjects from selected Arts majors

Semester Two
SMA1120  Maths 2 or elective
Science elective
Two subjects from selected Arts majors

Fourth Year
Semester One
2 x Science Electives from a prescribed list
Two subjects from selected Arts majors

Semester Two
2 x Science Electives from a prescribed list
Two subjects from selected Arts majors

Career Prospects
This course prepares students to become professional scientists in industrial and government employment. Graduates will be qualified to work in applied ecology and environmental management, and the business, educational and environmental engineering and social professions.

Admission Requirements
Units 3 and 4 – a study score of at least 20 in English (any) and a study score of at least 20 in science (any).

Bachelor of Arts/
Diploma of Liberal Arts
Course Code: ABXL
Campus: Footscray Park

Course Description
This new course is a four year combined dual award, comprising of the existing Bachelor of Arts (higher education) and the Diploma of Liberal Arts (TAFE) programs currently offered at Victoria University. In this course students will have the opportunity to undertake a wide range of humanities and social science disciplines.

Course Objectives
The course aims to provide students with:
• a grounding in one or more academic disciplines, which in addition to their interdisciplinary training, provides a basis for further studies towards professional qualifications in such fields as teaching, librarianship, community or social work, or further academic studies towards a higher degree;
• a critical understanding of the concept of culture and the insights it provides into the similarities and differences amongst human beings, their behaviour and communication with each other, and the meanings they attach to their collective lives;
• knowledge and understanding of Australian society and culture, both historical and contemporary; an appreciation of the structure of Australian society, the differences among the various groups of which it is constituted, and the issues of equity which it presents;
• experience with first-hand research, a familiarity with research resources and methods, and a range of adaptable analytic and research skills, particularly as can be applied to issues of culture and communication in Australia.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Arts/Diploma of Liberal Arts students must have completed a total of 480 credit points. Normally, full-time students would complete an average of 60 credit points per semester.
Course Structure

First Year
Bachelor of Arts subjects
AXF1001 Knowing and Knowledge A
AXF1002 Knowing and Knowledge B
Diploma of Liberal Arts subjects
Learning to Learn
Inquiry and Presentation
Public Life: Past and Present
Economy and Society
Nature and its Human Transformations or Text and Culture
Operate a computer
Keyboard skills
Produce MS Word docs
Business documents
Second Year
Bachelor of Arts subjects
Arts Major (1A)
Arts Major (1B)
Diploma of Liberal Arts subjects
Tradition and Modernity
Research Project
History & Sociology of Human Relationships or Urban Studies
Theories of Human Personality or Text and Culture 2

Third Year (All BA subjects)
Arts Major (2A)
Arts Major (2B)
Arts Submajor (2A)
Arts Submajor (2B)
2 Arts electives

Fourth Year (All BA subjects)
Arts Major (3A)
Arts Major (3B)
Arts Submajor (3A)
Arts Submajor (3B)
2 Arts electives

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Exercise Science and Human Movement/
Bachelor of Psychology

Course Code: HBMP
Campus: Footscray Park

Course Description
This combined course in Human Movement and Psychology is designed for students who want to combine a love of sport with an interest in Psychology in a program which allows a relatively broad range of future career options to be kept open. The course combines key elements of its constituent undergraduate degrees to provide students with a strong education in the principles and practice of psychology and an emphasis on the study and practice of human movement (i.e. sport, fitness, health and rehabilitation, physical education) in modern society.

Course Objectives
The course objectives are to:
- provide an interdisciplinary approach to the understanding of human behaviour in general, and in the fields of sport, physical education, fitness, health and rehabilitation in particular;
- develop technical, practical and critical/reflective skills to undertake professional practice in Human Movement and Psychology;
- foster self-direction, creativity and ethical sensitivity in the acquisition and application of knowledge and skills;
- provide a theoretically informed practical education professionally and vocationally oriented to a range of Human Movement and Psychology related avenues of employment;
- produce Human Movement and Psychology professionals who are dedicated to serving individual and community in accordance with best professional practice.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Applied Science (Human Movement)/Bachelor of Psychology students must complete a total of 480 credit points, comprising 240 Arts (including a Psychology major) and 240 Human Development points.

Course Structure

Year One
APP1012 Psychology 1A
HPE1124 Gross Anatomy
HPE1133 Communication and Instruction
HPE1137 Foundations of Knowledge in Human Movement and Physical Education
Seminar 1: Introduction and Observation
HPE2123 Sport and Social Processes
SBM1172 Introduction to Human Physiology
2 Arts electives

Year Two
APP1013 Psychology 1B
HPE1122 History of Sport and Physical Education
HPE1132 Sport Psychology
HPE2126 Sports Management
HPE2127 Motor Learning
HPE2136 Career and Professional Development
Placement 1: Leadership
2 Arts Electives

Year Three
APP2012 Psychology 2A
HPE1122 History of Sport and Physical Education
HPE1132 Sport Psychology
HPE2126 Sports Management
APP2014 Psychology 2B
HPE1128 Sport Industry Issues
HPE2131 Exercise Psychology
HPE2134 Sports Biomechanics
HPE2135 Career and Professional Development
Seminar 2: Leadership
2 Arts Electives

Year Four
HPE3122 Human Movement, Sport and Ethics
HPE3124 Growth and Development
HPE3129 International Physical Education and Sport
Two Psychology Units from the list below
Arts Elective
HPE3131 Career & Professional Development
Seminar 3: Programming, Planning and Management
HPE3132 Career & Professional Development
Placement 2: Programming, Planning and Management
HPE3133 Graduating Project
Two Psychology Units from the list below
Psychology Units available in Year 4:
APP3015 Counselling Theory and Practice
APP3016 Group Behaviour
APP3017 Introduction to Neuropsychology
APP3018 Organisations and Work
APP3019 Psychobiology
APP3020 Psychoanalysis
APP3021 Psychology of Adjustment
APP3022 Stress, Crisis and Trauma
APP3023 Psychological Issues in the Workplace
APP3024 Aboriginal People and Psychology

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Electronic Commerce)/Bachelor of Arts (Multimedia)
Course Code: BBMU
Campus: Footscray Park
Course Objectives
The course aims to provide knowledge, skills and competencies in areas which are essential for the education and training of online designers and developers together with essential business and communication competencies.

Course Duration
The course is offered over four years on a full-time basis or over eight years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take five years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Business (Electronic Commerce)/Bachelor of Arts (Multimedia), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally, full-time students would complete an average of 60 credit points per semester.

Course Structure
For a normal full-time load:

**Year 1**
**Semester 1**
BCO1102 Information Systems for Business
BHO1171 Introduction to Marketing
ACM1001 Multimedia 1A Introduction to Web Development
ACM1004 Design for Multimedia
**Semester 2**
BCO1147 Introduction to Programming Concepts
BMO1102 Management and Organisation Behaviour

**Year 2**
**Semester 1**
BCO1103 Web Enabled Business Systems
BEO1103 Microeconomic Principles
ACM2001 Multimedia 2A Interactive Programming
ACC1047 Culture and Communication
**Semester 2**
BCO2149 Database Systems
BEO1104 Macroeconomic Principles
ACM2002 Multimedia 2B Dynamic Web Development
ACC1048 Media, Culture and Society

**Year 3**
**Semester 1**
BCO2501 Electronic Commerce Business Interfaces
BLO1105 Business Law
ACM3001 Multimedia 3A
- Special Effects and Production Planning
Communication Studies 2nd Year Subject
**Semester 2**
BCO2500 Electronic Commerce Technologies
BEO1106 Business Statistics
ACM3002 Multimedia 3B Graduating Project
Communication Studies 2nd Year Subject

**Year 4**
**Semester 1**
BAO1101 Accounting for Decision Making
BCO2502 Developing Electronic Commerce Systems
Communication Studies 3rd Year Subject
Arts Elective or ACP2070 Editing Principles and Practice
**Semester 2**
BCO3150 Systems Implementation
BCO3149 Computer Project
Communication Studies 3rd Year Subject
Arts Elective or ACP2079 Publishing Principles and Practice

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Marketing)/Bachelor of Psychology
Course Code: BBKP
Campus: Footscray Park
Course Description
This joint degree course provides students with the opportunity to combine core business subjects and a marketing specialisation with an Australian Psychological Society (APS) accredited degree in Psychology. Students will also undertake a further six Arts subjects of their choice which provides an opportunity to develop additional specialisations. The course will equip students with an integrated knowledge of human behaviour and marketing principles.

Course Objectives
The primary aim of the course is to provide students with a sound platform of learning in the principles and practice of marketing
and psychology. It will improve learning by providing a fundamental framework for the application of marketing and psychology concepts and ideas and their co-integration, which will ensure that students are capable of engaging successfully in combined areas of marketing and psychology in a commercial environment.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
Students must successfully complete a total of 480 credit points, 240 in Business subjects and 240 in Psychology/Arts subjects. The completion of core business subjects, a marketing specialisation and a psychology major is required.

Course Structure
Core Business Subjects
BEO1102 Information Systems for Business
BEO1103 Macroeconomic Principles
BEO1104 Microeconomic Principles
BEO1106 Business Statistics
BLO1105 Business Law
BMO1102 Management & Organisational Behaviour
Marketing Specialisation Subjects
BEO2186 Distribution Management
BHO2250 Advertising & Public Relations
BHO2251 Produce & Pricing Strategy
BHO2434 Consumer Behaviour
BHO3254 Advanced Market Research
BHO3435 Marketing Planning & Strategy
Marketing Support Subjects
BEO2254 Statistics for Business & Marketing
BHO2258 Marketing Research
Arts Specialisation Subjects
APP1012 Psychology 1A
APP1013 Psychology 1B
APP2013 Psychology 2A
APP2014 Psychology 2B
APP3011 Psychology 3A
Four of APP3015 to APP3024 (Psychology 3 Electives)
Six Arts subjects comprising an Arts major.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Tourism Management)/Bachelor of Arts (Asian Studies)

Course Code: BBTA
Campus: Footscray Park

Course Description
The course combines the key components of the undergraduate degree courses in Asian Studies and Tourism Management to provide students with a sound education in the principles and practice of tourism with a strong emphasis on the economic, social, cultural and political context of the Asian region.

Course Objectives
The aim of the course is to provide graduates with:
- sound business management education with particular emphasis on management of tourism projects and enterprises and a strong grounding in the relevant business management techniques and research skills;
- strong understanding of the history, economic development, cultural traditions, political systems and social traditions which apply to the countries of the Asia region;
- solid grasp of an Asian language;
- broad education not normally associated with a single undergraduate degree.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Business (Tourism Management)/Bachelor of Arts (Asian Studies), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally students would complete an average of 60 credit points each semester from the following subjects:

Course Structure
Bachelor of Business (Tourism Management)
8 Core Subjects (Common to all Faculty of Business Courses)
BAO1101 Accounting for Decision Making
BEO1102 Information Systems for Business
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BHO1171 Introduction to Marketing
BLO1105 Business Law
BMO1102 Management and Organisational Behaviour
Specialist Tourism Subjects (6)
BHO1190 Introduction to Tourism
BHO1192 Travel Industry Management
BHO2255 Tourism Enterprise Management
BHO3437 Destination Planning and Development
BHO3438 Tourism in the Asia Pacific Region
BHO3500 Hospitality and Tourism Industry Project
Support Business Subjects (2)
BHO2254 Tourism & Hospitality Management
BHO3437 Human Relations
Bachelor of Arts (Asian Studies)
6 subjects in Asian Studies
6 subjects in an Asian Language (Asian Language major)
1 Arts elective

Electives
Two further electives chosen from subjects offered by either the Faculty of Arts or Faculty of Business, as approved by the Course Co-ordinators.

Career Prospects
Government tourism bodies and tour operators dealing with the Asian market require people with a tourism background and with Asian language skills as well as an understanding of Asian cultures.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.
Bachelor of Engineering/
Bachelor of Arts

Course Code: EBEA
Campus: Footscray Park

Course Description
The double degree structure of the Bachelor of Engineering / Bachelor of Arts integrates education, training and research. With the increasing globalisation of industry, Australia’s close proximity to Asia and the increasing reliance on technology and in particular multimedia, there is need for professionally qualified engineers to be offered the opportunity to be exposed to international studies and develop more skills in the field of multimedia communications. The course will give students access to a broad curriculum and to a program, which transcends disciplinary boundaries.

Course Objectives
The combined Bachelor of Engineering/Bachelor of Arts course will prepare professionally trained engineers to have a broader outlook than just the purely technical skills of the engineering program; enhance their professional engineering skills with LOTE and cultural studies; and produce graduates capable of performing their professional functions in culturally diverse settings.

Course Duration
The course is offered over 5 years on a full-time basis or part time equivalent.

Course Structure
Year 1
Four subjects from two selected Arts majors
EPP1001 Physics 1.1
SMA1201 Mathematics 1AP
EES1001 Programming 1
EPP1002 Physics 1.2
SMA1202 Mathematics 1AQ
EES1002 Programming 2

Year 2
Four subjects from two selected Arts majors
EEL1001 Circuit Theory & Applications 1
SMA2201 Mathematics B
EES2001 Programming with Objects 2.1
EEH1001 Digital Electronics
EEL1002 Circuit Theory & Applications 2
SMA2321 Mathematics 2Q

Year 3
Four subjects from two selected Arts majors
EED2012 Design 2.2
EED2012 Electronics 2.2
EEH2012 Digital Systems 2.2

Year 4
Two subjects from two selected Arts majors
EET2011 Communication Systems 2.1
EEA3001 Control Systems 3.1
EEC3001 Software Systems 3.1
EED3600 Design 3.0
EEL2002 Linear Systems & Applications 2
EEA3002 Control Systems 3.2
EEP2002 Energy Conversion 2.2
EED3600 Design 3.0

Year 5
EEE3001 Electronic Circuits 3.1
EEH3201 Computer & Digital Design 3.1
EED4000 Design & Project Management 4.0
EEA4001 Computer Control 4.1
EEE3002 Electronic Circuits 3.2
EEH3202 Computer & Digital Design 3.2
EED4000 Design & Project Management 4.0
EEA4002 Computer Control 4.2

Career Prospects
This course prepares students to become professional engineers in industrial and government employment.

Admission Requirements
As in the case of the existing approved BA and B.Eng. degrees, but with the additional requirement that students must meet the entry requirements of both courses and must have an Enter score (or equivalent) at least three Enter points above the minimum enter for either degree taken on its own.

Bachelor of Laws/
Bachelor of Arts

Course Code: BLAA
Campus: Footscray Park

Course Description
This course combines professional law education with a general BA degree. The course will equip graduates to practice law and will meet the requirements for legal practice in Victoria. However graduates of the course will also have the opportunity to significantly broaden their education by studying two humanities and social science disciplines in considerable depth.

Course Objectives
The course objectives are to:
- produce academically well rounded graduates who have the professional and academic skills required to work in the legal profession or to undertake legal work in other sectors and to do this within the context of an excellent understanding of the broad social and community context within which they are working;
- provide students with a range of skills, problem solving, high level conceptual analysis, verbal and written communication, advocacy, ethical judgement, legal research and writing, interviewing and negotiation, and interpersonal skills;
- complement specialist education in law and accounting with a detailed understanding of at least two discipline areas in the humanities and/or social sciences;
- provide graduates with the skills, competencies and other educational attributes listed within the context of a dynamic higher education environment that aims to fit all graduates with a high level of life skills;
- satisfy the academic requirements for admission to legal practice in Victoria.

Course Duration
The course is offered over five years on a full-time basis, or part-time equivalent. All undergraduate degree subjects carry a value of 15 credit points. Each student must obtain 600 credit points through academic study to graduate.
Bachelor of Science/Bachelor of Psychology

Course Code: SBSP
Campus: St Albans

Course Objective
The combined Bachelor of Science/Bachelor of Psychology course will provide students with a broad ranging program of study and learning aimed at satisfying the academic and professional requirements in both law and the appropriate field of science. The double degree course will equip graduates to obtain employment in law, business and government, in major scientific organisations, at the Bar and elsewhere.

Course Duration
The course is offered over four years on a full-time basis or part time equivalent.

Course Structure
Example: Course structure using Psychology/Biomedical Sciences

First Year
Semester 1
SBM1518 Human Physiology 1
SCS1110 Chemistry for Biological Sciences A
APP1012 Psychology 1A
Arts Elective

Semester 2
SBM1528 Human Physiology 2
SCS1120 Chemistry for Biological Sciences B
APP1013 Psychology 1B
Arts Elective

Second Year
Semester 1
SBM2530 Pathophysiology 1
SBM2560 Medical Biochemistry
APP2013 Psychology 2A
Arts Elective

Semester 2
SBM2260 Diet and Nutrition
SBM1514 Functional Anatomy 1
APP2014 Psychology 2B
Arts Elective

Third Year
Semester 1
SBM2800 Cardiorespiratory and renal physiology
SBM3800 Pharmacology
APP3011 Psychology 3A
Arts Elective

Semester 2
SBM3900 Pathophysiology 2
SBM3610 Biomedical science, ethics and values
APP3011 Psychology 3A
Arts Elective

Fourth Year
Semester 1
SBM3800 Pathophysiology 2
SBM3800 Pharmacology
APP3011 Psychology 3A
Arts Elective

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.
Semester 2
SBM3264  Advanced nerve and muscle physiology
SBM3660  Human developmental and clinical genetics
Two of: APP3015 to APP3024 (Psychology 3 electives)
Arts Elective
Arts electives include studies in Sociology, Communications &
Professional Writing, Gender Studies, Asia-Pacific Studies and a
number of languages.
*Arts electives must include APS2030 Quantitative Social Research
Methods and APS2040 Qualitative Social Research Methods in
either of second or third years.
Other biomedical science subjects may be chosen after consultation
with and approval of the course co-ordinator.
Psychology Electives for fourth year:
APP3015  Counselling theory and practice
APP3016  Group Behaviour
APP3017  Introduction to neuropsychology
APP3018  Organisations and work
APP3019  Psychobiology
APP3020  Psychoanalysis
APP3021  Psychology of adjustment
APP3022  Stress, crisis and trauma
APP3023  Psychological issues in the workplace
APP3024  Aboriginal people and psychology
Arts General Electives:
First Year (These are all at St Albans Campus)
ACC1047  Culture and Communication
ACC1048  Media, culture and society
ACL1001  Reading contemporary fiction
ACL1002  Studying poetry and poetics
ACM1001  Multimedia 1A Introduction to Web Development
ACM1002  Multimedia 1B Digital Sound and Video
ACP1053  Introduction to creative writing
ACP1054  Introduction to media writing
ACS1071  Spanish A: Basic Spanish 1
ACS1072  Spanish B: Basic Spanish 2
ACW1020  Sex and gender
ACW1021  Fashioning gender
ASA1021  Community Development Theory & Practice 1
ASA1022  Community Development Theory & Practice 2
ASS1012  Sociology 1A – Introduction to Australian society and
cultures
ASS1013  Sociology 1B – Issues in Australian Society and Culture
AXF1001  Knowing and Knowledge A
AXF1002  Knowing and knowledge B
Other options in Asian Studies, Asian Languages, and history are
available at Footscray Park.
International Degree Programs

Bachelor of Multimedia Systems

Course Code: ABCS
Campuses: Kuala Lumpur (1st & 2nd year) and Footscray/St Albans (3rd year)

This course is only available to international students who will complete the 1st two years of the Bachelor of Multimedia Systems at Sunway College, Malaysia followed by the 3rd year onshore in Melbourne at Footscray Park / St Albans campuses of Victoria University.

Course Objectives
The aim of the Bachelor of Multimedia Systems is to provide students with a sound understanding of the principles and practice of developing multimedia products in the context of a good understanding of information technology software and systems.

The course includes subjects at each year level that specifically focus on developing students' competence in written, oral and electronic communication. All Multimedia subjects deal with message and information design to ensure effective communication in electronic formats (eg. webpages, CD-Roms). Genres covered across the course will include: reports, reviews, business forms (eg. letters, memos), oral presentations using Powerpoint, instructional writing and technical English.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Multimedia Systems, students must have successfully completed a total of 360 points.

Course Structure
For a normal full-time load:

Year 1 at Sunway College
Semester 1
ACM1001 Multimedia 1A Introduction to Web Development
ACM1004 Design of Multimedia
ACD1010 Computer Applications
ACD1020 Technical English
ACD1007 Multimedia Systems Elective 1

Semester 2
ACM1002 Multimedia 1B Digital Sound and Video
ACM1003 Animation for Multimedia
ACD1040 Programming in Visual Basic
ACD1006 Web Publishing using Java
ACD1008 Multimedia Systems Elective 2

Year 2 at Sunway College
Semester 1
ACM2001 Multimedia 2A Interactive Programming
ACC2045 Audio Production
ACD2001 Network Environment
ACD2003 Project Management
ACD2007 Multimedia Systems Elective 3

Semester 2
ACM2002 Multimedia 2B Dynamic Web Development
ACC3045 Video Production
ACD2004 Business Management
ACD2006 Sun Java Programming
ACD2008 Multimedia Systems Elective 4

Year 3 at Victoria University or Sunway College
Victoria University 3rd year structure
Semester 1
ACM3001 Multimedia 3A
ACE3143 English Language and Communications 3
SCM3314 Object Oriented Analysis and Design
Elmective

Semester 2
ACM3002 Multimedia 3B (includes placement)
ACE3144 English Language and Communications 4
ACP2069 Writing for the Web
Elmective

Admission Requirements
Students must complete the Year 12 equivalent in Malaysia and produce evidence of proficiency in English at a level, which is required for an FFPOS in Australia, normally IELTS 6.0 or TOEFL of 550 and Test of Written English score or 5 or Malaysian Year 11 equivalent and successful completion of the Sunway College preparatory program. Students completing this course are already judged by Victoria University to have English at a level adequate to undertake university level studies.
Honours Programs

Bachelor of Arts (Honours)

Course Code: AHFF
Campus: Footscray Park
Course Code: AHSS
Campus: St Albans

Course Description
The Honours year provides the opportunity to extend undergraduate degree work and attain a higher qualification. It will develop further your capacities for informed, conceptual thinking and your research skills. Its primary functions are: to provide the first stage towards a higher degree (i.e. a Masters or a Doctorate) by research; to give greater depth to your undergraduate studies; to gain a greater understanding of the contemporary theories and debates in the humanities and social sciences; to develop research skills; and to learn to analyse and write at a more abstract and theoretical level. There are many reasons why you might consider an honours year. One is to secure the academic platform from which you can then pursue a higher degree by research, either at Victoria University or elsewhere.

Course Duration
One year full-time or part-time equivalent.

Course Structure
Honours units other than the thesis may be provided through classwork or through directed studies. Students must complete a total of 120 credit points. The following units are specific to the Honours year. They are offered subject to demand at Footscray Park and/or St Albans.

- AXH1012 Key Debates in the Humanities and Social Sciences
- AXH1003 Honours Thesis (full-time)-1 semester or AXH1004 Honours Thesis (part-time)-2 semesters
- plus one of:
  - AAX4001 Asian Studies Honours 4
  - AAX4003 History Honours 4
  - ACX4001 Humanities Honours 4
  - ASH4011 Sociology Honours

Course Requirements
To qualify for the degree with honours, students must complete honours standard units to the value of 120 credit points, including coursework units to the value of 60 credit points and a thesis to the value of 60 credit points. Each student's honours year program must be approved by the Faculty of Arts Honours Co-ordinator to ensure an appropriate balance of theoretical, methodological and disciplinary studies.

Admission Requirements
Normally, to be considered for entry into the Honours year, you must have:

- completed a three year undergraduate course with results at the level of Distinction or above (or equivalent grades) in at least the last two units of your two majors (or equivalent studies); and
- obtained results at the level of credit or above (or equivalent grades) in at least 60% of the total number of undergraduate subjects attempted.

To apply for the Honours Year you must complete and submit a direct application form to Student Administration – Admissions (St Albans Campus) by October 31. This form is available from either a Faculty of Arts office or from Student Administration-Admissions (St Albans Campus). You should contact your School Honours Co-ordinator prior to application in order to discuss your research proposal and availability of supervision.

Bachelor of Arts (Honours)

Computer Mediated Art and Multimedia

Course Code: AHCM
Campus: St Albans

Course Description
The Bachelor of Arts (Honours) Computer Mediated Art and Multimedia will introduce students to recent theoretical debates relevant to their area of study; will instruct in appropriate research methodologies; and will allow students to complete a product-based, supervised, creative individual research project. The program will also provide an appropriate prerequisite for postgraduate study.

Course Duration
One year full-time or part-time equivalent.

Course Structure

- Semester 1
  - AXH1012 Key Debates in the Humanities & Social Sciences
  - HFC4001 Individual Creative Project A
- Semester 2
  - AFC4001 Special Study Research Project
  - HFC4002 Individual Creative Project B

Admission Requirements
Students who have completed either the Bachelor of Arts
(Computer Mediated Art), the Bachelor of Arts (Multimedia) or an equivalent degree must normally have obtained an average of Distinction or equivalent at second and third year level.

All external applicants will be assessed on presentation of a folio and formal interview.

All applicants are required to write a research proposal of approximately 500 words in which they briefly describe their intended studio/lab project including ideas informing the project, materials and technology required and any particular facilities needed for successful completion of the project.

Bachelor of Arts (Honours)

Psychology

Course Code: AHPH
Campus: Footscray Park

Course Description
The Honours program provides a course of advanced study in Psychology at fourth year level which builds on knowledge developed in undergraduate Arts or Science courses.

Course Objectives
The Honours program aims to develop skills in critical analysis and independent research in Psychology and to prepare students for postgraduate research or professional careers. The course is designed to meet the Australian Psychological Society's requirements for a fourth year course in Psychology.

Course Duration
The duration of the course will be one year of full-time study or two years of part-time study.
Course Structure
Students must complete a total of 120 credit points. The course will consist of the following components:

**Semester 1**
- APH4010 Research Thesis
- APH4020 Reading Seminar & Theoretical Essay A
- One Elective
- APA4002 Evaluation Research Methods or
- APH4024 Research Methods in Context

**Semester 2**
- APH4015 Extended Research Thesis
- APH4065 Reading Seminar & Theoretical Essay B
- APH4070 Professional Orientation (Casework)

**Electives**
- APA4015 Community Psychology
- APA4003 Organisational Psychology
- APA4004 Psychology of Group Processes
- APH4050 Current Issues A
- APH4061 Principles & Practice of Cognitive Behaviour
- APTS080 Cross Cultural Issues in Counselling
- APTS085 Domestic Violence and Sexual Assault
- APM6035 Psychology of Health
- HNS5010 Theories of Addiction
- HNS5020 Treatment of Substance Abuse
- HNS5030 Health Promotion / Prevention

Note: If a student would prefer to do an elective in Semester 2 then APH4015 Extended Research Thesis and APH4010 Research Thesis could swap semesters. Other electives may be possible with the consent of the course co-ordinator.

This is a guide only and offerings on each campus may be subject to sufficient enrolments. The entire course may be completed at Footscray Park, although students may need to travel to the other campus to meet their research supervisor.

Admission Requirements
The minimum requirement for entry to Honours in Psychology will normally be:

- the completion of all requirements for an ordinary degree, conferred by the Victoria University of Technology or Western Institute;
- the completion of an APS accredited major in psychology;
- a minimum of distinction level (70%) performance in psychology at third year level.

Students who have completed their degree at a University or similar institution apart from the Victoria University of Technology or Western Institute may apply for entry to the Bachelor of Arts Honours course. This course is identical to the Honours in Psychology course and equivalent entry requirements apply.

Bachelor of Multimedia Systems (Honours)

Course Code: AHMS
Campus: Footscray Park

Course Description
The honours program teaches students advanced level theory, research and program production techniques for Multimedia Systems students to spend a fourth year at VU Footscray Park extending their knowledge of Multimedia content and system development and theory and research methods relevant to the Multimedia field. The culmination of the year, is a major research project relevant to the field. This may involve submission of creative work and exegesis or a more traditional presentation in thesis format, depending on each student’s selected topic.

Course Objectives
The honours year provides a means for Bachelor of Multimedia Systems students to spend a fourth year at VU Footscray Park extending their knowledge of Multimedia content and system development and theory and research methods relevant to the Multimedia field. The culmination of the year, is a major research project relevant to the field. This may involve submission of creative work and exegesis or a more traditional presentation in thesis format, depending on each student’s selected topic.

Course Duration
2 semesters (1 year) full time.

Course Structure
Students must complete a total of 120 credit points.

**Semester 1**
- ACM4001 Theory and Research in Multimedia
- Elective/s to be selected from 3rd & 4th year offerings

**Semester 2**
- ACM4002 Multimedia Research Project

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed the Bachelor of Multimedia Systems degree (or equivalent qualification) with a credit level average and distinction average in ACM3001 and ACM3002.
Undergraduate Majors

Advanced English for Speakers of Other Languages

The major combines proficiency enhancement in English language and learning methods (first year), with applied and contextual studies in media and writing, with advanced studies in theories of language and culture.

The major will prepare students from a non-English-speaking background to take their place as professional graduates in the English-speaking world, or to deal from their home country with the English-speaking world in areas such as trade, education, and communications.

Entry Requirements

The major is offered to students whose first language is not English and who have not had the major part of their formal schooling conducted in the English language.

The subjects in the Advanced English for Speakers of Other Languages major are:

**First Year**

ACA1003 Advanced English for Speakers of Other Languages 1A – Communication Part A
ACA1004 Advanced English for Speakers of Other Languages 1B – Communication Part B

**Second and Third Years**

ACA2003 Advanced English for Speakers of Other Languages 2A – Media
ACA2004 Advanced English for Speakers of Other Languages 2B – Literary English
ACA3004 Aspects of Language: Structure and Use
ACA3005 Australian Language: Variation, Conversation and Culture

Asian Studies

The Asian Studies major can be taken as one of the two core majors for the Bachelor of Arts degree. It is compulsory for students enrolled in the Bachelor of Arts (Asian Studies)/Bachelor of Business (International Trade) and Bachelor of Business (Tourism Management)/Bachelor of Arts (Asian Studies) degree to complete this major. In addition there is a choice of language programs in Vietnamese, Chinese and Japanese which can be taken in conjunction with the Asian Studies major, or with another major in the Faculty of Arts, or from another Faculty. It is highly recommended that students take an Asian language major with their Asian studies major.

The subjects in the Asian Studies major are:

**First Year**

AAP1011 Australia in Asia
AAA1007 Asia: Anthropological Issues

**Second and Third Years**

Any four of:

AAA2000 The City in Asia
AAA2003 Asian Cultures and Literatures
AAA2005 Colonialism, Nationalism and Revolution in South East Asia
AAA2007 Gender and Sexuality; Asian Perspectives
AAA2008 Business Cultures in Asia
AAA2010 Culture and Politics in Indonesia
AAA2011 Cultural History of Tibet
AAA2013 The Search for Meaning in Asia
AAA2014 Many Vietnamese: War, Culture and Memory
AAA3003 Industrial Development in Asia

Chinese

The Chinese Language Studies program comprises ten subjects, catering for all kinds of students with or without any prior knowledge of the language, i.e. those who have never studied Chinese before, have learned a certain amount, have completed VCE Chinese, who are pure beginners or with a Chinese speaking background. It aims to develop students’ language and communication skills and enhance their socio-cultural awareness. Relevant socio-cultural components are integrated in all the language subjects although specific aspects are not given the focus as much as in the higher level subjects. Upon completion of a Chinese major, students should achieve a medium/advanced level of oral and written competence and a fair understanding of Chinese society and culture. They will also be equipped with language learning strategies and practical skills.

All the Chinese subjects on offer, at proficiency levels from elementary to the relatively advanced, can be taken as a three-year major or a two-year minor in Bachelor of Arts degrees, in combined Arts/Business degrees or in other degrees in which the study of a language can be part of the course structure. Besides, students can choose any of these Chinese subjects as electives, which can be credited towards a degree in any disciplinary area, and as single subjects for those who wish to learn Chinese without necessarily enrolling in a degree. These subjects are also available to students who wish to study Chinese for a Graduate Diploma of Modern Languages, or as part of their fourth year Honours programs, and/or as part of their post-graduate studies.

Note:

1. Students with any amount of prior knowledge of the language should consult with the Chinese staff about their proficiency level before enrolling into an appropriate Chinese subject. Students who have completed Chinese at Year 12 level or who are native speakers will not be credited with first year. Students will rather commence their major at the next appropriate level.

2. While ACZ1001 to ACZ3002 are sequential, the four higher level subjects do not have this restriction.

3. A minimum of two of the four higher level subjects will normally be offered in each academic year.

A four-week Study Tour of China is organised in late November each year to provide in-country learning opportunities and first-hand experience for students. It is basically an intensive short course in Chinese language, society and culture, and can be credited towards a degree. The University can also assist individual students who wish to study Chinese overseas. Scholarships are available on a competitive basis.

The subjects in the Chinese Language Studies course are:

ACZ1001 Chinese 1A
ACZ1002 Chinese 1B
ACZ2001 Chinese 2A
ACZ2002 Chinese 2B
ACZ3001 Chinese 3A
ACZ3002 Chinese 3B
ACZ3011 Chinese People and Beliefs
ACZ3012 Chinese Film and Stories
ACZ3021 Chinese Language and Society
ACZ3022 Survey of Chinese Literature
Communication Studies

The Communication Studies major introduces students to a range of approaches to the study of human communication. It concentrates on developing an understanding of the use of spoken and written language and visual images in various contexts whilst concurrently assisting students to develop effective communication techniques and to apply these understandings to socially relevant situations (e.g. in the workplace, in the media, in the community). Through choice of subjects students may focus their major more towards either social communication (for careers in psychology, community/welfare work, training, etc.) or media communication (for careers in the media, public relations, teaching, etc.).

Throughout the major there is a strong focus on communication issues of importance in contemporary Australian society, on interpersonal interactions, groups, organisations, and through the broadcast and print media and cinema. A range of communication research skills are integrated within the major.

Understanding of communication processes and skills in communication are highly valued attributes in our modern ‘information society’ across a broad range of professions.

Graduates with this major may gain employment directly in the public or private sectors or move on to postgraduate studies in courses providing vocational specialisation in a range of areas, including training and development, information and media services, public relations, journalism, community development/social work, marketing, teaching, administration and human resources management.*

The subjects in the Communication Studies major are:

First Year
- ACC1047 Culture and Communication
- ACC1048 Media, Culture and Society

Second Year
- Any two of:
  - ACC3041 Language in Society
  - ACC3043 Interpersonal, Group & Organisational Communication
  - ACC3045 Video Production
  - ACC3052 Communication and Cultural Diversity
  - ACC3053 Studies in Cinema
  - ACC3054 Studies in Television
  - ACC3055 Communication in the 21st Century

Third Year
- Any two of:
  - ACC3046 Communicating with Radio
  - ACC3047 Communicating in Organisations
  - ACP3049 Writing and Producing the Documentary
  - ACW3020 Imag(in)ing Genders
  - Or other subjects from Second Year

Students from other majors or courses wishing to undertake Communication Studies subjects and who lack the normal prerequisites, may be admitted at the discretion of the Communication Studies Co-ordinator.

There are two ways to complete a major in Cultural studies:

1. To finish six of the subjects available in Cultural Studies, beginning in first year with ACC1047 Culture and Communication and ACC1048 Media, Culture and Society.

2. To count your Foundation Units AXF1001 and AXF1002 as the first year of a Cultural Studies major, and then complete four of the second/third year subjects available in Cultural Studies.

The subjects available in Cultural Studies are:
- ACU1007 Aboriginal Australia
- ACU1008 Equality and Equity
- ACU2006 Post-modern Cultures and Contemporary Societies
- ACU2007 Love, Sexuality and Subjectivity
- ACU2011 The Italian Presence in Australia
- ACU2012 Cultural Diversity in Australia and the World
- ACU2013 International Media: Industries and Issues(*)
- ACU3005 Nation, Culture and Globalisation(*)
- ASS2009 Making Modern Identities(*)

Note: Only a selection of these subjects will be offered each year.

In addition, students who are also majoring in a Language Other than English can count ACA3005 Australian Language, as a Cultural Studies Unit.

Also note that some units, marked with an asterisk (*), are ‘cross-accredited’ with Sociology. That is, they can also count as Sociology units. If you are also doing a Sociology major, make sure that you count any of these units towards either your Cultural Studies or your Sociology major, not both.

Gender Studies

The Gender Studies major focuses on issues of gender, sex and sexuality in multicultural Australia and its region. It includes cross-cultural perspectives from other societies.

The Gender Studies major aims to:

- provide students with skills in identifying and analysing the effects of gender in all aspects of society, but especially, in the workplace, social institutions and organisations, communication and media;
- equip students with the ability to identify and offer non-sexist alternatives to discriminatory practices;
- enable students to recognise and apply their understanding to the ways in which other social markers, such as cultural difference, intersect with gender.

All Gender Studies subjects are informed by current theoretical perspectives from this interdisciplinary field, both national and international.

Non-sexist and anti-discriminatory practices are now officially endorsed in Commonwealth and State organisations: their legal endorsement is also impacting increasingly on the private sector. Gender Studies graduates are well-prepared to work in advisory capacities on gender issues and policies in these workplaces. A strong focus on cross-cultural issues positions Gender Studies graduates to contribute to areas such as international development. Areas of women-centred employment also include women's health centres, refuges, advisory and referral services and policy units.

Gender Studies places a strong emphasis on the development of a range of practical skills which can be transferred by graduates to different work situations. Throughout the course, skills of analysis, information retrieval, empirical research (including interviewing) as well as formal writing and oral skills are integrated into all subjects. There is also an emphasis on the development of self-directed learning and group work.

The subjects in the Gender Studies major are:
- ACW1020 Sex and Gender
- ACW1021 Fashioning Gender
- plus four of:
  - ACP2067 Gender and Genre in Short Fiction
ACW2021 Gender on the Agenda
ACW2022 Researching Gendered Lives
ACW2033 Woman and International Development
ACW3020 Imag(in)ing Genders
ACW3022 Rethinking the Family
ACW3023 Gender Cross Culturally
ACW3024 Varieties of Feminist Thought
ACW3025 Knowing Bodies
ACW3026 Gender and Education
ACW3027 Feminism of Difference

Students from other majors or courses wishing to take Gender Studies subjects, and who lack the normal prerequisites, may be admitted at the discretion of the Gender Studies discipline leader.

Histories of the Present

This major draws on an emerging area of scholarly inquiry within the fields of sociology, history, political science, philosophy, psychology, anthropology, education and urban studies: fields which may be thought of as the 'human sciences'.

The major builds on introductory studies provided in first year units in a number of majors, and utilises subjects at second and third year level which share a common conceptual framework in 'histories of the present' and related concerns around the arena of governmentality.

The major develops a curiosity around the connections between the production of knowledge in the human sciences and the practice of government. Such work argues that the government of self and others requires an account of the object to be governed, the deployment of objectives, and the production of strategies of transformation. The human sciences, involved in the task of specifying and calculating the characteristics of persons, play a major role in the production of the 'know-how' that makes government possible.

The subjects in the Histories of the Present major are:

**First Year**
- ASS1001 Sociology 1A (Introduction to Sociology) or
- AAH1001 World History or
- APP1012 Psychology 1A
- ASS1002 Sociology 1B (Managing Normality) or
- AAH1008 Australians at War or
- APP1013 Psychology 1B

**Second Year**
- ASS2009 Making Modern Identities
- ASS2013 Sociology of the Body

**Third Year**
- ASS3031 Governing Civic Life
- ASS3008 Knowledge and Power

International Communication and Culture

Having an understanding of culture and communication in different social contexts is critical to meaningful and successful intercultural interactions. This major provides an opportunity to investigate the meaning and practices of culture in different local, national and regional contexts and to consider how communication practices and processes, interpersonally and through texts and the media, reflect cultural values and systems, whilst simultaneously leading to evolution and change in these. It aims to equip students with a range of analytical and practical skills and understandings that will be valuable for them in working in different cultural contexts internationally.

**First Year**
- ACC1047 Culture & Communication
- ACC1048 Media, Culture & Society or
- ACL1001 Reading Contemporary Fiction
- ACL1002 Studying Poetry & Poetics or
- ACW1020 Sex and Gender
- ACW1021 Fashioning Gender

**Second/Third Year**
- ACU3005 Nation, Culture & Globalisation
- ACL3007 Re-Presenting Empire
- ACL2006 Transnational Indigenous Literature: Aboriginal, Nth American & Maori Writing
- ACC3053 Studies in Cinema

Japanese

All students entering Japanese will be assessed by staff to determine the appropriate level in which they should enrol. Students who have completed Japanese at Year 12 level or who are native speakers will not be credited with first year. Students will enrol in the appropriate level after consulting with a lecturer.

Japanese is offered in two streams—the Arts stream (for Arts students) and the Business Stream (for Business and other students, including students enrolled in combined Business/Arts degrees). Both streams are the same. The Japanese major is mainly designed for Arts students and combined degree Arts and Business students as a three year major. Business students may complete a sub-major.

The subjects in the Arts stream are:

**Level 1**
- ACJ1001 Introduction to Japanese
- ACJ1002 Japanese 2

**Level 2**
- ACJ2001 Japanese 3
- ACJ2002 Japanese 4
- ACJ2004 Japanese Conversation

**Level 3**
- ACJ3001 Japanese 5
- ACJ3002 Japanese 6
- ACJ3003 Advanced Japanese 1
- ACJ3004 Advanced Japanese 2
- ACJ3005 Advanced Japanese 3
- ACJ3006 Reading Japanese Texts

Note: Students are required to complete six sequential subjects to complete a major.
The subjects in the Business stream are:

**Level 1**
- ACJ1001 Introduction to Japanese
- ACJ1002 Japanese 2

**Level 2**
- ACJ2001 Japanese 3
- ACJ2002 Japanese 4

**Level 3**
- ACJ3001 Japanese 5
- ACJ3002 Japanese 6
- ACJ3003 Advanced Japanese 1
- ACJ3004 Advanced Japanese 2
- ACJ3005 Advanced Japanese 3

**Literary Studies**

The Literary Studies major is available to students on the Footscray Park and St Albans campuses. After completing the first year at their home campus, students can choose units offered either at Footscray Park or St Albans. The general objectives of the major are to:

- Provide a major in Literary Studies across the Bachelor of Arts courses offered by the Faculty of Arts and to students in other relevant courses (e.g. Bachelor of Education). The major incorporates both literature and cultural and literary theory and complements existing majors offered by the Faculty in the humanities (e.g. Cultural Studies, Communication Studies, Gender Studies, Professional Writing, Spanish, Italian, Asian Studies);
- Develop skills in the reading, critical analysis and enjoyment of literary texts;
- Introduce a wide variety of traditional Western and non-traditional non-Western literary texts and analyse the cultural concepts circulating in those texts;
- Address issues surrounding the cultural production of literary texts.

The subjects in the Literary Studies major are:

**First Year**
- ACL1001 Reading Contemporary Fiction
- ACL1002 Studying Poetry and Poetics

**Second/Third Year**
- Four of:
  - ACL2014 Popular Fictions
  - ACL2050 Children's Texts
  - ACL3014 Writing Selves
  - ACL3016 Working-Class Writing
  - ACP2067 Gender and Genre in Short Fiction
  - ACP2064 Writing and Cultural Difference
  - ACL2006 Transnational Indigenous Literatures: Aboriginal, Native North American and Maori Writing
  - ACL2007 Romance and Realism
  - ACL3007 Re-presenting Empire: Literature and Postcolonialism

**Media Studies**

Modern media are playing an increasingly important role in our society, particularly as new communication technologies are introduced and delivery costs decrease. This major will enable students to undertake a sequence of subjects which focus on the analysis of media forms and practices in contemporary Australian society.

The subjects in the Media Studies major are:

**First Year**
- ACC1047 Culture and Communication
- ACC1048 Media, Culture and Society

**Second/Third Year**
- Four of:
  - ACC3045 Video Production
  - ACC3046 Communicating with Radio (third year only)
  - ACC3053 Studies in Cinema
  - ACC3054 Studies in Television
  - ACC3055 Communication in the 21st Century
  - ACP2078 Performance Writing
  - ACP3049 Writing and Producing the Documentary
  - ACF2013 International Media: Industries and Issues
  - ACW3020 Imag(in)ing Genders (third year only)

**Multimedia**

The Multimedia major is only offered to those students who are enrolled in the Bachelor of Arts (Multimedia) degree or the combined BA Bachelor of Business (Information Systems) degree.

**Compulsory Foundation Subjects**
- ACM1003 Animation for Multimedia
- ACM1004 Design for Multimedia

**Core Subjects**

**First Year**
- ACM1001 Multimedia 1A Introduction to Web Development
- ACM1002 Multimedia 1B Digital Sound and Video

**Second Year**
- ACM2001 Multimedia 2A Interactive Programming
- ACM2002 Multimedia 2B Dynamic Web Development

**Third Year**
- ACM3001 Multimedia 3A
  - Special Effects and Production Planning
- ACM3002 Multimedia 3B Graduating Project

**Organisational Studies**

The aim of the Organisational Studies major is to provide students with subjects that may be useful in the workplace for entry level positions in areas like planning/strategy, policy development, human resources and training and management consulting. The major aims to develop a high level of knowledge and skills in organisational behaviour, communicating and writing.

The subjects in the Organisational Studies major are:

**First Year**
- ACC1047 Culture and Communication
- ACC1048 Media, Culture and Society or
- ACP1053 Introduction to Creative Writing
- ACP1054 Introduction to Media Writing or
- APP1012 Psychology 1A
- APP1013 Psychology 1B

**Second/Third Year**
- Four of:
  - ACC3041 Language in Society
  - ACC3043 Interpersonal, Group and Organisational Behaviour
  - ACC3047 Communicating in Organisations (third year only)
  - ACP2069 Writing for the Web
  - ACP3051 Writing for Public Relations and Advertising
  - APS2030 Quantitative Social Research Methods
  - APS2040 Quantitative Social Research Methods
  - ASA2033 Management in non Government Organisations
  - ASC3095 Conflict Resolution in Groups and Communities

**Political Science**

The systematic study of Political Science is one of the oldest of the social sciences. It provides students with insights into the policies, personalities, institutions, and possibilities relating to the deployment of political power in society. In addition it enables students to come to grips with global political issues through the study of international politics and foreign policy.

The Political Science major at Victoria University sits especially well alongside majors in History, Asian Studies, and International Trade. It provides a useful background for careers in journalism,
public relations, policy research, teaching, the public service (e.g. Foreign Affairs, Austrade, Immigration, Defence, Treasury and Finance), and in politics.

In addition, a Political Science major assists students to develop a critical awareness of the world they live in, of the forces shaping their lives, and helps them to develop good analytical and expression skills for careers in the areas mentioned above.

The subjects in the Political Science major are:

**First Year**
- AAP1010 Foundations of Political Science
- AAP1011 Australian in Asia

**Second/Third Year**
- Four of:
  - AAP2004 Southeast Asian Politics
  - AAP2015 International Relations
  - AAP3011 Politics of Globalisation
  - AAP3012 Global Citizenship
  - AAP3015 Terrorism in World Politics
- ASS2025 Transnational Social Movements

### Professional Writing

The Professional Writing major is designed for students interested in developing a range of writing and analytical skills that have broad application in fields where competence in written expression and an ability to relate forms of writing for the contexts in which they occur is essential. In later years students are able to specialise in specific areas of professional writing for the media, for public relations and advertising, writing for the organisation and creative writing. Throughout the major there is a balance between the practical development of writing skills in workshops and critical analysis and interpretation of writing and its cultural contexts in tutorials and seminars. Graduates with this major will have valuable knowledge and skills for employment in writing-related professions such as: journalism, public relations, advertising, marketing, editing and publishing and technical writing, and also in more general information services writing and teaching.

In some cases additional graduate level coursework may be required and/or may assist in gaining employment (e.g. Graduate Diplomas in Professional Writing, Journalism, Editing and Publishing, Public Relations, Marketing).*

The subjects in the Professional Writing major are:

**First Year**
- ACP1053 Introduction to Creative Writing
- ACP1054 Introduction to Media Writing

**Second Year**
- ACP2070 Editing Principles and Practice
- ACL2014 Popular Fictions
- ACL2050 Children's Texts
- ACL3014 Writing Selves
- ACP2064 Writing and Cultural Difference
- ACP2067 Gender and Genre in Short Fiction
- ACP2069 Writing for the Web
- ACP2078 Performance Writing
- ACP2079 Publishing Principles and Practice

**Third Year**
(At least two must be included in Year 3 program)
- ACP3055 Professional Writing Project
- ACC3046 Communicating with Radio
- ACL2014 Popular Fictions
- ACL2050 Children's Texts
- ACL3014 Writing Selves
- ACP3051 Writing for Public Relations and Advertising
- ACP3049 Writing and Producing the Documentary
- ACP3053 Advanced Fiction Writing

Additional subjects at Year 2 and 3 level may be taken as electives.

Students from other majors or courses wishing to take Professional Writing subjects and who lack the normal prerequisites, may be admitted at the discretion of the Professional Writing discipline leader.

### Psychology

The Psychology major is designed to prepare students for entry to a fourth year of studies which will enable graduates to receive associate membership with the Australian Psychological Society and which will meet the academic requirements for professional accreditation with the Victorian Psychologist's Registration Board. Graduates with this major may also move on to postgraduate studies in courses leading to professional accreditation as teachers, social workers or personnel officers, or to staff development work and marketing research. Alternatively, graduates may find employment in welfare and community services.

In order to satisfy requirements for accreditation by the Australian Psychological Society, a Psychology major leading to accreditation will consist of subjects totaling 150 credit points.

The Psychology major has been granted full accreditation by the Australian Psychological Society.

The subjects in the Psychology major are:

**First Year**
- APP1012 Psychology 1A
- APP1013 Psychology 1B

**Second Year**
- APP2013 Psychology 2A
- APP2014 Psychology 2B

**Third Year**
- APP3011 Psychology 3A (2 semesters)
- Four of:
  - APP3015 to APP3024 (Psychology 3 Electives) (2 Semesters)

### Psychosocial Studies

This major aims to combine a theoretical and applied approach to understanding human behaviour in a variety of situations. It provides the opportunity, for example, to consider implications of marginalisation, perhaps due to adverse family and social circumstances, old age, sex discrimination, disability and/or ethnocentric attitudes. It also provides the opportunity to pursue some introductory skills that may be of use in dealing with people requiring support.

This major will appeal to students interested in problem solving in human settings, who may wish to study aspects of developmental psychology (without the research methods/statistics component) and subjects that deal with selected issues in psychosocial studies (e.g. human services delivery, aged services, gender, aboriginality, conflict resolution, group dynamics and cross-cultural issues). Students may study this major instead of the Psychology major, or, alternatively, students who wish to continue with a Psychology major accredited by the Australian Psychological Society may wish to supplement this with a Psychosocial Studies major.

Note: This major is not an accredited Psychology major.

The subjects in the Psychosocial Studies major are:

**First Year**
- ASS1012 Sociology 1A (St Albans)
- ASS1013 Sociology 1B (St Albans) or
- ASS1001 Sociology 1A (Footscray Park)
- ASS1002 Sociology 1B (Footscray Park) or
- APP1012 Psychology 1A
- APP1013 Psychology 1B or
- ACW1020 Sex and Gender
- ACW1021 Fashioning Gender

**Second Year**
- Two 2nd year electives from the list below
FACULTY OF ARTS

Third Year
Four Psychology electives or two 3rd year electives from the list below.

Electives
Year 2 / 3
ACU1007 Aboriginal Australia
ACW2021 Gender on the Agenda
ACW2022 Researching Gendered Lives
ACW3021 Rethinking the Family
ACW3023 Gender Cross-Culturally
APTR2330 Psychosocial Aspects of Health and Illness
ASB2010 Human Services 1
ASC3095 Conflict Resolution in Groups and Communities
ASS2040 Sociology 2C – Sociology of Power and the State
Year 3
ASB3010 Human Services 2A
ASS3031 Sociology 3C – Governing Civic Life: Citizen, Nation, Self
ASS3032 Sociology 3D – Formations of Power: Governing Cultural Identity in a ‘Post-Colonial’ World

Psychology Electives
APP3015 to APP3024

Public Relations
The Public Relations major and Communication core major are only available to those students enrolled in the Bachelor of Communication (Public Relations) course.

The subjects in the Public Relations major are:
First Year
ACY1001 Principles and Practices of Public Relations
ACP1054 Introduction to Media Writing
Second Year
ACY2001 Research in Public Relations
ACY2003 Media Management in Public Relations
Third Year
ACY3001 Public Relations: Campaigns and Management
ACY3002 Public Relations Project and Placement

The subjects in the Communication Core are:
First Year
ACC1047 Culture and Communication
ACC1048 Media, Culture and Society
Second Year
ACP3051 Writing for Public Relations and Advertising
ACC3043 Interpersonal Group and Organisational Communication
Third Year
ACC3047 Communication in Organisations
ACY3003 Marketing and Law for Public Relations

Social Research Methods
The Social Research Methods major embraces qualitative and quantitative research methods, using experimental and non-experimental design, within the social and behavioural sciences. It is designed to provide a broad and thorough grounding in research methods of particular value to students aiming to continue into postgraduate research in social and behavioural sciences. Moreover, the Social Research Methods major gives solid practical training in skills directly applicable in a wide variety of employment settings, e.g. human resources, market research, program evaluation in training activities and community services. Because of its strength in non-experimental research designs, qualitative and quantitative, the major provides valuable support to research projects in such diverse disciplines as sociology, health science, environmental management and organisational studies.

The subjects in the Social Research Methods major are:
First Year
None
Second Year
APS2030 Qualitative Social Research Methods
APS2040 Quantitative Social Research Methods
Third Year
APS3010 Social Research Methods 3
APS3040 Independent Research Project

Sociology
Footscray Park Campus
The Sociology major is concerned with the systematic study of social structure and process in Australian society, their relation to economic and political structures, and the links between Australia and other societies in a world context. The major aims to develop not only substantive knowledge and theoretical understanding about society but also qualitative and quantitative skills in social research.

In those ways, and through the opportunities that the major offers for students to select specific subjects and combinations of subjects, the major provides a suitable grounding for a number of vocational fields. These fields include education, social welfare, community work, health policy and promotion, and social, urban and regional planning.

The broad range of topics covered in the major also provides an appropriate background for teaching social studies and related subjects, such as media studies, at secondary level.

The subjects offered in the Sociology major at the Footscray Park Campus are:
First Year
ASS1001 Sociology 1A (Introduction to Sociology)
ASS1002 Sociology 1B (Managing Normality)
Second Year**
Two of:
ACU2013 International Media: Industries and Issues
ASS2006 Social Change: Australian and Global Dimensions
ASS2009 Making Modern Identities
ASS2013 Sociology of the Body
Third Year**
Two of:
ACU3005 Nation, Culture and Globalisation
ASS3004 Social Research
ASS3008 Knowledge and Power
ASS3009 Sociology of Law
ASL3002 Law and Governance
** Only a limited selection of these are offered each year

Sociology of the Global South
St Albans Campus
Sociology of the Global South is a major examining the social, political and cultural dimensions of the societies that were formerly known as the ‘Third World’. It will focus on countries of Southeast Asia, the small island states of the South Pacific, and sub-Saharan Africa. It will use sociological perspectives to examine relations of class and gender, issues of globalisation and development and experiences of colonialism, decolonisation and independence. It will also investigate the significance of religion and patterns of belief and policy debates in the environmental, labour and human rights arenas.

The subjects in the Sociology of the Global South major are:
Spanish and Spanish Studies

The Spanish and Spanish Studies major has been designed to enable students with varied backgrounds the opportunity to acquire Spanish language skills which will be useful in a variety of future employments, as well as increasing their understanding and appreciation of Spanish speaking cultures. There are different entry levels, one for absolute beginners, and another level for those who are already familiar with the language, as is the case with native speakers or students who have completed VCE Spanish or equivalent. After acquiring advanced language skills, students may select the options that are most closely related to their planned future employment and interests and then concentrate on acquiring the specialised bilingual skills needed. The major provides students with a solid background in the language and culture of the Spanish-speaking world and is a valuable complement to a range of disciplines in Arts and other University faculties.

Spanish can also be taken as a submajor or as a single or complementary subject. It can also be taken as part of an Honours program or a postgraduate degree. A Graduate Diploma in Modern Languages (Spanish) is also available for graduate students in any field of studies wishing to specialise in the Spanish language and related studies.

To complete a Spanish and Spanish Studies major students who have little or no Spanish on entry would take:

**First Year**

- ACS1071 Spanish A – Basic Spanish 1
- ACS1072 Spanish B – Basic Spanish 2

**Second Year**

- ACS2073 Spanish C – Intermediate Spanish
- ACS2074 Spanish D – Advanced Spanish

**Third Year**

- Two of:
  - ACS3077 Spanish E – Literature and Society
  - ACS3076 Spanish F – Spanish for Human Services
  - ACS3073 Spanish G – Spanish Business
  - ACS3078 Contemporary Reflections – Film and Media in Spain and Latin America
  - ACS3075 Spanish J – Introduction to Interpreting and Translating

Students who are native speakers and those who have completed VCE Spanish or have equivalent qualifications will start at second year level and take four third year subjects to complete a major. Only two third year subjects from the above list are offered in any given year.

Vietnamese

The Vietnamese language program consists of two streams: (1) a Beginners’ stream for those who have no (or little) prior knowledge of Vietnamese; and (2) a Post-VCE stream for those who have completed four semesters in the Beginners’ stream or VCE Vietnamese or its equivalent.

The Vietnamese for Beginners’ stream is designed to provide students with four practical language skills: listening, speaking, reading and writing. It also aims to acquaint students with contemporary culture and society.

The Post-VCE Vietnamese stream is designed to consolidate and extend students’ skills in comprehending and writing Vietnamese, to familiarize them with aspects of Vietnamese society, and to enhance their understanding of cultural values underpinning ways of thinking and social interaction.

Both Vietnamese for Beginners and Post-VCE Vietnamese can be taken as a major, a submajor, an elective or a single subject. They can be also taken as part of an Honours program or a postgraduate degree.

Sociology – Policy Studies

St Albans Campus

The Policy Studies major has been designed to provide students with the research and analytical skills necessary to understand past and present social policies. The major examines many issues and policy areas, which are at the forefront of contemporary debates, such as immigration, race, new technology, economic and cultural policy. The major aims to develop awareness of cross cultural issues, capacities applicable to a diverse range of employment fields, and student awareness of how mechanisms in social governance are formulated and enacted. The limitations of traditional and more conventional approaches to social policy are critically assessed and alternative lines of inquiry explored. Innovative and interesting course design plus diverse teaching/assessment strategies have resulted in extremely positive student evaluations of this major.

The subjects in the Sociology – Policy Studies major are:

**First Year**

- ASS1012 Sociology 1A – Introduction to Australian Society and Culture
- ASS1013 Sociology 1B – Issues in Australian Society and Culture

**Second Year**

- ASS2040 Sociology 2C – Sociology of Power and the State 1: Concepts, Critiques and Practices
- ASS2050 Sociology 2D – Sociology of Power and the State 2: The Contemporary State and Social Identity in the 21st Century

**Third Year**

- ASS3031 Sociology 3C – Governing Civic Life: Citizen, Nation, Self.

**Electives**

- ASC2001 Social Research 1
- ASC2002 Social Research 2

**Only a limited selection of these are offered each year.**

Sociology on the St Albans Campus offers two major sequences: Sociology of the Global South and Policy Studies. These two majors share a common first year core subject. On completion of this first year subject, students may continue on to either or both of the two major sequences. Successful completion of the core subjects of the two majors, together with two related electives, would give students a double major in Sociology.

The subjects in the Sociology – Policy Studies major are:

**First Year**

- ASS1012 Sociology 1A – Introduction to Australian Society and Culture
- ASS1013 Sociology 1B – Issues in Australian Society and Culture

**Second Year**

- ASS2010 Sociology 2A – Social and Cultural Change in Asia
- ASS2011 Sociology 2B – Social and Cultural Change in the South Pacific

**Third Year**

- ASS3012 Sociology 3A – Colonisation, Decolonisation and Development
- ASS3013 Sociology 3B – International Social Policy

**Related Electives**

- ASC2001 Social Research 1
- ASC2002 Social Research 2
The subjects in the Vietnamese major are:

**BEGINNERS STREAM**
- First Year
  - ACV1001 Basic Vietnamese A
  - ACV1002 Basic Vietnamese B
- Second Year
  - ACV2001 Intermediate Vietnamese A
  - ACV2002 Intermediate Vietnamese B
- Third Year
  - Same subjects as the first year of the Post-VCE stream, below:

**POST-VCE STREAM**
- First Year
  - ACV3011 Vietnamese for Business
  - ACV3012 Vietnamese Folklore and Society
- Second/Third Year
  - ACV3021 Vietnamese Language and Culture
  - ACV3022 Vietnamese Film and Media
  - ACV3031 Survey of Vietnamese Literature
  - ACV3032 Special Topics in Vietnamese Literature

**Notes:**
1. Students who wish to major in Vietnamese should complete six semester-length subjects, starting from any level as appropriate.
2. Students who choose Vietnamese as a submajor can take any four of the above subjects after consulting with the lecturer.
3. Students who want to take Vietnamese as an elective subject or a single subject can enrol in any of the above subjects after consulting with the lecturer.
4. Only students completing the post-VCE stream are eligible for entry to teach Vietnamese at secondary school level.

While the Beginners' subjects are sequential, it will not be necessary for students to take the Post-VCE subjects in order.

**Language and Communication Subjects for Science and Engineering Students**

The language and communication subjects listed below are offered to students enrolled in Science and Engineering courses. Subject descriptions for each individual subject can be located elsewhere in this handbook. Students must enrol in the subject that is taught within their particular course.

Please note that Australian English is a preliminary course designed for students who are not sufficiently competent in English to successfully undertake a mainstream communication course.

**Subjects Offered to Science Students**

**ACE1141 English Language and Communication (Australian English)**
- Bachelor of Science (Computer and Mathematical Sciences) / Bachelor of Applied Science (Computer Technology)
- **Prerequisite(s)**: Nil
- **Class Contact**: Two hours per week for one semester (Semester 1).

**ACE1142 English Language and Communication (Australian English)**
- Bachelor of Science (Computer and Mathematical Sciences) / Bachelor of Applied Science (Computer Technology)
- **Prerequisite(s)**: ACE1141.
- **Class Contact**: Two hours per week for one semester (Semester 2).

**ACE1010 Written and Oral Communication**
- Bachelor of Applied Science in Medical, Forensic and Analytical Chemistry
- **Prerequisite(s)**: Nil
- **Class Contact**: Two hours per week for one semester.

**ACE1910 Communication for Science**
- Bachelor of Science in Biomedical Sciences, Medical and Environmental Biotechnology, Nutritional Food Science, Ecology and Sustainability
- **Prerequisite(s)**: Nil
- **Class Contact**: Two hours per week for one semester.

**ACE2190 Professional Communication**
- Bachelor of Science in Optoelectronics
- **Prerequisite(s)**: Nil
- **Class Contact**: Two hours per week for one semester.

**Subjects Offered to Engineering Students**

**ACE1801 Engineering Communication**
- Bachelor of Engineering (School of Built Environment)
- **Prerequisite(s)**: Nil
- **Class Contact**: Three hours per week for one semester.

**ACE1541 Engineering Communication for NNSE**
- (Non Native Speakers of English)
- Bachelor of Engineering (School of Electrical Engineering)
- **Prerequisite(s)**: Nil
- **Class Contact**: Four hours per week for one semester.

**ACE1542 Engineering Communication**
- Bachelor of Engineering (School of Electrical Engineering)
- **Prerequisite(s)**: Nil
- **Class Contact**: Four hours per week for one semester.

**ECD4400 Civil Engineering Project**
- Bachelor of Engineering in Civil Engineering
- **Prerequisite(s)**: Relevant third year subjects
- **Class Contact**: One hour per week for one semester.

**EED4000 Electrical Engineering Project**
- Bachelor of Engineering in Mechanical Engineering
- **Prerequisite(s)**: Relevant third year subjects
- **Class Contact**: One hour per week for one semester.
Cross-institutional Language Subjects

The Victorian Universities' Languages Consortium was established in 1996 with membership including all universities in Victoria. One central aim of the Consortium is to facilitate and encourage cross-institutional enrolments in languages.

The guidelines governing Cross-institutional enrolment as specified in the Consortium's Memorandum of Understanding (Section 7) are as follows:

7.1 A student who is enrolled in an award course program at a home university may apply to enrol in a language program at another university and expect to be admitted, provided that:

7.1.1 where courses in the relevant language are offered by the home university, a student shall normally undertake them there;

7.1.2 the enrolment is approved by the relevant faculty/school department at the home university; and

7.1.3 the enrolment is also approved by the relevant faculty/school/department of the host university;

7.1.4 the language studies are part of an award course at the home university.

7.2 The home university shall create its own codes for cross-institutional enrolments and determine the appropriate credit to be given to a course undertaken at another university.

7.3 Both home and host universities retain the right to limit the number of students who may enrol in language courses under such arrangements.

7.4 Where a student commences a sequence of language units under such arrangements, he/she will normally be permitted to take such further units as the sequence offers, provided progress is deemed satisfactory by the host institution and recognising that such courses may be offered on a different campus.

The following languages, taught at the universities listed, are available to students:

- Ancient Greek: La Trobe, Monash
- Arabic: Deakin, Melbourne, Monash
- Cambodian: Monash
- Chinese: Ballarat, Deakin, La Trobe, Melbourne, Monash, RMIT, VicUni
- French: La Trobe, Melbourne, Monash
- German: Melbourne, Monash
- Greek (Modern): La Trobe, Melbourne, Monash, RMIT, Melbourne
- Hindi: La Trobe
- Indonesian/Malay: Deakin, La Trobe, Melbourne, Monash, RMIT, Melbourne
- Italian: ACU, La Trobe, Melbourne, Monash, RMIT, Swinburne, Swinburne, VicUni
- Japanese: Swinburne, Monash, Swinburne
- Korean: Monash, Swinburne
- Latin: La Trobe, Monash
- Polish: Monash
- Russian: Melbourne, Monash, La Trobe
- Sanskrit: Melbourne
- Spanish: La Trobe, Melbourne, Monash, VicUni, Melbourne
- Swedish: Monash
- Thai: Deakin
- Turkish: Monash
- Ukrainian: Monash

Students wishing to undertake complementary studies should first seek approval from their home institution and then contact the host institution for an application form.
Undergraduate Subject Details

AAA1007 ASIA: ANTHROPOLOGICAL ISSUES
Campus Footscray Park
Prerequisite(s) Nil
Content This subject is an introduction to methods and debates within social anthropology, particularly in relation to the understanding of human difference. Issues addressed include settlement patterns, ethnicity, religion, kinship and marriage, production and exchange, hierarchy and power, locality and social space, and modernity and social change. A wide range of cultures within Asia will provide a basis for discussion.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.
Assessment Short Test, 15%; Group Project (1000 words per person), 20%; Major Essay and class presentation (2000 words), 35%; final examination, 30%.

AAA2000 THE CITY IN ASIA
Campus Footscray Park
Prerequisite(s) AAPI011 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of School.
Content This subject studies the emergence and development of urban centres in selected Southeast Asian countries, exploring similarities and contrasts in social structures and urban form, indigenous and external forces of economic and cultural change, locational patterns and power structures. In particular, it addresses some of the most pressing issues of urban life in these countries, set within the framework of 'modernisation' development, and their implications for Southeast Asian societies.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.
Assessment Essay, 30%; tutorial paper and assignments, 30%; examination, 40%.

AAA2003 ASIAN CULTURES AND LITERATURES
Campus Footscray Park
Prerequisite(s) Nil
Content This subject introduces a comparative understanding of Asian cultural expression through the study of several texts (including mainly novels and cinema, but also poetry, drama, painting, and music). Methods of interpretation including post-colonial theory, hermeneutics, structuralism and feminist criticism will also be taught. Special attention is given to Vietnamese, Chinese and Japanese texts in translation, although individuals are encouraged to explore outside this range.
Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial. Films (approx. two hours) will replace one of the lectures in some weeks.
Assessment Research Paper (1500 words), 25%; Film Review (1500 words), 25%; Major Essay (3000 words), 50%.

AAA2005 COLONIALISM, NATIONALISM AND REVOLUTION IN SOUTHEAST ASIA
Campus Footscray Park
Prerequisite(s) AAPI011 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of School.
Content This subject will take as its central theme the study of Southeast Asian history during the 19th and 20th centuries the interaction between the evolving indigenous societies of the region and increasing Western penetration. This subject will examine how Southeast Asian societies accommodated, resisted, and utilised European and North American political and economic intervention. The first weeks of the subject will be devoted to a study of pre-colonial Southeast Asia and the first two centuries of European contact. Particular emphasis will be given to the social and economic transformation experienced by Southeast Asian countries during the last decades of colonial rule together with the emergence of nationalist movements throughout the region. The latter part of the subject will be devoted to an examination of the revolutionary experience leading to the creation of the new nation states of Southeast Asia. The subject will focus on Indonesia, but will draw comparisons with other Southeast Asian countries.
Class Contact Three hours per week, comprising two one-hour lectures and one one-hour tutorial for one semester.
**Assessment** Two essays, 60%; examination, 40%. Examination may take the form of a take home exam.

**AAA2007 GENDER AND SEXUALITY: ASIAN PERSPECTIVES**

**Campus** Footscray Park

**Prerequisite(s)** AAP1011 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of School.

**Content** This subject employs recent social theory understandings of gender and identity. Case studies will be drawn from a range selected Asian cultural contexts. Issues to be considered will include the complex notions of engenderment (e.g. femaleness, maleness, androgyny), heterosexuality, homosexuality, prostitution, sex tourism, pederasty, and possibilities for gender equality and empowerment in specific cultural milieux.


**Class Contact** Three hours per week comprising normally one one-hour lecture and one two-hour seminar.

**Assessment** Two essays, 55%; Examination, 45%. Examination may take the form of a take home exam.

**AAA2008 BUSINESS CULTURES IN ASIA**

**Campus** Footscray Park

**Prerequisite(s)** AAP1011 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of School.

**Content** This subject will examine a range of theoretical and empirical approaches to the study of doing business in Asia. The disciplines discussed will include cross-cultural communication, international trade and finance, and business behaviour and management. The empirical studies will tackle such issues as business negotiation, investment procedures, socio-political and management and labour relations in selected countries in East and Southeast Asia.


**Class Contact** The equivalent of three hours per week for one semester comprising one two-hour lecture and one one-hour seminar. These classes may be scheduled as intensive workshops depending on students’ demand.

**Assessment** Oral presentation, 10%; seminar paper (circa 1000 words), 10%; minor essay (circa 2500 words), 40%; examination, 40%.

**AAA2010 CULTURE AND POLITICS IN INDONESIA**

**Campus** Footscray Park

**Prerequisite(s)** AAP1011 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of School.

**Content** The subject will examine Indonesia’s social structure and diverse cultural patterns and how these are reflected in post-independence politics. Emphasis will be given to the processes of social change. The themes explored in the subject will include the construction of national identity, the search for appropriate political forms and the social and political changes generated by rapid economic development, Islam in its diverse manifestations, the role of the Chinese and other ethnic minorities will be examined in the context of national integration. Particular focus will be given to the regime change in Indonesia approaches the end of the Suharto era.


**Class Contact** Three hours per week comprising one one-hour lecture and one two-hour seminar.

**Assessment** Seminar paper 30%; essay 40%; examination 30%.
reformer), Shabkarpa (yogin and mystic), Gedun Chöphel (scholar and revolutionary), and His Holiness the Fourteenth Dalai Lama (Tibet’s modern leader).

**Required Reading:** To be advised by lecturer.


Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour seminar.

**Assessment** Seminar Paper and Presentation (1000 words) 30%, Essay (2,500 words) 40%, Final examination 30%

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**AAA2013 THE SEARCH FOR MEANING IN ASIA**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject examines the diverse religious and philosophical traditions of Asia in a comparative perspective. The aim is two-fold: to develop an understanding of traditions of value, thought, devotion, and spirit in Asia; and to develop an ability to appreciate different ways of interpreting self and the world. Emphasis will be given to the dimension of personal experience in the human quest to find meaning in life and to give the world meaning, both past and present. This will involve a consideration of such issues as mind, consciousness, cosmology, deity, power, transformation, vision, and transcendence. The impact of systems of thought on more public issues such as the good life, ecology, personhood, social life, and nationhood will also be discussed.


**Class Contact** Three hours per week comprising two one-hour lectures and one one-hour tutorial

**Assessment** Two essays (2,500 words each), 40% and 60%

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**AAA2014 MANY VIETNAMS: WAR, CULTURE AND MEMORY**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject examines a number of critical issues associated with the Vietnam War, a war which has had profound consequences both in Vietnam and those western countries which were involved. These issues include: national identity, race, patriotism, loyalty, sacrifice, morality, and the meaning and justification of war. The subject studies these themes through the eyes of historians, artists, journalists, film-makers and writers from all sides of the conflict. It also aims to explore the aftermath of the Vietnam War and its part in shaping the popular imagination and political cultures of Vietnam and the west, particularly the United States and Australia.

**Required Reading** To be advised by the lecturer.


**Class Contact** Three hours per week comprising one 1 hour lecture and one 2 hour tutorial.

**Assessment** A book/film review of 1500 words, 20%; a major essay of 2000 words, 40%; a 3 hour written examination, 40%.

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**AAA3003 INDUSTRIAL DEVELOPMENT IN ASIA**

**Campus** Footscray Park

**Prerequisite(s)** AAPI011 Australia in Asia; AAIA007 Asia: Anthropological Issues or the permission of the Head of School.

**Content** This subject examines the process of industrialisation in Asia in relation to changes in the global economy, to provide ways of understanding this process through applying development theories, and to explore issues and outcomes resulting from industrialisation using different perspective through case studies which include countries in East, South-east and South Asia. The subject includes three parts: the first part presents an analysis of global economy and regional industrialisation of Asia since the Second World War; the second part of the subject discusses the theoretical frameworks and the main criticisms of these; and the third part uses them to interpret the Asian industrial development experiences.


**Class Contact** Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.

**Assessment** Oral presentation of country profile, 10%; practical report, 30%; essay, 30%; examination, 30%.

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**AAA3004 RESEARCH METHODS AND TECHNIQUES IN ASIAN STUDIES**

**Campus** Footscray Park

**Prerequisite(s)** AAPI011 Australia in Asia; AAIA007 Asia: Anthropological Issues or the permission of the Head of School.

**Content** This subject will build on first and second year subjects in the Asian Studies major. It aims to develop students’ abilities to conduct qualitative and quantitative research in Asian Studies. The subject covers specific skills intended to prepare students for research tasks in later working life. On completion of this subject students should be able to: understand the potential uses of
quality and quantitative methods; know the major sources of appropriate data; manipulate, present and critically interpret data; apply these skills to interpret research papers which have used sophisticated research designs and advanced statistical procedures; and use computer packages to analyse relevant information.

**Recommended Reading**

**Class Contact**
Three hours per week for one semester (one one-hour lecture and one two-hour practical).

**Assessment**
Seminar paper (circa 1000 words), 20%; essay (circa 2000 words), 30%; observational study (circa 3000 words), 50%;

**AAE2001 ASIAN STUDIES ELECTIVE 2A**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content**
This subject is designed for student exchange purposes.

**Required Reading**

**Class Contact**
Equivalent to four hours per week for one semester.

**Assessment**
As arranged by Faculty. This subject will be assessed on an ungraded pass/fail basis.

**AAE2002 ASIAN STUDIES ELECTIVE 2B**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content**
As for AAE2001 Asian Studies Elective 2A.

**Required Reading**

**Class Contact**
Equivalent to four hours per week for one semester.

**Assessment**
As arranged by Faculty. This subject will be assessed on an ungraded pass/fail basis.

**AAH1001 WORLD HISTORY**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content**
The subject takes a broad, synoptic view of world history, structured to emphasise the distinctive contributions and remaining legacies of previous civilisations and historical movements. While reference is made wherever possible to events in Asia, Africa, and the Americas, Europe is its centre, for in the phase of world history ending now, Europe has been the prime initiator for the past 500 years. The subject examines the legacy of Greece and Rome, and notes multicultural elements in the classical world; moves on to the Middle Ages, comparing European feudalism with Japanese, and examines the collective principle at work in medieval institutions. The idea of Christendom is next considered, with its break-up in the Reformation; the tensions between the new individualism which then emerged and the abiding impulse towards collectivism becomes a major theme in the subject. Despotism is next reviewed, in Europe and Asia, setting the stage for an examination of European expansion across the seas. A brief reference to the American revolution is followed by a tracing of the growth of individualism from the Renaissance to the French Revolution, the socialist ideal is examined as a response. The twentieth century comprises the final segment of the subject, discussing the exhaustion of Europe, imperialism, its decline, and the rise of the Third World; and finally, Communism and its collapse.

**Required Reading**

**Recommended Reading**
AAH1007 HISTORY 1A – AUSTRALIAN HISTORY: NINETEENTH CENTURY

Campus Footscray Park

Prerequisite(s) Nil

Content The subject begins with a study of traditional Aboriginal society, and then considers the condition of Britain during the Industrial Revolution, when Australia was first settled. It then traces the development of the colonial class society through an examination of immigration, land settlement and appropriation, race relations and class conflict. Gender relations and environmental issues are also examined. The subject concludes with an analysis of nationalistic and imperialistic sentiments up to World War 1.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

Assessment Essays, 50%; examination, 40%; participation, 10%.

AAH1008 AUSTRALIANS AT WAR

Campus Footscray Park

Prerequisite(s) Normally AAH1007 History 1A: Australian History; 19th Century or AAH1001 World History

Content This subject examines the concept of national identity within the context of the changing social and political experiences of Australians during wartime. Special emphasis is given to the impact of the Great War (1914–1918) on Australian society. Homefront experiences of Australians during WWII, the Korean War and the Vietnam War are analysed and evaluated.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

Assessment Essays 50%; examination 40%; participation 10%.

AAH2011 EUROPEAN HISTORY 1

Campus Footscray Park

Prerequisite(s) Nil

Content This subject examines social and political change in Europe from the Great War to the outbreak of World War II. This period witnessed the disintegration of old Empires and the emergence of new ideologies. Thus the principal theme is the character and impact between the wars of communism in Russia and Nazism in Germany. The subject also examines one ideological battleground of these ideologies: the Spanish Civil War, 1936–1939.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising two one-hour lecture and one one-hour tutorial.

Assessment Essays 50%; examination 40%; class participation 10%.

AAH2012 EUROPEAN HISTORY 2

Campus Footscray Park

Prerequisite(s) Normally AAH2011 European History I.

Content This subject develops the theme of ideological conflict (from AAH2011) through an historiographical examination of the origins of World War II, followed by an intensive study of the annihilation of European Jewry. The subject then shifts to social and political changes in post-war Europe and in particular the impact of Cold War tensions on Germany, Hungary and Czechoslovakia.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essays 50%; examination, 40%; participation, 10%.

AAH3003 HISTORY OF MOBILITY

Campus Footscray Park

Prerequisite(s) Nil

Content This subject takes an overview of different kinds of radical displacement of people from one locality to another, either temporally or on a permanent basis, in a number of different contexts. Pilgrimage in medieval Europe is considered first, along with the way it generated the Crusades and the colonising enterprise of the Crusading kingdoms. Attention then turns to the slave trade, and its successor indentured labour, and then to the more general labour migration of the contemporary world. The rise of industrialism in postwar Italy, and the internal migration to the cities it induced, is also examined. Australian experience of radical displacement is then considered, beginning with the convicts as migrants and examining the social engineering initially undertaken in South Australia. The Vietnamese boat people are also discussed, as a classic instance of refugees whose desperation exceeds discouragement. Finally, the subject turns to tourism, examining the conditions which led to its emergence as a mass phenomenon in the nineteenth century, its development in Australia to the 1960s, and its contemporary significance both in the national context and as an aspect of globalisation.

Required Reading To be advised

Recommended Reading Extracts from the following and/or other texts as advised by the lecturer. Atiya, A. (1962), Crusade,

Class Contact Three hours a week for one semester, comprising two one-hour lectures and one one-hour seminar/discussion group.

Assessment Two essays (50%); examination (40%); class participation (10%)

AAH3004 INTERNATIONAL COMMUNISM AND THE COLD WAR

Campus Footscray Park

Prerequisite(s) Nil

Content This subject explores the character of international communism by focusing on the ideology and behaviour of three Western parties – the British, American, and Australian. The subject examines broadly their history from birth, in the wake of the Bolshevik Revolution of 1917, to death, associated with the collapse of communist regimes in Europe seventy years later; however, the central focus will be on the Cold War period. Thus, a recurring theme will be the extent to which communism represented a threat to national security during a period of sharply escalating international tension. Issues of loyalty, subversion and espionage will be analysed and evaluated. The subject will provide a comparative analysis of the domestic contribution of the three communist parties to the national political culture against the backdrop of their international links to the Soviet Union. The subject will also include a case study of the impact on international communism of the events of 1956 – Hungary and the repercussions of Khrushchev’s secret speech.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial

Assessment Essays (50%); examination (40%); class participation (10%)

AAH3001 AMERICAN HISTORY 1

Campus Footscray Park

Prerequisite(s) Normally AAH2012 European History 2.

Content This subject examines the social, cultural and political segmentation of American society from 1918 to 1945. The subject emphasises the tensions between tradition and modernity; between nativists, religious fundamentalists, immigration restrictionists and the KKK on the one hand, and the forces of urbanisation, mass consumerism and technological change, on the other. The subject concludes with a study of wartime America from the perspective of gender and ethnicity.

Required Reading Patterson, J.T. 1994, America in the Twentieth Century, Harcourt Brace, Fort Worth.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Two essays, 50% examination, 40% participation, 10%.

AAP1010 FOUNDATIONS OF POLITICAL SCIENCE

Campus Footscray Park

Prerequisite(s) Nil

Content This subject will offer students an introductory over-view of the foundational theories and concepts in Political Science. The main forms of power will be surveyed - e.g., leadership and agency; class power, gender power, power and knowledge. Modern state formations will be discussed – e.g., military juntas, totalitarian dictatorships, authoritarian regimes, monarchies, democracies, republics. The sociology of political order and change will be introduced – e.g., coups and revolutions, populism, constitutionalism and responsible government, parties and pressure groups, political movements, the media in politics, community and ethnicity. The subject will conclude with a brief survey of some late major modern political ideologies - e.g., green politics, feminism, economic rationalism, 'Third Way' politics.


AAP1011 AUSTRALIA IN ASIA

Campus Footscray Park
Prerequisite(s) Nil

Content This is the introductory subject for the Asian Studies major. The subject focuses on Australia's changing relationships with its Asian neighbours. Through an examination of three case studies (China, Japan, Vietnam), questions are asked about the cultural, political and economic problems that have been encountered by Australia as it has developed its ties with Asia in the past, and as it seeks to promote them now and in the future.


Class Contact Four hours per week for one semester comprising two one-hour lectures and one two-hour seminar.

Assessment Tutorial participation, 10%; tutorial paper, 20%; essay, 40%; examination, 30%.

AAP2004 SOUTHEAST ASIAN POLITICS

Campus Footscray Park
Prerequisite(s) Nil

Content This subject will examine key recent events as well as political change and conflict in the Southeast Asian region since World War II. The subject aims to analyse and interpret political systems, ideologies and traditions in Southeast Asian countries by focussing on the question of legitimacy and claims to power, authority and sovereignty. By means of individual country and comparative studies, lectures and tutorials will explore the following topics: the role of the military in government, politics and power maintenance; elections and democracy; national integration and regional/ethnic/religious separatism; 'political cultures', civil society and the role of the middle class in contemporary Southeast Asian politics. The subject should provide a useful basis for understanding and explaining the political systems of the region and their trajectories of change.


Class Contact Three hours per week comprising one two-hour lecture and one one-hour tutorial for one semester.

Assessment Two assignments, 60%; examination, 40%. Final examination may take the form of a take-home exam.

AAP2012 CULTURE AND POLITICS IN INDONESIA

Campus Footscray Park
Prerequisite(s) Nil

Content The subject will examine Indonesia's social structure and diverse cultural patterns and how these are reflected in post-independence politics. Emphasis will be given to the processes of social change. The themes explored in the subject will include the construction of national identity, the search for appropriate political forms and the social and political changes generated by rapid economic development, Islam in its diverse manifestations, the role of the Chinese and other ethnic minorities will be examined in the context of national integration. Particular focus will be given to the issue of regime change as Indonesia approaches the end of the Suharto era.


Class Contact Three hours per week comprising one one-hour lecture and one two-hour seminar.

Assessment Seminar paper, 30%; essay, 40%; examination, 30%.

AAP2015 INTERNATIONAL RELATIONS

Campus Footscray Park
Prerequisite(s) Normally AAP1010 Foundations of Political Science and AAP1011 Australia in Asia, at C-grade or better

Content This subject surveys contemporary theoretical developments in International Relations. Concepts to be examined will include: the role of sovereign states and supranational organisations in post-Cold War global politics; anarchy in the international community; balance of power discourse; diplomacy and war in late modern history; regionalism; realist and neo-realist theories in international politics; peace studies; the politics of globalisation.


Class Contact Three hours per week, normally comprising one one-hour lecture and one two-hour seminar.

**Assessment** Seminar Participation and Paper, 30%; Essay, 40%; Examination, 30%.

**AAP3011 POLITICS OF GLOBALISATION**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject critically reviews recent theories of the processes labelled as 'Globalisation' – broadly understood as the decline of sovereign states in international politics and the rise of transnational and supra-state institutions and influences. Special attention is paid to Richard Falk’s distinction between 'Globalisation from above' (e.g., multinational corporations, big powers, superpower strategies, international media conglomerates) and 'Globalisation from below' (e.g., immigration, tourism, cultural exchanges, NGO activities). Australia's vulnerabilities and opportunities in the face of Globalisation will be of central concern throughout the subject.


**Class Contact** Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment** Tutorial paper (1000 words) (20%); Essay (3000 words) (50%); Examination (30%).

**AAP3013 POLITICAL ECONOMY OF GLOBALISATION**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject examines the processes of Globalisation from the perspectives of political economy. Globalisation, under this heading, refers to the development of an economy and forms of governance that span much of the world. Such developments reflect three processes: (a) the integration of financial and currency markets across the entire world; (b) the integration of production, trade and capital formation across national boundaries in global corporations; and (c) the emergence of functions of global governance that partially regulate national economic, social and environmental policies. The fusion of finance, corporations and other organisations also reflects the decisions that permit, promote or execute enhanced global connections. The subject will be divided into three parts: (i) a critical review of recent theories in political economy which are related to the processes of globalisation; (ii) a review of the historical path of the so-called 'globalisation' processes; (iii) an exploration of empirical case studies to critically evaluate 'globalisation' and Australia’s engagement with and responses to this process.


**Class Contact** Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment** Tutorial oral presentation (10%); Tutorial Paper (1000 words) (20%); Essay (2500 words) (40%); Examination (30%).
AAP3015 TERRORISM IN WORLD POLITICS

Campus: Footscray Park

Prerequisite(s): Normally AAP2015 International Relations

Content: This subject examines the intensification of terrorism in the post-Cold War international politics. It commences with definitional approaches to terrorism. The extent to which terrorism is aimed at US superpower dominance and/or at other ‘targets’ will be explored. The cultural context of terrorism will be examined and its forms will be analysed – e.g., nationalist and ethnic terrorists, religious fundamentalists, right and left wing extremism, vigilante groups, guerrilla forces. Some case studies of contemporary terrorist movements will be examined – e.g., ETA in Spain, Hamas in the Middle East, al Q’aida and the Islamic Jihad in Afghanistan, the Tamil Tigers in Sri Lanka.


Class Contact: Three hours per week, normally comprising one one-hour lecture and one one-hour seminar.

Assessment: Seminar Participation and Paper, 30%; Essay, 40%; Examination, 30%.

AAX4001 ASIAN STUDIES HONOURS 4

Campus: Footscray Park

Prerequisite(s): Completion of a major in Asian Studies, Communications, History, Language or Literary Studies.

Content: This is an examination of the interpretative and methodological problems in Asian Studies. Particular attention will be paid to the problems of ‘orientalism’ and post colonialism in Western scholarship on Southeast and Northeast Asia.

Required Reading: To be determined in each discipline.

Class Contact: The subject will be offered by directed study, with seminars if required.

Assessment: Critical bibliography, 30%; 2000 word essay, 30%; 3000-word essay, 40%.

AAX4003 HISTORY HONOURS 4

Campus: Footscray Park

Prerequisite(s): Completion of a major in History.

Content: A study of the major trends in historiography, methodology and historical practice in the twentieth century. The subject examines the development of the discipline of history on a practical, cultural and ideological level by focusing on research hypotheses and problematics; representation and language of argument; and the ideological frameworks that have influenced historical writing.


Class Contact: Three hours per week comprising directed study, plus seminars when required per semester.

Assessment: Critical evaluation of methodological approaches of selected historical works, 30%; analytical essay of 2000 words comparing historical works in a distinctive genre or area, 30%; major reflective essay of 3000 words addressing key questions of historical epistemology in the context of historical practice, 40%.

ACA1003 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 1A-COMMUNICATION PART A

Campus: Footscray Park

Prerequisite(s): Entry to the major will normally be open to students who fulfil the following criteria: have gained general entry to the BA; English is not their first language; the major part of their formal schooling has not been conducted in the English language.

Content: Skills of summary, analysis, reviewing and sequencing of material will be taught within oral and written contexts. The subject focuses on the systematic study of English structures and their communicative functions within a range of text types. English phonetics and phonology is included. The subject is built around specific themes focusing on society and culture in Australia; it employs a topic approach incorporating a variety of skills together with language proficiency.

Recommended Reading: To be advised by lecturer.

Class Contact: Two 2-hour workshops.

Assessment: Class and homework exercises, 40%; oral presentation, 20%; aural test, 10%; final examination, 30%.

ACA1004 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IB-COMMUNICATION PART B

Campus: Footscray Park

Prerequisite(s): Normally ACA1003 Advanced English for Speakers of Other Languages 1A

Content: Skills will reinforce and extend those of Semester 1. Interpretation of information from a variety of forms - newspapers, documents, tables, diagrams and graphs will be presented. The audience and purpose of writing will be examined, and informative, persuasive and argumentative styles applied. Oral competence and pronunciation will be emphasised. The subject is built around specific themes focusing on society and culture in Australia; it employs a topic approach incorporating a variety of skills together with language proficiency.

Recommended Reading: French, J. 1993, Walking the Boundaries, Angus and Robertson, Sydney.

Class Contact: Two 2-hour workshops.

Assessment: Class homework and exercises, 50%; oral presentation, 20%; examination, 30%.

ACA2003 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 2A-MEDIA

Campus: Footscray Park

Prerequisite(s): ACA1004 Advanced English for Speakers of Other Languages 1B.

Content: This subject continues the program in the Advanced ESOL major by extending the academic skills of collecting, interpreting, collating and presenting (both orally and in written form) information from a variety of sources. To heighten students’ awareness of the media and its effect. To increase the students’ knowledge of Australian society and culture and of industrial issues. The subject has been developed around the theme of media in Australia. The content will examine ownership and control of media in Australia; international connections; ‘market forces’ and media freedom versus regulation. The news: where it comes from;
social process of news production and presentation; news values. Advertising as an industry underpinning the media and as instantiation of the language of persuasion. Print and electronic media; social and textual characteristics; quantitative and qualitative analysis. The language skills of listening, talking, reading and writing will be extended within the content. English language and learning skills will be further refined and the ability to analyse, synthesise and critically evaluate information will be stressed. Discussion, vocabulary extension and small group presentation will dominate oral work.


Recommended Reading To be advised by lecturer.

Assessment Class based exercises and research assignments involving the analytical ‘reading’ of newspaper items, television programs, etc., 70%; (35% written, 35% aural/oral); written examination, 30%.

ACSA3005 AUSTRALIAN LANGUAGE: VARIATION, CONVERSATION AND CULTURE

Campus Footscray Park

Prerequisite(s) Nil

Content Language as the fundamental human institution is a powerful instrument for cohesion and division in society, for the maintenance and (usually unintended) subversion of relationships. This subject will examine how language is used to affect these ends in our Australian context. Students will be introduced to ways of describing linguistic features. The place, linguistically and culturally, of Australian English among world Englishes will be investigated, as will social, regional, gender, ethnic and age-related variation within Australian English itself. The varied repertoire of individual speakers and the uses to which this is put within English and across languages will be considered. Academic English as a register will be investigated. Analysis of the mechanics and outcomes of conversation will lead to a deeper understanding of the rules underpinning it and the roles taken by its participants, and the extent to which these vary culturally. Students will explore the relationship between language change, planned and otherwise, to the sociocultural context within which it takes place. Finally, language(s) policy at both the institutional and global level, and its relationship to actual practice, will be investigated.

Required Reading A book of readings will be available for sale to students.


Class Contact Three hours per week for one semester comprising a two-hour lecture and a one-hour tutorial.

Assessment Assignments and class exercises, 65%; class test, 15%; examination, 20%.

ACCA047 CULTURE AND COMMUNICATION

Campus Footscray Park, St Albans

Prerequisite(s) Nil

Content This foundation subject introduces the study of communication and the intricate web of relationships involving communication and cultural organisation. Language is studied as a principal component of communication as are non-verbal aspects such as style and body language. The subject also examines how
### ACC3041 LANGUAGE IN SOCIETY

**Campus** Footscray Park, St Albans  
**Prerequisite(s)** Normally students should have passed ACC1047  
**Content** Introduces students to theories and research concerning the interaction between social variables and patterns of communication, particularly language use. In doing this, issues and factors affecting communication in contemporary Australian society will be explored. Topics covered include: language development and socialisation in children, Australian English and attitudes to it, sociolinguistic rules of address and interaction, social class and gender differences in communication, language and representation. A range of sociolinguistic research and analytical techniques will be introduced and used for assignments.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester.  
**Assessment** Written assignments, 70%; final examination, 30%.

### ACC3046 COMMUNICATING WITH RADIO

**Campus** St Albans  
**Prerequisite(s)** To be eligible for this subject, students will have to be in their third and final year of a Communication Studies or Professional Writing major.  
**Content** Students will be provided with the opportunity to engage with some basic radio production techniques and processes. The major emphasis of the subject is on spoken-word radio with a specific focus on interviewing and ‘magazine’ formats. Production work will include field interviewing with portable equipment, studio work, writing for radio, editing, elementary sound mixing and voice performance. If done to an adequate standard, production exercises will be broadcast on local community radio stations. Students are advised that the work required is substantial, with continuous assessment and that deadlines for work submissions must be kept through the semester.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Four hours per week for one semester comprising lectures and workshops.  
**Assessment** Production work, 80%; Written contributions, 20%.

### ACC3047 COMMUNICATING IN ORGANISATIONS

**Campus** St Albans  
**Prerequisite(s)** Normally, ACC3041 Language in Society, ACC3043 Interpersonal, Group and Organisational Communication.  
**Content** Topics covered include: theories of organisational communication; communication roles in organisations; effect of gender, age and ethnicity on communication patterns and processes; communication flow and networks within organisations; accessibility and control of information. Weekly workshops will develop skills in the diagnosis and solution of communication problems in organisations, including network analysis, measurement of communication load, monitoring of information flow, communication auditing, Delphi groups and quality circles, analysis of organisational discourses.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.  
**Assessment** Essay, 20%; class based activities, 20%; journals, 30%; test, 30%.

### ACC3052 COMMUNICATION AND CULTURAL DIVERSITY

**Campus** St Albans  
**Prerequisite(s)** Normally ACC3041 Language in Society.  
**Content** Introduces students to theories and research concerning patterns of communication in multicultural and multilingual societies, with emphasis on language use. Issues and factors affecting communication in contemporary Australian society will be explored. Topics covered include: the language use in Australia, cross-cultural communication and cultural diversity in organisations, cultural differences in discourse style, second language acquisition and stabilisation, bilingualism, language choice and social identity, language maintenance and shift.  
**Required Reading** To be advised by lecturer.
ACC3055 COMMUNICATION IN THE 21ST CENTURY

Class Contact
Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment
Research project, 55%; test, 15%, final examination or analysis, 30%.

ACC3053 STUDIES IN CINEMA

Campus
St Albans

Prerequisite(s)
ACC1047 Culture and Communication, ACC1048 Media, Culture and Society

Content
This subject will introduce students to the specific ways that communication works 'cinematically' and focus on the Hollywood system of film making and some of the cinematic alternatives. Topics include: the 'classical Hollywood model', the studio production system of film genre, cinema and sound, non-Hollywood film forms, Australian film and post-colonial cinema. At the end of this subject students will have a better appreciation of the wide range of film making practices now operating with respect to the production of feature films.

Required Reading
To be advised by lecturer.

Class Contact
Five hours per week for one semester comprising two one-hour lectures, one two-hour screening and one one-hour tutorial.

Assessment
Analytical essay, 40%; tests 60%.

ACC3054 STUDIES IN TELEVISION

Campus
St Albans

Prerequisite(s)
ACC1047 Culture and Communication, ACC1048 Media, Culture and Society

Content
Television now has to complete with a whole range of widely available media of communication including most crucially the popular use of digital computer technologies. How has contemporary television addressed these changes in the media landscape? This subject will explore some of the longlasting television genres such as cop shows and soap operas and will also focus on newer types of television - reality programming, trash TV and lifestyle shows. Discussion will also focus on television audience research.

Required Reading
To be advised by lecturer.

Class Contact
Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment
Analysis of television programs, 40%; Tests, 60%.

ACC3055 COMMUNICATION IN THE 21ST CENTURY

Campus
St Albans

Prerequisite(s)
ACC1047 Culture and Communication, ACC1048 Media, Culture and Society

Content
This unit will provide students with an understanding of the social, political, economic and ideological implications of the ‘new communications revolution’ and to locate current changes in terms of formulating communications policy in Australia. Topics explored include: a survey of new communications technology; a history of communication and change; key debates around regulation, ownership, globalisation, nationalism, the role of the state, grassroots technology; surveillance and privacy; case studies of policy formation; future policy scenarios.

Required Reading
To be advised by lecturer.

Class Contact
Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment
Short essays, 40%; policy analysis and formation, 40% class presentations, 20%.

ACD1007 MULTIMEDIA SYSTEMS ELECTIVE 1

Campus
Sunway, Malaysia

Prerequisites
Nil

Content
This subject provides an opportunity for students to develop their knowledge and skills in an area that will complement their core studies in Multimedia and Information Technology. Depending on emerging industry issues and trends, and available staff expertise students will have the opportunity for a semester's study in a topic area that will directly contribute to enhancing their studies in the remaining subjects of their course. Topics which may be the focus of an elective include graphic design principles and practice; scriptwriting; fundamentals of e-commerce; introduction to 3D programming; research techniques for multimedia; introduction to databases; systems analysis; organisations and multimedia.

Class Contact
One one-hour lecture; one two-hour workshop

Assessment
Practical Project, 50%; Commentary/Analysis, 20%; Final Test, 30%.

ACD1008 MULTIMEDIA SYSTEMS ELECTIVE 2

Campus
Sunway, Malaysia

Prerequisites
Nil

Content
This subject provides an opportunity for students to develop their knowledge and skills in an area that will complement their core studies in Multimedia and Information Technology. Depending on emerging industry issues and trends, and available staff expertise students will have the opportunity for a semester's study in a topic area that will directly contribute to enhancing their studies in the remaining subjects of their course. Topics which may be the focus of an elective include graphic design principles and practice; scriptwriting; fundamentals of e-commerce; introduction to 3D programming; research techniques for multimedia; introduction to databases; systems analysis; organisations and multimedia.

Class Contact
One one-hour lecture; one two-hour workshop

Assessment
Practical Project, 50%; Commentary/Analysis, 20% Final Test, 30%.

ACD1010 COMPUTER APPLICATIONS

Campus
Sunway, Malaysia

Prerequisites
Nil

Content
This subject gives students a detailed and secure foundation in the various computer technologies that they must master in order to function effectively in a technical role. This subject provides a high level, business oriented view of hardware, software and data communications. Topics include: Computer Applications; Computer Architecture; Data Storage Devices; Data Types and Data Flows; Operating Systems; Data Storage and Retrieval; Networks; Internet and Multimedia.

Required Reading

Recommended Reading

Class Contact
Four hours per week

Assessment
Coursework, 50%; Examination, 50%.

ACD1006 WEB PUBLISHING USING JAVA

Campus
Sunway, Malaysia

Prerequisites
Nil

Content
This subject will provide students with the knowledge and skills to develop a dynamic web site. Animation and sounds are included. Topics covered include: Overview of World Wide Web; Web Pages Design guidelines; Introduction to HTML; Links and URLs in HTML documents; Security on Web; Introduction to Java Script; Java Script Language Constructs; Built-in form objects in Java Script; Advanced topics in Java Script; Introduction to Java; Incorporating Java Applets; and Sample Java applets.

Required Reading
Forth, L., 1996, Teaching and Learning Materials and the Internet, London, Kogan Page

Recommended Reading

Class Contact
Four hours per week

Assessment
Coursework, 50%; Examination, 50%.
### ACD1020 TECHNICAL ENGLISH

**Campus**: Sunway, Malaysia  
**Prerequisites**: Nil  
**Content**: This subject develops the basic communication skills and concepts needed at the interpersonal level and relates this to the broader needs of organisations. This subject focuses upon formal means of communication and the development of personal communication skills as someone working alone or as a member of a team in a computer environment within an organisation. Topics include: Information within business; Written Communication; Interviews; Group Work; Meetings; and Presentations.  
**Assessment**: Coursework, 50%; Examination, 50%.  
**Class Contact**: Four hours per week

### ACD1040 PROGRAMMING IN VISUAL BASIC

**Campus**: Sunway, Malaysia  
**Prerequisites**: Nil  
**Content**: The purpose of this subject is to give an introduction to programming in Visual Basic. The subject covers topics which will give adequate knowledge of the techniques and measure of the skills needed to create attractive and useful application programs that fully exploit the Graphical User Interface (GUI) by combining graphical design tools with a structured and event driven languages.  
**Assessment**: Coursework, 50%; Examination, 50%.  
**Class Contact**: Four hours per week

### ACD2001 NETWORK ENVIRONMENT

**Campus**: Sunway, Malaysia  
**Prerequisites**: Nil  
**Content**: The purpose of this subject is to provide students with an understanding of the basic functions and characteristics of telecommunications systems, including data transmission and networked computer systems, and provide an awareness of the range of options currently available to the systems designer. Topics covered in this subject include: Overview of Telecommunications, Basic Transmission Concepts, Transmission Technologies, Transmission Standards, Network Technologies and Concepts, Mobile Network, Local Area Networks, Metropolitan Area Networks, Network Integration, Voice Communication Fundamentals, Switching, Signalling, Transmission and Line Standard, Private Branch Exchange, Public Network, Integrated Services Digital Network (ISDN), Data Network Architecture, Data Communication Devices, Data Communication Protocols, Alternative Voice System, Mobile Data Network, Overview of the Design Process, Establishing Design Criteria, Traffic Analysis and Queuing Theory, Calling Considerations, Local Area Network Considerations, Practical Design of Network, The Impact of Integration.  
**Assessment**: Coursework, 50%; Examination, 50%.

### ACD2003 PROJECT MANAGEMENT

**Campus**: Sunway, Malaysia  
**Prerequisites**: Nil  
**Content**: The course emphasizes basic concepts in the fundamentals of Project Management where planning, monitoring and control throughout the life cycle is vital. Risk Management associated with projects is also viewed and the viability of a project is evaluated using the Cost and Benefit Analysis. Furthermore the students are taught to analyse the type of methods and tools used for various types of project. Topics covered include: Fundamentals of Project Management, The Project Life Cycle, Feasibility Study, Project Estimation, Risk Management, Team Management, Human Communication, Project Monitoring and Control, Budgeting and Cost Control, Quality Plans, Change Control, Procurement Management, Requirement Specification, Managing the Implementation, Formal Project Management Methods, and Management Conflicts.  
**Assessment**: Coursework, 50%; Examination, 50%.  
**Class Contact**: Four hours per week

### ACD2004 BUSINESS MANAGEMENT

**Campus**: Sunway, Malaysia  
**Prerequisites**: Nil  
**Assessment**: Coursework, 50%; Examination, 50%.  
**Class Contact**: Four hours per week
ACD2006 SUN JAVA PROGRAMMING

Campus: Sunway, Malaysia
Prerequisites: Nil

Content: The aim of this subject is to enable students to understand the syntax of the Java language, object-oriented programming in Java, create graphical user interfaces and to develop Java programs. Topics covered in this subject include: Getting Started, Identifiers, Keywords and types, Expression and Flow Control, Arrays, The AWT Component Library, Introduction to Java Applets, Advance Language Features, Objects and Classes, Exceptions in Java Language, Building Java GUIs, The AWT Event Model, Stream I/O and Files, Threads and Networking with Java.


Class Contact: Four hours per week
Assessment: Coursework, 50%; Examination, 50%.

ACD2007 MULTIMEDIA SYSTEMS ELECTIVE 3

Campus: Sunway, Malaysia
Prerequisites: Nil

Content: This subject provides an opportunity for students to develop their knowledge and skills in an area that will complement their core studies in Multimedia and Information Technology. Depending on emerging industry issues and trends, and available staff expertise, students will have the opportunity for a semester's study in a topic area that will directly contribute to enhancing their studies in the remaining subjects of their course. Topics which may be the focus of an elective include graphic design principles and practice; scripting, fundamentals of e-commerce; introduction to 3D programming; research techniques for multimedia; introduction to databases; systems analysis; organisations and multimedia.

Class Contact: One one-hour lecture; one two-hour workshop
Assessment: Practical Project, 50%; Commentary/Analysis, 20%; Final Test, 30%.

ACD2008 MULTIMEDIA SYSTEMS ELECTIVE 4

Campus: Sunway, Malaysia
Prerequisites: Nil

Content: This subject provides an opportunity for students to develop their knowledge and skills in an area that will complement their core studies in Multimedia and Information Technology. Depending on emerging industry issues and trends, and available staff expertise, students will have the opportunity for a semester's study in a topic area that will directly contribute to enhancing their studies in the remaining subjects of their course. Topics which may be the focus of an elective include graphic design principles and practice; scripting, fundamentals of e-commerce; introduction to 3D programming; research techniques for multimedia; introduction to databases; systems analysis; organisations and multimedia.

Class Contact: One one-hour lecture; one two-hour workshop
Assessment: Practical Project, 50%; Commentary/Analysis, 20%; Final Test, 30%.

ACD3006 MULTIMEDIA SYSTEMS ELECTIVE 6

Campus: Sunway, Malaysia
Prerequisites: Nil

Content: This subject provides an opportunity for students to develop their knowledge and skills in an area that will complement their core studies in Multimedia and Information Technology. Depending on emerging industry issues and trends, and available staff expertise, students will have the opportunity for a semester's study in a topic area that will directly contribute to enhancing their studies in the remaining subjects of their course. Topics which may be the focus of an elective include graphic design principles and practice; scripting, fundamentals of e-commerce; introduction to 3D programming; research techniques for multimedia; introduction to databases; systems analysis; organisations and multimedia.

Class Contact: One one-hour lecture; one two-hour workshop
Assessment: Practical Project, 50%; Commentary/Analysis, 20%; Final Test, 30%.

ACE1001 AUSTRALIAN ENGLISH 1A

Campus: Footscray Park
Prerequisite(s): Nil

Content: Australian English-ESL is designed to enable students who are not sufficiently competent in English to successfully undertake other academic subjects. The subject aims to provide proficiency in speaking and writing Australian English, while increasing understanding of Australian society and the social uses and varieties of written and spoken language in Australia. It specifically aims to increase students' proficiency in communication in Australia, both orally and in writing, at an academic/professional level; to enable students to achieve acceptable pronunciation and fluency in English; to make students aware of correct study skills: listening, reading and note-taking; to increase students understanding and use of Australian English vocabulary; to develop students' writing abilities by studying various 'kinds' of writing; to increase students' understanding of Australian society by concentrating on specific Australian themes.

Required Reading: To be advised by lecturer.

Class Contact: Four hours per week for one semester.
Assessment: Oral presentations (2), 17%; aural tasks, 13%; summary, 10%; report, 13%; exercises, 17%; final examination, class and homework, 30%. In order to pass the subject, all the tasks must be completed: In particular, oral, aural and non-exam written components of the subject must all be completed satisfactorily.

ACE1002 AUSTRALIAN ENGLISH 1B

Campus: Footscray Park
Prerequisite(s): Normally ACE1001 Australian English 1A.

Content: This subject builds on work done in ACE1001 Australian English 1A and continues to reinforce the skills of speaking, listening, reading and writing in Australian English. It continues to build a solid foundation for non-English speakers who are not yet sufficiently competent to study in English. It specifically aims to increase students' proficiency in communication in Australia, both orally and in writing, at an academic/professional level; to enable
students to achieve acceptable pronunciation and fluency in English; to make students aware of correct study skills: listening, reading and note-taking; to increase students’ understanding and use of Australian English vocabulary; to develop students’ writing abilities by studying various ‘kinds’ of writing; to increase students’ understanding of Australian society by concentrating on specific Australian themes.

Required Reading
To be advised by lecturer.

Class Contact
Four hours per week for one semester.

Assessment
Oral presentations (2), 20%; synthesis, 10%; argumentative essay, 15%; aural tasks, 13%; class and homework exercises, 12%, examination, 30%. In order to pass the subject, all tasks must be completed; in particular, oral, aural and non-exam written components of the subject must all be completed satisfactorily. A pass in ACJ1001 reflects a minimum acceptable level of proficiency in academic English.

ACJ1001 INTRODUCTION TO JAPANESE

Campus
Footscray

Prerequisite(s)
Nil

Content
This subject teaches students without any background in Japanese how to use basic Japanese in many common every-day situations. Topics include greetings and self-introduction, university life, families and hobbies. The subject emphasises developing actual communication skills and incorporates conversation practices in small group settings with native Japanese speakers. Students will also learn the basics of Japanese reading and writing, hiragana and katakana.

Required Reading

Recommended Reading

Class Contact
Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (conversation). Lecture consists of grammar and Kanji studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices.

Assessment
Conversation tests, 20%; Written assignments, 20%; Comprehensive written text, 40%; Hiragana/Katakana tests, 10%; Listening test, 10%.

ACJ1002 JAPANESE 2

Campus
Footscray

Prerequisite(s):
ACJ1001 Introduction to Japanese, or equivalent

Content
This subject aims to provide students with the knowledge, strategies and skills to cope with situations a traveller is likely to encounter in Japan. Students will learn not only how to use the Japanese language, but also communication rules and sociocultural behaviour appropriate in interaction with the Japanese people. Students are able to understand and develop conversation skills with native Japanese speakers in small group settings. This subject also introduces ‘Kanji’ (Chinese Character Writing).

Required Reading

Recommended Reading
To be advised by lecturer.

Class Contact
Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation/grammar tutorial.

Assessment
Conversation tests, 15%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ2001 JAPANESE 3

Campus
Footscray Park

Prerequisite(s)
ACJ1002 Japanese 2, or equivalent.

Content
This subject assumes a moderate knowledge of Japanese. The Students will be able to express themselves in daily situations, as the whole subject is designed to provide students with the basic grammar and conversation skills in a pre-coordinated Japanese environment. This subject also assumes a basic knowledge of Kanji. Approximately 15-20 Kanji will be introduced each week. By the end of this subject students will be expected to know approximately 250 characters.

Required Reading

Recommended Reading
To be advised by lecturer.

Class Contact
Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation/grammar tutorial.

Assessment
Conversation tests, 15%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ2002 JAPANESE 4

Campus
Footscray Park

Prerequisite(s)
ACJ2001 Japanese 3, or equivalent.

Content
This subject is designed to consolidate and expand students’ intermediate competence in spoken and written Japanese and to introduce vocabulary necessary to interact with Japanese inside and outside the class. Students have to attend two units of lecture/tutorial sessions per week. One unit consists of a grammar lecture, kanji studies and practice based on newly acquired knowledge with an emphasis on practical use of language. Approximately 15-20 kanji will be introduced each week. Students are required to study kanji independently. By the end of this subject students will be expected to know approximately 450 kanji.

The other unit consists of conversation practices. The skills gained through situational role-plays will help them to become more fluent and competent in a predominantly Japanese environment.

Required Reading

Recommended Reading
To be advised by lecturer.

Class Contact
Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation/grammar tutorial.

Assessment
Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening text, 15%.

ACJ2004 JAPANESE CONVERSATION

Campus
Footscray

Prerequisite(s)
Students with some background in Japanese

Content
This subject aims to improve Japanese conversation skills in a variety of topics in business as well as every day situations so that students become more confident in communicating in Japanese outside class. The Japanese environment is introduced in class. Students will be divided into small groups according to their background and interests in Japanese language learning and will be encouraged to practice conversation with native Japanese speakers. Appropriate materials will be selected for each student.

Required Reading

Recommended Reading
To be advised by the lecturer.
ACJ2091 JAPANESE CULTURE AND SOCIETY

Campus Footscray Park

Prerequisite(s) Students with some background in Japanese.

Content The subject aims to provide students with a broad knowledge of Japan and its people. Students will be introduced to Japanese cultural traditions and social systems in a variety of ways. The topics include sources of Japanese identity, the house and family system, the educational system, ritual and the life cycle, political and social structure, arts, etc. At the conclusion of the subject, students will be equipped with a good understanding of Japanese culture and society useful in interaction with Japanese people.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one-hour tutorial each week.

Assessment Essay, 40%; tutorial presentation and presentation paper, 30%; examination, 30%.

ACJ3001 JAPANESE 5

Campus Footscray Park

Prerequisite(s) ACJ2002 Japanese 4, or equivalent.

Content This subject aims to consolidate and further develop competence to interact with Japanese. A broad knowledge of Japanese cultural traditions will be introduced in a variety of reading. While conversation practice continues to be a main part of the subject, more emphasis will be placed on reading and writing unit than previously. Students have to attend two units of lecture/tutorial sessions per week. In the tutorial sessions students are divided into small groups individually advised by Japanese teachers. Students are required to study kanji independently. By the end of this subject students will be expected to know approximately 650 characters.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation/grammar tutorial.

Assessment Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ3002 JAPANESE 6

Campus Footscray Park

Prerequisite(s) ACJ3001 Japanese 5, or equivalent.

Content This course aims to develop further competence for the student to interact with Japanese people. It is designed to build students' intermediate-advanced competence in spoken and written Japanese. Useful expressions and relevant vocabulary are introduced in order to talk about everyday topics. The course provides students with the opportunity to develop their skills in reading Japanese systematically. The course is structured to enhance students' language skills to express themselves in everyday situations they encounter either inside or outside the class. Approximately 15-20 Kanji will be introduced each week. By the end of the subject students will be expected to know approximately 650 characters.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation/grammar tutorial.

Assessment Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ3003 ADVANCED JAPANESE 1

Campus Footscray Park

Prerequisite(s) ACJ3002 Japanese 6 or equivalent.

Content The subject aims to consolidate the knowledge of Japanese acquired at intermediate level and develops it to an advanced level. Both the spoken and written components will be given equal attention. The subject consists of advanced work in Japanese grammar and communication. An effective way of reading is introduced. The text covers the variety of topics focusing on Japanese society and culture.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Conversation tests, 15%; Written and reading assignments, 30%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ3004 ADVANCED JAPANESE 2

Campus Footscray Park

Prerequisite(s) ACJ3003 Advanced Japanese 1 or equivalent.

Content The subject aims to enhance the students understanding of Japanese society and culture through the text with medium and higher level of difficulty. The additional reading texts will be selected to match the competence of the students. The subject also includes components to enhance spoken as well as written competence in order to provide students with an opportunity to practice conversation and essential writing skills required in real situations. Translation exercise of the short passage will be included.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Conversation tests, 15%; Written and reading assignments, 30%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.
ACJ3005 ADVANCED JAPANESE 3
Campus: Footscray Park
Prerequisite(s): ACJ3004 Advanced Japanese 2 or equivalent.
Content: The aim of this subject is to improve higher reading skills through using primary sources as materials, and to provide methods relevant to the student's own self-access reading. Articles on general topics in newspapers and magazines are selected for study. The subject also aims to enhance advanced communication skills for students to advance to further studies in Japanese or who intend to work in a Japanese environment in the future. The content of this subject is designed according to the interests of the students enrolled in any year and texts are selected to match the competence of the students. An opportunity of advanced translation will be provided.
Recommended Reading: To be advised by the lecturer.
Assessment: Reading assignments 30%, Written assignment 30%, Examination 40%.

ACJ3006 READING JAPANESE TEXTS
Campus: Footscray Park
Prerequisite(s): ACJ3002 Japanese 6 or equivalent.
Content: This subject provides students with the opportunity to develop their skills in reading Japanese in order to collect relevant information for their future research or for their needs in their future career. Students are required to interact with a wide range of texts, which demonstrate various features of Japanese language through detailed readings. Texts used in this subject will be selected from a variety of sources including newspaper and magazine articles, business documents, essays, short stories, and extracts from famous Japanese novels. The topics of texts will cover Japanese contemporary society and business related matters as well as Japanese culture. Students will be asked to read the quantity suitable for their level of translation skills with an aid of a dictionary. The subject starts with providing practice sessions for improving general reading skills and vocabulary building.
Class Contact: Three hours per week for one semester comprising two two-hour seminars.
Assessment: Reading assignments 30%, Written assignment 30%, Examination 40%.

ACLI001 READING CONTEMPORARY FICTION
Campus: St. Albans, Footscray Park
Prerequisites: Nil
Content: This subject will introduce students to the study and analysis of recent prose fiction (short stories and novels) written in English. These are chosen to exemplify a number of contemporary thematic concerns, a variety of literary techniques, modes of representation and conceptions of the purposes of fiction, and some of the social and contextual influences upon all of these. Students will need both to immerse themselves closely in the details of the works studied and to reflect more generally upon issues thereby raised that relate to recent theoretical debates within literary studies. They will be introduced to basic skills in critical method and to vocabulary relevant to the study of narrative fiction. Students will be encouraged to consider the complex transactional processes involved in responding to texts and discussing them with others.
Required Reading: Alan Duff, Once Were Warriors; Toni Morrison, Tar Baby, Margaret Atwood, Cat's Eye; Christos Tsolkas, Loaded. There will be a subject reader.
Recommended Reading (reference only): M.H. Abrams, A Glossary of Literary Terms.
Class Contact: Three hours per week for one semester.
Assessment: One short essay, 25%, one longer essay, 50%, one class presentation, 25%.

ACLI1002 STUDYING POETRY AND POETICS
Campus: St. Albans, Footscray Park
Prerequisites: Nil
Content: This subject is an introduction to the reading, analysis and performance of poetry. It aims at both immersion in the creativity and playfulness of poetic language and to teach coherent ways of thinking appreciatively and critically about this: students will be introduced to basic skills in critical method and to vocabulary relevant to the study of poetry in its various forms. There will be an emphasis both upon the formal elements and the varieties of poetry and the social and cultural contextual influences upon these: theoretical questions arising from this will be considered. There will also be some emphasis upon the ways in which a sympathetic understanding of a poem can inform a successful oral presentation of it. Students will be encouraged to consider the complex transactional processes involved in responding to and performing texts and discussing them with others. The poems covered will range from the traditional to the contemporary, with significant reference to the recent resurgence of youth-oriented and 'new wave' poetry writing, reading and performing in Australia: this includes attention to 'spoken word' poetry and the poetry of popular song lyrics.
Required Reading: John Leonard (ed.), Seven Centuries of Poetry in English. Other poems will be distributed from time to time in class.
Recommended Reading (reference only): The New Princeton Encyclopedia of Poetry and Poetics.
Class Contact: Three hours per week for one semester.
Assessment: Two short essays, each 25%; one informal tutorial presentation of a poem, 10%; one formal tutorial presentation of a poem, plus written commentary, 40%.

ACLI2006 TRANSNATIONAL INDIGENOUS LITERATURES: ABORIGINAL, NATIVE NORTH AMERICAN AND MAORI WRITING
Campus: Footscray Park
Prerequisites: First-year foundation subjects in Literary Studies, ACLI1001 Reading Contemporary Fiction and ACLI1002 Studying Poetry and Poetics.
Content: This subject will introduce students to a selection of literary texts by indigenous writers from Australia, the United States, Canada and New Zealand, including the genres of autobiography, memoir, fiction, history and testimonial. The focus of the subject will be on comparing and contrasting the ways in which our understanding of national and colonial traditions in literature, and the identities these traditions both shape and are shaped by, can be challenged by the perspectives of indigenous peoples on questions of knowledge, belonging, and consciousness. The subject will also encourage students to reflect critically on whether and how indigenous writers from different countries contribute to the development of a 'global' indigenous culture that transcends the limits of the 'nation'.
Required Reading: To be advised by lecturer.
Recommended Reading: To be advised by lecturer.
Class Contact: Three hours per week for one semester comprising a two-hour lecture and a one-hour tutorial.
Assessment: Essay, 30%; Group presentation, 20%; Fieldwork assignment (interview or site visit), 20%; Examination, 30%.

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FACULTY OF ARTS

ACL2007 ROMANCE AND REALISM
Campus Footscray Park
Prerequisite(s) First-year foundation year subjects in Literary Studies, ACL1001 Reading Contemporary Fiction and ACL1002 Studying Poetry and Poetics
Content The subject involves an intensive study of the four set British and European nineteenth-century novels, with a focus upon the interplay within each of the conflicting elements of 'realism' and 'romance'. To some extent this is set within an historical context, with reference to issues such as the social determinants of the 'rise' of the novel and its further evolution, and the contrasting influence of the Enlightenment and Romanticism upon the ways of seeing human nature and society that, in their different ways, the novels of realism exemplify. Theoretical issues to do with interpretation, reader reception and the nature of character in the novel are discussed as they arise in the course of discussion of particular texts.
Required Reading To be advised by lecturer
Class Contact Three hours per week for one semester comprising lectures and seminars.
Assessment Exercises, 40%; two essays, 30% each.

ACL2014 POPULAR FICTIONS
Campus St Albans
Prerequisite(s) Any two first-year Literary Studies or Professional Writing subjects.
Content This subject examines the development of popular fictions such as detection and murder mysteries, family saga, and horror. A range of print media forms will be discussed including comic-book. Issues of reader reception, writing, and marketing will be examined. The politics of cultural production will be a constant frame of reference for the examination of specific texts.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising lectures and seminars.
Assessment One essay, 40%; seminar paper, 20%; essay or research paper, 30%; participation, 10%.

ACL2050 CHILDREN’S TEXTS
Campus St Albans
Prerequisite(s) Any two first-year Communication Studies, Literary Studies or Professional Writing subjects
Content This subject introduces some issues concerned with the production, circulation and reading of texts written for children. Through examining such texts and critical analyses of them, we consider some ways in which childhood in Australia is constructed. The intersections of gender, class, race and ethnicity are observed within these texts. Some debates within the field of 'children's literature' are examined.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising lectures and seminars.
Assessment One seminar paper and seminar presentation, 35%; one research project, 40%; one essay, 25%.

ACL3007 RE-PRESENTING EMPIRE: LITERATURE AND POSTCOLONIALISM
Campus Footscray Park, St Albans
Prerequisites First-year foundation year subjects in Literary Studies, ACL1001 Reading Contemporary Fiction and ACL1002 Studying Poetry and Poetics
Content This subject examines the literary strategies and forms of representation that emerged as a response to the impact of imperialism since the 18th century. Encounters by Europeans with other cultures, encounters and exchanges across the cultures of colonisers and colonised, and the confrontation, subversion and appropriation of 'literature' as an imperially-coded form of cultural production will be explored. In addition to a broader exploration of the politics of both nation and location that arise in postcolonial studies, particular attention will be paid to the Australian context, and to the representational issues facing Aboriginal and Torres Strait Islander writers who 're-present' colonialism on their own terms.
Required Reading To be advised by lecturer.
Recommended Reading Ania Loomba, Colonialism/Postcolonialism (Routlege New Critical Idiom Series), 1998.
Class Contact Three hours per week for one semester comprising a one-hour lecture, one-hour seminar (large group) and one-hour tutorial (small group).
Assessment One major essay, 50%; one minor essay, 20%; one take-home exam, 30%.

ACL3014 WRITING SELVES
Campus St Albans
Prerequisite(s) Any two first-year Literary Studies or Professional Writing subjects.
Content This subject examines issues of the text as autobiography. Examples will be drawn not only from work traditionally classified an autobiography, but also from diaries, letters, 'fictional' biography, journalism and ephemera. Issues of privacy and publication, and the role of editors, will be discussed. Some contemporary theorising of the writing subject will be examined. Gender, race and ethnicity will be a continuing focus.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising lectures and seminars.
Assessment One essay, 40%; seminar paper, 20%; essay or research paper, 30%; participation, 10%.

ACL3016 WORKING CLASS WRITING
Campus St Albans, Footscray Park
Prerequisite(s) First-year foundation year subjects in Literary Studies, ACL1001 Reading Contemporary Fiction and ACL1002 Studying Poetry and Poetics
Content Working class writing describes a vast body of literary and other writings produced around the world over the last 200 years. It is a diverse body which includes writings across a range of forms and genres, represents wide cultural differences, and varies tremendously in terms of political purposes and effects. What these writings have in common, however, is their acceptance and celebration of the working class and class difference as important issues for exploration. Students will be introduced to a range of texts which exemplify both the diverse and singular aspects of working class writing. Verse, prose fiction, criticism and journalism from Australia and around the world will be studied. Students will engage with two underlying theoretical issues: the definition of the working class and the question of whether working class writing is written by, about or for the working class. The subject also pays attention to questions of critical perspectives and forms of critical responsibility towards working class people, culture and politics.
Required Reading To be advised by lecturer.
ACM1001 MULTIMEDIA 1A
– INTRODUCTION TO WEB DEVELOPMENT
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): Nil
Content: The subject is designed to give students an introduction to practical and theoretical aspects of Multimedia, providing a foundation for a future career in the multimedia industry. Students learn basic principles of website production with a focus on areas such as file formats and sizes, compression, data transfer, data rates and graphic quality of web pages. The subject also examines the historical basis of the image in our century, the impact of multimedia on communication, and future directions in multimedia technology.
Required Reading: To be advised by lecturer.
Recommended Reading: To be advised by lecturer.
Class Contact: Fours hours per week for one semester comprising a one-hour lecture and a three-hour workshop.
Assessment: Project, 80%; essay 20%.

ACM1002 MULTIMEDIA 1B
– DIGITAL SOUND AND VIDEO
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): Nil
Content: Multimedia professionals need to be experts in producing digital forms of the 'old' recorded arts such as video, sound, text, as well as experts in putting these old forms together into new digital forms. This subject will examine some of the technological developments that have made possible computer mediated forms of artistic expression and communication. It will examine some of the conventions of visual language, techniques for shooting and editing digital video, and the operation of sound with digital video. The subject includes a special focus on sound production and editing. Guest lecturers from the multimedia industry will showcase their work and discuss contemporary issues in digital video and sound production.
Required Reading: To be advised by the lecturer.
Recommended Reading: To be advised by the lecturer.
Class Contact: Fours hours per week for one semester comprising a one-hour lecture and a three-hour workshop.
Assessment: Sound advertisement, 25%; Video monologue script and storyboard, 15%; Video monologue project, 60%.

ACM1003 ANIMATION FOR MULTIMEDIA
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): Nil
Content: Animation is widely used in computer-based applications for the Web, CD ROM and digital video productions. This subject provides students with an introduction to basic concepts to developing animations for a variety of viewing formats. The subject provides the necessary foundation skills and aesthetic knowledge to produce basic computer animation for multimedia.
Required Reading: Patton, Brooks and Franklin, Derek, 1999, Creative Web Animation, Peachpot Press.
Class Contact: Three hours per week for one semester comprising a one-hour lecture and a two-hour workshop.
Assessment: Two class exercises, 20%; Major flash project, 40%; Animation review, 10%; Director project, 30%.

ACM1004 DESIGN FOR MULTIMEDIA
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): Nil
Content: This subject will introduce students to the specific requirements and principles of electronic design for Multimedia. Students will learn about the concepts involved in the multi-dimensional aspects of multimedia production and develop an understanding of the role of design in various aspects of production.
Recommended Reading: Web Design Wow Book, Peachpot Press.
Class Contact: Three hours per week for one semester comprising a one-hour lecture and a two-hour workshop.
Assessment: Four class exercises each concentrating on practising a specific skill, graded in difficulty, 40%; major project, 40%; critical evaluation of appropriate productions 20%.

ACM2001 MULTIMEDIA 2A
– INTERACTIVE PROGRAMMING
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): ACM1003 Animation for Multimedia
Content: This subject introduces students to the issues and processes necessary for the successful construction of a completed interactive multimedia project. The subject builds on existing skills in Director software, introducing students to Lingo programming and further utilisation of video and sound editing software. Students learn to manage the quality of media resources in multimedia production with respect to file formats, compression, sound, video, and graphic quality and gain experience in cross platform production. They explore the ways in which technical issues impact on production. The subject also focuses on elements of concept development and screen and navigational design.
Required Reading: To be advised by lecturer.
Class Contact: Four hours per week for one semester comprising a one-hour lecture and a three-hour workshop.
Assessment: Two in-class exercises, 10%; Story board / Plan of final project, 20%; Director project, 70%.

ACM2002 MULTIMEDIA 2B
- DYNAMIC WEB DEVELOPMENT
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): ACM2001 Multimedia 2A
Content: This subject focuses on the use of multimedia on the Web. Students learn how to optimise media assets included in student productions for web delivery. The curriculum builds on existing computational design and technical skills students have acquired in previous multimedia subjects. It focuses on advanced use of Flash software and introduces students to action scripting. This subject also teaches technical control of web development through action scripting, HTML, XML and data base integration. Students are expected to spend at least five hours a week out of class experimenting with ideas and developing technical skills.
Required Reading: To be advised by the lecturer
Class Contact: Four hours per week for one semester comprising a one-hour lecture and a three-hour workshop.
Assessment: Participation, 5%; Interactive, 20%; Exam, 10%; Technical problem solving, 15%; Database exercise, 40%; Project plan, 10%.

ACM3001 MULTIMEDIA 3A
– SPECIAL EFFECTS AND PRODUCTION PLANNING
Campus: St Albans, Footscray Park and Sunway (Malaysia)
Prerequisite(s): ACM2001 Multimedia 2A and ACM2002 Multimedia 2B
Content: The 3A Multimedia subject is designed to assist students to follow their personal interest through developing a script and
project proposal for a major project to be completed in 3B. During the semester two modules are taught to provide students with additional technical and aesthetic skills in special effects using the video post-production software Final Cut Pro and in interactive DVD production. Each student in the lecture program of this subject will give a presentation about his or her major project concept to be produced in second semester in 3B Multimedia Graduating Project subject. Additionally industry orientation is provided through the lecture program. Students who need further skills re-enforcement will undertake research projects to support their learning and to prepare for employment, while students who have achieved at least a Credit average in previous years in their multimedia subjects will be able to complete an industry placement.

**Required Reading:** To be advised by lecturer

**Class Content:** three hours per week for one semester comprising a one-hour lecture and a two-hour workshop.

**Assessment:** Project proposal, 30%; Special Effects Video Project, 30%; DVD Project, 30%; Presentation, 10%; Placement or skills development project, Pass/Fail.

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**ACM3002 MULTIMEDIA 3B – GRADUATING PROJECT**

**Campus:** St Albans, Footscray Park and Sunway (Malaysia)

**Prerequisite(s):** ACM3001 Multimedia 3A

**Content:** The purpose of this final semester is to fine-tune technical and creative skills through the production of an individual graduating project delivered as a CD ROM, website, DVD or linear video production. Students are encouraged to assist each other with their final projects. The major project will be based on the script approved by the tutor in semester one. Any software available at the University may be used in this semester’s production. Original sound recordings recorded both in the studio and on location are required in these projects. This project must demonstrate skills in scriptwriting, design, use of sound, effective use of multimedia software, production planning and management. The project can be a creative or commercial work of either a documentary or fictional format.

**Required Reading** To be advised by lecturer

**Recommended Reading** Media International Australia; Internet AU; RealTime; ANAT News; Digital Media Funding agencies guidelines.

**Class Content:** Three hours per week for one semester comprising a one-hour lecture and a two-hour workshop.

**Assessment** Design sample for major project, 15%; Alpha test, 15%; Final project, 70%.

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**ACM4001 THEORY AND RESEARCH IN MULTIMEDIA**

**Campus:** Footscray Park and/or St Albans

**Prerequisite(s):** Bachelor of Multimedia Systems

**Content:** A review of the major contemporary theoretical debates informing Multimedia together with consideration of how these can inform and be applied to research in the field. In addition, there will be a systematic introduction to approaches to undertaking research in the Multimedia field, including research to inform the creative process, research to evaluate Multimedia works, and research on the implementation and use of new technologies.

**Required Reading** To be advised by lecturer


**Class Content:** A weekly seminar of 1.5 hours together with directed studies, and attendance at Departmental research seminars

**Assessment** Review Essay, 25%; Annotated Bibliography, 25%; Thesis Proposal, 50%.

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**ACM4002 MULTIMEDIA RESEARCH PROJECT**

**Campus:** Footscray Park and/or St Albans

**Prerequisite(s):** ACM4001 Theory and Research in Multimedia

**Content:** Each student will design and carry out an independent piece of research that will generate a final piece of work for submission and assessment. There are two basic options for this major project: 1) a creative project involving production of a Multimedia work or collection of works (eg. For Web, CD-ROM, DVD) together with an accompanying exegesis; 2) empirical research relevant to the Multimedia field resulting in a research thesis of approximately 15,000 words. The nature of the project and its scope will be defined in negotiation with an individual supervisor and as part of the prerequisite subject, ACM4001, a detailed proposal will be developed.

**Required Reading** Dependent on the chosen topic

**Recommended Reading** Dependent on the chosen topic

**Class Content:** A weekly supervision session with nominated supervisor

**Assessment** Final Thesis or Multimedia Work/s + Exegesis, 100%.

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**ACP1053 INTRODUCTION TO CREATIVE WRITING**

**Campus:** St Albans

**Prerequisite(s):** Nil

**Content:** This subject introduces students to the creative writing strand in the major in Professional Writing. The subject focuses on three writing areas – autobiography, short story and short film – and teaches key techniques used to write about personal life experience, and to write short stories and short film scripts. Students read a variety of personal writing, from poetry to essays, and a range of mainly Australian short stories by established writers and film scripts which have been produced as films. Students also read the published fiction of Professional Writing students in the literary magazine *Offset*, and are encouraged to contribute to the magazine. Lectures focus on historical and contemporary aspects of writing and creative writing, and on the contexts in which creative writers work. The course also features short film screenings and guest lectures by creative writers.

**Required Reading** A book of readings; *Offset* literary magazine (2002).


**Class Contact** One one-hour lecture and one two-hour workshop each week for one semester.

**Assessment** Personal essay, 30%; short story, 30%; short film script, 30%; lecture test, 10%.

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**ACP1054 INTRODUCTION TO MEDIA WRITING**

**Campus:** St Albans

**Prerequisite(s)** Normally ACP1053 Introduction to Creative Writing.

**Content:** This subject introduces students to the media writing strand in the major in Professional Writing. The subject focuses on three writing areas – advertising, journalism and public relations – and teaches key techniques used to write advertisements, articles and feature stories for the print media, and to write a range of public relations materials, from media releases to speeches. Students read a variety of media material, ranging from advertisements to news and feature stories from newspapers and magazines, and the speeches of politicians. Lectures focus on the historical development of the media industries, their contemporary context, and the role of the advertising copywriter, journalist and public relations professional in these industries. The course also features guest lectures by media writers.

**Required Reading** A book of readings.
ACP2064 WRITING AND CULTURAL DIFFERENCE

Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing or ACC1047 Culture and Communication; ACC1048 Media, Culture and Society. Exemptions to these prerequisites may be granted by the Discipline Leader or Subject Co-ordinator on a case-by-case basis.

Content Examines recent and contemporary multicultural writing in the context of dominant traditions in Australian literary culture and relates multicultural writing to broader issues of nationalism, cultural production and textual studies. Students engage in discussion and analysis of a range of short fiction, non-fiction and poetry by recent and contemporary non-Anglo-Celtic writers; the cultural contexts of ‘dominant’ and ‘marginal’ literary traditions; current debates surrounding the categories and status of ‘migrant’, ‘multicultural’ and ‘Australian’ writing.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.

Assessment Analytical essay, 35%; creative piece, 25%; examination, 40%.

ACP2069 WRITING FOR THE WEB

Campus St Albans
Prerequisites (Normally) ACP 1053 Introduction to Creative Writing, ACP 1054 Introduction to Media Writing.

Content This subject examines issues of gender and genre through the reading of short fiction, both Australian and international, in relation to some contemporary literary theory. A practical writing workshop enables students to explore some of these issues in their own writing.

Recommended Reading Helen Garner, The Feel of Steel (2001); David Leser, The Whites of Their Eyes (1999); David Herzbrun, Copywriting (1997); Kay Chung, Going Public (1999).

Class Contact One one-hour lecture and one two-hour workshop each week for one semester.

Assessment Advertising portfolio, 30%; feature article, 30%; examination, 40%.

ACP2070 EDITING PRINCIPLES AND PRACTICE

Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing.

Content This subject examines the principles and practices of editing and publishing, with special emphasis on their role and influence in history and contemporary society. Students will learn a range of practical techniques and applied theories of text editing in the context of small press and desktop publishing. The subject looks at the principles and practice of structural editing, copy editing, proof reading and the forms of communication used by editors, designers, authors and printers. It also includes consideration of communications law in relation to editing and publishing, such as copyright law.


Class Contact One one-hour lecture and one two-hour tutorial each week for one semester.

Assessment Take home layout and critique assignment, 20%; editing project or essay, 40%; examination, 40%.

ACP2078 PERFORMANCE WRITING

Campus St Albans
Prerequisites ACP 1053 Introduction to Creative Writing; (Normally) ACP 1054 Introduction to Media Writing; or demonstrated interest and competence in performance writing, including a folio of writing.

Content This subject examines contemporary writing for performance in television, radio, film and theatre. The subject emphasises dramatic and comedic writing for performance, and enables students to develop script writing across formats. Topics include: dramatic stories, television drama, radio and television comedy, and stories for film. The subject develops writing character monologues and dialogue, writing a scene, working with character conflict (external and internal), creating narrative tension and working with themes to write a story. The different demands of writing for commercial and public television, industry formats, and short film markets will be considered. Emphasis will be placed on viewing different genres of television drama and short film, and on attending live theatre performances.

Required Reading To be advised by lecturer.


Class Contact One one-hour lecture and one two-hour workshop each week for one semester.

Assessment Assignment on dramatic writing, 30%; television script, 40%; short film script, 30%.

ACP2079 PUBLISHING PRINCIPLES AND PRACTICE

Campus St Albans
Prerequisites Normally ACP2070 Editing Principles and Practice

Content This subject examines the principles and processes of contemporary publishing in their cultural, political and economic contexts, and will include a special focus on their practical
application. Students will learn advanced desktop publishing skills using a range of software programs. The subject will also involve a number of face-to-face meetings with industry professionals either in lectures or via excursions to their workplaces. It includes further consideration of communications law in relation to publishing, such as copyright and libel law.


Class Contact One one-hour lecture and one two-hour workshop each week for one semester.

Assessment Group publication project, 50%; publishing proposal, 20% essay, 30%.

ACP3049 WRITING AND PRODUCING THE DOCUMENTARY

Campus St Albans

Prerequisites Completion of 2nd year Professional Writing subjects (including ACP2070 Editing Principles and Practice) and/or completion of ACC 3045 Video Production.

Content This subject introduces students to the knowledge and skills involved in writing and producing video documentaries for different markets. Students will view a range of Australian and international documentaries about different subjects, which use a variety of storytelling techniques. Current theories about documentary-making will be discussed. By the end of semester students will produce a short, 25-minute documentary of broadcast standard. There will be a focus on working as part of a diversified-skilled production team. Topics covered will include: documentary analysis; research and pre-production techniques; scripting techniques, including narration and dramatisation; stages of production; video direction techniques; digital editing; the marketplace. The subject and its assessment is structured in a way that will enable students to choose which they would prefer to specialise in – scripting or producing/directing. Students will shoot their films on miniDV digital cameras and edit using Mac-based digital technology. Some use of WebCT may be required. This subject has a $30.00 material charge.

Required Reading A book of readings.


Class Contact One one-hour lecture/screening and one two-hour workshop each week for one semester.

Assessment Critique of a documentary OR (for Professional Writing students) critique of a first draft script for a 25-minute documentary, 20%; final script OR final production, 60% (For production students, 40% of the 60% will be a group mark for each production unit, with 20% as a mark for individual contribution to the project); proposal and treatment for individual documentary, 20%.

ACP3051 WRITING FOR PUBLIC RELATIONS AND ADVERTISING

Campus St Albans

Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing; ACP2070 Editing Principles and Practice.

Content What does it mean to be a citizen in Australian society? What are a citizen’s rights to express an opinion and participate in a democratic society? Public relations is often confused with men in grey suits and a great deal of hand shaking-advertising with gimmickry and the corporate product. Yet ‘relating’ to the ‘public’ is not a specialist activity. We all have the right to be involved in the ‘public sphere’, promote different forms of information, hold ‘public opinions’ and persuade others of our point of view. In this subject we look at some theoretical and social contexts for public relations and advertising and the different perspectives involved. We consider beliefs and ideology, the public sphere and public opinion, the media, rhetoric, arguments and audiences. In the section on advertising, we look at the economics, regulation and production of advertising and methods of reading its meanings. Students will have the opportunity to analyse the professional writing skills covered and develop their own writing skills.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.

Assessment Essay in public relations and advertising, 30%; portfolio, 25%; client task, 30%; tutorial presentation, 15%.

ACP3053 ADVANCED FICTION WRITING

Campus St Albans

Prerequisites ACP 1053 Introduction to Creative Writing and either ACP2067 Gender and Genre in Short Fiction or ACP2064 Writing and Cultural Difference, or demonstrated interest and competence in creative writing. A folio of creative writing may be requested prior to approval of enrolment.

Content This subject focuses primarily on short story writing and further develops the writing techniques and approaches to fiction practised in first and second year creative writing subjects. The subject will revisit conventional realist writing techniques but emphasis will be placed on innovative departures from realism (such as new Gothic, magic realism, metatext and intertextual fiction) and students will be encouraged to experiment with story length and form. Students will read a range of short fiction by Australian and international writers, several recently published novels, and a variety of extracts by contemporary writers on writing technique. Students will become familiar with a range of contemporary Australian literary magazines and will be required to submit at least one short story to a literary magazine for publication; they will also be required to read a range of book reviews from newspapers and literary magazines. At least one workshop in the subject will be conducted by a locally-based fiction writer.

Required Reading Jack Hodgins, A Passion for Narrative (1993); Offset literary magazine (2002); a book of readings.

Recommended Reading Daniel Halpern (ed), The Art of the Story (1999); Stephen King, On Writing (2000).

Class Contact Two 90-minute workshops each week for one semester.

Assessment One short story, 20%; two short stories, 30% each; one book review, 20%.

ACP3055 PROFESSIONAL WRITING PROJECT

Campus St Albans

Prerequisite(s) A minimum of five semester length subjects towards the Professional Writing major including ACP2070 Editing Principles and Practice.

Content This subject is designed to enable students to further develop, integrate and apply writing expertise and skills, and to familiarise students with the demands made on professional writers in the professional environment. Two options are available to students. The choice of option will depend partly on each student’s particular writing interests and partly on the availability of an appropriate placement.

Option 1 Group Project This involves a group of students participating in a substantial writing and/or publishing project that requires each one to contribute to the project and to undertake a range of writing /publishing/performance tasks to ensure the project’s satisfactory completion. Examples of such projects include: editing and publishing of a literary magazine; writing and production of a weekly campus newspaper or magazine-style radio program; development, production and ongoing maintenance of a writing – based website. The contribution of each student to the project should constitute the equivalent of a third of a full-time
load of study (ie at least 130 study hours across the semester to a maximum of 180 study hours). Each group will be supervised by a writing lecturer and will meet regularly with their designated supervisor.

Option 2 Work Integrated Project / Placement This involves an industry placement in an area of interest to the student in an organization which employs professional writers and is able to provide adequate professional oversight of a student on placement. During the placement the student is expected to engage in a range of writing tasks within the organization and to compile a folio of writing pieces developed and refined/published. The placement is expected to equate to a minimum of 20 days of full-time employment. Students have the option of sourcing their own potential placement which then needs to be approved by the subject coordinator. The coordinator may provide assistance to students in sourcing suitable placements.

Required Reading To be advised by lecturer depending on selected option.

Class Contact Depends on option selected. Option 1 – regular weekly / fortnightly meeting of the group with the academic supervisor; Option 2 – placement orientation seminar + 20 days placement + participation in end-of-semester debriefing seminar.

Assessment Depends on option selected. Option 1 – Folio of individual work contributed to the project group, 60%; Reflective diary, 20%; Final Group Achieved Project Outcome, 20%; Option 2 – Reflective diary, 20%; Folio of work produced in the placement, 60%; Employer evaluation, 20%. Note that to pass this subject it is required that the quality of work produced by the student is of a standard acceptable for employment in graduate level positions involving professional writing in the selected area of specialisation.

ACS1071 SPANISH A: BASIC SPANISH 1

Campus St Albans, Footscray Park

Prerequisite(s) Nil

Content The aim of this subject is to introduce students to Spanish pronunciation, grammar, syntax and vocabulary as well as to the life and culture in Spanish-speaking countries, through a methodology that emphasises communicative competence. Students will develop basic oral, aural and written skills, which will enable them to engage in simple conversations and to carry out simple reading and writing tasks.


Class Contact Four hours per week for one semester comprising two two-hour classes and a one-hour (self access) computer lab session.

Assessment Weekly written and aural comprehension assignments, 30%; mid-semester tests (written and oral), 20%; final aural comprehension test, 10%; final examination, 20%; listening comprehension tests, 10%; Spanish Camp attendance and participation, 10%.

ACS1072 SPANISH B: BASIC SPANISH 2

Campus St Albans, Footscray Park

Prerequisite(s) ACS1071 Spanish A or equivalent.

Content The aim of this subject is to introduce students to the grammatical and syntactic structures needed for speaking, writing, reading and understanding Spanish at a more advanced level. Vocabulary facilitating reading and conversation is introduced in real-life situations and presented in increasing levels of complexity, along with notions of idiom and register. Materials are devised to encourage further exploration and discussion of the life and the culture of Spanish-speaking countries.


Class Contact Four hours per week for one semester comprising two two-hour workshops and a one-hour (self access) computer lab session.

Assessment Weekly written assignments, 30% end of unit tests (oral and written) 20%; group class presentation, 10%; final aural comprehension examination, 10%; final written examination, 20%; individual oral exam, 10%.

ACS2073 SPANISH C – INTERMEDIATE SPANISH

Campus Footscray Park

Prerequisite(s) ACS1072 Spanish B: Basic Spanish 2 or equivalent level of proficiency in Spanish.

Content This subject has two major components: language studies and cultural studies.

Language Studies: In the Language studies component, students’ knowledge of Spanish grammar will be revised and consolidated, and opportunities will be provided to develop and practice appropriate usage of the language through awareness of register and style in a variety of contexts. The focus will be on developing students’ communicative competence in Spanish across the four major skills areas: listening, speaking, reading and writing. Depending on individual students’ entry levels and particular language needs, appropriate exercises and tasks will be set to facilitate each student’s further linguistic development.

Cultural Studies: In the Cultural studies component of the subject, students will develop a deeper understanding of the culture of Spain, through examination of its geography and its history, its political and socioeconomic development. We shall look at the origins of early civilisations in the Iberian Peninsula, and at the subsequent unification of the country and the emergence of Spain as the centre of a powerful empire in the 16th century, at its height of territorial expansion. Students will follow Spain’s entry into modernity and loss of its previous colonies, and turmoil of the Civil War and its tyrannical aftermath under Franco, and will finally trace the path to democracy that would lead the country to undergo radical changes, in order to embrace a fully contemporary and dynamic existence as a member of the European Union. The content introduced in this component will be used to extend student’s vocabulary and to assist in their broader language development.


Class Contact Five hours per week for one semester comprising seminars, classes and workshops, with separate classes for native and non-native speakers in the Language component.

Assessment Language component Weekly written & oral tasks assignments, 30%; language, 15%, mid semester tests, 15% end-of-semester examinations (written and aural), 15%.

Culture component: Journal Entries, 10%; Final Group Achieved Project Outcome, 20%. Option 1 – Folio of individual oral exam, 10%.

ACS2074 SPANISH D – ADVANCED SPANISH

Campus Footscray Park

Prerequisite(s) ACS2073 Spanish C: Intermediate Spanish or equivalent level of proficiency in Spanish.

Content Language Studies In the Language Studies component students’ knowledge of Spanish grammar will be further revised and consolidated, with particular attention being paid to the more advanced aspects of Spanish grammar and usage. Opportunities will be provided to develop and practice appropriate usage of the language through awareness of register and style in a variety of contexts. Depending on individual students’ entry levels and particular language needs, appropriate exercises and tasks will be set to facilitate each student’s further linguistic development, including the planning and completion of a major project.
Cultural Studies In the Cultural Studies component of the subject, students will further extend their knowledge of the culture of Spanish-speaking peoples, through a broad examination of the geographical, historical, political and socio-economic context of the Spanish-speaking societies of Latin America, from pre-Columbian to contemporary times. Students will also gain a basic understanding of the particular cultural elements, which have shaped these very different Spanish-speaking nations, and of the various influences contributing to the distinctive character of each. The content introduced in this component will also be used to improve students’ ability to scan a range of texts for meaning and to further develop their conceptual and expressive skills in writing and oral production.


Class Contact Five hours per week for one semester comprising seminars, classes and workshops, with separate classes for native and non-native speakers in the language component.

Assessment Language component: Weekly written assignments, 30%; mid-semester tests (written and aural), 15%; end-of-semester examinations, 15%.

Culture component: Group Project, 10%; mid-semester test, 15%; end-of-semester examinations, 15%.

ACS3073 SPANISH G: SPANISH BUSINESS

Campus Footscray Park

Prerequisite(s) Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

Content This subject is intended to help the student acquire the vocabulary and skills needed to read, write, comprehend and adequately discuss business related texts, articles, commercial documents and correspondence, and to develop those skills necessary for conducting business activities in Spanish. It provides and introduction to strategies for the use of Spanish in employment in the business domain. This subject places strong emphasis on the development of vocationally oriented communication skills in Spanish. It also emphasises the importance of observing cultural appropriateness in negotiations involving trade, commercial and diplomatic dealings with Spanish-speaking peoples.


Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Weekly written exercises, 30%; oral participation, class presentations, role-playing, etc., 10%; end-of-semester test, 30%; folio of press clippings, 10%; research study, 20%.

ACS3075 SPANISH J: INTRODUCTION TO INTERPRETING AND TRANSLATION

Campus Footscray Park

Prerequisite(s) Spanish A, B, C and D (with an average grade of ‘C’) or an equivalent background of advanced language competence in both Spanish and English, together with a sound knowledge of both Spanish speaking and Australian cultures.

Content The subject aims to develop a capacity for and an understanding of translation and interpreting as distinct and complementary skills. It will encourage students to draw upon these skills to enable them to work effectively with professional interpreters and translators in the area of their chosen careers and to further apply this knowledge to various areas of language policy implementation. This subject is an introduction to translation and to the different types of interpreting outlining the determinants of each in Australia and overseas. It examines the roles of the interpreter and translator, encouraging examination of relevant ethical considerations. It gives an historical overview of the profession in Australia, the role of NAATI and the professional associations and emphasises translation and interpreting as acts of communication across cultures in the light of issues such as the translation of cultural constructs, metaphors, idioms and humour.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Translation exercises, 10%; interpreting simulations/role-playing, 10%; written and oral assignments, 25%; group project, 30%; translation individual project, 25%.

ACS3076 SPANISH F: SPANISH FOR HUMAN SERVICES

Campus Footscray Park

Prerequisite(s) Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

Content This subject aims to examine different cultural and communication models, notions and concepts relating to the general fields of health, sociology and psychology, as they apply to Spanish-speaking societies, and to Spanish-speaking migrants in Australia in particular. The emphasis is on developing in students the communicative skills needed to work in these fields of study in Spanish, as well as the insights and awareness which will enable them to deal with cross-cultural issues in these areas. The students’ communicative skills will be further developed by means of class presentations and will have tangible application in the planning and completion of their major research project which will ideally take them out into the Spanish-speaking community of the western suburbs.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment One major research project/essay, 40%; class presentation, 20% weekly written assignments, 30%; class participation in discussions, role-playing, etc., 10%.

ACS3077 SPANISH E: LITERATURE AND SOCIETY

Campus Footscray Park

Prerequisite(s) Minimum grade of ‘C’ in ACS2072 Spanish D or equivalent.

Content This subject is intended to help the student develop further insights and awareness of the major social forces that have shaped and determined the main character of Spanish-speaking societies, through a study of selected literary extracts and short stories, representative of a diversity of social milieus. The stories and extracts selected for study highlight the contrast between the experiences of individuals in both rural and urban environments, family and society, and have been selected on the basis of thematic interest and literary merit. Issues such as ethnic and gender discrimination and the impact of cultural traditions, religion and politics on the life of individuals and communities in Spain and Latin America will be examined. Emphasis will be mostly on Latin American selections.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Two class presentations, 30%; Group project/presentation, 20%; Written and oral assignments, 40%; Class participation, 10%.

ACS3078 SPANISH H: CONTEMPORARY REFLECTIONS-FILM AND MEDIA IN SPAIN AND LATIN AMERICA

Campus Footscray Park

Prerequisite(s) Minimum grade of C in ACS2074-Spanish D: Advanced Spanish or equivalent.
Content: This subject is intended to introduce the students to the study and appreciation of film and other kinds of media production as a reflection of cultural values in Spanish-speaking societies. It will enable the student to develop an understanding of how media and society interact to construct particular images, which are in turn reflected back to the consuming audience and internalised by some sectors of society. An examination will be made of the creation of national and cultural myths through film and television, and of the development of a more recent critical, but still particularly Spanish, or Latin American, perception of individual and national identity. The demands on the contemporary viewer as an active participant-collaborator in the unfolding, and re-creation of the visual text and sub text will also be examined. A variety of film and media texts drawn from contemporary productions will be explored and analysed, with a view to further developing the students' communicative skills in the language. It is also envisaged that the subject will further enhance the students' ability to critically evaluate a film or a media text, in the context of the society that produces it.

Required Reading: Class handouts.

Class Contact: Five hours per week for one semester comprising one two-hour screening, and one three-hour seminar/workshop.

Assessment: Group project, 30%; individual class presentation/s, 40%; other written and oral assignments, 30%.

ACU1008 EQUALITY AND EQUITY

Campus: Footscray Park

Prerequisite(s): Nil.

Content: This subject addresses the issues of equality and equity within a contemporary framework. The first part of the subject looks at the various ways the question of equality and equity are approached. The subject analyses the changing role of the state and other institutions and their responses to the problem of inequality and equity issues. It deals also with the relationship between equality and equity and the law. The second part of the subject analyses the manifestations, causes, dimensions and responses to issues of inequality and equity. The subject addresses the paradox that we live in a world of growing sensitivity to issues of equity while at the same time economic and social inequality increases. The third part of the subject addresses issues of equality and equity in their local, national and Global dimensions. It examines these issues in relation to their impact on the social, cultural and economic spheres.

ACU2006 POST-MODERN CULTURES AND CONTEMPORARY SOCIETIES

Campus: Footscray Park

Prerequisite(s): Normally designated first year foundation subjects or two first year sociology/communication studies subjects.

Content: This subject introduces students to some recent theories and trends in social and cultural analysis and examines social and cultural changes in the late 20th and early 21st century. It focuses, in particular, on debates on postmodernism, modernism and global culture with an emphasis on the emerging forms of culture and cyberculture and emerging forms of communication. The subject looks at contemporary trends and phenomena and the various theoretical frameworks that have been developed and used to explain and analyse them. It deals with the impact of deconstruction within cultural theory and interpretation practices. Various media, film, video, literature, architecture and social spaces, are used to explore contemporary cultural forms and styles in relation to cultural practices and identity formation.


Class Contact: Three hours per week for one semester.

Assessment: One essay, 40%; one seminar paper, 40%; film analysis, 20%.
Content The guiding questions in this subject regard changes in images of Italy and of Italian migrants; narratives of the migration experience and contributions of the Italian presence to Multicultural Australia. The Italian migration experience to Australia will be studied from two perspectives: the perspective of the migrants, and how they make sense of their own experience; and the perspective of the Australian scholar, historian, sociologist, anthropologist who is interested in documenting and interpreting the social-cultural scene of multicultural Australia. Comparisons will be drawn between different contexts: e.g. migration within Italy, to other European countries (Belgium, Germany), to USA, to Argentina; or between Italian and other migrant groups e.g. Spanish, Greek, Maltese, etc. Issues studied include: profiles of the ‘Italian migrant’; cultural maintenance, adaptations and innovations, as manifested in: use of space; in rural and urban contexts; language maintenance and shift; use of rituals; family structures, changes and the migration process, the ‘return home journey’, implications for individuals, for Australia, for Italy, the Second Generation, issues of identity, integration and cultural choices.

Required Reading *Abiturital* 9 gennaio-giugno 1993 International journal of studies on the peoples of Italian origin in the world. 


Class Contact Three hours per week for one semester, comprising one two-hour lecture and one one-hour tutorial.

Assessment Document exercise-conducting, recording and transcribing an interview, 25%; research essay, 30%; class participation and seminar presentation, 15%; end-of-semester examination, 30%.

ACU2012 CULTURAL DIVERSITY IN AUSTRALIA AND THE WORLD

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/communication studies subjects.

Content Population movements as global flows – legal and illegal migration, exile, displacement and diaspora. National policies on population and settlement, crisis of control of population flows. Cultural implications: from marginality to cosmopolitanism, adaptation and cultural hybridity. Civil implications: redefining citizenship, governing for cultural diversity. Role of cultural practices and institutions in forming new communities, especially communication and information media. Case studies: Asian and European experience in Australia; the Black British; Hispanics and other minorities in the US; Chinese and Indian diasporas.


ACU2013 INTERNATIONAL MEDIA: INDUSTRIES AND ISSUES

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/communication studies subjects.

Content Media as institutions-theoretical approaches; history of media development; public service versus commercial models in television broadcasting; relation of advertising to the media; role of the state. Media content and audiences—programs and genres; pleasures and resistance within the ‘active audience’. Convergence-media and telecommunications; new communication technologies; narrowingcasting and the end of mass media.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

Assessment Tutorial paper, 25%; essay, 35%; examination, 40%. In order to sit for the examination, students must have averaged 80% attendance.

ACU3005 NATION, CULTURE AND GLOBALISATION

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year communication studies or sociology subjects.

Content Theories of culture – ‘culturalism’, structuralism and postmodernism; the nation, the state and the problem of ‘national culture’; international cultural influence, from ‘cultural imperialism’ to ‘globalisation’; national sovereignty in the age of the communication satellite; privatization and commodification in the cultural industries; flexible accumulation, international trade and culture-cultural differences and market forces.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

Assessment Tutorial paper, 25%; essay, 35%; examination, 40%. In order to sit for the examination, students must have averaged 80% attendance.

ACV1001 BASIC VIETNAMESE A

Campus Footscray Park

Prerequisite(s) Nil

Content As an introduction to the Vietnamese language and culture, Basic Vietnamese A is designed for students with no (or very little) previous knowledge of Vietnamese. It provides students with a foundation in pronunciation and grammar, a range of vocabulary, and a basic conversational ability through an interactive and communication-oriented approach. Students will use all skills but the emphasis is on the development of listening and speaking skills. In addition, students are introduced to basic
information regarding the society of Vietnam. The cultural aspects of the language are an integral part of the subject.

**Required Reading** Vietnamese Reader and Handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

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**ACV1002 BASIC VIETNAMESE B**

**Campus** Footscray Park

**Prerequisite(s)** Normally ACV1001 or equivalent language level

**Content** This subject, which is the continuation of ACV1002 Basic Vietnamese A, is designed to improve students’ oral and written communicative skills in Vietnamese through the study of vocabulary, grammar, and culture. Emphasis is placed on developing beginning-level competence in the four basic skills: listening, speaking, reading, and writing. Topics will centre on Vietnamese society and people so that students can acquire knowledge of the culture in which Vietnamese is spoken. Video material is used where appropriate to augment the topics discussed in class.

**Required Reading** Vietnamese Reader and Handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

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**ACV2001 INTERMEDIATE VIETNAMESE A**

**Campus** Footscray Park

**Prerequisite(s)** ACV1002 or equivalent language level

**Content** This subject is a continuation of ACV1001 and ACV1002. It is designed for the students who have some knowledge of spoken and written Vietnamese and who wish to further enhance their skills. It aims to develop students’ communicative skills in listening, reading, speaking, and writing while further developing their general understanding of the culture. Topics for conversations are everyday life situations and issues in Vietnam as well as in the Vietnamese community in Australia. Audiotapes, video clips and similar materials are used to enhance students’ listening skills.

**Required Reading** Vietnamese Reader and Handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

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**ACV2002 INTERMEDIATE VIETNAMESE B**

**Campus** Footscray Park

**Prerequisite(s)** ACV2001 or equivalent language level

**Content** This subject provides continued development of skills attained in ACV2001 Intermediate Vietnamese A. It continues to emphasize further expansion of vocabulary and grammatical structures in the language. The focus will be the comprehension of Vietnamese non-literary works combined with increased cultural awareness. Simplified texts and selected passages from Vietnamese newspapers and magazines are read with attention to lexical and semantic features. Grammar is systematically reinforced. Film, tapes and videos are used. It is expected that at the end of the subject, students will be able to express themselves with confidence on a wide range of subjects.

**Required Reading** Vietnamese Reader and Handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

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**ACV3001 VIETNAMESE FOR BUSINESS**

**Campus** Footscray Park

**Prerequisite(s)** ACV2002 or equivalent language level

**Content** Through a close reading of various texts including advertisements, business correspondence, commercial documents, newspaper items and magazine articles, this subject is intended to strengthen students’ linguistic and cultural base. It aims to enhance their ability in comprehending and writing Vietnamese and to familiarize students with aspects of contemporary Vietnamese society, especially in relation to business organizations and practices. It will also prepare students who wish to work in a Vietnamese-speaking business environment.

**Required Reading** Nguyen Bich Thuan (1999), *Contemporary Vietnamese Reading*, DeKalb (Illinois): Centre for Southeast Asian Studies, Northern Illinois University

ACV3012 VIETNAMESE FOLKLORE AND SOCIETY
Campus Footscray Park
Prerequisite(s) ACV3011 or equivalent language level
Content Designed for students who have already completed a two year Beginners stream or three years of high school Vietnamese or obtained some equivalent qualifications, this subject is an in-depth study of Vietnamese culture as seen in the folk literature, arts and festivals. It aims at further development of overall language proficiency through work on reading and to enhance students' understanding of the set of basic values underpinning ways of thinking and social interaction, including the use of language within the Vietnamese community. It also aims to enrich the students' vocabulary and to enable them to use the Vietnamese language with accuracy. A systematic overview of Vietnamese grammatical and syntactic structures is introduced. Vietnamese is the main medium of instruction.

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.
Assessment Weekly in-class exercises, 40%; 1000 word essay, 20%; End-of-semester examination (oral and written), 40%.

ACV3021 VIETNAMESE LANGUAGE AND CULTURE
Campus Footscray Park
Prerequisite(s) ACV3012 or equivalent language level
Content This subject is a continued study of fundamental Vietnamese semantics and grammar. It is designed to provide students with a better understanding of the Vietnamese language in terms of its historical development and its geographical variations. Selected readings and audiovisual materials are chosen in order to enhance students' familiarization of Vietnamese register and style in a variety of contexts. Dialects in Vietnamese and the Vietnamese language as spoken and written in Australia are studied. Conducted in Vietnamese.

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.
Assessment Weekly in-class exercises, 30%; Film or book review, 20%; 1000 word essay, 20%; End-of-semester examination, 30%.

ACV3022 VIETNAMESE FILM AND MEDIA
Campus Footscray Park
Prerequisite(s) ACV3012 or equivalent language level
Content This subject provides an interdisciplinary understanding of the historical, social, cultural, and linguistic aspects of Vietnamese film and media. Films, videos and journalistic texts are studied in terms of their cultural background, their treatment of reality, and their aesthetics. Emphasis is placed on textual analysis, paying close attention to the use of language, from verbal to non-verbal, the stylistic conventions, and the relationship between the media, culture and society. At the end of the semester, students are expected to have a basic understanding and appreciation of cinematic form and Vietnamese society and culture as reflected in film and media, and to be able to analyse visual and written texts, and present ideas clearly. Conducted in Vietnamese.
Required Reading Bui Duc Tinh (1992), Nhung Bong Dan Cua Ban Chi, Tam Thuyet ra Tao Mot, Ho Chi Minh City: Nha Xuat Ban TP HCM.
Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.
Assessment Bi-monthly in-class exercises, 20%; Film or book review, 20%; 1500 word essay, 30%; End-of-semester examination, 30%.

ACV3031 SURVEY OF VIETNAMESE LITERATURE
Campus Footscray Park
Prerequisite(s) ACV3012 or equivalent language level
Content This subject aims to introduce students to the development of Vietnamese literature from the beginning to present. It explores the origin and development of Vietnamese literature as seen in the principal works of representative authors. Particular attention will be given to the poems and novels written by Nguyen Du (1766-1820), Ho Xuan Huong (19th century), Tu Luc Literary Group and the New Poetry movement in the 1930s. Emphasis is also placed on the reinforcement of students' language skills, appreciation of culture and understanding of literary culture in Vietnam. Conducted in Vietnamese.
Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.
Assessment Bi-monthly in-class exercises, 20%; Film or book review, 20%; 1500 word essay, 30%; End-of-semester examination, 30%.
ACV3032 SPECIAL TOPICS IN VIETNAMESE LITERATURE
Campus Footscray Park
Prerequisite(s) Nil
Content This subject introduces some issues of contemporary multicultural Australia from the perspective of gender relations. Drawing on experiences of work, sport, the law, family and education, the concepts of ‘gender order’ and ‘patriarchy’ are explored to answer the questions: how do beliefs and attitudes to sex and gender affect our lives? Students undertake a gender analysis research project.
Required Reading Hughes, K. P. (ed) 1997, Contemporary Australian Feminism 2, Longman Australia, Melbourne.
Class Contact Three hours per week for one semester comprising two one-hour lectures and workshop and one one-hour tutorial.
Assessment Journal, 40%; research project, 40%; test, 20%.

ACW1020 SEX AND GENDER
Campus St Albans
Prerequisite(s) Nil
Content This subject introduces some issues of contemporary multicultural Australia from the perspective of gender relations. Drawing on experiences of work, sport, the law, family and education, the concepts of ‘gender order’ and ‘patriarchy’ are explored to answer the questions: how do beliefs and attitudes to sex and gender affect our lives? Students undertake a gender analysis research project.
Required Reading Hughes, K. P. (ed) 1997, Contemporary Australian Feminism 2, Longman Australia.
Recommended Reading Hughes K.P.(ed) 1997, Contemporary Australian Feminism 2, Longman Australia.
Class Contact Three hours per week for one semester comprising two one-hour lecture and workshop and one one-hour tutorial.
Assessment Article Review 30%; Tutorial paper, 30%; Essay, 40%.

ACW2021 GENDER ON THE AGENDA
Campus St Albans
Prerequisites Normally first year Gender Studies or Sociology subjects
Content This subject explores some of the ways that gender and gender relations have become a focus of public policy and practice in contemporary Australia. The major focus will be upon the institutions of the State including the political and judicial systems, but also the economy, which has become increasingly dominant in public policy decisions. The influence of other major institutions in determining public agendas such as religion and the media will also be considered through examination in the weekly topics, as well as students’ own choice of research topics. The subject specifically examines gendered work experience in the public and private sectors. The focus is upon contemporary feminist theories and analyses of current issues including balancing paid work and family, labour market restructuring, institutional relations, citizenship and globalisation, immigration and race relations, violence, law reform and gender in politics.
Required Reading ACW2021 Gender on the Agenda: Book of Readings
Class Contact Three hours per week over one semester.
Assessment Article review, 25%; Tutorial paper, 25%; Major research project, 50%.

ACW2022 RESEARCHING GENDERED LIVES
Campus St Albans
Prerequisites Normally first year Gender Studies subjects
Content This subject raises questions about the written record of people’s lives in Australia and in particular the marginalisation of issues of gender, class, race and ethnicity. The importance and difficulty of recovering the ordinary and extraordinary lives of people is explored. Issues of identity and memory, and the links between personal, wider histories are examined. Students are introduced to oral history methods and complete their own oral history project.
Required Reading ACW2022 Researching Gendered Lives: Book of Readings
ACW203 WOMEN AND INTERNATIONAL DEVELOPMENT

Campus St Albans
Prerequisite(s) Normally first year Gender Studies, Sociology or Community Development subjects
Content Theories, strategies and discourses on women and feminism in the context of international political, economic and social development. Gender conscious analysis and critique of development theories, policies, implementation and evaluation. The focus will be on the intersections between gender and feminist analyses and sustainability in the era of globalisation. Topics include international trade and the movement of people, racism, conflict and militarisation, environmental crises and critiques of western paradigms. Especially recommended for agency, government and community development practitioners and those seeking careers in this field.


Class Contact Three hours per week over one seminar
Assessment Tutorial paper & presentation, 40%; Research essay, 60%.

ACW302 IMAG(ING) GENDERS

Campus St Albans
Prerequisite(s) Third year subjects in Gender Studies and/or Communication Studies.
Content This subject examines some texts in terms of their representations of femininity and masculinity. Debates around the spectator’s freedom to create meanings, feminist theories of the female viewer and female pleasures, and the application of psychoanalytic theories to film and television will form the basis of discussion. There will be some exploration of differences in gender representation between ‘classic Hollywood’ film and recent film developments.

Required Reading Imagining Genders: Book of Readings.

Class Contact Five hours per week for one semester comprising one two-hour lecture, one two-hour screening and one one-hour tutorial.
Assessment Essay, 40%; analysis, 30%; seminar paper, 30%.

ACW302 RETHINKING THE FAMILY

Campus St Albans.
Prerequisite(s) Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender and/or first year Sociology
Content The aim of this subject is to examine the ways the family is changing in contemporary Australia. Feminist theories seeking to explain these changing patterns are explored and debated. The subject covers the role of the family on capitalist societies, alternatives to the nuclear family, issues of ethnicity and family patterns, new reproductive technologies, child sexual abuse, and likely changes to the family as we move into the 21st century.

Required Reading: Subject reader

Class Contact Three hours per week for one semester comprising one one-hour seminar and one two-hour tutorial.
Assessment Tutorial paper, 20%; Formal essay, 40%; Exploratory essay, 40%.

ACW302 GENDER CROSS CULTURALLY

Campus St Albans
Prerequisites Normally first year Gender Studies subjects
Content This subject raises questions about gender relations and gender order from cross cultural perspectives both within and outside Australia. In doing so, the anglocentricity and gender blindness of much mainstream disciplinary discourses such as anthropology are examined. The impact of gendered beliefs and assumptions on political and social discourse and on policy, locally and internationally, will be considered through case study research undertaken by students.

Required Reading ACW3023 Gender Cross Culturally: Book of Readings


Class Contact Three hours per week over one semester.
Assessment Article review, 20%; Essay, 30%; Case Study and presentation 50%.

ACW304 VARIETIES OF FEMINIST THOUGHT

Campus St Albans
Prerequisite(s) Normally ACW1020 Sex and Gender, ACW1021 Fashioning Gender
Content The main strands of ‘second-wave feminist’ thought; critiques and debates of ‘difference’; the relationship of feminism(s) and postmodernism.

Class Contact Three hours per week for one semester comprising one seminar.
Assessment One essay (2000 words), 40%; one test, 25%; one research folder (1500 words), 35%.

ACW305 KNOWING BODIES

Campus St Albans.
Prerequisite(s) Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender.
Content This subject examines some of the dominant western-cultural constructs of the body, and contemporary interest in body issues with some feminist critiques of those constructs. The subject will combine a study of some theories of abjection and mind/body dualisms with some case studies drawn from performance, law, medicine, and sport. There will be a continuing discussion of the
impact on theories and perceptions of ‘the body’ of new technologies.


**Class Contact** Three hours per week, comprising one two-hour seminar; one one-hour tutorial.

**Assessment** One test; one tutorial paper; one research project.

**ACW3026 GENDER AND EDUCATION**

**Campus** St Albans

**Prerequisite(s)** Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender.

**Content** Feminist critiques of, and interventions in, current educational practices and policies (mainly in Australia, UK and US). Case studies of particular gender issues in Australia. Feminist pedagogies and challenges to mainstream epistemologies (students will choose for extended study a topic relevant to themselves).

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Seminar paper, 40%; one longer or two short essays, 60%.

**ACW3027 FEMINISM OF DIFFERENCE**

**Campus** St Albans

**Prerequisite** Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender.

**Content** This subject seeks to explore varieties of feminism which have originated from ‘Third World’, Black, Indigenous, migrant-working-class, and lesbian, perspectives. There will be a particular focus on the intersections of class, race, ethnicity, sexuality, culture, and gender. Critiques of the exclusionary analyses and practices of mainstream feminism will be another focus, drawing upon the concept of ‘the Other’, exploring post-colonial critiques, as well as identity and category politics.

**Required Reading** To be advised by lecturer

**Recommended Reading** Moreton-Robinson, A. 2000, *Talking It Up To the White Woman: Indigenous Women and Feminism*, UQP.

**Class Contact** Three hours per week over one semester.

**Assessment** Seminar paper 50%; Essay 50%.

**ACY1001 PRINCIPLES AND PRACTICES OF PUBLIC RELATIONS**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** This subject provides an introduction to the background, fundamental principles and the different forms of public relations. The focus is upon outlining the history and development of public relations, and examining major theoretical concepts and their practical application in different environments. Personal and professional ethics are explored throughout the subject content. Experienced professional guest speakers provide a grounded instruction to practice in Australia today. Students are encouraged to begin exploring their particular interests in the broad field of public relations and to begin positioning themselves to develop a career in public relations management. Students will develop their oral presentation skills, including public speaking and use of computer generated presentation aids.


**Class Contact** Three hours per week over one semester comprising a one-hour lecture and a two-hour tutorial.

**Assessment** Essay, 25%; Tutorial presentation and paper, 25%; Review of a public relations campaign (presentation and report), 50%.

**ACY2001 RESEARCH IN PUBLIC RELATIONS**

**Campus** St Albans

**Prerequisite(s)** ACY 1001: Principles and Practices of Public Relations

**Content** This subject will examine the use of research in public relations. Students will learn how to research audiences and publics in the context of public relations practice and to interpret the results of commissioned research. Students will be familiarised with a range of relevant research methodologies and methods, including qualitative research and action research, surveys, content analysis, interviewing and focus groups. They will be introduced to theoretical discourses in research methodologies, in order to better choose and evaluate appropriate research tools. Ethical considerations in the choice of research methods, as well as in communicating and interpreting research data is a major focus. Students will have the opportunity to apply a selection of research techniques in a concrete small research project, which they will manage and report their findings in oral and written forms.

**Required Reading** ACY2001 *Research in Public Relations Book of Readings.*


**Class Contact** Three hours per week for one semester, comprising a one-hour lecture and a two-hour tutorial.

**Assessment** Group research report, 40%; Group presentation, 20%; Journal, 10%; Short exam, 20%; Take home research exercise, 10%.

**ACY2003 MEDIA MANAGEMENT IN PUBLIC RELATIONS**

**Campus** St Albans

**Prerequisite(s)** ACY1001: Principles and Practices of Public Relations

**Content** This subject aims to develop public relations students' understanding and appreciation of the critical area of media relations. The focus is upon media management across the range of mediums in which contemporary public relations is practiced. Theories and analyses of how the media is constructed and understood provide a context for developing effective skills for media management. Students will be introduced to theories about continuity and change in contemporary mass and specialist media and will explore the characteristics of different mediums, specifically: print, radio, television and the internet. They will explore the relationship between public relations and media practitioners, focusing upon perceptions and realities of this dynamic relationship. Ethical concerns for both journalists and public relations practitioners are highlighted. Students will be exposed to the technical skills involved in media production across different mediums. Students will learn specific skills in media relations including interview techniques and media management.


ACY3001 PUBLIC RELATIONS CAMPAIGNS AND MANAGEMENT

Campus St Albans

Prerequisite(s) Normally the first two years of Public Relations major

Content This subject comprises two components. Firstly a critical overview, employing theoretical analyses, of the strategies used in a variety of public relations campaigns, and secondly the development of competence in the management of campaigns. Students will critically review campaigns across different sectors and will undertake research and fieldwork on a specific campaign. Guest speakers from industry and the community sector will provide insights into a variety of campaign principles and practices. Ethical issues in campaigning will be a major consideration. The second focus is on the management of campaigns. Students will learn all aspects of managing a campaign including planning of the project, developing budgets, preparing briefing notes and evaluation guidelines, identifying and managing required research, media relations and advocating of the campaign plan to stakeholders and funders.


Class Contact Three hours per week over one semester comprising a one-hour lecture and a two-hour tutorial.

Assessment Campaign Portfolio, 60%; Client Presentation, 10%; Journal, 10%; Exam, 20%.

ACY3002 PUBLIC RELATIONS PROJECT & PLACEMENT

Campus St Albans

Prerequisite(s) Normally the first two years of the Public Relations major

Content This subject is normally taken in the last semester of the degree and is intended to complete the preparation of the student for entering public relations practice. The outcomes of this subject should contribute to the student’s resume and folio. There are two components: an independent project and a work placement. The independent project is initiated by the student, or a small group, and may take a variety of forms. It may, for example, involve developing a campaign strategy or organising an event for a client or a discrete task such as producing a publication or website. The project must be developed in consultation with an academic supervisor who will meet weekly with the student(s) throughout the semester. Students will be expected to present a professional standard oral report, supported by appropriate audiovisual material, at the end of the semester and a written evaluative report which draws upon their three years of public relations studies and work experience.

For the professional placement component, students will be expected to spend 15 days working with an organization under the supervision of a public relations professional. Students will be expected to keep a journal during the placement, which will include description and reflection of their experiences. Consideration of issues of ethical practice will be expected in all assessment submissions.

Required Reading To be advised by the lecturer/supervisor

Class Contact To be arranged with the supervisor, 15 day work placement.

Assessment Major project report and presentation, 70%; work placement and journal, 30%.

ACY3003 MARKETING AND LAW IN PUBLIC RELATIONS

Campus St Albans

Prerequisite(s) Normally the first two years of Public Relations major

Content Marketing and Law in Public relations has been developed as an intensive introduction to these two areas to ensure that all students completing the Bachelor of Communication (Public Relations) and entering the profession have an up-to-date understanding of the fundamental concepts and practices of marketing and law as they relate to the contemporary practice of public relations in Australia and the global environment. The subject prepares students to work in integrated public relations environments, particularly where a marketing background is required as well as a public relations background to develop promotional campaigns. The subject also aims to increase students’ awareness and ability to diagnose and work with legal issues that arise in public relations practice. Throughout both the marketing and law modules, issues of ethical practice will be considered.

Through contemporary theoretical discourses and practices, the marketing module will cover basic marketing principles including roles of advertising, integrated marketing, promotion, concept development and pricing, market research and other areas as they apply to managing public relations projects.

The law module focuses upon those areas of law particularly pertinent to public relations practice and working in a business environment as a manager or consultant. Areas to be covered include media and communications law, reputation management, defamation, deceptive conduct, false representation, privacy, property management, corporate and contract law, the global context and the rights and responsibilities of the ethical practitioner.


Class Contact Three hours per week over one semester comprising a one-hour lecture and a two-hour tutorial.

Assessment Marketing assignment, 2 case studies, 50% Law assignment and Exam, 50%.

ACX4001 HUMANITIES HONOURS 4

Campus Footscray Park, St Albans

Prerequisite(s) Completion of a major in Cultural Studies, Communications, History, Language or Literary Studies.

Content A study of the theoretical and epistemological issues of contemporary literary, historiographical and epistemological theory and of methods of research in the humanities in the humanities and social sciences.

Required Reading To be determined in each discipline.

Class Contact The subject will be offered by directed study, with seminars if required.

Assessment Critical bibliography, 30%; 2000 word essay, 30%; 3000-word essay, 40%.
ACZ1001 CHINESE 1A

Campus Footscray Park.

Prerequisite(s) Nil

Content This subject gives students a general introduction to the Chinese language and helps them lay a basic foundation in Chinese pronunciation, vocabulary and grammar. They will learn pinjiong (the romanised Chinese phonetic system) with four tones and tonal changes in different combinations, and the most basic spoken and written Chinese on a limited number of everyday topics. They will also learn how to use a bilingual dictionary. Computer-aided learning methodology highlights the Chinese language course at the first-year beginners’ levels (ACZ1001 and ACZ1002)—students have easy access to an interactive multimedia Touch Screen Program developed as a companion to the supplementary textbooks compiled at Victoria University, Spoken Chinese (1 & 2), to assist students in learning and practicing aural-oral Chinese.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 30%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 20%.

ACZ1002 CHINESE 1B

Campus Footscray Park.

Prerequisite(s) ACZ1001 or its equivalent.

Content This subject aims to improve students’ pronunciation, to further develop their skills in listening and speaking on a wider range of practical topics, and to expand their vocabulary and knowledge in Chinese grammar. They will also be equipped with some Chinese word-processing skills.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 30%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 20%.

ACZ2001 CHINESE 2A

Campus Footscray Park.

Prerequisite(s) ACZ1002 or its equivalent.

Content This subject aims to continue improving students’ four language skills. Students’ vocabulary will be expanded, including set phrases and idioms. Their speaking and reading ability will be enhanced through the learning of more complex structural patterns in common and routine situations without much deviation from normal and standard manner or content. Their speaking and reading ability will be enhanced through the learning of more complex structural patterns in common and routine situations without much deviation from normal and standard manner or content.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 20%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 30%.

ACZ2002 CHINESE 2B

Campus Footscray Park.

Prerequisite(s) ACZ2001 or its equivalent.

Content This subject continues to improve students’ four communication skills in a systematic manner. Their reading and writing ability will be further enhanced through the learning of commonly used terminology and formats in certain practical Chinese writing such as personal letters and different types of informal notes. Upon the successful completion of their study at this level, they should also be able to cope with simple everyday situations in oral Chinese.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 20%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 30%.

ACZ3001 CHINESE 3A

Campus Footscray Park.

Prerequisite(s) ACZ2002 or its equivalent.

Content This subject aims to improve student’s listening and reading comprehension and enhance their speaking and writing competence. Besides semantic and syntactic contents through textbook(s), students will be introduced to writings from Chinese newspapers, magazines and/or other kinds of material addressed to the general reader/viewer in Chinese as supplementary teaching materials.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 25%; mid-term tests - oral-aural 15%, written 15%; final exams - oral-aural 20%, written 25%.

ACZ3002 CHINESE 3B

Campus Footscray Park.

Prerequisite(s) ACZ3001 or its equivalent.

Content This subject will further improve student’s listening and reading comprehension and enhance their speaking and writing competence. It aims at preparing students to communicate in Chinese with sophistication and to use the language in professional and/or academic contexts. Chinese writings and/or multimedia material will continue to be used as supplementary teaching materials. Students are expected to contribute to discussions on China-related issues in Chinese, both orally and in writing.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.

FACULTY OF ARTS

CLASS CONTACT Two 2-hour sessions per week for one semester.
ASSESSMENT Assignments, 20%; participation, 10%; exams - oral-aural 20%, written 30%; term paper, 20%.

ACZ3001 CHINESE PEOPLE AND BELIEFS
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content Through selected Chinese reading texts, in both classical and contemporary Chinese, and audio-visual materials, students will be equipped with advanced knowledge on famous Chinese icons and their major influence. Students will also explore the major Chinese beliefs, proverbs and philosophical teachings, and use the language and knowledge to promote cross-cultural interactions.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Class Contact Two 2-hour sessions per week for one semester.
Assessment Two essays of 1000 Chinese characters, 40%; one semester paper: 10-minute oral presentation, 30%; one end of semester written examination, 30%.

ACZ3002 CHINESE FILM AND STORIES
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content This subject combines language learning with the examination of Chinese movies and short stories. Emphasis is given to selected multimedia materials and literary texts in the post-1978 era. It aims to expose students to the socio-cultural contexts and contemporary Chinese, and audio-visual materials, students will a) acquire more advanced linguistic and cultural knowledge and further improve their language and inter-cultural communication skills; b) get an overview of the key development stages of Chinese literature with a general understanding of the relevant historical, socio-political and cultural events; and c) be able to appreciate some literary tradition and contemporary notions. Students are expected to read materials written in scholarly language and to produce research reports in Chinese on specific topics, both orally and in writing.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Class Contact Two 2-hour sessions per week for one semester.
Assessment Essay and oral presentation 30%; term paper 30%; examination 30%; participation 10%.

ACZ3002 SURVEY OF CHINESE LITERATURE
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content This subject gives students a guided introduction to the major developments of Chinese literature from its inception to the present. Through a survey of representative authors and selected works, students will a) acquire more advanced linguistic and cultural knowledge and further improve their language and inter-cultural communication skills; b) get an overview of the key development stages of Chinese literature with a general understanding of the relevant historical, socio-political and cultural events; and c) be able to appreciate some literary tradition and contemporary notions. Students are expected to read materials written in scholarly language and to produce research reports in Chinese on specific topics, both orally and in writing.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Class Contact Three hours per week for one semester.
Assessment Essay, 40%; Class presentation, 30%; Review of Exhibition, 30%.

ACZ3001 SURVEY OF ART 1
Campus St Albans
Prerequisite(s) Nil.
Content This subject examines the development of western art from earliest times to Modernism and Post-modernism. Key points in art history will be discussed with a view to identifying changes in approaches to art making and the contribution of major artists will be examined. Lectures will focus on techniques and methods employed by artists in order that those techniques be employed by students in their own art making. Attention will also be given to the role of women in art during this time and as such students will consider the historical reality of women's participation in art. Artists such as Frida Kahlo, Joy Hester and Judy Chicago will be discussed in order to highlight women's access to the means of artistic production.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Essay, 40%; Class presentation, 30%; Review of Exhibition, 30%.
AFC1003 SURVEY OF ART 2
Campus St Albans
Prerequisite(s) AFC1001 Survey of Art 1 or equivalent.

Content This subject will continue the historical and contemporary analysis of art but with a particular focus on the ways visual art works are made in particular cultural contexts, as well as how different social and cultural groups produce art in Australia. Lectures will focus on a thematic introduction to the arts in China, South-East Asia and Japan with particular attention to issues of technique, style, content and the role of the visual arts in these societies. Attention will also be placed on the art of indigenous Australians and the art of multicultural Australia and the relationship between these and other art making activities within this society. Students will be encouraged to draw upon the art of their own cultures in the lectures and gallery visits.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of media article, 30%.

AFC1005 INTRODUCTION TO CYBERCULTURE
Campus St Albans
Prerequisite(s) Nil

Content This subject is designed to provide beginning artists with an overview of the technological shaping of our culture. It aims to introduce students to the Web and the ways in which the Internet is changing the field of communications. Students will learn about the development of the Web and issues regarding its content and direction. Issues arising from a variety of media relevant to Cyberculture will be explored, including popular films, Internet games, and a designated text. Tasks and projects centre on the use of a variety of electronic communications as well as the development and design of a website.

Required Reading Gauntlett, Dr David (August 2000) Web Studies: Rewiring media studies for the digital age, Oxford University Press, USA. Please note: As this is such a dynamic and ever-changing field, appropriate readings will be on the web.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial per week. In addition to this it is expected that students devote at least three self-directed hours per week to each subject.

Assessment Resource Review, 20%; On-line participation, 20%; Essay (1500 words), 30%; Web Project and presentation 30%.

AFC1006 CYBERCULTURE STUDIES
Campus St Albans
Prerequisite(s) AFC1005 Introduction to Cyberculture.

Content This subject builds upon the first semester subject: Introduction to Cyberculture. The broad philosophical theories introduced in Semester One, are examined in more detail. Attention will be given to Cyberculture and how it relates to literature, movies, music, art, lifestyles, politics, and sexuality of the post-modern world. There will also be a focus on the ways in which different technologies have shaped the studio practices of visual artists, in particular the relationship between Cyberculture and the production of visual arts. Tasks and projects include visits to Virtual art galleries and museums, research and analysis of web based electronic art and the creation of a web based art project.

Required Reading Berners-Lee, Tim (1999), Weaving the Web: The Past, Present and Future of the World Wide Web, Orion, London. Please note: As this is such a dynamic and ever-changing field, appropriate texts will change frequently. Most assigned readings will be on the web.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial per week. In addition to this it is expected that students devote at least three self-directed hours per week to each subject.

Assessment On-line participation, 20%; Virtual Resource Folio, 20%; Critical Essay (2000 words), 30%; Web Project and presentation, 30%.

AFC2001 ART AND TECHNOLOGY
Campus St Albans
Prerequisite(s) AFC1003 Survey of Art 2 or equivalent.

Content This subject will explore how artists employ various technologies as they become available and as such, explore the relationship between artists and the cultures within which they operate. Lectures will focus on the meaning of technology as well as specific technologies which have been used by artists such as oil and acrylic paint, perspective and the development of various theories of colour. Technologies employed in the creation of both sculpture and printmaking will also be discussed. Specific attention will be given to the role of 'mechanical reproduction' and artists who have employed such techniques. Accordingly, the still and movie camera, VCR, photocopier, fax and computer will be highlighted. The subject will also consider the history of the development of computers and computer mediated art and how this relates to contemporary art making.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of Art/Technology Exhibition, 30%.

AFC2002 AESTHETICS AND ART CRITICISM
Campus St Albans
Prerequisite(s) AFC2001 Art and Technology or equivalent.

Content This subject is designed to introduce students to aesthetics and art criticism as a branch of philosophy. Lectures will draw upon basic analytical tools of philosophy to the traditional concepts, arguments and theories of beauty and art. Lectures will explore the idea of art and non-art, good art and bad art, definitions of beauty and the function of art as they particularly relate to computer mediated art. Contemporary art criticism will be highlighted in order that students will use processes of critical analysis and appropriate language to describe the way images are developed and implemented. Many of the sessions will be conducted on site at various galleries as well as gallery sites online through the World wide web. Time based art work such as videos and CD-ROMS will also be analysed.


Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Essay, 40%; Class presentation, 30%; Review of Artist’s Work, 30%.

AFCC3001 THE PROFESSIONAL ARTIST

Campus: St Albans
Prerequisite(s): AFC2002 Aesthetics & Art Criticism or equivalent.
Content: This subject will require students to work collectively in order to develop skills appropriate for planning and implementing the Graduating Exhibition. Curators from both public and commercial galleries will provide information on the organisational arrangements and other curatorial issues necessary to stage an exhibition. Topics such as selection of work, appropriate gallery space, exhibiting computer mediated work including Web sites and works on computer screen will be examined. Selection of exhibition focus, cataloguing of work, staffing of the exhibition, and guest speakers will also be addressed. Exhibiting the work in non-traditional forums will be discussed. Professional Studies will equip students with skills necessary to function as professional artists.


Class Contact: Four hours per week for one semester comprising one four-hour workshop.

Assessment: Successful participation in and completion of the exhibition, 75%; Journal, 25%.

AFCC3002 COMPUTER MEDIATED ART

Campus: St Albans
Prerequisite(s): HFC3001 The Digital Image or equivalent.
Content: This subject will provide an opportunity for students to produce a series of finished computer mediated images which draw upon time based interactive multimedia, the demonstration reel produced in The Digital Image, analogue art subjects and other computer mediated art produced using a variety of art software packages. The final products will then be placed on an Internet gallery site created and maintained by all students as well as individual CD ROMS. Content will address some basic programming issues in the development of original algorithmic filters for computer mediated art work, the place of both analogue and computer mediated art on the world wide web, and the future of art in a digital environment. In addition to students producing a selection of final art products, they will need to draw all their ideas together through the production of an electronic exegesis.

Required Reading: CTHEORY at http://ctheory.arts.at/ctheory/ctheory.html


Class Contact: Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

Assessment: Folio for the world wide web, 60%; Exegesis, 40%.

AFCC3003 COMMUNITY AND INDUSTRIAL PLACEMENT

Campus: St Albans
Prerequisite(s): HFC3005 Installation Art or equivalent.
Content: The final subject in this major will require students to undertake a research project in a community/industrial setting in the western suburbs where possible. Students will be expected to develop, implement and evaluate a visual art project which draws upon all aspects of the subject in conjunction with community groups such as schools or local art organisations or in industrial settings such as computer bureaus or art and design companies. Students will be involved in the production of art work and its documentation. Lectures will focus on art as a research activity and the inclusion of some qualitative research methods such as case writing will be included. Students will produce an exegesis on the project.

Required Reading: To be negotiated with student.

Class Contact: The equivalent of four hours per week for one semester.

Assessment: Employers report, hurdle requirement; placement diray, 20%; folio of work samples, 20%; student report/presentation, 60%.

AFCC3004 GRADUATING EXHIBITION

Campus: St Albans
Prerequisite(s): Successful completion of Year 1, Year 2 and Semester 1, Year 3
Content: This subject will require students to evaluate their Graduating Exhibition using a variety of evaluation tools including critical responses from diverse sources. Content will also cover professional issues such as grant submissions, employment opportunities, networking, establishing and managing a fine art business and sustaining business relations with galleries and other art outlets.


Class Contact: Four hours per week for one semester comprising one four-hour workshop.

Assessment: Successful completion of the exhibition, 75%; Journal, 25%.

AFCC4001 HONOURS SPECIAL STUDY RESEARCH PROJECT

Campus: St Albans
Prerequisite(s): AXH 1012 – Honours program core unit, and HFC 4001 – Honours Individual Creative Project A. Content: The specific content of the exegesis will be determined by the student in consultation with his or her theory supervisor. In general, the exegesis should describe the student's individual creative project and locate it within a contemporary theoretical context.


Class Contact: Formal contact with the supervisor is equivalent to one hour per week. The student may also be required to attend an occasional research seminar. In addition the student is expected to devote at least three self-directed hours per week to the subject.

Assessment: The subject will be assessed by an exegesis of 5000 words or equivalent in length.

APP1012 PSYCHOLOGY 1A

Campus: St Albans, Footscray Park
Prerequisite(s): Nil
Content: The subject aims to provide students with an introduction to the discipline of psychology, giving a general view of the social and biological influences on human behaviour while establishing a solid basis for further, detailed work in subsequent
APP1013 PSYCHOLOGY 1B
Campus St Albans, Footscray Park
Prerequisite(s) APP1012 Psychology 1A.
Content The subject aims to further introduce students to the discipline of psychology, continuing to consider the social and biological influences on human behaviour while consolidating a firm basis for more advanced, detailed work in subsequent years. The subject involves further work on psychological experimentation and application of inferential statistics. Topics covered include brain and behaviour, personality-theory and assessment, health and stress, abnormal psychology and therapy, language and the brain. Basic computer analysis is also taught.
Required Reading To be advised by lecturer.
Class Contact Five hours per week for one semester comprising three one-hour lectures and one two-hour laboratory.
Assessment Semester examination, 50%; laboratory reports and quizzes, 50%. There is a requirement that students attend 80% of laboratory classes.
(Subject to change.)

APP1014 INTERPERSONAL SKILLS 1
Campus St Albans
Prerequisite(s) Nil
(APP1014 is only available to students studying BPsysch (I&O)
Content The subject will develop student's understanding of the nature and importance of interpersonal skills in their communication with others. Topics include: self awareness and personal interests, social perception, values, attitudes, cultural awareness, introduction to active listening skills and observation skills.
Required Reading To be advised by lecturer
Class Content One one-hour lecture and one two-hour seminar per week
Assessment Reflective journals, seminar participation, essay.

APP1015 ORGANISATIONAL SKILLS 1
Campus St Albans
Prerequisite(s) APP1014 Interpersonal Skills 1
(APP1015 is available to students studying BPsysch (I&O)
Content The subject will introduce students to theoretical concepts relevant to working in organisational settings and to promote development of effective group membership skills. Topics include: group structure, maintenance and effectiveness, decision making processes and social influence, authority and power. These topics will be reviewed from a psychological perspective.
Required Reading To be advised by lecturer
Class Contact One one-hour lecture and one two-hour seminar per week.
Assessment Reflective journals, seminar participation, essay.

APP2013 PSYCHOLOGY 2A
Campus St Albans, Footscray Park
Prerequisite(s) APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment or a pass in APS2040 Quantitative Social Research Methods.
Content The aim of the subject is to promote a more integrated understanding of life long development of the human being, by studying such topics as: personality development, developmental psychobiology, developmental cognition, and interpersonal interaction. There is also emphasis on methods used in psychological inquiry, including statistical computer skills.
Required Reading To be advised by the lecturer.
Class Contact Five hours per week, including 3 one-hour lectures.
Assessment Two end of semester examinations 40%. Course work includes a literature review, essay, article review and a laboratory report totalling 60%. In addition students will need to meet a 80% minimum requirement attendance for laboratory classes to pass this subject. Students intending to pursue psychology intensively at a postgraduate level may consider also enrolling in Qualitative and Quantitative Social Research Methods as electives.

APP2014 PSYCHOLOGY 2B
Campus St Albans, Footscray Park
Prerequisite(s) APP2013 Psychology 2A
Content This subject builds on the work completed in the first semester and looks to further enhance students understanding of human life span development. Topics include the family, child development, adult development, aging and special topics such as reading development. As in semester one there is also emphasis on methods used in psychological inquiry, including statistical computer skills.
Required Reading To be advised by the lecturer.
Class Contact Five hours per week, including 3 one-hour lectures.
Assessment Two end of semester examinations 40%. Course work includes a poster paper, seminar presentation, article review and a laboratory report totalling 60%. In addition students will need to meet a 80% minimum requirement attendance for laboratory classes to pass this subject. Students intending to pursue psychology intensively at a postgraduate level may consider also enrolling in Qualitative and Quantitative Social Research Methods as electives.

APP2023 INTERPERSONAL SKILLS 2
Campus St Albans
Prerequisite(s) APP1014 Interpersonal Skills 1; APP1012 Psychology 1A; APP1013 Psychology 1B
(APP2023 is only available to students studying BPsysch (I&O)
Content This subject builds on theory and skills taught in APP1014 Interpersonal Skills 1 and further develops students' active listening skills and interpersonal problem solving abilities. Throughout the subject students will be expected to use their understanding of developmental psychology and cross cultural issues for effective relationship building. Topics include: accurate assessment of presenting problems, interviewing skills, advanced active listening skills, interpersonal problem solving.
Required Reading To be advised by lecturer.
Class Contact One one-hour lecture and one two-hour seminar per week.
Assessment Reflective journals, seminar participation, essay.

APP2024 ORGANISATIONAL SKILLS 2
Campus St Albans
Prerequisite(s) APP1015 Organisational Skills 1, APP1012 Psychology 1A, APP1013 Psychology 1B.
(APP2024 is only available to students studying BPsysch (I&O)
Content This subject will extend student's theoretical understanding and skill development in areas relevant to working
within an organisation setting. Topics to be explored in depth include: leadership, conflict dynamics, implementing change, power dynamics, interpersonal morality, the organisational contextualisation of decision making processes.

**Required Reading** To be advised by lecturer

**Class Contact** One eight-hour lecture and one two-hour seminar per week.

**Assessment** Reflective journals, seminar participation, essay.

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**APP3015 COUSELLING THEORY AND PRACTICE**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** Psychology 2A (APP 2013) & 2B (APP 2014)

**Content** An overview of the principles and practices of counselling from a range of paradigms. Specifically Person Centered, Gestalt, Behavioural, Rational-Emotive, Cognitive Behavioural and Psychodynamic perspectives are explored in relation to their historical background, theoretical premises, therapeutic techniques and strengths and limitations in clinical practice.


**Class Contact** Two hours per week for one semester.

**Assessment** 80% attendance is required as a hurdle requirement. One essay (2500 words) and a 90 minute exam.

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**APP3016 GROUP BEHAVIOUR**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** Psychology 2A (APP 2013) & 2B (APP 2014)

**Content** The study group has a dual task: 1. To develop members’ understanding of concepts encountered in the literature (the seminar group will discuss set readings each week) through discussion, and by applying these concepts to members’ own experiences.

2. The seminars. To analyse the group’s own processes as they occur, giving students direct experience of issues discussed in the literature. Such topics as: membership of the group, leadership, power and authority, gender relations and roles are some of the topics that usually emerge in the group.

**Required Reading** As advised by the lecturer.

**Recommended Reading** As advised by the lecturer.

**Class Contact** Two hours per week for one semester.

**Assessment** One essay (2500 words).

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**APP3017 INTRODUCTION TO NEUROPSYCHOLOGY**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** Psychology 2A (APP 2013) & 2B (APP 2014)

**Content** This subject is focussed on the methods and some of the knowledge base of human neuropsychology. As such it includes examples of clinical neuropsychological disorders, as well as some aspects of normal neuropsychological functioning. Topics included are: elements of neuroscience, neuropsychological syndromes, developmental neuropsychology, learning disabilities, amnesic syndromes, effects of traumatic brain injury, neuropsychology of language, the agnosias, emotion, dementia, recovery of function after brain damage.

**Required Reading** Zillmer, E.A. & Spiers, M.V. 2001 *Principles of Neuropsychology* Wadworth/Thompson Learning, Belmont, CA.

**Recommended Reading** Current journal articles and books as recommended by the lecturer.

**Class Contact** Two hour seminar per week for one semester.

**Assessment** Written short answer questions based on the discussions and material presented in the seminars (4 sets during the semester; 4 x 10%/40%). Multiple choice exam at the end of the semester based on the various topics covered in the seminars (60%).

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**APP3018 ORGANISATIONS AND WORK**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** Psychology 2A (APP 2013) & 2B (APP 2014)

**Content** Presents knowledge and understanding of key concepts of organisational psychology. Promotes Conceptual Analysis: (the ability to distinguish/separate issues, providing account of their relationship and the empirical support for such a position) and Research Skills (the ability to appraise the relation between a proposition and the evidence supporting it, providing insight on how a proposition can be accurately examined). The bi-directional relation of influence between organisational members and their organisational context is analysed.


**Recommended Reading** Current journal articles and books as recommended by the lecturer.

**Class Contact** Two hours per week for one semester.

**Assessment** One essay (2500 words) and a 90 minute exam.

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**APP3019 PSYCHOBIOLOGY**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** Psychology 2A (APP 2013) & 2B (APP 2014)

**Content** An introduction to the biological bases of behaviour in humans and other animals. Topics covered in the course include: Anatomy of the brain and nervous system; Neural transmission; Psychobiological research methods; Psychobiology of normal and abnormal eating and drinking behaviour; Neuroendocrine systems
APP3021 PSYCHOLOGY OF ADJUSTMENT

Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)

Content The subject discusses the concepts of psychopathology and diagnostic classification and includes a study of anxiety disorders, mood disorders, schizophrenia and substance dependence. This is complemented by a study of adjustment, stress and coping in relation to life events such as loss and grief, migration, and chronic illness.

Required Reading Current Available Abnormal Psychology Text Book – Student to be advised.

Recommended Reading As advised in class.

Class Contact Two hours per week for one semester.

Assessment Multiple choice exam (50%); Written paper (2500 words) (50%). The written paper will incorporate a case study which may be based on conducting an interview (eg about experience of migration) or on researching autobiographical writings – as determined by the lecturer from each year.

APP3022 STRESS, CRISIS AND TRAUMA

Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014).

Content The experience and handling of stress in every day life, and its relation to anxiety. Unconscious defence mechanisms, conscious problem solving and support through social relationships. Crisis and trauma experiences in development across stages of the life cycle and in emergencies. Emphasis on psychodynamics, but includes cognitive-behavioural approaches. Different styles of psychotherapy are reviewed. Reflection upon the experience of stress and crisis, scientific approaches, and knowledge and understanding of psychological professional practice in relation to stress, crisis, and trauma are pursued in weekly 2 hour seminars.


APP3023 PSYCHOLOGICAL ISSUES IN THE WORKPLACE

Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)

Content The course will examine organisational, legal, political, ethical, professional, physical, and psychological issues encountered by employees in the workplace. Concerns pertinent to the particular occupations and workplaces of the class participants will be identified, and considered in relation to other occupational groups. Issues such as, role and task definitions, the extrinsic and intrinsic meaning or value of work to the individual, personality characteristics and work, a recognition of mental health factors in relation to work, and the suitability of an employee for a specific occupation will be discussed. How psychological measures and techniques may be useful in choosing employees, managing change and conflict, dealing with occupational health and safety issues and maintaining employee satisfaction will also be explored.

Required Reading Current Available Text Book – Student to be advised.

Recommended Reading An extensive reading list is provided from which students can select material appropriate to the essay topic they elect to address.

Class Contact Weekly 2 hour seminars.

Assessment One essay (2500 words) and one 90 minute exam.

APP3024 ABOREGINAL PEOPLE AND PSYCHOLOGY

Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)

Content Psychology of unequal power relations, the significance of Aboriginal spirituality, Aboriginal conceptions of family and kinship, deaths in custody, forced family separations, and other topics. Students are made aware that questions of psychological practice cannot be meaningfully considered in isolation from the contextual questions of dispossession and genocide.

Required Reading VU Dept Psychology (1997). Readings on Aboriginal people and psychology. Melbourne: VU.

Recommended Reading Extra readings suggested by lecturer and/or visitors.

Class Contact Two hours per week for one semester.

Assessment Will include an essay (3000 words) and may also involve some in-class short tests. To be advised.

APP3028 FIELD WORK

Campus St Albans
Prerequisite(s) APP2023 Interpersonal Skills 2 (APP3028 is only available to students studying BPsych (I&O)

Content The subject is designed to develop the student’s capacity to apply the skills of advocacy and mediation in public settings. Students will spend at least four hours per week in an organisational setting, e.g. part-time employment or volunteer work and will design and carry out a project within the organisation. Depending on the student’s interests and the opportunities afforded by the setting, the project may be essentially research or it may involve the planning and carrying out of an intervention.
Required Reading To be advised by lecturer

Class Contact One two-hour practicum per fortnight.


APP3029 SKILLS IN CONTEXT

Campus St Albans

Prerequisite(s) APP3028 Field Work (APP3029 is only available to students studying BPsych (I&O)

Content On the basis of work in the prerequisite subject and other experiences in the areas of interpersonal and organisational skills students will plan an appropriate program with staff. This plan will include negotiated assessment tasks.

Required Reading To be advised by lecturer

Class Contact Weekly two hour seminar.

Assessment Essay of 3000 words based on student directed topic and readings.

APS2030 QUALITATIVE SOCIAL RESEARCH METHODS

Campus St Albans, Footscray Park

Prerequisite(s) APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment. Students in disciplines other than Psychology must satisfy the course coordinators that they have the necessary background.

Content This subject aims to develop students’ ability to plan, conduct and analyse qualitative research studies. Studies that exemplify qualitative research principles and processes are drawn from disciplines including psychology, sociology, gender studies and education. On completion of this subject students will be able to: appreciate the contribution qualitative research methods and the ways in which they may be used in social research, understand the various design elements in qualitative studies including methods, sampling, analysis and presentation. The philosophical background to social research and appropriate theoretical frameworks are discussed throughout the semester and students will have the opportunity to undertake a small scale qualitative project.


Recommended Reading To be advised by lecturer

Class Contact Three hours per week for one semester including on-line and face-to-face.

Assessment In-class test, 40%; Written assignment, 45%; Laboratory work, 15%.

APS2040 QUANTITATIVE SOCIAL RESEARCH METHODS

Campus St Albans, Footscray Park

Prerequisite(s) APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment. Students in disciplines other than Psychology must satisfy the course coordinators that they have the necessary background.

Content This subject aims to develop students ability to conduct social research. In particular, the subject aims to provide students with the skills required to undertake research using quantitative research techniques. On completion of this subject, students should be able to: appreciate the contribution quantitative research methods and the ways in which they may be used in social research, understand the various design elements in quantitative studies including methods, sampling, analysis and presentation. The theoretical background to social research and appropriate theoretical frameworks are discussed throughout the semester and students will have the opportunity to undertake a small scale quantitative project.

Required Reading To be advised by lecturer


Class Contact Three hours per week for one semester

Assessment Examination, 50%; Laboratory exercises, 50%.

APP3010 SOCIAL RESEARCH METHODS 3

Campus St. Albans, Footscray Park

Prerequisite(s) APP2030 Qualitative Social Research Methods, APP2040 Quantitative Social Research Methods.

Content The aims of this subject are: to further develop students’ ability to conduct social research; develop a critical awareness of the issues underlying the choice of a particular methodology; provide students with skills to undertake research using multivariate statistical techniques; examine and explore theoretical and methodological issues in social research methods, in particular, the linkages between positivist and naturalistic paradigms; expand students’ knowledge and understanding of the uses of multivariate designs and statistical methods in social research; introduce students to advanced techniques in social and psychological research, including multivariate analyses of variance and covariance (MANOVA and MANCOVA), multiple regression, path analysis, principal components analysis, discriminant function analysis; develop students’ expertise in statistical computing, in particular advanced techniques in SPSS and SAS, including an elementary introduction to LISREL.

Required Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour laboratory session.

Assessment Laboratory assignments, 50%; examination, 50%. (Subject to change.)

APS3040 INDEPENDENT RESEARCH PROJECT

Campus St Albans, Footscray Park

Prerequisite(s) APP3010 Social Research Methods 3.

Content This subject aims to provide students with limited, supervised experience in planning, conducting, analysing, and reporting a socially significant research study.

On completion of this subject, students should be able to: further understand the significance of social research; complete a qualitative and/or quantitative research study of a reasonably high standard; understand the difficulties associated with undertaking social research and develop skills to manage such difficulties; apply research skills to various social issues in the general community; competently present and defend the research in an open forum of persons.

Required Reading To be advised by lecturer.

Class Contact Four hours per week for one semester. Students work in small groups under the supervision of a staff member.

Assessment Completed research paper, 80%; presentation of completed report, 20%.

APT2850 PSYCHOLOGY FOR CHINESE MEDICINE PRACTITIONERS

Campus St Albans

Prerequisite(s) HHT1002 Fundamentals of Chinese medicine

Content An overview of: Psychoanalysis (Freud and others); Behaviorism (Skinner) and cognitive behavioral perspectives; Humanistic psychology (Maslow, Rogers); Transpersonal psychology (Jung, Grof, Laing and others); applications of psychological theory in the context of health and disease; Traditional Eastern perspectives on mind and consciousness; Contemporary research into mind and consciousness.


**Class Contact** The equivalent of 3 hours per week for one semester consisting of two one hour lectures and a one hour tutorial per week.

**Assessment** One 1500 word essay (50%) and an examination (50%). A pass must be gained in each component of assessment.

### APT2330 PSYCHOSOCIAL ASPECTS OF HEALTH AND ILLNESS

**Campus** St Albans

**Prerequisite(s)** APP1012 Psychology 1A and APP1013 Psychology 1B OR ASS1012 Sociology 1A and ASS1013 Sociology 1B OR ACW1020 Sex & Gender and ACW1021 Fashioning Gender.

**Content** This subject explores social and psychological aspects of health and illness with the focus ranging from individual experience to the broader sociopolitical context.

Topics include: the history and politics of medicine; roles and relationships in health care; individual and family experiences of illness; body image; loss, grief and adaptation; values and stereotyping; medicalisation of illness; curative versus preventative perspective.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Essay, 50%; Examination, 30%; Journal, 20%.

### ASA102 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 1 (ASIA PACIFIC STREAM)

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** This subject aims to introduce students to the theory and practice of community development from an international perspective, with particular reference to models of community development in Asia and the Pacific regions. The subject begins with a discussion of the concept of community and the nature of community development work and an introduction to the historical emergence and evolution of community development, including United Nation models, Western models and Third World models. It also aims, to familiarise students with existing and emerging linkages between community development and action at local, regional, national and global levels. Students are encouraged to explore, analyse and develop models and approaches to community development that are considered to be of most relevance to their background experience or in their work with communities.


**Class Contact** Three hours per week for one semester, comprising one three-hour lecture/seminar.

**Assessment** 2 Essays, 40%; Journal/Folio, 20%.

### ASA1030 INTRODUCTION TO SOCIOLOGY OF ASIA PACIFIC SOCIETIES

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** The subject aims to introduce students to key sociological concepts and approaches in understanding social contexts and problems in the regions of Asia and the Pacific, and to enable students to integrate the study of the social context of community with theories and practice of community development. The subject commences with an introduction to the nature and history of sociology and to key sociological concepts and dimensions, including concepts of inequality, class, gender, culture, socialisation, racism, ethnicity and community. The social contexts of a number of societies in the region are then analysed and compared, including Pacific Island countries, Australia/New Zealand, and some of the South East Asian states.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop.

**Assessment** Class paper, 30%; Long essay, 40%; Research project, 30%.
ASA1040 INTRODUCTION TO POLITICS AND POLITICAL SYSTEMS IN THE ASIA PACIFIC REGION

Campus St Albans

Prerequisite(s) Nil

Content The subject aims to introduce students to the study of political processes and the role of the government in countries of the Asian and Pacific regions, particularly the island states of the South Pacific. It will also provide students with an introduction to important regional and global political structures and issues located in or affecting these regions. The subject begins with a discussion of some key concepts of politics, including concepts of power, authority, legitimacy, democracy, political representation, political ideologies, and political systems (both parliamentary and non-parliamentary). The political systems of some societies in Asia and the Pacific are compared. Constitutions and electoral systems are discussed and processes of political representation analysed, including the role of political parties, social movements, community-based groups and the participation of women in politics. Key regional and international structures are considered: South Pacific Commission, South Pacific Forum, Association of South East Asian Nations, and the United Nations’ Economic Commission for Asia and the Pacific.


Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Class paper, 30%; long essay, 40%; research project, 30%.

ASA1050 INTRODUCTION TO ECONOMIC SYSTEMS AND POLITICAL ECONOMY IN THE ASIA AND PACIFIC REGIONS

Campus St Albans

Prerequisite(s) Nil

Content This subject aims to introduce students to the study of economic concepts, economic processes and political economy and to some of the key features of local, national and regional economies in the Pacific. It aims also to provide an initial understanding of competing economic models as they apply to countries in the region. The historical development of economies in the South Pacific and South East Asia from precolonial to postcolonial periods is examined, and current economic policies and patterns discussed in relation to both internal policies and external linkages with the economies of larger powers, including the United States, China, Japan, the European Union and Australia/New Zealand. Economic planning and trading relations, co-operatives and small indigenous businesses, land tenure, agriculture, mining, forestry, fisheries, microcredit, co-operatives and small indigenous businesses, the measurement of economic growth and the contribution of unpaid work and the informal sector to development, the strategy of export-led industrialisation in Asia and Pacific countries, the impact of World Bank and IMF policies and the role of APEC and the World Trade Organization.


Class Contact Three hours per week for one semester, comprising one one-hour lecture and one two-hour tutorial.

Assessment Tutorial presentation, 30%; long essay, 40%; research project, 30%.

ASA2021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 3 (ASIA PACIFIC STREAM)

NGOs, Governments and Corporations in the Asia Pacific Region.

Campus St Albans

Prerequisite(s) Completion of ASA2021.

Content The subject aims to introduce students to some of the essential features of organisations in contemporary societies, with a special emphasis on Asian and Pacific organisations at local, regional and international levels. Issues of power and co-operation within and between NGOs and government organisations will be examined. The subject will include discussion of classical approaches to understanding bureaucratic and traditional organisational structures, as well as more contemporary analyses. An examination of a range of alternative models of organisation located in Pacific Island and Asian cultures will form a part of the course. This will include Freireian models, empowerment models, feminist models, collectives and cooperatives. The subject concludes with a discussion of the implications of organisational theory and its various forms for community development practice. A number of case studies of organisations and organisational change including the impact of corporations on Asia Pacific community development contexts will also be studied.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.

Assessment Class presentation, 40%; Essay, 50%; Class exercises, 10%.

ASA2022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 4 (ASIA PACIFIC STREAM)

Campus St Albans.

Prerequisite(s) Completion of ASA1021 andASA1022.

Content The subject aims to introduce students to some of the significant theory and practice of empowerment as applied to both the Asia Pacific Region and disadvantaged groups in all societies. It further aims to enable students to develop and evaluate their own practice of community development, to identify central issues in the practice of community development and to introduce students to theories of social action and social change. The subject will include a study of a variety of practical strategies for implementing social action and social change with examples and case studies drawn from or relating to Asian and Pacific contexts. The relationship between social movements and social change will also be explored along with an examination of the development of a number of social movements and an assessment of their impact on societies.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.
ASA2030 REGIONAL AND INTERNATIONAL ORGANISATIONS AND POLICY

Campus St Albans  
Prerequisite(s) Nil  

Content  
This subject aims to familiarise students with the organisations which have been used by the international community to address such issues as international security, food, education, health, the environment, trade, economic development, human rights and the status of women. Distinguishing between international organisations of the state, the corporate sector and civil society, it begins with a study of the history and structure of United Nations. Specialised agencies, of the UN, ILO, UNESCO, FAO and WHO are examined from the point of view of how they influence their member nation’s policies. It begins with a study of the UN General Assembly, Security Council and Economic and Social Council (ECOSOC) together with some specialised agencies, the International Labour Organisation (ILO), United Nations Cultural, Educational and Scientific Organisation (UNESCO), Food and Agriculture Organisation (FAO) and the World Health Organisation (WHO). Other programs of the UN are looked at from the point of view of their strategies and policy-making and competing philosophies between them. The impact of the Cold War, its demise, and the impact of globalisation on the ability of international organisations to achieve their goals is a major theme. The United Nations Development Program (UNDP), the United Nations Fund for Women (UNIFEM), the UN High Commissioner for Refugees (UNHCR), the World Bank, the International Monetary Fund (IMF) and Asian Development Bank will be examined together with the newer trading organisations APEC and the World Trading Organisation (WTO). Asian and Pacific regionalism will be studied looking at organisations such as ASEAN, the South Pacific Commission and South Pacific Forum. Students will have an opportunity to organise NGOs and community-level initiatives in Asia and the Pacific. This subject aims to give students a background in relevant theory, e.g. theory of organisations and interest groups, community businesses. The subject aims to give students a background in relevant theory, e.g. theory of organisational development, and also encourage them to develop their practical skills in the area of organisational management. Some of the topics covered include: organisational management, project proposal writing, project management, conflict resolution, evaluation of ongoing programs and special projects, budgeting, project proposal writing, project management, conflict resolution, negotiating skills.

Required Reading  

Recommended Reading  
To be advised by lecturer.

Class Contact: Two hours per week for one semester, comprising lectures and seminars.

Assessment  
One class presentation, 25%; one audiovisual 30-minute media production or piece of journalism of at least 2000 words on a relevant community development theme, 75%.

ASA2033 MANAGEMENT IN NON-GOVERNMENT ORGANISATIONS

Campus St Albans  
Prerequisite(s) Nil  

Content  
The subject will look at different forms of organisational structures involved in organising and mobilising for social change in Asian and Pacific countries, ranging from service providing NGOs to government departments and semi-governmental authorities, various types of non-governmental organisations, co-operatives and community businesses. The subject aims to give students a background in relevant theory, e.g. theory of organisational development, and also encourage them to develop their practical skills in the area of organisational management. Some of the topics covered include: organisational management, project proposal writing, project management, conflict resolution, evaluation of ongoing programs and special projects, budgeting, project proposal writing, project management, conflict resolution, negotiating skills.

Required Reading  

Recommended Reading  

Class Contact: Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop.

Assessment  
Organising Tasks, 25%; class presentation or training session, 25%; research project, 50%.

ASA2032 COMMUNICATION AND MEDIA IN ASIA AND THE SOUTH PACIFIC

Campus St Albans  
Prerequisite(s) Nil  

Content  
The subject aims to familiarise students with existing and emerging communication structures, processes and networks in the Asia and the South Pacific, to enable students to critically analyse and evaluate the role and implications of a range of communication and media structures, processes and policies for countries and communities in the region, and to enable students to make effective use of communications, media and computer networks in community development contexts. The subject commences with an overview of the impact of a range of media and communication technologies on Pacific Island and Asian societies, including the impact of radio, television, video, fax, print media, and satellite communications. It then considers some of the sociological, political and ethical implications of communication processes and structures, including patterns of control and ownership and cultural implications. Some of the principal forms of communication are then considered in more detail, such as print media, television, video, and computer networking. Each form is discussed in relation to its theoretical and practical relevance in community development contexts.

Required Reading  

Recommended Reading  

Class Contact: Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop.

Assessment  
Organising Tasks, 25%; class presentation or training session, 25%; research project, 50%.
ASA3003 SOCIAL RESEARCH 3

Campus St Albans

Prerequisite(s) Successful completion of second year Bachelor of Arts (Community Development) or one Diploma in Community Development research subjects (or their equivalent).

Content The aim of the subject is to develop students' understanding of the underlying social, political, ethical and epistemological foundations, interests and uses of research, and to develop students' skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and the preparation of research proposals. The second semester subject consists primarily of the implementation of students' research proposals, work-in-progress seminars, and individual consultations on student's research projects.


Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop in the first semester. One two-hour work-in-progress seminar per fortnight in the second semester, together with individual consultations with the lecturer on research projects.

Assessment Assessment includes: one 1500 word essay reflecting on a specific method (first semester); one 2500 word research proposal (first semester); and, one 5000 word research report (second semester).

ASA3004 SOCIAL RESEARCH 4

Campus St Albans

Prerequisite(s) Successful completion of second year Bachelor of Arts (Community Development) or Diploma in Community Development research subjects (or their equivalent).

Content The aim of the subject is to develop students' understanding of the underlying social, political, ethical and epistemological foundations, interests and uses of research, and to develop students' skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and preparation of research proposals. The second semester subject consists primarily of the implementation of students' research proposals, work-in-progress seminars, and individual consultations on student's research projects.


Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Class Paper, 40%; Class activity/presentation, 20%; Research Paper, 40%.

ASA3021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 5 (ASIA PACIFIC STREAM)

Campus St Albans

Prerequisite(s) Successful completion of two Community Development Theory and Practice subjects (or their equivalent).

Content A major aim of this subject is to consolidate students' understanding of the central theoretical and practical aspects of community development work in the Asia Pacific region. The subject begins with a review of concepts of community and approaches to studying and working with communities. A study of the nature of formal and informal decision-making processes at the international, national and local levels constitutes an important part of this course. Methodological and conceptual issues in conducting community studies will be explored as well as an examination of a range of strategies and approaches to awareness-raising and social mobilization. The role of community development in the context of broader development issues and initiatives will also feature. In particular, we will review theories of development, globalisation, state and community relationships in order to assist in the development of theoretical understandings and how these relate to practical applications. The subject aims to encourage reflection, questioning and analysis of the ideological bases of community development theory and policy and its implementation.


Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Class Paper, 40%; Class activity/presentation, 20%; Research Paper, 40%.

ASA3022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 6 (ASIA PACIFIC STREAM)

Campus St Albans

Prerequisite(s) Successful completion of two Community Development Theory and Practice subjects.

Content The aims of the subject are to consolidate students' understanding of the central theoretical and practical aspects of community development work and to further develop students' abilities in planning, implementing and evaluating community action plans and strategies. The subject commences with a review of some of the central concepts and components of models of community development, considers a range of successful case studies of community development in Asia, Pacific and Third World contexts, and goes on to analyse some of the key stages and modes of action of community development work in these contexts, including approaches to understanding and researching
the community action environment, processes of social mobilisation and strategies and methods of social action.


Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Reflective Essay, 50%; Project, 40%; Class exercises 10%.

ASA3025/3026 REGIONAL ISSUES IN THE ASIA PACIFIC REGION A AND B

Campus St Albans

Prerequisite(s) Successful completion of two Asia-Pacific context subjects.

Content The subject examines a range of policy issues faced by non-governmental organisations and community groups in Asia-Pacific societies, including: youth policy and issues; women’s role in development; existing and alternative economic policies and their role in development; the impact of new technologies; the role of international non-governmental organisations and networks; community education policies; and environmental/resource conservation issues. Processes of policy formation and implementation in a number of countries in the region are discussed, using case studies of specific policies. Students are encouraged to research and analyse one of the policy issues in depth.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for two semesters, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Class paper, 30%; Essay, 70%.

ASA3033 ADULT AND COMMUNITY EDUCATION IN THE ASIA PACIFIC REGION

Campus St Albans

Prerequisite(s) Nil

Content This subject will start by looking at the specific needs of the adult learner, in particular those which are participants or clients of community-based organisations. Some research and writings on adult learning will be studied, in particular that which addresses the issue of how organisations can develop into learning environments and improve their practice through greater learning. Some of the practices which have developed from the work of Brazilian educator Paulo Freire will be examined including Adult Literacy, Participatory Research, Structural Analysis, Popular Education and Popular Theatre. In addition students will have an opportunity to develop their skills as facilitators in community education settings through practice with various approaches.

Required Reading Anne Hope, and Sally Timmel, Training for Transformation: A Handbook for Community Workers, three volumes, Mambo Press, Gweru, Zimbabwe. 2nd edition, 1994. Alan Rogers, Adults learning for development Cassell in association with Education and Popular Theatre. In addition students will have an opportunity to develop their skills as facilitators in community education settings through practice with various approaches.


Class Contact One three-hour seminar/workshop per week for one semester.

ASA2010 HUMAN SERVICES 1

Campus St Albans

Prerequisite(s) Nil

Content This subject will provide students with a conceptual understanding of the organisational context and evolution of human services in Australia. Specific topics covered will be the changing philosophies and modes of human services delivery; Commonwealth, State, and local government roles; human services networks and interrelationships; the nature and structure of human services organisations, programs, advocacy bodies, and peak councils; accountability in human services organisations; roles, occupations, industrial relations, and occupational health and safety in the human services; and an overview of policy, planning, and future directions in the human services sector.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Students are required to participate in a group presentation (30%) and submit a major 3000-word essay relating to the theory and practice of contemporary human services work (70%).

ASA2020 FIELDWORK 1

Campus St Albans

Prerequisite(s) Completion of first year or equivalent.

Content Students are placed in a human services agency with the aims of introducing them to the organizational and policy context of human services work, helping them integrate theory with practice in an actual human services setting, and enabling them to develop a range of practical and communication skills at both interpersonal and organizational levels. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor, and the university fieldwork supervisor.

Required Reading VUT BA (Human Services) Fieldwork Manual.

Class Contact One-semester subject. Students are required to complete a total of 150 hours’ placement time, including time spent working at the placement, travelling time and fieldwork workshop on Campus. University supervision staff will make a minimum of two visits to each student on placement.

Assessment The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying the nature of the work tasks and times worked; (b) submit a 1000-1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes and the student’s log of hours. The University Supervisor then assesses the student, taking into account the Student’s report, agency supervisor’s report, and the outcomes of the final assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

ASA3010 HUMAN SERVICES 2A

Campus St Albans

Prerequisite(s) Nil

Content This subject will address theoretical and practical issues involved in planning and administering human services organisations and delivery. It will explore in detail such topics as program planning, co-ordination, implementation, and administration; strategic planning; organisational roles and
ASB3011 HUMAN SERVICES 2B

Campus St Albans

Prerequisite(s) Human Services 1

Content Within the context of organisational strategic planning, this subject will address issues of financial planning for both organisations and specific programs. Students will be introduced to the preparation and analysis of financial statements and reports, the various phases of budget preparation. The subject will further focus on the preparation and writing up of submissions and tenders.

Required Reading To be advised by lecturer.

Class Contact One semester subject, three hours per week, comprising one one-hour lecture/seminar and one two-hour tutorial. Practical computer laboratory sessions will be included.

Assessment The major assessment in this subject will be the preparation of a 3000-word Organisational Profile describing and analysing a human service organisation's planning processes and strategies, organizational roles, communication systems, and industrial relations and OHS aspects (70%). The minor assessment will be the production of test computer spreadsheet and data base reports based on lab sessions (30%).

ASB3020 FIELDWORK 2

Campus St Albans

Prerequisite(s) Fieldwork 1

Content In this placement students are required to work in a human services agency or organisation on a project or program submission, tender or research document. This will involve both gathering and researching information required for the submission and writing working papers or other materials relevant to the submission. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor, and the university fieldwork supervisor.

Required Reading VUT BA (Human Services) Fieldwork Manual

Class Contact One semester subject, three hours per week, comprising one one-hour lecture/seminar and one two-hour tutorial. Practical computer laboratory sessions will be included.

Assessment Students are required to prepare a detailed 3000-word submission (hypothetical) for a human services organisation (70%). Students will also be required to prepare a budget and financial analysis for a human services program (30%).

ASC1011 AUSTRALIAN SOCIETY: A SOCIOLOGICAL INTRODUCTION

Campus St Albans

Prerequisite(s) Nil

Content The subject aims to introduce students to some of the essential features of Australian social relations and to key social theories relating to social inequality, gender, class, ethnicity and the environment. Topics covered include: introduction to sociology and sociological concepts, ethnicity, racism and the Aboriginal experience, traditional and contemporary theories of class, income distribution, labour market, theories of patriarchy and gender relation, and recent studies of social problems and inequalities in health, housing, employment and the human services.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Tutorial paper, 30%; Major essay, 70%.

ASC1021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 1

Campus St Albans

Prerequisite(s) Nil

Content The subject aims to introduce students to the theory and practice of community development, explore models of community development, and provide a historical overview of community development approaches and case studies in both Australian and internationally. Topics covered include: definitions and concepts of 'community' and 'community development'; boundaries between community development and other human service occupations; relation to broader social theories (functionalist, pluralist, critical, feminist, ecological); historical emergence of community development, especially in the United States, UK, Third World and Australia; introduction to key concepts and models in community development, including empowerment theories, consciousness raising, mobilisation (including Alinsky and other models of mobilisation), advocacy, social action models, and social movements.

Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Students are required to present a tutorial paper and to submit a 1500 word essay examining the relation between theory and practice in a specific community development setting.

ASC1022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 2

Campus St Albans

Prerequisite(s) Nil

Content The subject aims to introduce students to the ways in which community development theory can be applied in the specific context of welfare and human rights, and to provide students with the knowledge and skills to practice advocacy and analyse policy in these areas. Topics covered include: nature, definition and implementation of human rights, with reference to international treaties and conventions; evolution of social security arrangements in Australia; social security structure and systems; specific social security benefits and associated issues; advocacy on behalf of social security claimants; appeal processes; role of welfare rights workers; social action campaigns on welfare and social security issues.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial

Assessment Students are required to prepare and present a role play of a welfare rights case study and submit a written report analysing the welfare rights issues involved and the processes for redress, appeal and policy change.
ASC1033 COMMUNITY DEVELOPMENT WORKSHOP 2

Campus St Albans
Prerequisite(s) Nil
Content The subject aims to assist students to develop appropriate interpersonal skills in a range of interview, advocacy and referral contexts, and to enable students to identify the role play by class, gender and ethnicity in interpersonal communication. Topics covered include: definitions of communication and communication issues in community development settings; communication and empowerment; non-verbal communication; interviewing skills; active listening, questioning, problem-solving, planning skills; responding to crisis; accurate needs assessment; appropriate referrals; role of interpreters; advocacy; negotiation skills; ethics and confidentiality issues.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour workshop.
Assessment Students will be required to conduct a simulated interview and provide a written report analysing the interview; and to write a short paper analysing the nature of interpersonal communication in a specific community development context.

ASC1041 THE AUSTRALIAN ECONOMY – AN INTRODUCTION

Campus St Albans
Prerequisite(s) Nil
Content The aim of the subject is to introduce students to the study of economics, economic processes and the role of the state within capitalist economies; to introduce students to some of the central theory, research and debates within contemporary economics; and to examine the economic context of the theory and development of community development in Australia. The subject begins with an introduction to economics and the Australian national economy, proceeds to the study of macroeconomic policy, both within the private sector and in government systems, examines budgetary processes, wage and award systems, and technology, and analyses debates over equity, social justice, and economic rationalism.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Students are required to submit: (a) an essay on economic aspects of a specific area of community development work; (b) participate in a group project on an aspect of labour market economics; and (c) submit an essay analysing a specific public sector economic policy.

ASC1051 THE AUSTRALIAN POLITICAL SYSTEM – AN INTRODUCTION

Campus St Albans
Prerequisite(s) Nil
Content The subject aims to introduce students to the study of politics, policy processes and the role of the State in Australian society, and to the central political structures and processes at local, state and federal levels. Beginning with an introduction to politics as a field of study and key political concepts, the subject goes on to examine the structures and processes of government, including electoral systems, parliament, executive, bureaucracy, legislative processes, and the legal system. The subject then examines processes of representation, including parties, the role of independents, and interest groups, as well as case studies of political and social change involving community groups and organisations.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment One major research project and one essay on an interest group.

ASC1081 FIELDWORK PROJECT 1

Campus St Albans
Prerequisite(s) ASA1021 Community Development Theory and Practice 1 Asia-Pacific Stream or ASC1021 Community Development Theory and Practice 1.
Content Students are placed in a community agency with the aims of introducing them to the organisational and policy context of community development in a workplace setting, helping them to integrate theory with actual practice in a community setting, and enabling them to develop a range of practical skills, including liaison and committee skills, resource file preparation, workshop/seminar organisation, community profile preparation, and organisational and publicity tasks. Students may undertake the placement individually or as part of a student team. Students in the Asia-Pacific stream will frequently undertake this placement in an agency with a development or third world focus. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor and the university fieldwork supervisor. Fieldwork Project 1 generally commences during the mid-year semester break or at the start of semester two. It may be undertaken in either block or concurrent mode, or a combination of both.
Required Reading Victoria University of Technology Bachelor of Arts (Community Development) Fieldwork Guidelines.
Class Contact Students are required to complete a total of 100 hours’ placement time, including time spent working at the placement, travelling time, and a two-hour per fortnight fieldwork workshop on campus. University supervision staff will make two to three visits to each student or student group on placement.
Assessment The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying nature of work tasks, and times worked; (b) submit a 1000–1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes of the fieldwork objectives and the student’s log of hours. The University Fieldwork supervisor then assesses the student taking into account the student’s report, agency supervisor’s report, and the outcomes of a final evaluation and assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

ASC2001 SOCIAL RESEARCH 1

Campus St Albans
Prerequisite(s) Satisfactory completion of all first year subjects.
Content The subject aims to give students an introduction to, and overview of, relevant research approaches in the field of community development; to examine issues and concepts necessary to understanding of various research methodologies; and to develop students’ competency in carrying out research. The subject begins with an introduction to the role of research in community development, examines the relative advantages and disadvantages of quantitative and qualitative methods, and then focuses in turn on the following research methods: participant observation, surveys and questionnaires, social indicators, case studies, and action research. Further topics covered include research design and planning, research proposals, and research ethics.
Required Reading To be advised by lecturer.
FACULTY OF ARTS

Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment Students are required to submit (a) an essay critically evaluating a research project, and (b) a research proposal.

ASC2002 SOCIAL RESEARCH 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all first year subjects.
Content The aim of the subject is to introduce students to the nature of action research, the use of action research in community development, and the processes and skills involved in action research. Topics covered include: introduction to action research concepts, including the use of action research in community development; skills in action research; action research design, implementation, outcomes and feedback cycles; and ethical and social issues involved in action research.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Students are required to prepare two reports: an action research brief in conjunction with the second year field placement requirements; and, a report on the fieldwork action research project.

ASC2021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 3
Campus St Albans
Prerequisite(s) Nil
Content The subject aims to introduce students to some of the essential features of work and organisations and to give students a grasp of the organisational context of community development. Topics covered include: work and organisations, including bureaucratic organisations; management controls; industrial organisations; unions and professional associations; organisational theories and concepts, particularly relating to power, change, democracy and innovation; implications of organisational theory for community development theory and practice.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Students are required to: (a) write a 1500 word essay analysing a bureaucratic organisation; and (b) develop a strategy plan on options for structural change and community development practice within the context of a formal organisation.

ASC2022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 4
Campus St Albans
Prerequisite(s) Nil
Content The subject aims to introduce students to some of the significant theory and practice of empowerment, to the theory and practice of conscientisation associated with Paulo Freire, and to the theory and practice of social action. Topics covered include: power and powerlessness; models of empowerment; conscientisation theory; Marxist concepts of alienation and creative labour; feminist theories of power and empowerment; theory and practice of social action, relation of social action to political processes; and studies of Australian action.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising two one-hour lecture and one one-hour tutorial.
Assessment Minor assessment, 20%; major assessment, 80%.

ASC2031 COMMUNITY DEVELOPMENT WORKSHOP 3
Campus St Albans
Prerequisite(s) Nil
Content The subject aims to provide a theoretical framework for understanding communication processes in groups and organisations, and to develop students' skills in oral and written communication in a variety of community development organisational contexts. Topics covered include: social contexts of groups and group processes; formal/informal distinctions; group cohesion; inclusion/exclusion; pressure/control; modes of decision-making; leadership functions and styles; different types of group and their relevance to specific community development contexts; group cultures, norms and values; impact of gender, class and ethnicity on group processes; committees of management; and case studies of the role of groups in community development.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment Students are required to (a) prepare and participate in a simulated role play of a Committee of Management; and (b) submit a report describing and evaluating a group process in a community development setting.

ASC2032 COMMUNITY DEVELOPMENT WORKSHOP 4
Campus St Albans
Prerequisite(s) Satisfactory completion of first year Community Development workshop subjects.
Content The subject aims to introduce students to the theory and practice of communicating at a community level in the context of a community-based action campaign, and to enable students to gain competence in access to community-based information systems and in modern information dissemination techniques. Topics covered include: theories of information and mass communication; strategies and skills in information dissemination; public speaking skills; engaging with the media; negotiating skills; and communication strategies in the context of social action campaigns.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising two one-hour seminar/workshop.
Assessment Students are required to either organise a seminar program on a community issue, or to present a plan for a social action campaign both in written and oral form.

ASC2051 POVERTY AND SOCIAL SECURITY
Campus St Albans
Prerequisite(s) Satisfactory completion of all first year subjects.
Content The subject aims to give students an understanding of the extent and experience of poverty in Australia and the effects of poverty on individuals, and to introduce students to the debate on the concepts of ‘poverty’ and ‘social inequality’ in coming to terms with economic disadvantage. The subject first examines the main approaches to poverty and social inequality, including concepts and issues associated with the definition of poverty, and then examines the history of Australian attempts to alleviate poverty. Further topics covered in the subject include analysis of the most vulnerable groups in the community, and community development approaches to the problem.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.
Assessment Students are required to individually or in small groups present research project on the experience of poverty; and investigate in detail a service, program or action campaign which is oriented towards the problem.
ASC2081 FIELDWORK PROJECT 2
Campus St Albans
Prerequisite(s) ASC1081 Fieldwork Project 1.
Content In this placement the emphasis is on a student undertaking a participatory or action research project in a community development setting. The placement is linked to the assessment requirements for ASC2001 Social Research 1 and ASC2002 Social Research 2. The assessed research proposal and final 3000-word research report required in these subjects would normally be based on the research undertaken as part of Fieldwork Project 2. Students may undertake the placement individually or as part of a student team. Students in the Asia–Pacific stream would, where practical, undertake either this or their final Fieldwork Project 3 placement in a third world setting. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor and the university fieldwork supervisor. Fieldwork Project 2 generally commences during the summer non-teaching period or at the start of Semester 1. It may be undertaken in either block or concurrent mode, or a combination of both.
Class Contact Students are required to complete a total of 200 hours’ placement time. University supervision staff will make two to three visits to each student or student group on placement. Assessment The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying nature of work tasks, and times worked; (b) submit a 1000–1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes of the fieldwork objectives and the student’s log of hours. The University Fieldwork supervisor then assesses the student taking into account the student’s report, agency supervisor’s report, and the outcomes of a final evaluation and assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

ASC2081 FIELDWORK PROJECT 3
Campus St Albans
Prerequisite(s) ASC2002 Social Research 2
Content The subject includes an introduction to the theory of the State and its role in social policy, including liberal, Marxist, feminist and crisis theories, and proceeds to an examination of policy processes at local, state and federal levels.
Class Contact To be advised by lecturer.
Assessment One three-hour examination, 70%; one one-hour tutorial, 30%.

ASC3000 AGED SERVICES
Campus St Albans
Prerequisite(s) Nil
Content This elective subject in community development aims to provide students with an understanding of the nature of ageing in our society, demographic changes resulting in a large ageing population, social myths and stereotyping of older people, life issues for old people, and the role of community organisations and networks. Topics covered include: Australian perspectives on ageing; theories and classifications of ageing; cultural aspects; the older person in the family; gender and age; older single persons; dependent and frail aged; welfare problems of the aged; discrimination against the aged; advocacy and politicisation of the aged; organisations and social movements of the aged; housing, educational, environmental, health, leisure, work and legal issues for older people; societal attitudes to old age; role of community organisations and involvement in community decision making; and intergenerational community models.
Class Contact Two hours per week for one semester comprising one one-hour lecture and one one-hour tutorial.
Assessment Group development of case studies on ageing, 50%; profile of an aged services agency, 50%.

ASC3003/3004 SOCIAL RESEARCH 3 AND 4
Campus St Albans
Prerequisite(s) Successful completion of one second year Bachelor of Arts (Community Development) or Associate Diploma in Community Development research subjects (or their equivalent).
Content The aim of the subject is to develop students’ understanding of the underlying social, political, ethical and epistemological foundations, interests and uses of research, and to develop students’ skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and the preparation of research proposals. The second semester subject consists primarily of the implementation of students’ research proposals, work-in-progress seminars, and individual consultations on student’s research projects.
ASC3021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 5

Campus St Albans

Prerequisite(s) Successful completion of second year Bachelor of Arts in (Community Development) or Associate Diploma in Community Development Theory and Practice subjects (or their equivalent).

Content The aim of the subject is to introduce students to Australian community studies and to the study of specific regions, particularly the western region of Melbourne. The subject begins with a review of concepts of community studies, examines historical studies of the development of urban communities in Melbourne, and then looks in depth at recent community studies of both urban and rural communities and community development in the western region of Melbourne.

Recommended Reading

Class Contact Two hours per week for one semester comprising lectures and seminars.

Assessment includes: a 1000 word essay analysing the relation of theory to practice, 40%; a 2000 word project management plan or 2000 word essay analysing the relation of theory to practice in a specific campaign or project, 40%.

ASC3031/3032 COMMUNICATION THEORY WORKSHOPS A AND B

Campus St Albans

Prerequisite(s) Successful completion of the second year BA or Associate Diploma of Social Science (Community Development) Communication Workshop subjects (or their equivalent).

Content: Communication Theory Workshop A and the linked second semester subject, Communication Workshop B, aims to consolidate students’ theoretical understandings and practical skills in the various levels of communication encountered in community development settings. Workshop A considers basic communication theory and its relationship to the social determinants of gender and class, the role of democratic communication in capitalist societies, theories of public communication and media communication, strategies for community media, democratic styles of communication and the role of community education. Workshop B focuses on practical communication skills which assist in social change and good community development practice. The writing segment of the subject focuses on writing for media, the research section on freedom of information and report writing and the communication section on video production and cross cultural communication.

Recommended Reading

Class Contact Two and a half hours per week for one semester comprising one one-hour lecture/workshop and one one and a half hour tutorial.

Assessment includes in first semester a 1000 word communication analysis and a 3000 word essay; in second semester a portfolio of two written pieces of written work developed from exercises handed out each week in the tutorials and a community writing task, involving work within a community group or other students on a community project.
ASC3052 POLITICS OF DISABILITY

Campus St Albans
Prerequisite(s) Nil
Content This subject aims to introduce students to the issues and barriers facing people with disabilities and to the political processes affecting their access to services and resources, as well as to develop an understanding of the experience of being disabled and of processes of empowerment for people with disabilities. The subject begins with examining definitions and concepts and the historical context of marginalisation and deinstitutionalisation, then looks at the experience of disability and living options in the community. Current political strategies and community development issues for people with disabilities are then considered in the context of state and federal policies and legislation.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment One 3000 word essay, 75%; one class presentation on a disability project or service, 25%.

ASC3055 COMMUNITY ARTS: AN INTRODUCTION

Campus St Albans
Prerequisite(s) Nil
Content The subject aims to introduce students to the underlying values and philosophy of community arts as an approach to making art that not only has its own expressive and symbolic validity but also contributes to personal, social and community empowerment and wider social change. The subject does not set out to give intensive practical instruction in any one form of community arts practice but to provide an introduction and overview to the theory, practice, role and relevance of community arts in the community for community development students and practicing community workers. The subject commences with an examination of the history, development, and philosophy of community arts in Australia, and of the breadth and diversity of contemporary community arts practices. It then proceeds to examine and reflect on a number of paradigm community arts processes, including self-determined community arts, community-commissioned arts, artist-generated projects and initiatives, collaborative/consultative projects, and community education. Aspects of each paradigm studied include: the stimulus or motivation involved, the means of implementation, the arts medium or media, the theoretical and empowerment aspects, and the practical, organisational, infrastructure, workplace culture, policy and funding aspects. The subject concludes with a number of case studies of community arts projects and initiatives, including evaluations of their relative success.
Recommended Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment An oral presentation with accompanying 2000 work written report: audio-visual component, 50%; written component, 50%.

ASC3081 FIELDWORK PROJECT 3

Campus St Albans
Prerequisite(s) ASC3081 Fieldwork Project 2.
Content In this placement the emphasis is on further deepening and consolidating students’ research and policy analysis skills in a community development setting. The placement is linked to the assessment requirements for ASC3003 Social Research 3 and ASC3004 Social Research 4. The assessed research proposal and final 4,000-word research report required in these subjects would normally be based on the research undertaken as part of Fieldwork Project 3. Students may undertake the placement individually or as part of a student team. Students in the Asia-Pacific stream would, where practical, undertake either this or their Fieldwork Project 2 placement in a third world setting. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor and the university fieldwork supervisor. Fieldwork Project 3 generally commences during the summer non-teaching period or at the start of Semester 1. It may be undertaken in either block or concurrent mode, or a combination of both.
Required Reading Victoria University of Technology Bachelor of Arts (Community Development) Fieldwork Guidelines.
Class Contact Students are required to complete a total of 200 hours’ placement time. University supervision staff will make two to three visits to each student or student group on placement.
Assessment The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying nature of work tasks, and times worked; (b) submit a 1000–1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes of the fieldwork objectives and the student’s log of hours. The University Fieldwork supervisor then assesses the student taking into account the student’s report, agency supervisor’s report, and the outcomes of a final evaluation and assessment meeting between student, agency supervisor and university supervisor at the end of the placement.
ASC3091/ASC3092 SOCIAL POLICY 2/3
Campus St Albans
Prerequisite(s) ASS2030 Sociology 2C.
Content The aim of this subject is to examine competing theoretical and political perspectives on social policy in the light of current socio-economic changes within Australia. We will discuss the form and nature of modern social democracy and examine the role of public intervention in social and economic processes with particular reference to the welfare state. An important underlying issue in the current political controversy surrounding the welfare state and its purported crisis is precisely the question of how we should think about-or theorise about-Australian society and the role of the public sector in economic and social activity. In this context, the subject examines the emergence of neo-conservative political thought and its impact on social policy formation in recent years. Here the focus is on the manifold issues surrounding privatisation, deregulation, economic rationalism and public sector reform.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for two semesters comprising one one-hour lecture and one two-hour seminar.
Assessment Semester one: Tutorial participation, 10%; book review, 20%; tutorial paper, 20%; essay, 50%. Semester two: A number of short papers (1500 words) and a research essay (3000 words), to be determined in consultation with students at the beginning of the semester. Final assessment based on satisfactory completion of assignments and satisfactory attendance (80%) at classes.

ASC3095 CONFLICT RESOLUTION IN GROUPS AND COMMUNITIES
Campus St Albans
Prerequisite(s) Nil
Content This subject introduces conflict resolution theory and its application to conflicts at both group and community levels. Through seminar presentations, discussion and analysis, experiential exercises, role plays, and problem-solving tasks, the subject aims to develop students' skills in understanding and practicing appropriate means of resolving or managing conflicts. The elective commences with defining the nature of conflict in groups and communities, and then presents the theory, principles and practical strategies of conflict resolution. Specific processes and skills for resolving or managing conflict in a range of differing contexts are then considered, including: individual conflicts, multi-party and multi-issue conflicts, intragroup conflicts, cultural and intergroup conflicts, and disputes in neighbourhood and workplace contexts. Particular emphasis will be placed on the awareness of difference and its effect in disputes, and on the students' own styles in dealing with conflict.
Class Contact Three hours per week for one semester comprising one three-hour seminar/workshop.
Assessment Assessed role-play, 40%; 3000 word essay analysing a particular dispute, 60%.

ASE1311 INTRODUCTION TO SOCIOLOGY (SOCIOLOGY OF HEALTH AND ILLNESS)
Note: Nursing and midwifery students only.
Campus St Albans
Prerequisite(s) Nil
Content This subject is concerned to introduce students to some key sociological concepts and to develop an awareness of the social and historical context in which nursing and other aspects of the health care system are situated. Current affairs and contemporary issues are examined in order to develop the student's critical thinking skills concerning social questions.
Recommended Reading (Nursing) Gernov, J. (ed) 2002, Second opinion, Oxford University Press. (Midwives) Book of readings to be advised.
Class Contact Nursing students - Four hours per week for one outcome, comprising one two-hour lecture, one one-hour lecture/workshop and one one-hour tutorial. Midwifery students – Four hours per week for one semester, comprising one two-hour lecture and one two-hour tutorial.
Assessment Major essay, 60%; minor tests (20% each), 40%.

ASE2210 SOCIOLOGY OF HEALTH AND ILLNESS
Note: Nursing and midwifery students only
Campus St Albans
Prerequisite(s) Satisfactory completion of ASE1311, Introduction to Sociology.
Content This subject examines the ways in which knowledge of social structure and understanding of social problems in the health area. It examines the relations between the social organisations in which health care is found and the various personnel and their competencies within them. There is provision for case study work and for the development of sociological problems through an examination of social history and the emergence of public institutions such as hospitals.

ASE3330 SOCIOLOGY OF COMMUNITY
Note: Nursing students only
Campus St Albans
Prerequisite(s) Normally ASE1311 Introduction to Sociology (Sociology of Health and Illness).
Content This subject focuses on the field of community health as a set of policies and practices which, in the setting up of the Community Health Program in 1973, mobilised a reforming agenda for a costly hospital-based health care system in Australia. The attention of students will be directed to the social, cultural, political, and economic processes which have produced different understandings of ‘community’ within this field of community health. Students will also be encouraged to examine the impact of a range of community-based policies and practices in the health outcomes of different social groups and on the mainstream health care system.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Essay, 60%; test, 20%; seminar exercise, 20%.

ASH4011 SOCIOLOGY HONOURS
Campus St Albans
Prerequisite(s) Completion of an appropriate sociology major in Asia-Pacific Studies / Policy Studies or equivalent
Content The subject examines the ways in which knowledge is structured and transmitted in sociological debates. Attention will be paid to interpretative and methodological problems in particular areas of study relevant to the student's honours thesis.
Required Reading To be determined in consultation with the student.

Class Contact The subject will be offered by directed study and/or seminars.

Assessment Seminar paper, 50%; Reflective essay, 50%.

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**ASL2003 CRIMINAL JUSTICE SYSTEMS**

Campus Footscray Park

Prerequisite(s) Nil

Content Major institutions of the criminal justice system in their social and historical context, including police, courts, prisons, and related crime prevention and welfare organisations linked to crime control in Australia; statistical and other evidence of shifts in approaches to crime control; a study of a selection of recent reviews of criminal justice in Australia and elsewhere; the historical and social underpinnings of community based interventions in crime control.


Recommended Reading Students will be required to purchase a set of readings for this subject to be used in conjunction with tutorial and assessment requirements.

Class Contact One two—hour lecture plus one one-hour tutorial. Total study hours of at least 9 hours per week.

Assessment One preliminary assignment focussing on written communication; one 1000 word tutorial exercise; one final essay 2500. Students may be required to keep a journal reflecting their overall course participation and the interaction between different parts of the course. Tutorial participation of 80% in required.

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**ASL2001 TECHNOLOGY AND LAW**

Campus Footscray Park

Prerequisite(s) Nil

Content Both scientific and legal institutions define themselves in proximity to a notion of truth. However, in practice, where the disciplines intersect there is significant disagreement as to how truth is produced. This subject introduces students to principal issues and then concentrates on three key areas of discussion: the use of technology in surveillance as well as state accountability (such as the Rodney King example), the clash between legal and scientific knowledges and status of evidence and truth in each discipline, and the issue of virtuality, particularly the meaning of law in technologically mediated environments and cybernetic bodies.


Recommended Reading Students will be required to purchase a set of readings for this subject, to be used in conjunction with tutorial and examination requirements.

Class Contact One two-hour lecture, plus one one-hour tutorial. 3 hours class contact per week. Total study hours of at least 9 hour per week.

Assessment One initial project proposal 20% (1000 words, submitted early to allow for critical feedback); one final project 50% (3000 words or equivalent, multimedia presentation, which may be completed in teams), one Examination 30% (short answers and written essay).

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**ASL2003 ETHICS**

Campus: Footscray Park

Prerequisite(s): Nil

Content 1. Survey of the legislation, charters, declarations and rules governing the conduct of public institutions; the development of the various aspects of human rights as encompassed in the above decisions and documents; the philosophical principles enunciated in the above that are held to determine ethical conduct. 2. Techniques of ethical practice. What techniques are deployed by individuals in the context of ethical decision-making? Practicums leading students becoming familiar with methods of self-inquiry and the performance of ethical roles.

Required Reading Students will be required to purchase a book of readings and a manual of exercises designed to assist their learning of ethics.

Recommended Reading To be advised.

Class Contact Three hours of combined lecture and seminar, practical classes, demonstrations and video material.

Assessment One essay (2000 words) and satisfactory completion of practicum. Class participation of minimum 80% required.

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**ASM2001 MEDIATION**

Campus Footscray Park

Prerequisite(s) Nil

Content This subject has both a critical and a practical focus. It explores the rise of mediation in a range of settings and considers its limitations and opportunities, particularly where already marginalised complainants are involved. On a practical level, it introduces students to the various phases in the mediation process, including preparation, creating trust, summarisation and isolation of the issues, creating an agenda, exploring options, negotiation of an agreement, and implementation. It further equips students with mediation techniques and skills through practical exercises (including role plays).

Required Reading To be advised by the lecturer.

Class Contact Normally three hours per week, consisting of one 1 hour lecture and a 2 hour workshop.

Assessment 3000 word essay analysing a mediated dispute, 50%; assessed role play, 50%. Students are expected to have 80% attendance at lectures and workshops.

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**ASM2002 RESTORATIVE JUSTICE**

Campus Footscray Park

Prerequisite(s): Nil

Content The subject looks at the emergence of restorative justice programs as an approach to ‘repairing the harm’ and considers a range of programs from Australia, New Zealand and Canada that fall under the restorative umbrella. The aim is to investigate claims that these approaches have a range of beneficial outcomes, including crime prevention, community and victim involvement which are not achievable within retributive and rehabilitative models. Given the interest in restorative justice in programs involving young offenders and indigenous peoples, the subject will consider the opportunities and limitations of restorative justice strategies in diverse societies.

ASS1001 SOCIOLOGY IA (INTRODUCTION TO SOCIOLOGY)

**Campus** Footscray Park  
**Prerequisite(s)** Nil  
**Content** Sociologists try to discover how people are organised into groups. What difference (if any) does belonging to a particular group make? To what extent is social existence structured? How does conflict affect society? After briefly examining what sociologists mean by the terms 'culture' and 'socialisation' we focus on Australian society. We look at demographically and socially ascribed differences. These include the place of the family society; gender-examining the relationship between technological and cultural change; the status of minorities-including both aborigines and post war immigrants; and the central concern of sociology-the issue of inequality between various groups. We look at its causes, and its manifestations, in health and illness, in education, work, and politics; and its persistent prevalence.

**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester, comprising one hour lecture and one one-hour tutorial.  
**Assessment** Final examination, 40%; test, 20%; essay, 40%. Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS1002 SOCIOLOGY IB (MANAGING NORMALITY)

**Campus** Footscray Park  
**Prerequisites** ASS1001 Sociology 1A (Introduction to Sociology)  
**Content** This subject is interested in the regulation of normal and deviant citizens, including corporate citizens, in contemporary Western societies. It takes as its starting point the claim that both normality and deviance are 'managed' and introduces students to the ways in which deviance and normality has been thought about, identified and acted upon in a range of jurisdictions including law and medicine. Students are introduced to sociological analyses of deviance, and to questions concerning the contribution of sociological investigation to the work of social regulation. Broad topic areas include women and criminal deviance, juvenile crime, the medicalisation of deviance, corporate crime and social disadvantage.

**Required Reading** To be advised by lecturer  
**Class Contact** Three hours per week, comprising two hours of lectures and a one hour tutorial.  
**Assessment** Mid semester exercise, 30%; essay, 40%; examination, 30%. Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials.

ASS1012 SOCIOLOGY IA – INTRODUCTION TO AUSTRALIAN SOCIETY AND CULTURES

**Campus** St Albans.  
**Prerequisite(s)** Nil  
**Content** Sociology 1A offers the opportunity to critically examine social issues and explore questions of social and cultural identity. Sociology 1A focuses upon the key sociological skills necessary for informed and intelligent social analysis. We examine the different ways that we represent our social identities. We also look at the ways city environments and key social institutions such as schools, courts, hospitals and families, for instance, play a role in the way we are constituted, the way we see ourselves, and the manner in which we live of our lives. Sociology 1A introduces students to a range of ideas about the social world and a provides the conceptual skills necessary to understand our rapidly changing global cultures.

**Class Contact** Three hours per week for one semester comprising one two hour lecture and a one hour tutorial.  
**Assessment** A tutorial presentation, 25%, Journal 1, 35%, Journal 2, 40%.

ASS2006 SOCIAL CHANGE: AUSTRALIAN AND GLOBAL DIMENSIONS

**Campus** Footscray Park  
**Prerequisite(s)** Normally two first year Sociology subjects.  
**Content** The main focus of this subject is on the genesis and consequences of social change in different types of societies. The subject examines current issues in development and underdevelopment in the Third World, identifies their historical and economic backgrounds, and analyses their underlying trends. Australia's domestic issues will be examined in relation to international issues which bear directly or indirectly on Australia. Topics include: theories of social change, evolutionism old and new, Max Weber and rationalisation, Karl Marx and historical materialism, modernisation and change in the Third World, post-World War II economic order and consequences, modernisation theory and development in the Third World, agencies of development, sustainable development and environment, fall of Eastern Block and emerging new order, dependency theory and global capitalism, transnational corporations in advanced countries and the Third World, Australia in Asia Pacific region.

**Required Reading** To be advised by the lecturer.

ASS2009 MAKING MODERN IDENTITIES

Campus: Footscray Park
Prerequisite(s): Normally two first year sociology subjects or designated first year foundation subjects.

Content: This subject draws on recent social and cultural theory addressing questions of identity and difference to explore the historical production of contemporary identities. It seeks to juxtapose the notion that identity is unstable and historically conferred with those discourses that speak of identity as unitary and stable over time. The subject looks to the newly visible categories of ‘women, ‘migrant’, ‘gay’ and ‘black’, and to slightly older categories like ‘the homosexual’, ‘the delinquent’, ‘the Aborigine’ to question more familiar narratives of identity formation and to explore the implications of those moves for understanding connections between identity formation and governmental activity.

Required Reading: To be advised by the lecturer.

Class Contact: Three hours per week comprising two hours of lectures and one-hour tutorial.

Assessment: Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS2010 SOCIOLOGY 2A-SOCIAL AND CULTURAL CHANGE IN ASIA

Campus: St Albans
Prerequisite(s): ASS1012 and ASS1013 Sociology 1A and 1B.

Content: This subject will develop students’ understanding of the tension between globalisation and nationalism in countries of South East Asia and South Asia. Australia’s historical, cultural and political representations of ‘Asia’ will be examined with particular reference to expressions of fear and desire towards ‘Asia’. The subject will address issues such as sex tourism, the new international division of labour and ‘Asian’ women, the rise of a global middle class, the Asian economic crisis, environmental and anti-globalisation activism in the region and current developments in Indonesia and East Timor.

Required Reading: To be advised by lecturer.

Class Contact: Three hours per week comprising two hours of lectures and one-hour tutorial.

Assessment: Research essay, 50%; oral presentation, 25%; review essay / media exercise, 25%.

ASS2011 SOCIOLOGY 2B-SOCIAL AND CULTURAL CHANGE IN THE SOUTH PACIFIC

Campus: St Albans
Prerequisite(s): ASS1012 and ASS1013 Sociology 1A and 1B.

Content: This subject will introduce students to the distinctive social, political and economic features of the Melanesian, Polynesian and Micronesian regions. Through a wide range of source materials, including writings by Pacific islanders, and documentary films, students will study a number of themes in the social, political and economic features of the Melanesian, Polynesian and Micronesian regions. Through a wide range of source materials, including writings by Pacific islanders, and documentary films, students will study a number of themes in the social, political and economic features of the Melanesian, Polynesian and Micronesian regions.


Class Contact: Three hours per week for one semester comprising lectures and tutorials.

Assessment: Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS2025 TRANSNATIONAL SOCIAL MOVEMENTS

Campus: Footscray Park
Prerequisite(s): Foundations in Political Science (AAP 1010) or Sociology 1A and 1B.

Content: This subject will critically examine the increasing significance and reach of non-party political formations such as the global justice movement, civil society organisations and transnational social movements and globalisation. The subject will introduce students to the most recent literature on social movement theory and explore the relationship between transnational social movements and globalisation. The subject will include specific case study material as well as introducing wider debates on the role of the nation state since September 11, 2001, contemporary critiques of neoliberalism and the problem of political engagement in the post-cold war era.


ASS2040 SOCIOLOGY 2C – SOCIOLOGY OF POWER AND THE STATE 1: CONCEPTS, CRITIQUES AND PRACTICES

Campus St Albyn
Prerequisite(s) ASS1012 Sociology 1A, ASS1013 Sociology 1B or by negotiation with the subject coordinator
Content The aim of this subject is for students to have achieved an understanding of and familiarity with a number of sociological concepts and political practices; to have developed skills in analysing and critiquing policies and to have an appreciation of the reasons why change is complex and often contentious. The underlying theme of the subject is the study of power and sovereignty. What is it? Who has and who doesn’t have it? The subject examines the role and character of the state. It employs a variety of discourses around the notion of the state including Feminism, Marxism, Liberalism and Poststructuralism. It examines barriers to social change via the exploration of a series of case studies of specific policy issues.
Required Reading To be advised by lecturer
Class Contact Three hours per week for one semester comprising lecture/seminar and one tutorial
Assessment Policy analysis or book review, 40%; Essay and tutorial paper, 60%
Satisfactory attendance at 80% of tutorials is also a requirement

ASS2050 SOCIOLOGY 2D: SOCIOLOGY OF POWER AND THE STATE 2: THE CONTEMPORARY STATE AND SOCIAL IDENTITY IN THE 21ST CENTURY

Campus St Albyn
Prerequisite(s) Normally ASS2040 Sociology 2c-Sociology Of Power And The State 1:Concepts, Critiques And Practices
Content This subject considers the contemporary state and how changes in the structure and forms of governance are transforming and reshaping our social identities and our communities. We examine in particular the way in which emerging technologies, new global forces and developing sensibilities and new social movements are impacting on the processes shaping the practices of policy making and policy makers. Students will be involved in applying the insights and skills obtained to real life policy scenarios. The critical emphasis in such analysis will be on our probable futures.
Required Reading To be advised by the lecturer
Class Contact Three hours a week for one semester comprising lecture/seminar and one tutorial
Assessment Tutorial paper, 30%; Research project, 70%
Satisfactory attendance at 80% of tutorials is also a requirement

ASS3004 SOCIAL RESEARCH

Campus Footscray Park
Prerequisite(s) Normally completion of second year sociology subjects.
Content The purpose of this subject is to provide students with the opportunity to learn basic social research skills. The subject includes both ‘qualitative’ and ‘quantitative’ research methods. Seminars will include discussions of some of the theoretical and
ASS3008 KNOWLEDGE AND POWER
(GENESIS OF THE SOCIAL SPHERE)
Campus Footscray Park
Prerequisite(s) Normally completion of first year Sociology.
Content This subject draws on recent social theory to examine the
relations between knowledge and power in the evolution of
different models of social intervention and public policy. The subject
examines the generation of the category of ‘the social’ in the study of
population and its technical adaptation in institutions of health,
education and social administration more generally. Areas of study
include the history of statistical calculations of the population, the
methods of producing categories and groupings in the population,
the uses of categories of ‘the social’ in modern forms of social
administration, and the elaboration of these knowledge in social
administration in Australia. These concerns will be approached
through an examination of recent social theory and a review of
particular instances of the knowledge/power complex.
Required Reading To be advised by lecturer.
Recommended Reading Austin Brook, D.J. 1987, Creating
Culture: Profiles in the Study of Culture, Allen and Unwin, Sydney.
Beechey, V. and Donald, J. 1985, Subjectivity and Social Relations,
Open University Press. Donzelot, J. 1979, The Policing of Families,
Pantheon, NY. Ehrenreich, B. and Donald, J. 1979, For Her Own
Good. 150 Years of Experts’ Advice to Women, Anchor Books, New
York. Foucault, M. 1975, Discipline and Punish: The Birth of the Prison,
Penguin, Harmondsworth. Goldthorpe, J.E. 1987, Family Life in
Western Societies, Cambridge University Press, Cambridge, Head, B.
1983, State and Economy in Australia, Oxford University Press,
Melbourne. Hindess, B. 1987, Freedom, Equality and the Market,
Tavistock, London.
Class Contact Three hours per week for one semester,
comprising two one-hour lectures and one one-hour seminar.
Assessment Tutorial paper (2000 words), 40%; major essay (4000
words), 60%. Final assessment requires satisfactory completion of
all assignments and attendance at 80% of tutorials/seminars.

ASS3009 SOCIOLOGY OF LAW
Campus Footscray Park
Prerequisite(s) Normally completion of first year Sociology
subjects.
Content The subject introduces students to the main bodies of
literature in the sociology of law. This will include studies on the
sociology of justice and relationship between justice and crime, on
courts and the delivery of justice, and on punishment and imprisonment.
Students will have an opportunity to explore in depth a particular area of justice, such as the law and Indigenous
Australians, affirmative action, the law and young people, theories
of policing, and explanations of the causes of crime. The subject
will be underpinned by a survey of classical and contemporary
social theory as applied to law and order.
Class Contact Three hours per week, comprising one one-hour lecture, and one two-hour seminar.
Assessment One tutorial paper (1500 words), 30%; one major essay (2500 words), 70%. Students must have averaged 80%
attendance at lectures and tutorials.

ASS3012 SOCIOLOGY 3A – COLONISATION,
DECOLONISATION AND DEVELOPMENT
Campus St Albans
Prerequisite(s) ASS2010 Sociology 2A; ASS2011 Sociology 2B
Content This subject will examine sociological aspects of societies
in the ‘Global South’, formerly known as the ‘Third World’, it will
emphasise the countries of Southeast Asia, the small island states
of the South Pacific, and sub-Saharan Africa. Themes will include
European colonialism and imperialism, nationalist movements and
decolonization. The emergence of new forms of class relations
within independent countries and North-South relations via the
international trading system, the global media, and structural
adjustment will be examined from the point of view of their
impact at the local and national level. Students will be introduced
to varieties of development theory and their relationship to
development policy, development assistance programs, and gender
issues.
Required Reading Philip McMichael, Development and Social
Change: A Global Perspective, Pine Forge Press, Thousand Oaks,
California, 2000.
Recommended Reading Robbie Robertson, The three waves of
Globalization: a history of a Developing Global Consciousness, Zed,
Introductory History, Longman, Melbourne. 2000. Kerry Howe,
Robert C. Kiste and Brij V. Lal (eds.), Tales of history: the Pacific
Islands in the twentieth century, Allen & Unwin, St Leonards, 1994.
John Ishister, (4th edition), Promises Not Kept: The Betrayal of Social
Change in the Third World, Kumarian Press, West Hartford,
Connecticut, 1998. Hazel Henderson, Beyond globalization:
shaping a sustainable global economy, Kumarian Press/Focuses on
the Global South, West Hartford, 1999. Amartya Sen, Development
Class Contact Three hours per week for one semester comprising
lectures and tutorials.
Assessment Tutorial presentations, 30%; book review, 20%;
major essay, 30%; class test, 20%. Attendance at 80% of classes is a
requirement

ASS3013 SOCIOLOGY 3B – INTERNATIONAL SOCIAL
POLICY
Campus St Albans
Prerequisite(s) ASS2010 Sociology 2A; ASS2011 Sociology 2B
Content This subject will build on students understanding of
sociological analysis to examine several areas of social policy in
countries of the ‘global south’. Themes include the significance of
religion and belief, differing patterns of ethnic relations and human
rights, the sociology of health, the international role of trade
unions and non-governmental organisations, environmental policy,
the role of education in development, the growth of the
‘information economy’ and the sociology of crime and policing.
Required Reading Frik de Beer, Hennie Swanepoel (eds.),
Introduction to development studies, Oxford University Press, Capetown,
Recommended Reading Joseph A. Camilleri and Chandra
Muzzaffer, Globalisation: the Perspectives and experiences of the Religious
Traditions of Asia Pacific, International Movement for a Just World,
Knowledge shared: participatory evaluation in development cooperation,
Organisation and Development: Case Studies, Asia-Pacific Press,

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Tutorial presentation, 25%; research project, 25%; major essay, 30%; class test, 20%.

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**ASS3028 SOCIOLOGY 2/3D-MULTICULTURALISM AND ETHNIC RELATIONS**

**Campus** St Albans

**Prerequisite(s)** ASS1012 Sociology 1A, ASS1013 Sociology 1B; or first year Gender Studies subjects.

**Content** This subject examines the development of multiculturalism and multicultural policies in Australia and considers their implications for current and future developments for Australia's political, social and economic structures. Beginning with an historical perspective the subject will consider race and ethnic relations over the last 200 years. In particular it will examine the rationale for post-war migration, the gendered experience of migration and policy and program responses to ethnic and cultural diversity.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Class participation, 10%; seminar papers, 30%; essay, 60%.

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**ASS3030 SOCIOLOGY 3C – GOVERNING CIVIC LIFE: CITIZEN, NATION, SELF**

**Campus** St Albans.

**Prerequisite(s)** Completion of second year sociology at either Footscray or St Albans.

**Content** Current socio-economic and socio-cultural changes are redefining notions of citizenship, nationhood and self. The aim of this subject is to examine competing theoretical and political perspectives on public policy as well as analyse the historical elaboration and constitution of forms of citizenship, 'the nation' and the self within Australian society. The subject examines the rise of 'entrepreneurial government' and critically evaluates the reinvention of government along entrepreneurial lines. It seeks to explain the emergence of neo-liberal political thought and its impact on social policy formation in recent years. Included here is an analysis of the manifold issues surrounding, privatisation, contractualist cultures, economic rationalism, community development and community organisation. The subject does this by: exploring rationalities and techniques of social governance; analysing how domains of expertise are integrated into the practices of government; tracing the manner in which categories of persons become the objects and objectives of government; and exploring why and how, social identities become attached to distinctive forms of governance.


**Class Contact** Three hours per week for one semester comprising one two-hour lecture and a one hour tutorial.

**Assessment** Tutorial paper 30%; Critical Reflection 25%; Essay, 45%.

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**ASS3035 SOCIOLOGY 2/3E-ENVIRONMENTAL POLICY AND POLITICS**

**Campus** St Albans

**Prerequisite(s)** ASS1012/ASS1013 Sociology 1A and 1B; or by negotiation with the subject co-ordinator.

**Content** Recognition that existing economic, political and legal structures are demonstrably inadequate for dealing with the scope and depth of the current global ecological crisis has motivated widespread social responses at all levels; local, regional, national and international. The aim of this subject is to examine some of these responses and assess their importance for both current and future environmental policy formulation. Analysis of the vexed issue of economic growth and its relation to environmental sustainability, examination of major international policy initiatives in this area such as the Brundtland Report, and Agenda 21, and consideration of some of the alternative visions of ecological sustainability adopted by different nation states e.g. those of the developing
countries, newly industrialising countries (NICs) and the major Western economic powers. We also examine the critical role that indigenous people may play within this process. Throughout the subject attention is paid to specific policy contexts and issues within Australia and the Pacific, in particular their relationship with several of these wider concerns.

**Required Reading** To be advised by lecturer.


**Class Contact** Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.

**ASU2006 PUBLIC POLICY AND ADMINISTRATION**

**Campus** Footscray Park

**Prerequisite(s)**

**Content** This one semester subject provides an overview of public policy and administration, through the examination of some current issues in Australian public sector debate. Topics covered include: the scope of public policy studies, the idea of the public sector, and the mapping of Australian government activities; responsible and representative government in federal, state and local settings, in Australia and elsewhere, and the evolution of civil service reform movements and the ‘New Administrative Law’; agenda setting in public policy and policy formation, parties and pressure groups, policy communities and professional communities with particular regard to local government and other urban issues, especially welfare, education, transport and other infrastructure matters.


**Class Contact** Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.

**ASW2015 HUMAN DEVELOPMENT: INDIVIDUAL, GROUP AND FAMILY PROCESSES**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** The subject consists of two complementary parts. The first will be largely experiential, beginning with a two-day intensive workshop (ten hours) prior to the commencement of formal classes, and continuing with weekly three hour seminars. In this component students explore their understanding of their personal values and motives, along with group processes, in order to facilitate effective communication and outcomes. Part two will follow for seven weeks, consisting of lectures, class presentations and seminars. This sequence provides general introduction to the topic of human development-maturational, from a variety of perspectives such as behavioural, ecological and information processing models; physical development throughout the lifespan; cognitive development and theories of socialisation in a variety of contexts; impact of sociological factors on developmental processes. The lecture content will be complemented by seminars which will focus on social work applications of human development understandings, exploring themes such as independence, sexuality, transition and choice through the lifespan. Guest speakers, videotapes and case examples will be used to bridge theory and practice.


Class Contact Three hours per week for one semester comprising one three-hour lecture/tutorial plus an additional hour of preparatory work prior to the commencement of lectures.

Assessment Overall assessment is based on three assignments:
(1) Interpersonal, Group and Family Processes – Individual, written self-reflection 30%.
Note: For students who receive partial exemption for this subject, this exercise constitutes the full assessment requirement.
(2) Group Presentation on Selected Life Stage & Scenario 30%.
(3) Individual written analysis based on tutorial presentation 40%.

ASW2091 INTRODUCTION TO SOCIAL WELFARE
Campus St Albans
Prerequisite(s) Nil
Content This subject presents the historical development of organised attempts to deal with human and social need. An examination is made of the first piece of social legislation in the British Empire (the 1349 Statute of Labourers Act) to deal with poverty and destitution along with subsequent legislation and policies such as the Elizabethan Poor Laws and the Beveridge Report. The transfer of these ideas and practices to colonial Australia is explored. The historical, philosophical, social, economic, religious, and political factors that influenced and shaped the development and provision of social welfare will be examined, along with current issues and problems confronting the Australian welfare state.


Class Contact Three hours per week for one semester comprising one 1.5 hour lecture and one 1.5 hour tutorial.

Assessment There will be two pieces of assessment: (1) a group seminar presentation, 40% (2) a 2,500 word essay on a social welfare topic to be selected by each student from a list prepared by the subject coordinator, 60%.

ASW2092 INTRODUCTION TO SOCIAL WORK
Campus St Albans
Prerequisite(s) Nil
Content This subject introduces students to Social Work practice, including its development and location within the social and community services sector. It also introduces students to working with indigenous cultures and people. Lectures and recommended literature introduce students to key themes and debates in the development of social work in Australia and elsewhere. Students are expected to expand their understanding of social work as an activity shaped and constrained by social policy, legislation and organisations, as well as by a dynamic body of knowledge and skills, and a strong and explicit value and ethical base. Students will be introduced to a generic process framework that can be used to conceptualise practice across different social work roles, activities and settings. The subject includes an introduction to radical, critical and anti-oppressive social work theory and practice. As part of this focus, the subject includes a substantial module on working with indigenous communities and families.


Class Contact Weekly three-hour class with one 1.5 hour lecture and one 1.5 hour tutorial.

Assessment There are two pieces of assessment for this subject. The first is an annotated bibliography worth 30% of the total mark. The second is a 3,000 word written assignment examining an example of contemporary social work practice. Students will be required to go out in groups of three or four to interview practising social workers. The assignment will integrate this interview material with material covered in lectures and with individual research in the literature conducted by students. This assignment is worth 70% of the total mark.

ASW2093 SOCIAL WORK RESEARCH 1
Campus St Albans
Prerequisite(s) Nil
Content Social research is a key activity in all fields of human and community services, including social work and community work. It is not a ‘stand-alone’ activity, but informs analysis of social issues and contributes to high quality practice. This subject introduces students to basic frameworks, skills and issues both in using and in undertaking research. It is intended to provide students with research skills for other subjects as well as providing an introduction to the final year BSW subject of Social Work Research 2.

On completion of the subject students will be expected to:
- have a beginning understanding of different philosophical approaches and frameworks of social research
- be able to critically examine the purposes, limitations and strengths of research reported in the media, in practice and in literature
- have an awareness of the key steps in planning, designing and implementing a research/evaluation study
- identify ethical issues and guidelines for social research
- have a basic understanding of the use of descriptive statistics.


Class Contact weekly three-hour lecture/tutorials.

Assessment Two assignments are required, each of 50% value in the final grade:
a) a critique of selected social work literature - a brief tutorial presentation by students in small groups (two or three people) in which they present at least one chapter/article each and together critique the material.
b) a take-home test covering simple descriptive statistics.
ASW2095 SOCIAL WORK THEORY

Campus St Albans

Prerequisite(s) Either ASW2091 Introduction to Social Welfare or ASW2092 Introduction to Social Work

Content Various worldviews or paradigms (neo-conservatism, liberalism, social democracy, and Marxism) will be examined in accordance with their respective ideologies. In turn, each ideology will be analysed in terms of how each leads to a different explanation for social problems, a different welfare system to deal with social problems, and a different practice of social work. As part of this examination the value base of the profession of social work will be deconstructed in order to identify its social care and social control functions. The following components of structural social work will be covered: its collectivist value base, its radical social work parentage, its conflict perspective, its critical social theory base, its dialectical approach, and its inclusive anti oppressive framework. The critical social theories that inform structural social work will also be examined; namely; Marxism, the Frankfurt School, Habermas, feminism, Black liberation philosophy, Freire’s pedagogy, postmodernism/ poststructuralism, and post colonialism.


Class Contact Three hours per week for one semester comprising one one and a half hour lecture and one one and a half hour tutorial.

Assessment There will be two pieces of assessment for this subject: (1) a group seminar presentation on the application of course material to a particular social problem selected by the group, 40% (2) a 2,500 word essay on structural social work theory and practice, 60%.

ASW2096 SOCIAL WORK PRACTICE 1

Campus St Albans

Prerequisite(s) Either ASW2092 Introduction to Social Work OR ASW2091 Introduction to Social Welfare and ASW2015 Human Development: Individual, Group and Family Processes.

Content This subject aims to develop students’ understanding of and competence in basic interpersonal and communication skills for social work practice within a framework identified in the literature as structural or anti-oppressive. The emphasis will be on the application of these skills to a range of social work situations and a range of methods of practice taking into account such characteristics as class, gender, race, age and sexuality.

This subject will cover the theory and practice of relevant interpersonal and communication skills, and will explicitly cover skills used in anti-oppressive social work practice. Students will have the opportunity, through group discussion, experiential workshops and simulation activities, to develop their own skills.

On successful completion of this subject, students will be able to understand the place of interpersonal and communication skills within a range of intervention methods in social work practice and demonstrate a beginning competence in basic interpersonal and communication skills for social work practice.


Class Contact A weekly one-hour lecture followed by a two-hour workshop.

Assessment There are two assignments for this subject, each worth 50% of the total marks.

Assignment 1: In weeks 1-5, students will be required to make a five-minute videotape of themselves role-playing a social worker within a prescribed social work situation. They will be required to submit the videotape along with a 2000 word written critique of their skills as demonstrated in the video, identifying the skills as studied in Weeks 1-5 of the course utilised, discussing what worked well for them and what worked not so well, and presenting alternatives that might have worked better in the situation.

Assignment 2: In weeks 8-12, students will be required to make a five-minute videotape of themselves role-playing a social worker within a prescribed social work situation. They will be required to submit the videotape along with a 2000 word written critique of their skills as demonstrated in the video, identifying the processes and skills as studied in Weeks 8-12 of the course utilised, discussing what worked well for them and what worked not so well, and presenting alternatives that might have worked better in the situation.

ASW2097 SOCIAL WORK AND SOCIAL PROBLEMS

Campus St Albans

Prerequisite(s) Either ASW2092 Introduction to Social Work or ASW2091 Introduction to Social Welfare.

Content In addition to learning about the general concept of a social problem, students will focus on specific social problems or life challenges. The actual social problem topics studied from year to year will vary depending on the expertise of staff, but may include the following: • Ability and Disability • Wealth and Poverty • Care, Abuse, and Neglect of Children • Gender Power Relations, Violence and Safety • Housing and Homelessness • Paid Work, Unpaid Work and Unemployment • Suicide • Depression • Anxiety • Mental Health, Mental Illness and Psychiatric Disability • Torture and Trauma • Terminal Illness • Motor Vehicle Accident Trauma After introductory sessions on anti-oppressive social work practice, the first session on each topic will include an interdisciplinary overview of understandings about the topic, drawing on literature from the humanities and the behavioural and social sciences. The second session on each topic will examine the impacts on the people actually involved, drawing on autobiographical and self-help/mutual support literature. The third session on each topic will present students with a hypothetical example of a situation and will assist students to: work through the impacts at a personal, primary group, social group, community and societal level; to imagine and discuss what would constitute a better situation for the people involved; and to design interventions at all levels that would contribute to the desired change.


ASW3019 LAW AND SOCIAL WORK PRACTICE

 Campus: St Albans

 Prerequisite(s): Nil

 Content: This second year subject examines the law from a range of perspectives, as an instrument of social control, which regulates our activities, resolves disputes and assists in maintaining the position of those in power, to an instrument which can be used to encourage and sustain social change. It is from these perspectives that the legal context of social work practice is explored. Through lectures, workshop activities and tutorials, consideration is given to the major areas of substantive law which may affect social work practice and to understanding society’s legal institutions and processes. Importantly, the subject develops a framework of operation which assists in gaining access to information that may be required in the legal sphere.


 ASW3051 SOCIAL WORK PRACTICE 2A

 Campus: St Albans

 Prerequisite(s): ASW2092 Introduction to Social Work and ASW2096 Social Work Practice 1.

 Corequisite(s): ASW2092 Introduction to Social Work 3rd Year entry students.

 Content: This subject will build on your skills development from Social Work Practice 1. However in this subject the use of the skills learnt will be transferred specifically to social work with individuals, groups and families in human service provision. This work is variously referred to as casework or direct practice. Traditionally it has focussed on individual change with often an indifference to the broader structural and cultural realities that impact on people’s lives. This subject will use an integrated framework to introduce skills, practice theories, phases, contexts and an anti-oppressive foundation for working with individuals, families and groups.

 Students will be encouraged to explore critically current practice theories that social workers use in their direct practice work. A strengths perspective will be used to translate an anti-oppressive foundation into practice. The strengths perspective as demonstrated in both brief solution-focused and narrative practice will provide the theoretical basis in this subject. We will transfer the skills learnt in Social Work Practice 1 to work specifically with individuals, families and groups. Practice material will be drawn from work with individuals, families and groups across a range of human service contexts. These will include both statutory and non statutory examples. The emphasis will be on the application of skills in assessment and intervention in casework. The subject will utilise didactic lecture input and experiential practice workshops using videotaping, role-plays, observation, peer feedback and personal reflection on students’ skill development.

 Students will develop specific professional skills in working with individuals, families and groups in their field of practice. Students will be able to provide practice in professional settings, for example a secondary school or a local government, in order to build on the skills they have developed. The practical placement will provide students with an opportunity to work with a range of clients and issues, including children, families, the elderly and people with disabilities.

 Content: This subject integrates the theories and skills in the subject with the practical application of these theories in practice. This subject will provide students with an opportunity to develop their skills in assessment and intervention in casework.

 Assessment: 3,000-word essay based on one of the scenarios introduced in class, 60%; individual written assignment, 50%.


ASW3052 ANTI-OPPRESSIVE SOCIAL WORK

Campus St Albans
Prerequisite(s) ASW2091 Introduction to Social Welfare
Content This subject will introduce students to the concept and nature of modern day oppression including its origins and causes; its dynamics and various forms; the social processes and practices that produce and reproduce it; the political functions it carries out for dominant groups; its effects on oppressed people including its internalisation; and some of the major responses and coping mechanisms used by oppressed persons. The situation and experiences of several oppressed groups in Australian society will be examined. Anti-oppressive forms of social work practice will be explored. This subject is informed by critical social theory, particularly, Marxism, the Frankfurt School, Habermas, postmodernism, postcolonialism, feminism, Black liberation philosophy, and structural social work theory.
Class Contact Three hours per week for one semester comprising one one and a half hour lecture and one one and a half hour tutorial.
Assessment There will be two pieces of assessment: (1) a group seminar presentation, 40 % (2) a 2,500 word essay on the theory and practice of anti-oppressive Social Work, 60%.

ASW3053 SOCIAL WORK PRACTICE 2B

Campus St Albans
Prerequisite(s) ASW3051 Social Work Practice 2A
Content This subject builds on Social Work Practice 2A, and focuses mainly on working with families and groups. Students will be given the opportunity to further develop and refine their core practice skills. Attention will also be given to their application with a range of oppressed groups of people. Students will be expected to draw extensively on the material studied in the subject ‘Anti-Oppressive Social Work’. Workshop sessions will provide opportunities for skill development, presentation and discussion of examples of students’ direct practice. Students will present examples of their work, making explicit links with their classroom learning from Semesters 1 and 2 and with the literature.
Class Contact 4 hours per week, consisting of one one-hour lecture and a three-hour practice workshop, for one semester.
Assessment Class presentation of an example of the student’s own direct practice 50%; 3,000 word assignment linking theory and practice issues in relation to an aspect of direct social work practice 50%.

ASW3054 SOCIAL WORK FIELD EDUCATION 1

Campus St Albans
Prerequisite(s) ASW3043 Social Work Practice 2A
Co-requisite ASW3044 Social Work Practice 2B unless previously completed.
Content The emphasis in this placement is on direct practice under the supervision of a qualified social work practitioner. The placement is designed to provide students with the opportunity to develop skills in assessment and intervention with individuals, families, and small groups. Students are expected to develop practices which take account of the socioeconomic structure of people’s lives as well as their psycho-social situation, to gain an understanding of the policy and organisational context of direct practice, and to explore the application of anti-oppressive, developmental, feminist, and other approaches to direct practice. Students will be expected to apply a generic process model of social work practice to direct work and to develop skills in applying relevant theory and knowledge in the field of practice where they are placed.
Class Contact Students will undertake individual placements for four days a week, for one semester. Concurrent Social Work Practice 2B classes will be structured to provide students with an
opportunity to reflect on their placement experience, and to integrate class-based and field-based learning. University staff will make three contacts with students on placement, two at least of which will be visits to the placement agency.

Assessment This subject will be graded as Satisfactory or Unsatisfactory. At the final liaison visit, University staff will complete a taped assessment with the student and their supervisor. The Field Education Coordinator will take supervisors’ recommendations to the BSW Exam Board, which will take responsibility for assessment.

ASW4044 COMMUNITY DEVELOPMENT

Campus St Albans

Prerequisite(s) ASW3051 Social Work Practice 2A and ASW3053 Social Work Practice 2B

Content Community development practice focuses on communities of interest, be they locality or geographically oriented, or issue based at local, regional or national levels. It acknowledges the diversities, which exist within any ‘community’, but also recognises the potential for collaborative alliances, which may bring about change for those who experience disadvantage as a result of their class, gender, age or ethnic background. This subject seeks to explore the nature and dimensions of community development in social work practice. It attempts to define both the theories and processes of community development and to critically examine the impact of this practice on social change. It encourages students to develop their understanding of the context of community work practice including issues of participation, community organisation and the dynamics of power and influence. It also focuses on practical skill development to enable students to become effective community work practitioners.


Class Contact Three hours per week comprising one 1.5 hour lecture and one 1.5 hour workshop/tutorial.

Assessment Practice presentation, 50%; community development case study/essay, 50%.

ASW4047 SOCIAL PLANNING AND PROGRAM DEVELOPMENT

Campus St Albans

Prerequisite(s) ASW 4044 Community Development

Content This final year subject builds on studies from previous semesters in order to introduce strategies and frameworks for achieving social change through community planning, program development and project management.


Class Contact Three hours per week (lecture / workshop), for one semester.

Assessment One individual written assignment, 60%; one group tutorial presentation, 40%.

ASW4090 SOCIAL POLICY ANALYSIS:

CURRENT ISSUES

Campus St Albans

Prerequisite(s) ASW2091 Introduction to Social Welfare, ASW2013 Introduction to Social Policy, ASW2095 Social Work Theory

Content This subject has two components. The first will examine some of the substantive areas of Australian social policy such as social security, housing, unemployment, Aboriginal issues, health, immigration, corrections, the family, and the personal social services (e.g., child protection, domestic violence). These areas will be examined from the perspectives of political economy, feminism, anti-racism, and postmodernism. The second component will focus on the process and tools of social policy analysis from a critical and/or anti-oppressive framework.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment There are 2 pieces of assessment for this subject. First, there is a 3,000 word formal analysis of a particular social policy chosen by the student in consultation with the lecturer and presented to the class in the form of a seminar presentation, 60%. Second, there is a class presentation on a current social policy issue, 40%. 
ASW4092 SOCIAL WORK RESEARCH 2

Campus St Albans
Prerequisite(s) ASW2093 Social Work Research 1

Content Research, evaluation and scholarship are integral to social work practice. An anti-oppressive approach to social work influences all aspects of research practice, from the research topics we choose to the way that we utilize research findings in our everyday practice. While critical social research is the tradition that shares anti-oppressive social work’s aim of bringing about transformational change, other traditions also produce material that can be an important resource for social work. This subject introduces students to the importance of developing a critical reflective practice when undertaking or utilising social work research. It builds on understandings developed in Research 1. Students will continue to examine the importance of research in social work practice; the philosophical bases of social work research; and the empowering potential of postcolonial, feminist and participatory action approaches to research and evaluation. Emphasis will be given to the importance of democratising the research process, recognising power imbalances and building dialogue and greater equity between all research participants: service users, workers, managers and workers from other agencies. It will also aim to build an integrated view of practice where research, whether with individuals, groups or communities is structured to most effectively inform or impact on agency and government agendas. While much critical social research uses qualitative methods, well-presented quantitative data can be extremely valuable to those wanting to challenge oppression. This subject includes a module on analysing and presenting quantitative data. Students will be introduced to, and have the opportunity to use SPSS and Excel in the computer laboratory. Emphasis will be on descriptive statistics and presenting data in meaningful ways.

Required Reading
- Recommended Reading

Class Contact
Three hours per week for one semester.

Assessment Two pieces of assessment will be required: Presentation of a detailed critique of a piece of social work research from an anti oppressive perspective. 60%.
The second piece of assessment will be a choice based on a computer-based exercise in descriptive statistics involving the construction of graphs, tables and charts. 40% Or an annotated bibliography, 40%.

ASW5001 SOCIAL WORK HONOURS

Campus St Albans
Prerequisite(s) Minimum of distinction grades in 50% or more of completed Bachelor of Social Work subjects.

Content
The Bachelor of Social Work Honours program provides students who have high level results in Years 2 and 3 of the Bachelor of Social Work Course with an opportunity to extend their practice knowledge and research skills. Students admitted to the Bachelor of Social Work with Honours will undertake all final year subjects and, in addition, enrol in the subject ASW 5001 ‘Social Work Honours’, which runs over two semesters. In this subject, students will attend fortnightly research seminars and prepare a minor thesis of 10,000 – 12,000 words in length. Students will receive individual supervision of their research projects. To qualify for admission to the course an applicant will normally have:
- a completed the third year of the Bachelor of Social Work degree
- obtained a minimum of distinction grades in 50% or more of completed Bachelor of Social Work subjects.

Required Reading
- Recommended Reading

Class Contact
This subject runs over two semesters. Students will attend fortnightly research seminars, and be provided with individual research supervision.

Assessment
Minor thesis of 10,000-12,000 words in length.
AXF1001 KNOWING AND KNOWLEDGE A

Campus Footscray Park, St Albans

Prerequisite(s) Nil

Content The overall purpose of this foundational subject is to assist first-year Faculty of Arts students to become participants in the culture of tertiary education. The subject focuses on the construction and dissemination of knowledge in the contemporary, global world. The list of topics over the semester is as follows: the Enlightenment, romanticism, deontological and consequentialist ethics, Marxism/communism, nationalism, cosmopolitanism, colonialism, modernity in the Middle East, social Darwinism, nihilism and existentialism. Extensive use is made of a subject WebCT site in order to allow students to increase their writing (and thus argumentative) skills.

Required Reading AXF1001 Subject Reader (current year), available from the university campus bookshop just before the start of the semester.

Recommended Reading One or more of the following novels in any edition available: Conrad, J 1899, The heart of darkness, Eco, U 1983, The name of the rose, Lermontov, M 1841, A hero of our time, Rahimi, A 2003, Earth and ashes.

Class Contact Three hours per week for one semester (a two-hour lecture and a one-hour tutorial, both starting in the first week). Furthermore, most students will attend a so-called ‘student circle’ (mentoring program) for at least four weeks of the semester, starting in the second week.

Assessment Written work, 70%; final examination (multiple choice), 30%. Successful completion of the subject requires attendance at a minimum of 9 out of 12 tutorials. For those students required to attend a student circle, at least four such circles must be attended over the semester.

AXF1002 KNOWING AND KNOWLEDGE B

Campus Footscray Park, St Albans

Prerequisite(s) Nil

Content This subject continues on from AXF1001. Topics this semester include: Freudian theory, Weber's work on bureaucratic relationships, the Holocaust, modern medicine, contemporary science, and various political, economic and cultural aspects of globalization.

Required Reading AXF1002 Subject Reader (current year), available from the university campus bookshop just before the start of the semester.

Recommended Reading As for AXF1001: one or more of the following novels in any edition available: Conrad, J 1899, The heart of darkness, Eco, U 1983, The name of the rose, Lermontov, M 1841, A hero of our time, Rahimi, A 2003, Earth and ashes.

Class Contact Three hours per week for one semester (a two-hour lecture and a one-hour tutorial, both starting in the first week). Furthermore, students may choose to attend a so-called ‘student circle’ (mentoring program) for at least four weeks of the semester, starting in the second week.

Assessment Written work, 70%; final examination (multiple choice), 30%. Successful completion of the subject requires attendance at a minimum of 9 out of 12 tutorials. For those students required to attend a student circle, at least four such circles must be attended over the semester.

AXH1003 HONOURS THESIS (FULL-TIME)

Campus Footscray Park, St Albans

Prerequisite(s) Completion of two Honours coursework units at an Honours level.

Required Reading The student's selection and preparation of a detailed literature review of books/articles is an integral component of the Honours Year.

AXH1004 HONOURS THESIS (PART-TIME)

Campus Footscray Park, St Albans

Prerequisite(s) As for AXH1003 Honours Thesis.

AXH1012 KEY DEBATES IN THE HUMANITIES AND SOCIAL SCIENCES

Campus Footscray Park, St Albans

Prerequisite(s) Completion of three years of an approved BA course.

Content A review of some of the contemporary theoretical debates informing humanities and social sciences. Students are encouraged to reflect on the discourses and conventions of their disciplinary areas; to critique different epistemological and methodological approaches; to evaluate the application of these debates to their research area.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Review essay, 25%; seminar paper, 25%; essay, 50%.

AXS1013 KOORI KNOWLEDGE AND CULTURE 1

Campus Echuca

Prerequisite(s) Nil

Content In the first year, the focus will be upon the theme ‘Making Our Own Histories’. Where do Koori people go to learn of their own history? How do we reinterpret the official/colonial histories to make sense of our own past? A social history approach will be used. Important in this is the validating of the importance of the experiences of ordinary (as well as extraordinary) people and events in the making of our histories and contemporary lives.

Therefore, in the first semester module, ‘Researching People’s Lives’, students will interview an older person (or people) from one of the local clans (Wembawemba, Yotayota, Barababarba, Jabula-Jabula). A major emphasis in this activity is developing knowledge and skills in the method of Oral History. This activity will enable students to explore issues in people's lives and develop valuable interviewing and other transferable research skills.


Class Contact Two hours per week for one semester.

Assessment Oral history project: interview, 30%; presentation of findings in oral, visual and written forms, 40%; class exercises, 30%.

AXS1014 KOORI KNOWLEDGE AND CULTURE 2

Campus Echuca

Prerequisite(s) Normally AXS1013 Koori Knowledge and Culture 1.

Content In second semester, students will continue to explore sources of their local Koori knowledge and culture. A negotiated choice will be made of which of the following modules to undertake. Stories We Have Heard: with the guidance of community elders, students will investigate and assemble stories and songs from the Wembawemba, the Yotayota, Barababarba and Jabula-Jabula; country and western music, Lake Boga stories, and other narratives. Meanings and histories of these narratives will be explored. Art on Physical Locations and on the Human Body: Again with the guidance of the elders, this module will attempt to document and analyse some of the variety of representations found in rock art, in human bodies and elsewhere. Students will explore different ways of recording representational art. Meanings and interpretations will be explored, as well as beginning to consider concepts and issues around sacred and secret knowledges. The Other Side of the Frontier: Students will be encouraged to explore documentary and oral accounts of the histories of
Aboriginal individuals and communities, focusing at first on the Echuca/Moama region. Genealogies could be constructed and timelines drawn up (as has been done amongst other communities in Australia). The impact of Europeans (such as G. A. Robinson in Victoria) and European institutions (Cummeragunga) will be examined. The ways that the local Koori communities considered and contested European ways in the Echuca area will be explored and documented.

**Required Reading**

**Recommended Reading**

**Class Contact** Two hours per week for one semester.

**Assessment** Research project including work in progress and written report, 50%; reflective journal, 25%; class exercises, 25%.

### AXS2014 KOORI KNOWLEDGE AND CULTURE 4

**Campus** Echuca.

**Prerequisite(s)** Normally AXS2013 Koori Knowledge and Culture 3.

**Content** In the second year, the knowledge, concepts and skills initiated in first year are further developed, with greater attention to the situation of Indigenous people elsewhere in Australia. In each semester two of the four themes of the major will be pursued. 1. Defending Our Culture: As students come to understand how much they do already know and act upon their Koori identities, greater interest is likely to develop in traditional society and cultures and how that can and does inform contemporary lived realities. From first learning from their own traditions through community elders, students will be better positioned to now consciously and specifically examine some non-Aboriginal accounts and explanations. The conflict between and Aboriginal and Western ways of knowing that emerge in cases of land use, education and lifestyle can begin to be explored drawing upon what frames of reference are made 'legitimate' and otherwise. This investigation will be framed by contemporary social and cultural theory around the constructions of subjectivities and identities. 2. Living Our Land: How did our people live in this place? What can we ourselves do to live here in a style appropriate to today? A focus on land use patterns will link the creation stories of the region (Bunjii) and naming strategies with known ecological history of the region (e.g. plant use, hunting, cooking); Community knowledges will be explored through traditional ceremonies of initiation as well as particular skills (such as rain making, canoe construction, burial methods, kopi stones) associated with the traditional communities; Local business ideas can be explored through looking at the business opportunities in our region? What has been the history of successes (and failures) among indigenous entrepreneurs?

**Required Reading**

**Recommended Reading**

**Class Contact** Two hours per week for one semester.

**Assessment** Research project comprising documentation, 30%; and analysis, 20%; class exercises, 20%; essay, 30%.

### AXS3013 KOORI KNOWLEDGE AND CULTURE 5

**Campus** Echuca.

**Prerequisite(s)** Normally AXS2014 Koori Knowledge and Culture 4.

**Content** The ground covered in first and second year is further developed with greater attention to the situation of Indigenous people elsewhere in Australia and the Pacific region. In each semester two of the four themes of the major will be pursued. 1. Making Our Own Histories: At third year level, this module will be further developed with greater attention to the situation of Indigenous people elsewhere in Australia. In each semester two of the four themes of the major will be pursued. 2. Recreating Our Own Languages: Language is key aspect of identity. Indigenous languages are disappearing in Australia at the rate of one every year. A major project and concern of Indigenous peoples is preservation and utilisation of language. For younger people, key questions are how can we recover something of our own language; and what use can we put this to? This theme aims to enable students to explore, record and learn of their languages histories and present. This module will draw upon the existing research and recording of the languages of the Echuca region, as well as the interests of community elders in learning from their own traditions through community elders, students will be better positioned to now consciously and specifically examine some non-Aboriginal accounts and explanations. The conflict between and Aboriginal and Western ways of knowing that emerge in cases of land use, education and lifestyle can begin to be explored drawing upon what frames of reference are made 'legitimate' and otherwise. This investigation will be framed by contemporary social and cultural theory around the constructions of subjectivities and identities. 3. Defending Our Culture: As students come to understand how much they do already know and act upon their Koori identities, greater interest is likely to develop in traditional society and cultures and how that can and does inform contemporary lived realities. From first learning from their own traditions through community elders, students will be better positioned to now consciously and specifically examine some non-Aboriginal accounts and explanations. The conflict between and Aboriginal and Western ways of knowing that emerge in cases of land use, education and lifestyle can begin to be explored drawing upon what frames of reference are made 'legitimate' and otherwise. This investigation will be framed by contemporary social and cultural theory around the constructions of subjectivities and identities. 4. Living Our Land: How did our people live in this place? What can we ourselves do to live here in a style appropriate to today? A focus on land use patterns will link the creation stories of the region (Bunjii) and naming strategies with known ecological history of the region (e.g. plant use, hunting, cooking); Community knowledges will be explored through traditional ceremonies of initiation as well as particular skills (such as rain making, canoe construction, burial methods, kopi stones) associated with the traditional communities; Local business ideas can be explored through looking at the business opportunities in our region? What has been the history of successes (and failures) among indigenous entrepreneurs?

**Required Reading**

**Recommended Reading**

**Class Contact** Two hours per week for one semester.

**Assessment** Theoretical essay, 25%; history skills development assignment, 25%; documentation project on language, 50%.
communication; non-verbal and interpersonal communication; communication in groups and organisations; the construction of self through communication; communication, culture and the unconscious; communication and story telling, communication and national identity.


Global Contact Students are encouraged to complete one semester.

Assessment Major project involving research and production of multimedia product, 80%; assignment on language, 20%.

AXS3014 KOORI KNOWLEDGE AND CULTURE 6

Campus Echuca.

Prerequisite(s) Normally AXS3013 Koori Knowledge and Culture 5.

Content The ground covered in first and second year is further developed with greater attention to the situation of Indigenous people elsewhere in Australia and the Pacific region. In each semester two of the four themes of the major will be pursued. 3. Defending Our Own Culture: This theme introduces students to the practices and theory of community development. It draws on case studies and examples of community development as practised by indigenous (and some reference to non-indigenous) communities both from the Asia/Australia Pacific region and within Australia. The module discusses concepts of community and examines the nature of community development work. It also aims to familiarise students with linkages between community development and social action at local, regional, national and global levels. Students are encouraged to explore, analyse and develop models and case studies of community development which they consider to be of relevance to their own experience. 4. Living Our Land: This theme would be pursued largely practicum based in a community development or enterprise education setting and model. The aim would be to practically apply learning in Koori Culture and Knowledge in a community and/or business setting.

Required Reading Ward, J. 1993, Australian Community Development: Ideas, Skills and Values for the 1990s, Community Quarterly, Melbourne.


Class Contact Two hours per week for one semester.

Assessment Practicum: including report of performance, 40%; documentation of a community development project, 30%; reflective journal, 30%.

HFC1001 INTRODUCTION TO COMPUTER MEDiated ART

Campus St Albans

Prerequisite(s) Nil

Content This subject is designed to provide beginning artists with an understanding of the ways that computers can and do affect their lives. Practical experience in applications which directly and indirectly concern artists will be examined. Students will explore Macintosh Operating Systems and PC Operating Systems and related hardware, basic word processing and desktop publishing software, and basic graphic software packages. Database software packages and Zip drive software and hardware will be examined in order for students to manage their beginning image collection.

Graphic file formats such as TIFF, PICT, EPS, and JPEG will be dealt with and format conversion software. Lectures will address bit-mapped and object-orientated graphics. CD ROM technology will be explored as well as data compression and storage systems. Students will be encouraged to use the computer as a tool for other subjects and as a tool for personal use. Dabbler will be the main art software package used.


Recommended Reading Wired Magazine.

Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

Assessment Folio, 50%; Class presentation, 25%; Electronic journal, 25%.

HFC1002 INTRODUCTION TO DRAWING AND PAINTING

Campus St Albans

Prerequisite(s) Nil

Content This subject consists of the two most basic analogue arts – painting and drawing – and examines the relationships between the two disciplines. The subject will examine elements common to both areas such as types of supports used to draw and paint upon, the different types of media which can be employed, and mark making. Students will use basic and common elements in the visual arts and explore them in making visual art works. In addition to exploring commonalities, this subject will also explore differences unique to each discipline. Drawing will introduce students to traditional approaches to line, mark making, shape, modelling and perspective while painting will focus upon colour, types of paint and methods of application. Lectures will draw upon historical and contemporary examples of drawing and painting, the relationships between art and gender and beginning issues in two dimensional design. Gallery visits will be included in the program as well as lectures by visual artists.


Recommended Reading Stephenson, J. 1993. The Materials and Techniques of Painting, Thames and Hudson, NY.

Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

Assessment Folio and support work, 80%; Visual arts journal, 20%.

HFC1003 COMPUTING FOR ARTISTS

Campus St Albans

Prerequisite(s) HCF1001 Introduction to Computer Mediated Art or equivalent.

Content This subject builds upon the variety of computing uses available to students but in particular the art making process. Content will focus on distinctions between computer mediated art, image processing, and computer art and will contextualise a variety of software packages within a theoretical framework. Students will continue to employ word processing, basic graphic, spreadsheet, database and desktop publishing software packages, but will begin to engage with a variety of electronic drawing and painting packages in conjunction with hardware such as pressure sensitive digitising tablets. Students will also begin working with digital scanning devices and simple two-dimensional animation will be introduced. This subject addresses the needs of persons who make art using the computer as the primary agent, but does so within an emerging theoretical framework. Painter will be the main software package used.


Recommended Reading Wired Magazine.
HFC1004 LIFE DRAWING AND PAINTING

Campus St Albans
Prerequisite(s) HFC1002 Introduction to Drawing and Painting or equivalent.

Content This subject will continue to combine the two disciplines of drawing and painting and build upon issues examined in HFC1002 Introduction to Drawing and Painting. The traditional subject of the nude-male and female-will be used to link both areas. Working from models, students will refine visual skills, techniques and language. Drawing will emphasise the ability to judge proportions, understand the underlying skeletal and muscular structure and the placing of the figure in space. Painting will further structure the nude art work by organising the elements of colour, texture and scale. Lectures will also address the issue of observation as a research methodology.


Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

Assessment Folio and support work, 80%; Visual arts journal, 20%.

HFC2002 STILL LIFE DRAWING AND PAINTING

Campus St Albans
Prerequisite(s) HFC1004 Life Drawing and Painting or equivalent.

Content Drawing and painting will be linked in this subject through the medium of the still life. Again, students will be required to judge proportions, understand underlying structures, place objects in space, colour, texture and scale in relation to compositional outcomes. Students will also be required to demonstrate the ability to control the various drawing and painting media. The still life objects will draw upon the objects of different cultures to generate and develop ideas for making visual art works and to affirm the multicultural nature of the western suburbs. Students will address the colour theories of Albers and Itten, and issues of perspective such as one, two and three point perspective drawing which will result in work with convincing depth of field and focus. Lectures will reiterate the relationship between these visual elements and computer mediated art as well the notion of research in the visual arts. Lectures will draw upon the use of colour, perspective and two dimensional design through the study of various historical and contemporary art works.


Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

Assessment Folio and support work, 80%; Visual arts journal, 20%.

HFC2004 EXPERIMENTAL ART

Campus St Albans
Prerequisite(s) HFC2002 Still Life Drawing and Painting or equivalent.

Content This subject combines the three disciplines of drawing, painting and sculpture in order to focus on non-traditional art making. Students explore two dimensional and three dimensional surface and mark making systems outside traditional wet and dry media. Conceptual aspects of visual arts are explored in conjunction with digitally and photographically generated images which draw upon advanced techniques and interpretation. Students will demonstrate processes of critical analysis to support judgements about their work. Lectures will focus on fundamental principles of three dimensional design and analysis of forms in space as well as basic joining techniques. Students will move from the production of finished work intended primarily for display against a flat surface to the concept of installation. The issue of complex compositions which select, combine and manipulate numerous images will be addressed and their relationship to computer mediated art highlighted.


HFC2005 INTRODUCTION TO VIDEO ART

Campus St Albans
Prerequisite(s) HFC1003 Computing for Artists

Content This course is a studio experience introducing students to basic video and animation concepts and techniques leading to the production of experimental animation and video. Through the creation of digital presentations this subject emphasises visual structure and artistic conceptualisation while examining emerging artistic media and technology. Students will investigate the interrelationships between traditional static forms and the new technologies of animation and video art.


Class Contact One 1 hour lecture and one 3 hour tutorial per week.

Assessment Folio of Photoshop images, 25%. An animated title sequence and credit sequence, 25%. An animation using After Effects presented as a VHS video, 50%.

HFC2006 VIDEO ART

Campus St Albans
Prerequisite(s) HFC2005 Introduction to Video Art

Content Through advanced projects involving digital time based media and a variety of visual technologies students will produced refined artistic statements involving elements of video, digital media, animation and audio. Lectures will focus on advanced conceptual and experimental approaches to video and digital media related to current developments in contemporary art.


Recommended Reading Current web sites on video art which will be made available by the lecturer.
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Class Contact One 1 hour lecture and one 3 hour tutorial per week.
Assessment A group project, 50%. A folio of video artworks, 50%.

HFC3001 THE DIGITAL IMAGE
Campus St Albans
Prerequisite(s) HFC2006 Video Art & HFC2004 Experimental Art or equivalent
Content This subject will draw upon all the major art software packages in order for students to develop, implement and complete several projects and related support work for the semester. The projects will also draw upon completed analogue projects students have completed elsewhere with a view to producing a cohesive portfolio of finished work. The finished work will include both static and video displays. Students will be introduced to post production techniques for their computer mediated art when opportunities are provided for students to transfer their finished work to video to produce a CD Rom. Students will begin developing their own web site for their art work. Content will deal with editing styles, computer mediated art aesthetics and cyber culture. Dream weaver will be used.
Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.
Assessment Folio, 50%; Class presentation, 25%; Electronic journal, 25%.

HFC3005 INSTALLATION ART
Campus St Albans
Prerequisite(s) HFC2006 Video Art & HFC2004 Experimental Art or equivalent
Content This subject locates the students’ own installation practice within historical and contemporary forms of practice. In particular, it extends the sorts of issues raised in Experimental Art and Video Art in Year Two and seeks to integrate these forms of studio practice. Installation Art will employ virtual immateriality in order to simulate an exhibition of digital art presented in a public space. This will result in an exhibition presented in ‘real time’ via video or computer, or net-based site-specific work.
Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour tutorial. In addition to this, it is expected that students devote at least three self-directed hours per week.
Assessment Folio of 3 minor installation works (50%); one major ephemeral installation situated in the university grounds (50%).

HFC4002 HONOURS INDIVIDUAL CREATIVE PROJECT B
Campus St Albans
Prerequisite(s) HFC4001-Honours Individual Creative Project A
Content This subject builds on work undertaken in HFC4001 Honours Individual Creative Project A. The student will complete the project in consultation with his/her supervisor. In general it is expected that the student complete a body of creative visual work of professional standard suitable for public exhibition.
Required Reading Supervisors will supply appropriate reading at the beginning of the semester.
Class Contact Formal contact with the supervisor will be one hour per week. In addition it is expected that the student devote at least 8 self-directed hours per week to the project.
Assessment The student will submit his/her completed project to the honours exhibition held at the end of semester. Work will be assessed by a panel composed of at least two academic members of staff including the student’s supervisor. A written assessment report will be supplied to the student.

HFC4001 HONOURS INDIVIDUAL CREATIVE PROJECT A
Campus St Albans
Prerequisite(s) Admission into honours stream
Content The content of the student’s creative output will be outlined in the research proposal submitted by the student prior to admission into the honours course. Individual projects will be further refined through consultation between student and supervisor throughout the semester. In general it is expected that a student’s work will be developing toward a professional standard suitable for public exhibition.
Required Reading Reading is dependent on the nature of individual student projects. The student’s supervisor will supply appropriate reading at the beginning of the semester.
Class Contact Formal contact with the supervisor will be one hour per week. In addition it is expected that the student devote at least 8 self-directed hours per week to the project.
Assessment A progress review at the end of the semester. The review panel will be composed of at least two academic members of staff including the student’s supervisor. The review panel must be satisfied that the student is making satisfactory progress in his or her practical creative work. Creative work will be submitted as a folio comprising a CD ROM and/or analogue product, depending on the student’s particular project. A written progress report will be given to the student and a copy placed on file.
Postgraduate Studies

Higher Degrees by Research
The Faculty of Arts offers supervision for both Masters by Research and Doctorate programs in any of the following areas:

- Applied Linguistics and Sociolinguistics;
- Asian Studies;
- Australian Literature and Literary Theory;
- Clinical/Counselling Research;
- Communication Studies;
- Community Development;
- Community Psychology;
- Computer Mediated Art;
- Creative and Professional Writing;
- Cultural Studies;
- Developmental Neuropsychology;
- History;
- Literary Studies;
- Media and Cultural Studies;
- Multimedia;
- Multicultural Studies;
- Pacific Islands Studies;
- Political Science;
- Postcolonial Studies;
- Psychology of Health and Social Development;
- Sleep and Sleep Problems;
- Social Policy and Social Planning;
- Social Work;
- Sociology;
- Spanish and Latin American Studies;
- Women's Studies.

Master of Arts by Research
The course requires the equivalent of two years full-time study. In the case where an honours degree (or equivalent) is held, or equivalent experience is demonstrated, the duration of the course may be reduced as appropriate.

Master of Social Work by Research
The School of Social Sciences offers candidates the opportunity to study for a Master of Social Work degree by research. The Master of Social Work degree by research is designed for students who wish to undertake research into a specific field of social work practice at the postgraduate level. To be eligible to enrol, students will hold either a Bachelor of Social Work with Honours degree, or hold a Bachelor of Social Work degree (or equivalent) and have at least three years social work practice experience. Research supervision will be provided by a social work qualified member of the School.

The course requires the equivalent of two years full-time study.

Doctor of Philosophy
The Faculty offers supervision for research leading to the degree of Doctor of Philosophy in any of the areas offered for Master of Arts studies. Candidates for this degree may be enrolled in the first place in the Master of Arts program, and given the opportunity to convert when they have completed sufficient work to demonstrate their own ability in research and to satisfy the Faculty that the topic is suitable in scope and level for a doctoral study. Students are normally required to spend the equivalent of three years full-time study on doctoral research.

Eligibility to Apply
Master of Arts (Research)
Applicants should normally have completed a four year undergraduate degree with Honours, or have attained results at Distinction level or higher in a three year undergraduate degree and have other relevant experience.

Doctor of Philosophy
Applicants should normally have completed either a Master of Arts by Research degree or a four year undergraduate degree with Honours. If you have not completed a Master of Arts by Research degree, you will normally be enrolled in the first place in a Masters program and will be given the opportunity to convert to a Doctoral program when you have completed sufficient work to satisfy the Faculty that your topic is suitable in scope and level for doctoral study.

Admission Requirements
Initial contact should be made with either the relevant School Postgraduate Studies Co-ordinator or the Faculty Postgraduate Studies Co-ordinator to clarify your proposed area of research. You will need to discuss the availability of suitable supervision for your program and any facilities or support you will require.

Enrolling
Following discussion with the appropriate School, you are required to complete an Application for Enrolment for a Higher Degree which is available from the Faculty of Arts office. The application should be accompanied with a copy of your certified academic results together with a brief one to two page description of your proposed research including the project's title; aims; and methodology; an outline of the timescale of the program, facilities and equipment required, and a statement of the significance of the project. Applications should be lodged with the relevant School.

The Postgraduate Studies Administrator will then contact you to arrange a suitable time for you to enrol. Students are expected to pay any fees at the time of enrolment or shortly thereafter.

Choosing a Supervisor
Choosing a supervisor is a critical stage of the initial admissions process. Not only do you need to choose a supervisor who has the appropriate professional experience and interest in your chosen topic, but also a supervisor you will feel comfortable with and who has the time to commit to your project.

The Faculty of Arts has produced a Guide to Academic Staff for Research Supervision which is a register of all permanent full-time academic staff members within the Faculty. The booklet briefly notes each staff member's qualifications and area of expertise, which should give you a broad idea of who might be suitable as a possible supervisor. You may contact any person listed in the booklet, or alternatively the relevant school or faculty postgraduate co-ordinator listed on this page should be able to match you up with an appropriate member of the Faculty.

Applying for Candidature
Full-time students are required to complete an Application for Candidature within 6 months of the date of their initial enrolment, whilst part-time students are required to complete the process within 12 months from the date of their enrolment.
School of Communication, Culture and Languages

Academic staff and postgraduate students in the School of Communication, Culture and Languages are active in undertaking research.

Staff within the School are able to offer research supervision to students wishing to pursue higher degree research studies for a Master of Arts or Doctor of Philosophy (PhD) in the following areas:

- **Media and Cultural Studies** including popular journalism, media in education, broadcast policy, public radio, gender and the media, popular film, television, audiences, cultural production, Australian cinema and feminist issues in cinema studies, cultural policy, commercialisation of culture and sub-cultures.

- **Literary Studies** including postcolonial and indigenous literatures, women's writing, contemporary Australian fiction, popular fiction, reception of literary theory in Australia.

- **Applied Linguistics and Sociolinguistics** including language maintenance and use, second language acquisition, cross-cultural communication, English in Australia, ethnicity and identity and language policy.

- **Communication Studies** including organisational communication, public communication, international communication processes and issues, new communication technologies, interpersonal and group communication, communication industries, communication for community development, impact of new technologies.

- **Gender and Women's Studies** including feminist theory and policy, women and the environment, labour and unionism, feminist pedagogy and epistemology, gender issues in international development.

- **Multimedia** – creative projects

- **Public Relations** contemporary theory and practice.

- **Writing** including literary and creative work in (auto)biography, poetry, fiction, creative non-fiction, textual analysis of non literary texts, sociology of textual production, action research using writing, technical and scientific writing, media writing, feminist writing.

- **Chinese Language and Culture** interpreting and translating, cross-cultural communication, modern Chinese literature and cinema, society and cultures, media and popular culture.

- **Japanese Language and Culture** interpreting and translating, cross-cultural communication, modern Japanese literature and cinema, society and cultures, media and popular culture.

- **Spanish and Latin American Language and Culture** including the Spanish language in Australia, Spain and Latin America, interpreting and translating, cross-cultural communication with Latin America, modern Latin American literature, society and cultures, media and popular culture.

- **Vietnamese Language and Culture** interpreting and translating, cross-cultural communication, modern Vietnamese literature and cinema, society and cultures, media and popular culture.
School of Psychology

The School of Psychology offers well-qualified students the opportunity to undertake Master of Arts and Doctor of Philosophy degrees by research. The School has a diversity of staff who are available to supervise research students. A selection of some of the areas of interest are: Aboriginal issues in psychology, child and adolescent development, chronic illness, clinical psychotherapy, cognitive performance, community mental health, counselling, cross-cultural issues and service delivery, developmental psychology, diabetes and health behaviour, eating disorders, environmental/conservation issues, evaluation research, family process and attachment, feminism and psychology, gambling behaviour, group dynamics, head injury, hypnosis, independent living skills, learning disability, migrant adjustment, neuropsychological treatments, personality development, psychometrics, psychotherapy, reading comprehension, rehabilitation, sleep and sleep disorders, stroke and dementia and women's health. The School has research facilities, including a sleep laboratory and a clinic, plus office space and computing access to support its research students.

Applicants for the Master of Arts by Research or Doctor of Philosophy in the School of Psychology should normally have an Australian Psychological Society accredited 4th year (Honours or Graduate Diploma) in Psychology, with results at the 2A honours level or better. Students with 4th years or Master's degrees in other, related disciplines may be considered if appropriate supervision is available.

Students are invited in the first instance, to discuss their potential research topic with the School Research Professor. If a suitable supervisor can be arranged, the student is expected to spend several sessions with that supervisor refining an Application for Admission, which will then be considered by the School's Committee for Postgraduate Studies. Successful applicants may then enrol. It is expected that students will then spend 6 months (or part-time equivalent) developing an Application for Candidature, which involves a detailed, specific research proposal accompanied by a literature review. Application for ethical approval of the project must also occur about this time. Once students are accepted for candidature, data collection can proceed. Standard completion times are 18 months for a Masters degree and 36 months for a PhD, or part-time equivalent.

Postgraduate research students are encouraged to become involved in the life of the School of Psychology, attending colloquia, conferences, and other special events. The Victoria University of Technology offers, on a competitive basis, APA and University Technology offers, on a competitive basis, APA and University scholarships for research higher degree students. Students with HECS exemption awards are made available to all full-time students.

The School of Psychology also offers a PhD program that includes the coursework and practical placement components of a professional masters program. Students may specialise in the Master of Applied Psychology coursework programs (Community Psychology or Sport Psychology) or in the Master of Psychology coursework program (Clinical Psychology or Clinical Neuropsychology). The entire program involves four years of full-time study with the Masters requirements spread over two years. At the successful completion of the program students would graduate with a PhD (externally examined) and receive an academic transcript from the University that they have successfully completed the coursework and practical placement components of the selected Masters course. A Doctor of Applied Psychology will be offered in 2004. This will make students eligible to apply for registration/membership with the Victorian Psychologists' Registration Board and the Australian Psychological Society (APS) (subject to further supervised experience).

School of Social Sciences

Academic staff are involved in a wide range of theoretical and applied research related to social policy and social planning; social work; environmental management; public administration; education and health policy; and human services planning, management and evaluation.

Current research projects being undertaken by academic staff include: community services in new communities; law and the human sciences; women and work, urban history in Southeast and East Asia and Indo-China, Labor history, cold war culture, post-war catholic intellectuals, the military in Australian culture, South African history, economic development in Vietnam, comparative sociology of masculinity in Asia, the Multifunction Polis, Indonesian history and politics, Japanese business practices, Australia's role in contemporary Asia, Chinese influences on the Vietnamese language, and comparative studies of Chinese family structures.

Supervision can also be provided in the following:

- Sociology including social and political theory, sociology of beliefs, immigration and multicultural issues, education and social change, the future of work, the changing role of the public sector, international organizations, history and philosophy of science, cultural studies in particular Italian and Maltese links with Australia.
- Pacific Studies in particular history, education, gender relations, environment, regional organisations and international relations in the Pacific Islands region. Media, communications and other relations between Australia and Pacific Islands, in particular Papua New Guinea, Vanuatu, New Caledonia, Fiji, the Solomon Islands and Micronesia. Community development and Australian aid relations with the Pacific region.
- Studies on East and Southeast Asia and Australia's role in Asia. Particular attention is placed on cultural, political, historical and economic aspects of modern East and Southeast Asian states.

The School offers candidature the opportunity to study for a Master of Arts degree by research and a Doctor of Philosophy (PhD) in any of the disciplines of Sociology, Politics, Social Policy, Social Work, Pacific Studies, Legal Studies or relating to East and South East Asia. Candidates may also undertake research in the area of Political Science. Students are encouraged to examine issues relating to Australian-Asian or Australian-Pacific relations, Australian public policy and constitutional reforms in Australia.

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Postgraduate Programs by Coursework

Postgraduate Program in Asian and Pacific Studies

Graduate Certificate in Asian & Pacific Studies
(GENERAL STREAM)
Course Code: ATAP
Campus: Footscray Park

Graduate Certificate in Asian & Pacific Studies
(COMMUNITY DEVELOPMENT STREAM)
Course Code: ATSP
Campus: St Albans

Graduate Diploma in Asian & Pacific Studies
(GENERAL STREAM)
Course Code: AGAP
Campus: Footscray Park

Graduate Diploma in Asian & Pacific Studies
(COMMUNITY DEVELOPMENT STREAM)
Course Code: AGSP
Campus: St Albans

Master of Arts in Asian & Pacific Studies
(GENERAL STREAM)
Course Code: AMAP
Campus: Footscray Park

Master of Arts in Asian & Pacific Studies
(COMMUNITY DEVELOPMENT STREAM)
Course Code: AMSP
Campus: St Albans

Course Description
(General Stream)
The program is designed for those students who wish to continue their focus on Asian and/or Pacific Studies from an undergraduate level or who have completed an undergraduate degree or equivalent in another discipline and wish to complement their knowledge with studies of Asia and the Pacific. Students normally enrol in the Graduate Certificate program and then proceed to the Graduate Diploma program. Students may then enter the Masters program, depending on the results they have achieved.

Course Description
(Community Development Stream)
The program provides community development skills, knowledge, and expertise for intending, or already employed, community development and development project workers in the Asia Pacific region. The key focus areas of the program include: theoretical and practical community development approaches; project planning and management; research skills (including participatory rapid appraisal); an understanding of the social, political and economic contexts and issues in Asia and the Pacific; and an opportunity to put theory into practice through a professional project. Students normally enrol in the Graduate Certificate program and then proceed to the Graduate Diploma program. Students may then enter the Masters program, depending on the results they have achieved.

Course Objectives
The aims of the programs are to provide graduates with:

• a comprehensive overview of the critical issues which influence the development of contemporary Asian and Pacific society and culture;
• skills sufficient to analyse data and texts relating to the above.
• to provide community development skills, knowledge, and expertise for intending, or already employed, community development and development project workers in the Asia Pacific region (Community Development stream only)

Course Duration
The duration of the Graduate Certificate is one semester full-time (or equivalent) and the Graduate Diploma is one year full-time (or its equivalent). The duration of the Masters Degree is two years full-time (or its equivalent). Students may exit the program after:

• one semester full-time equivalent with a Graduate Certificate
• one year full-time equivalent with a Graduate Diploma
• two years full-time equivalent with a Masters Degree.

Course Requirements
• To qualify for the Graduate Certificate in Asian and Pacific Studies (either stream), students must complete a total of 60 credit points;
• To qualify for the Graduate Diploma in Asian and Pacific Studies (either stream), students must complete a total of 120 credit points; and
• To qualify for the Master of Arts in Asian and Pacific Studies (either stream), students must complete a total of 240 credit points.
Course Structure (General Stream)

Graduate Certificate in Asian & Pacific Studies (General stream)
Course Code: ATAP – Normal full-time load
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
Elective

Graduate Diploma in Asian & Pacific Studies (General stream)
Course Code: AGAP – Normal full-time load
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
Elective
Semester 2
Either
AAA5002 Research Methods
Elective
or
2 Electives

Master of Arts in Asian & Pacific Studies (General Stream)
Course Code: AMAP
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
Elective
Semester 2
AAA5002 Research Methods
Elective
Second Year
Option 1
Semester 1
2 Electives
Semester 2
AAA6001 Thesis
Option 2
Semester 1
AAA6002 Thesis
Semester 2
AAA6002 Thesis

Elective Subjects*
Arts electives may be chosen for either stream from the following subjects. Electives chosen from other Faculties will be deemed 30 credit points each.

*Only a selection of these subjects will be offered each year.
AAA5012 Asian Cultures and Literatures
AAA5013 Colonialism, Nationalism and Revolution in SE Asia
AAA5014 The Search for Meaning in Asia
AAA5015 Gender and Sexuality: Asian Perspectives
AAA5016 Asian Communities in Australia
AAA5017 Business Cultures in Asia
AAA5018 Culture and Politics in Indonesia
AAA5021 Foreign Relations: Indonesia, Vietnam and Australia
AAA5022 Politics of Globalisation
AAA5023 Global Citizenship
AAA5024 Political Economy of Globalisation
ACZ1001 Chinese 1A
ACZ1002 Chinese 1B
ACZ2001 Chinese 2A
ACZ2002 Chinese 2B
ACZ3001 Chinese 3A
ACZ3002 Chinese 3B
ACZ3011 Chinese People & Beliefs
ACZ3012 Chinese Film & Stories
ACJ1001 Introduction to Japanese
ACJ1002 Japanese 2
ACJ2001 Japanese 3
ACJ2002 Japanese 4
ACJ3001 Japanese 5
ACJ3002 Japanese 6
ACV1001 Basic Vietnamese A
ACV1002 Basic Vietnamese B
ACV2001 Intermediate Vietnamese A
ACV2002 Intermediate Vietnamese B
ACV3011 Vietnamese for Business
ACV3012 Vietnamese Folklore and Society
ACV3021 Vietnamese Language and Culture
ACV3022 Vietnamese Film and Media
ACA5011 Advanced English for Speakers Of Other Languages 1A – Communication
ACA5002 Advanced English for Speakers Of Other Languages 1B – Communication

Course Structure (Community Development Stream)

Graduate Certificate in Asian & Pacific Studies (Community Development stream)
Course Code: ATSP – Normal full-time load
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
ASA5001 Community Development Theory & Practice

Graduate Diploma in Asian & Pacific Studies (Community Development stream)
Course Code: AGSP – Normal full-time load
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
ASA5001 Community Development Theory & Practice
Semester 2
AAA5002 Research Methods
ASA5002 Community Development Project
Planning and Management

Master of Arts in Asian & Pacific Studies (Community Development stream)
Course Code: AMSP – Normal full-time load
First Year
Semester 1
AAA5011 Interpreting ‘Asia’ and the ‘Pacific’
ASA5001 Community Development Theory & Practice
Semester 2
AAA5002 Research Methods
ASA5002 Community Development Project
Planning and Management
Second Year
Option 1
Semester 1
2 Electives
Semester 2
ASA6001 Professional Project
Option 2
Semester 1
AAA6002 Thesis
Semester 2
AAA6002 Thesis

Elective Subjects*
Arts electives may be chosen for either stream from the following subjects. Electives chosen from other Faculties will be deemed 30 credit points each.

*Only a selection of these subjects will be offered each year.
AAA5012 Asian Cultures and Literatures
AAA5013 Colonialism, Nationalism and Revolution in SE Asia
AAA5014 The Search for Meaning in Asia
AAA5015 Gender and Sexuality: Asian Perspectives
AAA5016 Asian Communities in Australia
AAA5017 Business Cultures in Asia
AAA5018 Culture and Politics in Indonesia
AAA5021 Foreign Relations: Indonesia, Vietnam and Australia
AAA5022 Politics of Globalisation
AAA5023 Global Citizenship
AAA5024 Political Economy of Globalisation
ACZ1001 Chinese 1A
ACZ1002 Chinese 1B
ACZ2001 Chinese 2A
ACZ2002 Chinese 2B
ACZ3001 Chinese 3A
ACZ3002 Chinese 3B
ACZ3011 Chinese People & Beliefs
ACZ3012 Chinese Film & Stories
ACJ1001 Introduction to Japanese
ACJ1002 Japanese 2
ACJ2001 Japanese 3
ACJ2002 Japanese 4
ACJ3001 Japanese 5
ACJ3002 Japanese 6
ACV1001 Basic Vietnamese A
ACV1002 Basic Vietnamese B
ACV2001 Intermediate Vietnamese A
ACV2002 Intermediate Vietnamese B
ACV3011 Vietnamese for Business
ACV3012 Vietnamese Folklore and Society
ACV3021 Vietnamese Language and Culture
ACV3022 Vietnamese Film and Media
ACA5011 Advanced English for Speakers Of Other Languages 1A – Communication
ACA5002 Advanced English for Speakers Of Other Languages 1B – Communication
Postgraduate Program in Communication and Professional Writing

Graduate Certificate in Communication and Professional Writing
Course Code: ATCC
Campus: City Flinders

Graduate Diploma in Communication and Professional Writing
Course Code: AGCD
Campus: City Flinders

Master of Arts in Communication and Professional Writing
Course Code: AMCM
Campus: City Flinders

Course Description
This fully articulated program is the first of its type in Victoria and has been developed to provide a comprehensive postgraduate education in Communication for communication practitioners, educators, trainers and others wishing to pursue postgraduate level study and research in Communication. An important feature of the program is its flexible structure, allowing exit from the program at different levels, and, if desired, later re-admission to undertake further study with full recognition for earlier study.

The program provides a comprehensive foundation of communication theory and research methodology and enables students to explore their application to a range of interrelated vocational areas.

Depending on a student's particular orientation to communication they have the opportunity to combine a range of elective subjects to make up the coursework component of the program. Some of these subjects focus more on communication in organisational contexts and the management of communication, whereas others deal with the media's representation of issues and audience response and changing contexts and means of communication with the introduction of new communication technologies.

Note that only a selection of the subjects are offered each year.

Course Objectives
With the rapid changes currently taking place in society as a result of the information and communication revolution, effective communication interpersonally, in groups and organisations and through the media are recognised as essential for a just and productive society. The postgraduate program in Communication has been designed to provide the appropriate education for a broad range of graduates who are seeking to further their knowledge and analysis of communication, so that they are well equipped for positions with greater responsibility for research, policy development and management.

Course Duration
Graduate Certificate in Communication
One semester full-time or one year part-time;

Graduate Diploma in Communication
One year full-time or two years part-time;

Master of Arts in Communication
One-and-a-half years full-time or three years part-time.

Course Requirements
To qualify for the award of Graduate Certificate in Communication students must complete a total of 60 credit points.

To qualify for the award of Graduate Diploma in Communication students must complete a total of 120 credit points.

To qualify for the award of Master of Arts in Communication students must complete a total of 180 credit points.

Course Structure
Note that only a selection of these subjects is offered each year.
Graduate Certificate in Communication
ACG5015 Perspectives on Communication
ACG5020 Writing as Discourse (W) plus two of:
ACG5025 Managing Organisational Communication
ACG5035 Communication and Technology
ACG5040 Public Relations and Advertising (W)
ACG5045 Hypertext and Electronic Publishing (W)
ACG5050 Communication Across Cultures
ACG5055 Media Communication
ACG5060 Journalistic Writing for the Media (W)
ACG5065 Gendering Communication
ACG5070 Reading Unit
ACG5076 Writing and Producing the Documentary (W)
ACG5080 Communicating with Radio (W)
ACG5090 Prose Fiction (W)
ACG5096 Technical and Business Writing (W)
ACF5049 Approaches to Research
ACG5005 Advanced English for Communication
ACG5010 International Communication
and/or relevant subject/s from other comparable levels in the University to the value of 20 credit points (e.g. from Management, MBA, Psychology, Education, Asian Studies etc).

Graduate Diploma in Communication
ACG5015 Perspectives on Communication
ACG5020 Writing as Discourse (W) plus five of:
ACG5025 Managing Organisational Communication
ACG5035 Communication and Technology
ACG5040 Public Relations and Advertising (W)
ACG5045 Hypertext and Electronic Publishing (W)
ACG5050 Communication Across Cultures
ACG5055 Media Communication
ACG5060 Journalistic Writing for the Media (W)
ACG5065 Gendering Communication
ACG5070 Reading Unit
ACG5076 Writing and Producing the Documentary (W)
ACG5080 Communicating with Radio (W)
ACG5090 Prose Fiction (W)
ACG5096 Technical and Business Writing (W)
ACF5049 Approaches to Research
ACG5005 Advanced English for Communication
ACG5010 International Communication
and/or relevant subject/s from other comparable levels in the University to the value of 20 credit points (e.g. from Management, MBA, Psychology, Education, Asian Studies etc).

Master of Arts in Communication
Requirements of the Graduate
Diploma in Communication Studies plus
ACG6015 Minor Thesis (full-time)
ACG6020 Minor Thesis (part-time) or
ACG6025 Professional Project (full-time)
ACG6030 Professional Project (part-time)

Graduate Diploma in Communication specialising in Professional Writing
Students who complete the following specialist professional writing subjects (W) to the value of at least 80 credit points will graduate with the qualification Graduate Diploma in Communication specialising in Professional Writing.
ACG5020 Writing as Discourse (W) plus three other specialist writing elective subjects:
ACG5040 Public Relations and Advertising (W)
ACG5045 Hypertext and Electronic Publishing (W)
ACG5060 Journalistic Writing for the Media (W)
ACG5070 Reading Unit (W)

ACG5076 Writing and Producing the Documentary (W)
ACG5080 Communicating with Radio (W)
ACG5090 Prose Fiction (W)
ACG5096 Technical and Business Writing (W) and/or
up to two subjects to the value of 40 credit points from communication subjects or other courses in the university, by negotiation.

MA Thesis
To complete the requirements for the Masters program all students must submit a thesis proposal and a minor thesis. To assist with the development of their proposal and with the conduct of their research students will be required to attend first a thesis seminar and later a research seminar. The requirements for these seminars and for the proposal and thesis are outlined below.

The thesis proposal and minor thesis can be completed in one of the following two ways:
- **Accelerated mode** Thesis proposal is developed during Semester two and research and writing of the thesis undertaken in the period of November-February.
- **Normal mode** Thesis proposal is developed in the period of November-February and research and writing of the thesis undertaken in the period of March-June.

Part-time students normally undertake half the load required for full-time students in a given semester. The accelerated mode for undertaking the minor thesis would not normally be available to part-time students unless a student chose to convert to full-time for the summer semester. The normal completion time for an MA in Communication for part-time students would thus remain three years.

Career Prospects
The Graduate Program in Communication and Professional Writing has been designed to meet the needs of a broad range of students for graduate level study in the field of communication. It emphasises communication research and theory development and the application of these to specific areas of communication practice. The program provides opportunities for students to focus on particular aspects of the field of communication depending on their professional background and developing interests.

The main groups for whom the course has been designed are:
- Communication professionals working in the media, organisational communication, management communication, technical communication and/or public communication. The program is particularly suited to those professionals who are seeking to further their knowledge in order to move from lower level professional positions to those with greater responsibility for policy development, management and research;
- Communication educators and trainers wishing to update their knowledge of theory research and practice in communication; and
- Other graduates who wish to undertake graduate level studies because of developing career and/or research interests.

The International Communication stream offered within the program is likely to be of particular interest to graduates whose current or future employment will involve them in communication media in the rapidly developing Asia-Pacific region and/or countries dealing with communication media and other communication policy in the context of economic and social development.

Admission Requirements
The admission requirement for the program is normally a four-year first degree or its equivalent. At the discretion of the selection officer, if selected, students who satisfy this requirement may be immediately offered a place in the Master of Arts in Communication. Such students are still required to reach the required standard to progress from Stage 1 to Stage 2 of the program.
Applicants who do not meet the normal requirement may be considered for entry to the program, but would normally be offered places initially in the Graduate Diploma or Graduate Certificate.

In recognition of the importance of relevant experience to students in being able to benefit from the program’s emphasis on the relationship of theory to practice relevant work experience will be an advantage to applicants.

Selection to the program is competitive and the Faculty needs to be satisfied of an applicant’s ability to complete the course before a place can be offered.

Applicants may be interviewed or requested to provide academic and/or professional letters of recommendation to assess their suitability for the course. Special consideration for admission will be given to students with disabilities.

Master of Arts in Communication
To qualify to be considered for immediate enrolment within the Master of Arts in Communication (Stage 2) an applicant must hold one of the following:

• an undergraduate honours degree; or
• a four-year undergraduate degree or its equivalent; or
• a three-year undergraduate degree and a one-year graduate qualification (e.g. postgraduate diploma of Education, Graduate Diploma)

Graduate Certificate in Communication and Graduate Diploma in Communication
To be considered for entry to these levels of the program an applicant must meet one of the following requirements:

• an undergraduate honours degree; or
• a four-year undergraduate degree or its equivalent; or
• a three-year undergraduate degree and a one-year graduate; or other qualification (e.g. postgraduate Diploma of Education, Graduate Diploma); or
• a three-year first degree and a minimum of two years relevant work experience; or
• have completed a three-year degree with average grades of 70% (mid-credit level) in their final year; or
• a relevant TAFE Associate Diploma course together with a minimum of five years relevant work experience; or
• be able to demonstrate on the basis of achievement in a relevant field, their capacity to contribute to Communication Studies at the University, whilst demonstrating the potential to meet the academic requirements of the program.

Progression to MA Program
All students on the program must qualify to progress from Stage 1 to Stage 2 by:

• achieving an average of at least H2A (>70%) at least 50% of subjects in stage 1. At the discretion of the program co-ordinator, where this standard has not quite been met but where the student is considered to have demonstrated potential to meet this standard and continue into the research component of the program, additional assignment work may be required of the student to bring their results to the require standard. Such discretion would usually only apply where the student had demonstrated potential by achieving an average of at least 70% in a minimum of three subjects.

Course Fees
Students undertaking this program will be charged through the Higher Contribution Scheme (HECS). Students will also be required to pay the University’s annual General Service Fee.

Postgraduate Programs in Arts (History)
Graduate Certificate in Arts (History)
Course Code: ATAH
Campus: Footscray Park

Graduate Diploma in Arts (History)
Course Code: AGAH
Campus: Footscray Park

Course Description
This program is designed to make a major in History available for graduates who either don’t have such a major in their academic profile, or who wish to refresh or otherwise up-grade their academic credentials in this area. The Graduate Certificate and Graduate Diploma in Arts (History) are not available to students who have completed or are completing an undergraduate History sequence within the Faculty of Arts at Victoria University.

Course Objectives
The course aims to make students aware of major historical events and processes that shape their lives (in C. Wright Mills’ terms, helping to nurture a ‘sociological imagination’ by linking personal circumstances to public issues) and to raise the levels of public debate about Australia and the world.

Course Duration
The duration of the Graduate Certificate is one semester full-time or two semesters part-time and the Graduate Diploma is two semesters full-time or four semesters part time. Students may exit from the program after:

• One semester full time with a Graduate Certificate;
• One year full time with a Graduate Diploma.

Course Requirements
To qualify for the Graduate Certificate in Arts (History) students must complete a total of 60 credit points.

To qualify for the Graduate Diploma in Arts (History) students must complete a total of 120 credit points.

Course Structure
Note that only a selection of these subjects is offered each year.

GRADUATE CERTIFICATE IN ARTS (HISTORY)
First Year
Semester 1
AAP5004 Contemporary Issues in Social & Political Analysis
plus two of:
AHH1001 World History
AHH1008 Australians at War
AHH2011 European History 1
AHH2012 European History 2
AHH2013 The Rise and Fall of Apartheid
AAA5005 Colonialism, Nationalism & Revolution in Southeast Asia
AAA2011 Cultural History of Tibet
AHH3011 American History 1
AHH3012 American History 2
GRADUATE DIPLOMA IN ARTS (HISTORY)

First Year
Semesters 1 & 2

Admission Requirements
Completion of a Bachelor's degree or equivalent. The Graduate Certificate/Diploma in Arts (History) is not available to students who have completed or are completing an undergraduate History sequence within the Faculty of Arts at Victoria University.

Course Fees
This course is offered on a full fee paying basis. PELS is available to eligible local students.

Graduate Diploma in Modern Languages

Course Code: AGXL
Campus: Footscray Park

Course Description
The Graduate Diploma in Modern Languages, is a fee-paying program comprising Spanish, Japanese, Chinese (Mandarin) and Vietnamese languages and is managed by the School of Communication, Culture and Languages within the Faculty of Arts. Students undertaking the course are required to complete 6 sequential subjects over three years, in their chosen language.

The course provides in-depth knowledge and skills in the study of the theoretical and practical aspects of language learning. It will also develop in the student increased cultural awareness and further insights for cross-cultural understanding and improved communication. Furthermore, students undertaking the course will benefit from an enhancement of their cognitive abilities, which will take place as their bilingual skills are developed.

Course Objectives
At the conclusion of the course students should:
• have enhanced bilingual skills and cognitive abilities, and be able to derive both personal satisfaction and improved employment opportunities;
• have an improved understanding of the culture and society of the language chosen for particular study, enabling students to find work within, or related to, the community represented by the particular language they have studied;
• be able to undertake further study in specialised areas connected with their chosen language, such as interpreting and translating, editing, subtitling, and associated activities;
• be able to undertake specific research in a broad range of subjects connected with the language area studied, as it relates to other disciplines of vocational relevance, such as psychology, community development and social work, education, business, the arts, interpreting and translating, marketing and tourism; and
• have developed further insights into issues involving an awareness of cross-cultural communication and put these into practice in a personal, employment or voluntary capacity within the broader community.

Course Duration
Three years part-time.

Course Requirements
Students undertaking the Graduate Diploma are required to complete six sequential subjects over three years, in their chosen language major. Students must complete a total of 120 credit points.

Course Structure
Asian Languages
A range of Asian languages is offered at varying levels. All students entering one of these language programs will be assessed by staff to determine the appropriate level in which they should enrol. Students who have completed an Asian language at Year 12 level or who are a native speaker will commence their program at the next appropriate level.

Chinese (Mandarin)
The subjects in the Chinese Language Studies course are:
First Year
ACZ1001 Chinese 1A
ACZ1002 Chinese 1B
Second Year
ACZ2001 Chinese 2A
ACZ2002 Chinese 2B
Third Year
ACZ3001 Chinese 3A
ACZ3002 Chinese 3B,
or 2A, 2B, 3A, 3B plus
ACZ3011 Chinese People and Beliefs
ACZ3012 Chinese Film and Stories

Japanese
First Year
ACJ1001 Introduction to Japanese
ACJ1002 Japanese 2
Second Year
ACJ2001 Japanese 3
ACJ2002 Japanese 4
Third Year
ACJ3001 Japanese 5
ACJ3002 Japanese 6
ACJ3003 Advanced Japanese 1
ACJ3004 Advanced Japanese 2
ACJ3005 Advanced Japanese 3
ACJ3006 Reading Japanese Texts

Vietnamese
The Vietnamese language program consists of two streams: (1) a Beginners’ stream for those who have no (or little) prior knowledge of Vietnamese; and (2) a Post-VCE stream for those who have completed four semesters in the Beginners’ stream or VCE Vietnamese or its equivalent.

The Vietnamese for Beginners’ stream is designed to provide students with four practical language skills: listening, speaking, reading and writing. It also aims to acquaint students with contemporary culture and society.

The Post-VCE Vietnamese stream is designed to consolidate and extend students’ skills in comprehending and writing Vietnamese, to familiarize them with aspects of Vietnamese society, and to enhance their understanding of cultural values underpinning ways of thinking and social interaction.
BEGINNERS STREAM
First Year
ACV1001 Basic Vietnamese A
ACV1002 Basic Vietnamese B
Second Year
ACV2001 Intermediate Vietnamese A
ACV2002 Intermediate Vietnamese B
Third Year
Same subjects as the first year of the Post-VCE stream, below

POST-VCE STREAM
First Year
ACV3011 Vietnamese for Business
ACV3012 Vietnamese Folklore and Society
Second/Third Year
ACV3021 Vietnamese Language and Culture
ACV3022 Vietnamese Film and Media
ACV3031 Survey of Vietnamese Literature
ACV3032 Special Topics in Vietnamese Literature
While the Beginners' subjects are sequential, it will not be necessary for students to take the Post-VCE subjects in order.

Spanish
Spanish candidates with no previous knowledge of Spanish will undertake two of the subjects below each year, totalling six single semester units over the three years of the course.

First Year
ACS1071 Spanish A-Basic Spanish 1
ACS1072 Spanish B-Basic Spanish 2
Second Year
ACS2073 Spanish C-Intermediate Spanish
ACS2074 Spanish D-Advanced Spanish
Third Year
Any two of the following subjects on offer that year:
ACS3077 Spanish E-Literature and Society
ACS3076 Spanish F-Spanish for the Human Services
ACS3073 Spanish G-Spanish for Business
ACS3078 Spanish H-Contemporary Reflections (Film and Media in Spain and Latin America)
ACS3075 Spanish J-Introduction to Interpreting and Translation
Students may commence at a higher level (normally Spanish C) if they have completed VCE Spanish or equivalent, and take additional subjects from the list of subjects offered at third year level above. The candidate's initial level of linguistic competence will be assessed by the Course Co-ordinator before enrolment.

Career Prospects
It is increasingly common for employers to seek graduates who are skilled in more than one direction. In a work environment where multi-skilling is increasingly a requirement for many positions, a postgraduate qualification in a modern language is a positive advantage. For those who have already completed undergraduate studies, this Graduate Diploma can enhance their first degree and make it more marketable by opening up new career paths and employment opportunities.

Admission Requirements
Normally applicants will have completed an undergraduate degree. However, applicants who do not possess an undergraduate degree, but who demonstrate ability and motivation to take up study at this level, may be considered.

Professional Recognition
Students who complete six post-VCE level language subjects will be recognised as having sufficient language competence to undertake teacher training for LOTE teaching.

Course Fee
Fee-paying course. Contact Faculty office for details.

Postgraduate Programs in Arts (Politics and International Studies)
Graduate Certificate in Arts (Politics and International Studies)
Course Code: ATAI
Campus: Footscray Park

Graduate Diploma in Arts (Politics and International Studies)
Course Code: AGAI
Campus: Footscray Park

Course Description
The Certificate/Diploma of Arts (Politics and International Studies) is a broad ranging liberal academic activity focusing on one of the most central of the social sciences, politics. The course is open to graduates seeking to qualify for entry to Education (Teaching) programs or graduates seeking to refresh or upgrade their academic credentials in this area.

Course Objectives
The programs aim to make students aware of political institutions and processes (domestic and international) that shape their lives by linking personal circumstances to public issues, and to raise the levels of public debate about politics and public policy.

Course Duration
The duration of the Graduate Certificate is one semester full-time or two semesters part-time and the Graduate Diploma is two semesters full-time or four semesters part time. Students may exit from the program after:
• One semester full time with a Graduate Certificate;
• One year full time with a Graduate Diploma.

Course Requirements
To qualify for the Graduate Certificate in Arts (Politics and International Studies) students must complete a total of 60 Credit Points.
To qualify for the Graduate Diploma in Arts (Politics and International Studies) students must complete a total of 120 Credit Points.

Course Structure
GRADUATE CERTIFICATE IN ARTS (POLITICS AND INTERNATIONAL STUDIES)
Course Code: ATAI
Campus: Footscray Park
First Year
Semester 1
AAP5004 Contemporary Issues in Social and Political Analysis, plus two of:
AAH2013 The Rise and Fall of Apartheid
AAP2004 Southeast Asian Polities
AAP3011 The Politics of Globalisation
AAP3012 Global Citizenship
AAP1011 Australia in Asia

GRADUATE DIPLOMA IN ARTS (POLITICS AND INTERNATIONAL STUDIES)
Course Code: AGAI
Campus: Footscray Park
First Year
Semester 1
AAP5004 Contemporary Issues in Social and Political Analysis, plus two of:
AAH2013 The Rise and Fall of Apartheid
AAP2004 Southeast Asian Polities
AAP3011 The Politics of Globalisation
AAP3012 Global Citizenship
AAP1011 Australia in Asia
Students may undertake electives from the Political Science major
AAP2015 International Relations
AAP3015 Terrorism in World Politics
AAP1010 Foundations of Political Science

GRADUATE DIPLOMA IN ARTS
(POLITICS AND INTERNATIONAL STUDIES)
Course Code: AGAI
Campus: Footscray Park

First Year
Semesters 1 & 2
AAP5004 Contemporary Issues in Social & Political Analysis plus five of:
AAH2013 The Rise and Fall of Apartheid
AAP2014 Southeast Asian Politics
AAP3011 The Politics of Globalisation
AAP3012 Global Citizenship
AAP1011 Australia in Asia or subjects from the Political Science Major
AAP2015 International Relations
AAP3015 Terrorism in World Politics
AAP1010 Foundations of Political Science

Admission Requirements
Completion of a Bachelors degree or equivalent. The Graduate Certificate/Diploma in Arts (Politics and International Studies) is not available to students who have completed or are completing an undergraduate Political Science sequence within the Faculty of Arts at Victoria University.

Course Fees
This course is offered on a full fee paying basis. PELS is available to eligible local students.

Graduate Diploma in Arts (Social Research Methods)
Course Code: AGPM
Campus: Footscray Park

Course Description
This program embraces qualitative and quantitative methods as valuable tools in enabling the researcher to understand our social world. The purpose of the course is to introduce and further develop students in the art of inquiry using quantitative and qualitative techniques and equip them with skills to achieve high quality and sophisticated forms of qualitative and quantitative research. This Graduate Diploma is available to students who have completed a basic level in qualitative and quantitative methods and want to obtain further research methodological skills and knowledge for application in diverse areas of human behaviour.

This course is unique in that graduate courses in research methods tend to focus on only quantitative methods. In this course there is an equal emphasis on qualitative methods and in particular, includes field research in Community and Cultural Studies. This latter area of research is increasingly influential, as seen in the growth of areas such as cultural and community psychology in the USA, United Kingdom and Europe. In short, this course will capture this new development, as well as provide an education in more established quantitative methods and report and research writing. Upon completion of the course, students will have the intellectual skills to make sound practical and ethical research decisions and be able to choose, implement, analyse and write up research using a variety of tools and processes.

However, please note this Graduate Diploma is not designed as an Australian Psychological Society (APS) accredited course. Its applications are broader than Psychology and fall within a wider area of the Social Sciences.

Course Duration
The Graduate Diploma in Arts (Social Research Methods) may be undertaken as a one-year full-time or two-year part-time course of study.

Course Requirements
To qualify for the award of a Graduate Diploma of Arts (Social Research Methods) students must complete a total of 120 credit points.

Course Structure
Semester 1
APP4003 Research Theory and Orientation
APA4002 Evaluation Research Methods
APP4004 Research Proposal and Report Writing
APH4035 Advanced Research Methods
Semester 2
APM5003 Qualitative Research Methods
APM5013 Quantitative Research Methods
APP4002 Qualitative Group Project
APP4001 Quantitative Group Project

Admission Requirements
To qualify for admission, a candidate must have successfully completed a degree in a relevant discipline from an approved tertiary institution, or equivalent and satisfy the course coordinator that they have the relevant skills to undertake the course.

Course Fees
Fee paying course. Contact the School of Psychology for details.
Full-time students may be eligible for PELS (Postgraduate Education Loan Scheme).

Postgraduate Programs in Psychology and Counselling

Graduate Diploma in Counselling
Course Code: AGPD
Campus: St Albans

Course Description
The course is a two year part-time qualification that is designed to provide a professional foundation in counselling theory and practice. The course is therefore appropriate for both individuals working within professional contexts that require the application of counselling skills or those wishing to move towards employment in these human service fields. Course participants have included social workers, nurses, teachers, community workers and students with an undergraduate psychology major.

The course provides students with the opportunity to develop their theoretical view of counselling, to practice skills acquired in the field placement and to integrate theory and practice of counselling.
Please note this course is not designed for students wanting an Australian Psychological Society (APS) accredited course. Professional accreditation of counsellors is currently being considered by several Australian organisations and the course is monitoring the requirements of these organisations as they develop.
Course Objectives
The objectives of the course are to:

• Develop an awareness of a range of theoretical orientations in counselling;
• Develop practical skills in the application of specified counselling paradigms;
• Identify the impact of social structures upon the counsellor/client relationship and the community to which the client belongs;
• Explore aspects of cultural difference relevant to counselling practice;
• Develop an awareness of ethical issues relevant to professional practice;
• Explore the interface of counselling theory and practice;
• Develop and implement the skills acquired during field placement within a community organisation.

Course Duration
The Graduate Diploma in Counselling is designed as a two-year part-time course. Students would normally be expected to complete eight subjects over two years.

Day and evening classes are usually available. The practica require daytime placement in a community or counselling agency.

Course Requirements
To qualify for the award of Graduate Diploma in Counselling students must complete a total of 120 credit points.

Course Structure
Students must successfully complete six core subjects and two elective subjects. Where students are eligible for exemption from Theories and Techniques of Counselling they will be required to complete an extra elective subject.

The course will be structured as follows:

First Year
Semester 1
APT5025 Individual Awareness
APT5035 Theories and Techniques of Counselling
Semester 2
APT5060 Applied Techniques in Counselling
Elective

Second Year
Semester 3
APT5070 Social and Ethical Issues in Counselling
APT5085 Practicum (Full Year Subject)
Semester 4
APT5085 Practicum 2 (Continued)
Elective

The elective subjects (students will complete two – one for each year level) are:

APH4061 Principles and Practices of Cognitive Behaviour Therapy
APT5005 Domestic Violence and Sexual Assault
APT5080 Cross Cultural Issues in Counselling
HPCS5100 Applied Techniques of Grief Counselling

Note: A pass in the practicum subjects is required to pass the course. Students must pass the placement on their first attempt.

Electives from other disciplines may also be chosen for credit with the permission of the course co-ordinator.

Career Prospects
The course is designed to assist individuals already working in fields that require the development of counselling skills and for people seeking to develop skills appropriate for employment in human service areas.

Admission Requirements
The entry requirements are an undergraduate degree and demonstration of a commitment to professional development in the field of counselling. An interview may be required for all applicants.

Course Fees
Both HECS funded and full-fee paying places are available within the course.

Graduate Diploma in Counselling (Child and Adolescent)
Course Code: AGPE
Campus: St. Albans

Course Description
This course is a post-graduate qualification that is designed to provide a professional foundation in counselling theory and practice pertinent to counselling children and adolescents. The course is therefore appropriate for individuals working in professional contexts that require the application of counselling skills in the human services. Course participants can be social workers, nurses, allied health professionals, teachers, community workers, and students with an undergraduate major in psychology.

The course provides students with the opportunity to develop their theoretical view of counselling, to practice skills acquired in the field placement and to integrate theory and practice of counselling children and adolescents. There is an articulation pathway to the Master of Counselling.

Please note this course is not designed for students wanting an Australian Psychological Society (APS) accredited course. Professional accreditation of counsellors is currently being considered by several Australian organisations and the course is monitoring the requirements of these organisations as they develop.

Course Objectives
1. To provide students with the opportunity to develop their theoretical views of child and adolescent counselling;
2. To practice skills acquired in the child or adolescent field placement; and
3. To integrate theory and practice of child and adolescent counselling.

Course Duration
The Graduate Diploma of Counselling (Child & Adolescent) is designed as a two year part-time course. Students would normally be expected to complete eight subjects over two years. Day and evening courses are usually available. The practicum requires daytime placements in a community or counselling agency.

Course Requirements
To qualify for the award of Graduate Diploma in Counselling, students must complete a total of 120 points.

Course Structure
Students must complete seven core units and one elective subject.

The course will be structured as follows:

Year 1
Semester 1
APT5025 Individual Awareness
APT5037 Child & Adolescent: Theories and Techniques of Counselling
Semester 2
APT6008 Child & Family Development
APT5062 Child & Adolescent: Applied Techniques in Counselling
Year 2
Semester 1
APT5070 Social and Ethical Issues in Counselling
APT5085 Practicum including Field Placement
Semester 2
APT5085 Practicum (continued)
One Elective

Examples of Electives are:
APT5080 Cross-Cultural Issues
HPC5100 Applied Techniques of Grief Counselling
HNS5030 Substance Abuse Assessment
HNS5040 Substance Abuse Intervention

A pass in the practicum subjects is required to pass the course. Students must pass the practicum on their first attempt. Electives from other disciplines may also be chosen for credit with the permission of the course coordinator.

Career Prospects
The course is designed to assist suitable individuals already working in fields related to children and adolescents and for people seeking to develop skills appropriate for employment in human service area.

Admission Requirements
This course has been designed to be a postgraduate course taking in students who have completed an undergraduate degree (or equivalent). This course will be open to non-psychology graduates. Students will be selected for their suitability in working with children and adolescents and commitment to professional development in the field of counselling. An interview will be required for all applicants. The number of students that can be taken into the course depends on available child and adolescent field placements.

Course Fees.
Full fee-paying places are available within this course. PELS and HECS funded places may become available.

Master of Counselling
Course Code: AMPE
Campus: St Albans

Course Description
The Masters in Counselling provides an opportunity for professionals to extend their expertise in counselling theory and practice following the completion of a Graduate Diploma. This is not an APS accredited psychology course.

Course Objectives
The specific objectives of the course are to:

• further develop knowledge of counselling theory and its application;
• expand the students’ knowledge and awareness of psychological theory relevant to their workplace and interests;
• develop a deeper understanding of the range of counselling interventions and psychological therapies offered by helping professions; develop understanding of counselling research methods and a corresponding ability to read critically within the counselling literature; and
• further develop an applied knowledge of professional practice.

At the conclusion of the course students should be:

• conversant with theoretical underpinnings of counselling intervention;
• able to engage with the counselling literature relevant to their area of work and interest;
• aware of the variety of professions in the field and their contributions;
• able to place counselling aspects of their own work within a theoretical framework; and
• able to put their own counselling work in context both within the professional field and within their own agency, and able to work more effectively as a counsellor in the health field.

Course Duration
The course may be undertaken on a four year part-time basis over two years following a bachelors degree, or part-time over two years following a fourth year in counselling.

Course Structure
Core subjects
- APT5055 Individual Awareness
- APT5035 Theories and Techniques of Counselling
- APT5070 Social and Ethical Issues in Counselling
- APT5060 Applied Techniques of Counselling
- APT5035 Principles and Practices of Cognitive Behaviour Therapy
- APT5080 Cross Cultural Issues in Counselling
- APT60046 Research Methods in Counselling

Minor Thesis
APT6004 Minor thesis (2 semesters)

Practicum
APT6001 Practicum 1
APT6002 Practicum 2

Electives
Three electives in related areas*
*Only subjects approved by the course coordinator may be used as electives. This decision may be based on the experience of the student.

Career Prospects
The course is designed to develop counselling expertise which can be applied within the student's own profession.

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed an undergraduate degree or equivalent.

The applicant must be able to provide academic and professional references. Applicants may be required to attend a selection interview and provide samples of their work.

Course Fees
Fee-paying course. Contact School of Psychology office for details.

Master of Psychoanalysis
Course Code: AMPY
Campus: St. Albans and Footscray Park

Course Description
This four year part-time course which provides clinical studies and research in psychoanalysis at an advanced level, is aimed at professionals in the field of mental health and students and workers in disciplines that incorporate psychoanalytic knowledge and methodology such as Philosophy, Gender Studies, Cultural Studies, History, Literature, Sociology, Anthropology, Education, Social Work and others. The course recognises the demand in all these areas, and its emphasis on the study of the most recent developments in clinical psychoanalysis and psychoanalytic research makes the course unique to Australian universities and highly relevant to current professional and scientific interests.

Course Duration
The course may be undertaken on a four year part-time basis.
Course Requirements
To qualify for the Master of Psychoanalysis (Research and Clinical Studies), students must complete a total of 240 credit points.

Course Structure
First Year
Semester 1
APU5001 History and Epistemology of Psychoanalysis
APU5002 Theory of sexuality
APU5003 Clinical Seminar I: Assessment
Semester 2
APU5004 Theory of the Subject and Logic of the Signifier
APU5005 The Symbolic, the Imaginary and the Real
APU5006 Clinical Seminar II: Development of the Transference
Second Year
Semester 1
APU5007 Neurosis
APU5008 Psychoanalytic Technique I
APU5009 Clinical Seminar III: Treatment of Neuroses
Semester 2
APU5010 Psychosis and Perversion
APU5011 Psychoanalytic Technique II
APU5012 Clinical Seminar IV: Handling of the Transference
Third Year
Semester 1
APU6001 The Ethics of Psychoanalysis
APU6002 The Object Relation
APU6003 Clinical Seminar V: Ethical Problems in the Clinic
Semester 2
APU6004 Psychoanalysis with children
APU6005 Psychoanalysis and culture
APU6006 Clinical Seminar VI: children in treatment
Fourth Year
Semester 1
APU6007 Clinical seminar VII: special clinical problems
APU6008 Thesis I
Semester 2
APU6009 Research Seminar
APU6010 Thesis II

Career Prospects
The course serves as a solid conceptual basis for clinical practitioners who wish to apply psychoanalysis in their work (psychologists, psychiatrists and other medical practitioners, psychotherapists, social workers, psychiatric nurses and other mental health workers.

In the case of workers and scholars of disciplines other than clinical, the course offers specialised knowledge and research methodology in an academic and scientific field which is constantly expanding.

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed a degree in a relevant discipline from an approved tertiary institution, or equivalent.

Fees
The course is offered on a full-fee paying basis. Contact the School of Psychology for further details.

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Graduate Diploma in Psychological Studies

Course Code: AGPP
Campus: St Albans

Course Description
The Graduate Diploma in Psychological Studies is a three-year part-time course for graduates wishing to gain an introduction to psychology as a discipline. It comprises a professionally accredited major sequence in undergraduate psychology. This fee-paying program is designed for those who already have a first degree (without psychology qualifications) and wish to supplement this with a psychology major, for interest or for satisfaction of preliminary entry requirements into the profession of psychology. Important note: The Graduate Diploma in Psychological Studies prepares graduates for an APS accredited fourth year in Psychology; it does not comprise such a fourth year.

Course Duration
The course may be studied part-time only over a minimum duration of three years. The three year minimum is required because subjects taken in earlier years provide the basis for studies in later years, that is, there is sequential development of knowledge and skills throughout the course. This sequence is important pedagogically and is also necessary for professional accreditation. Students may elect to complete the third year of the course, which consists of Psychology 3A and four Psychology 3 electives, over two years, extending the course to 4 years of part-time study.

Course Requirements
To qualify for the Graduate Diploma in Psychological Studies, students must complete a total of 120 credit points.

Course Structure
First Year
Semester 1
APP1012 Psychology 1A
Semester 2
APP1013 Psychology 1B
Second Year
Semester 1
APP2013 Psychology 2A
Semester 2
APP2014 Psychology 2B
Third Year
Semester 1
APP3011 Psychology 3A
Two of: APP3015 to APP3024 (Psychology 3 Electives)
Semester 2
APP3011 Psychology 3A
Two of: APP3015 to APP3024 (Psychology 3 Electives)

Career Prospects
See Professional Recognition. For qualified teachers this course provides a strong foundation for teaching psychology in secondary schools.
Admission Requirements
To qualify for the course, applicants must have successfully completed an undergraduate degree from a recognised Australian university (or equivalent).

Professional Recognition
The Graduate Diploma in Psychological Studies is recognised by the Australian Psychological Society (APS) as appropriate preparation for an APS accredited fourth year in Psychology. Intending students should ensure that the undergraduate degree they already hold is approved by the APS as one that a Graduate Diploma in Psychological Studies can be added to for accreditation purposes.

Fees
Fee-paying course. Contact the School of Psychology for details.

Graduate Diploma in Psychology
Course Code: AGPS
Campus: Footscray Park

Course Description
The Graduate Diploma in Psychology provides an integrated and comprehensive education within the discipline of Psychology. It provides a fourth year that is recognised by the Australian Psychological Society. In addition students who complete this course are eligible to become Probationary Psychologists with the Victorian Psychologists Registration Board.

In this Graduate Diploma students can pursue an advanced level of theoretical study and applied aspects within Psychology and receive advanced research training.

Course Requirements
To qualify for the award Graduate Diploma in Psychology students must complete a total of 120 credit points.

Course Duration
The normal duration of the course will be one year full-time or two years part-time.

Course Structure
Semester 1
APA4005 Field Research
APA4002 Evaluation Research Methods or
APH4024 Research Methods in Context
2 Electives

Electives
APA4003 Organisational Psychology
APH4050 Current Issues A
HNS5100 Theories of Addiction
HNS5202 Theories of Substance Abuse

Semester 2
APH4070 Professional Orientation (Casework)
APA4020 Extended Field Research
Elective

Electives
APA4004 Psychology of Group Processes
APTS5800 Cross Cultural Issues in Counselling
APTS5005 Domestic Violence and Sexual Assault
HPSG5180 Psychology for Rehabilitation
HNS5300 Health Promotion/Prevention (substance abuse)

If a student would prefer to do two electives in Semester 2 then
APA4020 Extended Field Research and APA4005 Field Research
could swap semesters.

Not all electives may be available every year. Other electives may be possible with the consent of the course co-ordinator.

This is a guide only and offerings may be subject to sufficient enrolments. The entire course may be completed at Footscray Park, although students may need to travel to St Albans to meet with their research supervisor.

Admission Requirements
A first degree with an Australian Psychological Society accredited major in Psychology (or equivalent) will be the minimum entrance requirement. Relevant experience in either private or public sector organisations will be an advantage. Applicants may be interviewed and requested to provide academic letters of recommendation (reference forms) to assess their suitability for the course. Special consideration for admission will be given to students with disabilities.

Professional Recognition
This course is accredited by the Australian Psychological Society as an approved fourth year in Psychology.

Course Fees
Fee-paying course. Contact the School of Psychology for details.

Full time students may be eligible for PELS (Postgrad. Educ. Loan Scheme).

Master of Applied Psychology in Community Psychology
Course Code: AMPC
Campus: Footscray Park

Course Description
The Victoria University Master of Applied Psychology course has streams in Community Psychology and Sport Psychology. They share a number of generalist psychology core subjects, but each represents a separate specialist psychological training. Core subjects include sequences in quantitative and qualitative research methods and in psychological practice.

The Master of Applied Psychology course is founded upon the scientist-practitioner model of professional training, combining knowledge and skills acquisition with reality-based psychological understandings, and facilitating a clear stance of enquiry in relation to all aspects of theory, research and practice.

Each stream consists of three components: coursework, practicum placement and research thesis. Graduating students will have completed 125 days of placement. Practicum requirements are outlined in a separate Practicum Manual.

Course Objectives
The Community Psychology stream draws on the educational and training components of the core subjects, but provides students with an opportunity to learn and develop broader options for the application of psychological skills and knowledge.

Community psychology developed Australia in the 1970s in response to the realisation that the psychological well-being of individuals could not be understood in isolation from broader social contexts. The discipline has its roots in such fields as community mental health, organisational, applied social and, more recently, environmental, ecological and health psychology. Its unique identity is defined through its focus on communities as the primary unit for understanding and action.

The Community Psychology stream therefore aims to:

• Develop students’ skills in the analysis of social and psychological problems from multiple perspectives and at multiple levels. This will entail developing sensitivity to the cultural and experiential forces that have impacts on such problems;

Campus: Footscray Park

AGPS

Full time students may be eligible for PELS (Postgrad. Educ. Loan Scheme).
Course Duration
The normal duration of the course will be two years full-time or four years part-time.

Course Requirements
Students are required to complete a total of 240 credit points.

Course Structure
First Year
Semester 1
APM5001 Foundations of Community Psychology
APM5009 Psychological Practice 1
APM5013 Quantitative Research Methods
APM6030 Thesis Research (2 Semesters)
APM5017 Psychological Practice 2
Semester 2
APM5003 Qualitative Research Methods
APM5015 Community Development Skills
APM5021 Practicum 1
APM6008 Psychological Practice 3
APM6030 Thesis Research (continued)
APM6060 Psychology of Community Health

Second Year
Semester 1
APM6002 Community Psychology Interventions
APM6021 Practicum 2
APM6070 Extended Thesis Research
Elective (Social Policy)
Semester 2
APM6040 Psychological Practice 4C
APM6070 Extended Thesis Research
APM6050 Practicum 3
Elective

Professional Recognition
The Masters Course is accredited by the Australian Psychological Society and by the Colleges of Community Psychology and Sport Psychology. The stream is fully accredited by the Australian Psychological Society.

Course Objectives
The Sport Psychology stream builds on the general skills and knowledge presented in the core subjects and prepares students for professional practice in the field of sport psychology. It is offered in conjunction with the Department of Human Movement and Recreation in order to provide students with a properly rounded education in sport and sport science. Its aims are to:

- Develop students' skills and knowledge of sport psychology in order to inform practice and to engender a broad perspective of professional work;
- Develop students' knowledge and use of applied skills, methods, and techniques in sport psychology, so they may offer the highest levels of professional service;
- Develop students' appreciation of professional and ethical issues in the practice of sport psychology so that they may operate according to the highest standards of professional practice;
- Provide students with supervised experience of professional practice in sport psychology and the opportunity to learn from this experience in discussion with peers and professionals;

Admission Requirements
An honours degree with an Australian Psychological Society accredited four year sequence in psychology, or a pass degree with an APS accredited three year sequence in psychology together with an APS accredited fourth year psychology course, will be the minimum entrance requirement. However, relevant professional experience will be a substantial factor in selection. Applicants will be interviewed to assess suitability for the course.

There is normally an intake of students every second year. The next intake is 2005.

Course Fees
Students undertaking the course will be charged under the Higher Education Contribution Scheme (HECS). Students will also be required to pay the University's annual General Service Fee. Some full fee paying places may also be available.

Master of Applied Psychology in Sport Psychology
Course Code: AMPS
Campus: Footscray Park
Note: Next intake in 2005.
• Develop students’ independent use of applied research skills for problem resolution, under the supervision of a researcher in applied sport psychology. This includes the identification of a problem in practice which needs to be resolved by research, the design, execution, analysis and interpretation of a study to address that issue, and the presentation of implications of the study and future directions for research on the issue;
• Prepares students for specialist APS College membership in Sport Psychology. The stream is fully accredited by the Australian Psychological Society.

Course Duration
The normal duration of the course will be two years full-time or four years part-time.

Course Requirements
Students are required to complete a total of 240 credit points.

Course Structure
First Year
Semester 1
APM5005 Current Issues in Sport Psychology
APM5009 Psychological Practice 1
APM5013 Quantitative Research Methods
APM6030 Thesis Research (2 Semesters)
APM5017 Psychological Practice 2
Semester 2
APM5008 Applied Sport and Exercise Psychology
APM5003 Qualitative Research Methods
APM5021 Practicum 1
APM6008 Psychological Practice 3
APM6030 Thesis Research (continued)
Elective (Sport Science)

Second Year
Semester 1
APM6003 Profes. Practice in Applied Sport Psychology
APM6070 Extended Thesis Research
Elective (Sport Science)
Semester 2
APM6040 Psychological Practice 4S
APM6070 Extended Thesis Research
APM6050 Practicum 3
Elective

Professional Recognition
The Masters Course is accredited by the Australian Psychological Society and by the Colleges of Community Psychology and Sport Psychology as an approved fifth and sixth year in Psychology.

Areas of Specialisation
CRESS
One of seven designated University Research Centres at Victoria University, CRESS is the largest of the University Research Centres and through research and consultancy, aims to promote the health and well-being of the entire community via the medium of physical activity. It does this by pure and applied work in the areas of rehabilitation, exercise and sport science.

CRESS carries out research and consultancy in four research units:
• Biomechanics – applies mechanical principles to human movement analysis;
• Exercise Metabolism – looks at cells to see how the body adapts to exercise conditions;
• Exercise Physiology – investigates the biological science of movement;
• Sport and Exercise Psychology – is the science of human behaviour for enhancing performance and raising well-being.

CRESS aims to develop and extend partnerships with government, industry and other institutions in order to conduct mutually beneficial research and consultancy. In carrying out its mission of promoting the health and well-being of the entire community through the application of science to rehabilitation, exercise and sport, CRESS generates programs, services and opportunities for collaborative research with industry and community groups. Most Sport Psychology specialist placements and research projects are conducted under the auspice of CRESS.

Admission Requirements
An honours degree with an Australian Psychological Society accredited four year sequence in psychology, or a pass degree with an APS accredited three year sequence in psychology together with an APS accredited fourth year psychology course, will be the minimum entrance requirement. However, relevant professional experience will be a substantial factor in selection. Applicants will be interviewed to assess suitability for the course.

There is normally an intake of students every second year. The next intake is 2005.

Course Fees
Students undertaking the course will be charged under the Higher Education Contribution Scheme (HECS). Students will also be required to pay the University’s annual General Service Fee. Some full fee paying places may also be available.

Doctor of Applied Psychology
Course Code: AZPX Community Psychology stream
AZPY Sport Psychology stream
AZPZ Health Psychology stream
Campus: Footscray Park

Description and Course Objectives
This aim of this professional doctorate is to enable students to develop as researchers and extend their skill base in applied psychology to make a significant contribution to knowledge and practice. The focus will be on exploring significant issues and problems by undertaking research, advanced coursework, a professional practicum and research within the area of applied psychology. The specialist areas available are in Community and Sport, and under some circumstances Health Psychology.

Course Duration
The course is offered on a full-time basis over three years or part-time for six years. This period includes the conversion from Year 1 of the Master of Applied Psychology (Sport or Community).

Course Structure
COMMUNITY PSYCHOLOGY STREAM
(FULL-TIME STRUCTURE)
First Year
Semester 1
APM5001 Foundations of Community Psychology
APM5013 Quantitative Research Methods
APM5009 Psychological Practice 1
APM6030 Thesis Research
APM5017 Psychological Practice 2
Semester 2
APM6060 Psychology of Community Health
APM5003 Qualitative Research Methods
APM6098 Psychological Practice 3
APM5021 Practicum 1
APM5015 Community Development Skills
APM6030 Thesis Research

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Second Year
Semester 1
APM6002 Community Psychology Interventions
APM6021 Practicum 2
APM6070 Extended Thesis Research
Social Policy Elective
Semester 2
APM6040 Psychological Practice 4C
APM6070 Extended Thesis Research
APM6050 Practicum 3
Elective

Third Year
Semester 1
APM6070 Extended Thesis Research
APM6075 Practicum 4
APM6080 Advanced Reading Unit
Semester 2
APM 6070 Extended Thesis Research
APM6075 Practicum 3
APM6080 Advanced Reading Unit

SPORT PSYCHOLOGY STREAM (FULL-TIME STRUCTURE)
First Year
Semester 1
APM5005 Current Issues in Sport Psychology
APM5013 Quantitative Research Methods
APM5009 Psychological Practice 1
APM6030 Thesis Research
APM5017 Psychological Practice 2
Semester 2
APM5008 Applied Sport and Exercise Psychology
APM5003 Qualitative Research Methods
APM6008 Psychological Practice 3
APM5021 Practicum 1
Sport Science Elective
APM6030 Thesis Research
Second Year
Semester 1:
APM6003 Professional Practice in Applied Sport Psychology
APM6021 Practicum 2
APM6070 Extended Research Thesis
Sport Science Elective
Semester 2:
APM6045 Psychological Practice 4S
APM6070 Extended Thesis Research
APM6050 Practicum 3
Elective

Third Year
Semester 1
APM6070 Extended Thesis Research
APM6075 Practicum 4
APM6080 Advanced Reading Unit
Semester 2
APM6070 Extended Thesis Research
APM6075 Practicum 3
APM6080 Advanced Reading Unit

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed the first year of the Master of Applied Psychology (Sport or Community) course and demonstrated a capacity for carrying out research at the professional doctorate level. Once admitted, the student will convert to enrolment in the Doctor of Applied Psychology.
### Postgraduate Studies

<table>
<thead>
<tr>
<th>Stage 3</th>
<th>Year 2</th>
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<tbody>
<tr>
<td>Semester 1</td>
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<tr>
<td>APC6046 Professional Practice: Teamwork</td>
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<tr>
<td>APC6051 Neuropsychology of Adolescence</td>
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<tr>
<td>APC6052 Child and Adolescent Rehabilitation</td>
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<tr>
<td>APC6053 Clinical Neuropsychology Skills 2</td>
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<td>APC6054 Neuropsychology Field Placement 2</td>
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<tr>
<td>APC6077 Clinic Experience 3</td>
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<td>APC6046 Research Project 3A OR</td>
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<td>APC6067 Psychodynamic Theory 2</td>
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<td>APC6068 Psychotherapy 2</td>
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<tr>
<td>APC6069 Clinical Psychology Skills 3</td>
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<td>APC6070 Clinical Psychology Field Placement 3</td>
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<tr>
<td>APC6079 Clinical Research Methods 2</td>
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<tr>
<td>APC6080 Observational Method: Adulthood</td>
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<tr>
<td>APC6081 Clinic Experience 4</td>
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<tr>
<td>APC6084 Professional Practice: Systems</td>
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</table>

#### Admission Requirements

To qualify for admission to the course an applicant must have successfully completed a fourth year of study in a course accredited by the Australian Psychological Society. Referees’ reports and any relevant professional experience are also taken into account, and applicants are interviewed to help assess their suitability for the course.

### Doctor of Psychology in Clinical Psychology

#### Course Code:
AZPC Clinical Psychology

#### Campus:
St Albans

#### Description and Course Objectives

The aim of the course is to provide students with appropriate advanced training in functioning as specialist professional psychologists in the area of Clinical Psychology and Clinical Neuropsychology, capable of working with children, adolescents and adults in a variety of clinical settings. The parallel streams of Clinical Psychology and Clinical Neuropsychology share several common basic subjects. Each stream comprises the three interlocking strands of theoretical/knowledge base subjects, research subjects (including an independent project and minor thesis) and a clinical practice strand, the last comprising the largest part of the course.

#### Course Duration

The course is offered on a full-time basis over three years, including conversion from Year 1 of the Master of Psychology (Clinical Neuropsychology or Clinical Psychology).

### Course Structure

**Clinical Neuropsychology Stream**

<table>
<thead>
<tr>
<th>Compulsory subjects</th>
<th>Year 1</th>
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<tbody>
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<td>Semester 1</td>
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<tr>
<td>APC5003 Introduction to Psychopathology</td>
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<tr>
<td>APC5006 Introduction to Clinical Neuropsychology</td>
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<tr>
<td>APC5007 Basic Clinical Skills</td>
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<td>APC5009 Clinic Experience 1</td>
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<td>APC5010 Research Project 1</td>
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<td>APC5012 Neuroanatomy</td>
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<td>APC5025 Clinical Research Methods 1 (contd)</td>
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<td>Semester 2</td>
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<tr>
<td>APC5026 Research Project 2</td>
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<tr>
<td>APC5028 Psychological Change and Therapy</td>
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<tr>
<td>APC5030 Clinical Psychology Field Placement 1</td>
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<tr>
<td>APC5033 Clinic Experience 2</td>
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<tr>
<td>APC5036 Clinical Assessment Skills 1</td>
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<tr>
<td>APC5044 Observational Method: Childhood</td>
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<tr>
<td>APC5048 Psychotherapy 1</td>
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<tr>
<td>APC5052 Clinical Research Methods 1 (contd)</td>
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<td><strong>Stage 3</strong></td>
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<tr>
<td>Semester 1</td>
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<tr>
<td>APC5067 Psychopathology Phenomenology &amp; Theory</td>
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<tr>
<td>APC5045 Professional Practice: Teamwork</td>
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<tr>
<td>APC6046 Research Project 3A OR</td>
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<td>APC6078 Research Project 3B</td>
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<tr>
<td>APC6047 Psychodynamic Theory 1</td>
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<td>APC6049 Clinical Psychology Skills 2</td>
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<td>APC6050 Clinical Psychology Field Placement 2</td>
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<tr>
<td>APC6065 Observational Method: Adolescence</td>
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<tr>
<td>APC6077 Clinic Experience 3</td>
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STAGE 2

Year 1
Semester 2
APC5026 Research Project 2
APC5031 Neuropsychology of Childhood
APC5032 Clinical Neurology
APC5034 Clinical Neuropsychology Field Placement 1
APC5035 Clinic Experience 2
APC5036 Clinical Assessment Skills 1
APC5046 Neuropsychological Syndromes
APC5025 Clinical Research Methods 1 (contd)

STAGE 3

Year 2
Semester 1
APC6046 Professional Practice: Teamwork
APC6051 Neuropsychology of Adolescence
APC6052 Child and Adolescent Rehabilitation
APC6053 Clinical Neuropsychology Skills 2
APC6054 Neuropsychology Field Placement 2
APC6077 Clinic Experience 3
APC6046 Research Project 3A OR
APC6078 Research Project 3B

STAGE 4

Year 2
Semester 2
APC6079 Clinical Research Methods 2
APC6072 Adult Rehabilitation
APC6073 Clinical Neuropsychology Skills 3
APC6074 Neuropsychology Field Placement 3
APC6081 Clinic Experience 4
APC6066 Research Project 4A OR
APC6082 Research Project 4B
APC6083 Neuropsychology of Adulthood
APC6084 Professional Practice: Systems

STAGE 5

Year 3
Semester 1
APC7010 Research Project 5
APC7011 Clinic Experience 5 (full-year subject)
APC7014 Advanced Clinical Neuropsychology Theory and Practice 1
APC7015 Clinical Neuropsychology Intern Placement (full-year subject)

STAGE 6

Year 3
Semester 2
APC7011 Clinic Experience 5 (full year subject)
APC7015 Clinical Neuropsychology Intern Placement (full year subject)
APC7016 Research Project 6
APC7020 Advanced Clinical Neuropsychology Theory and Practice 2

CLINICAL PSYCHOLOGY STREAM

Compulsory subjects

STAGE 1

Year 1
Semester 1
APC5003 Introduction to Psychopathology
APC5006 Introduction to Clinical Neuropsychology
APC5007 Basic Clinical Skills
APC5009 Clinic Experience 1
APC5010 Research Project 1
APC5025 Clinical Research Methods 1
APC5040 Orientation to Clinical Theories
APC5041 Observational Method: Infancy
APC5042 Professional Practice: Ethics
APC5079 Group Process

STAGE 2

Year 1
Semester 2
APC5026 Research Project 2
APC5031 Psychological Change and Therapy
APC5030 Clinical Psychology Field Placement 1
APC5035 Clinic Experience 2
APC5036 Clinical Assessment Skills 1
APC5044 Observational Method: Childhood
APC5048 Psychotherapy 1
APC5025 Clinical Research Methods 1 (contd)

STAGE 3

Year 2
Semester 1
APC6027 Psychopathology Phenomenology & Theory
APC6045 Professional Practice: Teamwork
APC6047 Psychodynamic Theory 1
APC6049 Clinical Psychology Skills 2
APC6050 Clinical Psychology Field Placement 2
APC6075 Observational Method: Adolescence
APC6077 Clinic Experience 3
APC6046 Research Project 3A OR
APC6078 Research Project 3B

STAGE 4

Year 2
Semester 2
APC6067 Psychodynamic Theory 2
APC6068 Psychotherapy 2
APC6069 Clinical Psychology Skills 3
APC6070 Clinical Psychology Field Placement 3
APC6079 Clinical Research Methods 2
APC6080 Observational Method: Adulthood
APC6081 Clinic Experience 4
APC6066 Research Project 4A OR
APC6082 Research Project 4B
APC6084 Professional Practice: Systems

STAGE 5

Year 3
Semester 1
APC7010 Research Project 5
APC7011 Clinic Experience 5 (full-year subject)
APC7012 Advanced Clinical Psychology Theory & Practice 1
APC7013 Clinical Psychology Intern Placement (full-year subject)

STAGE 6

Year 3
Semester 2
APC7011 Clinic Experience 5 (full year subject)
APC7013 Clinical Psychology Intern Placement (full year subject)
APC7016 Research Project 6
APC7018 Adv. Clinical Psychology Theory & Practice 2

Admission Requirements

To qualify for admission to the course an applicant must have successfully completed the first year of the Master of Psychology (Clinical Neuropsychology or Clinical Psychology) course and demonstrated the capacity for carrying out research at the professional doctoral level. Once admitted, the student will convert to enrolment in the Doctor of Psychology (Clinical Neuropsychology or Clinical Psychology) course.
Postgraduate Programs in Public Advocacy and Action

Graduate Certificate of Public Advocacy and Action
Course Code: ATSA
Campus: St Albans/Online and distance mode

Graduate Diploma of Public Advocacy and Action
Course Code: AGSA
Campus: St Albans/Online and distance mode

Master of Public Advocacy and Action
Course Code: AMSA
Campus: St Albans/Online and distance mode

Course Description
This innovative postgraduate course has been specifically designed to enhance the knowledge of professionals working in international and local advocacy, community, human rights and environment areas. Given the significant increases in both the number of civil society initiatives and organisations, and the global scope of their activities over the past twenty years this masters program will be at the forefront of intellectual developments in this area. Just as global communications networks have enhanced the advocacy role of organisations, so these technologies will be employed in teaching and research to provide a global forum where civil society initiatives, skills and strategies can be discussed.

Course Objectives
The programs in Public Advocacy and Action aims include:
• To provide an opportunity for experienced advocates and activists for social change to undertake structured studies to both build upon their skills and facilitate critical reflection and practice.
• To enable students to theorise and understand contemporary forms of global civic engagement
• To provide a forum in which to critique and debate different models of civil society
• To introduce and develop students' skills in the application of contemporary social and management theory to forms of advocacy for social transformation in the global environment
• Through a variety of teaching and learning strategies, develop professional skills in advocacy project management, financing, campaigning, evaluation, conflict resolution and negotiation
• To develop advanced skills of analysis and critique relevant to both professional practice and research.

Course Duration
Graduate Certificate of Public Advocacy and Action
One year part time over three semesters
Graduate Diploma of Public Advocacy and Action
One year over three semesters
Masters of Public Advocacy and Action
Four semesters full time, including one summer residential and 2 semesters in the first year of study or part-time equivalent.

Course Requirements
To qualify for the Graduate Certificate in Public Advocacy and Action students must complete a total of 60 credit points.
To qualify for the Graduate Diploma in Public Advocacy and Action students must complete a total of 120 credit points. To progress from the Graduate Diploma to the Masters program students must achieve a H2A or above in at least two subjects and those choosing the minor thesis option must have undertaken an approved research methods subject.
To qualify for the Master of Public Advocacy and Action students must complete a total of 180 credit points.

Course Structure
Core subjects will offer a combination of advocacy, capacity building and globalisation subjects which can be taken in combination with management, financial management, environmental, gender and communications electives.

GRADUATE CERTIFICATE IN PUBLIC ADVOCACY & ACTION
Year 1
Summer Intensive
ASA5020 The Challenges of Social Transformation
ASA5021 Negotiating Advocacy: Contexts, Strategies, Actions
Semester 1
ASA5022 Approaches to Globalisation
Semester 2
ASA5023 Building Capacity and Mobilising Civil Society

GRADUATE DIPLOMA IN PUBLIC ADVOCACY & ACTION
First Year
Summer Intensive
ASA5020 The Challenges of Social Transformation
ASA5021 Negotiating Advocacy: Contexts, Strategies, Actions
Semester 1
ASA5022 Approaches to Globalisation Management elective
ASA5025 Public Advocacy Internship OR One elective from approved list
Semester 2
ASA5023 Building Capacity and Mobilising Civil Society Financial Management elective
ASA5025 Public Advocacy Internship (if not taken in Semester1) OR one elective from approved list

MASTER OF PUBLIC ADVOCACY AND ACTION
First Year
Summer Intensive
ASA5020 The Challenges of Social Transformation
ASA5021 Negotiating Advocacy: Contexts, Strategies, Actions
Semester 1
ASA5022 Approaches to Globalisation Management elective
ASA5025 Public Advocacy Internship or One elective from approved list
Semester 2
ASA5023 Building Capacity and Mobilising Civil Society Financial Management elective
ASA5025 Public Advocacy Internship (if not taken in Semester1) OR one elective from approved list
Second Year
Semester 1
ASA5030 Minor Research Thesis (20,000 words) or ASA6020 Professional Project
Plus two approved electives
Admission Requirements
Normally a three year first degree or equivalent. Each application will be individually considered and applicants may be interviewed.

Course Fees
This course is offered on a full fee paying basis. The PELS loan scheme is available to Australian citizens and residents.
AAA5002 RESEARCH METHODS
Campus Footscray Park
Prerequisite(s) Nil
Content This subject covers a variety of research methods relevant to research in Asia and on Asian-related topics. The ontological and epistemological foundations to various approaches to research (e.g. positivism, critical rationalism, interpretivism, critical theory, realism, structuration theory and feminism) will be critically reviewed. Students will be broadly familiar with the issues of logic and methodology. Quantitative and qualitative research methods, and be able to select a research topic(s), design research proposal(s) and adopt optimum research methods.
Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.
Assessment One piece of literature review with 3000 words and one research proposal with 2000 words.

AAA5003 ISSUES IN CONTEMPORARY SOCIAL CHANGE IN ASIA
Campus Footscray Park
Prerequisite(s) Nil
Content This subject will involve a study of some key issues surrounding the process of social change in selected Asian societies over the last two decades, with emphasis on two key themes: Culture and Identity; and The State and Development. Within these themes a number of topics will be explored. They will cover such questions as the redefinition of tradition among government-sponsored agencies, intellectuals as well as grass roots movements, the impact of state-generated development on localities, conflicts over resources, the determinants of development policy formulation, and key ideas which underlie current discussions about development and local culture, both in global and regional forums.
Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.
Assessment One 5000 word assignment.

AAA5004 STATE AND SOCIETY IN ASIA
Campus Footscray Park
Prerequisite(s) Nil
Content This subject examines the relationship between states and societies in selected Asian contexts. It will include a comparative study of political regimes in the region.
Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.
Assessment One 5000 word assignment.

AAA5005 ECONOMIC CHANGE IN ASIA
Campus Footscray Park
Prerequisite(s) Nil
Content Examines the changes of economic environment in Asia in the context of global political and economic challenges. It aims to understand how Asian economic environment has been constructed and how that environment relates to economic and political behaviour, and how to collect, analyse and present appropriate data relevant to the changing economic environment in Asia. The first task of the subject is to understand the central ideas of Economics. Three main theories of economics will be identified (subjective preference theory, cost of production theory and abstract labour theory). The second task of the subject is to study the theories application to Asia and global economy.
AAA506 CROSS CULTURAL COMMUNICATION IN ASIA

Campus Footscray Park
Prerequisite(s) Nil
Content The subject begins with an introduction to issues and theory of cross-cultural communication in the context of Australia-Asia relations. This is followed by three sections which concentrate on the language and culture and how to do business in Japan, Vietnam and China. The subject concludes with a summary and overview of Australia-Asia business relations with respect to intercultural business communication.


Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.
Assessment One 5000 word assignment.

AAA5010 INDUSTRIAL DEVELOPMENT IN ASIA

Campus Footscray Park
Prerequisite(s) Nil
Content This subject aims to examine the process of industrialisation in Asia in relation to changes in the global economy, to provide ways of understanding this process through applying development theories, and to explore issues and outcomes resulting from Industrialisation using different perspectives through case studies which include countries in East, Southeast and South Asia. The subject includes three parts: the first part presents an analysis of global economy and regional industrialisation of Asia since the Second World War; the second part of the subject discusses the theoretical frameworks and the main criticisms of these; and the third part uses them to interpret the Asian industrial development experiences.


Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.
Assessment Oral presentation of country profile, 10%; practical report, 30% essay, 30% examination 30%. For Masters and Graduate Diploma students, one 5000 word assignment.

AAA5011 INTERPRETING ‘ASIA’AND THE ‘PACIFIC’

Campus Footscray Park
Prerequisite(s) Nil
Content This course will examine a range of theoretical and disciplinary approaches to the study of contemporary ‘Asia’ and the ‘Pacific’. The disciplines discussed will include history, philology and literature studies, political-economy and comparative politics, customary law, anthropology and sociology. It will analyse how disciplinary approaches, initially developed during the period of European expansion, have evolved since the (re)emergence of independent states. The contribution of Asian scholars in the post-colonial development of these disciplines will receive particular attention. The course will explore how these disciplines have been applied to the study of ‘Asia’ through a number of case studies of particular countries or regions. The case studies will highlight cultural, religious, ethnic, political and economic variation with contemporary ‘Asia’. The course will be taught by a combination of lecture and seminar. Students will be expected to present a number of seminar papers during the semester.
AAA5012 ASIAN CULTURES AND LITERATURES
Campus Footscray Park
Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5012 Asian Cultures and Literatures.
Content This subject introduces students to a comparative understanding of a Asian cultures through an study of several texts (including novels, poetry, films, drama, music) in English translations. Special attention will be paid to Vietnamese, Chinese and Japanese texts, though texts from other Asian cultures may also be examined.

AAA5014 THE SEARCH FOR MEANING IN ASIA
Campus Footscray Park
Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5014 The Search for Meaning in Asia.
Content This subject examines the diverse religious and philosophical traditions of Asia in a comparative perspective. The aim is two-fold: to develop an understanding of traditions of value, thought, devotion, and spirit in Asia; and to develop an ability to appreciate different ways of interpreting self and the world. Emphasis will be given to the dimension of personal experience in the human quest to find meaning in life and to give the world meaning, both past and present. This will involve a consideration of such issues as mind, consciousness, cosmology, deity, power, transformation, vision, and transcendence. The impact of systems of thought on more public issues such as the good life, ecology, personhood, social life, and nationhood will also be discussed.
Required Reading To be advised by lecturer.

AAA5013 COLONIALISM, NATIONALISM AND REVOLUTION IN SOUTHEAST ASIA
Campus Footscray Park
Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5013 Colonialism, Nationalism and Revolution in Southeast Asia.
Content This subject will take as its central theme for the study of Southeast Asian history during the 19th and 20th centuries the interaction between the evolving indigenous societies of the region and increasing Western penetration. This subject will examine how Southeast Asian societies accommodated, resisted, and utilised European and North American political and economic intervention.


AAA5015 GENDER AND SEXUALITY: ASIAN PERSPECTIVES
Campus Footscray Park
Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5015 Gender and Sexuality: Asian Perspectives.
Content This subject employs recent social theory understandings of gender and identity. Case studies will be drawn from a range selected Asian cultural contexts. Issues to be considered will include the complex notions of engenderment (eg, femaleness, maleness, androgyne), heterosexuality, homosexuality, prostitution, sex tourism, pederasty, and possibilities for gender equality and empowerment in specific cultural milieus.
AAA5016 ASIAN COMMUNITIES IN AUSTRALIA

Campus: Footscray Park

Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5017 Business Culture in Asia.

Content: This subject will examine a range of theoretical and empirical approaches to the study of doing business in Asia. The disciplines discussed will include cross-cultural communication, international trade and finance, and business behaviour and economic conditions. The empirical studies will tackle such issues as business negotiation, investment procedures, socio-political and management relations in selected countries in East and Southeast Asia.

Assessment: Seminar paper (2,500 words), 30%; research essay (5,000 words), 70%.

AAA5018 CULTURE AND POLITICS IN INDONESIA

Campus: Footscray Park

Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5018 Culture and Politics in Indonesia.

Content: This subject will examine Indonesia’s social structure and diverse cultural patterns and how these are reflected in post-independence politics. Emphasis will be given to the processes of social change. The themes explored in the subject will include the construction of national identity, the search for appropriate political forms and the social and political changes generated by rapid economic development. Islam in its diverse manifestations, the role of the Chinese and other ethnic minorities will be examined in the context of national integration. Particular focus will be given to the issue of regime change as Indonesia approaches the end of the Suharto era.

Assessment: Oral presentation, 10%; minor essay (2,000 words), 30%; research essay (5,000 words), 60%.

Class Contact: Three hours per week comprising normally one one-hour lecture and one two-hour seminar.

FACULTY OF ARTS


Class Contact Three hours per week comprising one one-hour lecture and one two-hour seminar.

Assessment Seminar paper (2,500 words), 30%; research essay (5000 words) 70%.

### AAA5020 SOUTHEAST ASIAN POLITICS

**Campus** Footscray Park

**Pre-requisite(s)** Nil

**Content** This subject will examine key recent events as well as political change and conflict in the Southeast Asian region since World War II. The subject aims to analyse and interpret political systems, ideologies and traditions in Southeast Asian countries by focussing on the question of legitimacy and claims to power, authority and sovereignty. By means of individual country and comparative studies, lectures and tutorials will explore the following topics: the role of the military in government, politics and power maintenance; elections and democracy; national integration and regional/ethnic/religious separatism; ‘political cultures’, civil society and the role of the middle class in contemporary Southeast Asian politics. The course should provide a useful basis for understanding and explaining the political systems of the region and their trajectories of change.


**Class Contact** Three hours per week comprising one two-hour lecture and one one-hour tutorial for one semester.

**Assessment** Seminar paper, (2500 words), 30%; research essay (5000 words), 70%.

### AAA5022 POLITICS OF GLOBALISATION

**Campus** Footscray Park

**Prerequisites** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently.

**Content** This subject critically reviews recent theories of the processes labelled as ‘Globalisation’ – broadly understood as the decline of sovereign states in international politics and the rise of transnational and supra-state institutions and influences. Special attention is paid to Richard Falk’s distinction between ‘Globalisation from above’ (e.g., multinational corporations, big power or superpower strategies, international media conglomerates) and ‘Globalisation from below’ (e.g., immigration, tourism, cultural exchanges, NGO activities). Australia’s vulnerabilities and opportunities in the face of Globalisation will be of central concern throughout the subject.


**Class Contact** Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment** Seminar paper, (2500 words), 30%; research essay (5000 words), 70%.
FACULTY OF ARTS

AAA5023 GLOBAL CITIZENSHIP

Campus Footscray Park

Prerequisites Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently.

Content This subject commences with an exploration of the philosophical roots of the idea of multiculturalism, demonstrating its indissoluble links with democratic theory (or ‘sustainable democracy’), the ‘politics of identity’, and the ideals of global citizenship. Issues such as human rights, ethnic cleansing, the international politics of gender, the role of the international community through institutions like the United Nations, and the role of the military in peace-keeping operations will be critically explored. Specific case studies may include human rights in China and Burma (Myanmar), and the conflicts in Bosnia and Rwanda.


Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial per week.

Assessment Seminar paper, (2,500 words), 30%; research essay (5000 words), 70%.

AAA5024 POLITICAL ECONOMY OF GLOBALISATION

Campus Footscray Park

Prerequisites Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently.

Content This subject examines the processes of Globalisation from the perspectives of political economy. Globalisation, under this heading, refers to the development of an economy and forms of governance that span much of the world. Such developments reflect three processes: (a) the integration of financial and currency markets across the entire world; (b) the integration of production, trade and capital formation across national boundaries in global corporations; and (c) the emergence of functions of global governance that partially regulate national economic, social and environmental policies. The fusion of finance, corporations and other organisations also reflects the decisions that permit, promote or execute enhanced global connections. The subject will be divided into three parts: (i) a critical review of recent theories in political economy which are related to the processes of Globalisation; (ii) a review of the historical path of the so-called ‘Globalisation’ processes; (iii) an exploration of empirical case studies to critically evaluate ‘Globalisation’ and Australia’s engagement with and responses to this process.


AAA5030 TEACHING ASIA 1

Campus Footscray Park

Prerequisite(s) Normally at least a Bachelor's degree or its equivalent and a recognised professional qualification in education or teaching.

Content The subject presents an historical sociology of Australian culture as it has affected Australia’s relations with selected East and Southeast Asian societies. It will involve an historical examination of Australia’s relations with the region. Australia’s foreign policy towards selected countries will be critically examined. Students will be introduced to contemporary debates on Australia’s ‘engagement’ with ‘Asia’. Particular emphasis will be placed on China, Japan and Indonesia.


Class Contact 18 hours for one semester.

Assessment One literature review exercise (1500 words) (40%); One essay (2500 words) (60%).

AAA5031 TEACHING ASIA 2

Campus Footscray Park

Prerequisite(s) Normally at least a Bachelor's degree or its equivalent and a recognised professional qualification in education or teaching. Also normally satisfactory completion of AAA5030 Teaching Asia 1.

Content The subject presents an historical survey of selected civilizational traditions in East, Southeast, and South Asian societies. It will introduce students to the processes of accommodation and adaptation of the great religious traditions that have taken place in China, Japan, Indonesia and India and examine how this is reflected in literature and art. The subject will explore the processes of social, cultural and religious change of these societies in the post-colonial world. The approach will be comparative and will draw on the disciplines of anthropology, history and political science.
required reading

recommended reading

class contact
18 hours for one semester.

assessment
One literature review exercise (1500 words) (40%)
One long essay (2500 words) (60%).

AAP5004 CONTEMPORARY ISSUES IN SOCIAL AND POLITICAL ANALYSIS

Campus Footscray Park

prerequisite(s) Admission to Postgraduate program

content
This subject explores current scholarly debates in social interpretation and historiography, particularly as they relate to Humanities and Social Sciences curricula in schools and to contemporary theoricings of the ‘high-modern’ (Giddens) or ‘post-modern’ (Foucault) human experience. Critiques of issues such as modernity and post-modernity, gender and sexuality, ethnic nationalism and multiculturalism, environmentalism and development, and globalization will be analysed for the usefulness in reading and teaching recent works in history, International Studies and Politics.

required reading

recommended reading

class contact
Normally one two-hour lecture and one one-hour seminar per week.

assessment
One 500 word Research Paper, 70%; examination, 30%. Students must achieve at least 60% in the subject for it to be credited towards the Graduate Certificate or Graduate Diploma of Arts (Politics and International Studies).

ACA5002 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 1B-COMMUNICATION PART B

Campus Footscray Park

prerequisite(s) Normally ACA5011 Advanced English for Speakers of Other Languages 1A.

content
Skills will reinforce and extend those of Semester 1. Interpretation of information from a variety of forms—newspapers, documents, tables, diagrams and graphs will be presented. The audience and purpose of writing will be examined, and informative, persuasive and argumentative styles applied. Oral competence and pronunciation will be emphasised. The subject is built around specific themes focusing on society and culture in Australia; it employs a topic approach incorporating a variety of skills together with language proficiency.

recommended reading
French, J. 1993, Walking the Boundaries, Angus and Robertson, Sydney.

class contact
Two 2-hour workshops.

assessment
Class homework and exercises, 50%; oral presentation, 20%; examination, 30%.

ACA5003 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 2A-MEDIA

Campus Footscray Park

prerequisite(s) ACA5002 Advanced English for Speakers of Other Languages 1B.

content
This subject continues the program in the Advanced ESOL major by extending the academic skills of collecting, interpreting, collating and presenting (both orally and in written form) information from a variety of sources. To heighten students’ awareness of the media and its effect. To increase the students’ knowledge of Australian society and culture and of industrial issues. The subject has been developed around the theme of media in Australia. The content will examine ownership and control of media in Australia; international connections; ‘market forces’ and media freedom versus regulation. The news: where it comes from; social process of news production and presentation; news values. Advertising as an industry underpinning the media and as instantiation of the language of persuasion. Print and electronic media; social and textual characteristics; quantitative and qualitative analysis. The language skills of listening, talking, reading and writing will be extended within the content. English language and learning skills will be further refined and the ability to analyse, synthesise and critically evaluate information will be stressed. Discussion, vocabulary extension and small group presentation will dominate oral work.

required reading

recommended reading
To be advised by lecturer.

class contact
Four hours per week for one semester comprising one one-hour lecture, one one-hour discussion workshop and one two-hour workshop for written skills, or as advised by lecturer.

assessment
Class based exercises and research assignments involving the analytical ‘reading’ of newspaper items, television programs, etc., 70% (35% written, 35% aural/oral); written in involving the analytical ‘reading’ of newspaper items, television programs, etc., 70% (35% written, 35% aural/oral); written examination, 30%.

ACA5004 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 2B-LITERARY ENGLISH

Campus Footscray Park

prerequisite(s) ACA5003 Advanced English for Speakers of Other Languages 2A.

content
This subject offers experience in the more imaginative areas of English expression, for example, poetry long and short narrative forms, and drama. Specific aspects of language will include: the varieties and applications of figurative language; rhythm and ‘sound texture’ (euphony and dissonance), in ‘literary English’; style and lexical choice; comparison of different literary genres.

required reading
The three set texts are: Park, Ruth 1994, Dear Hearts and Gentle People, Penguin; Rickard-Bell, Belinda (ed) 1994, The Second Largest Island: Modern Australian Short Stories, Flinders Publishing, Melbourne; Richardson, Paul and Watson, Ken (eds) 1994, Postcards from Planet Earth: An Anthology of International Poetry, Oxford University Press Australia. Other texts will be advised. In keeping with the aims of the subject, texts are chosen from a range of literary styles and genres, whilst being linguistically suitable for students whose first language is not English.

recommended reading
To be advised by lecturer.
FACULTY OF ARTS

Class Contact Four hours per week for one semester comprising one one-hour lecture, one one-hour discussion workshop and one two-hour workshop for written skills, or as advised by lecturer.

Assessment Progressive assessment of oral and written work, comprising exercises and essays, 50%; class presentation(s), 20%; examination, 30%.

ACSA006 AUSTRALIAN LANGUAGE: VARIATION, CONVERSATION AND CULTURE

Campus Footscray Park

Prerequisite(s) Nil

Content Language as the fundamental human institution is a powerful instrument for cohesion and division in society, for the maintenance and (usually unintended) subversion of relationships. This subject will examine how language is used to affect these ends in our Australian context. Students will be introduced to ways of describing linguistic features. The place, linguistically and culturally, of Australian English among world Englishes will be investigated, as will social, regional, gender, ethnic and age-related variation within Australian English itself. The varied repertoire of individual speakers and the uses to which this is put within English and across languages will be considered. Academic English as a register will be investigated. Analysis of the mechanics and outcomes of conversational organization will lead to a deeper understanding of the rules underpinning it and the roles taken by its participants, and the extent to which these vary culturally. Students will explore the relationship between language change, planned and otherwise, to the sociocultural context within which it takes place. Finally, language(s) policy at both the institutional and global level, and its relationship to actual practice, will be investigated.

Required Reading A book of readings will be available for sale to students.


Class Contact Three hours per week for one semester comprising a two-hour lecture and a one-hour tutorial.

Assessment Assignments and class exercises, 65%; class test, 15%; examination, 20%.

ACSA007 ASPECTS OF LANGUAGE: STRUCTURE & USE

Campus Footscray Park

Prerequisite(s) Nil

Content Students will be introduced to linguistic description and analysis of oral and written language, with particular emphasis on those aspects most relevant to them as learners (and possible future teachers) of English. Topics to be covered will include: English phonetics and phonology, both native and non-native; descriptions of English grammar in the context of the nature of grammar in general; theories of meaning and understanding; psycholinguistic processes-language and oral communication strategies; detailed analysis of written texts, their structures, purposes, and audiences. In this subject students will intensively exercise their oral and written skills while gaining a greater critical insight into the nature of language structure, conventions and processes on which those skills are ultimately based. Building on the textual analysis skills built up in ACA2001 English as a Foreign Language 2A-Media and ACA2002 English as a Foreign Language 2B-Literary English, the subject will at the same time develop an arsenal of concepts underpinning the study of varieties of English in ACA3001.

Required Reading To be advised by lecturer.

Recommended Reading Useful background reading would include: Roach, Peter 1983, English Phonetics and Phonology, CUP.

Class Contact Four hours per week for one semester comprising two two-hour seminars or as advised by lecturer.

Assessment Two oral presentations, 20%; four short written exercises during the semester, 40%; class exercises 10%; final examination 30%.

ACSA008 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IA-COMMUNICATION PART A

Campus Footscray Park

Prerequisite(s) Entry will normally be open to students where English is not their first language and the major part of their formal schooling has not been conducted in the English language.

Content Skills of summary, analysis, reviewing and sequencing of material will be taught within oral and written contexts. The subject focuses on the systematic study of English structures and their communicative functions within a range of text types. English phonetics and phonology is included. The subject is built around specific themes focusing on society and culture in Australia; it employs a topic approach incorporating a variety of skills together with language proficiency.

Recommended Reading To be advised by lecturer.

Class Contact Two 2-hour workshops

Assessment Class and homework exercises, 40%; oral presentation, 20%; oral test, 10%; final examination, 30%.

ACF5031 WOMEN AND INTERNATIONAL DEVELOPMENT

Campus City Flinders and St Albans

Prerequisite(s) Admission to postgraduate program

Content Theories, strategies and discourses on women and feminism in the context of international political, economic and social development. Gender conscious analysis and critique of development theories, policies, implementation and evaluation. The focus will be on the intersections between gender and feminist analyses and sustainability in the era of globalisation. Topics include international trade and the movement of people, racism, conflict and militarisation, environmental crises and critiques of western paradigms. Especially recommended for agency, government and community development practitioners and those seeking careers in this field.


Class Contact Two hour seminar per week over one semester or equivalent.

Assessment Seminar paper & presentation, 40%; Research essay, 60%.
ACF5039 FEMINIST READING UNIT
Campus City Flinders and St Albans.
Prerequisite(s) Admission to postgraduate program.
Content To provide the opportunity for an individual student or a small group of students to pursue an intensive course of guided selective reading in an area of Women’s Studies not available to them through the normal coursework program of electives. Content will be negotiated between the student/s and the tutor prior to the commencement of the subject. The level and scope of the content is expected to be comparable to that in subjects which have a similar weighting (15 points).
Required Reading To be negotiated.
Class Contact A scheduled consultation with a tutor.
Assessment Open to negotiation but equivalent to that in similar subjects.

ACF5040 GENDER ON THE AGENDA
Campus St Albans and City Flinders Lane
Prerequisite(s) Admission to Postgraduate program.
Content This subject explores some of the ways that gender and gender relations have become a focus of public policy and practice in contemporary Australia. The major focus will be upon the institutions of the State including the political and judicial systems, but also the economy, which has become increasingly dominant in public policy decisions. The focus is upon contemporary feminist theories and analyses of current issues including balancing paid work and family, labour market restructuring, industrial relations, citizenship and globalisation, immigration and race relations, violence, law reform and gender in politics.
Required Reading ACF5040 Gender on the Agenda: Book of Readings
Class Contact Two hour seminar per week over one semester or equivalent.
Assessment Article review, 25%; Tutorial paper, 25%; Major research project, 50%.

ACF5041 IMAG(IN)ING GENDERS
Campus St Albans
Prerequisite(s) Admission to Postgraduate program.
Content This subject examines key texts in terms of their representations of femininity and masculinity. Debates around the spectator’s freedom to create meanings, feminist theories of the female viewer and female pleasures, and the application of psychoanalytic theories to film will form the basis of discussion. There will be some exploration of differences in gender representation between ‘classic Hollywood’ film and recent film developments. A discussion of the domestic Gothic genre will entail the presentation of literature and film. Psychoanalytic theories to film will form the basis of discussion.
Class Contact Two hours per week for one semester comprising one two-hour seminar.
Assessment One essay 60%, one shorter essay 40%. Approximately 5000 words in total.

ACF5042 RETHINKING THE FAMILY
Campus St Albans
Prerequisite(s) Admission to Postgraduate program.
Content The aim of this subject is to examine the ways the family is changing in contemporary Australia. Feminist theories seeking to explain these changing patterns are explored and debated. The subject covers the role of the family on capitalist societies, alternatives to the nuclear family, issues of ethnicity and family patterns, new reproductive technologies, child sexual abuse, and likely changes to the family as we move into the 21st century.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour seminar.
Assessment One essay 60%, one shorter essay 40%. Approximately 5000 words in total.

ACF5043 GENDER CROSS CULTURALLY
Campus St Albans and City Flinders Lane
Prerequisite(s) Admission to Postgraduate program.
Content This subject raises issues about gender order from cross-cultural perspectives from both within and beyond Australia. In doing so, it also examines the anglocentricity and gender-blindness of some anthropological and ethnographic approaches. The impact of gendered beliefs and assumptions on government policy and social behaviours within multicultural communities will be examined, together with the impact of globalisation on cultural beliefs and practices.
Required Reading ACF5043 Gender Cross Culturally: Book of Readings
Class Contact Two hour seminar per week over one semester or equivalent.
Assessment Article review, 20%; Essay, 30%; Case Study and presentation 50%.

ACF5045 VARIETIES OF FEMINIST THOUGHT
Campus City Flinders
Prerequisite Admission to postgraduate program.
Content This subject introduces students to a number of streams of contemporary feminist theory including Marxist feminism, Radical Feminism, Liberal Feminism, EcoFeminism, Psychoanalytic feminism, Socialist Feminism, Poststructuralist Feminism and Postmodern Feminism.
Required Reading To be advised.
Class Contact Two hours per week for one semester comprising one two-hour seminar.
ACF5050 GENDER IN CONTEMPORARY SOCIETY

Campus City Flinders
Prerequisite Admission to postgraduate program
Content This subject focuses on gender relations in contemporary Australia. It explores the impact of gender on institutions such as education, the law, the workforce, medicine, the media, the armed services, the sports industry, the communication industry and the arts. Drawing on feminist theory, it examines the contemporary context within a historical framework and looks at possible future trends.

Required Reading
To be advised.

Recommended Reading

Class Contact Two hours per week for one semester comprising one two-hour seminar.

Assessment A case-study of a contemporary institution (3000 words).

ACF5049 APPROACHES TO RESEARCH

Campus City Flinders
Prerequisite(s) Admission to postgraduate program
Content This subject is designed to provide students with an understanding of some key methodologies and research strategies. Students will have the opportunity to develop a range of skills in conceptualising and problematising research, planning research, data collection and analysis, negotiating the relationship between theory and research design. Topics will include: qualitative and quantitative research methods, feminist methodologies, utilising research methods in different contexts, practical tasks associated with research, linking theory with practice in a variety of contexts, gender-conscious research, researching across cultures, ethics, defining a research topic, advanced library research skills, interviewing techniques and research evaluation.

Required Reading
To be advised.

Recommended Reading

Class Contact Two-hour seminar for one semester.

Assessment Research-oriented assignments, 60%; Research plan and rationale, 40%.

ACF5051 RESEARCHING GENDERED LIVES

Campus St Albans and City Flinders Lane
Prerequisite(s) Admission to postgraduate program
Content This subject examines some reasons why researching gendered lives past and present has been a constant focus of feminist interest. Researching Gendered Lives: looks at gender issues in the social history of Australia, mainly through the twentieth century, around the themes of work, reproduction, and race/ethnic relations.

There are two major focuses in this subject:
To examine some feminist interpretations of history and feminist historiographies;
For students to learn and use the skills of oral history research, through the collection and interpretation of some recent oral history.

Required Reading ACF5051 Researching Gendered Lives: Book of Readings

Recommended Reading

Class Contact Two hour seminar per week over one semester or equivalent.

Assessment Tutorial and essay, 45%; Oral history project, 55%.

ACF5052 KNOWING BODIES

Campus City Flinders
Prerequisite(s) Admission to postgraduate program.
Content This subject examines some of the dominant western-cultural constructs of the body, and contemporary interest in body issues with some feminist critiques of those constructs. The subject will combine a study of theories of abjection and mind/body dualisms with some case studies drawn from performance, law, medicine, and sport. There will be a continuing discussion of the impact on theories and perceptions of 'the body' of new technologies.

Required Reading

Recommended Readings

Class Contact Two hours per week for one semester comprising one two-hour seminar.

Assessment One seminar paper; one essay.

ACF5053 GENDER AND GENRE IN SHORT FICTION

Campus City Flinders
Prerequisite(s) Admission to postgraduate program.
Content The subject examines issues of gender and genre through the reading of short fiction, both Australian and international, in relation to some contemporary literary theory. An optional component of assessment will be students’ own creative writing.

Recommended Reading
To be advised by lecturer.

Required Reading
To be advised by lecturer.

Class Contact Two hours per week for one semester comprising one two-hour seminar.

Assessment One essay or creative piece; one seminar paper.

ACF6010 MINOR THESIS – PART TIME

ACF6020 MINOR THESIS – FULL TIME
ACG5005 ADVANCED ENGLISH FOR COMMUNICATION

Campus City Flinders
Prerequisite(s) Nil
Content This subject specifically aims to increase students' proficiency in the English language. They will be introduced to theories of meaning and understanding as well as different genres of discourse within the context of the study of communication. In this subject, students will extensively exercise their oral and written skills such as summarising, reviewing, sequencing and interpreting of materials. At the same time they will gain a critical insight into the nature of language structure, conventions and processes on which those skills are based.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week for one semester.
Assessment Class and homework exercises 40%; oral presentation 20%; aural test 10%; essay 30%.

ACG5010 INTERNATIONAL COMMUNICATION

Campus City Flinders
Prerequisite(s) ACG 5015 Perspectives on Communication or ACG5020 Writing as Discourse.
Content This subject provides an overview of the communication issues which have arisen from real world changes over the last few decades, and how academic theory and research have responded, effectively creating international communication as a field of study. Particular attention is given to relations between the more and the less developed countries in a global context, and how communication can both facilitate and retard development. Topics covered include: history and development of communication media as international phenomena; changing patterns in the flow of media communication products and services between nations; the 'cultural imperialism' debate; media communication as an international issue, and the impact on national communication policies; communication products, services and technologies in the context of 'globalisation' as experienced by developing societies; contemporary issues, such as satellite television across borders; national culture, development and modernisation in the age of global media.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week for one semester, comprising one three-hour lecture-seminar.
Assessment Bibliographic exercise, 10%; tutorial paper, 20%; major essay, 30%; exam, 40%.

ACG5015 PERSPECTIVES ON COMMUNICATION

Campus City Flinders
Prerequisite(s) Nil
Content This subject introduces a variety of approaches used for the study and theorization of communication locating these approaches within broad historical and intellectual traditions. Special attention will be paid to the different ways communication has been studied in a European and North American context and to the way Australian communication studies has emerged from these intellectual strands. Discussion will also focus on how the study of communication has been recently influenced by the field of cultural studies and theories of postmodernism. Perspectives will be grounded in the way that communication works in everyday life. By the end of this subject, students should have a reasonable working knowledge of the analytical orientations and theoretical terminology in the field of Communication Studies as it is presently constituted.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week, a combination of lecture and seminar.
Assessment One analytical essay 45%; one research based assignment 55%.

ACG5020 WRITING AS DISCOURSE

Campus City Flinders
Prerequisite(s) Nil
Content This subject introduces students to some basic theories and concepts of writing as a form of discourse, or system of meanings and values productive of and produced within a variety of cultural and ideological contexts. New ways of theorising the relationship between language, writing, text, author and audience have emerged that challenge traditional assumptions regarding the function and significance of writing within broader schemes of social and cultural communication. The emphasis throughout the subject is on critical analysis and evaluation of forms and genres of writing circulating in the public sphere, with particular reference to issues of knowledge formation, social regulation, and information and new technologies. Topics covered will include theories of discourse, orality and literacy, writing, food, gender and culture, the politics of grammar, error and style, writing cross-culturally, and paradigms in written communication generated by new technologies such as hypertext.
Required Reading To be advised by lecturer.
Class Contact One three-hour seminar per week for one semester.
Assessment Portfolio of four mini-essays, 40%; critical review essay, 30%; research/analytical essay, 30%.

ACG5025 MANAGING ORGANISATIONAL COMMUNICATION

Campus City Flinders
Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.
Content This subject aims to develop student's capacity to improve communication in organizational settings. The course has practical and analytical components. The practical work involves the production of a folio of documents (including business letters, memos, agendas/minutes, position papers, research briefs, reports, mission statements, procedures and guidelines) based on a set of model documents and scenarios. The more analytical work considers aspects of interpersonal and group communication, hierarchies and communication, cross-cultural communication in the workplace, team building, negotiation skills, the impact of screen based technologies, intranets and the internet, the growth of tele-centre work and telecommuting.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week for one semester comprising one-hour lecture-seminar, two-hour seminar.
Assessment Includes the production of the folio, a more theoretical essay and a short exam.

ACG5035 COMMUNICATION AND TECHNOLOGY

Campus City Flinders
Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.
Content This subject deals with the interwoven history of communication technologies and society, and focuses on contemporary issues including: the deregulation of broadcasting and communication; the fate of national broadcasters; the multi-channel environment; globalisation, multi-media and other areas of technological and business convergence; Internet and Intranet; data privacy and electronic surveillance; gender and technology.
Required Reading To be advised by lecturer.
ACG5045 HYPERTEXT AND ELECTRONIC PUBLISHING

Campus City and/or St Albans.

Prerequisite(s) ACG5015 Perspectives in Communication, ACG5020 Writing as Discourse.

Content This subject will introduce students to the rapidly developing areas of hypertext or non-linear computer writing, electronic publishing and the emergence of 'cyberspace' as a new site for public communication and writing practices. Students will focus on the impact of electronic writing as it relates to possibilities and limitations in publishing, gain a basic theoretical understanding of how hypertext and other forms of electronic writing relate to existing forms of textual and literary practice, and explore the practical applications of using the World Wide Web and HTML (Hyper Text Mark-up Language) for writing and publishing projects. Issues relating to copyright, industry ethics and related concerns will be canvassed, and there will be a continuing emphasis throughout on gender, culture and class in relation to accessing and employing these new technologies of writing. Students can expect to become familiar with a range of electronic writing/hypertext examples that demonstrate the breadth of content and product values in the field.

Required Reading To be advised by the lecturer.


Class Contact Equivalent to three hours per week comprising seminar/workshop for one semester.

Assessment Portfolio of electronic writing, 70%; Critical essay, 30%. (Subject to change)

ACG5050 COMMUNICATION ACROSS CULTURES

Campus City Flinders

Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.

Content This subject provides students with the opportunity to develop a critical understanding of the range of models and approaches adopted in the study of communication across cultures, with a particular focus on the evaluation and analysis of interaction in intercultural contexts. Whilst much of the material will deal with ethnic cultures in contact, the notion of cultural difference will also be explored in relation to gender, class and age. The subject will include a survey of some of the main theoretical approaches adopted in making sense of intercultural communication, including constructs from social anthropology and cultural studies, cross-cultural psychology, intergroup communication and communication accommodation, interactional discourse analysis, relativity, schema theory and frames of knowledge, cross-cultural education, intercultural communication, language use in intercultural contexts. Students will be given the opportunity to explore the impact of cultural difference and diversity on communication processes and outcomes in education, health, business and law.

Required Reading To be advised by the lecturer.

Class Contact Equivalent to three hours per week for one semester, normally in the format of a weekly lecture/seminar.

Assessment Theoretical essay, 35%; major research project, 55%; class paper, 10%.

ACG5055 MEDIA COMMUNICATION

Campus City Flinders

Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.

Content This subject will introduce students to the conventions adopted in making sense of intercultural communication, including approaches adopted in the study of communication across cultures, with a particular focus on the evaluation and analysis of interaction in intercultural contexts. Whilst much of the material will deal with ethnic cultures in contact, the notion of cultural difference will also be explored in relation to gender, class and age. The subject will include a survey of some of the main theoretical approaches adopted in making sense of intercultural communication, including constructs from social anthropology and cultural studies, cross-cultural psychology, intergroup communication and communication accommodation, interactional discourse analysis, relativity, schema theory and frames of knowledge, cross-cultural education, intercultural communication, language use in intercultural contexts. Students will be given the opportunity to explore the impact of cultural difference and diversity on communication processes and outcomes in education, health, business and law.

Required Reading To be advised by the lecturer.

Class Contact Equivalent to three hours per week for one semester comprising one lecture/seminar.

Assessment Theoretical essay, 35%; major research project, 55%; class paper, 10%.

ACG5060 JOURNALISTIC WRITING FOR THE MEDIA

Campus City Flinders

Prerequisite(s) ACG5015 Perspectives on Communication of ACG5020 Writing as Discourse.

Content This subject will introduce students to the conventions and skills of writing for the domestic and international newspaper and magazine industries. The subject will combine analysis of newspaper and magazine output with practical writing exercises and a consideration of ethical, socio-political and ideological issues related to the print media generally. Students will be encouraged to critically evaluate and edit their own and other students writing, to reflectively consider their role as media writers and to contextualise their writing within contemporary styles and genres. Genres studied will include: news reporting, travel, popular culture, science, business, lifestyle, entertainment, reviews, environment, politics and
writing for men and women. Writing topics will include: understanding audiences, choosing topics, research, interviews, structuring articles, language and style, editing and revision, titles, illustrations, the writer and the law, marketing manuscripts and copyright.

**Required Reading** To be advised by lecturer.


**Class Contact** Equivalent to three hours per week for one semester.

**Assessment** Writing exercises, including one for seminar presentation, 70%; one critical essay, 30%.

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**ACG5065 GENDERING COMMUNICATION**

**Campus** City Flinders

**Prerequisite(s)** ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse or first year of Postgraduate Program in Women's Studies.

**Content** This subject will enable students from either a Communication and/or Women's Studies background to engage with some of the gendered and engendering relations of communication by addressing the central question: how do different forms of communication reproduce and/or create different forms of masculinity and femininity? Topics will be informed strongly by contemporary feminist perspectives, and there will also be an ongoing emphasis on the intersections of gender with intercultural differences. There will be some introduction to/revision of some current theories and models of communication within the context of a gender-conscious analysis. Students will also be encouraged to develop their own areas of interest for a sustained research paper and, where appropriate, to apply the theories and concepts to their own workplaces. The structured component of the subject following an introduction to the broad concepts, will be organised around three broad themes: interpersonal and workplace communication; international and technologies of communication; visual-media communication.

**Required Reading** To be advised by lecturer


**Class Contact** Equivalent to three hours per week for one semester

**Assessment** Extended essay/report or project 60%; seminar paper or presentation 40%.

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**ACG5076 WRITING AND PRODUCING THE DOCUMENTARY**

**Campus** St Albans

**Prerequisite(s)** ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.

**Content** On completion of this subject students will gain an understanding of the creative and management processes involved in writing, directing and producing a short video documentary. Opportunities are available to apply analytical approaches to the documentary genre programmed on national and public television networks. Students produce a short documentary suitable for programming on public television networks by the end of the semester. Topics include: program needs analysis; video direction techniques; stages of production; composition theory; scripting techniques; narration and dramatisation; off-line and on-line editing; graphics; the sound track mix; interviewing techniques; interpersonal communication techniques; production exercises.

**Required Reading** To be advised by lecturer.

**Class Contact** Equivalent to three hours per week for one semester comprising a mixture of lectures and workshops.

**Assessment** Class presentation, 20%; proposal and treatment, 20%; completed video production/documentary script, 60%.

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**ACG5080 COMMUNICATING WITH RADIO**

**Campus** St Albans

**Prerequisite(s)** ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.

**Content** Students will be provided with the opportunity to engage with some basic radio production techniques and processes. The major emphasis is on spoken-word radio with a specific focus on interviewing and 'magazine' formats. Production work will include field interviewing with portable equipment, studio work, writing for radio, editing, elementary sound mixing and voice performance. If done to an adequate standard, production exercises will be used by local community radio stations. Students are advised that the work required is substantial, with continuous assessment and that deadlines for work submissions must be kept throughout the semester.

**Required Reading** To be advised by lecturer.

**Class Contact** Four hours per week for one semester comprising lectures and workshops.

**Assessment** One radio interview (25%); one magazine program (done as a group, 45%); two short written assignments (30%); production assignments required to complete the subject, but not graded.

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**ACG5086 PUBLIC RELATIONS CAMPAIGNS AND MANAGEMENT**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** This subject is designed for students with both public relations and public advocacy campaigning backgrounds, seeking structured instruction, as well as those planning to work in these areas. It comprises two parts. Firstly a critical overview, employing theoretical analyses, of the strategies used in a variety of public relations campaigns, and secondly the development of competence in the management and evaluation of campaigns. Students will learn all aspects of managing a campaign including planning of the project, developing budgets, preparing briefing notes and evaluation guidelines, identifying and managing required research, media relations and advocating of the campaign plan to stakeholders and funders. Students will undertake research and folio work on a specific campaign. Experts from corporate, government and the community sectors will provide insights into a variety of campaign principles and practices. Ethical issues in campaigning will be a major consideration.
Gregory, A., 2000 Planning and Managing Public Relations Campaigns, Kogan Page


Class Contact  Three hours per week over one semester
Assessment  Campaign Portfolio, 60%; Client Presentation, 10%; Journal, 10%; Exam, 20%.

ACG5090 PROSE FICTION

Campus City
Prerequisite(s) ACG5020 Writing as Discourse.
Content  This subject will provide students with an awareness of twentieth century literary practice in fiction, will improve students ability to critically evaluate their own and others work, and will provide some understanding of the market for fiction. The subject will alternate between novel writing and short story writing from year to year, depending on the availability of staff. Class time will involve writing exercises, discussions based on reading, and workshopping student writings.

Recommended Reading  To be advised by lecturer.
Class Contact  Equivalent to three hours per week for one semester.
Assessment  Portfolio of writing, 75%; seminar presentation, 25%.

ACG5096 TECHNICAL AND BUSINESS WRITING

Campus City
Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse.
Content  This subject introduces students to writing formats and editing skills used widely in business and other organisational settings. Scientific and technical discourses are also considered, along with the impacts that e-mail, internet, intranet, and desk-top publishing are having on the writer's craft. Issues of intellectual property and authorship, record keeping and freedom of information, gendered writing and other ethical issues are also considered. Students will be encouraged to produce a professional quality folio of documents.

Required Reading  To be advised by the lecturer.

Class Contact  Equivalent to three hours per week for one semester.
Assessment  Folio of Work, 90%; Class Presentation 10%.

ACG6015 MINOR THESIS (FULL-TIME)

ACG6020 MINOR THESIS (PART-TIME)

Campus City and/or St Albans.
Prerequisite(s) Stage 1 of Graduate Program in Communication and Professional Writing.
Content  This is a compulsory component in the MA in Communication and Professional Writing. Students need to be negotiated with a supervisor. The project can take a number of forms a professional consultancy, a creative project which includes a reflective commentary, a timely report with recommendations. Required Reading  To be advised by lecturer.
Class Contact  Regular individual contact with supervisor: for at least one semester for full-time students; two semesters for part-time students.
Assessment  Work equivalent to 15,000 words, 100%.

ACG6025 PROFESSIONAL PROJECT (FULL-TIME)

ACG6030 PROFESSIONAL PROJECT (PART-TIME)

Campus City and/or St Albans.
Prerequisite(s) Stage 1 of the Graduate Program in Communication and Professional Writing or Graduate Program in Women's Studies.
Content  This is a compulsory component in the MA in Communication and Professional Writing, Stage 2 and an optional research component in the MA (Women's Studies). Student projects need to be negotiated with a supervisor. The project can take a number of forms a professional consultancy, a creative project which includes a reflective commentary, a timely report with recommendations.
Required Reading  To be advised by lecturer.
Class Contact  Regular individual contact with supervisor: for at least one semester for full-time students; two semesters for part-time students.
Assessment  Work equivalent to 10,000 words, 100%.

ACJ1001 INTRODUCTION TO JAPANESE

Campus Footscray
Prerequisite(s) Nil
Content  This subject teaches students without any background in Japanese how to use basic Japanese in many common every-day situations. Topics include greetings and self-introduction, university life, families and hobbies. The subject emphasises developing actual communication skills and incorporates conversation practices in small group settings with native Japanese speakers. Students will also learn the basics of Japanese reading and writing, hiragana and katakana.


Class Contact  Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (conversation). Lecture consists of grammar and Reading/Writing studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices.
Assessment  Conversation tests, 20%; Written assignments, 20%; Comprehensive written test, 40%; Kanji tests, 10%; Listening test, 10%.

ACJ1002 JAPANESE 2

Campus Footscray
Prerequisite(s): ACJ1001 Introduction to Japanese, or equivalent
Content  This subject aims to provide students with the knowledge, strategies and skills to cope with situations a traveller is likely to encounter in Japan. Students will learn not only how to use the Japanese language, but also communication rules and sociocultural behaviour appropriate in interaction with the Japanese people. Students are able to practice and develop conversation skills with native Japanese speakers in small group settings. This subject also introduces 'Kanji' (Chinese Character Writing).


**Class Contact:** Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (Conversation). Lecture consists of grammar and kani studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices.

**Assessment:** Conversation tests, 20%; Written assignments, 20%; Comprehensive written test, 40%; Kanji tests, 10%; Listening test, 10%.

**ACJ2001 JAPANESE 3**

**Campus:** Footscray Park

**Prerequisite(s):** ACJ1002 Japanese 2, or equivalent.

**Content:** This subject assumes a moderate knowledge of Japanese. The students will be able to express themselves in daily situations, as the whole subject is designed to provide students with the basic grammar and conversation skills in a pre-coordinated Japanese environment. This subject also assumes a basic knowledge of Kanji. Approximately 15-20 Kanji will be introduced each week. By the end of this subject students will be expected to know approximately 250 characters.


**Recommended Reading:** To be advised by lecturer.

**Class Contact:** Four hours per week for one semester comprising two-hour lecturer/tutorial and two-hour conversation/grammar tutorial.

**Assessment:** Conversation tests, 15%; Written assignments, 30%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

**ACJ2002 JAPANESE 4**

**Campus:** Footscray Park

**Prerequisite(s):** ACJ2001 Japanese 3, or equivalent.

**Content:** This subject is designed to consolidate and expand students' intermediate competence in spoken and written Japanese and to introduce vocabulary necessary to interact with Japanese inside and outside the class. Students have to attend two units of lecture/tutorial sessions per week. One unit consists of a grammar lecture, kanji studies and practice based on newly acquired knowledge with an emphasis on practical use of language. Approximately 15-20 kanji will be introduced each week. Students are required to study kanji independently. By the end of this subject students will be expected to know approximately 450 kanji. The other unit consists of conversation practices. The skills gained through situational role-plays will help them to become more fluent and competent in a predominantly Japanese environment.


**Recommended Reading:** To be advised by lecturer.

**Class Contact:** Four hours per week for one semester comprising two-hour lecturer/tutorial and two-hour conversation/grammar tutorial.

**Assessment:** Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

**ACJ3001 JAPANESE 5**

**Campus:** Footscray Park

**Prerequisite(s):** ACJ2002 Japanese 4, or equivalent.

**Content:** This subject aims to consolidate and further develop competence to interact with Japanese. A broad knowledge of Japanese cultural traditions will be introduced in a variety of reading. While conversation practice continues to be a main part of the subject, more emphasis will be placed on reading and writing unit than previously. Students have to attend two units of lecture/tutorial sessions per week. In the tutorial sessions students are divided into small groups individually assisted by Japanese teachers. Students are required to study kanji independently. By the end of this subject students will be expected to know approximately 650 characters.


**Recommended Reading:** To be advised by lecturer.

**Class Contact:** Four hours per week for one semester comprising two-hour lecturer/tutorial and two-hour conversation/grammar tutorial.

**Assessment:** Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

**ACJ3002 JAPANESE 6**

**Campus:** Footscray Park

**Prerequisite(s):** ACJ3001 Japanese 5, or equivalent.

**Content:** This course aims to develop further competence for the student to interact with Japanese people. It is designed to build students' intermediate-advanced competence in spoken and written Japanese. Useful expressions and relevant vocabulary are introduced in order to talk about everyday topics. The course provides students with the opportunity to develop their skills in reading Japanese systematically. The course is structured to enhance students' language skills to express themselves in everyday situations they encounter either inside or outside the class. Approximately 15-20 Kanji will be introduced each week. By the end of the subject students will be expected to know approximately 650 characters.


**Recommended Reading:** To be advised by lecturer.

**Class Contact:** Four hours per week for one semester comprising two-hour lecturer/tutorial and two-hour conversation/grammar tutorial.

**Assessment:** Conversation tests, 25%; Written assignments, 20%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

**ACJ3003 ADVANCED JAPANESE 1**

**Campus:** Footscray Park

**Prerequisite(s):** ACJ3002 Japanese 6 or equivalent.

**Content:** This subject aims to consolidate the knowledge of Japanese acquired at intermediate level and develops it to an advanced level. Both the spoken and written components will be given equal attention. The subject consists of advanced work in Japanese grammar and communication. An effective way of reading is introduced. The text covers the variety of topics focusing on Japanese society and culture.


**Recommended Reading:** To be advised by the lecturer.

**Class Contact:** Four hours per week for one semester comprising two two-hour seminars.

**Assessment:** Conversation tests, 15%; Written and reading assignments, 30%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.
ACJ3004 ADVANCED JAPANESE 2

Campus Footscray Park

Prerequisite(s) ACJ3003 Advanced Japanese 1 or equivalent.

Content The subject aims to enhance the students understanding of Japanese society and culture through the text with medium and higher level of difficulty. The additional reading texts will be selected to match the competence of the students. The subject also includes components to enhance spoken as well as written competence in order to provide students with an opportunity to practice conversation and essential writing skills required in real situations. Translation exercise of the short passage will be included.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Conversation tests, 15%; Written and reading assignments, 30%; Comprehensive written test, 20%; Kanji tests, 20%; Listening test, 15%.

ACJ3005 ADVANCED JAPANESE 3

Campus Footscray Park

Prerequisite(s) ACJ3004 Advanced Japanese 2 or equivalent.

Content The aim of this subject is to improve higher reading skills through using primary sources as materials, and to provide methods relevant to the student’s own self-access reading. Articles on general topics in newspapers and magazines are selected for study. The subject also aims to enhance advanced communication skills for students to advance to further studies in Japanese or who intend to work in a Japanese environment in the future. The content of this subject is designed according to the interests of the students enrolled in any year and texts are selected to match the competence of the students. An opportunity of advanced translation will be provided.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Reading assignments 30%, Written assignment 30%, Examination 40%.

ACJ3006 READING JAPANESE TEXTS

Campus Footscray Park

Prerequisite(s) ACJ3002 Japanese 6 or equivalent.

Content This subject provides students with the opportunity to develop their skills in reading Japanese in order to collect relevant information for their future research or for their needs in their future career. Students are required to interact with a wide range of texts, which demonstrate various features of Japanese language through detailed readings. Texts used in this subject will be selected from a variety of sources including newspaper and magazine articles, business documents, essays, short stories and extracts from famous Japanese novels. The topics of texts will cover Japanese contemporary society and business related matters as well as Japanese culture. Students will be asked to read the quantity suitable for their level of translation skills with an aid of a dictionary. The subject starts with providing practice sessions for improving general reading skills and vocabulary building.

**Cultural Studies:** In the cultural studies component of the subject, students will develop a deeper understanding of the culture of Spain, through examination of its geography, history, politics, and socio-economic development. We shall look at the origins of early civilisations in the Iberian Peninsula, and at the subsequent unification of the country and the emergence of Spain as the centre of a powerful empire in the 16th century, at its height of territorial expansion. Students will follow Spain’s entry into modernity and loss of its previous colonies, and turmoil of the Civil War and its tyrannical aftermath under Franco, and will finally trace the path to democracy that would lead the country to undergo radical changes, in order to embrace a fully contemporary and dynamic existence as a member of the European Union. The content introduced in this component will be used to extend student’s vocabulary and to assist in their broader language development.


**Class Contact** Five hours per week for one semester comprising seminars, classes and workshops, with separate classes for native and non-native speakers in the Language component.

**Assessment Language component** Weekly written & oral tasks assignments, 30%; language, 15%; mid semester tests, 15%; end-of-semester examinations (written and aural), 15%.

**Culture component:** Journal Entries, 10%; Mid-semester test, 15%; End of semester examination, 15%.

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**ACS3073 SPANISH G: SPANISH BUSINESS**

**Campus** Footscray Park

**Prerequisite(s)** Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

**Content** This subject is intended to help the student acquire the vocabulary and skills needed to read, write, comprehend and adequately discuss business related texts, articles, commercial documents and correspondence, and to develop those skills necessary for conducting business activities in Spanish. It provides and introduction to strategies for the use of Spanish in employment in the business domain. This subject places strong emphasis on the development of vocationally oriented communication skills in Spanish. It also emphasises the importance of observing cultural appropriateness in negotiations involving trade, commercial and diplomatic dealings with Spanish-speaking peoples.


**Class Contact** Five hours per week for one semester comprising seminars and workshops.

**Assessment** Weekly written exercises, 30%; oral participation, class presentations, role-playing, etc., 10%; end-of-semester test, 30%; folio of press clippings, 10%; research study, 20%.

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**ACS3075 SPANISH J: INTRODUCTION TO INTERPRETING AND TRANSLATION**

**Campus** Footscray Park

**Prerequisite(s)** Spanish A, B, C and D (with an average grade of ‘C’) or an equivalent background of advanced language competence in both Spanish and English, together with a sound knowledge of both Spanish speaking and Australian cultures.

**Content** The subject aims to develop a capacity for and an understanding of translation and interpreting as distinct and complementary skills. It will encourage students to draw upon these skills to enable them to work effectively with professional interpreters and translators in the area of their chosen careers and to further apply this knowledge to various areas of language policy implementation. This subject is an introduction to translation and to the different types of interpreting outlining the determinants of each in Australia and overseas. It examines the roles of the interpreter and translator, encouraging examination of relevant ethical considerations. It gives an historical overview of the profession in Australia, the role of NAATI and the professional associations and emphasises translation and interpreting as acts of communication across cultures in the light of issues such as the translation of cultural constructs, metaphors, idioms and humour.

**Required Reading** Class handouts.

**Class Contact** Five hours per week for one semester comprising seminars and workshops.

**Assessment** Translation exercises, 10%; interpreting simulations/role-playing, 10%; written and oral assignments, 25%; group project, 30%; translation individual project, 25%.

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**ACS3076 SPANISH F: SPANISH FOR HUMAN SERVICES**

**Campus** Footscray Park

**Prerequisite(s)** Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

**Content** This subject aims to examine different cultural and communication models, notions and concepts relating to the general fields of health, sociology and psychology, as they apply to Spanish-speaking societies, and to Spanish-speaking migrants in Australia in particular. The emphasis is on developing in students the communicative skills needed to work in these fields of study in Spanish, as well as the insights and awareness which will enable them to deal with cross-cultural issues in these areas. The students’ communicative skills will be further developed by means of class
presentations and will have tangible application in the planning and completion of their major research project which will ideally take them out into the Spanish-speaking community of the western suburbs.

**Required Reading** Class handouts.

**Class Contact** Five hours per week for one semester comprising seminars and workshops.

**Assessment** One major research project/essay, 40%; class presentation, 20%; weekly written assignments, 30%; class participation in discussions, role-playing, etc., 10%.

**ACS3077 SPANISH E: LITERATURE AND SOCIETY**

**Campus** Footscray Park

**Prerequisite(s)** Minimum grade of ‘C’ in ACS2072 Spanish D or equivalent.

**Content** This subject is intended to help the student develop further insight and the awareness of the major social forces that have shaped and determined the main character of Spanish-speaking societies, through a study of selected literary extracts and short stories, representative of a diversity of social milieux. The stories and extracts selected for study highlight the contrast between the experiences of individuals in both rural and urban environments, family and society, and have been selected on the basis of thematic interest and literary merit. Issues such as ethnic and gender discrimination and the impact of cultural traditions, religion and politics on the life of individuals and communities in Spain and Latin America will be examined. Emphasis will be mostly on Latin American selections.

**Required Reading** Class handouts.

**Class Contact** Five hours per week for one semester comprising seminars and workshops.

**Assessment** Two class presentations, 30%; Group project / presentation, 20%; Written and oral assignments, 40%; Class participation, 10%.

**ACS3078 SPANISH H: CONTEMPORARY REFLECTIONS-FILM AND MEDIA IN SPAIN AND LATIN AMERICA**

**Campus** Footscray Park

**Prerequisite(s)** Minimum grade of C in ACS2074-Spanish D: Advanced Spanish or equivalent.

**Content** This subject is intended to introduce the students to the study and appreciation of film and other kinds of media production as a reflection of cultural values in Spanish-speaking societies. It will enable the student to develop an understanding of how media and society interact to construct particular images, which are in turn reflected back to the consuming audience and internalised by some sectors of society. An examination will be made of the creation of national and cultural myths through film and television, and of the development of a more recent critical, but still particularly Spanish, or Latin American, perception of individual and national identity. The demands on the contemporary viewer as an active participant-collaborator in the unfolding, and re-creation of the visual text and sub text will also be examined. A variety of film and media texts drawn from contemporary productions will be explored and analysed, with a view to further developing the students’ communicative skills in the language. It is also envisaged that the subject will further enhance the students’ ability to critically evaluate a film or a media text, in the context of the society that produces it.

**Required Reading** Class handouts.

**Class Contact** Five hours per week for one semester comprising one two-hour screening, and one three-hour seminar/workshop.

**Assessment** Group project, 30%; individual class presentation/s, 40%; other written and oral assignments, 30%.

**ACV1001 BASIC VIETNAMESE A**

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** As an introduction to the Vietnamese language and culture, Basic Vietnamese A is designed for students with no (or very little) previous knowledge of Vietnamese. It provides students with a foundation in pronunciation and grammar, a range of vocabulary, and a basic conversational ability through an interactive and communication-oriented approach. Students will use all skills but the emphasis is on the development of listening and speaking skills. In addition, students are introduced to basic information regarding the society of Vietnam. The cultural aspects of the language are an integral part of the subject.

**Required Reading** Class handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

**ACV1002 BASIC VIETNAMESE B**

**Campus** Footscray Park

**Prerequisite(s)** Normally ACV1001 or equivalent language level

**Content** This subject, which is the continuation of ACV1002 Basic Vietnamese A, is designed to improve students’ oral and written communicative skills in Vietnamese through the study of vocabulary, grammar, and culture. Emphasis is placed on developing beginning-level competence in the four basic skills: listening, speaking, reading, and writing. Topics will centre on Vietnamese society and people so that students can acquire knowledge of the culture in which Vietnamese is spoken. Video material is used where appropriate to augment the topics discussed in class.

**Required Reading** Class handouts.


**Class Contact** Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment** Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

**ACV2001 INTERMEDIATE VIETNAMESE A**

**Campus** Footscray Park

**Prerequisite(s)** ACV1002 or equivalent language level

**Content** This subject is a continuation of ACV1001 and ACV1002. It is designed for the students who have some knowledge of spoken and written Vietnamese and who wish to further enhance their
skills. It aims to develop students’ communicative skills in listening, reading, speaking, and writing while further developing their general understanding of the culture. Topics for conversations are everyday life situations and issues in Vietnam as well as in the Vietnamese community in Australia. Audiotapes, video clips and similar materials are used to enhance students’ listening skills.

**Required Reading**

*Class handouts.*

**Recommended Reading**


**Class Contact**

Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment**

Weekly in-class exercises, 40%; Mid-semester test, 20%; End-of-semester examination (oral and written), 40%.

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**ACV3012 VIETNAMESE FOLKLORE AND SOCIETY**

**Campus**

Footscray Park

**Prerequisite(s)**

ACV3011 or equivalent language level

**Content**

Designed for students who have already completed a two year Beginners stream or three years of high school Vietnamese or obtained some equivalent qualifications, this subject is an in-depth study of Vietnamese culture as seen in the folk literature, arts and festivals. It aims at further development of overall language proficiency through work on reading and to enhance students’ understanding of the set of basic values underpinning ways of thinking and social interaction, including the use of language within the Vietnamese community. It also aims to enrich the students’ vocabulary and to enable them to use the Vietnamese language with accuracy. A systematic overview of Vietnamese grammatical and syntactic structures is introduced. Vietnamese is the main medium of instruction.

**Required Reading**


**Recommended Reading**


**Class Contact**

Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

**Assessment**

Weekly in-class exercises, 40%; major written assignment - 1000 word, 20%; End-of-semester examination (oral and written), 40%.

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**ACV3021 VIETNAMESE LANGUAGE AND CULTURE**

**Campus**

Footscray Park

**Prerequisite(s)**

ACV3012 or equivalent language level

**Content**

This subject is a continued study of fundamental Vietnamese semantics and grammar. It is designed to provide students with a better understanding of the Vietnamese language in terms of its historical development and its geographical variations. Selected readings and audiovisual materials are chosen in order to enhance students’ familiarization of Vietnamese register and style in a variety of contexts. Dialects in Vietnamese and the Vietnamese language as spoken and written in Australia are studied. Conducted in Vietnamese.

**Required Reading**

ACV3031 SURVEY OF VIETNAMESE LITERATURE

Prerequisite(s)ACV3012 or equivalent language level

Content This subject provides an interdisciplinary understanding of the historical, social, cultural, and linguistic aspects of Vietnamese film and media. Films, videos and journalistic texts are studied in terms of their cultural background, their treatment of reality, and their aesthetics. Emphasis is placed on textual analysis, paying close attention to the use of language, from verbal to non-verbal, the stylistic conventions, and the relationship between the media, culture and society. At the end of the semester, students are expected to have a basic understanding and appreciation of cinematic form and Vietnamese society and culture as reflected in film and media, and to be able to analyze visual and written texts, and present ideas clearly. Conducted in Vietnamese.

Required Reading

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

Assessment Weekly in-class exercises, 30%; Film or book review, 20%; Essay – 1500 word, 30%; End-of-semester examination, 30%.

ACV3022 VIETNAMESE FILM AND MEDIA

Campus Footscray Park

Prerequisite(s)ACV3012 or equivalent language level

Content This subject provides an interdisciplinary understanding of the historical, social, cultural, and linguistic aspects of Vietnamese film and media. Films, videos and journalistic texts are studied in terms of their cultural background, their treatment of reality, and their aesthetics. Emphasis is placed on textual analysis, paying close attention to the use of language, from verbal to non-verbal, the stylistic conventions, and the relationship between the media, culture and society. At the end of the semester, students are expected to have a basic understanding and appreciation of cinematic form and Vietnamese society and culture as reflected in film and media, and to be able to analyze visual and written texts, and present ideas clearly. Conducted in Vietnamese.

Required Reading
- Bui Duc Tinh (1992), Nhung Bane Du Cua Ban Chi, Tien Thuyet va Tho Mai, Ho Chi Minh City: Nha Xuat Ban Tp HCM.

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

Assessment Bi-monthly in-class exercises, 20%; Film or book review, 20%; Essay – 1500 word, 30%; End-of-semester examination, 30%.

ACV303I SURVEY OF VIETNAMESE LITERATURE

Campus Footscray Park

Prerequisite(s)ACV3012 or equivalent language level

Content This subject aims to introduce students to the development of Vietnamese literature from the beginning to present. It explores the origin and development of Vietnamese literature as seen in the principal works of representative authors. Particular attention will be given to the poems and novels written by Nguyen Du (1766-1820), Ho Xuan Huong (19th century), Tu Luc Literary Group and the New Poetry movement in the 1930s. Emphasis is also placed on the reinforcement of students' language skills, appreciation of culture and understanding of literary culture in Vietnam. Conducted in Vietnamese.

Required Reading

Recommended Reading

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

Assessment Bi-monthly in-class exercises, 20%; Film or book review, 20%; Essay – 1500 word, 30%; End-of-semester examination, 30%.

ACV3032 SPECIAL TOPICS IN VIETNAMESE LITERATURE

Campus Footscray Park

Prerequisite(s)ACV3012 or equivalent language level

Content Advanced reading, essay writing, book review, discussion and other activities aim to give students increased confidence and pleasure in their speaking, reading and writing. Themes and texts will vary from year to year, depending on students interest, and will be drawn from the following topics: love, gender, wars, colonialism and postcolonialism in Vietnamese literature; influences of China and the West on Vietnamese literature; the historical development of genres; tradition and innovation in the 20th century Vietnamese literature, etc. Attention will be devoted to both aesthetic and ideological aspects of literature. Works of prose and poetry will be read in conjunction with discussions of social condition of the time. Conducted in Vietnamese.

Required Reading

Recommended Reading

Class Contact Five hours per week for one semester, comprising two two-hour seminars and workshops and one one-hour self-access study.

Assessment Bi-monthly in-class exercises, 20%; Film or book review, 20%; Essay – 1500 word, 30%; End-of-semester examination, 30%.

ACZ1001 CHINESE 1A

Campus Footscray Park

Prerequisite(s)Nil

Content This subject gives students a general introduction to the Chinese language and helps them lay a basic foundation in Chinese pronunciation, vocabulary and grammar. They will learn pinyin (the romanised Chinese phonetic system) with four tones and tonal changes in different combinations, and the most basic spoken and written Chinese on a limited number of everyday topics. They will also learn how to use a bilingual dictionary. Computer-aided learning methodology highlights the Chinese language course at the first-year beginners' levels (ACZ1001 and ACZ1002) – students have easy access to an interactive multimedia Touch Screen Program developed as a companion to the supplementary textbooks compiled at Victoria University, Spoken Chinese (1 & 2), to assist students in learning and practicing aural-oral Chinese.

Required Reading
- Spoken Chinese (1 & 2)

Recommended Reading
ACZ1002 CHINESE 1B

Campus Footscray Park.

Prerequisite(s) ACZ1001 or its equivalent.

Content This subject aims to improve students’ pronunciation, to further develop their skills in listening and speaking on a wider range of practical topics, and to expand their vocabulary and knowledge in Chinese grammar. They will also be equipped with some Chinese word-processing skills.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 30%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 20%.

ACZ2001 CHINESE 2A

Campus Footscray Park.

Prerequisite(s) ACZ1002 or its equivalent.

Content This subject aims to continue improving students’ four language skills. Students’ vocabulary will be expanded, including set phrases and idioms. Their speaking and reading ability will be enhanced through the learning of more complex structural patterns in common and routine situations without much deviation from normal and standard manner or content.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 20%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 30%.

ACZ2002 CHINESE 2B

Campus Footscray Park.

Prerequisite(s) ACZ2001 or its equivalent.

Content This subject continues to improve students’ four communication skills in a systematic manner. Their reading and writing ability will be further enhanced through the learning of commonly used terminology and formats in certain practical Chinese writing such as personal letters and different types of informal notes. Upon the successful completion of their study at this level, they should also be able to cope with simple everyday situations in oral Chinese.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 20%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 30%.

ACZ3001 CHINESE 3A

Campus Footscray Park.

Prerequisite(s) ACZ2002 or its equivalent.

Content This subject aims to improve student’s listening and reading comprehension and enhance their speaking and writing competence. Besides semantic and syntactic contents through textbook(s), students will be introduced to writings from Chinese newspapers, magazines and/or other kinds of material addressed to the general reader/viewer in Chinese as supplementary teaching materials.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 25%; mid-term tests – oral-aural 15%, written 15%; final exams – oral-aural 20%, written 25%.

ACZ3002 CHINESE 3B

Campus Footscray Park.

Prerequisite(s) ACZ3001 or its equivalent.

Content This subject will further improve student’s listening and reading comprehension and enhance their speaking and writing competence. It aims at preparing students to communicate in Chinese with sophistication and to use the language in professional and/or academic contexts. Chinese writings and/or multimedia material will continue to be used as supplementary teaching materials. Students are expected to contribute to discussions on China-related issues in Chinese, both orally and in writing.

Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Assignments, 20% participation, 10% exams - oral-aural written 20%; term paper, 20%.

ACZ3001 CHINESE PEOPLE AND BELIEFS

Campus Footscray Park.

Prerequisite(s) ACZ3002 or its equivalent.

Content Through selected Chinese reading texts, in both classical and contemporary Chinese, and audio-visual materials, students will be equipped with advanced knowledge on famous Chinese icons and their major influence. Students will also explore the major Chinese beliefs, proverbs and philosophical teachings, and use the language and knowledge to promote cross-cultural interactions.


Class Contact Two 2-hour sessions per week for one semester.

Assessment Two essays of 1000 Chinese characters, 40% one semester paper: 10-minute oral presentation, 30% one end of semester written examination, 30%.
ACZ3002 CHINESE FILM AND STORIES
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content This subject combines language learning with the examination of Chinese movies and short stories. Emphasis is given to selected multimedia materials and literary texts in the post-1978 era. It aims to expose students to the socio-cultural contexts in which the Chinese language is in current day-to-day use, including colloquial and regional language use, both verbal and non-verbal, and in formal and informal scenarios. Students will have a general understanding of the main features of Chinese cinema and literature (particularly in the period specified) as well as an overall improvement in their actual language competence.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Class Contact Two 2-hour sessions per week for one semester.
Assessment Essay and oral presentation 30%; term paper 30%; examination 30%; participation 10%.

ACZ3021 CHINESE LANGUAGE AND SOCIETY
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content This subject will introduce students to a variety of Chinese reading texts and audio-visual materials, which allow students to further explore the historical development and the stylistic variation of the Chinese language and the characteristics of the Chinese society in general. This subject also aims at an interdisciplinary training in helping students to understand the co-relation between language and society, and use the knowledge in a research project.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Recommended Reading Nil
Class Contact Two 2-hour sessions per week for one semester.
Assessment Two essays of 1000 Chinese characters 40%; one semester paper: 10-minute oral presentation 30%; one end of semester written examination 30%.

ACZ3002 SURVEY OF CHINESE LITERATURE
Campus Footscray Park.
Prerequisite(s) ACZ3002 or its equivalent.
Content This subject gives students a guided introduction to the major developments of Chinese literature from its inception to the present. Through a survey of representative authors and selected works, students will a) acquire more advanced linguistic and cultural knowledge and further improve their language and inter-cultural communication skills; b) get an overview of the key development stages of Chinese literature with a general understanding of the relevant historical, socio-political and cultural events; and c) be able to appreciate some literary tradition and contemporary notions. Students are expected to read materials written in scholarly language and to produce research reports in Chinese on specific topics, both orally and in writing.
Required Reading Readings will be made available and include excerpts from recommended readings and additional readings. These readings will be reviewed and updated on a regular basis.
Recommended Reading Zhang, Jiong et al., 1999; eds, Xin Zongshu Wencue Waiwu Xuan (50 Years of Chinese Literature Since 1949); Yan, Shandong jiaoyu chubanshe. Ma, D. et al, 1993; eds, Zhongguo Dangdai Wencue Zazhi Xuanzhu (1 & 2); Shi jia zhuang: Hebei jiaoyu chubanshe. Fang, Yingjiu et al., 2002; eds, Zhongguo Wencue Mingju Kaidu (Chinese Famous Literary Works); Chengdu: Sichuan wenyi chubanshe. Ke, Wenli, Ma, Aiying et al., 2003; eds, A Concise Chinese-English Encyclopedic Dictionary. Tianjin: Nankai University Press. Further texts will be advised at the beginning of the semester and supplementary materials will be available as classes proceed.
Class Contact Two 2-hour sessions per week for one semester.
Assessment Essay and oral presentation 30%; term paper 30%; examination 30%; participation 10%.

APA4002 EVALUATION RESEARCH METHODS
Campus St Albans.
Prerequisite(s) Admission to a graduate award course, and consent of course leader.
Content This subject is designed to introduce students to the reasons for and ways of conducting program evaluations. Emphasis will be placed on the involvement of key stakeholders to facilitate the evaluation and implementation of findings. Topics include: history and development of evaluation, comparing types of evaluations, needs analysis, selection of appropriate methods, evaluation reporting.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Meta-evaluation, 35%; evaluation proposal, 55%; participation, 10%. (Subject to change).

APA4003 ORGANISATIONAL PSYCHOLOGY 1
Campus St Albans.
Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology.
Content The aim of the subject is to introduce students to organisational psychology theory and research, organisational structure, communications, leadership and change strategies. Topics include: fundamentals of organisational psychology; theories and models of organisations; motivation, attitudes and perception in the workplace; job performance, satisfaction and psychological health; organisational structure, communications and information processes; power in organisations; leadership and decision-making; organisational effectiveness strategies for organisational change.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Seminar presentation, 30%; final assignment, 50%; participation, 20%. (Subject to change).

APA4004 PSYCHOLOGY OF GROUP PROCESSES
Campus St Albans.
Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology.
Content This subject is designed to make students aware of group processes and to experience and analyse group interaction to enhance their skills as group facilitators. Topics include: theories of groups, group processes, defences, intergroup relationships and inequalities, pathological group cultures, group dynamics.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one three-hour seminar.
Assessment Two 2500-word essays, 100%. (Subject to change.)
APA4005 FIELD RESEARCH
Campus St Albans
Prerequisite(s) Entry to Graduate Diploma in Psychology course
Corequisite APA4002 Evaluation Research Methods or APA4021 Health Research
Content This subject is designed to provide students with experience in planning, conducting, analysing and reporting an applied research project. The area of content is expected to reflect the students choice of course stream (community, organisational or health research). The student's weekly allocation of time to this subject should reflect its weighting as one quarter of the course for that semester.
Required Reading To be advised by the student's field research project supervisor.
Class Contact Students meet regularly with an individually assigned research supervisor.
Assessment Research thesis (100%)

APA4015 COMMUNITY PSYCHOLOGY
Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology.
Content This subject aims to provide students with an introduction to the ways of thinking and levels of analysis in Community Psychology. It will focus on the historical and theoretical underpinnings of Community Psychology. Topics will include the history of community psychology, philosophical underpinnings, levels of analysis, levels of prevention, empowerment, ecological approaches.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment Mid-term assignment, 30%; final assignment, 70%.

APA4020 EXTENDED FIELD RESEARCH
Campus St Albans
Prerequisite(s) Entry to Graduate Diploma in Psychology course.
Corequisite APA4002 Evaluation Research Methods or APA4021 Health Research.
Content This subject is designed to provide students with experience in planning, conducting, analysing and reporting an applied research project. The area of content is expected to reflect health psychology. The student's weekly allocation of time to this subject should reflect its weighting as one third of the course for that semester.
Required Reading To be advised by the student's field research project supervisor.
Class Contact Students meet regularly with an individually assigned research supervisor.
Assessment Research thesis (100%).

APA4022 APPLIED PSYCHOLOGICAL ASSESSMENT
Campus St Albans
Prerequisite(s) an APS accredited undergraduate psychology major.
Content This subject explores the role and practice of psychological assessment of clients and the implications of such assessment for the development of other therapeutic interventions. Students will be exposed to appropriate tests recommended by the Psychologists' Registration Board of Victoria. Students will explore the application of a range of tests and gain a solid understanding of validity and reliability in test construction and interpretation of results. The application of testing is considered within a holistic context which acknowledges client needs, consent and the psychologist-client relationship. Practice opportunities form an important component in this subject.
Required Reading To be advised by the lecturer.
Class Contact Two hours per week for one semester.
Assessment Examination, 40%; case studies, 30%; theoretical essay, 30%.

APA4027 PSYCHOLOGICAL APPLICATIONS IN THE COMMUNITY
Campus St Albans
Prerequisite(s) APA4009 Community Psychology or equivalent
Content This subject is designed to introduce students to applications of community psychology in health and community settings. Special emphasis will be given to social health issues impacting on the western region of Melbourne. The focus will be on community-based strategies such as health promotion, consumer participation and illness prevention. Relevant roles and skills for applied psychologists, such as conflict resolution, networking, training, consultation, evaluation research, submission-writing and group facilitation will be developed in involvement in group and individual projects.
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Minor project, 30%; major project, including proposal, final report and project evaluation, 70%.

APC5003 INTRODUCTION TO PSYCHOPATHOLOGY
Campus St Albans
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to provide students with a critical understanding of the concept of psychopathology and of psychopathological classification, and with a knowledge of DSM-IV and its practical application.
Class Contact Ninety-minute seminar per week for one semester.
Assessment Seminar presentation, 30%; Examination, 70%.

APC5006 INTRODUCTION TO CLINICAL NEUROPSYCHOLOGY
Campus St Albans
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to provide students with an overview of the theoretical framework of clinical neuropsychology and basic aspects of its practice; and to impart the brain-behaviour relationship framework of neuropsychology and to contrast neuropsychology and other approaches in psychology.
Class Contact Ninety-minute seminar per week for one semester.
Assessment Essay, 30%; Examination, 70%.

APC5007 BASIC CLINICAL SKILLS
Campus St Albans
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to provide students with opportunities for the acquisition and development of clinical skills, particularly in assessment and diagnostic formulation. It includes...
familiarisation with the scientific methodological foundations of assessment.


**Class Contact** One two-hour workshop per week for one semester.

**Assessment** One formal written report of a full assessment-ungraded pass or fail.

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**APC5009 CLINIC EXPERIENCE 1**

**Campus** St Albans

**Prerequisite(s)** Admission to Master of Psychology course.

**Content** This subject is designed to provide students with an opportunity for practical development of basic clinical skills in a ‘real life’ setting, preparatory to their embarking on a Field Placement in the following semester. It involves supervised clinical experience with clients in the Victoria Psychology Clinic.

**Required Reading** To be advised by clinical supervisor.

**Class Contact** Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

**Assessment** One written Victoria University clinic report – ungraded pass or fail – may be submitted later in year; Presentation of case material in supervision – ungraded pass or fail; Entry of client data in Victoria University Psychology Clinic database system.

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**APC5010 RESEARCH PROJECT 1**

**Campus** St Albans

**Prerequisite(s)** Admission to Master of Psychology course. Co-requisite(s) APC5025 Clinical Research Methods 1.

**Content** This subject is designed to provide students with the experience of planning and negotiating an applied research project. It is the first of the series of subjects leading to the thesis of approximately 15,000 words for the Master of Psychology degree, and approximately 40,000 words for the Doctor of Psychology degree.

**Required Reading** To be advised by lecturer.

**Class Contact** Individual supervision for one hour per fortnight for one semester.

**Assessment** Full research proposal approved by Supervisor – ungraded pass or fail; Research ethics application approved by Supervisor – ungraded pass or fail.

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**APC5012 NEUROANATOMY**

**Campus** St Albans

**Prerequisite(s)** Admission to Master of Psychology course.

**Content** To develop skills and knowledge in neuroanatomy, as they relate to clinical disorders in children and adults.


**Class Contact** Three hours per week for one semester, comprising lectures, seminars and laboratory classes.

**Assessment** Practical examination 40%; written examination 60%.

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**APC5025 CLINICAL RESEARCH METHODS 1**

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all semester one subjects.

**Corequisite** Enrolment in Research Project 1 (APC5010) in first semester and in Research Project 2 (APC5026) in second semester.

**Content** This subject is designed to provide students with knowledge of a range of models and methods and opportunities to critically discuss and evaluate these methods, and to assist students in preparing their independent research project.


**Class Contact** Individual supervision for one ninety-minute seminar per fortnight for two semesters.

**Assessment** Draft research plan, ungraded pass or fail; Critical 5000 word review of literature relevant to research plan, ungraded pass or fail.

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**APC5026 RESEARCH PROJECT 2**

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all semester one subjects.

**Content** This subject is designed to provide students with the experience of preparing a research project, demonstrating all steps, to a standard equivalent to that for a NH & MRC or VHPF grant submission. A written research submission and presentation of the proposal at a research forum are expected.

**Required Reading** To be advised by lecturer.

**Class Contact** Individual supervision of one half hour per fortnight for one semester.

**Assessment** Demonstrated progress on the research topic by monthly progress reports.

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**APC5028 PSYCHOLOGICAL CHANGE AND THERAPY**

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all semester one subjects.

**Content** This subject is designed to provide students with a broad understanding of approaches to facilitating psychological change at both behavioural and experiential levels, of the principles underlying these approaches, and of the application of these approaches. Particular attention is given to the principles and practice of cognitive behavioural approaches.


**Class Contact** One ninety-minute seminar per week for one semester.

**Assessment** 3000 word essay, 100%.
APC5030 CLINICAL PSYCHOLOGY FIELD PLACEMENT 1

Campus: St Albans

Prerequisite(s): Satisfactory completion of all semester one subjects.

Content: This subject is designed to provide students with an induction into the clinical field, by supervised experience in a clinical setting beyond the University.

Required Reading: To be advised by clinical supervisor.

Class Contact: No on-campus classes apply. The student requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.

Assessment: Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.

APC5031 NEUROPSYCHOLOGY OF CHILDHOOD

Campus: St Albans

Prerequisite(s): Satisfactory completion of all semester one subjects.

Content: This subject is designed to provide students with the theory and practice in neuropsychology of children in the first decade of life.


Class Contact: One ninety-minute seminar per week for one semester.

Assessment: Seminar paper, 40%; essay, 60%.

APC5032 CLINICAL NEUROLOGY

Campus: St Albans

Prerequisite(s): Satisfactory completion of all semester one subjects.

Content: This subject is designed to give students an overview of the clinical practice of child and adult neurology together with aspects of its theoretical underpinnings.


Class Contact: Ninety minutes per week for one semester, comprising seminars and lectures.

Assessment: Written examination 100%.

APC5034 CLINICAL NEUROPSYCHOLOGY FIELD PLACEMENT 1

Campus: St Albans

Prerequisite(s): Satisfactory completion of all semester one subjects.

Content: This subject is designed to provide students with an induction into the clinical field, by supervised experience in a clinical setting beyond the University.

Required Reading: To be advised by clinical supervisor.

Class Contact: No on-campus classes apply. The student requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.

Assessment: Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.

APC5035 CLINIC EXPERIENCE 2

Campus: St Albans

Prerequisite(s): Satisfactory completion of all Semester 1 subjects.

Content: This subject is designed to provide students with opportunities for practical consolidation of basic clinical skills in the ‘real life’ setting of the on-Campus Psychology Clinic, and for active discussion of clinical experience being gained in the concurrent Field Placement 1; to foster the further development of basic clinical assessment skills, including the use of more advanced assessment techniques; to foster the growth of a self concept as a psychologist specialising in clinical work, and to encourage a self monitoring approach in the context of effective supervision; to foster the further development of problem-solving and communication skills around clinical assessment, through group case discussion within the Clinic, feedback to clients and formal report writing; to facilitate reflection and sharing among students of knowledge and experience gained in the field placements, especially regarding the expectations of clinical psychologists and neuropsychologists and the opportunities students have for making best use of the placement setting.

Required Reading: To be advised by clinical supervisor.

Class Contact: Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

Assessment: One written Victoria University Psychology clinic report – ungraded pass or fail – may be submitted later in year; Presentation of case material in supervision – ungraded pass or fail; Entry of own client data in Victoria University Psychology Clinic database system.

APC5036 CLINICAL ASSESSMENT SKILLS 1

Campus: St Albans

Prerequisite(s): Satisfactory completion of all Semester 1 subjects.

Content: This subject is designed to provide students with continuing opportunities for the acquisition and development of clinical assessment skills and to familiarise students with more severe forms of psychological disorder; to facilitate the development of more specialised clinical assessment techniques, especially more specialised test administration across the life span, and with different cultural groups; to provide the opportunity for observation of more severe forms of psychological disorders in children, adolescent and adults in inpatient/residential settings; to facilitate the further development of the capacity to make clinical decisions concerning the choice and use of clinical assessment techniques and to evaluate the outcomes of their use; to facilitate the further development of the ability to integrate interpretations of test results and make a comprehensive diagnostic formulation; to facilitate the further development of communication skills in the clinical area, in case discussions, in feedback to clients and in report writing.

APC5040 ORIENTATION TO CLINICAL THEORIES

Campus St. Albans.
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to introduce students to the range of general theories of Psychology relevant to the clinical area, and to encourage a critical stance in relation to the validity and applicability of these theories. Particular attention is paid to psychodynamic and family systems theories of human functioning: 1. to compare and contrast the key features of social learning theory, neurobiological theory, humanistic theory, psychodynamic theory and systems theory. 2. to consider the validity of each school of thought as it is claimed to be relevant to psychopathology and treatment in the mental health field. 3. to consider the applicability of each kind of theory in clinical assessment and intervention. 4. to explore in some depth psychodynamic and family systems theories—his historical development and status as current broad frameworks for clinical practice.

Class Contact One one-hour seminar per week for one semester.
Assessment 3000 word essay, 100%.

APC5041 OBSERVATIONAL METHOD: INFANCY

Campus St Albans.
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to provide students with a knowledge of the major theoretical frameworks for understanding individual and family development over the life cycle, from a multi-cultural perspective, with an emphasis on infancy. A practical, intensive experience of longitudinal observation of infant and infant-parent interaction complements seminar participation.

Class Contact One-hour seminar per week for one semester, with fieldwork observations of one hour per week over ten weeks.
Assessment Log book of observations and 1000 word essay, ungraded pass or fail.

APC5042 PROFESSIONAL PRACTICE: ETHICS

Campus St Albans.
Prerequisite(s) Admission to Master of Psychology course.
Content This subject is designed to provide students with knowledge and understanding of professional practice issues adequate for them to commence having direct client contact and to move into clinical work with confidence in the next semester.
Class Contact Two hours per week for one semester comprising one one-hour lecture and one one-hour seminar.
Assessment Written examination, 70%; short essay on a nominated topic (2000 Words), 30%.

APC5044 OBSERVATIONAL METHOD: CHILDHOOD

Campus St Albans.
Prerequisite(s) Satisfactory completion of all semester one subjects.
Content This subject is designed to provide students with a detailed knowledge of conceptual frameworks for understanding child development from later infancy to pre-adolescence. Students will also make five observations of normal children at critical stages of development in natural, non-clinical settings, to establish a reliable view of the range of normal child behaviour.
Class Contact One hour seminar per week for one semester, with five observations of children over the course of the semester.
Assessment Log book of observations and commentaries on same, 100%.

APC5046 NEUROPSYCHOLOGICAL SYNDROMES

Campus St Albans.
Prerequisite(s) Satisfactory completion of all Stage 1, semester 1 subjects of the Master of Psychology (Clinical Neuropsychology).
Class Contact Two hours per week for one semester comprising one one-hour lecture and one one-hour seminar.
Assessment Written examination, 70%; short essay on a nominated topic (2000 Words), 30%.
APC5048 PSYCHOTHERAPY 1

Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.

Content This subject is designed to provide students with an understanding of the key principles of psychotherapy, with their roots in psychoanalytic theory and in subsequent theoretical developments. Psychodynamic, cognitive-behavioural and other approaches are compared and contrasted, with particular attention to their empirical bases and verification.


Class Contact One ninety-minute seminar per week for one semester.
Assessment 3000 word essay, 100%.

APC5045 PROFESSIONAL PRACTICE: TEAMWORK

Campus St Albans
Prerequisite(s) Satisfactory completion of all semester one subjects.

Content This subject is designed to provide students with an appreciation of professional practice issues which assist them in working in field placement involving participation in a multidisciplinary team.


Class Contact One hour seminar per fortnight for one semester.
Assessment Class presentation-ungraded pass or fail.

APC5046 RESEARCH PROJECT 3A

Campus St Albans
Prerequisite(s) Satisfactory presentation of research proposal, as outlined in APC5026 Research Project 2.

Content This subject is designed to provide students with the experience of conducting the field research aspect of the clinical research project, then collating and analysing the data obtained. Ongoing progress reports at monthly intervals are to be submitted to the supervisor with a final summary provided at the conclusion of the data analysis.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one half hour per fortnight for one semester.
Assessment Demonstrated progress on the research topic by monthly progress reports.

APC5047 PSYCHODYNAMIC THEORY 1

Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.

Content This subject is designed to provide students with an understanding of psychodynamic theory, with its origins in Freudian psychoanalytic theory, and of its historical development to the present day.


Class Contact One sixty minute seminar per week for one semester.
Assessment Seminar presentation, 30%; 2000 word essay, 70%.

APC5049 CLINICAL PSYCHOLOGY SKILLS 2

Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.

Content This subject is designed to provide students with continuing opportunities for the acquisition and development of clinical skills.


Class Contact Two and a half hour workshop per week for one semester.
Assessment Written report of a full assessment and videotape of an assessment session-ungraded pass or fail.
APC6050 CLINICAL PSYCHOLOGY FIELD PLACEMENT 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject is designed to provide students with an understanding of the theory and practice of clinical psychology with adolescents and young adults.
Class Contact One and half hour seminar per week for one semester.
Assessment Seminar presentation, 30%; written examination, 70%.

APC6051 NEUROPSYCHOLOGY OF ADOLESCENCE
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject is designed to provide students with an understanding of the theory and practice of neuropsychology with adolescents and young adults.
Class Contact One two-hour workshop per week for one semester.
Assessment Written report of a full assessment and videocase of an assessment session-ungraded pass or fail.

APC6052 CHILD AND ADOLESCENT REHABILITATION
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject introduces the conceptual and practice issues in rehabilitation of children and adolescents with brain damage.
Class Contact Two hour seminar per week for one semester.
Assessment Seminar paper, 30%, 2500 word essay 70%.

APC6053 CLINICAL NEUROPSYCHOLOGY SKILLS 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject will provide students with continuing opportunities for the acquisition and development of clinical skills.
Class Contact One two-hour workshop per week for one semester.
Assessment Written report of a full assessment and videocase of an assessment session-ungraded pass or fail.

APC6054 CLINICAL NEUROPSYCHOLOGY FIELD PLACEMENT 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1, semester two subjects.
Content This subject is designed to provide students with further professional experience with the clinical field, by supervised experience in a clinical setting beyond the University, a setting contrasting to that experienced in Field Placement.
Required Reading To be advised by clinical supervisor.
Class Contact No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks and to receive weekly supervision by an appointed placement supervisor.
Assessment Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.

APC6056 RESEARCH PROJECT 4A
Campus St Albans
Prerequisite(s) Satisfactory completion of Research Project 3A.
Content This subject is designed to provide students with the experience of presenting applied research in thesis form. Completion of this subject marks the completion of the research strand of the Master of Psychology course.
Required Reading To be advised by lecturer.
Class Contact Individual supervision of one hour per fortnight for one semester.
Assessment Research thesis in form of a scientific journal of 5000 words describing the research; or, for a qualitative or case study design, with approval of the Research Supervisor, a research thesis of approximately 10000 words. To be examined by at least two examiners who are members of the APS College of Clinical Psychologists (one external to the University), independently of the supervisor, 100%.

APC6057 PSYCHODYNAMIC THEORY 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with an intensive understanding of Psychoanalytic Object Relations Theory, and a theoretical grasp of the interface between this body of theory and therapeutic practice.
Class Contact One sixty minute seminar per week for one semester.
Assessment 2000 word essay 100%.

APC6058 PSYCHOTHERAPY 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with a solid appreciation of theories concerning principles of interpersonal psychotherapy and of the interface between theory and practice.
Required Reading Garvin, A.S. and Kniskern, D.P. 1981, 
*Handbook of Family Therapy*, Bruner/Mazel, New York. Scharff, J.S. 1989, 
*Foundations of Object Relations Family Therapy*, Jason Aronson, 
Family Therapy*, Jason Aronson, New Jersey. Whitaker, C. and 
Bunberry, W. 1988, *Dancing with the Family: A Symbolic Experiential 
Approach*, Bruner Mazel, New York.

**Class Contact** One ninety-minute seminar per week for one semester. 
**Assessment** 2000 word essay 100%.

**APC6069 CLINICAL PSYCHOLOGY SKILLS 3**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 2, semester one subjects. 
**Content** This subject is designed to provide students with continuing opportunities for the acquisition and development of advanced clinical skills. 
**Class Contact** Two and a half hour workshop per week for one semester. 
**Assessment** Written report of a therapeutic intervention, videotape of a therapy session and final oral examination-ungraded pass or fail.

**APC6070 CLINICAL FIELD PLACEMENT 3**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 2, semester one subjects. 
**Content** This subject is designed to provide students with a continuing experience of settling into the clinical field, by supervised experience in a clinical setting beyond the University, the same setting as in Field Placement 2. 
**Required Reading** To be advised by clinical supervisor. 
**Class Contact** No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor. 
**Assessment** Weekly log book, two full case reports presented in writing and report by field placement supervisor-ungraded pass or fail.

**APC6072 ADULT REHABILITATION**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 2, semester one subjects. 
**Content** To introduce the concepts and practice issues in the rehabilitation of adults with brain damage. 
**Class Contact** One two-hour seminar per week for one semester. 
**Assessment** Log book of observations and commentaries on practice 30%; written examination 70%.

**APC6073 CLINICAL NEUROPSYCHOLOGY SKILLS 3**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 2, semester one subjects. 
**Content** This subject is designed to provide students with continuing opportunities for the acquisition and development of advanced clinical skills. 
**Class Contact** One two-hour workshop per week for one semester. 
**Assessment** Written report of an intervention, 20%; formal case presentation of a rehabilitation case in the group forum, 20%; and final oral examination, 60%.

**APC6074 CLINICAL NEUROPSYCHOLOGY FIELD PLACEMENT 3**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 2, semester one subjects. 
**Content** This subject is designed to provide students with a continuing experience of settling into the clinical field, by supervised experience in a clinical setting beyond the University, the same setting as in Field Placement 2. 
**Required Reading** To be advised by clinical supervisor. 
**Class Contact** No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor. 
**Assessment** Weekly log book, two full case reports presented in writing and report by field supervisor-ungraded pass or fail.

**APC6075 OBSERVATIONAL METHOD: ADOLESCENCE**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 1 subjects. 
**Content** This subject is designed to provide students with a detailed knowledge of frameworks for understanding the phases of adolescent development. Students will also make four observations of normal adolescents at critical stages of development, to establish a reliable view of the range of normal adolescent behaviour. 
**Class Contact** One hour seminar per week for one semester, with four observations of adolescents over the semester. 
**Assessment** Log book of observations and commentaries on practice, 100%.

**APC6077 CLINIC EXPERIENCE 3**

**Campus** St Albans 
**Prerequisite(s)** Satisfactory completion of all Year 1 subjects. 
**Content** This subject is designed to provide students with ongoing opportunities for practical consolidation of basic clinical skills in a ‘real life’ setting, to complement the type of clinical experience being gained in the concurrent APC6050 Field Placement 2. Issues arising in the concurrent external field placement are also discussed from time to time. 
**Required Reading** To be advised by clinical supervisor. 
**Class Contact** Two hours per week for one semester, comprising large and small group clinical supervision and one-hour fortnightly individual supervision session. 
**Assessment** One written Victoria University Psychology clinic report – ungraded pass or fail – may be submitted later in year; Presentation of case material in supervision – ungraded pass or fail; Entry of own client data in Victoria University Psychology Clinic database system.
APC6078 RESEARCH PROJECT 3B

Campus St Albans

Prerequisite(s) Satisfactory presentation of research proposal, as outlined in APC6026 Research Project 2, and selection for enrolment in the Doctor of Psychology course.

Content This subject is designed to provide students with an ongoing opportunity to focus in a peer group setting on the practical problems associated with the Research Project subject.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one half hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly progress reports.

APC6079 CLINICAL RESEARCH METHODS 2

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 1 subjects.

Co-requisite(s) APC6046 Research Project 3A or APC6066 Research Project 4A or APC6078 Research Project 3B or APC6082 Research Project 4B

Content This subject is designed to provide students with an ongoing opportunity to focus in a peer group setting on the practical problems associated with the Research Project subject.

Required Reading To be advised by lecturer in relation to specific research projects.

Class Contact One ninety minute seminar per fortnight for two semesters.

Assessment Class presentation-ungraded pass or fail.

APC6080 OBSERVATIONAL METHOD: ADULTHOOD

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with a detailed knowledge of frameworks for understanding the psychological dimensions of adult life. Students will also make several focused observations of normal adults at critical stages of development.


Class Contact One one-hour seminar per week for one semester.

Assessment Seminar paper, 30%; written examination, 70%.

APC6081 CLINIC EXPERIENCE 4

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with ongoing opportunities for practical consolidation of basic clinical skills in a 'real life' setting, to complement the type of clinical experience being gained in the concurrent subject Field Placement 3.

Required Reading To be advised by clinical supervisor.

Class Contact Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

Assessment One written Victoria University Psychology clinic report - ungraded pass or fail – may be submitted later in year; Presentation of case material in supervision – ungraded pass or fail; Entry of own client data in Victoria University Psychology Clinic database system.

APC6082 RESEARCH PROJECT 4B

Campus St Albans

Prerequisite(s) Satisfactory completion of research Project 3B.

Content This subject is designed to provide students with the experience of conducting the field research aspect of the extended clinical research project, and commencing the collation and analysis of the data obtained.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly reports.

APC6083 NEUROPSYCHOLOGY OF ADULTHOOD

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.

Content This subject is designed to provide students with our understanding of the theory and practice of neuropsychology of middle and late adulthood.


Class Contact One two-hour seminar per week for one semester.

Assessment Seminar paper, 30%; written examination, 70%.

APC6084 PROFESSIONAL PRACTICE: SYSTEMS

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with an awareness and basic knowledge of role variation in clinical work, spanning from consulting to teaching and administration, in both public and private sectors.


Class Contact One one-hour seminar per fortnight for one semester.

Assessment Class presentation-ungraded pass or fail.

APC7010 RESEARCH PROJECT 5

Campus St Albans

Prerequisite(s) Satisfactory completion of APC6082 Research Project 4B.

Content This subject is designed to provide students with the experience of completing the analysis and written summary of the empirical data obtained in the field research phase of the clinical research project, and commencing the writing of the thesis reporting the research.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly reports.
### APC7011 CLINIC EXPERIENCE 5

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.  
**Content** This subject is designed to provide students with the opportunity for further development of their clinical skills through clinical practice at the Victoria University Psychology Clinic.  
**Required Reading** To be advised by supervisor.  
**Class Contact** No on-Campus classes apply. It is required that students have 2 hours face-to-face client contact per week and 1 hour individual clinical supervision per fortnight.  
**Assessment** Two written Victoria University Psychology Clinic reports - ungraded pass or fail - may be submitted later in year; Presentation of case material in supervision – ungraded pass or fail; Entry of own client data in Victoria University Psychology Clinic database system.  

### APC7012 ADVANCED CLINICAL PSYCHOLOGY THEORY AND PRACTICE 1

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 2 subjects.  
**Content** This subject is designed to provide students with an opportunity to explore critically at an advanced level, through a program of reading and seminar discussion, research and theoretical issues relating to intervention practice in clinical psychology. The specific focus is upon the understanding and empirical investigation of modes of therapy across a range of psychological disturbances, with an emphasis on a comparative theoretical approach and critical appraisal of available methodologies.  
**Class Contact** One ninety minute seminar per week for one semester.  
**Assessment** Seminar paper, 100%.  

### APC7013 CLINICAL PSYCHOLOGY INTERN PLACEMENT

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 2 subjects.  
**Content** This year-long subject is designed to provide students with an opportunity for advanced supervised intern experience in the field in a clinical setting beyond the University. The student is expected to work in the range of activities at the level of responsibility of a psychologist registered in the state of Victoria who is developing specialist clinical skills.  
**Required Reading** To be advised by clinical supervisor.  
**Class Contact** No on-Campus classes apply. This year-long subject requires the student to participate in the field agency's work for two days per week for 46 weeks (92 days) and to receive weekly supervision by appointed supervisor.  
**Assessment** Weekly log book, six full case reports in writing, and written report by field supervisor-ungraded pass or fail.  

### APC7014 ADVANCED CLINICAL NEUROPSYCHOLOGY THEORY AND PRACTICE 1

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.  
**Content** Using a research evaluation framework this subject will critically examine new and traditional assessment techniques/approaches used (or proposed) for clinical neuropsychological problems in childhood, adolescence or adulthood. A particular focus will be the issues of assessment in late adulthood and transcultural assessments.  
**Required Reading** To be advised by lecturer in the light of each student's agreed specialist area.  
**Class Contact** One and a half hour seminar per week for one semester.  
**Assessment** Seminar paper, 30%; 5000 word essay in scientific journal format 70%.  

### APC7015 CLINICAL NEUROPSYCHOLOGY INTERN PLACEMENT

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.  
**Content** This year-long subject is designed to give students an in-depth supervised clinical neuropsychology intern placement in a field agency. In the intern placement the student is expected to engage in the full range of activities of the clinical neuropsychologist in the agency.  
**Required Reading** To be advised by clinical supervisor.  
**Class Contact** No on-Campus classes apply. This year-long subject requires the student to participate in the field agency's work for two days per week for 46 weeks (92 days) and to receive weekly supervision by appointed supervisor.  
**Assessment** Weekly log book, six full case reports in writing, and written report by field supervisor-ungraded pass or fail.  

### APC7016 RESEARCH PROJECT 6

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of APC7010 Research Project 5.  
**Content** This subject is designed to provide students with the experience of completing the writing of the thesis reporting the clinical research study; the thesis will normally be approximately 40,000 words in length. Completion of this subject marks the completion of the research strand of the Doctor of Psychology course.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Individual supervision of one hour per fortnight for one semester.  
**Assessment** Submission of thesis of approximately 40,000 words to be examined by three examiners, 100%.  

### APC7018 ADVANCED CLINICAL PSYCHOLOGY THEORY AND PRACTICE 2

**Campus** St Albans  
**Prerequisite(s)** Satisfactory completion of all Year 3 semester 1 subjects.  
**Content** This subject is designed to provide students with an opportunity to explore critically at an advanced level, through a program of reading and seminar discussion, research and theoretical issues relating to the broad practice of clinical psychology. The specific focus is upon the usefulness of clinical psychology in various sectors the health care system in Australia and internationally, the changing role of psychological theories and empirical research in promoting mental health in the community is examined, with an emphasis on the special contribution of clinical psychologists in conceptualizing and evaluating service delivery systems.  
FACULTY OF ARTS

APC7020 ADVANCED CLINICAL NEUROPSYCHOLOGY
THEORY AND PRACTICE 2
Campus: St Albans
Prerequisite(s): Satisfactory completion of all Year 1, Year 2 and Year 3 semester 1 subjects in relevant stream.
Content: Using a research evaluation framework this subject will critically examine a wide range of treatment techniques employed in assisting people with brain damage or dysfunction. The range of treatment options covered will be broad, including individual work from behavioural, cognitive behavioural, family systems and psychodynamic viewpoints. A particular focus will be the relationship between assessment findings and treatments used.
Required Reading: To be advised by lecturer in the light of each student’s agreed specialist area.
Class Contact: One ninety minute seminar per week for one semester.
Assessment: Seminar paper, 100%.

APH4024 RESEARCH METHODS IN CONTEXT
Campus: St. Albans
Prerequisite(s): Entry to Graduate Diploma in Psychology, Honours in Psychology or permission of the course co-ordinator.
Content: In this subject, students will extend their research skills through consideration of research designs applicable to a wide range of settings (survey methodology, single case designs, multivariate designs, qualitative and mixed designs, ethnographic research, epidemiological research). A range of publications, from a variety of subject areas in psychology, will be reviewed for their conceptual bases and psychometric properties. Students’ data analysis capabilities will be extended. There will be an emphasis on matching statistics with design, choice of statistics, and use of relevant software analysis packages, such as NUD*IST. Professional report writing and grant writing will be considered. Finally, the ethical and practical implications of research in psychology will be explored.
Required Reading: To be advised by lecturer.
Recommended Reading: To be advised by lecturer.
Class Contact: Two hours per week for one semester which will include a lecture/discussion group and may include online tutorials.
Assessment: Article evaluation, 70%; seminar paper, 30%.

APH4035 ADVANCED RESEARCH METHODS
Campus: Footscray Park
Prerequisite(s): APS2030 Qualitative Research Methods; APS2040 Quantitative Research Methods
Content: Epistemological considerations and assumptions underlying the choice of a research strategy. An introduction to the various qualitative methods including phenomenological and ethnological methods. In addition, an examination of the ethical aspects of this research and method of report writing. Introduction to multivariate statistical analysis. Review and utilization of principal component analysis, factor analysis of variance (MANOVA) and multivariate analysis of co-variance (MANCOVA) and Discriminant Analysis.
Class Contact: Two-hour lecture and a two-hour laboratory session per week.
Assessment: Qualitative field study (group assignment), 15%; Qualitative research journal, 10%; Quantitative lab assignments, 25%; Final examination, 50%.

APH4050 CURRENT ISSUES IN PSYCHOLOGY A
Campus: St Albans
Prerequisite(s): Admission to a graduate program in the School of Psychology.
Content: To be determined on a year by year basis by the staff concerned. This subject will develop students knowledge base and conceptual abilities in an area of applied psychology. The content of the subject will be current issues in a designated field, consistent with staff expertise and availability.
Required Reading: To be advised by lecturer.
Class Contact: Two hours per week for one semester comprising lectures and practical classes.
Assessment: Practical assignment, 50%; essay, 50%.

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APH4061 PRINCIPLES AND PRACTICES OF COGNITIVE BEHAVIOUR THERAPY

Campus St Albans
Prerequisite(s) Admission to a graduate program in the School of Psychology.
Content This subject will develop students' knowledge base and conceptual abilities in an area of applied psychology. The content of the subject will be current issues in a designated field, consistent with staff expertise and availability.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising lectures and practical classes.
Assessment Practical assignment, 50%; essay, 50%.

APH4065 READING SEMINAR AND THEORETICAL ESSAY B

Campus St Albans
Prerequisite(s) Admission to Honours in Psychology or Graduate Diploma in Psychology.
Content The reading seminar and theoretical essay is a compulsory component of the Honours program. Students will participate in their choice of a fortnightly reading seminar devoted to critical analysis and discussion of contemporary issues in an important conceptual area of psychology. During the period over which seminars take place, students will engage in supervised, intensive study of a theoretical topic in the area of psychology covered by their chosen seminar, and submit a theoretical essay of no more than 6000 words on this topic at the conclusion of the program.
Required Reading To be advised by lecturer.
Class Contact Two hours per fortnight.
Assessment Theoretical essay, 100%.

APH4070 PROFESSIONAL ORIENTATION (CASEWORK)

Campus St Albans
Prerequisite(s) Admission to Honours in Psychology, Graduate Diploma in Psychology.
Content This subject is a compulsory component which is designed to develop a thorough understanding of the standards of ethical and professional conduct expected of psychologists. The subject will have three parts: Professional Practice Issues; Psychological Assessment; and, Interpersonal Skill Development.
Class Contact Two-hour seminar/workshop per week for one semester.
Assessment Essay on professional issues, 50%; class presentation of agency visit, 20%; class presentation of one standardised intellectual test protocol (hurdle), intellectual testing report of another test protocol, 30%. (Subject to change.)

APM5001 FOUNDATIONS OF COMMUNITY PSYCHOLOGY

Campus Footscray Park
Prerequisite(s) Admission to the Master of Applied Psychology, or consent of the co-ordinator.
Content History of community psychology, development of community mental health; community psychology in Australia and New Zealand; deinstitutionalisation and community delivery of services; psychology's role in use of knowledge for social justice.

APM5003 QUALITATIVE RESEARCH METHODS

Campus Footscray Park
Prerequisite(s) Admission to the Master of Applied Psychology or consent of co-ordinator.
Content Research philosophies; positivist, post-positivist, constructivist and interpretive social science approaches; the research process; research assumptions and paradigms. Qualitative methods; case studies; focus groups; observational techniques; interviewing; ethnographic fieldwork. Selection of appropriate methods; identifying salient issues; framing the question; identification of target populations; stakeholder identification. Needs analysis. Qualitative analysis and reporting: Pre-evaluation data assessment and negotiation; ordering data and interpretation; matrix analyses. Program evaluation; formative and summative; goal free; responsive; utilisation-focused; action research; cost-benefit.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Qualitative research proposal, 50%; seminar presentation, 25%; meta-evaluation (2000 words), 25%. (Subject to change.)

APM5005 CURRENT ISSUES IN SPORT PSYCHOLOGY

Campus Footscray Park
Prerequisite(s) Admission to the Master of Applied Psychology, or consent of co-ordinator.
Content Psychological characteristics and sport behaviour: personality and sports involvement; personality and sports performance. Anxiety and sport behaviour: anxiety, arousal and stress; causes of anxiety; consequences of anxiety; anxiety and performance. Motivation in sport: participation motivation; achievement orientations; intrinsic and extrinsic motivation. Special groups in sport: group dynamics and social influence; cohesion-performance relationships; social influence process; leadership in sport.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment Assignment, 50%; examination, 50%. (Subject to change.)

APM5008 APPLIED SPORT AND EXERCISE PSYCHOLOGY

Campus Footscray Park
Prerequisite(s) APM5005 Current Issues in Sport Psychology.
Content Defining applied sport and exercise psychology: historical background; the relationship between sport psychology research and practice; the scientist-practitioner model. Psychological variables influencing performance: core athlete/exerciser skills and strategies; self-confidence; motivation/goal-setting; stress management; self-talk and thoughts; imagery; concentration and attention; competition/situation planning; core non-performance psychological skills, concerns and strategies for athletes and exercisers; personal self-esteem; interpersonal conflicts; eating disorders; substance abuse; psychological recovery from injuries; career termination/planning; crisis management/intervention. Future directions in applied sport and exercise: psychological research and practice; future service directions; future research directions.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment Essay/Presentation (selecting a topic within performance/non-performance psychological skills/variables, a 3000-word essay will be required, involving an in-depth examination of the area; theoretical, research, and practical applications are to be addressed; a 20-minute presentation to the class will be given on the essay topic), 50%; examination (a final written examination, covering all aspects of the subject, will form the second component of evaluation), 50%. (Subject to change.)

APM5009 PSYCHOLOGICAL PRACTICE 1

Campus Footscray Park

Prerequisite(s) Admission to Master of Applied Psychology

Content Systems and contexts on practice. Government and non-government welfare, education, industrial, sporting, health and mental health systems in Victoria; impact of systems upon public; legal position of psychologists in overall context – registration and restrictions on practice governed by the Psychologist’s Registration Act and the Psychological Practices Act. Ethical Standards and Action. APS Code of Professional Conduct; professional responsibility; protection of minors; confidentiality and its limitations; informed consent – adults, adolescents and children; responsibility to employers and client; appropriate use of psychological tests; legal considerations and ethical dilemmas; knowing one’s limitations; ongoing supervision; accountability – appropriate action, consultation and note-keeping. Collaborative work. Referral and cross-referral procedures; community outreach and consultation; using interpreters. Workplace expectations of field placement students. Overview of upcoming placements, probable role of students; responsibilities of students. Personal values, cultural contexts in practice. Gender issues; working with cultural minorities: ethnic, Aboriginal, gay and lesbian client groups, equal opportunity and affirmative action legislation; integration, community involvement and empowerment of intellectually and physically disabled persons.

Required Reading To be advised by lecturer.

Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Journal, 50%; class presentation, 50%.

APM5013 QUANTITATIVE RESEARCH METHODS

Campus Footscray Park

Prerequisite(s) APM5003 Qualitative Research Methods.

Content Statistics review; inferential statistics; parametric and non-parametric statistics; univariate and multivariate statistics; repeated measures and independent groups; regression and multiple regression; LISREL and path analysis. Interpretation and presentation of data. Examination of published research papers; papers selected from relevant disciplines; critical analysis of research argument, hypotheses, methods, analysis, interpretation and conclusions; illustration of journal referee process; the social responsibility of researchers.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Research proposal, 25%; evaluation of journal article, 25%. (Subject to change.)

APM5015 COMMUNITY DEVELOPMENT SKILLS

Campus Footscray Park

Prerequisite(s) Admission to the Master of Applied Psychology or consent of the co-ordinator.

Content History and theory; history of community development in Australia; relationships between community development and community psychology. Roles in community groups; membership issues and problem “ownership”; the nature of power in Community groups. Funding sources and grant writing; means of discovering sources of funds; appropriate strategies for applying; financial management responsibilities; lobbying and information transfer; identification of key lobby strategies; identifying key lobby targets; structure of the argument; use of the media; community development plans. Training community groups; identification of training needs; delivery of information in appropriate means; learning from the community members; training as an empowering activity.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Community development plan, 50%; training workshop plan, 50%. (Subject to change.)

APM5017 PSYCHOLOGICAL PRACTICE 2

Campus Footscray Park

Prerequisite(s) APM5009 Psychological Practice 1.

Content This unit focuses on approaches to the assessment of client characteristics and the implications of this assessment for the selection of appropriate interventions. The generic features of assessing the status of individuals, groups and larger social systems are emphasised. Models of psychological health and normality used to diagnose the client system are explored as the basis for professional judgement. Tests, measures and other indicators of client characteristics are examined as means to specifying, confirming and/or modifying the initial assessment of the clients needs. The validity, reliability and utility of these different measures is scrutinised. The consent, interpretation and reporting practices are emphasised.

Required Reading To be advised by the lecturer.

Class Contact Three hours per week for one semester.

Assessment Essay 50%, field report 50%.

APM5021 PRACTICUM 1

Campus Footscray Park

Prerequisite(s) Admission to the Master of Applied Psychology or consent of the co-ordinator, APM5009 Psychological Practice 1.

Content Translation of classroom content to the applied setting. Legal and ethical issues in the practice of professional psychology. Competing roles and priority setting in the professional agency. Developing one’s ‘place’ as a professional psychologist. Troubleshooting problems in the professional psychology setting.

Required Reading To be advised by lecturer.

Class Contact One hour per week for one semester, plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.

Assessment Assessment will be satisfactory or non-satisfactory. Log book, placement report and supervisor’s report.

APM6002 COMMUNITY PSYCHOLOGY INTERVENTIONS

Campus Footscray Park

Prerequisite(s) Nil

Content Levels of analysis; intrapsychic interpretations; family and small groups; organisational level issues; broad community contexts. Prevention strategies; primary prevention programs; secondary prevention strategies; tertiary prevention strategies; individual level interventions; psychiatric therapy, drugs, etc.; clinical and counselling psychology; skills training; small group interventions; family therapy approaches; educational approaches in groups; social support groups and networks; roles of psychologists in support groups. Larger group interventions; group structure and redesign; community development strategies; social policy and program implementation and evaluation. Selection of interventions; multiple levels of intervention; selecting the greatest impact unintended consequences; iatrogenic effects.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Three intervention plans, 100%. (Subject to change.)
APM6003 PROFESSIONAL PRACTICE IN APPLIED SPORT PSYCHOLOGY
Campus Footscray Park
Prerequisite(s) APM5008 Applied Sport and Exercise Psychology.
Content Professional practice in applied sport psychology, the nature of the profession; defining a profession; criteria for a profession; sport psychology: a profession; certifying sport psychology professionals. Designing psychological skills training programs and interventions; acting as a psychosocial change agent; intervention programs and packages; guidelines for developing interventions; conducting psychological skills intervention research and evaluations. Effective consultants and consulting; characteristics of effective vs. ineffective sport psychology consultants; presentation skills and formats; role playing and observational learning experiences. The special case of coach education. Working with teams in sport psychology. Overcoming common sport psychological consulting; problems; lack of client adherence; making referrals; dealing with unco-operative clients.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment Quality of class-seminar presentations and participation, 20%; a consulting log/notebook which will contain in-depth presentational, program, and evaluation materials for the psychological skills training program developed for the practicum, 40%; an essay on a professional practice issue in sport psychology, 40%. (Subject to change.)

APM6008 PSYCHOLOGICAL PRACTICE 3
Campus Footscray Park
Prerequisite(s) APM5017 Psychological practice 2
Content Theories of psychological change and therapy will be studied along with their empirical evaluation based on research, in particular, outcome studies. However, the major focus will be on developing interviewing and counselling skills for working one-to-one. This skill development aspect of the course will draw on the large body of process research. Students will have the opportunity to learn specific therapeutic techniques and when and where to apply those techniques.
Required Reading To be advised by the lecturer.
Class Contact Three hours per week for one semester.
Assessment Essay, 50%; video tape and report, 50%.

APM6021 PRACTICUM 2
Campus Footscray Park
Prerequisite(s) APM5021 Practicum 1 or consent of co-ordinator.
Content This subject is designed to provide students with field experience in a specialist setting. Class content will include ethical and legal issues relating to specialist practice, translation of theories to the specialist applied setting, troubleshooting practical problems arising on placement, and determining the appropriate use of specialist and generalist skills.
Required Reading To be advised by lecturer/supervisor.
Class Contact One hour per week for one semester, plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.
Assessment Assessment will be Satisfactory or Non-Satisfactory. Log book, placement report and supervisor’s report.

APM6030 THESIS RESEARCH
Campus Footscray Park
Corequisite(s) APM5003 Quantitative Research Methods, APM5013 Qualitative Research Methods.
Content This subject is designed to provide students with the experience in planning, conducting, analysing and reporting a major research project in their area of interest. The thesis will be of the same quality as a Master degree by research, but the scope of the research will be smaller.

APM6035 PSYCHOLOGY OF HEALTH
Campus Footscray Park
Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology or Master of Applied Psychology.
Content The field of health psychology; historical and conceptual perspectives; models of health care; medical and psychological ethics; politics of health. The relationship between mind and body; dualism versus monism; interaction of psychological and physical aspects in pain and stress. Adaptation to illness/injury; psychosocial aspects of chronic illness; critical evaluation of personality; health literature; social nature illness; pain management. Practitioner-patient communication; dynamics of receiving and providing health care; the role of communication in care; women as patients. The health system; community and institutional care; health maintenance; lifestyles; prevention issues; health education. Substance abuse; addiction, biopsychosocial perspective; alcohol use; abuse of prescription drugs.
Required Reading To be advised by lecturer.
Class Contact Two hour seminar per week for one semester.
Assessment Presentation, 30%; paper, 70%. (Subject to change.)

APM6040 PSYCHOLOGICAL PRACTICE 4C
Campus Footscray Park
Prerequisite(s) APM6008 Psychological Practice 3; APM6002 Community Psychology Interventions.
Content Participant-observer; evaluator; consultant; researcher; agency planner-designer; networker; trainer; facilitator, intervenor. Exploring settings: community service agency; public sector bureaucracies; policy making bodies; community-based groups and collectives; education and information services; industry; health service; targeted services e.g. women’s health. Negotiating a learning contract: specialist skills training; agency visits; interviews with practising community psychologists and consumers; production of a piece of work for specific audiences. Formulation of a professional practice plan.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Seminar participation and presentation, 30%; tasks negotiated in learning contract, 50%; professional practice plan including self-evaluation and aims for continuing education and professional practice, 20%. (Subject to change.)

APM6045 PSYCHOLOGICAL PRACTICE 4S
Campus Footscray Park
Prerequisite(s) APM6008 Psychological Practice 3; APM6003 Professional Practice in Applied Sport Psychology.
Content Ethics in applied sport psychology; training and certification standards; boundaries of practice; consulting ethics; Professional practice issues; getting started; initiating a practice; charging for services/billing clients. Issues in applied sport psychology consulting; evaluating psychological skills training programs; developing strategies for gaining entry; enhancing client adherence. Self-evaluation and planning; identifying personal strengths and weaknesses as a consultant; strategies for developing consulting skills; targeting your audience; formulation of personal professional practice plan.
Required Reading To be advised by lecturer.
Class Contact Two hour seminar per week for one semester.
Assessment Seminar participation and presentation, 30%; essay on professional ethics in sport psychology, 30%; personal professional practice plan, including aims and goals statements, comprehensive professional practice plan, and self-evaluation, 40%. (Subject to change.)
APM6050 PRACTICUM 3

Campus Footscray Park
Prerequisite(s) Practicum 1 & 2 or consent of co-ordinator.
Content This subject will provide students with extended knowledge of specialist psychological practice settings, and the roles and responsibilities taken by professional psychologists in these settings. As well, it is designed to integrate academic learning with professional applications. Work will be carried out on tasks and activities negotiated with the placement supervisor and approved by university staff.
Required Reading To be advised by lecturer/supervisor.
Class Contact One hour per week for one semester (or equivalent), plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.
Assessment Assessment will be Satisfactory or Non-Satisfactory. Log-book, placement report and supervisor’s report.

APM6055 PSYCHOLOGICAL PRACTICE 4H

Campus St Albans
Prerequisite(s) APM6008 Psychological Practice 3
Content This subject is designed to enable students to make the transition from postgraduate student to professional practitioner in health psychology. Students will be encouraged to relate the course content to their own professional and personal communities, and to identify learning goals on the basis of practicum experiences. Students will be invited to construct a practice plan, and to negotiate a learning contract with a view to equipping themselves for such practice. Specific topics will include: 1. Self evaluation; 2. Exploring settings; 3. Negotiating a learning contract; 4. Formulating a professional practice plan.
Required Reading Students will be directed to current journal articles in the relevant areas.
Class Contact Two hours per week for one semester.
Assessment Assessment will be on the basis of:
(i) two class presentations – 30% (2 x 15%)
(ii) two brief (1000 word or equivalent) reports on tasks undertaken within learning contract – 40% (2 x 20%)
(iii) professional practice plan – 30%.

APM6060 PSYCHOLOGY OF COMMUNITY HEALTH

Campus Footscray Park
Prerequisite(s) Either APM6035 Psychology of Health or APM5001 Foundations of Community Psychology.
Content This unit is designed to apply theories and principles of health and community psychology to fieldwork in community settings. Special emphasis will be given to social health issues impacting on the Western Region of Melbourne. The focus will be on community-based strategies such as self-help, consumer participation and illness prevention, and on social policy initiatives in health promotion and public administration contexts. Relevant roles and skills for applied psychologists, such as group facilitation and training, networking and advocacy, consultation, submission writing, program implementation and evaluation will be developed by involvement in group and individual projects.
Required Reading Students will be directed to current journal articles in the relevant areas.
Class Contact Two hours per week for one semester.
Assessment Minor project – 30%. Major project including proposal, final report and project evaluation – 70%.

APM6065 CLINICAL HEALTH PSYCHOLOGY

Campus Footscray Park
Prerequisite(s) APM5009 Psychological Practice 1 and APM5017 Psychological Practice 2.
Content This unit will focus on psychological treatments for people with medical disorders. There will be an overview of the range of possible treatment models and their theoretical bases. There will be specific emphasis on models of brief psychodynamic therapies which have been applied to medical conditions. Specific disorders will include the most frequently presented to general practice. These disorders include asthma, skin conditions, diabetes and heart complaints. There will be a emphasis on the interpersonal dimension to such presentations and the relationship to issues of adherence to treatment regimes and utilisation of health services.
Required Reading Students will be directed to current journal articles in the relevant areas.
Class Contact Two hours per week for one semester.
Assessment Students will be required to submit videotape of a psychological therapy session with a person with a medical disorder. Along with the tape, students will be required to submit a report outlining in brief their assessment, goals for treatment and an critical analysis of the session.

APM6070 EXTENDED THESIS RESEARCH

Campus Footscray Park
Prerequisite(s) APM6030 Thesis Research
Content This subject is a continuation of the same project undertaken in APM6030 Thesis Research. In this particular subject however, students are expected to devote proportionately more of their study time to completing their research project than during other semesters. The subject is designed to provide students with the experience in planning, conducting, analysing and reporting a major research project in their area of interest. The thesis will be of the same quality as a Master degree by research, but the scope of the research will be smaller.
Required Reading Students will be directed to current journal articles in the relevant areas.
Class Contact Monthly one-hour class plus individual supervision.
Assessment Thesis, 100%. All theses will be assessed by two independent markers.

APM6075 ADVANCED READING UNIT

Campus Footscray Park
Prerequisite(s): Satisfactory Completion of course work requirements for Master of Applied Psychology (Community, Sport or Health)
Content Students will review core knowledge and competencies in Health Psychology and their applied area, either Community or Sport. They will read and critique required reading provided by the teaching staff. The nature of evidence will be reviewed. Evidenced-based practice in Applied Psychology and the use of both outcome and process data will be studied. Case studies will be presented and analyzed against evidence-based criteria. Selected problems will be studied in depth. The nature of the applied problems will be defined by the available teaching staff and student interests. For example, a topic might be depression or demoralization in physical illness. The range of topics will ensure consideration of ethical issues and values, including cultural diversity.
Required Reading This course will be based around recent publications in refereed journals and selected for quality and relevance by the lecturer. No text will be set.
Research for Education: An Introduction to Theory and Methods

The final product will be a research paper structured for submission to a refereed journal. Students will fully participate in the agreed activities within the placement by an external supervisor on a weekly basis (at least). The lectures will focus on contemporary and seminal theories and areas associated with theory as it relates to the use of various methodologies in psychology. Each seminar will contain substantive reading material references and focused questions relating to those materials. The overall aim is to provide the student with an understanding of the theoretical issues underlying psychosocial research methodology (e.g., debate on objectivity/subjectivity in research and differences between quantitative and qualitative research, positivistic approaches and its alternatives including symbolic interactionism, feminism, phenomenology and ethnomethodology).

**APP4002 QUANTITATIVE GROUP PROJECT**

**Campus** Footscray Park  
**Prerequisite(s)** APP4003 Research Theory and Orientation  
**Content** This subject aims to provide students with limited, supervised experience in planning, conducting, analysing, and reporting a socially significant research study. The subject will involve a small group of students actively working through selecting a research problem, defining a research question, deciding upon a research strategy, shaping and refining the problem: conceptual development, review of the literature, data handling, data collection and data analysis, interpreting results and drawing conclusions. The final product will be a research paper structured for submission to a refereed journal.

**Required Reading**  

**Class Contact** 3 hours per week as organised between the group and the supervisor.

**Assessment**  
Completed Research Paper – 5,000 words, 80%; Oral presentation of completed report, 20%.

**APP4003 RESEARCH THEORY AND ORIENTATION**

**Campus** Footscray Park  
**Prerequisite(s)** Nil  
**Content** The lectures will focus on contemporary and seminal theories and areas associated with theory as it relates to the use of various methodologies in psychology. Each seminar will contain substantive reading material references and focused questions relating to those materials. The overall aim is to provide the student with an understanding of the theoretical issues underlying psychosocial research methodology (e.g., debate on objectivity/subjectivity in research and differences between quantitative and qualitative research, positivistic approaches and its alternatives including symbolic interactionism, feminism, phenomenology and ethnomethodology).

**Required Reading**  

**Recommended Reading**  

**Class Contact** 1 hour lecture and a 2 hour seminar per week.

**Assessment** 3,000 word critique of a selected research report in consideration of current theory in research methodology, 75%; oral presentation of selected issue related to a current debate in the use of social research methodology, 25%.

**APP4004 RESEARCH PROPOSAL AND REPORT WRITING**

**Campus** Footscray Park  
**Prerequisite(s)** Nil  
**Content** The subject will involve students actively working through the writing of a research proposal and report. Included will be oral presentations of the student’s work. The style of writing will be in line with the type of report or proposal being written eg., in consideration of the type of methodology used. The overall aim is to provide the student with advanced writing skills and an understanding of the requirements associated with the writing of research proposals and reports.

**Required Reading**  
powerlessness. Thus action is required at multiple levels, and responsibility in that victim groups are defined by their relative view issues of violence. The problem is seen as a community assault. A limited introduction to narrative approaches to the counsellor in response to indicators of violence and sexual action. Emphasis will be placed on developing the self-awareness of through group support to community development and social required reading.

APT5005 DOMESTIC VIOLENCE AND SEXUAL ASSAULT

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma or Masters in Counselling, or consent of the course co-ordinator.
Content To provide a socio-political framework from which to view issues of violence. The problem is seen as a community responsibility in that victim groups are defined by their relative powerlessness. Thus action is required at multiple levels, and interventions will be taught as ranging from individual counselling through group support to community development and social action. Emphasis will be placed on developing the self-awareness of the counsellor in response to indicators of violence and sexual assault. A limited introduction to narrative approaches to counselling is provided.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Journal to be maintained throughout course, 40%; group project, 60% (Subject to change).

APT5025 INDIVIDUAL AWARENESS

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling or consent of the course co-ordinator.
Content Self exploration related to counselling philosophy and personal values, attitudes, defences and individual growth. Opportunity to expand awareness of and discuss potentially difficult issues such as death and dying, sexual assault and incest, religion, violence, suicide, sexuality, and issues of culture and ethnicity (may vary according to group). Attention to personal communication style and communication skill development in the context of group participation. Introduction to basic group dynamics.
Recommended Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Autobiography exploring personal development and counselling philosophy; Journal reflecting on content and process of classes. Minimum of 80% class attendance is required.

APT5035 THEORIES AND TECHNIQUES OF COUNSELLING

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling, or consent of the course co-ordinator.
Content This unit will focus on an exploration of the theoretical issues and practical skills associated with a range of counselling paradigms. Person Centred, Gestalt, Existential, Behavioural, Cognitive Behavioural and Psychodynamic theories will be addressed. Through role plays and class activities, students will be encouraged to develop their own counselling skills and reflect on their personal development as counsellors.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment Theory paper 50%, counselling demonstration, 50%.

APT5037 CHILD & ADOLESCENT: THEORIES AND TECHNIQUES OF COUNSELLING

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling (Child & Adolescent) or consent of the course co-ordinator.
Content Systematic reviews of counselling for child and adolescents will be presented. Implications for working with children and adolescents in multiple settings will be elaborated. Evidence relating to types of intervention will be presented and outcome measures suited to work with children and adolescents will be workshopped. Specific counselling processes will be defined and their evidence-base established. The use of case studies presented by students and staff will highlight the presentation and learning of the principles for best practice.
Class Contact Two hours per week for one semester.
Assessment Essay, 70%; Class presentations, 30%.

APT5060 APPLIED TECHNIQUES OF COUNSELLING

Campus St Albans
Prerequisite(s) APT5035 Theories and Techniques of Counselling
Content This subject will provide students with within class supervised counselling practice in order to enhance their client attending skills and the skills of developing a client formulation. It will further provide students with information concerning various types of counselling sessions (intake, continuing and termination) and for responding to various types of problems, use of video and audio equipment and supervised counselling practice.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester.
Assessment This will incorporate classroom presentations, an in class exercise in case conceptualization and written assignments. The 80% attendance requirement must also be met.

APT5062 CHILD & ADOLESCENT: APPLIED TECHNIQUES IN COUNSELLING

Campus St Albans
Prerequisite(s) Satisfactory completion of Child & Adolescent: Theories and Techniques of Counselling or consent of the course co-ordinator.
Content The course will include child and adolescent assessment tools that are used in community and other settings. The tools are designed to detect commonly presenting problems and to assist students to recognise crisis situations. The crisis intervention techniques will be taught and practiced, along with a number of other applied techniques suited to working with children and adolescents. The principles and practices of case management and working with systems and significant others will be covered.
### APT5070 SOCIAL AND ETHICAL ISSUES IN COUNSELLING

**Campus** St Albans  
**Prerequisite(s)** Admission to the Graduate Diploma in Counselling, or consent of the course co-ordinator.  
**Content** The social context of Counselling, aspects to be considered include gender, ethnicity, class, occupation and age; the family as a unit of social organisation. Implications of social context for counselling practice such as assumptions which client and counsellor bring to counselling as a function of their social background, power relationships in the counsellor-client dyad; blaming the victim vs empowerment. Ethical issues in Counselling; introduction to ethical principles and ethical dilemmas; the philosophical basis of ethical principles; client rights and responsibilities, counsellor rights and responsibilities; issues concerning third parties; referral, consultation and supervision, counsellors’ needs for consultation and supervision; the client-counsellor relationship: implicit and explicit client-counsellor contracts, therapeutic and anti-therapeutic developments in the client-counsellor relationship; combining the role of counsellor with a profession based treatment or advisory role; confidentiality, principles underlying confidentiality, the limits of confidentiality; reporting and liaison, the question of mandatory reporting; legal frameworks relevant to counselling, working with clients who may present particular ethical dilemmas, suicidal clients, clients who may be a danger to others, terminally ill clients; helping clients to resolve ethical dilemmas, abortion counselling, clients with communicable diseases.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester.  
**Assessment** Class presentation on an ethical dilemma, 50%; essay, 50% (subject to change).

### APT5080 CROSS CULTURAL ISSUES IN COUNSELLING

**Campus** St Albans  
**Prerequisite(s)** Admission to the Master in Counselling, or consent of the course coordinator.  
**Content** It aims to: improve cross-cultural counselling skills by both developing awareness of personal cultural position and that of others; facilitate a better understanding of others ways of learning and communicating; improve ability to listen to the ‘other’ and awareness of the socio-political and economic context of people from diverse cultural backgrounds in contemporary Australia; address specific issues in counselling that derive from the above.  
The course explores issues on racism, social justice, bicultural history, refugee experience, survivors of torture, women’s issues, Aboriginals, and second generation Australians. It also discusses some of the Western contextual issues related to modernity, post modernity and post-colonial views.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester.  
**Assessment** Written assignment, 50%; Counselling Video, 50% (subject to change).

### APT5085 PRACTICUM

**Campus** St Albans  
**Prerequisite(s)** APT5060 Applied Techniques of Counselling or consent of the course co-ordinator.  
**Class Contact** Five hours per week for two semesters comprising one two-hour group seminar and one three-hour outside placement.  
**Assessment** Assessment will be based on: written assignments, journal materials and placement evaluations. Students must achieve a satisfactory grade on all assessment requirements to pass the unit. In addition the minimum 80% attendance requirement must be met. Note. Students must pass the practicum on their first attempt.

### APT6001 PRACTICUM 1

**Campus** St Albans  
**Prerequisite(s)** Completion of the subjects required for the Graduate Diploma in Counselling.  
**Content** The Practicum is designed to provide students with extended knowledge of the counselling setting and the roles and responsibilities involved in such a setting. The placement aims to integrate theoretical knowledge with professional experience and to provide students with experience in a counselling setting. Application of skills and knowledge developed in the course to practical settings. Ethical issues in counselling.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week class contact for one semester plus field placement  
**Assessment** Journal/written assignment, 50%; field report, 50%.

### APT6002 PRACTICUM 2

**Campus** St Albans  
**Prerequisite(s)** Practicum 1  
**Content** Continuation of the acquisition of extended knowledge of the counselling setting and the roles and responsibilities involved in such a setting. The placement aims to integrate theoretical knowledge with professional experience and to provide students with experience in a counselling setting. Application of skills and knowledge developed in the course to practical settings. Ethical issues in counselling.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week class contact for one semester plus field placement.  
**Assessment** Journal/written assignment, 50%; field reports, 50%.

### APT6004 MINOR THESIS

**Campus** St Albans  
**Prerequisite(s)** Graduation Diploma in Counselling.  
**Content** This subject requires the student to gain experience of generating a research question and writing an independent thesis on the topic of 10,000 – 14,000 words. The topic will be negotiated between the student and supervisor and will be a research area within the counselling field. The thesis is not to be experimental research unless the applicant can demonstrate the necessary statistical knowledge.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Regular contact with supervisor.  
**Assessment** Thesis, 100%.

### APT6006 RESEARCH METHODS IN COUNSELLING

**Campus** St Albans  
**Prerequisite(s)** Completion of the subjects required for the Graduate Diploma in Counselling or equivalent.  
**Content** This subject provides students with advanced knowledge and techniques in the design of research in the counselling field. Introduction to the nature and significance of competing paradigms and methodologies in the research process and the range of research methods used in social science research. Application of qualitative and quantitative methods to the counselling field. Critical analysis of the design, analysis and interpretation of research in the counselling field. Examination of research papers in the counselling field.  
**Required Reading** To be advised by lecturer.
APT6008 CHILD AND FAMILY DEVELOPMENT

Campus St Albans
Prerequisite(s) Admission to Master Counselling

Content: A psychodynamic approach to child development; Emotional Milestones From Birth to Adulthood: A Psychodynamic Approach. Melbourne: ACER.


Class Contact: Two day introductory workshop followed by two hours per week over one semester.

Assessment: Theoretical essay on chosen topic (2000-2500 words), 50%; Write up of infant observations (1000-1500 words), 30%; Class Presentation of infant observation, 20%.

APU5001 HISTORY AND EPISTEMOLOGY OF PSYCHOANALYSIS

Campus St Albans
Prerequisite(s) Nil

Content: A review of the history of psychoanalysis and the different psychoanalytic schools, and the study of Freud's seminal works on the formations of the unconscious: neurotic symptoms, dreams, parapraxes and jokes.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU5002 THEORY OF SEXUALITY

Campus St Albans
Prerequisite(s) Nil

Content: The study of Freud's main texts on sexuality, the Oedipus complex, the relation of sexuality to the neuroses, the debate on feminine sexuality and Lacan's contributions on the signification of the phallus and sexuality.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay 80% (3000 words); seminar presentation (notional 1000 words) 20%.

APU5003 CLINICAL SEMINAR I: ASSESSMENT

Campus St Albans
Prerequisite(s) Nil

Content: Presentation and discussion of clinical material and formulation of a diagnosis and treatment plan according to psychoanalytic principles.


APU004 THEORY OF THE SUBJECT AND LOGIC OF THE SIGNIFIER

**Campus** St Albans

**Prerequisite(s)** APU001 History and Epistemology of Psychoanalysis.

**Content** The study of the linguistic and philosophical foundations of the Lacanian theories of the subject and the signifier, as well as the key texts by Lacan himself on the matter.


**Assessment** Ninety-minute seminar per week for one semester.

**Essay** (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU005 THE SYMBOLIC, THE IMAGINARY AND THE REAL

**Campus** St Albans

**Prerequisite(s)** APU001 History and Epistemology of Psychoanalysis.

**Content** A study of three fundamental Lacanian concepts, their genealogy and implications for clinical practice and research through the analysis of key texts and the discussion of clinical experience.


**Assessment** Ninety-minute seminar per week for one semester.

**Essay** (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU006 CLINICAL SEMINAR II: DEVELOPMENT OF THE TRANSFERENCE

**Campus** St Albans

**Prerequisite(s)** APU003 Clinical Seminar I: assessment

**Content** Presentation and discussion of clinical material and conceptualisation of the development of the transference in the cases presented.


**Class Contact** Ninety-minute seminar per week for one semester.

**Assessment** Case history or written commentary on case presentation (2000 words) 100%.

APU007 NEUROSIS

**Campus** St Albans

**Prerequisites** APU001 History and Epistemology of Psychoanalysis, APU002 Theory of Sexuality.

**Content** A study of the Freudian theory and further elaborations on the neuroses in contemporary psychoanalysis, including a detailed review of Freud's case histories.


**Class Contact** Ninety-minute seminar per week for one semester.

**Assessment** Case history or written commentary on case presentation (2000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU008 PSYCHOANALYTIC TECHNIQUE I

**Campus** St Albans

**Prerequisites** APU001 History of Epistemology of Psychoanalysis.

**Content** A study and critical review of the main Freudian texts which deal directly with the clinical applications of psychoanalysis, the beginning of the treatment, the development of the transference and the ending of the treatment.


**Class Contact** Ninety-minute seminar per week for one semester.

**Assessment** Case history or written commentary on case presentation (2000 words) 80%; seminar presentation (notional 1000 words) 20%.
APU5009 CLINICAL SEMINAR III: TREATMENT OF THE NEUROSES

Campus St Albans
Prerequisites APU5003 Clinical Seminar I: assessment, APU5006 Clinical Seminar II: assessment.
Content Presentation and discussion of clinical cases of neurosis and the strategies of treatment.
Assessment Case history or written commentary on case presentation (2000 words) 100%.

APU5010 PSYCHOSIS AND PERVERSION

Campus St Albans
Prerequisites APU5001 History and Epistemology of psychoanalysis, APU5002 Theory of Sexuality, APU5004 Theory of the Subject and Logic of the Signifier, APU5005 The Symbolic, the Imaginary and the Real, APU5007 Neurosis.
Content A study of the psychoses and the perversions, mainly in the works of Freud and Lacan but also incorporating other original contributions, focused on the questions of differential diagnosis from a structural point of view.
Class Contact Ninety-minute seminar per week for one semester
Assessment Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU5011 PSYCHOANALYTIC TECHNIQUE II

Campus St Albans
Prerequisites APU5008 Psychoanalytic Technique I
Content A critical study of the main contributions to psychoanalytic technique after Freud, with particular emphasis on the work of Jacques Lacan.
Class Contact Ninety-minute seminar per week for one semester.
Assessment Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU5012 CLINICAL SEMINAR IV: HANDLING OF THE TRANSFERENCE

Campus St Albans
Prerequisites APU5009 Clinical Seminar III: treatment of the neuroses.
Content Presentation, discussion and formulations on case material that illustrates questions and problems concerning the handling of the transference in psychoanalysis, both in typical and atypical situations.
Class Contact Ninety-minute seminar per week for one semester
Assessment Case history or written report on case presentation (2000 words) 100%.

APU6001 THE ETHICS OF PSYCHOANALYSIS

Campus St Albans
Prerequisites APU5004 Theory of the Subject and Logic of the Signifier, APU5005 The Symbolic, the Imaginary and the Real, APU5008 Psychoanalytic Technique I, APU5011 Psychoanalytic Technique II.
Content A study of the philosophical, scientific and clinical sources of the ethical questions that specifically concern the psychoanalytic experience, their relations with the questions that occupy moral philosophy and their significance in clinical practice.
Class Contact Ninety-minute seminar per week for one semester
Assessment Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

APU6002 THE OBJECT RELATION

Campus St Albans
Prerequisites APU5010 Psychoanalysis and Perversion, APU5011 Psychoanalytic Technique II.
Content A comparative study of the positions of the main psychoanalytic schools on the object relation and their implications for clinical practice.

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%.

### APU6003 CLINICAL SEMINAR V: ETHICAL PROBLEMS IN THE CLINIC

**Campus** St Albans

**Prerequisite** APU5012 Clinical Seminar IV: Handling of the Transference.

**Content** Presentation and discussion of clinical material that illustrates practical or potential ethical issues, applying the conceptual framework learned in other sections of the programme.

**Required Reading**
- Freud, S. (1912-15) *Papers on Technique* SE 12

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Case history or written commentary on case presentation (2000 words) 100%.

### APU6004 PSYCHOANALYSIS WITH CHILDREN

**Campus** St Albans

**Prerequisites** APU6001 The Ethics of Psychoanalysis, APU6002 The Object Relation.

**Content** A study of the main texts representing the different theoretical positions in the history of psychoanalysis with children and the typical clinical and conceptual issues which prevail in this field.

**Required Reading**
- Freud, S. (1909) 'Analysis of a Phobia in a Five-Year-Old Boy' SE 10
- Klein, M. (1932) The Psycho-Analysis of Children *The Writings of Melanie Klein* 2

**Recommended Reading**
- Klein, M. (1932) The Psycho-Analysis of Children *The Writings of Melanie Klein* 2

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Essay (3000 words) 80%; seminar presentation (1000 words) 20%.

### APU6005 PSYCHOANALYSIS AND CULTURE

**Campus** St Albans

**Prerequisites** APU6001 The Ethics of Psychoanalysis, APU6002 The Object Relation.

**Content** An introduction to the vast field of applications of psychoanalysis to the study of cultural phenomena and institutions and the use made by psychoanalysis of the findings of other disciplines, the methodological issues involved and selected examples of this growing field of research.

**Required Reading**
- Freud, S. (1910) *The Interpretation of Dreams* SE 5
- Klein, M. (1911) 'Analysis of a Phobia in a Five-Year-Old Boy' SE 10
- Klein, M. (1932) *The Psycho-Analysis of Children* *The Writings of Melanie Klein* 2

- Klein, M. (1932) *The Psycho-Analysis of Children* *The Writings of Melanie Klein* 2

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Essay (3000 words) 80%; seminar presentation (1000 words) 20%.

### APU6006 CLINICAL SEMINAR VI: CHILDREN IN TREATMENT

**Campus** St Albans

**Prerequisite** APU6003 Clinical Seminar V: Ethical Problems in the Clinic.

**Content** Presentation and discussion of cases of children in psychoanalytic treatment, with special emphasis on typical psychopathological and clinical issues, the handling of the transference and the relations with the parents.

**Required Reading**
- Klein, M. (1932) *The Psycho-Analysis of Children* *The Writings of Melanie Klein* 2

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Case history or written commentary on case presentation (2000 words) 100%.

### APU6007 CLINICAL SEMINAR VII: SPECIAL CLINICAL PROBLEMS

**Campus** St Albans

**Prerequisite** APU6006 Clinical Seminar VI: Special clinical problems.

**Content** A study of a range of special clinical cases and situations which require particular technical devices, such as addictions, psychosomatic disorders, serious physical illness and mental disability.

**Required Reading**
- Freud, S. (1912-15) *Papers on Technique* SE 12

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment** Case history or written commentary on case presentation (2000 words) 100%.

### APU6008 THESIS I

**Campus** St Albans

**Prerequisite** APU6001 The Ethics of Psychoanalysis, APU6005 Psychoanalysis and Culture.

**Content** Individual supervision to design and develop a research project on a topic of psychoanalytic interest that would constitute the subject matter of the minor thesis.

**Required Reading**
- Freud, S. (1926) *The Question of Lay Analysis* SE 19

**Recommended Reading**

**Class Contact** Ninety-minute individual supervision per week for one semester

**Assessment** Report on progress of research project 100%.

### APU6009 RESEARCH SEMINAR

**Campus** St Albans

**Prerequisite** APU6008 Thesis I.

**Content** Presentation and discussion of the design and development of individual research projects on topics of psychoanalytic interest that constitute the subject-matter of the minor thesis.
Required Reading Freud, S. (1926) The Question of Lay Analysis

Recommended Reading Freud, S. (1900) The Interpretation of Dreams

Class Contact Ninety-minute seminar per week for one semester

Assessment Report on the design and development of research project by fellow student 100%.

APU6010 THESIS II
Campus St Albans
Prequisite APU6008 Thesis I.
Content Final development and completion of the individual research project and writing up of the research thesis.

Required Reading Freud, S. (1926) The Question of Lay Analysis

Recommended Reading Freud, S. (1900) The Interpretation of Dreams

Class Contact Ninety-minute individual supervision per week for one semester.
Assessment Research thesis of approximately 15,000 words to be examined by two independent external examiners 100%.

ASAS001 COMMUNITY DEVELOPMENT THEORY AND PRACTICE
Campus St Albans
Prequisite(s) Nil
Content Community development theory and practice will be considered in the context of major development challenges and trends in the Asia Pacific region. Students will consider contemporary debates and analyses of development and community development issues, and examine these in relation to policy development and practical community development applications.


Class Contact The equivalent of three hours per week for one semester in the form of a lecture and seminar.
Assessment Reflective essay, 50%; Project, 40%; Class exercises, 10%.

ASAS5020 THE CHALLENGES OF SOCIAL TRANSFORMATION
Campus Summer Residential in Melbourne and on-line
Prequisite(s) Nil
Content An introduction to the course, via examination of the values and visions for advocacy organizations, including the inter-relationships between sustainability, justice, inclusiveness and peace.


Class Contact Two hours of lectures / tutorials and two hours of workshops per day over two weeks + online (or equivalent).
Assessment Journal, Reflective Paper, Bibliographic essay.

ASAS5021 NEGOTIATING ADVOCACY: CONTEXTS, STRATEGIES, ACTIONS
Campus Summer Residential in Melbourne and on-line
Prequisite(s) ASAS5020 The Challenges of Social Transformations.

Content This subject further develops the initial explorations in 'The Challenges of Transformation' by exploring the circumstances of working in advocacy, focusing upon the ethical dimensions, dealing with difference, sustainability, operating in local to global contexts and making decisions about these fundamentals. Definitions and dimensions of key terminologies and constructs are considered drawing upon contemporary social theory. These include ideas about civic society, the nation state, governance, rule of law, sustainability, nature and culture, gender, race, leadership. Key elements of successful and unsuccessful campaigns, advocacy
and actions are considered, along with notions of measurement and evaluation of campaign outcomes. This subject also seeks to set up frameworks for theorising and understanding personal reactions and motivations.

**Required Reading**

**Recommended Reading**

# ASASA022 APPROACHES TO GLOBALISATION

**Campus Online (Based at St Albans)**

**Prerequisite(s)** Usually ASASA020 The Challenges of Social Transformation and ASASA021 Negotiating Advocacy: Contexts, Strategies, Actions.

**Content** An analysis of contemporary theoretical debates on globalisation and their relationship to different forms of advocacy practice. An exploration of how perspectives on globalisation have changed since the attacks on the World Trade Centre in the United States of America on September 11, 2001. Case studies will be investigated from the global justice movement, specific NGOs in the South, environmental, feminist, labour and human rights groups.

**Required Reading**

**Recommended Reading**

**Class Contact** Three hour per week for twelve weeks or equivalent online.

**Assessment**
On-line discussion paper and contribution to on-line forum, 25%; Workshop Exercises, 25%; Case Study, 50%.

# ASASA023 BUILDING CAPACITY AND MOBILISING CIVIL SOCIETY

**Campus Online (Based at St Albans)**

**Prerequisite(s)** Usually ASASA020 The Challenges of Social Transformation and ASASA021 Negotiating Advocacy: Contexts, Strategies, Actions.

**Content** This subject will complement and build on *The Challenges of Social Transformation* and *Negotiating Advocacy* by introducing students to the key debates about civil society and development theory. It will critically examine the view that there was a crisis in development in the 1980s and identify the emergence of the notion of building capacity. The appropriateness and sustainability of capacity building strategies will be evaluated through close examination of case study material dealing with organisations and communities. The link between neo-liberal policies of small government – reducing the role of the state in public policy – and the so-called rise of civil society organizations will also be explored.

**Required Reading**

**Recommended Reading**

**Class Contact** Three hours per week for twelve weeks or equivalent online.

**Assessment**
Evaluative Report, 40%; Seminar Presentation, 20%; Annotated review, 40%.

# ASASA024 MANAGEMENT IN NON-GOVERNMENT ORGANISATIONS

**Campus St Albans**

**Prerequisite(s)** Nil

**Content** The subject will look at different forms of organisational structures involved in organisating and mobilising for social change in Asian and Pacific countries, ranging from service providing government departments and semi-governmental authorities, various types of non-governmental organisations, co-operatives and grass-roots organisations and community businesses. The subject aims to give students a background in relevant theory, e.g. theory of organisational development, and also encourage them to develop their practical skills in the area of organisational management. Some of the topics this subject will cover are group dynamics, the recruitment of staff and committee members, motivation of volunteers, personnel issues, committee-employee relations, networking, brainstorming and decision-making, program planning, monitoring and evaluation of ongoing programs and special projects, budgeting, project proposal writing, project management, conflict resolution, negotiating skills.

**Required Reading**

**Recommended Reading**

**Class Contact** Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop over one semester. This subject may also be offered in summer semester.

**Assessment** Organising Tasks, 25%; class presentation or training session, 25%; research project, 50%.

**ASAS025 PUBLIC ADVOCACY INTERNSHIP**

**Campus** Online (Based at St Albans)

**Prerequisite(s)** Usually ASAS020 The Challenges of Social Transformation and ASAS021 Negotiating Advocacy: Contexts, Strategies, Actions.

**Content** The Public Advocacy Internship offers students the opportunity to apply their learning in the course along with their previous learning and experience in a task oriented work-integrated learning environment. Students will undertake one day a week for 12 weeks (or equivalent) in an organisation actively involved in advocacy work. Students may use this opportunity to extend their existing areas of expertise and/or to work and learn in a new area of advocacy and action. Students will keep a reflective journal of their internship activities and will produce an evaluative report considering their experiences and contributions against a variety of measures including the organisational strategic plan and evaluation methodologies.


**Recommended Reading** To be advised by subject coordinator.

**Class Contact** Regular meetings with supervisor.

**Assessment** Journal, 30%; Evaluative Report, 70%.

**ASAS050 CONFLICT RESOLUTION IN GROUPS AND COMMUNITIES**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** This subject introduces conflict resolution theory and its application to conflicts at both group and community levels. Through seminar presentations, discussion and analysis, experiential exercises, role plays, and problem-solving tasks, the subject aims to develop students’ skills in understanding and practicing appropriate means of resolving or managing conflicts. The elective commences with defining the nature of conflict in groups and communities, and then presents the theory, principles and practical strategies of conflict resolution. Specific processes and skills for resolving or managing conflict in a range of differing contexts are then considered, including: individual conflicts, multi-party and multi-issue conflicts, intragroup conflicts, cultural and intergroup conflicts, and disputes in neighbourhood and workplace contexts. Particular emphasis will be placed on the awareness of difference and its effect in disputes, and on the students’ own styles in dealing with conflict.


**Class Contact** Three hours per week for one semester comprising one three-hour seminar/workshop.

**Assessment** Assessed role-play, 40%; 3000 word essay analysing a particular dispute, 60%.

**ASAS055 REGIONAL AND INTERNATIONAL ORGANISATIONS AND POLICY**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** This subject aims to familiarise students with the organisations which have been used by the international community to address such issues as international security, food, education, health, the environment, trade, economic development, human rights and the status of women. Distinguishing between international organisations of the state, the corporate sector and civil society, it begins with a study of the history and structure of United Nations: Specialised agencies, of the UN, ILO, UNESCO, FAO and WHO are examined from the point of view of how they influence their member nation’s policies. It begins with a study of the UN General Assembly, Security Council and Economic and Social Council (ECOCOCO) together with some specialised agencies, the International Labour Organisation (ILO), United Nations Cultural, Educational and Scientific Organisation (UNESCO), Food and Agriculture Organisation (FAO) and the World Health Organisation (WHO). Other programs of the UN are looked at from the point of view of their strategies and policy-making and competing philosophies between them. The impact of the Cold War, its demise, and the impact of globalisation on the ability of international organisations to achieve their goals is a major theme. The United Nations Development Program (UNDP), the United Nations Fund for Women (UNIFEM), the UN High Commissioner for Refugees (UNHCR), The World Bank, the International Monetary Fund (IMF) and Asian Development Bank will be examined together with the newer trading organisations APEC and the World Trading Organisation (WTO). Asian and Pacific regionalism will be studied looking at organisations such as ASEAN, the South Pacific Commission and South Pacific Forum. Students will have an opportunity to specialise in areas of their interest.


**Class Contact** Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/tutorial.

**Assessment** Class presentations, 20%; two research projects, 40%; class test, 40%.

**ASAS001 PROFESSIONAL PROJECT**

**Campus** Footscray Park

**Prerequisite(s)** Completion of Year 1 of Master of Arts (Asian and Pacific Studies)

**Content** The student will be required to enter into a work-integrated learning and task contract relating to a community...
SA6025 PROFESSIONAL PROJECT
(ASA6020 PART-TIME)
Campus St Albans
Prerequisite(s) Completion of eight subjects.
Content Students have the option of undertaking the Professional Project + two further electives, rather than the minor research thesis. The Professional Project provides an opportunity for students to apply their learning in the course to a practical investigation and presentation of the final product as a 10,000 written report or equivalent. Students can choose to present their findings in another format accompanied by an exegesis. The outcomes of the Professional Project will be presented in one or more colloquia, either in person or on-line, organised in conjunction with supporting NGOs.
Required Reading Faculty of Arts Postgraduate Professional Project Guidelines, Victoria University 2003.
Recommended Reading To be advised by supervisor.
Class Contact Regular meetings with individual supervisor.
Assessment 10,000 word (or equivalent*) professionally presented project. *Other forms of final product accompanied by an exegesis can be submitted. The project will be examined in the same mode as the minor thesis.

ASA6035 MINOR RESEARCH THESIS
(ASA6030 PART-TIME)
Campus St Albans
Prerequisite(s) Completion of 8 subjects and an approved Research Methods subject.
Content Students will undertake a substantial piece of independent research in public advocacy to be negotiated between the student and supervisor. The outcomes of the research project will be presented in one or more colloquia, either in person or on-line, organised in conjunction with supporting non-government organisations. The thesis will be externally examined.
Recommended Reading To be advised by supervisor
Class Contact As negotiated with supervisor
Assessment Thesis (20,000 words), 100%.

HPC5001 CONTEXTUAL ANALYSIS OF LOSS ACROSS THE LIFESPAN
Campus City Flinders
Prerequisite(s) Nil
Content This subject will introduce a range of theoretical frameworks which explain an individual’s unique reactions to loss and grief. Concepts of loss and death, and associated grief reactions will be examined from the developmental perspective involving early childhood through to old age. Perspectives which might further define the meaning and significance of loss for individuals including general systems theory, life cycle, family life-cycle, family systems, psychosocial resources and aspects of grief theory, will be critically analysed. The aim of the subject is to provide a theoretical framework, and relevant concepts for examining and understanding an individual’s unique reaction to normative and non-normative loss and grief throughout the lifespan.
Class Contact Three hours per week for one semester comprising one three-hour lecture.
Assessment Essay, 100%.

HPC5003 MANAGEMENT OF DISASTER AND TRAUMATIC INCIDENTS
Campus City Flinders, St Albans.
Prerequisite(s) Nil
Content This subject is concerned with the impact of traumatic or unexpected disasters or events on the individual, group or community. The content has been carefully selected in order to appeal to a variety of professionals who are in positions to influence the way in which traumatic incidents are managed. In particular, topics have been chosen to provide an overview of the current approaches to disaster management including: stress and trauma management, critical incident stress debriefing, bereavement counselling, crisis intervention, social network analysis and community development. The aims of the subject are to: introduce students to a wide range of natural and man-made disasters and their lessons; develop an understanding of the impact of natural and man-made disasters on the individual/group/community including short and long term needs and strategies for effective service delivery; and develop an awareness of disaster management issues, current theories, models of intervention and strategies for disaster prevention and response.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.
Assessment Report (4000–5000 words), 100%. Students will be required submit a one page description of their intended project identifying a particular area relevant to their field of practice and develop a brief proposal outlining the plan, the audience, and proposed method of implementation before commencing work on the report.

HPC5100 APPLIED TECHNIQUES OF GRIEF COUNSELLING
Campus St Albans
Prerequisite(s) APT5025 Individual Awareness, APT5035 Theories and Techniques of Counselling
Content This subject is designed to provide students with an understanding of grief counselling models and strategies available to the grief counsellor working in a variety of settings and with diverse client groups. The applied basis of relevant counselling practice and strategies within the grief and loss paradigm will be the central focus of this subject, including critical incidence debriefing, crisis intervention, peer counselling/support. Consideration will also be
given to issues of cross-cultural understanding and ethnic identity. The subject aims to introduce students to various models of grief counselling and intervention strategies. Provide students with the opportunity to practice and develop skills in grief counselling. Classes will be run on an experiential basis and include role plays, group discussion and class presentations.

**Required Reading** To be advised by the lecturer.

**Recommended Reading** To be advised by the lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Class vignette, 40%; report 60%. (subject to change)

### HPG5010 APPLIED EXERCISE PHYSIOLOGY

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject aims to: provide students with knowledge of the acute and chronic responses to exercise; enable students to understand the factors that limit and enhance exercise performance; provide students with knowledge of the physiological and metabolic consequences of regular activity and inactivity. The subject will include the following topics. Muscle: review of the basic anatomy and physiology of muscle; muscle fibre types and implications for performance; muscle energetics. Exercise metabolism: overview of metabolism in skeletal muscle; effect of exercise on carbohydrate, lipid and protein metabolism; important regulatory factors. Hormones: hormonal responses to exercise, particularly those involved in the regulation of metabolism, circulation/respiration and fluid balance. Oxygen transport system: cardiovascular and respiratory responses to exercise and regulatory factors; physiological determinants of maximal oxygen uptake; concept of 'anaerobic threshold' and implications for performance. Fatigue: mechanisms of fatigue during exercise; exercise-induced muscle damage. Recovery: physiological and metabolic events during recovery from exercise; post-exercise oxygen consumption; lactate removal; substrate restoration. Environmental factors: physiological responses to exercise in the heat and at altitude; mechanisms and consequences of heat and altitude acclimatisation; fluid balance and exercise during exercise. Training: physiological and metabolic adaptations to endurance, sprint and strength training; responses to inactivity/detraining, reduced training and overtraining.

**Required Reading** To be advised by lecturer.


**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Final examination, 60%; written assignment, 35%; oral presentation, 5%.

### HPG5120 NUTRITION AND DIET FOR PERFORMANCE

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject aims to: provide students with the theoretical knowledge underlying sound nutritional practices for exercising individuals; enable students to give sound advice and guidance to athletes and exercising individuals regarding diet and their performance. The subject will include the following topics. The basic diet. Energy for performance: substrate and the anaerobic production of energy; substrate and the aerobic production of energy; energy requirements for activities and sports. The training diet: athlete's requirements; ideal training diet. Fluids: fluid loss during exercise. Competition diets: endurance activities and sports; short duration events; intermittent exercise; ‘loading’. Ergogenic aids. Alternative diet approaches: vegetarian; fad diets. Special groups and special needs: children and adolescents; women; veterans; injured athletes; heart disease; diabetes. Special problems: food psychology; anorexia; bulimia; other eating disorders; nutritional ‘fables’.


**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Major assignment, 60%; minor assignment, 20%; examination, 20%.

### HPG5140 EXERCISE PRESCRIPTION

**Campus** Footscray Park

**Prerequisite(s)** Nil


**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Oral test review of anatomy/physiology of exercise, 20%; case study: child-20%, sub-elite-20%, elite-20%; final examination, 30%.

### HPG5150 SKILL IN SPORT

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content** This subject aims to: present a view of knowledge about motor skill development and performance to students through consideration of concepts, theories and research; raise issues of applicability of basic research in practical contexts; show how recent research and theorising has considered aspects of skill development and skilled performance in sport-related settings. The subject will include the following topics. Introduction to the information-processing, life-span development and skill development approaches; the nature of skill; skill acquisition and retention. Attention and perception selective attention; signal detection theory; visual search. Decision-making: response time, reaction time and movement time; simple, choice and discrimination reaction time; perceptual, receptor and effector anticipation; serial and parallel processing. Motor control: open-loop and closed-loop models; schema theory; action theory, systems theory and ecological psychology. Factors affecting skill acquisition: conditions of practice, massed and spaced, whole and part; variability of practice; feedback, information, reinforcement; error free and errorful learning. Perceptual-motor development: skills and abilities, readiness, prediction of talent; ageing and skill; motor impairment, disability; sport skill development. Skill-specific approaches: speed of ball detection and skill, memory for game structure and ball detection; visual search processes in sport; use of early visual cues, anticipatory decision-making and skill in sport; development and nature of skilled movements in sport, the 'tau margin'.

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Class Contact Two hours of lectures per week for one semester.

Assessment Paper reviewing literature on selected topic, 30%; report of small scale investigation on topic, 40%; final examination, 30%.

HPG5180 PSYCHOLOGY FOR REHABILITATION

Campus Footscray Park

Prerequisite(s) Nil

Content This subject aims to develop in students a basic understanding of the psychological aspects of rehabilitation. It is not intended that graduates of the course will be equipped to provide the primary psychological care of rehabilitation clients because in most instances they are part of a team which includes clinical and neuropsychologists. However, they should have an understanding of the psychological aspects of the rehabilitation process. The subject will include the following topics: counselling and interviewing skills-verbal and non-verbal, listening skills, body language, human interaction; human behaviour and development, lifestyle, lifecycle, lifecrisis, life development; coping with injury; dealing with grief and loss; coping with chronic pain; stress management, anxiety and depression; self-confidence, development and maintenance, particularly in the transitions which occur during rehabilitation; motivation, intrinsic-extrinsic, goal orientations, self-efficacy, goal setting, physical, psychological, technical.


Class Contact Two hours per week for one semester.

Assessment Major assignment, 100%.
Recognition of Learning – Pathways, Credit Transfer and RPL/RCC

Victoria University recognises that valuable learning takes place outside the university through:

- study towards formally recognised qualifications (either fully or partially completed) such as a degree, diploma, or certificate (this is referred to as credentialed study);
- short courses, offered by professional bodies, voluntary associations, workplaces, trade unions, government agencies and/or community groups, that do not lead to formal qualifications (or non-credentialed learning);
- work experience; and
- life experience.

Students are encouraged to think broadly about their experiences. In addition to providing entry into a course, students' prior learning may enable them to be granted Recognition of Prior Learning or credits for subjects within that course.

Victoria University has established the following processes to facilitate the recognition of learning achieved outside the University: Pathways, Credit Transfer Process, and Recognition of Prior Learning.

By recognising students' past experiences and achievements, the University ensures that students do not have to repeat the skills and knowledge they have already achieved.

In this way students are able to shorten the length of their course, saving time and money. They study at the appropriate level, are encouraged to continue their education, and achieve their educational goals with maximum efficiency.

Pathways

Standardised pathways are formally approved links between courses in different sectors or within the same sector. They may move from:

- secondary schools to TAFE;
- TAFE to TAFE;
- TAFE to higher education;
- higher education to TAFE;
- higher education to higher education;
- workplace to TAFE or higher education;
- private training organisation to TAFE or higher education.

These pathways may involve:

- Credit/exemptions – for example students who have completed the Advanced Diploma of Business (Accounting) will receive credit for twelve subjects in the Bachelor of Business (Accounting), if they gain entry into that degree course;
- Entry only – for example students who have successfully completed Science for Nurses (Gateway to Nursing and the Health Sciences) automatically gain entry into the Certificate IV in Health (Nursing).

Pathways may also link courses in the same or different disciplines.

Students who meet the conditions specified in the pathway will be automatically granted the benefits specified in the pathways (entry or credit).

Students who have not completed their initial course may still obtain credit in recognition of the subjects/modules successfully completed.

‘Articulation’ describes the links or pathways between courses. Students who take advantage of pathways are sometimes called articulating students.

Victoria University is widely recognised as a national leader in developing credit transfer arrangements for students, particularly between the TAFE and higher education sectors.
Applications
Students should provide details of any prior study when they:
• apply to enter a course;
• are interviewed in the Centre for Commencing Students; or
• enrol.

Students eligible for entry or credit on the basis of a formally approved pathway will be identified at the time of enrolment. Any credit may be granted at the time of enrolment.

Credit Transfer/Mutual Recognition
Students who have already successfully completed any of the subjects/modules in the course in which they are enrolling may be eligible for credit transfer. Under Mutual Recognition, Victoria University will recognise Qualifications and Statements of Attainment issued by any Australian Registered Training Organisation.

Applications
Students applying for Credit Transfer should approach their Faculty or Department Office for further information and an application form. Forms are also available from the Centre for Commencing Students and Student Administration. It is advisable for students to discuss their applications with their teacher/lecturer before submission.

The University will endeavour to process credit transfer applications as soon as possible.

Recognition of Prior Learning (RPL) or Recognition of Current Competency (RCC)
Recognition of Prior Learning (RPL) or Recognition of Current Competency (RCC) is an assessment process whereby the learning that students have achieved through study and life/work experience is matched against the learning that would be covered in specific subjects/modules/competencies.

Applications
Students who believe that they are eligible for RPL/RCC are advised to begin the application as soon as they are enrolled. Students applying for RPL/RCC should approach their Faculty or Department Office for further information and an application form. Forms are also available from the Centre for Commencing Students and Student Administration. Students are encouraged to discuss their application with their teacher/lecturer before it is submitted. Departments will provide information about the evidence that is required for the RPL/RCC application.

The University will endeavour to process RPL/RCC applications as soon as possible. Processing time depends on the complexity of the application but should take no more than four weeks.

Fees
An Assessment Fee may be charged where an external board/party is involved in the RPL/RCC assessment process.
A fee will apply to fee for service clients.
TAFE applicants will be notified of any applicable fees when they collect their application form.

Notification
Applicants will receive in writing the results of their application for credit or RPL/RCC assessment.

Right of Appeal
Applicants who are either denied credit or who wish to challenge the amount of credit granted on the basis of a formal pathway, a credit transfer application, or RPL/RCC assessment may request further consideration. Such appeals must be lodged with the Faculty Office or the Department of Student Affairs within 10 working days of the date the notification letter was issued.

Selection Criteria for Articulating Students – Faculty of Arts
The Faculty of Arts at Victoria University of Technology encourages applications from potential articulating students. When considering articulating students for selection, the Faculty takes the following criteria into account:
• academic merit – in determining academic merit, departments will consider completed or partly completed post-secondary qualifications (students are encouraged to complete these qualifications);
• a combination of a selection test and an interview.

Note: Students seeking entry through documented pathways into the Faculty are not subject to this measure of academic merit:
• regionality; and
• relevant work and life experiences.

How to Apply for Courses
Prospective articulating students already enrolled at Victoria University of Technology who wish to apply for all undergraduate courses offered by the Faculty of Arts will need to complete a 'Course Transfer Application' form through the University's Centre for Commencing Students by 7 November of the year before they wish to commence their course.

Prospective articulating students from other post-secondary institutions who wish to apply for all undergraduate courses offered by the Faculty of Arts will need to complete an application through the Victorian Tertiary Admissions Centre (VTAC) by September of the year before they wish to commence their course.

Prospective articulating students for TAFE courses need to submit an application directly to the TAFE Division of the University.
Admission, Enrolment and Academic Procedures and Regulations

Admission and Selection
The University is committed to achieving access, equity and excellence in tertiary education. Accordingly the University has adopted flexible admission and selection policies that take account of the wide range of educational backgrounds and experience of prospective students.

General
The primary objective of the University's admission and selection policies is to ensure that students selected for admission to courses are capable of successfully completing the course in which they are to be offered a place. In considering students for admission there shall be no unlawful discrimination.

The University has, however, developed targeted programs designed to ensure a broader representation of students from currently under-represented groups in tertiary education (e.g. Aborigines and Torres Strait Islanders).

Admission to the University is conducted within a framework of minimum entry requirements coupled with selection criteria that relate to the demands that each course will place upon students. In addition, the University has a policy of giving special consideration to applicants who live in the western metropolitan region of Melbourne for courses that are not unique to the University.

The selection criteria for each course are reviewed each year and are finally determined annually by the Council of the University on the recommendation of the Academic Board or the Board of Technical and Further Education as appropriate. The selection criteria for each course, including specific prerequisites for admission, are included with the detailed descriptions of each course which appear in the relevant Faculty and TAFE Handbooks.

Generally, selection is based on academic merit and by the selection authority's assessment of the relative likelihood of applicants to successfully complete the course to which they have applied for admission. The main criterion for selection to Degree and Diploma courses is the applicant's performance in Year 12 studies unless the application is for selection on criteria other than the ENTER. The University is committed to achieving access, equity and excellence in tertiary education. Accordingly the University has adopted flexible admission and selection policies that take account of the wide range of educational backgrounds and experience of prospective students.

Other factors may include:
- the results of any interviews, auditions, tests or other assessment procedures determined by the particular course selection authorities;
- any illness, or serious hardship as a result of which, in the opinion of the selection authorities, the studies or performance of an applicant have been adversely affected;
- the presentation and depth of relevant supporting material as determined by the particular course selection authorities;
- the life experiences of the applicant; and
- previous study at tertiary level.

Intending applicants for places in University courses can obtain more detailed information about selection criteria and selection procedures for individual courses by contacting the relevant Faculty, School or Department, or the Centre for Commencing Students.

Course Pathways
Victoria University offers a broad range of courses from bridging and preparatory programs to PhDs. It is committed to establishing multiple entry and exit points enabling students to start in a program that best meets their needs and exit with the qualification that will assist them to realise their vocational and educational aspirations.

Victoria University has created many formally approved (or standardised) course pathways. Course pathways allow you to proceed from one course to another. In some cases course pathways may offer the student guaranteed entry or credit toward their preferred exit qualification.

Alternative Entry at Victoria University
The University offers alternative entry programs that will provide for selection on criteria other than the ENTER.

Portfolio Partnerships Program
Victoria University is committed to strengthening partnerships with schools and communities in its local region. The Portfolio Partnership Program is an alternative entry scheme available to students in participating secondary schools in the Western Metropolitan, Sunbury and Macedon regions and mature age applicants who live in this region. Selected courses are included in the program and provide opportunities for students with strong vocational commitment and the potential to succeed at university in their selected course to submit a portfolio of evidence. This gives the applicant an opportunity to provide additional information related to their goals and achievements, previous studies, work experience, skills, personal qualities as well as examples of work and other evidence that indicates a commitment to the proposed area of study.

To enquire about the Portfolio Partnerships Program contact the Centre for Commencing Students on (03) 9919 4110 or by email at ccs@vu.edu.au or visit the web site at www.vu.edu.au/ccs

Student Compact
Existing students of the University may request to have a Student Compact which will identify their learning pathway from their existing course of study to other courses to which they aspire. The Student Compact is a documented agreement between the student and the University that lists all negotiated conditions related to their chosen field of study.

The Student Compact is available to all students of the University, and can be renegotiated at any time by the student or the University, to reflect the changing requirements of the student.

For further information about the Student Compact contact the Centre for Commencing Students telephone: (03) 9919 4110.
Admission Requirements

Undergraduate Courses

Normal Entry

Any persons who have been granted the Victorian Certificate of Education or satisfactorily completed an equivalent Year 12 qualification recognised by the University (plus relevant course prerequisite studies) will be eligible to apply for admission to courses of the University leading to a higher education award or to a TAFE Diploma.

In general, therefore, applicants will be eligible for admission to higher education undergraduate and TAFE Diploma courses if they have:

- passed the VCE including the satisfactory completion of English Units 3 and 4 from 1992 onwards;
- passed four approved VCE (HSC) Group 1 subjects (including English) at one sitting prior to 1992;
- passed four approved Victorian Institute of Education, HSC, Group 1 subjects (including English) at one sitting since 1980;
- satisfied Victorian University Schools Examination Board or Victorian Institute of Education Year 12 requirements prior to 1980; or
- obtained an equivalent interstate or overseas qualification.

Entry requirements for admission to TAFE courses other than courses leading to a Diploma vary. Details of entry requirements are to be found in the TAFE Handbook.

In addition to meeting the entry requirements above, applicants may be required to satisfy other requirements specified by the Faculty/School conducting the course. Further information can be found on www.vu.edu.au/admissions

Special Entry

Applicants meeting the above requirements will be regarded as having satisfied the Normal Entry requirements. However, applicants wishing to undertake a University course who do not meet the Normal Entry requirements may still be eligible for admission under Special Entry (SE). Students admitted to a course under SE may be subject to special terms and conditions determined by the relevant Faculty or School. The three categories of Special Entry are as follows.

Age and Educational Background

A person will be eligible for admission to any course within the University if, at 1 January of the intended year of entry, he or she is 21 years of age or over.

Any person who, at the date of their proposed admission to a TAFE course (other than a course for Diploma), is 18 years or older, will be eligible to apply for admission to any such course. Australian residents who meet these criteria are guaranteed a place in a Government-funded course if they apply via the University’s Personalised Access Study scheme.

There is currently a high demand for many award courses, and a number of mature-age applicants may not receive an offer of a place in the course of their choice. Other factors taken into account in selection, in addition to work and life experience, include education level achieved, evidence of aptitude for study, time elapsed since study was attempted, and whether the applicant resides in the western metropolitan region of Melbourne.

Mature-age applicants should be aware of the study difficulties they might face in a tertiary course. The University conducts a number of programs generally of short duration, aimed to help improve communication skills, study skills and confidence. Mature-age applicants may not need to do a preparatory program, but should consider the following:

- It is assumed that students of award courses know how to study. Study involves many skills – taking notes, using a library, organising your time effectively, essay writing, and so on;
- If it has been a long time since you last attended classes, or if your previous study experience was not very successful or enjoyable, it may be helpful to develop some confidence in your abilities before you begin;
- Communication skills are very important for award course students, and this can mean speaking (for example, participation in class discussions) as well as writing. Some practice in this area may be beneficial;
- The real work of any award course usually begins straight away; sometimes on the very first day. You may need some time to ease yourself into being a student.

By undertaking preparation for study, you can pay attention to the factors outlined above in an environment that is designed to minimise the pressure on you. If you move straight into a tertiary course, you might find that you are in fact trying to prepare yourself at the same time as trying to cope with the new material presented to you. This can result in failure to meet the required academic standard.

Courses conducted by the University to help you successfully return to study in an award course may include:

- **English for Further Study** – This course provides people of non-English-speaking background with the language and research/study skills necessary for study;
- **English as a Second Language (ESL)** – English as a second language classes are tailored to the needs of migrants who wish to improve their English for personal development, further study, or to improve their job prospects. Wherever possible, classes are tailored to suit the needs of the participants;
- **Basic Education Program** – The Basic Education program focuses on the development of students’ communication skills, through writing and reading exercises, spelling, basic grammar and punctuation;
- **Preparation for Tertiary Study** – A preparatory course with two streams designed to improve access to Arts or Science courses;
- **Gateway to Nursing** – A preparatory course that provides access to nursing courses;
- **VCE** – The Victorian Certificate of Education is available by full-time and part-time study.

For more information, contact Further Education and Employment Services on (03) 9919 7225.

Continuing Difficulties During Schooling

A person will be eligible to apply for admission to any course within the University if his or her progress through secondary school was adversely affected by:

- economic hardship;
- illness;
- English language learning difficulties;
- family problems;
- geographical isolation; or
- disability.
Applicants whose difficulties occurred only during their last year of secondary studies must use the Victorian Tertiary Admission Centre ‘VTAC Chronic Circumstances Application Form for Current Year 12 Students’. Students who are not current year 12 applicants, but who meet any of the above criteria should complete the ‘VTAC Pi form for Non-Year 12 Applicants’. Applicants wishing to apply on the above basis should contact the relevant Faculty or the Centre for Commencing Students for further information on individual course requirements. Some individual courses have supplementary information forms that can also be completed.

Applicants with a disability or chronic medical condition should also complete the above relevant forms and any individual course supplementary information forms. Persons with a disability or chronic medical condition are encouraged to contact the relevant Faculty, School, Department of the University, or the Centre for Commencing Students to discuss any potential difficulties, hazards and individual course requirements inherent in their proposed course. In these discussions, any special needs of applicants can be discussed and an indication given of the University's capacity to meet those special needs.

Applicants with a disability or chronic medical condition are invited to discuss their specific needs and potential individual support requirements with Disability Services however Disability Services is not involved in selection or application processes. All applicants with a disability are encouraged to declare their disability on enrolment forms and should register with Disability Services as soon as possible after enrolling in their course. Phone (03) 9919 2193 or via email on disability@vu.edu.au.

Aborigines and Torres Strait Islanders
A person of Aboriginal or Torres Strait Islander descent is eligible to apply for admission to any course within the University and such applications will be assessed individually to determine the applicant's suitability and potential for academic success. Further advice may be obtained by contacting Moondani Balluk (Indigenous Services) on (03) 9919 2891 or via email Moondani.balluk@vu.edu.au

Later Year Entry
Both Normal Entry and Special Entry relate to admission to the University at the commencement of an undergraduate course. Persons who have already completed one or more years' relevant post-secondary studies may be eligible for Later Year Entry to the second or subsequent years of a course.

Persons applying for Later Year Entry will be required to meet all normal selection criteria for the course as well as demonstrate that their prior studies are relevant to the course for which they have applied. In making selection decisions, applicants’ level of performance in all of their previous tertiary enrolments may be taken into account. Persons selected for Later Year Entry may be admitted on condition they undertake bridging course work, or complete a specially modified course plan, or both.

Deferred Entry (Commencing Students)
Prospective students should contact the relevant Faculty or School to clarify the deferment policy. A person to whom an offer of admission to a course has been made by the University may apply to defer his or her enrolment for a period of up to one year. An application for deferred entry must be made in writing and lodged within seven days of the date upon which the offer of admission was sent. The application must be forwarded to the Dean of the appropriate Faculty or the Head of the appropriate School. A Dean or Head may grant an application for deferred entry with or without conditions. Applications for deferment from a TAFE course are not normally granted.

A person who has been granted deferred entry has a right to enrol in their course for the semester following the end of the period of their approved deferment, providing they attend a scheduled enrolment session.

Postgraduate Courses
Normal Entry (PhD)
Doctor of Philosophy
To be eligible for admission a person must have:
- a masters degree; or
- a four-year bachelor degree with honours or honours degree with a superior performance at 1st Class or 2A honours level; or
- a three-year bachelor degree together with a postgraduate diploma that is an extension of the discipline contained in the undergraduate qualification and at a level considered to be equivalent to 1st Class or 2A honours, as determined by the Head; or
- been enrolled in a masters by research program and shown exceptional ability in the conduct of the first stages in a project and been approved for transfer into a PhD program by the Committee for Postgraduate Studies on the recommendation of the Head.

For admission to a PhD program a student must provide evidence acceptable to the Head of a capacity to undertake research in the discipline.

Masters Degree
To be eligible for admission applicants must have:
- qualified for a first degree of the University (or such other degree as the Department may deem equivalent for this purpose) at a standard considered by the Department to be sufficiently meritorious; or
- qualified for any other award judged by the Department to be of a relevant and appropriate standard; and
- produced evidence of professional experience through which they have developed their applied knowledge of the relevant field of study, and which satisfies the Department that they have the capacity to undertake study for the degree of master; and
- fulfilled any other conditions relating to prerequisite study which the Department may have imposed in respect of their admission to candidature.

Graduate Diplomas/Graduate Certificates
To be eligible for admission applicants must normally have successfully completed a degree or diploma and may be required to attend an interview/selection test.

Application for Admission
Centre for Commencing Students
The Centre for Commencing Students (CCS) provides a central location for TAFE, undergraduate and postgraduate course information. Information sessions are conducted in the evenings and on weekends for prospective students that provide information and advice about return to study or career options, application procedures, alternative entry schemes and an overview of the University environment.
A resource area is provided where prospective students may browse through brochures of the many courses offered by the University. Advisers are always available to assist with enquiries, provide course information, and offer advice to individuals, schools and community groups. Group sessions can be arranged for local and community groups by contacting the Community Partnerships Officer at the Centre.

The Centre is located at Footscray Park Campus in Building C on ground level (level 3) facing Ballarat Road (adjacent to the pedestrian crossing). Contact the Centre for Commencing Students on telephone: (03) 9919 4110, fax: (03) 9919 4813 or email ces@vu.edu.au

**Student Administration**

The Recruitment and Student Success Branch and Enrolment Management Branch both seek to provide an integrated and professional service to students, staff, past students and prospective students of the University.

The Branches maintain constant telephone, email and over-counter contact with students by way of answering enquiries, advising on University requirements, issuing course information and providing services related to enrolment, certification and graduation.

A range of services is provided to staff of the University, including collation and cross checking of results, scheduling and invigilation of examinations and provision of student data and records services.

Staff within these branches work to facilitate the interaction of staff and students in accordance with Higher Education and TAFE administrative requirements, and to provide efficient services to organisational units of the University.

The student administrative services provided by Recruitment and Student Success include:

**Student Administration at Offshore locations**

The Centre for Graduating Students and Education Abroad provides the student administration services for all offshore programs for both sectors. The University has partnerships with several organisations to enable programs to be delivered in offshore teaching sites such as Bangladesh, China, Hong Kong, Korea, Malaysia, New Zealand, Singapore, Thailand, and Vietnam.

**Centre for Graduating Students and Education Abroad**

Telephone: 61 3 9919 2846  
Fax: 61 3 9919 2853  
Email: offshoreadmin@vu.edu.au  
Web site: www.vu.edu.au  
Located Room 4C, 141, St Albans Campus

Enrolment Management provides services in the following areas:

- **Admissions and Orientation** provides a comprehensive service to prospective students including distribution of course information, collection and processing of applications; and to the University in the coordination of the admissions process, procedures and information;
- **Client Services and Information** offers assistance with student administration enquiries including enrolment and fees information, cashier functions and switchboard services;
- **Enrolment** services entail the registration and administration of enrolment amendment for students on all onshore campuses and in both sectors, as well as Higher Education Contribution Scheme administration and TAFE fees.

**Undergraduate Courses**

**Normal Entry**

Persons applying for entry to higher education undergraduate courses (other than those listed below under Direct Application) to study either full-time or part-time must apply through the Victorian Tertiary Admissions Centre.

While the VTAC Guide and application form are available from newsagents, a convenient and comprehensive application service is available from their web site at www.vtac.edu.au

Persons applying through VTAC should note that the VTAC rules, by which the University is bound, provide that no selection authority shall take into account the preference for that course as indicated by the applicant. This means that even if an applicant has indicated a lower preference for the course concerned than other applicants, there shall be no prejudice and each applicant will be considered equally.

**Prerequisites and Extra Requirements**

Some higher education undergraduate courses have special prerequisites for enrolment. Where this is the case, these requirements are published two years in advance in the Victorian Tertiary Education Requirements (this is published as a supplement in the press) and for the following year in the VTAC Guide to Undergraduate and TAFE Courses (available from newsagents and the web: www.vtac.edu.au).

For some higher education undergraduate courses, the application process requires applicants to complete a Supplementary Information Form available from the relevant Faculty Office, the Admissions Office or the University web site: www.vu.edu.au/admissions. These courses are identified in the VTAC Guide.

**Special Entry**

Persons applying for admission to a University course under Special Entry (except those applying for readmission) should obtain an application form from the Centre for Commencing Students. However, persons seeking Special Entry must also apply to VTAC unless the course comes under the Direct Applications category.

**Readmission to the University**

Students who are currently enrolled in an award course may apply directly to the University for admission to another course for the following semester. Students seeking readmission to the University should contact the Faculty or School administering the relevant course or Student Administration.

All other students who were previously enrolled at the University but whose enrolment has lapsed, or who have been excluded from their course because of unsatisfactory progress, may reapply for admission to the same or another course in any subsequent academic year. These students should apply using the standard procedures for that course. Such applicants for readmission to the University will have to meet the selection criteria applying to their intended course.

The selection process will take account of:

- the person's previous academic performance at the University and their commitment to complete the course; and
- whether the circumstances which led to the person's previous unsatisfactory progress or to their allowing their previous enrolment to lapse have changed or improved.

If selected for readmission such students will be subject to the course requirements in effect at the time of re-entry and may have special conditions attached to their re-admission.
Part-time Admission
Persons applying for admission on a part-time basis to Higher Education undergraduate courses and TAFE courses should follow the application procedures set out above. Where a form is to be lodged with the University as well as with VTAC, applicants should indicate their intention to study part-time on the form.

Postgraduate Courses
Masters by Coursework, Graduate Certificates and Graduate Diplomas
All persons seeking admission to postgraduate studies in the University (except for the Graduate Diploma of Education) must apply direct to the University.
Application forms for graduate certificates, graduate diplomas and masters by coursework are available from the Student Administration Admissions Office at the St Albans Campus or Faculty offices on the campus where the course is offered.

Doctor of Business Administration
Prospective students should contact the Faculty of Business and Law office at either the Footscray or City campuses for application details.

Doctor of Philosophy and Masters Degrees by Research
Those persons interested in pursuing a research degree are advised to contact the Postgraduate Studies Officer in the Faculty or Department in which they wish to study to discuss research interests and to determine the availability of suitable supervisors and facilities relevant to the proposed research.
Once the Department has confirmed that the applicant is eligible to enrol, an Application for Enrolment Form must be completed and lodged along with the necessary enrolment forms at Student Administration.

Direct Applications
All direct applications for admission to award courses must be on appropriate University application forms, available from the University. Telephone (03) 9919 2286 for details or via www.vu.edu.au/admissions.

Closing Dates for Applications
Applicants lodging direct applications should contact the relevant Faculty or School for closing dates. Direct applicants should note that the selection process will be facilitated by lodging application forms at the earliest possible date, with the required accompanying documentation attached.

Applicants who wish to study TAFE courses part-time must apply direct to the University using an application form available from the Admissions Office.

Selection Procedures
Applicants may be required to complete a literacy and/or numeric exercise as part of the selection procedure and may be given the opportunity to attend an interview as part of the selection procedure.

Documentation
Direct applicants currently attempting Year 11 or Year 12 subjects should lodge their applications by the due date and then send a copy of their results when they become available. Other applicants who have attempted Year 11/12 should attach a certified copy of certificates.

All persons seeking admission to a course leading to one of the above awards who did not complete VCE must support their application with documentary evidence proving they have the educational qualifications referred to in their application. All documents should be in the form of certified copies and if documents are in a language other than English, officially certified translations together with certified copies of original documents are required. The University will retain all such evidence. Original documents should never be sent but must be available on request and may be required at a later stage of the selection process (e.g. during interview).
If a direct applicant has undertaken previous tertiary studies the applicant must attach a certified copy of the full transcript of his or her academic record(s) obtained at the previous institution(s). Please do not send original documents.

Subject Credits and Advanced Standing
Credit for Previous Tertiary Studies
Students who have completed subjects or units at another tertiary institution may be granted credit for equivalent subjects in Victoria University courses. A subject credit will allow a student an exemption from a course subject, while the value of that subject will still be counted towards their award.
Applications for credit for previous tertiary study must be accompanied by certified documentary evidence of the subjects passed, together with details of these subjects for comparison with the Victoria University course. Please note that the University may seek information from the other tertiary institutions about the applicant.
Partial Exemptions
In some cases where a student is ineligible for full credit from a particular subject, partial exemption may be granted whereby the student is allowed to undertake less than the full normal study or assessment requirements to be accredited with a pass.
Where partial credit has been approved, this will be taken into account in calculating the HECS liability which the student incurs for the subject.

Course Variation by Special Approval
In cases where credit for units/subjects of a student's course is not appropriate, the Dean of the Faculty or Head of the School or Department responsible for the student's course may grant a variation to course requirements by special approval. A course variation substitutes alternative subjects of similar content and duration for subjects normally required within a student's course.
The purpose of Course Variation by Special Approval is to avoid repeating curriculum material where it is deemed that a student will not gain substantial educational benefit from one or more of the normal requirements of the course, but where the student does not meet all the criteria for subject exemption.

Application Procedure
Applicants for admission to courses at Victoria University should indicate on their application form if they wish to apply for credit.
Applicants applying for credits are also encouraged to complete an Application for Credit Transfer Form. All such applications must be lodged before the end of the second week of the relevant semester.
Processing of applications for subject credit may take several weeks. This process will be facilitated by the applicant providing all relevant information when lodging an application.
The following documents must be included in an application:
• a completed Application for Credit Transfer Form. This form is available from Student Administration or the relevant Faculty;
• a copy of the applicant's academic record from the previous institution(s);

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• where available, a description of the subjects as published in the
   Handbook of the applicant's previous institution, e.g. if applying
   for an exemption in Economics 1 at Victoria University on the
   basis of a pass in Economics at Monash University in 2000, the
   applicant should attach a copy of the subject description of the
   unit from the 2000 Monash University Handbook and
• any other material that applicants wish to submit in support of
  their application.

Time Lapse Between Studies
Normally, credits for studies in a previous course of study will not
be considered if studies were undertaken more than 10 years prior
to the application. Courses linked to fields in which there is rapid
change in technology and/or knowledge may set a maximum time
limit of less than ten years. In cases where it can be demonstrated
that relevant skills have been maintained and, where appropriate,
updated, the above time limit restrictions may be waived by the
appropriate Dean or TAFE Deputy Director on the
recommendation of the appropriate Head of School or Department.

Enrolment
Enrolment enquiries may be directed to Student.Admin@vu.edu.au
or to any Enrolment Management Branch office on campus. Enrolment enquiries from students studying offshore should be
directed to offshoreadmin@vu.edu.au

Enrolment for Assessment
A candidate becomes eligible for assessment in a subject only when
enrolled in that subject. Candidates will be considered as having
entered for assessment in all subjects for which they have enrolled.
A student will be deemed to have enrolled for assessment in a
subject unless such enrolment has been formally withdrawn by the
specified date. Application for timely subject withdrawals must be
made on the appropriate University form. Total withdrawal from a
course of study must be approved by the Faculty, School or
Department responsible for administration of the student's course
by the specified date.

All defined fee payments must be completed before any enrolment
or assessment is validated and/or confirmed by the University. The
enrolment of those students who do not complete payment within
the required timeframe will be cancelled. Students are notified of
an enrolment cancellation by mail. A student will only be reinstated
to the course where authorisation from the Faculty or TAFE
School's Administration office has been obtained, a reinstatement
fee and all outstanding fees have been paid.

When students enrol at the commencement of the academic year, a
provisional enrolment for Semester Two is registered. It is
important to note that the Faculty or TAFE School administering
each course of study has the power to amend, restrict or cancel
provisional semester enrolments.

Returning Students
Students who have been enrolled for the previous semester should
comply with the re-enrolment requirements set down by the
relevant Faculty, School or Department. Particular attention should
be paid to University re-enrolment schedules.

Late Enrolment
Students must enrol in a course of study or for a subject during
official enrolment periods. Where students are unable to attend the
designated re-enrolment session, they should arrange for a proxy to
enrol on their behalf. Students who do not comply with the
enrolment and re-enrolment requirements, including the payment
of relevant fees, will be required to pay a late enrolment fee and
where appropriate, a reinstatement fee. Enrolment into a course of
study or subject after the third week of a semester will only be
permitted in exceptional circumstances and only with the approval
of the relevant Head of School or Department, or nominee.

TAFE courses have various start week dates throughout the year.
Variations should normally still occur within the first three weeks
of the program.

Course Transfer
An enrolled student wishing to transfer to a course of study in
another Faculty, School or Department must apply for admission to
the intended course of study on the appropriate form. Where this
course transfer is approved, the student will be withdrawn from the
previous course and enrolled into the new course.

Lapsed Enrolment
Past students of the University who are not on approved Leave of
Absence (or deferment) from the University and who have not
enrolled at the University for the previous semester, automatically
forfeit their student place at the University and must re-apply for
admission according to the procedure set down for new students.

How to Enrol

Proof of Qualifications
Admission and enrolment are conditional upon proof of stated
qualifications. All claims of qualifications that have been obtained
outside the University should be supported by appropriate
documentary evidence, certified copies of which should
accompany the application for admission. These copies will be
retained by the University.

Approval of Course of Study
All courses of study (i.e. individual student's subject selection) must
be approved by the faculty, school or department responsible for
administration of the student's course before enrolment
registration will be accepted by the University. Students should take
particular note of the administrative arrangements for enrolment.

Enrolment Registration and Validation
An enrolment is registered by the University when it is
appropriately approved and entered onto the University's database
by an authorised officer or by a student of the University in the
case of self-enrolment. Registered enrolments are not validated
until all requirements relating to verification of qualifications,
payment of fees and acceptance of liability under the Higher
Education Contribution Scheme are satisfied.

Enrolment Forms
Until student self-enrolment is fully implemented all students
commencing or continuing studies at Victoria University must
complete the relevant official enrolment and statistics form(s).
These form(s) must be lodged for processing within two University
working days from the date the form(s) is approved and signed by
an authorised officer of the relevant school or department. Failure
to comply with this time limit may result in non-acceptance of the
enrolment.

Victoria University is committed to protecting and maintaining the
privacy, accuracy and security of your personal information and
complies with the University's published privacy policies,
commitments, guidelines and procedures, which conform to and
support all privacy obligations that bind the University. The
University is compelled by law to supply some statistics – for
example, it must supply statistics to the Bureau of Statistics.
Statistics supplied to outside bodies will be in the form of
aggregate figures only; the outside body concerned will be unable
to identify any student by name. Only the Australian Taxation
Office is supplied with the names, addresses, birth dates and HECS
liability of relevant students of the University.
Confirmation of Enrolment

Confirmation of course and subject enrolment will be issued to higher education students each semester and to TAFE students, upon enrolment. Students should check their enrolment details carefully and notify Enrolment Management without delay of any errors or amendments using an Enrolment Amendment Form.

Enrolment Amendment forms are available from Enrolment Management, Faculty, TAFE School and/or Campus offices. They may be lodged at the Enrolment Management Branch office at any campus.

Student Self-enrolment

The University is implementing a student self-enrolment system whereby students will enrol themselves in their course and subjects via a computer terminal. This self-enrolment system has been developed to determine the subjects into which a student may enrol and takes into account electives, majors, minors, streams and so on. This means that students are enrolled when they have selected their subjects through this method and paid their fees.

Student Identity Card

An identity card (ID) with your student number, photograph and signature will be issued to you at the time of your initial enrolment at the University. This card should be carried with you at all times, as you may be asked to produce it at any time.

Your card is required in the following instances:
• admission to examinations;
• re-enrolment;
• library services;
• computer centre services; and
• travel and other concessions.

Your ID number is a unique number and should be quoted on all correspondence with the University. Proof of identity is required prior to the issuing of your ID card. Cards can only be replaced by paying a fee to the Cashier and taking your receipt together with another form of photo identification to Enrolment Management Branch.

In addition, University ID cards may be used to operate photocopiers and access other services.

Complementary Enrolment

Students of Victoria University

Special arrangements can be negotiated whereby students studying toward a recognised higher education award may be given specific approval to undertake studies outside their awarding institution to count towards completion of course requirements. Such arrangements are termed ‘Complementary Enrolment’.

The Director Student Affairs or nominee may approve complementary enrolment, on the recommendation of the nominee of the Dean of the relevant faculty. Approval will not be given for more than one-half of a student’s course to be undertaken at another institution.

A student of the University who undertakes an approved complementary course is required on completion of the unit to provide Enrolment Management Branch with a certificate of results from the host institution, whereupon, if appropriate, a ‘J’ result will be recorded to signify that the complementary studies have been satisfactorily completed.

Where the host institution administers a Higher Education Contribution Scheme liability in respect of a complementary enrolment that is approved by this University to count towards completion of a course, that part of the student’s subject enrolment at this University relating to the complementary studies will be exempt from HECS liability.

Students of Other Institutions

Students who have been admitted to higher education award courses at other tertiary institutions will, under certain circumstances, be permitted to undertake studies at the University to count towards completion of those courses. Admission of complementary students is subject to funding, timetabling and class size considerations, and requires the approval of the Head of School or Department responsible for teaching the subjects(s) concerned.

Students of other institutions wishing to apply for complementary enrolment should obtain written approval from the Director Student Affairs (or equivalent) at their home institution, verifying their enrolment status, indicating the nature of the studies to be undertaken, and certifying that the studies, if successfully completed, will count towards the award.

Students who have produced documentation required in accordance with the previous paragraph will be exempted from payment of the General Service Fee normally required upon enrolment at the University, on the basis that they have already paid such a fee elsewhere.

Complementary students will normally be required to accept liability under the Higher Education Contribution Scheme in respect of subjects undertaken at this University. However, students should not be required to accept liability more than once in respect of any particular component of enrolment.

Enrolment Amendment and Course Withdrawal

Higher Education Students

Students wishing to reduce their study load should complete an Application for Enrolment Amendment Form. Students should lodge the form at an Enrolment Management Branch Office.

Students who withdraw from subjects before the census date do not incur a HECS liability for those subjects. Students who withdraw from subjects after the census date, but before the late withdrawal date, do incur a HECS liability but not an academic penalty for those subjects. Students who withdraw from subjects after the late amendment date incur a HECS and an ’N2’ fail for the subject. Generally, students are not permitted to withdraw after the late withdrawal date.

Students wishing to totally withdraw from studies should complete an Application for Course Leave of Absence, Deferral or Withdrawal Form, obtain approval from the Faculty or Department responsible for administration of the course, and lodge the approved form at Enrolment Management. Withdrawal from subjects or courses will not automatically be permitted after 31 March in Semester 1 and 31 August in Semester 2.

If a student withdraws from enrolment at the University during the year without being granted leave of absence, it will be necessary to re-apply for admission to the course to recommence studies at any later stage. In such circumstances, re-admission is not automatic.

TAFE Students

TAFE students wishing to reduce their load or withdraw from studies should complete the appropriate form within four weeks of the course start date.
A Word of Warning
Do not leave things to the last minute. You may receive little sympathy if you approach staff during the examination period regarding a problem that has affected your enrolment status or hampered your performance throughout the semester.

If circumstances force you to ‘drop’ a subject, make sure you apply to withdraw from that subject at the earliest possible time and at least before the deadline specified by Enrolment Management. If you do not complete the assessment for a subject for which you are enrolled you will receive a ‘Fail’ grade in that subject even if you have not attended classes in that subject. You will also incur a HECS liability for the subject.

Conditional Enrolment
A student, whether a commencing or a continuing student, may be permitted to enrol subject to special conditions, provisions or requirements. Conditional enrolment means that special requirements apply for that student in addition to the normal progression regulations of the course, for a specified period of time (whether that time is measured in terms of course stages or in terms of calendar time).

Where the University attaches conditions, and where there have been formally notified to the student, the continued or subsequent enrolment by that student serves to confirm acceptance of the specified conditions. It is customary, though not obligatory, for the University to ask the student to sign and date a statement that specifies all of the following:
• the period of time, measured either in calendar time or in terms of course stages, for which the special conditions will apply;
• that the normal progression regulations of the course will not apply to the student for the time specified above; and
• full details of the special conditions and provisions that will apply to the student during the time specified.

Conditions applicable to a student's enrolment will normally be formulated at a meeting between the student and an authorised representative of the Faculty or School. A student may, if he or she wishes, take the proposed conditions away from the meeting to consider them further. However, where this occurs the University will not be bound by the proposed conditions unless students or potential students have notified the relevant University officer in writing within three working days of the meeting of their acceptance of the conditions.

Leave of Absence
(Continuing Students)
Leave of Absence, for periods of up to one year initially, may be granted by the Faculty or School responsible for the administration of a student's award course. A student must submit an Application for Course Leave of Absence, Deferment or Withdrawal form available from Enrolment Management or the relevant Faculty, School or Campus offices.

Undergraduate and Postgraduate Courses
A completed Application for Course Leave of Absence, Deferment or Withdrawal form including a recommendation from the appropriate School or Department should be approved by the Faculty or School prior to the enrolment census date for the semester in which the leave is to commence.

The Faculty or School will advise students in writing regarding the outcome of their application. Where leave of absence is approved for Higher Education students after the relevant enrolment census date, students will remain liable for HECS contributions in respect of their enrolment in that semester.

Doctor of Philosophy and Masters by Research
Students should approach the Postgraduate Studies Unit, Footscray Park Campus for advice regarding application for leave of absence. Application forms can be obtained from the Unit or the Enrolment Management Branch.

Personal Details
Students who change their name, address or emergency contact should do this in writing by completing a Personal Data Amendment form available from Enrolment Management offices.

Students requiring a change of name must produce documentary evidence (e.g. marriage certificate, statutory declaration) in addition to completing a Personal Data Amendment form.

Fees and Charges
Fee enquiries may be directed to student.fees@vu.edu.au or to any Enrolment Management office.

Students are required to pay all the fees for which they have been assessed including the General Services Fee, Building Levy and TAFE tuition fees or accept HECS liability after lodging an enrolment form. Once payment is completed the University will validate the student's enrolment.

Enrolment for any semester is not valid until all relevant payments have been made.

General Services Fee
In addition to tuition costs, students are required to pay student service and amenities fees. These fees are paid to the University to fund a variety of non-academic and general services, activities and facilities of benefit to all students.

In 2005 the General Services Fee (GSF) for students other than full fee paying students will be:
• For enrolment in higher education subjects: $2.61 per 0.01 equivalent full-time student unit.
• For enrolment in technical and further education subjects: $0.362 per student contact hour (SCH).
• A building levy of $40 for enrolment at one or more of the University’s Australian campuses to a maximum of $40.00 per student.

Students enrolled in any following TAFE course classification are exempt from liability to pay that part of the GSF charge that exceeds the SCHs specified below:
• VCE Students, 338 SCHs;
• Student in Traineeship & Apprenticeship Programs, 242 SCHs;
• Tuition fee concession students (AUSTUDY), 375 SCHs;
• Students exempt from Tuition Fees, 48 SCHs;
• Students enrolled in Industrial Skills Training Centre part courses, 72 SCHs.

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Student enrolled in either higher education or TAFE courses for delivery by off campus mode are exempt from liability to pay any part of the GSF above $17.

Note that the fees quoted above are subject to Council approval and may change.

**PAYMENT OF FEES IS REQUIRED ON THE DATE OF ENROLMENT.**

Students who are experiencing financial difficulties and are unable to complete payment of their fees on time should seek advice from Enrolment Management or the Student Services Branch.

TAFE tuition fees are levied in accordance with State Government Policy.

**Exemptions**

In cases of hardship, students can contact Student Services staff at your campus.

**Reimbursement of Fees**

**Higher Education Students**

Upon application, refunds (full or partial) will be granted on any of the following grounds:

- a student withdraws from a course of study at the University by the census date;
- a student changes from full-time status to part-time status within a given semester by the census date;
- a student withdraws from study in an approved course for one semester before the deadline specified for that semester.

Refunds will be processed provided that the relevant enrolment amendment form or withdrawal form has been received and authorised by the census date.

Students should apply for a refund of fees on an Application for Refund form where they believe they are entitled to such a refund.

The amount of the refund payable will be determined according to the date of lodgement of the Enrolment Amendment Form at Enrolment Management or other authorised office within the University.

- Before 31 March – full refund
- After 31 March but before 31 August – refund of second semester GSF paid only
- After 31 August – no refund is payable unless students can show there are special circumstances in their case.

A sum of $10.00 is retained from refunds of the General Services Fee.

**TAFE Students**

TAFE fees will be refunded to students who withdraw from the course within four weeks of commencement in order to take up a place at another tertiary institution.

Students who withdraw from a course within four weeks of commencement of classes for other reasons will be entitled to a refund, minus the $57.00 minimum TAFE fee.

When withdrawal of subjects takes place within four weeks of course commencement and results in a lower tuition fee, students will be entitled to a refund.

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**Higher Education Contribution Scheme (HECS)**

**HECS Liability – To Whom Does It Apply?**

A student enrolled in an accredited, non-exempt higher education course at the census dates of 31 March for Semester 1, 31 August for Semester 2, and 15 January for Semester 3, will incur a HECS liability. The liability is determined according to the study load undertaken expressed as a proportion of the normal full-time load for each students year of course.

**HECS Up Front Payment Option**

Students can pay all of their HECS liability up front and receive a 25% discount. Students selecting the up front payment option at enrolment for a given semester must pay their full current semester HECS liability less 25% within seven days of the enrolment registration invoice being produced.

**HECS Partial Up Front Payments**

Students can make a partial up front payment and defer the remainder of their HECS contribution. Students may make one payment of $500 or more towards their HECS liability for a given semester and receive a 25% discount on the amount paid.

**Deferred Payment Option**

Non-exempt Higher Education students who do not wish to pay HECS up-front upon enrolment must complete and sign a Payment Option Declaration Form selecting the Deferred Payment method.

Under the Deferred Payment Option students must, at enrolment, either:

- provide a valid tax file number; or
- not having a tax file number or not having access to their tax file number, apply to the Australian Taxation Office (ATO) for a Tax File Number and provide it to the University before census date. Where the tax file number is not made available to the student by census date, the ATO will provide a Certificate of Application, which the University will accept in place of a Tax File Number.

**Reimbursement of Up Front HECS Payments**

Students who made an up front payment and who then withdraw from part or all of their semester subject enrolment before the relevant census date will normally be entitled to a proportional HECS refund.

HECS refunds will not generally be paid by the University until the enrolment confirmation period is ended—that is, before 30 April in Semester 1 or before 30 September in Semester 2.

**Payment Options for New Zealand Citizens**

New Zealand citizens who commenced their course of study on or after 1 January 1996 must pay their HECS contribution up front without a discount. New Zealand citizens continuing a course of study which began before January 1996 must also pay their HECS contribution up front without a discount, unless they have been a resident in Australia for a continuous period of more than two years.

**Differential HECS Contributions for Commencing Students Only**

Differential HECS contributions apply to students commencing a new course of study after 1 January 1997. The HECS liability for each unit depends on which of three bands the unit is classified.
Further Information
The information booklet, HECS Your Questions Answered 2005, published by the Department of Education, Science and Training, contains more detailed information about the scheme. Copies are distributed at enrolment and are available from Student Administration offices. Further information is also available on the following web site: www.hecs.gov.au or by calling the HECS enquiry line on 1800 020 108

Communication from the University to Higher Education Students on HECS Liability
The University will issue to each higher education student two documents about their HECS liability each semester, namely:

• An Enrolment Offer showing the student’s personal details, the subjects the student is enrolled in for the current semester, the Effective Full Time Student Unit (EFTSU) value for each of the subjects, the aggregate EFTSU, the HECS liability amount and the up front payment amount for the current semester. The form will be sent or given to Higher Education students before 15 March in Semester 1, before 15 August in Semester 2, in early January for Summer School and in early July for Winter School.

• A Tax Invoice and Final Statement of HECS Liability will be sent to all Higher Education students in early April (for Semester 1) and mid-September (for Semester 2). This notice will show: the aggregate EFTSU enrolment as at census date; the resulting semester HECS liability; the amount of HECS liability paid for the current semester; the amount of any HECS liability to be reported to the Australian Taxation Office; and where applicable, the amount of any refund due from the University.

• Students will have fourteen days from the date of issue of a ‘Final Statement of HECS Liability’ to lodge a written objection (giving reasons) at Enrolment Management. The only valid grounds for such an application are that the University has made an error in recording the students subject enrolment, in calculating the HECS liability, or in recording a HECS payment. Such applications for amendment will generally be considered before 1 May in Semester 1 and before 1 October in Semester 2. Students will be formally advised of the outcome.

Tax File Numbers
Handling of Tax File Numbers by University Staff
Tax File Numbers submitted by students or received from the Australian Taxation Office will be kept secure and confidential and no unauthorised person will be permitted access to this information.

Collection of Tax File Number Information by the University
If a student provides a Tax File Number that does not conform to the specifications provided by the Australian Taxation Office, the responsible University Officer has the authority not to accept or process the student’s enrolment. If a student fails to provide a Tax File Number or a Certificate of Application from the Australian Taxation Office by the enrolment census date, then the responsible University Officer has the authority to terminate the student’s enrolment.

Postgraduate Education Loan Scheme (PELS)
The Postgraduate Education Loan Scheme is an interest free loan facility for fee-paying postgraduate students undertaking non-research courses. It is similar to the deferred payment arrangements available under HECS.

Eligibility
You are eligible for a PELS loan if you are:
• Enrolled in a fee-paying postgraduate non-research course and,
• An Australian citizen or holder of an Australian permanent visa (who meets eligibility requirements)

Loan Available
You can borrow up to the limit of your tuition fees being charged for your course each semester. You will begin repaying your loan through the taxation system once your repayment income reaches the minimum threshold for compulsory repayment.

Further Information
The information booklet, PELS Your Questions Answered 2005, published by the Department of Education, Science and Training, contains more detailed information about the scheme. Copies are distributed at enrolment and are available from the Enrolment Management offices.

Further information can be found on the following web site: www.hecs.gov.au/pe.htm or by calling the PELS enquiry line on 1800 020 108.

Bridging For Overseas-Trained Professionals Loan Scheme (BOTPLS)
The Bridging for Overseas-Trained Professionals Loan Scheme (BOTPLS) is an interest-free loan facility for overseas trained professionals who are seeking to work in regulated or self-regulated professions in Australia. It is similar to the deferred payment arrangements available under the Higher Education Contribution Scheme (HECS) and the Postgraduate Education Loans Scheme (PELS).

Eligible overseas-trained professionals who are citizens or permanent residents of Australia wishing to meet formal recognition requirements for their profession in Australia will be able to access these loans.

Further information can be found by reading BOTPLS, Your Questions Answered which is available on the following web site: www.hecs.gov.au/botpl.htm or by calling the enquiry lines: 1800 020 108 for student loan issues or 1800 020 086 for recognition issues, or by contacting Enrolment Management.

Assessment
All enrolled students are eligible for assessment in each of the subjects in which they are enrolled. In most subjects offered by the University there will be more than one assessment task or component of assessment during a semester.

The components of assessment for each subject will vary but may include attendance, examinations, tests, exercises, practical tasks, essays, assignments, articles, theses or other work.

More precise details of the assessment for each subject will be provided by the School or Department Examination Board for that
subject not later than two weeks after commencement of teaching in the subject. These details will include:

- the nature of each component of assessment;
- the approximate length or extent of each of the components;
- the approximate due date for each component;
- the proportion of total marks assigned to each component; and
- the standard deduction of marks for late submission.

The Examination Board for each subject will consist usually of the Head of the relevant School or Department (as Chairperson) and the examiners for the subject. Usually there will only be one examiner for each subject who will be one of the members of staff teaching the subject. The examiner(s) will be appointed by the end of the second week in each semester. The examiners may be assisted in correcting work by assistant markers appointed by the Chairperson of the Examination Board.

The University has adopted rules in relation to assessment and the supervision of assessment. These rules form Part 1 of the Schedule to a Statute of the University (Statute 6.3—Assessment). A copy can be obtained from the Head Legal and Policy Secretariat, telephone (03) 9919 4022. These rules are normally reproduced by Student Affairs and displayed alongside the final examination timetable.

**Assessment is available only to students of the University**

Students cannot have results for an examination in a subject in which they have not formally enrolled; check carefully your Enrolment Registration and HECS Liability Statements to ensure that your enrolment is correct in every detail.

**Examination Timetable**

The final examination timetable is posted on University noticeboards and web site www.vu.edu.au approximately four weeks before the examination period begins. It is your responsibility to check this timetable for any clash, and to refer any clash to the either the Examinations Scheduling Officer of the Assessment & Progression Unit at Footscray Park Campus or to the Enrolment Management office on your campus.

You will not be given special consideration if you misread the examination timetable and miss an examination, nor will you be entitled to another examination.

No information about the examination timetable will be given by telephone.

**Conduct of Examinations**

Enquiries about examinations may be directed by email to examinations@vu.edu.au to the Enrolment Management office on campus.

Examination sessions will normally commence at:
- 9.30am morning examination sessions
- 2.00pm afternoon examination sessions
- 6.00pm evening examination sessions

unless otherwise indicated on the published timetable.

Students will be admitted to the examination room at those times and given fifteen minutes at the commencement of the session for the purpose of reading the paper. Any variation of this practice will be notified to students in the printed timetable. As a rule, no writing, note making or marking of the paper in any way is permitted in this reading time. A member of the academic or teaching staff will be present at the beginning of each examination session at the examination venues to answer any inquiries about the question paper.

Before entering the examination room, students must ascertain their seat numbers from lists posted on noticeboards at the examination venues and web site www.vu.edu.au. Lists are usually posted on the University web site www.vu.edu.au two days prior to the commencement of examinations. Any student who has not been allocated a seat number should report immediately to the Enrolment Management office before the commencement of the examination session.

No student may enter the examination room more than half an hour after the commencement of the session or leave the examination room until half an hour after the commencement of the session or during the last quarter of an hour of the session.

You may bring into the examination room: pens, ink, pencils, rulers, erasers and mathematical instruments (see below for use of calculators and electronic devices).

You may not bring into the examination room any book, paper or other material that has not been specifically authorised for use at that particular examination: if, during an examination, you are found to be in possession of such material, you will be reported as having breached examination rules and may face disciplinary action.

You are strongly advised not to bring to examinations any unnecessary clothing, papers, books, bags, handbags, wallets, folders, valuables or other personal items. You will not be permitted to bring into the examination room any bag, handbag, folder, pencil case, calculator case, pager or similar item. You are warned of the possibility of theft. The University accepts no responsibility for loss of or damage to any item left outside of or brought into an examination room.

You must bring your student identity card or other photographic identification such as driver's license or passport to each of your examinations. Checks will be conducted in examination venues to verify the student's identity and any discrepancies will be dealt with University Statutes.

Further information about the conduct of the examinations is given in the Rules and Regulations published with the examination timetable and on the University's web site: www.vu.edu.au.

**Academic Misconduct**

Students should note that the University regards academic misconduct as a very serious matter. Students found guilty of academic misconduct could be excluded from the University. The period of exclusion will vary depending on the circumstance of individual cases.

The following are some of the actions which have resulted in students being found guilty of academic misconduct:

- taking unauthorised materials into an examination;
- submitting work for assessment knowing it to be the work of another person;
- improperly obtaining prior knowledge of an examination paper and using that knowledge in the examination;
- disobeying any reasonable instruction of a supervisor;
- directly or indirectly assisting other students or accepting assistance from any person other than a supervisor.

Possible penalties if found guilty of academic misconduct are referred to in Statute 2.7 and include:

- a formal reprimand;
- forfeiture of the whole or part of any assessment in the subject to which the misconduct relates;
- the imposition of a fine of not more than $500;
- suspension or exclusion from the course in which the student is enrolled.
Use of Electronic Linguistic Dictionaries

The use of electronic linguistic dictionaries is not permitted.

Division 1 – Grades For Assessed Subjects
(including theses)

A: Grades for Honours subjects, theses and subjects taken in Postgraduate courses, Honours Years, Honours Degrees, Degrees with Honours and Degrees of Master, assessed as a whole.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>H1</td>
<td>First Class Honours, 80–100%</td>
</tr>
<tr>
<td>H2A</td>
<td>Second Class Honours, Upper, 70–79%</td>
</tr>
<tr>
<td>H2B</td>
<td>Second Class Honours, Lower, 60–69%</td>
</tr>
<tr>
<td>H3</td>
<td>Third Class Honours, 50–59%</td>
</tr>
<tr>
<td>N</td>
<td>Fail, 0–49%</td>
</tr>
<tr>
<td>S</td>
<td>Ungraded Pass</td>
</tr>
</tbody>
</table>
B: Grades for other subjects

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>HD</td>
<td>High Distinction, 80–100%</td>
</tr>
<tr>
<td>D</td>
<td>Distinction, 70–79%</td>
</tr>
<tr>
<td>C</td>
<td>Credit, 60–69%</td>
</tr>
<tr>
<td>P</td>
<td>Pass, 50–59%</td>
</tr>
<tr>
<td>N1</td>
<td>Fail, 40–49%</td>
</tr>
<tr>
<td>N2</td>
<td>Low Fail, 0–39%</td>
</tr>
<tr>
<td>S</td>
<td>Ungraded Pass*</td>
</tr>
<tr>
<td>U</td>
<td>Ungraded Fail</td>
</tr>
</tbody>
</table>

Stage completion by compensation will only be granted to a student who, though not passing all individual subjects, has aggregated grades above pass level and at a standard appropriate for progression to the subsequent course stage. Stage completion by compensation is not a pass in the subject and might not be recognised by all appropriate professional bodies.

Procedures for stage gradings in particular courses are as recommended by academic course departments or faculties and approved by the University.

C: Competency Based Grades (TAFE)

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>CC</td>
<td>Achieved Outstanding Competency</td>
</tr>
<tr>
<td>CP</td>
<td>Achieved Competency – Highest Grade Awarded</td>
</tr>
<tr>
<td>PP</td>
<td>Achieved Competency</td>
</tr>
<tr>
<td>NN</td>
<td>Competency Not Achieved</td>
</tr>
</tbody>
</table>

D: Codes For Incomplete Assessment

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Continuing Subject</td>
</tr>
<tr>
<td>L</td>
<td>Not yet Assessed – Special Cause**</td>
</tr>
<tr>
<td>RO</td>
<td>Result Outstanding</td>
</tr>
</tbody>
</table>

Note: *The grade 'Recognition of Prior Learning' also appears as 'S' Ungraded Pass.

**An L grade is required to be converted to a final result within one semester and prior to the commencement of the following academic year, otherwise the assessment automatically lapses to a fail - Higher Education subjects only.

E: Additional Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC</td>
<td>Satisfactory Completion of Class Hours</td>
</tr>
<tr>
<td>UC</td>
<td>Unsatisfactory Completion of Class Hours</td>
</tr>
<tr>
<td>SE</td>
<td>Subject Exemption</td>
</tr>
<tr>
<td>E1</td>
<td>Exempt Semester 1 (full year subject)</td>
</tr>
<tr>
<td>E2</td>
<td>Exempt Semester 2 (full year subject)</td>
</tr>
<tr>
<td>CE</td>
<td>Joint Course/Complementary Enrolment (Result issued by other Institution)</td>
</tr>
<tr>
<td>WT</td>
<td>Withdrew – Transferred</td>
</tr>
<tr>
<td>WN</td>
<td>Withdrew – Failed</td>
</tr>
<tr>
<td>WD</td>
<td>Withdrew – Without Academic Penalty</td>
</tr>
<tr>
<td>WL</td>
<td>Withdrew – Late*</td>
</tr>
<tr>
<td>VC</td>
<td>VCE</td>
</tr>
<tr>
<td>TA</td>
<td>TAFE Preparatory Assistance</td>
</tr>
</tbody>
</table>

* The WL grade applies for Higher Education students who withdraw after week 7 of the relevant semester until the last day of the teaching period and requires faculty approval.

Course Assessment and Grading

Special provisions are made on a course-by-course basis for students who encounter difficulties with academic progress. The provisions for Stage Completion and Faculty Passes detailed below should be read in conjunction with the course-specific progress regulations that appear in the Faculty Details of Courses.

Stage Completion

Some courses are formally divided into stages. These are identified in the details of courses.

Following final assessment in all subjects within a course semester, course year or other defined course stage, a student may receive a stage grading as follows:

- stage completed, all subjects passed;
- stage completed by compensation;

Faculty Pass (Higher Education Courses Only)

Faculty passes are only available to students who were enrolled in the University in 1991 and who have not since then discontinued their studies (other than by taking approved leave) or changed their course.

A Faculty Pass may be awarded to a student who has passed (at P grade or better), all but one of the units (subjects) required to complete their higher education course and qualify for the relevant award.

The mark in the outstanding subject must not be less than N1.

The student must have gained sufficient marks in the subjects passed within the award to compensate for the shortfall of marks in the failed subject.

The award of a Faculty Pass shall not be interpreted as a pass in the given subject.

A Faculty Pass will not be awarded in respect of a subject that is a prerequisite for another subject.

Students who have passed all but one of the subjects required to gain an award, and who have been issued an N1 grade in the outstanding subject, may apply for a Faculty Pass by writing to the Faculty responsible for administering the course, clearly stating the basis of their entitlement to such a Pass.

The Pass is awarded at the discretion of the Dean of the Faculty administering the course in which the student is enrolled.

Requirements for Granting of Awards

The policies set out below represent the basic rules relating to the granting of a University award. Additional rules or requirements set by the Faculty are included in the Faculty section of this Handbook.

Partially Completed Courses

Where a student enters a University course by transfer from incomplete studies at another institution, that student must complete at least the final full-time year (or equivalent) of the course to qualify for the University award. This applies to all courses that are longer than one year of equivalent full-time study in duration.

This means, for example, that a student entering a three-year course having previously completed over two years of a comparable award at another institution can receive, at a maximum, two years’ advanced standing in the Victoria University course.

Completed Courses – Maximum Advanced Standing

A student with a completed award must complete, at a minimum, the equivalent of at least one year’s full-time study in order to qualify for any subsequent University qualification at a comparable level.

Maximum Time for the Completion of Awards

To be eligible for the award of a Degree, Diploma, Associate Diploma, Advanced Certificate or Certificate, a student is required to complete all course requirements within the course progression regulations within the University. Maximum periods of time, unless such provision is specifically waived for that student by the University.
Maximum times for completion of awards are as follows:

- Certificate: 5 years
- Advanced Certificate: 5 years
- Associate Diploma*: 8 years
- Undergraduate Diploma: 10 years
- Undergraduate Degree of 3-years duration full-time: 10 years
- Undergraduate Degree of 4-years duration full-time: 10 years
- Graduate Diploma: 6 years
- Graduate Certificate: 3 years

*Including time taken to complete preliminary Advanced Certificate year where applicable.

The time periods are taken from the beginning of the first semester for which the student was enrolled in the course, until the completion of all course requirements, and may include time elapsed due to deferment, suspension or voluntary withdrawal from the course.

Note: The maximum completion times apply in the absence of specific course requirements. For specific courses, shorter maximum time periods can be specified, and where this is the case, the shorter time limit will apply.

Academic Progression

Unsatisfactory Progress

The demand for tertiary study places exceeds the number of places available. Every year a considerable number of applicants fail to gain entry to the University. It is assumed that every person selected into an award course has the capacity to succeed. However, if students do not progress satisfactorily, they will be asked to show cause as to why they should be permitted to continue in the course.

An important aim of the University is to assist its students to succeed. Therefore, students should make use of the free counselling services provided if they are encountering problems or difficulties that are affecting their studies. These difficulties could include problems in organising time, financial difficulties, personal problems or difficulties in writing and presenting assignments and essays.

On the recommendation of the relevant Faculty or School, the University may specify academic progression rules for each individual course. Students should carefully read the progression rules relating to their course of study as detailed in the relevant section of the Handbook or in course regulations.

A student who fails to make satisfactory progress in a course is liable for exclusion from that course. This applies where a student does not achieve a satisfactory performance on a component of assessment, or does not perform a component of assessment. In these cases, the relevant Faculty, School or Department, after investigating the circumstances and allowing the student to be heard, either personally or through a representative, may notify the student in writing that he or she has made unsatisfactory progress in a subject.

In addition to notifying the student of unsatisfactory progress, the University may specify academic progression rules within the University.

Students may not:

- enrol in any sequential subject without having passed all prerequisite subjects; or
- enrol in any unit with a co-requisite subject without having either previously passed the co-requisite subject or enrolling simultaneously in the co-requisite subject.

In reaching its decision about what action should be recommended with respect to unsatisfactory progress by a student, the faculty or school may establish one or more committees to consider the circumstances and hear any submission that a student wishes to make.

After receiving a recommendation from a faculty or school, the Academic Board or the Board of TAFE, as appropriate, may exclude or suspend the student from a course.

Alternatively, the relevant Board may specify the conditions under which the student may continue in a course.

Special arrangements will apply to doctoral students and students undertaking masters degrees by research who should seek advice on those arrangements from their supervisors.

Any student who is notified of unsatisfactory progress should seek assistance from Student Services staff or the Student Union at the earliest opportunity.

 Discipline

The University will act to protect good order and the rights of individuals within its confines. To this end, a formal process will be followed to deal with any alleged breach of discipline or misconduct.

The University operates within the provisions of a Statute dealing with discipline (Statute 4.1—Discipline). The full text of this Statute is printed in the Calendar.

 Plagiarism

Paragraph 11(3)(d) of the Schedule to Statute 6.3.1—Assessment states that a student shall not, during or in connection with the performance of any component of assessment, submit, or represent the whole or part of published or unpublished material, written or prepared by some person or persons other than that student, as being the work of that student.

Any student committing a breach of this rule shall be guilty of a disciplinary offence and all further proceedings will be conducted in accordance with Statute 4.1—Discipline, and Statute 2.7—The Discipline Committee.

 Procedures Relating to the Graduation of Students from Award Courses

This information relates to graduation from Certificate, Advanced Certificate, Associate Diploma, Diploma, Advanced Diploma, Bachelors, Graduate Certificate, Graduate Diploma, Masters and Doctoral awards of the University.

Upon satisfying all the requirements of an award course a student is regarded as a graduand and is eligible to become a graduate. When you have completed or nearly completed a course you are required to submit an Application for an Award form. You can apply online through myvu.vu.edu.au. Alternatively, forms can be collected from and handed in at the Enrolment Management office at any campus of Victoria University or downloaded from the University web site and sent directly to:
Centre for Graduating Students and Education Abroad
Telephone: 61 3 9919 2846
Fax: 61 3 9919 2853
Email: graduate@vu.edu.au
Web site: www.vu.edu.au/graduation
Located: Room 4C, 141, St Albans Campus.

Forms must be submitted before the set closing date.
Graduation ceremonies in 2005 are scheduled as follows:

- 16 February 2005 Hong Kong
- Applications close 20 February 2005

Applications close 15 October 2004
Attendance closes 28 January 2005
6 to 10 June 2005
Melbourne Convention Centre
Applications close 17 January 2005
Attendance closes 6 May 2005
2 to 4 November 2005
Melbourne Convention Centre
Applications close 19 August 2005
Attendance closes 30 September 2005

A graduation fee and guest ticket charge applies if you decide to attend a graduation ceremony.

Academic Dress
The wearing of academic dress on ceremonial occasions is one of the traditions that is attached to universities. Victoria University has based its academic dress on the basic style of Oxford. It consists of a gown, a cap or bonnet, and a hood which represents the discipline of the degree.

Certificate: A black gown and black cap together with a black stole faced in tangerine.
Diplomates and graduate certificate: A black gown and black cap together with a black stole faced in the discipline colour.
Bachelors: A black gown and black cap with a black hood half lined with the discipline colour. The hood for the honors degree also has a white band on the edge of the hood.
Masters: A black gown and black cap with a black hood fully lined with the discipline colour.

Discipline colours:
- Ruby
- Ultramarine
- Cherry
- Silver Grey
- Old Rose
- Parchment
- Buff
- Spectrum Green
- Gold
- Doctorate: A black bonnet with a gold cord and scarlet gown with a facing of the discipline colour and black hood fully lined in the discipline colour as follows:
- Adonis Blue
- Cherry
- Graphite
- Pearl White
- Ruby
- Sapphire
- Old Gold
- Spectrum Green
- Sky Blue
- Doctor of Business
- Doctor of Education
- Doctor of Engineering
- Doctor of Laws
- Doctor of Letters
- Doctor of Philosophy
- Doctor of Science
- Doctor of the University

The academic dress for indigenous Australians is the habit of their award together with a calf length black and red silk stole that has gold tassels, a map of Victoria in gold silk and 'Victoria University' embroidered in gold on the left end of the stole, and the sun in gold silk and 'Ngaga jindi Woraback' embroidered in gold on the right end of the stole.

Credit Points
The credit point system provides a uniform basis for establishing subject relativities and values within a course. The objectives of the credit point system are to:

- simplify and standardise the relativities and values within a course in relation to EFTSU and Higher Education Contribution Scheme (HECS) calculations;
- provide a uniform measure of total student workload across all higher education programs; and
- allow students to make informed judgements on their likely workload in subjects across various disciplines.

What is a credit point value?
The value of a credit point is determined by the total student effort involved in the completion of a subject and includes private study hours, tutorial or laboratory work, library and research work together with formal class contact hours. The credit point value of a subject reflects its academic weight and the total amount of effort relative to other subjects within a course. There is no link between credit points and contact hours.

What type of credit point system?
The University has introduced a standard course value system of credit points. This means that all courses within the higher education sector of the University will have the same number of credit points for each year of a course.

How many credit points?
The University has adopted a system of 120 credit points for each year of a course. Thus a three-year degree program will equal 360 credit points, a four-year degree 480 credit points and so on.

How can I identify my enrolment load?

<table>
<thead>
<tr>
<th>Credit Range</th>
<th>Enrolment Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0–44</td>
<td>credit points per semester will equate a part-time load</td>
</tr>
<tr>
<td>45–60</td>
<td>credit points per semester will equal a full-time load</td>
</tr>
<tr>
<td>0–90</td>
<td>credit points per year will equal a part-time load</td>
</tr>
<tr>
<td>91–120</td>
<td>credit points per year will equal a full-time load</td>
</tr>
</tbody>
</table>

EFTSU
All universities are required to calculate individual student enrolment load per year of a course. The Department of Education, Training and Youth Affairs expresses the value of an enrolment load as a percentage of 1, which is considered to be the total value of a standard, full-time course load. This unit of measurement is referred to as an Equivalent Full-Time Student Unit or EFTSU.

For example, a part-time student may record an EFTSU value of 0.5, indicating that the load for which the student is enrolled carries a value equivalent to half the standard student load for that course.
Services Available to Students

Student Career Development
Student Career Development provides an innovative range of services to students of Victoria University. These services include:

- Careers Counselling;
- Careers Education Programs;
- Employment Services;
- Careers Resource Centres;
- Online Careers Resources – web site: www.vu.edu.au/careers;

Careers Counselling appointments are available for students from all campuses by phoning (03) 9919 4944.

Careers Education Programs
These include job seeking skills workshops, Employability Skills Challenge, Young Achievement Australia, mentor programs, in-class programs, Student Portfolios. Visit www.vu.edu.au/careers to see what’s on this month!

Employment Services
The on line jobs board is accessed through www.vu.edu.au/careers/employment. Register on the site now for automatic notification of jobs in areas that you specify.

The Graduate Employment Stakes is a careers fair for final year students held in March each year. Its free, its easy, and the employers come to you. Some employers also arrange campus visits. Watch the web site for details.

Resume checking by email
Email your resume to careers@vu.edu.au for feedback.

Where are we?
Footscray Park: Building M, level 4.
All other campuses: co-located with Student Support.

Children’s Services
Victoria University has Children's Centres located on five campuses – Footscray Nicholson, Footscray Park, Newport, St Albans (Jindi Woraback) and Werribee. In addition, there is a preschool located on the Melton Campus.

Each Centre provides educational programs which respond to the children's social, emotional, physical, cognitive and creative needs. Nutritious meals and snacks are provided for the children throughout the day. All of the University Children's Centres have been assessed as providing the highest level of care by the National Childcare Accreditation Council.

All Centres provide a funded and integrated preschool program with a qualified Early Childhood (Kindergarten) teacher.

Families using the University's Children's Centres are eligible to apply for Child Care Benefit (CCB) through the Family Assistance Office (FAO) – formerly Centrelink. The FAO is responsible for assessing family income and determining the percentage of Child Care Benefit families receive. For further information please contact your local Family Assistance Office.

City Flinders, City King and City South

Melbourne Campuses
Telephone: (03) 9919 4098
For further information on finding suitable childcare, telephone the Manager, Children's Services, on 9919 8801.

Footscray Nicholson Campus
Telephone: (03) 9919 8698
The Footscray Nicholson Campus Children’s Centre is located on the Ground Floor, Hoadley Building, Albert Street, Footscray. The Centre caters for a maximum of 39 children aged 6 weeks to 6 years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am to 5.45pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.

Footscray Park Campus
Telephone: (03) 9919 4578
The Footscray Park Campus Children's Centre is located at 8 Geelong Road, Footscray. The Centre caters for a maximum of 37 children aged 6 weeks to 6 years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am to 5.45pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.

Jindi Woraback Children’s Centre
(St Albans Campus)
Telephone: (03) 9919 6855
The Jindi Woraback Children's Centre is located at the Willis Street entrance of the St Albans Campus and is operated by a Management Committee consisting of representatives from the University and parents. The Centre caters for a maximum of 115 children aged from two weeks to six years on a full-time (weekly), daily, sessional (half day) basis. The Centre is open from 7.00am to 6.00pm, Monday to Friday and offers a funded preschool program.

Melton Campus
Telephone: (03) 9919 7500
The Brookfield Preschool operates from the Melton Campus Children's Centre and is located at the Wilson Road entrance of the Campus. The Centre offers sessional kindergarten programs for three and four-year-old children.

Newport Campus
Telephone: (03) 9919 8476
The Newport Campus Children's Centre is located in Building K, Champion Road, Newport. The Centre caters for a maximum of 40 children aged 6 weeks to 6 years on a full-time (weekly), daily, sessional (half day) and occasional care basis. The Centre is open from 7.45am to 5.45pm, Monday to Friday. The Centre provides a funded preschool program incorporated within the educational program.

 Werribee Campus
Telephone: (03) 9919 9568 or (03) 9919 8098
The Werribee Campus Children's Centre is located in Hoppers Lane, Entrance Gate 1, Building 9, Werribee. The Centre caters for a maximum of 45 children aged 6 weeks to 6 years on a full-time (weekly), daily, sessional (half day) and occasional care basis.

The Centre is open from 7.15am to 6.15pm, Monday to Friday and offers a funded preschool program incorporated within the educational program.
Graduating Students

The Centre for Graduating Students and Education Abroad processes all sealed awards for the University. When you have completed or nearly completed a course, you are required to submit an Application for an Award form. You can apply online through myVU at http://myvu.vu.edu.au. Alternatively, forms can be collected from and handed into the Enrolment Management Office at any campus of Victoria University or downloaded from the University web site. The organisation of graduation ceremonies, both onshore and offshore, is also the responsibility of this centre.

Centre for Graduating Students and Education Abroad
Phone: 61 3 9919 2846
Fax: 61 3 9919 2853
Email: graduate@vu.edu.au
Web site: www.vu.edu.au
Located: Room 4C, 141, St Albans Campus

Optometry and Dentistry
Optometry and dental services through local agencies. All enquiries should be directed to the Victoria University Student Union Resource Centres

Health Practice Units
The Faculty of Human Development operates Health Practice Units at the St Albans and King St. Campuses and at CERES in East Brunswick. These Units offer acupuncture, massage and herbal medicines to the university community and general public. Low fee structure. Phone (03) 9919 2625.

Independent Access:
Students with Disabilities

Students with disabilities have access to disabled parking, library resources and equipment including support staff, faculty and department contact officers, and educational assistance through the Student Learning Unit. Students requiring in-class supports, teaching accommodations and/or applications for alternative assessment arrangements for examinations need to register with Disability Services (DS) in the Equity & Social Justice Branch. Students must register with DS each year, and as early as possible, to ensure adequate supports and up to date information and resources are available. A Disability Resource Room is located at St. Albans campus providing access to adaptive technology as well as services such as the transcribing of text into electronic or Braille format.

Further information, registering and advice can be obtained by contacting Disability Services in the Equity and Social Justice Branch. The two main aims of Indigenous Services is to fully support self determination and self management for Aboriginal and Torres Strait Islander people, families and community organisations; and to increase the access, participation, success and retention rates for Australian Indigenous people in the University's programs.

Moondani Balluk staff can assist students with course advice, Abstudy, academic support, employment and careers advice, social support, housing, counselling and discrimination advice.

Further information is available from Moondani Balluk, telephone (03) 9919 2836, or email Moondani.Balluk@vu.edu.au

Student Support
Student Support provides services to students in a variety of ways. Staff provide academic support, personal and vocational counselling, financial counselling, housing and health services. Student Support offices are located on most campuses and are open Monday to Friday during normal working hours, or after hours by appointment. For further information contact Footscray Nicholson campus on (03) 9919 8801, Footscray Park campus on (03) 9919 4418, St Albans campus on (03) 9919 2399 or visit our webpage: www.vu.edu.au/ss

Accommodation
The University Student Housing Service assists student with locating, securing and maintaining suitable accommodation. The Student Housing Database, including current accommodation listings, is on the Internet. The ‘Housing Web’ can be located at http://www.vu.edu.au/ss/housing/ and holds a current listing of all accommodation offered to the University. The Housing Web also provides a wide range of tenancy rights information and also other information such as Real Estate Agent lists and Student Village information. It provides links to a wide range of appropriate housing-related services including Share Accommodation, Public Transport and Emergency Housing Services. Accommodation offers can be placed directly onto the Housing Web.

The Housing Officer is based at Footscray Park Campus and can provide tenancy advice and referral as well as assistance with general housing information. At other campuses, Student Support staff can assist with accommodation inquiries. For further information, contact the Housing Officer on telephone: (03) 9919 4420 or e-mail housing@vu.edu.au

Chaplaincy
Contact Student Support for information about spiritual support in the community.
Counselling – Personal
Counselling can help students optimise their emotional, social and academic well being. Students are invited to discuss any personal, family or relationship matters with one of the counsellors. Some examples of issues discussed include loneliness, difficulty adjusting to life at the University, relationships, sexuality, family difficulties, grief and loss, self-confidence and anxiety. Counselling can be contacted by telephoning (03) 9919 4418 or (03) 9919 2399.

Financial Advice
Financial advice is available to students experiencing financial difficulties. As well as helping students to work out ways of budgeting and planning, the financial advisor/counsellor can assist with claims for Centrelink payments and fee extensions.

Other assistance includes emergency relief, rent assistance and various forms of Centrelink benefits.

Youth Allowance/Austudy/PES Applications
The Youth Allowance/Austudy/Abstudy schemes provide assistance to Australian citizens and permanent residents who are enrolled in approved courses at universities, TAFE institutes and other approved institutions in Australia. (Generally, Youth Allowance is for persons up to age 25, Austudy for students over 25). Abstudy is a payment for Aboriginal and Torres Strait Islander students. The Pensioner Education Supplement (PES) is an additional payment available to students on certain Centrelink payments.

Assistance is subject to a means test and to certain conditions, including a minimum study load. Part time students under 21 years of age should note there is a provision for the payment of Youth Allowance for the sum of other approved activities such as job seeking, volunteer work, or training in addition to part time study. Ask the financial advisor/counsellor or seek a Centrelink interview.

A student who is eligible and qualifies for assistance may receive a living allowance and under special circumstances a fares allowance and rental assistance. Students may also apply for a Centrelink Advance Loan – an amount of up to $500.00 advance on future instalments, recovered over 6 months; this can only be done once in a calendar year.

Claim forms for Centrelink student payments are available on campus, at secondary schools and Centrelink offices. Students are advised to lodge their initial claim with the nearest Centrelink office as soon as they enrol or re-enrol. Payees continuing in their current course will not have to submit another claim, but should return the Review Form sent to them within the stipulated time. Note that there is no provision for back pay if a student is not currently receiving benefits. It is important that an application for Austudy/Youth Allowance/Abstudy be lodged as soon as possible.

Loans
Student Support administers a loan scheme for enrolled students of the University who can demonstrate a genuine need. Loans are available for the purchase of books, computers and other course related materials, medical expenses, housing expenses and other purposes in accordance with the Student Loan Fund Policy.

Application forms and information sheets are available on campus from Student Support on most campuses.

Prayer Rooms
Prayer rooms are available on most campuses. Visit our web site for room locations: www.vu.edu.au/ss

International Student Support
Two International Student Advisers provide services and programs such as Orientation and Return Home for international students in Higher Education. They are also available to provide individual assistance and support.

TAFE International services are available at the Footscray Nicholson Street Campus, telephone: (03) 9919 8517.

Further information is available at Footscray Park Campus, telephone: (03) 9919 4780

Further information is available at Footscray Park Campus, telephone: (03) 9919 2399 or City Flinders Campus, telephone: (03) 9919 1159.

Further information relevant to International students is available from the International Branch at City Flinders Campus, telephone: +61 3 9919 1164.

Health Advice
There are two health advisors (nurses) at the University. Typical issues that people consult the health advisors about include:

- General health and wellbeing;
- Lifestyle issues;
- Women's health;
- Drug use issues;
- Men's health;
- Nutrition;
- Chronic illnesses;
- Family planning and sexual health;
- Pregnancy testing;
- Assistance with injuries and dressings;
- Vaccinations (at Footscray Park Campus).

The health advisors can also be contacted through Student Support on (03) 9919 4418.

Medical Centre
A Medical Centre is located at Student Support at the Footscray Park Campus in Building M, Level 2. Doctors consult on a sessional basis Monday to Thursday during Higher Education teaching time. All consultations are bulk billed on presentation of a Medicare card. For international students the Medical Centre bills Medibank Private direct. This means international students do not have to pay after their consultation provided they have their current Medibank Private card with them and they fill out a claim form at the Medical Centre. For appointments phone Student Support on (03) 9919 4418 or drop in to Student Support.

Drug Education
Substance use and abuse is an issue of considerable concern in the general community. The University has a drug education officer who can provide information on drug related issues and provide advice on how to find treatment and counselling services in the community. Education sessions on these issues can be organised for groups of students by contacting the drug education officer on (03) 9919 8886.
First Aid
There are first aiders on all campuses of the University. Lists of first
aiders are on the intranet homepage: http://intranet.vu.edu.au
First aiders are only to be contacted in more urgent or emergency
situations. Examples of the sorts of things you might contact a first
 aider for include:
• bleeding cuts;
• burns;
• joint injuries;
• suspected fractures;
• sudden illness;
• collapse.

If a situation is life threatening, contact the Ambulance (0) 000
first. Be careful to state your location and the nature of the
emergency. If possible have someone meet the paramedics at an
easily accessible point.

Health and emergency centres close to each campus are also listed.

Student Learning Unit
The Student Learning Unit (SLU) forms part of the Centre for
Educational Development and Support (CEDS).

The CEDS SLU provides free English language, Maths, Science and
academic skills support for students at Degree level and above.

Support is provided in the ways described in the following
paragraphs.

Subject-Linked Classes
Certain subjects seem to present students with particular difficulties
in the area of researching, academic reading and writing, oral
presentation and/or other academic skills.

CEDS SLU staff conduct support classes linked to these subjects
which focus on the academic skills needed for successful completion
of the assessment tasks in that subject. Classes are also offered on a
similar basis in some areas of Maths such as Business Statistics, and
in certain science subjects.

Further information about these classes is available from subject
guides, subject lecturers, the CEDS SLU web site or directly from
the SLU main office.

Discrimination and Harassment
The University has a network of Equity Advisers available to assist
students who think they may have been discriminated against or
harassed on the grounds specified in Commonwealth and State anti-
discrimination legislation. The list is available from the Equity and
Social Justice Branch on ph (03) 9919 2193, on the internet at
www.vu.edu.au/equity or via email equity@vu.edu.au

General Classes
CEDS SLU staff also conduct some general classes such as Reading
and Writing for Engineering Students, and Summer and Winter
Schools which are open to all students.

Individual Appointments
Postgraduate students may make individual or small group
appointments to discuss their essay or thesis work. A very limited
number of individual or small group appointments is available for
undergraduate students who would like assistance with academic
skills in some particular subjects where there is no linked CEDS
SLU class.

Email Consultations
Students may consult a CEDS SLU lecturer about their work using
email. However students should discuss this with the lecturer
involved before sending work. Lecturers will comment on work, but
not correct it.

Further Information
Contact Kim Borg or Bernadette Trickey CEDS Administrative
Officers, on (03) 9919 4744.

Sport and Recreation Facilities
and Services
A range of sport, recreation and fitness facilities and services are
provided by the University including:
• fitness centres at Footscray Park, St Albans, Sunbury and
Werribee campuses;
• twenty-five metre swimming pool at the Footscray Park campus;
• first-class athletics track and rugby field at the Werribee campus;
• multi-purpose sports halls at Melton, Footscray Park and
Footscray Nicholson campuses;
• tennis courts at Werribee, Footscray Park and St Albans
 campuses.

Sporting equipment is available from the sport and recreation facility on
your campus.

Programs and services include:
• Orientation Festival including Host Day, the ‘O Party’ and a
 range of campus events including free entertainment, food, stalls,
 clubs and sport information;
• sporting opportunities including club sport, campus sport, cross
campus and representative competitions;
• major events including parties, club nights and balls;
• trips and tours including learn to surf, skiing trips, Great Ocean
Road tour, Phillip Island tour and a ten-day trip to Central
Australia;
• regular campus entertainment including performers, film
screenings, club events, information days, free food and stalls;
• clubs and societies including social interest, cultural, faculty and
course-based groups;
• student competitions such as the Diary Cover Competition,
National Campus Band Competition and Art Prize.

For further information go to www.vustudents.org or pick up a Sport
and Recreation Handbook.
Student Organisations

The peak student body for the University is the Victoria University Student Union Inc (VUSU Inc). Under this umbrella there are a number of sections including the International Students Association and the Victoria University Postgraduate Association.

City Flinders
Student Union Office (03) 9919 1427

City King
Student Union Office (03) 9919 7831

Footscray Nicholson
Student Union Office (03) 9919 8534

Footscray Park
Union Reception/General Enquiries (03) 9919 4360
Resource Centre (03) 9919 4302

Melton
Resource Centre (03) 9919 7551

Newport
Resource Centre (03) 9919 8474

St Albans
Student Union Office (03) 9919 2706
Resource Centre (03) 9919 2638

Sunbury
Resource Centre (03) 9919 3206

Sunshine
Student Union Office (03) 9919 7126

Werribee
Resource Centre (03) 9919 8206

Travel Concessions

Rail and bus concession application forms are available at the start of each academic year from VU Student Union (Resource Centres).
Courses at Victoria University in 2005

This section lists all the courses offered by Victoria University in higher education and TAFE.

**Note:** All courses are offered subject to confirmation of funding and authority to conduct, and minimum enrolment levels. List correct as at October 2004.

Undergraduate Courses and Programs

Campus codes:
- B=Sunbury
- C=City Flinders
- D=China
- E=Echuca
- F=Footscray Park
- G=Reni University of China
- H=Hong Kong
- I=Internet
- J=City King
- K=Kuala Lumpur
- M=Melton
- O=Off campus
- P=Singapore
- Q=Queen Street
- S=St Albans
- W=Werribee
- 3=Bangladesh
- DB=CUFE, China
- D2=Shenyang, People’s Republic of China
- D8=Tianjin, The People’s Republic of China
- D7=Renmin University, Beijing, China
- DE=Harbin University, China
- 23=Kasetsart University, Thailand
- 71=Alpha Beta Colleges, Sydney

## Faculty of Arts

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Generalist Degree Programs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts – Footscray</td>
<td>F</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts – St Albans</td>
<td>S</td>
<td>Y</td>
</tr>
</tbody>
</table>

## Specialist Degree Programs

- Bachelor of Arts (Advocacy & Mediation)
- Bachelor of Arts (International Community Development)
- Bachelor of Arts (Community Development) – Australian Stream (3rd year only)
- Bachelor of Arts (Computer Mediated Art)
- Bachelor of Arts (Criminal Justice Studies)
- Bachelor of Arts (Human Services)
- Bachelor of Arts (International Studies)
- Bachelor of Arts (Legal Studies)
- Bachelor of Arts (Multimedia)
- Bachelor of Arts (Performance & Multimedia)
- Bachelor of Arts (Professional Writing)
- Bachelor of Communication (Public Relations)
- Bachelor of Multimedia Systems
- Bachelor of Psychology (Arts stream)
- Bachelor of Psychology (Interpersonal & Organisational)
- Bachelor of Social Work (Preliminary Year)
- Bachelor of Social Work
- Bachelor of Science (Psychology)

## Combined Degree Programs

- Bachelor of Arts (Asian Studies) / Bachelor of Business (International Trade)
- Bachelor of Arts (Psychology) / Bachelor of Business (Human Resource Management)
- Bachelor of Arts/Bachelor of Science
- Bachelor of Arts/Diploma of Liberal Arts
- Bachelor of Exercise Science & Human Movement / Bachelor of Psychology
- Bachelor of Business (Electronic Commerce) / Bachelor of Arts (Multimedia)
- Bachelor of Business (Marketing) / Bachelor of Psychology
- Bachelor of Business (Tourism Management) / Bachelor of Arts (Asian Studies)
- Bachelor of Engineering / Bachelor of Arts
- Bachelor of Laws / Bachelor of Arts
- Bachelor of Science / Bachelor of Psychology

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Honours Programs

Bachelor of Arts (Honours) S,F Y Y
Bachelor of Arts (Honours) Computer Mediated Art & Multimedia S Y Y
Bachelor of Arts (Honours – Psychology) F Y Y
Bachelor of Multimedia Systems (Honours) F Y N
Bachelor of Psychology (Honours) F Y Y
Bachelor of Science (Honours – Psychology) F Y Y

Note: The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Arts courses is still accurate, contact the Faculty of Arts Executive Officer on (03) 9919 2369.

Faculty of Business and Law

School of Accounting and Finance

<table>
<thead>
<tr>
<th>Bachelor of Business</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>FW,H1,D3,DB,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Banking &amp; Finance</td>
<td>F,K1,H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Accounting/Banking &amp; Finance</td>
<td>F,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Accounting/Hospitality Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Accounting/Information Systems</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Banking &amp; Finance/International Trade</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Bachelor of Business Combined Degrees

- Fastrack BBus Accounting/TAFE Accounting W Y N

School of Applied Economics

<table>
<thead>
<tr>
<th>Bachelor of Business</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Risk Management</td>
<td>F, K1, H1, DB, D2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Global Logistics &amp; Transport</td>
<td>W, H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>International Business</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>International Commerce</td>
<td>D2</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>International Trade</td>
<td>F,K1,D6,D3,22,H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Music Industry</td>
<td>F,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Retail Management</td>
<td>F,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Applied Economics/International Trade</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Financial Risk Management/Accounting</td>
<td>H1, D2</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Financial Risk Management/Banking &amp; Finance</td>
<td>H1, D2</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Financial Risk Management/Global Logistics &amp; Transport</td>
<td>H1, DB</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Financial Risk Management/International Trade</td>
<td>F, DB, H1, D2</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Global Logistics &amp; Transport/Accounting</td>
<td>H1</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Global Logistics &amp; Transport/International Trade</td>
<td>H1</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>International Trade/Retail Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Music Industry</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Music Industry/Event Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Retail Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Bachelor of Business Honours Degrees

- Bachelor of Business (Honours) Applied Economics C Y Y
- Bachelor of Business (Honours) International Trade C Y Y
- Bachelor of Business (Honours) Retail Management C Y Y

Bachelor of Business Combined Degrees

- BA Asian Studies/B Bus International Trade F Y Y

School of Hospitality, Tourism and Marketing

<table>
<thead>
<tr>
<th>Bachelor of Business</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Management</td>
<td>B</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Hospitality Management</td>
<td>F,K1,H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Hotel, Restaurant &amp; Catering Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Marketing</td>
<td>F,B,K1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Tourism Management</td>
<td>F,K1,H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Hospitality/Event Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Hospitality/Management/Human Resource Management</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Hospitality/Tourism Management</td>
<td>F,H1</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Marketing/Applied Economics</td>
<td>F</td>
<td>Y</td>
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<tr>
<td>Marketing/Electronic Commerce</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
### COURSES AT VICTORIA UNIVERSITY IN 2005

- Marketing/Event Management B Y N
- Marketing/International Tourism K1 Y N
- Marketing/International Trade F,K1 Y Y
- Marketing/Hospitality Management F Y Y
- Marketing/Tourism Management F Y Y
- Tourism Management/Event Management F Y Y

#### Bachelor of Business Combined Degrees

- BBus Tourism Management /BA Recreation Management F Y Y
- BA Tourism Management /BA Recreation Management F Y Y
- BA Sports Administration/BBus Event Management B Y Y
- BA Sports Administration/BBus Marketing B Y Y

#### School of Information Systems

**Bachelor of Business**
- Computer Systems Management W,H3
- Electronic Commerce F,W,K1 Y Y
- Information Systems F,K1 Y Y
- Electronic Commerce/Music Industry F Y Y
- Electronic Commerce/ International Trade F Y Y
- Electronic Commerce/ Retail Management/ F Y Y

**Bachelor of Business Honours Degrees**
- Bachelor of Business (Honours) Information Systems C Y Y

**Bachelor of Business Combined Degrees**
- B.Bus Electronic Commerce/Bachelor of Science W Y Y
- BA Multimedia/BBus Electronic Commerce F Y Y
- Bachelor of Engineering/BBus Electronic Commerce F Y Y

#### School of Law

**Bachelor of Laws**
- Law F,Q Y Y
- Graduate Entry F,Q Y Y
- Legal Practice Management F Y Y

**Bachelor of Laws/Bachelor of Business**
- Bachelor of Laws/BBus Accounting F Y Y
- Bachelor of Laws/BBus Applied Economics F Y Y
- Bachelor of Laws/BBus Banking & Finance F Y Y
- Bachelor of Laws/BBus Electronic Commerce F Y Y
- Bachelor of Laws/BBus Event Management F Y Y
- Bachelor of Laws/BBus Human Resource Management F Y Y
- Bachelor of Laws/BBus International Trade F Y Y
- Bachelor of Law/BBusManagement F Y Y
- Bachelor of Laws/BBus Marketing F Y Y
- Bachelor of Laws/BBus Music Industry F Y Y
- Bachelor of Laws/BBus Tourism Management F Y Y

**Bachelor of Laws Combined Degrees**
- Bachelor of Laws/Bachelor of Arts F Y Y
- Bachelor of Laws/Bachelor of Science F Y Y
- Bachelor of Engineering /Bachelor of Laws F Y Y

#### School of Management

**Bachelor of Business**
- Management F,B,D,A,K1 Y Y
- Human Resource Management F,B,K1 Y Y
- Service & Human Resource Management B Y Y
- Strategic & Financial Management F Y Y
- Management/Marketing B,P1 Y Y

**Bachelor of Business Honours Degrees**
- Bachelor of Business (Honours) Management C Y Y

**Bachelor of Business Combined Degrees**
- BA Psychology/BBus Human Resource Management F Y Y
- BA Sports Administration/BBus Management B Y Y

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**Note:** The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Business and Law courses is still accurate, contact the Faculty of Business and Law Executive Officer on (03) 9919 4471.
## Faculty of Human Development

<table>
<thead>
<tr>
<th>School of Education</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bachelor of Arts</strong></td>
<td></td>
<td></td>
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<tr>
<td>– Computer Mediated Art</td>
<td>S</td>
<td>Y</td>
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</tr>
<tr>
<td>– Computer Mediated Art &amp; Multimedia (Honours)</td>
<td>S</td>
<td>Y</td>
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<td>– Early Childhood Education</td>
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<tr>
<td>– Clinical Dermal Therapies</td>
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<td>– Natural Medicine</td>
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<td><strong>School of Human Movement, Recreation and Performance</strong></td>
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<td>– Human Movement</td>
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<td>– Human Movement/Bachelor of Arts Sport Administration</td>
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<td>– Performance Studies</td>
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<td>– Performance &amp; Multimedia</td>
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**Note:** The details of the programs, courses and subjects set out in this Handbook might change after the date of publication. To ensure that information about Faculty of Human Development courses is still accurate, contact the Faculty of Human Development Student Centre, Footscray Park (03) 9919 4469, St Albans (03) 9919 2299, Melton (03) 9919 7584, Sunbury (03) 9919 3244, City (03) 9919 1120.
### Faculty of Science, Engineering and Technology

#### Faculty Courses

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<tr>
<th>Degree Type</th>
<th>Course</th>
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<td>Y</td>
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<td>Bachelor of Engineering</td>
<td>Mechanical Engineering</td>
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<td>Bachelor of Engineering</td>
<td>Robotic Engineering</td>
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<td>Y</td>
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<td>Computer &amp; Mathematical Sciences</td>
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<td>Bachelor of Science</td>
<td>Computer Science &amp; Aviation</td>
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<td>Internet Technologies &amp; Applications</td>
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#### School of Architectural, Civil and Mechanical Engineering

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<td>Bachelor of Engineering</td>
<td>Building Engineering</td>
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<td>Bachelor of Engineering</td>
<td>Mechanical Engineering</td>
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<td>Bachelor of Engineering</td>
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<td>Bachelor of Technology</td>
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### School of Molecular Sciences

**Bachelor of Applied Science**
- Chemistry W N Y

**Bachelor of Science**
- Biotechnology W Y Y
- Medical, Forensic & Analytical Chemistry W Y Y
- Nutrition, Food & Health Science W Y Y

**Bachelor of Science (Honours)**
- Biology (Biotechnology) W Y Y
- Nutrition & Food Science W Y Y
- Chemical & Environmental Sciences W Y Y

### School of Biomedical Sciences

**Bachelor of Science**
- Biomedical Sciences S Y Y
- Occupational Health & Safety O Y Y
- Nutritional Therapy S Y Y

**Bachelor of Science (Honours)**
- Biomedical Sciences S Y Y

**Double Degree**
- Science/Psychology S Y Y

### Sustainability Group

**Bachelor of Science**
- Ecology & Sustainability S Y Y

**Bachelor of Science (Honours)**
- Ecology & Sustainability S Y Y

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Postgraduate Courses

Faculty of Arts

<table>
<thead>
<tr>
<th>Higher Degrees by Research</th>
<th>Campus</th>
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<tr>
<td>Graduate Certificate in Asian &amp; Pacific Studies (Community Development Stream)</td>
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<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Communication &amp; Professional Writing</td>
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<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Arts (History)</td>
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<td>Y</td>
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<tr>
<td>Graduate Certificate in Arts (Politics &amp; International Studies)</td>
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<td>Y</td>
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<tr>
<td>Graduate Certificate of Public Advocacy &amp; Action</td>
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<td>Graduate Diploma in Asian &amp; Pacific Studies (General Stream)</td>
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<td>Graduate Diploma in Communication &amp; Professional Writing</td>
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<td>Graduate Diploma in Counselling</td>
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<tr>
<td>– Clinical Neuropsychology Stream</td>
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<tr>
<td>Master of Public Advocacy &amp; Action</td>
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<tr>
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<td>– Health Psychology Stream</td>
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Note: The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Arts courses is still accurate, contact the Faculty of Arts Executive Officer on (03) 9919 2369.
## Faculty of Business and Law

### Victoria Graduate School of Business

<table>
<thead>
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<th>Program</th>
<th>Campus</th>
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<th>Part-time</th>
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<tbody>
<tr>
<td>Master of Business Administration</td>
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### School of Accounting and Finance

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<tr>
<td>Master of Business in Professional Accounting</td>
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<tr>
<td>Graduate Certificate in Statistics</td>
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<tr>
<td>Graduate Certificate in Retail Management</td>
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<td>Master of Business in Business Economics</td>
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<td>Master of Business in Financial Risk Management</td>
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<tr>
<td>Master of Business in International Trade</td>
<td>C,23,D6</td>
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<tr>
<td>Master of Business in International Music &amp; Entertainment Business</td>
<td>C</td>
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<tr>
<td>Master of Business Global Logistics &amp; Transport</td>
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### School of Hospitality, Tourism and Marketing

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<tr>
<td>Master of Business in Hospitality Management (Professional Practice)</td>
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<tr>
<td>Master of Business in Hospitality &amp; Tourism Education</td>
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<tr>
<td>Master of Business in Hospitality &amp; Tourism Management</td>
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<td>Y</td>
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<tr>
<td>Master of Business in Hospitality &amp; Tourism Marketing</td>
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<tr>
<td>Master of Business in Marketing</td>
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</tr>
<tr>
<td>Master of Business in Sports Tourism</td>
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<td>Y</td>
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<tr>
<td>Master of Business in Tourism Management</td>
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<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
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<td>Y</td>
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<tr>
<td>Graduate Certificate in Enterprise Resource Planning Systems</td>
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<tr>
<td>Graduate Diploma in Business Computing</td>
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<td>Graduate Diploma in Enterprise Resource Planning Systems</td>
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<tr>
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<td>C,P1,D1</td>
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<tr>
<td>Master of Business E-Commerce/Marketing</td>
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<td>Master of Business by Research</td>
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### School of Law

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<tr>
<td>Graduate Certificate in Australian Immigration Law</td>
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<tr>
<td>Masters in Comparative Commercial Law</td>
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<td>Y</td>
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<tr>
<td>Master of Regulatory &amp; Criminological Studies</td>
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<tr>
<td>Doctor of Juridical Science</td>
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### School of Management

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<th>Part-time</th>
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<tbody>
<tr>
<td>Graduate Diploma in Industrial Relations/HRM</td>
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<tr>
<td>Master of Business in Event Management</td>
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<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Industrial Relations/HRM</td>
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<td>Y</td>
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<tr>
<td>Master of Business in Management Practice</td>
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<tr>
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## Sir Zelman Cowan Centre

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<tr>
<td>Graduate Diploma in Commercial Arbitration</td>
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<tr>
<td>Graduate Diploma in Notarial Practice</td>
<td>Q</td>
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<tr>
<td>Graduate Diploma in Superannuation Law &amp; Practice</td>
<td>Q</td>
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</tbody>
</table>

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## Faculty of Human Development

### Faculty Courses

**Graduate Programs in Aged Services**

- Graduate Certificate in Aged Services
- Graduate Diploma in Aged Services Management
- Graduate Diploma in Dementia Care & Service
- Master of Health Science - Aged Services

**School of Education**

**Graduate Programs in Secondary Education**

- Graduate Diploma in Secondary Education (F-B)

**Graduate Program in Education for Professional Development**

- Graduate Certificate in Education for Professional Development (F, n/a)
- Graduate Diploma in Education for Professional Development (F, n/a)

**Graduate Program in Education & Training**

- Graduate Certificate in Education & Training (F)
- Graduate Diploma in Education & Training (F)
- Master of Education - Education & Training (F)

**Graduate Program in TESOL & Literacy**

- Graduate Certificate in TESOL (F)
- Graduate Certificate in Literacy (F)
- Graduate Diploma in TESOL (F, V)
- Graduate Diploma in TESOL & Literacy (F, V)
- Master of TESOL (F, V)
- Master of TESOL & Literacy (F)

**Graduate Program in Tertiary Education**

- Graduate Certificate in Tertiary Education (F)
- Graduate Diploma in Tertiary Education (F)

**Graduate Program in Experiential Learning & Development**

- Graduate Certificate in Experiential Learning & Development (F)
- Graduate Diploma in Experiential Learning & Development (F)
- Master of Education – Experiential Learning & Development (F)

**Master of Education**

- Master of Education (by Research) (F, M, B)
- Doctor of Education (F, 2)
- Doctor of Philosophy (F, M, B)

### School of Health Sciences

**Graduate Diploma in Complementary Therapies** (S)
**Graduate Diploma in Western Herbal Medicine** (C, n/a)
**Master of Health Science**

- Intensive Care Paramedicine (ZA)
- Osteopathy (C, n/a)
- Osteopathy (for Medical Practitioners) (C)
- by Coursework (I, S)
- by Minor Thesis (S)
- by Research (S)
- Doctor of Philosophy (S)
### School of Human Movement, Recreation and Performance

<table>
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<tr>
<th>Course</th>
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<tr>
<td>Graduate Diploma in Athlete Career Education</td>
<td>ZA</td>
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<tr>
<td>Graduate Diploma in Exercise &amp; Sport Sciences</td>
<td>F</td>
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<tr>
<td>Graduate Program in Ageing, Disability &amp; Recreation Management</td>
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<tr>
<td>- Graduate Certificate in Ageing, Disability &amp; Leisure</td>
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<tr>
<td>- Graduate Certificate in Ageing, Disability &amp; Recreation Management</td>
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<td>Y</td>
</tr>
<tr>
<td>- Graduate Diploma in Ageing, Disability &amp; Recreation Management</td>
<td>F</td>
<td>Y</td>
</tr>
<tr>
<td>- Master of Arts – Ageing, Disability &amp; Recreation Management</td>
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<tr>
<td>Graduate Program in Exercise Rehabilitation</td>
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<tr>
<td>- Graduate Diploma in Exercise for Rehabilitation</td>
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<tr>
<td>- Master of Applied Science – Exercise Rehabilitation</td>
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<tr>
<td>Graduate Program in Loss &amp; Grief</td>
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<tr>
<td>- Graduate Certificate in Loss &amp; Grief Counselling</td>
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<td>- Graduate Certificate in Sport &amp; Recreation Management</td>
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<tr>
<td>- Graduate Certificate in Sport &amp; Recreation Management/Operations</td>
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<td>- Graduate Diploma in Sport &amp; Recreation Management (by coursework)</td>
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<td>Graduate Program in Sport Business</td>
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<tr>
<td>- Graduate Diploma in Sport Business</td>
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<tr>
<td>- Master of Sport Business</td>
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<td>Master of Applied Science</td>
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<tr>
<td>- Human Performance (by coursework)</td>
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<tr>
<td>- Human Performance (by Research)</td>
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<td>Master of Arts (by Research)</td>
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### School of Nursing and Midwifery

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<tr>
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<td>Graduate Certificates in:</td>
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<tr>
<td>- Cardiac Nursing</td>
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<td>- Cancer Nursing</td>
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<td>- Emergency Nursing</td>
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<td>Master of Health Science – Mental Health</td>
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<tr>
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<td>Doctor of Philosophy</td>
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</table>

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# Faculty of Science, Engineering and Technology

## Faculty Courses

<table>
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<tr>
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## Centre for Environmental Safety and Risk Engineering

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<tr>
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<td>Y</td>
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<tr>
<td>Master of Engineering (Research)</td>
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<td>Y</td>
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<tr>
<td>Master of Engineering (Coursework)</td>
<td>W</td>
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<td>Y</td>
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<tr>
<td>– Building Fire Safety &amp; Risk Engineering</td>
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<tr>
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</tr>
<tr>
<td>– Building Fire Safety &amp; Risk Engineering</td>
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<tr>
<td>Graduate Certificate</td>
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<td>– Performance-based Building &amp; Fire Codes</td>
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## Integrated Freight Systems Research Unit

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<tbody>
<tr>
<td>Doctor of Philosophy</td>
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<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Research)</td>
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<td>Y</td>
</tr>
<tr>
<td>Master of Engineering Science (Intermodal)</td>
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<tr>
<td>Graduate Diploma</td>
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<tr>
<td>– Intermodal Freight Systems Management</td>
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<tr>
<td>Graduate Certificate</td>
<td>W</td>
<td>n/a</td>
<td>Y</td>
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<tr>
<td>– Intermodal Freight Systems Management</td>
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<tr>
<td>– Bulk Freight Systems Management</td>
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## School of Architectural, Civil and Mechanical Engineering

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
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<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Research)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Engineering (Coursework)</td>
<td>F</td>
<td>Y</td>
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<tr>
<td>– Project Management</td>
<td>F</td>
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<tr>
<td>– Project Management (Block Mode)</td>
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<td>– Mechanical Engineering</td>
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<tr>
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<tr>
<td>– Project Management</td>
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<tr>
<td>Graduate Certificate</td>
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<td>Y</td>
<td>Y</td>
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<tr>
<td>– Project Management</td>
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## School of Computer Science and Mathematics

<table>
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<th>Part-time</th>
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<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>Master of Science (Research)</td>
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<td>Y</td>
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<tr>
<td>Master of Science (Coursework)</td>
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<tr>
<td>– Computer Science</td>
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<td>Y</td>
<td>Y</td>
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<tr>
<td>– Computer &amp; Mathematical Sciences</td>
<td>F</td>
<td>Y</td>
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<tr>
<td>– Software Engineering</td>
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<tr>
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<tr>
<td>– Computer Science</td>
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<tr>
<td>– Computer &amp; Mathematical Sciences</td>
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<tr>
<td>– Multimedia Information Networking</td>
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<tr>
<td>– Software Engineering</td>
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## School of Electrical Engineering

<table>
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<th>Course</th>
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<th>Part-time</th>
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<tr>
<td>Doctor of Philosophy</td>
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<tr>
<td>Master of Engineering (Research)</td>
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<tr>
<td>Master of Science (Research)</td>
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<td>Master of Engineering (Coursework)</td>
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<tr>
<td>– Microelectronic Engineering</td>
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<tr>
<td>– Electrical &amp; Electronic Engineering</td>
<td>F</td>
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<tr>
<td>– System &amp; Control Engineering</td>
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<tr>
<td>– Telecommunication Engineering</td>
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### COURSES AT VICTORIA UNIVERSITY IN 2005

<table>
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<tr>
<th>Master of Engineering Science (Coursework)</th>
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<tbody>
<tr>
<td>– Computer &amp; Microelectronic Engineering</td>
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<td>Graduate Diploma</td>
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<tr>
<td>– Microelectronic Engineering</td>
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<td>– System &amp; Control Engineering</td>
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<tr>
<td>– Telecommunication Engineering</td>
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<tr>
<td>Graduate Certificate</td>
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<tr>
<td>– Microelectronic Engineering</td>
<td>F</td>
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<tr>
<td>– System &amp; Control Engineering</td>
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<tr>
<td>– Telecommunication Engineering</td>
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<tr>
<td>Double Degree (Coursework)</td>
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<tr>
<td>Master of Engineering in Microelectronic Engineering /</td>
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<tr>
<td>Master of Engineering Science in Computer &amp;</td>
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<tr>
<td>Microelectronic Engineering</td>
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</tbody>
</table>

#### School of Biomedical Sciences

| Doctor of Philosophy                                         | S | Y | Y |
| Master of Science (Research)                                 | S | Y | Y |

#### School of Molecular Sciences

| Doctor of Philosophy                                         | W | Y | Y |
| Master of Science (Research)                                 | W | Y | Y |
| Master of Science (Coursework)                               |   |   |
| – Food Science & Technology                                  | W | Y | Y |
| – Biotechnology                                              | W | Y | Y |

#### Sustainability Group

| Master of Science (Coursework)                               |   |   |
| – Environmental Management                                   | S | Y | Y |
| Graduate Diploma                                             |   |   |
| – Environmental Management                                   | S | Y | Y |

**Note:** The details of the programs, courses and subjects set out in this *Handbook* might change after publication. To ensure that the information about Faculty of Science, Engineering and Technology courses is still accurate, contact the Faculty of Science, Engineering and Technology Executive Officer on (03) 9919 4191. For further information about Engineering and Science courses: Telephone: (03) 9919 4191 – Facsimile: (03) 9919 4513 – Email: Bob.Ritchens@vu.edu.au – Internet: www.vu.edu.au
TAFE Courses at Victoria University in 2005

**Strategic Development**

Centre for Curriculum, Innovation and Development
Course in ICT Skills for Teachers 21335VIC
Certificate IV in Assessment and Workplace Training BSZ40198
Diploma in Training and Assessment Systems BSZ50198
Certificate IV in Vocational Education and Training 15559VIC
Diploma of Vocational Education and Training 15560VIC
Graduate Certificate in Vocational Education and Training 21205VIC
Graduate Certificate in VET in Schools Implementation 21102VIC

**School of Business, Hospitality and Personal Services**

Administrative and Legal Studies Department
Certificate III in Business (Legal Administration) BSA30200
Certificate IV in Business (Legal Services) BSA40200
Advanced Diploma of Business (Legal Practice) 21434VIC
Advanced Diploma of Business (Legal Practice) 20035VIC
Advanced Diploma of Financial Services (Conveyancing) FNB60301
Diploma of Financial Services (Conveyancing) FNB50601
Diploma of Business Administration BSB50201
Certificate IV in Business Administration BSB40201
Certificate III in Business Administration BSB30201
Certificate II in Business BSB20101
Certificate III in Business BSB30101
Certificate IV in Business BSB40101
Diploma of Business BSB50101

Financial Services Department
Advanced Diploma of Accounting FNB60202
Diploma of Accounting FNB50202
Diploma of Business (Banking and Finance) 90025NSW
Course in Stock Market Investment 21081VIC
Certificate IV in Stock Market Investment, Broking and Risk 21400VIC
Course in Real Estate for Agents’ Representatives 2004AAA
The Certificate IV in Business (Estate Agency Practice) 2404ADA
Certificate IV in Assessment and Workplace Training BSZ40198

Hospitality and Tourism Department
Certificate I in Hospitality (Operations) THH11002
Certificate I in Hospitality (Kitchen Operations) THH11102
Certificate II in Hospitality (Operations) THH21802
Certificate II in Hospitality (Kitchen Operations) THH22002
Certificate III in Hospitality (Commercial Cookery) THH31502
Certificate III in Hospitality (Catering Operations) THH32902
Certificate III in Hospitality (Operators) THH33002
Certificate IV in Hospitality (Supervision) THH42602
Diploma of Hospitality Management THH51202
Advanced Diploma of Hospitality Management THH60202
Certificate III in Meetings and Events THT30102
Certificate III in Tourism (International Retail Travel Sales) THT30302
Certificate III in Tourism (Guiding) THT30902
Certificate III in Tourism (Operations) THT31002
Certificate III in Tourism (Retail Travel Sales) THT30202
Certificate IV in Tourism (Sales and Marketing) THT40502
Diploma of Event Management THT50202
Certificate IV in Tourism (Operations) THT40202
Diploma of Tourism (Operations Management) THT50302
Advanced Diploma of Tourism Management THT60102

Management and Marketing Department
Certificate III in Business (Frontline Management) BSB30501
Certificate IV in Business (Frontline Management) BSB41001
Diploma of Business (Frontline Management) BSB51001
Certificate IV in Business (Frontline Management) BSB41004
Diploma of Business (Frontline Management) BSB51004
Certificate IV in Business (Human Resources) BSB40801
Diploma of Business (Human Resources) BSB50801
Advanced Diploma of Business (Human Resources) BSB60301
Certificate IV in Business Management BSB41101
Graduate Certificate in Management 21365VIC
Diploma of Business Management BSB50401
Advanced Diploma of Business Management BSB60201
Advanced Diploma of Business (Operations Management) 20055VIC
Diploma of Business (Operations Management) 20053VIC
Certificate IV in Business (Operations Management) 20051VIC
Certificate IV in Business (Advertising) BSB40601
Diploma of Business (Advertising) BSB50601
Advanced Diploma of Business (Advertising) BSB60501
Certificate III in Business (Sales) BSB30301
Certificate IV in Business (Marketing) BSB40701
Diploma of Business (Marketing) BSB50701
Advanced Diploma of Business (Marketing) BSB60601
Advanced Diploma of Business (International Business) 20055VIC
Diploma of Business (International Trade) 20053VIC
Certificate IV in Business (International Trade) 20051VIC
Advanced Diploma of Business (Public Relations) 20055VIC
Certificate IV in Business BSB40101
Diploma of Business BSB50101
Certificate IV in Business Development BSB40501
Diploma of Business Development BSB50501
Advanced Diploma of Business Development BSB60401
Graduate Certificate in Management Development (Education and Training) 2804ABB

Personal Services Department
Certificate II in Modelling 21450VIC
Certificate II in Nail Technology WRB20199
Certificate III in Beauty WRH30100
Certificate IV in Beauty Therapy WRB30100
Diploma of Beauty Therapy WRB50199
Diploma of Entertainment (Make-Up) CUE30798
Certificate IV in Entertainment Make-Up CUE40898
Diploma of Remedial Massage HLT50302
Advanced Diploma of Naturopathy HLT60502
Certificate II in Hairdressing WRH20100 [Pre-Apprenticeship]
Certificate III in Hairdressing WRH30100
Certificate IV in Hairdressing WRH40100
Diploma of Hairdressing Salon Management WRH50100

Western Business Enterprise Centre
Certificate III in Security (Guarding) PRS30198
Certificate III in Small Business (Operations/Innovation) 21530VIC
Certificate IV in Business (Small Business Management) BSB40401
Diploma of Business Facilitation 21542VIC
Certificate II in Funeral Services (Funeral Operations) WFS20202
Certificate II in Funeral Services (Funeral Operations) WFS30202
Certificate IV in Funeral Services WFS40202
Certificate II in Wholesale Operations WRR20101
Certificate III in Wholesale Operations WRR30101
Certificate IV in Wholesale Management WRR40102
Diploma of Wholesale Management WRR50101
Diploma of Retail Management WRR50201
Certificate IV in Retail Management WRR40102
Certificate III in Retail Supervision WRR30102
Certificate III in Retail Operations WRR30202
Certificate II in Retail Operations WRR20102
Certificate II in Retail Cosmetic Assistant WRR20399

School of Engineering, Construction and Industrial Skills
Automotive Technology Unit
Certificate II in Automotive Technology 21110VIC
Certificate I in Automotive AUR10199
Certificate II in Automotive (Mechanical – Tyre Fitting and Repair Light) AUR21599
Certificate II in Automotive (Mechanical – Vehicle Servicing) AUR21799
Certificate III in Automotive (Vehicle Body – Panel Beating) AUR31699,
Certificate III in Automotive (Vehicle Body – Vehicle Painting) AUR31899
Certificate III in Automotive (Mechanical) AUR31099
Certificate IV in Automotive AUR40199

Building and Construction Department
Certificate I in Boating 15562VIC [Pre-Apprenticeship]
Certificate II in Boating 15563VIC [Traineeship]
Certificate III in Boating 15564VIC [Apprenticeship]
Certificate II in Engineering – Production [Boatbuilding Pre-Apprenticeship] MEM20198
Certificate II in Marine Craft Construction MEM30603
Certificate II in Engineering – Production Technology [Traineeship]
Certificate III in Off-Site Construction (Joinery-Timber/Aluminium/Glass) BGF30200
Certificate II in Joinery/Shopfitting/Starbuilding – Pre-Apprenticeship 21533VIC
Certificate II in Building and Construction 21539VIC [Bricklaying – Pre-Apprenticeship]
Certificate III in General Construction (Bricklaying/Blocklaying) BCG30698 [Apprenticeship]
Certificate II in Building and Construction 21539VIC [Carpentry – Pre-Apprenticeship]
Certificate II in Carpentry and Joinery (Joinery/Starbuilding/shopfitting) 20083VIC
Certificate III in General Construction (Carpentry – Framework/Formwork/Finishing) BCG30798 [Apprenticeship]
Certificate II in Furniture Making LMF20199
Certificate III in Furniture Making LMF30302
Certificate III in Furniture Making (Cabinet Making) LMF30402
Certificate III in Furniture Making (Wood Machining) LMF30502
Certificate IV in Applied Design (Furniture) 21528VIC
Diploma of Building SA3475
Certificate IV in Building SA3477
Diploma of Building Design and Technology 403568A

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TAFE COURSES AT VICTORIA UNIVERSITY IN 2005

Certificate IV in Residential Drafting 40357SA
Diploma of the Built Environment SA3472
Advanced Diploma of Building Surveying BCG60103
Diploma of Building Surveying BCG50103
Diploma of Building Surveying SA3473
Diploma of Building Design and Drafting SA3474
Advanced Diploma of Building Design and Project Administration 40355SA

Building Services and Special Trades Department
Certificate II in Building and Construction 21393VIC [Painting & Decorating Pre-Apprenticeship]
Certificate III in General Construction (Painting & Decorating) BCG30498
Certificate I in Building & Construction (Plumbing) 2102ABC
Certificate III in Plumbing and Gasfitting 20085VIC
Certificate II in Sign Industry 21398VIC
Certificate III in Off-Site Construction (Sign Writing/Computer Operations) BCF30700
Certificate IV in Sign Technology 21399VIC
Certificate I in Electrotechnology [Engineering][Pre-Apprenticeship] UTE10102
Certificate III in Electrotechnology Systems Electrician UTE31199
Certificate IV in Electrical 2406ANC [Motor Control]

Computer Systems and Electronics Department
Certificate II in Electrotechnology Servicing UTE20504 [Computer Servicing]
Certificate II in Electrotechnology Servicing UTE20504 [Security Systems]
Certificate III in Electrotechnology Communications UTE30402
Certificate III in Electrotechnology Communications Entertainment and Servicing UTE30702
Certificate III in Electrotechnology Computer Systems UTE30599
Advanced Diploma of Computer Systems Engineering UTE60199
Advanced Diploma of Electronic Engineering UTE60399

Engineering Technology Department
Advanced Diploma of Engineering Technology (Principal Technical Officer) 14309VIC [Civil]
Advanced Diploma of Engineering Technology 20020VIC [Civil]
Diploma of Engineering Technology 20019VIC [Civil]
Certificate I in Engineering Technology 11409VIC
Certificate I in Engineering MEM10198 [Fabrication]
Certificate II in Engineering (Production) MEM20198
Certificate II in Engineering (Production Technology) MEM20298
Certificate III in Engineering (Production Systems) MEM30198
Certificate III in Engineering (Mechanical Trade) MEM30298
Certificate III in Engineering (Technician) MEM30598
Certificate IV in Engineering Technology 20018VIC
Advanced Diploma of Engineering Technology 20020VIC
Diploma of Engineering Technology 20019VIC [Streams in Mechanical, Manufacturing & Mechatronics]
Advanced Diploma of Engineering Technology (Principal Technical Officer) 14309VIC [Streams in Mechanical, Manufacturing & Mechatronics]
Certificate II in Automotive Manufacturing AUM20100
Certificate I in Engineering MEM10198F
Certificate II in Engineering-Production MEM20198F
Certificate II in Engineering-Production Technology MEM20298F
Certificate III in Engineering – Production Systems MEM30198F
Certificate III in Engineering- Fabrication Trade MEM30398 [Light & Heavy]
Certificate IV in Engineering Technology 20018VICF
Certificate IV in Engineering MEM40103
Diploma of Engineering Technology 20019VIC [Fabrication]
Advanced Diploma of Engineering Technology 20020VIC [Fabrication/Supervision, Inspection]

Industrial Skills Training Centre
Certificate III in Civil Construction (Plant) BCC30198
Certificate III in General Construction BCG31398
Certificate III in Civil Construction (Bridge/Marine Construction) BCG30498
Certificate III in Civil Construction (Road Construction and Maintenance) BCG30298
Certificate II in Transport and Distribution (Warehousing and Storage) TDT20102
Certificate III in Transport and Distribution (Warehousing and Storage) TDT30102
Certificate IV in Transport and Distribution (Warehousing and Storage) TDT40102
Certificate II in Transport and Distribution (Road Transport) TDT20202
Certificate III in Transport and Distribution (Road Transport) TDT30202
Certificate IV in Transport and Distribution (Road Transport) TDT40202
Diploma of Logistics Management TDT51002
Certificate III in Transport and Distribution (Mobile Cranes Operations) TDT30902
Certificate III Motor Vehicle Driver Trainer (Car) 21370VIC
Certificate III in Motor Vehicle Driver Trainer (Heavy Vehicles) 21381VIC
Certificate II in Transport and Distribution (Rail Operations) TDT20402
Certificate III in Transport and Distribution (Rail Operations) TDT30402
Certificate IV in Transport and Distribution (Rail Operations) TDT40202
Certificate II in Transport and Distribution (Stevedoring) TDT20302
Certificate III in Transport and Distribution (Stevedoring) TDT30302
Certificate IV in Transport and Distribution (Stevedoring) TDT40302
Certificate II in Transport and Distribution (Administration) TDT21102
Certificate III in Transport and Distribution (Administration) TDT31102
Certificate IV in Transport and Distribution (Administration) TDT41102
Course in Rigging–Basic
Course in Rigging–Intermediate
Course in Rigging–Advanced
Course in Scaffolding–Basic

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Course in Scaffolding–Limited Height
Course in Scaffolding–Intermediate
Course in Scaffolding–Advanced
Course in Dogging
Course in Safe Lifting (load slinging)
Course in Elevating Work Platform
Course in Mobil Cranes (Slewing & Non Slewing); Vehicle Loading
Course in Overhead Travelling Crane
Course in Earthmoving – Earthmoving Equipment Operator; Front-End Loader; Front-End Loader/Backhoe; Excavator, Skid Steer Loader
Course in Basic Grading
Course in Trench Shoring and Safety
Courses in Forklift Operating
Course in Order Picker
Course in Light Rigid Truck
Course in Medium Rigid Truck
Course in Heavy Rigid Truck
Course in Heavy Combination Truck
Course in B Double Truck (Multi-Combination)
Dangerous Goods Licence Training
School Driver Education Program
Defensive Driving (Car and Truck)
Driver Instruction Training

School of Further Education, Arts and Employment Services

Adult Literacy and Work Education Department
Certificate I in General Education for Adults (Introductory) 21249VIC
Certificate I in General Education for Adults 21250VIC
Certificate II in General Education for Adults 21251VIC
Certificate III in General Education for Adults 21252VIC
Victorian Certificate of Applied Learning (Foundation) 21352VIC
Victorian Certificate of Applied Learning (Intermediate) 21353VIC
Victorian Certificate of Applied Learning (Themed) 21353VICA
Certificate I in Media CUF10101
Certificate I in Vocational Studies (Hospitality) 21261VIC
Certificate I in Vocational Studies (Media) 21263VIC
Diploma of Further Education 21015VIC
Certificate IV in Further Education 21014VIC
Certificate I in Work Education 21108VIC
Certificate II in Workplace Practices 30064QLD
Certificate I in Transition Education 15494VIC
Course in Concurrent Study 21204VIC

Arts, VCE and Preparatory Programs
Certificate IV in Professional Writing and Editing 21123VIC
Diploma of Arts (Professional Writing and Editing) 21124VIC
Certificate I in English Language Literacies 21047VIC
Certificate II in English Language Literacies 21048VIC
Course in Women’s Access 14795VIC
Course in Gateway to Nursing and the Health Sciences 21379VIC
Course in Preparation for Tertiary Studies (Arts) 21380VIC
Certificate I in ESL Access 21497VIC
Certificate II in ESL Access 21498VIC
Certificate I in General Education for Adults (Introductory) 21249VIC
Certificate I in General Education for Adults 21250VIC
Certificate II in General Education for Adults 21251VIC
Diploma of Liberal Arts 21220VIC
Certificate IV in Liberal Arts 21219VIC
Victorian Certificate of Applied Learning (Foundation) 21352VIC
Victorian Certificate of Applied Learning (Intermediate) 21353VIC
Victorian Certificate of Applied Learning (Themed) 21353VICA
Victorian Certificate of Education 2200LZV

Language Studies Department
Certificate III in ESL (Further Study) 21501VIC
Certificate IV in ESL (Further Study) 21502VIC
Certificate IV in ESL (Further Study) 21505VIC [English for Health Service Professionals]
Certificate II in ESL (Employment) 21503VIC [Aged Care Work]
Certificate III in ESL (Employment) 21503VIC [Children’s Services]
Certificate IV in ESL (Employment) 21504VIC
Certificate I in ESL (Access) 21497VIC
Certificate II in ESL (Access) 21498VIC
Certificate III in ESL (Access) 21499VIC
Certificate IV in ESL (Access) 21500VIC
Course in Concurrent Study 21204VIC
Course in Preliminary Spoken and Written English 90998NSW
Certificate I in Spoken and Written English 90994NSW
Certificate II in Spoken and Written English 90993NSW
Certificate III in Spoken and Written English 90992NSW

Library and Cultural Studies Unit
Diploma of Library and Information Services CUL50199
Certificate III in Library and Information Services CUL30199
Music Department
Certificate IV in Music CUS40101
Certificate IV in Music Industry (Technical Production) CUS40201
Certificate IV in Music Industry (Business) CUS40301
Diploma of Music CUS50101
Diploma of Music Industry (Technical Production) CUS50201
Diploma of Music Industry (Business) CUS50301

Visual Arts, Design and Multimedia Department
Advanced Diploma of Arts (Graphic Design) 12862VIC
Diploma of Arts (Graphic Arts) 12861VIC
Certificate IV in Arts (Applied Design) 15727VIC
Diploma of Arts (Visual Art) 12857VIC
Advanced Diploma of Multimedia CUF60501 [Streams in Interactive Media and Games Development]
Diploma of Multimedia CUF50701
Certificate IV in Multimedia CUF40801
Certificate III in Multimedia CUF30601
Certificate II in Multimedia CUF20601

School of Human Services, Science and Technology
Child Studies Department
Certificate III in Children's Services CHC30402
Certificate IV in Out of School Hours Care CHC40402
Diploma of Out of School Hours Care CHC50202
Diploma of Child Care Services
Advanced Diploma of Community Services (Children's Services) CHC60399
Diploma of Community Services (Children's Services) CHC50399
Certificate IV in Community Services (Children's Services) CHC40399
Certificate III in Community Services (Children's Services) CHC30399

Health Services Department
Certificate IV in Health (Nursing) 21358VIC
Course in Medication Administration for Division 2 Registered Nurses in Victoria 21506VIC
Course in Cardiopulmonary Resuscitation 20003VIC
Course in Emergency First Aid 20004VIC
Course in Basic First Aid 20003VIC
Course in Paediatric First Aid 20006VIC
Diploma of Paramedical Science (Ambulance) HLT50402
Certificate IV in Basic Emergency Care HLT41002
Certificate III in Non-Emergency Patient Transport

Information Technology Department
Certificate I in Information Technology ICA10101
Certificate III in Information Technology (Software Applications) ICA30199 [Web Pages]
Certificate III in Information Technology (General) ICA30299
Certificate III in Information Technology (Network Administration) ICA30399
Certificate IV in Information Technology 21488VIC
Certificate IV in Information Technology (Network Management) ICA40399
Certificate IV in Information Technology (Client Support) ICA40199
Certificate IV in Information Technology (Database Administration) ICA40299
Certificate IV in Information Technology (Programming) ICA40699
Certificate IV in Information Technology (Technical Support) ICA40599
Diploma of Information Technology (Computer Science) 21378VIC
Diploma of Information Technology (Software Development) ICA50299
Diploma of Information Technology 21489VIC
Dual Diploma – Diploma of Information Technology (Website Development) ICA50601 and Diploma of Information Technology (Interworking) ICA50701

Science and Biotechnology Department
Certificate III in Science 21238VIC
Certificate IV in Science 21239VIC
Certificate III in Animal Technology 21440VIC
Certificate IV in Animal Technology 2411ARC
Diploma of Applied Science (Animal Technology) QLD3522
Certificate II in Animal Studies RUV20198
Certificate III in Animal Technology RUV30104
Certificate III in Captive Animals RUV30294
Certificate III in Companion Animal Services RUV30304
Certificate IV in Veterinary Nursing RUV40404
Diploma of Animal Technology RUV50104
Certificate II in Animal Studies RUV20198
Certificate III in Animal Studies RUV30198
Certificate IV in Veterinary Nursing RUV40198
Certificate I in Conservation and Land Management RTD10102
Certificate II in Conservation and Land Management RTD20102
Certificate III in Conservation and Land Management RTD30102
Certificate IV in Conservation and Land Management RTD40102
Diploma of Conservation and Land Management RTD50102
Advanced Diploma of Conservation and Land Management RTD60102
Certificate IV in Laboratory Techniques PML40199
Diploma of Laboratory Technology PML50199
Diploma of Laboratory Technology (Process Manufacturing Testing) PML50199

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Diploma of Laboratory Technology (Pathology Testing) PML50199
Diploma of Laboratory Technology (Biological and Environmental Testing) PML50199
Diploma of Laboratory Technology (Food Testing) PML50199
Certificate III in Occupational Health & Safety QLD1893
Certificate IV in Occupational Health & Safety QLD1892
Diploma of Occupational Health & Safety QLD1891
Certificate IV in Meat Processing (Quality Assurance) MTM40300
Diploma of Meat Processing MTM50100
Advanced Diploma of Meat Processing MTM60100
Certificate I in Food Processing FDF10103
Certificate II in Food Processing FDF20103
Certificate III in Food Processing FDF30103
Certificate IV in Food Processing FDF40103
Diploma of Food Processing FDF50103
Certificate III in Food Processing FDF30108
Certificate IV in Food Technology 11893VIC
Diploma of Food Technology 2506AKC
Certificate III in Health Service Assistance (Hospital/Community Health Pharmacy Assistance) HLT31402
Courses in Lubrication 21010VIC
Certificate IV in Assessment and Workplace Training BSZ40198

Social and Community Studies Department
Certificate III in Community Services Work CHC30202
Certificate III in Home and Community Care CHC30202
Certificate III in Disability Work CHC30302
Certificate IV in Disability Work CHC40302
Advanced Diploma of Disability Work CHC30102
Certificate III in Community Services Work CHC30082
Certificate III in Aged Care Work CHC30102
Certificate IV in Aged Care Work CHC40102
Certificate IV in Community Services (Lifestyle and Leisure) CHC41602
Certificate IV in Service Co-ordination (Ageing and Disability) CHC40202
Certificate IV in Marriage Celebrancy CHC41502
Certificate III in Community Services (Aged Care Work) CHC30199
Diploma of Community Development CHC51402
Diploma of Community Welfare Work CHC50702
Diploma of Alcohol and Other Drugs CHC51102
Certificate IV in Youth Work CHC40602
Diploma of Youth Work CHC50502
Advanced Diploma of Justice 21214VIC
Diploma of Justice 21213VIC
Certificate IV in Justice 21212VIC

Sport, Recreation and Performance Department
Certificate II in Fitness SRF20201
Certificate III in Fitness SRF30201
Certificate IV in Fitness SRF40201
Certificate II in Outdoor Recreation SRO20299
Certificate II in Sport (Career Oriented Participation) SRS20299
Certificate III in Sport (Career Oriented Participation) SRS30299
Certificate II in Sport and Recreation SRC20199
Certificate III in Sport and Recreation SRC30199
Certificate II in Sport and Recreation SRO30103
Certificate III in Sport and Recreation SRC30103
Certificate IV in Sport and Recreation SRC40103
Diploma of Sport and Recreation SRC50103
Certificate II in Community Recreation SRC20201
Certificate III in Community Recreation SRC30201
Certificate IV in Community Recreation SRC40201
Diploma of Community Recreation SRC50201
Certificate IV in Sport and Recreation SRC40199
Diploma of Sport and Recreation SRC50199
Certificate IV in Sports (Development) SRS40399
Diploma of Sport (Development) SRS50399
Certificate IV in Sports (Development) SRS40503
Diploma of Sports (Development) SRS50503
Graduate Certificate in Career Counselling for Elite Performers (Dance, Music, Sport) 21237VIC