Faculty of Arts
Handbook
2002
A database containing all course information in this Handbook is on the University's website at: www.vu.edu.au.

The Faculty of Arts homepage is on the web at: http://dingo.vut.edu.au/_westweb/arts/welcome.html

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Caution: This Handbook provides a guide to courses available within the Faculty of Arts at the University in 2002. The Handbook cannot hope to cover all of the various options adequately, although it attempts to be as accurate as possible, and students should always check with the relevant faculty or school officers in planning their courses. The Handbook also includes descriptions of courses that may be altered later or that may not in fact be offered due to insufficient enrolments or changes in teaching personnel. The fact that details of a course are included in the Handbook can in no way be taken as creating an obligation on the part of the University, faculty or school to teach it in any given year, or to teach it in the manner described. The University reserves the right to discontinue or vary courses at any time without notice.

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How To Use This Book

Welcome to the Faculty of Arts Handbook 2002. The Handbook is designed to provide students with detailed information on course structure, subject content, on-campus facilities and University regulations and procedures required for the successful completion of study.

The General Information section answers some frequently asked questions about how an Arts degree actually works, including how to plan your major areas of study, and what kind of jobs an Arts degree can lead to.

The Undergraduate Studies section outlines the structure and requirements of all the undergraduate courses offered by the Faculty of Arts. These courses are grouped together under Generalist Degree programs, Specialist Degree programs; Combined Degree programs and Honours programs. The course outlines are followed by a description of all undergraduate majors offered within each of these courses. Subject details are then listed in alpha-numeric order.

The Postgraduate Studies section provides some general information about studying a higher degree by research. This is followed by an outline of each of the coursework postgraduate programs offered by the Faculty of Arts. Postgraduate programs are listed in alphabetical order according to their area of study. Subject details are then listed in alpha-numeric order.

The back section of the Handbook includes useful information about articulation and credit transfer, recognition of prior learning, admission and enrolment procedures and services available to students.

Handbook on the web

A database containing all course information in this Handbook is on the University’s website at: www.vu.edu.au.

Credit Points

Victoria University of Technology has a credit points system in which each subject is given a value according to its academic weighting. To complete each year of a course, students must complete subjects to the value of 120 points. For more information on credit points, see page 205 in the Admissions, Enrolment and Academic Procedure and Regulations section in the back of this Handbook.

Please Note

The attention of all students and prospective students is drawn to the possibility that due to circumstances that presently cannot be foreseen, the details of the programs, courses and subjects set out in this Handbook might change after the date of publication. Accordingly, before final decisions are made or enrolments occur based on information contained in the Handbook, each student or prospective student should contact the Faculty Executive Officer on (03) 9365 2369 to ensure that the pertinent information is still accurate.
Faculty of Arts

The Faculty of Arts provides a stimulating and rewarding learning environment for students across the University. The Faculty, with a staff of 100 academics and 20 administrative personnel, is divided into four Departments: Asian and International Studies, Communication, Language and Cultural Studies, Psychology and Social Inquiry & Community Studies.

As Australia moves into the post-industrial age, with new opportunities and challenges, the nation needs more graduates who are flexible and adaptive, equipped with transferable generic skills. These skills are developed and reflected in Arts courses. Arts courses are designed to develop critical thinking, analytical and problem-solving ability, and communication and advocacy skills. These skills help students reach their creative and conceptual potential. They provide pathways into significant careers in psychology, public administration, politics, social work, public relations, media services, research, policy-making, librarianship, teaching, community development, writing, international trade, and many other areas.

Faculty of Arts graduates are self-motivated, independent, literate, consultative and adaptive. They are enabled to contribute to the social and economic productivity of Melbourne's west and the nation generally. They carry with them a new and dynamic vision of the relationship between cultural skills and economic improvement.

A strong Faculty of Arts, committed to research of the highest quality, is central to the intellectual health of a university. Academic staff and graduate students in the Faculty of Arts provide a critique and commentary on those broader social and technological changes which constantly threaten our received wisdom about who we are and what it is all about.

The Asia Pacific societies are undergoing dramatic change as they deal with the highly globalising conditions of the 21st century. The civilisations and traditions of the region are challenged in this globalising context. The Department of Asian and International Studies is focusing on these and on international issues in politics and history. Major areas offered by the Department include Asian Studies, Globalisation Studies, History, Indonesian, Japanese, Mandarin, Political Science and Vietnamese.

The Department of Communication, Language and Cultural Studies focuses on the development of new communication technologies and how these call into question how we understand cultural identity, gender relations, and the construction of community. Major areas offered by the Department include Advanced English for Speakers of Other Languages, Communication Studies, Computer Mediated Art, Cultural Studies, Gender Studies, Literary Studies, Media Studies, Multimedia, Professional Writing, Public Relations, and Spanish.

The Department of Psychology focuses on psychological theory and practice and how they offer valuable insights into how we help people in distress, grief, or simply in search of a more fulfilling life. Contemporary psychology is a flexible and adaptive discipline which is open to cultural difference and the personal politics of social change. Major areas offered by the Department include Organisational Studies, Psychosocial Studies, Psychology, Counselling and Social Research Methods.

The Department of Social Inquiry and Community Studies focuses on human settlements as both geographical expressions and social entities and examines how they are held together by rules and conventions, partly enforceable by the rule of law and partly understood as the force of custom. It focuses on the tasks that we undertake together, such as child protection, building design and physical infrastructure provision, which require us to learn important professional skills, notably in community development and social work. It looks at the bringing of physical and social planning together to improve the overall quality of community life. Major areas offered by the Department include Community Development, Histories of the Present, Human Services, Policy Studies, Social Work, Sociology, Sociology of the Asia-Pacific.
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Planning an Arts Degree - How does it work?

Which Arts degree should I choose?
The Faculty of Arts offers a wide variety of Arts degrees ranging from our generalist programs to our more specialist programs in Asian Studies, Community Development, Computer Mediated Art, Multimedia, Legal Studies, Public Relations, Human Services, Globalisation Studies, Social Work and the Bachelor of Psychology and Bachelor of Science (Psychology). The Faculty also offers a number of joint degree courses which offer combined studies in Arts and Business and which are designed to provide graduates for emerging opportunities in Australia’s changing economy. Students can combine their studies in Asian Studies with either International Trade or Tourism Management and studies in Communication Studies, Professional Writing, and Psychology with studies in Information Systems. A combined degree in Psychology and Human Resource Management is also on offer.

So which course is the right one for you? For some the choice will be relatively easy. For instance if you are interested in a career in Public Relations, then you would choose the Bachelor of Communication (Public Relations) degree or if you have a keen interest in Asian studies and Asian languages then you would undertake the Bachelor of Arts (Asian Studies) course.

For others, however, the decision will not seem so clear. When choosing your course you need to think about what subjects you think you may enjoy and your own personal career goals and ambitions. Experience shows that students with a genuine interest in a particular area will always perform well, so be sure to choose a course that most interests you.

Some professions, such as psychology, will also require you to complete specific subjects in order to be professionally recognised, so you need to be aware of these types of requirements if you have a certain career path in mind. Many postgraduate courses will also have specific entry requirements, so you may well need to think ahead when choosing your undergraduate course.

We advise you to read closely the information contained in this handbook so you can familiarise yourself with our courses and subjects, so you can then make an informed decision about your future.

What subjects can I study?
If you are undertaking one of the specialist programs, then you will normally be required to complete a major study in a particular area. For example, if you are enrolled in the Bachelor of Arts in Multimedia you will be required to undertake a major in Multimedia. The joint degrees, together with the Bachelor of Social Work, Bachelor of Science (Psychology), Bachelor of Communication (Public Relations) and the Bachelor of Arts (Computer Mediated Art) are also relatively structured. In the first year of most courses students will also normally be required to complete a foundation type subject which is designed to equip students with research skills and techniques.

Most of the courses that we offer however are extremely flexible and students will have a wide range of interdisciplinary subjects to choose from within the humanities and social sciences. Students are also able to undertake subjects from other Faculties, with the permission of the relevant Study Advisor. Students have a choice of the following undergraduate majors within the Faculty of Arts (see subject descriptions for subject syllabus):

**FOOTSCRAY PARK CAMPUS**
- Advanced English for Speakers of Other Languages
- Asian Studies
- Australian English
- Chinese (Mandarin)
- Cultural Studies
- History
- Histories of the Present
- Indonesian
- Japanese
- Literary Studies
- Multimedia*
- Political Science
- Psychology*
- Sociology
- Vietnamese

*On offer in specified courses only.

**ST ALBANS CAMPUS**
- Asia Pacific Studies
- Communication Studies
- Community Development
- Gender Studies
- Literary Studies
- Media Studies
- Multimedia
- Organisational Studies
- Policy Studies
- Professional Writing
- Psychology
- Psychosocial Studies
- Social Research Methods
- Sociology
- Spanish

What is a major?
All of the BA courses require students to complete at least two majors. A major refers to six sequential subjects within the one discipline. This means for example that if you are wanting to major in Professional Writing, you would be required to complete a specified Professional Writing subject each semester for three years.

What is an elective?
An elective normally refers to a subject of your choice that is outside your chosen majors.

Can I study Arts subjects from another campus of the University?
Students may study Arts subjects that are taught at another campus of the University, with the permission of their Study Advisor. You should refer to the requirements of your particular course, to find out how many subjects you may undertake outside your own campus. When choosing inter-campus subjects, you need to take into consideration travel time between campuses and must ensure that your timetable does not clash. You should contact the Faculty of Arts office for enrolment procedures.

Can I study subjects from another Faculty within the University?
Students may study subjects that are offered in another Faculty of the University, with the permission of their Study Advisor and the other Faculty. Many students for example, undertake...
Can I study subjects from another University?

Students may apply to undertake subjects at another University, if that subject is not offered at Victoria University. This is referred to as complementary enrolment. You must obtain written permission from the Faculty of Arts before you can apply to the other Institution. If you intend undertaking a complementary enrolment you are required to submit a copy of your results to the appropriate Faculty office at the end of each semester, in order to receive credit for your studies. If you are wishing to apply for complementary enrolment at another University you will need to contact the other institution for enrolment procedures. Please note that most Universities have specific closing dates for complementary enrolments, so you should contact the relevant institution well in advance. When choosing complementary subjects, you need to take into consideration travel time between the two institutions and ensure your timetable does not clash. Under a new agreement signed by all Victorian Universities all languages are available to students from across the State.

How many class contact hours will I have?

At first year level most students undertaking a BA degree on a full-time basis will normally have approximately 12-16 hours a week of class contact hours. Depending on the subjects you enrol in, these classes will normally take the form of lectures, tutorials, seminars and perhaps laboratories and practical classes. You are expected to dedicate at least 15–20 hours per week to personal study in addition to your class contact hours.

How long can I take to complete my degree?

The normal duration of a BA degree is three years full-time, whilst the normal duration for a joint degree is four years full-time. You may however undertake some or all of your course part-time. You may also take leave of absence from your course, for a specified period. You must however normally complete your degree within ten years from the commencement of your initial enrolment.

Can I study part-time?

Students may enrol on a part-time basis. In order to be enrolled part-time, you must be enrolled in subjects with equivalent of less than 44 credit points per semester. At first year level that means undertaking one or two subjects compared to the four subjects taken by full-time students. Part-time students should note that only a select number of subjects will offer evening classes, and you should be aware that the majority of subjects are taught during the day.

Can I receive credit for previous study?

Students who have previously obtained passes in subjects at tertiary level may be eligible for exemptions from some subjects within their chosen degree. You cannot be granted exemptions for VCE or community education subjects. All applications for exemption must be accompanied by appropriate evidence of results (e.g. official academic transcript) and course details (e.g. subject details from a University handbook). You may receive either matched exemption (i.e. exemptions for which there are equivalent subjects in the relevant degree) or unmatched exemptions (i.e. exemptions for which there are no equivalent subjects in the relevant degree.) Each case will be examined on its own merit.

Can I change my subjects?

Students have the option to change their subjects until the end of the second week in a semester. Enrolment amendment forms must be lodged at the relevant Faculty of Arts office before March 31 for Semester 1 and August 31 for Semester 2.

Can I defer from my course?

Students may be granted a 12 month deferment prior to the commencement of their course. You should check with the relevant faculty office to determine whether deferment is permitted for your particular course. This means that your place in the course will be kept for a maximum of twelve months. Deferment is only granted for 12 months. If you wish to extend your deferment you will need to re-apply for admission to your course. If you are wishing to defer you should contact the relevant Faculty of Arts office for application details after receiving an offer of a place. Deferment will not be granted on the grounds that you wish to undertake another course.

Can I take leave of absence from my course?

Continuing students may be granted a period of 12 months leave of absence from their course with the permission of their Study Advisor. Application forms are available from each of the Faculty of Arts offices and should be lodged before March 31 for Semester 1 and August 31 for Semester 2.

What if I have difficulty with my course?

The University understands the transition to University life for some students is often difficult and has therefore established several support mechanisms. If you are having difficulties with the academic content of your course, or are experiencing personal problems that are affecting your studies, then you should contact either your Study Advisor or a member of the Faculty office. Students are encouraged to lodge an application for Special Consideration, if they have experienced severe medical or personal problems throughout the semester.

If you are having difficulties with your studies you may contact any of the following units for additional support:

- Student Learning Unit
- Student Representative Council (SRC)
- Student Union
- Student Services

Academic Progress

If the Faculty believes that you are at risk of failing to meet the academic requirements of your course, then you may be invited to informally discuss your progress at any time during a semester. At the end of each semester the Faculty will check the academic progress of each enrolled student. The following will constitute grounds upon which you may be deemed to be making Unsatisfactory Progress:

- if you fail 50% or more of the assessed enrolment load in any one semester;
- if you have failed a subject for the third time;
- if you have transgressed a conditional enrolment agreement.
If you do not meet the academic progression requirements of your course then the Faculty may ask you to lodge a submission in which you have to ‘show cause’ as to why you should not be excluded from the course and to appear before the Faculty Progress Committee. This committee will then reach a decision which permits you to either:

- continue in the course without conditions;
- continue in the course under special conditions;
- withdraw from the course;
- take leave of absence for up to one year.

Alternatively the Faculty Progress Committee may recommend to Academic Board that you be excluded from the course or suspended from the course for a specified period of time.

Careers for Arts Graduates

One of the most common questions asked by students is What job can I get if I do an Arts degree? Unlike some of the more specific undergraduate degree courses, such as Business or Engineering, where the career path seems more clear cut, prospective students cannot always see where an Arts degree is going to lead them.

Of course many students embarking on Arts degrees do have specific career goals in mind such as psychology, social work, town planning, teaching, public administration, the media, librarianship and other professions. However, regardless of whether or not you have a preferred career path, an Arts degree can provide you with a very broad range of skills which will enable you to embark on a wide range of careers.

Employers are not necessarily concerned about the subjects you have chosen, but rather the skills you have developed. In a recent survey of graduate employers, the top five skills and attributes mentioned as important were communication skills, ability to work effectively as part of a team, analysis and research, writing skills and flexibility in approach – all skills which can be developed effectively in the process of completing an Arts degree. Many of the types of jobs now existing will be changed and other quite different careers. Australia is increasingly a services economy, a nation whose highly trained professionals have skills in demand worldwide.

To give you some idea of the wide range of positions an Arts degree can lead to, we have listed some of the areas in which some of our past graduates have worked in:

- Red Cross field officer in Cambodia
- Diplomatic Service
- Manager of a regional office of a State Government agency
- VCE Co-ordinator at a secondary school
- Lecturer in a university
- Public Relations officer in a local council
- Vocational counsellor
- Crisis counsellor for an ethnic community association
- Management consultant in human services
- Disability support officer in a State government department
- Co-ordinator, service integration project
- Multilingual information officer
- Community Development Officer, Maltese Community Council
- Project Officer, Spanish-speaking community
- Trainee journalist in a state utility
- Video librarian and editor; AFL club
- Psychosocial rehabilitation worker
- Co-ordinator, neighbourhood house
- Financial counsellor
- Research assistant at a University

- Administrative co-ordinator at a major hospital
- Communications manager, international fast food chain
- Graduate trainee with a major multinational company
- Technical writer for a major manufacturing company
- Actor
- Film editor
- Teacher teaching English in Japan
- Working on an AIDS prevention program in Thailand
- Primary Teacher

Faculty Awards and Scholarships

The following awards were presented in 2001:

ANZ INTERNATIONAL AWARD
Best Honours Thesis on Asia or Australesian/Asia Relations

THE H.B. YASSIN AWARD
The most promising first year Indonesian student

THE ROYAL THAI CONSULATE - GENERAL AWARD
Best 3rd year student in Asian Studies Major

JIAN GSU CHINA TRAVEL SERVICE AWARD
The most promising student of the Chinese language

VIETNAMESE TEACHERS’ ASSOCIATION OF VICTORIA AWARD
Best non-Vietnamese student in 3rd year Vietnamese language (Beginners’ stream)

VIETNAMESE PARENTS ASSOCIATION OF VICTORIA AWARD
Best Vietnamese student in 3rd year Vietnamese language (Advanced stream)

ASIAN STUDIES AWARD
Best student in 1st year Asian Studies Major

EII (EDUCATIONAL INFORMATION INSTITUTE) AWARD
Best 3rd year student in Japanese language

NOMURA/JAFCO INVESTMENT (ASIA) LTD AWARD
Best 2nd year student in Japanese Language

HISTORY AWARD
Best student in 3rd year History

ORICA DEER PARK ENCOURAGEMENT AWARD
Best overall student in the subject: Communications for Science

ORICA DEER PARK ENCOURAGEMENT AWARD
Best research essay on a science related topic in the subject: Communications for Science

FRED MORTON AWARD
Best graduating student in Communication Studies

SPANISH AWARD
Best achievement in a Spanish subject

LORRAINE EGGAR AWARD
Best graduating student BA (Footscray)

OVERLAND LITERARY STUDIES AWARD
Best 3rd year student in Literary Studies BA

OVERLAND LITERARY STUDIES AWARD
Best overall student in Literary studies

COPYRIGHT AGENCY AWARD
Outstanding achievement in professional writing

BUZZLE & APPLE AUSTRALIA MULTIMEDIA AWARD
Multimedia Award Best 3rd year student

VICTORIAN COUNCIL OF SOCIAL SERVICES (VCROSS) AWARD
Most outstanding 3rd year Policy Studies Research Project

SOCIAL & CULTURAL STUDIES AWARD
Outstanding contribution to scholarship (essay or report to publishable standard)

SOCIAL & CULTURAL STUDIES AWARD
Significant contribution to the intellectual/social culture of the University

SOCIAL & CULTURAL STUDIES AWARD
A project which makes a significant contribution to the wider community
PLANNING AN ARTS DEGREE – HOW DOES IT WORK?

ROD ELPHINSTONE COMMEMORATIVE AWARD
Student with highest mark in the subject: Urban Conservation

URBAN STUDIES AWARD
Best graduating student BA (Urban Studies)

SIACS SOCIAL WORK AWARD
Student who made the most useful contribution to Social Work knowledge in their final year

AUSTRALIAN PSYCHOLOGICAL SOCIETY AWARD
Top graduating student 4th year

JOHN WILEY & SONS AUSTRALIA BOOK AWARD
Best 1st year student in Psychology Bachelor of Arts (St Albans / Werribee)

APS COMMUNITY PSYCHOLOGY COLLEGE (VICTORIA SECTION) AWARD
Best student in Masters of Applied Psychology (Community Stream)

PSYCHOLOGY 1ST ALBANS AWARD
Student with highest mark in Psychology 1B at St Albans

PSYCHOLOGY 1WERRIBEE AWARD
Student with highest mark in Psychology 1B at Werribee

PSYCHOLOGY 2ST ALBANS AWARD
Student with highest mark in Psychology 2 at St Albans

PSYCHOLOGY 2WERRIBEE AWARD
Student with highest mark in Psychology 2 at Werribee

PSYCHOLOGY 3ST ALBANS AWARD
Student with highest averaged mark in Psychology 3A and 3B at St Albans

PSYCHOLOGY 3WERRIBEE AWARD
Student with highest averaged mark in Psychology 3A and 3B at Werribee

THE HARMONIC 65 AWARD
An outstanding piece of work by a student of Maltese background

A.G. MURRAY PRIZE 2001
Best graduating student in the final year Bachelor of Arts course

SCOVELL AWARD
For the best first year student living in the western region and who attended a secondary school in the western region
Undergraduate Studies

Generalist Degree Programs

Bachelor of Arts
(Footscray Park)

Course Code: ABHC
Campus: Footscray Park

Course Description and Objectives
Graduates of this Bachelor of Arts course shall be educated to have:

- a grounding in one or more academic disciplines, which in addition to their interdisciplinary training, provides a basis for further studies towards professional qualifications in such fields as teaching, librarianship, community or social work, or further academic studies towards a higher degree;
- a critical understanding of the concept of culture and the insights it provides into the similarities and differences amongst human beings, their behaviour and communication with each other, and the meanings they attach to their collective lives;
- knowledge and understanding of Australian society and culture, both historical and contemporary; an appreciation of the structure of Australian society, the differences amongst the various groups of which it is constituted, and the issues of equity which it presents;
- experience with first hand research, a familiarity with research resources and methods, and a range of adaptable analytic and research skills, particularly as can be applied to issues of culture and communication in Australia.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points. All second and third year undergraduate Arts subject are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:

- complete twenty semester-length subjects;
- complete two approved majors (at least one must be an Arts major);
- complete two first year foundation subjects;

No more than 10 first year subjects can be counted towards the 20 subjects required for the degree. Students must complete two majors. At least one major must be an Arts major. Students must complete at least 14 Arts subjects. Students can normally only undertake a maximum of six subjects outside the Faculty of Arts.

Course Structure
For a normal full-time load:

<table>
<thead>
<tr>
<th>Credit points</th>
<th>First Year</th>
<th>Semester 1</th>
<th>Semester 2</th>
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<tbody>
<tr>
<td></td>
<td>Foundation subject</td>
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<td>First major</td>
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<td>Second major</td>
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<td>Elective</td>
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<td>Total</td>
<td>120</td>
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<tr>
<th>Credit points</th>
<th>Second Year</th>
<th>Semester 1</th>
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<td></td>
<td>First major</td>
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<td>Second major</td>
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<tbody>
<tr>
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<td></td>
<td>Total</td>
<td>120</td>
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</tbody>
</table>
Subjects Offered
Students undertaking the Bachelor of Arts at the Footscray Park campus have a wide choice of subjects. Subjects include History, Histories of the Present, Literary Studies, Cultural Studies, Advanced English for Speakers of other Languages, Australian English, Sociology, Asian Studies, Chinese, Indonesian, Japanese, Vietnamese and Political Science.

Students may also undertake subjects offered at the St Albans campus including Communication Studies, Professional Writing, Psychology, Spanish, Gender Studies, Sociology (Asia-Pacific Studies or Policy Studies), Literary Studies, Social Research Methods, Organisational Studies, Media Studies, Psychosocial Studies.

Students may also undertake subjects at other Universities with the permission of their Study Advisor.

Career Prospects
The Bachelor of Arts degree offered on the Footscray Park campus is of particular value to intending students seeking careers in teaching, the public service, librarianship, social work and community affairs and positions which bring them into contact with people from a range of cultural groups.

In combination with History or Literary Studies, it is a suitable preparation for teaching English as well as social sciences. In combination with Sociology, it provides a suitable preparation for students intending to work in community organisations or with migrant groups and workers. A LOTE, which may be taken up to a major level within the degree, will further enhance its usefulness in these areas of employment.

Graduates of an advanced language stream will be eligible, after completing a Diploma of Education, to enter secondary teaching as a teacher of the language they have studied. In addition, Cultural Studies will enable them to teach social studies while a carefully selected third study area in the Bachelor of Arts will give them a third teaching subject. Graduates will also be qualified to enter the public service. Some graduates may wish to proceed to postgraduate studies in translating and interpreting, librarianship, or public relations, where language skills will be invaluable.

Graduates with a major or sub-major in beginners’ language units will be eligible, after completing a Diploma of Education, to enter secondary teaching as teachers of the language, but they have skills that will be of general use in schools with a multicultural population. These graduates will also be qualified to enter careers in the public service or community affairs.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (St Albans)
Course Code: ABXM
Campus: St Albans

Course Description
The Bachelor of Arts is a three-year degree which provides a general education in the humanities and social sciences. Students choose to specialise in two or more major areas of study and also choose from a range of electives or options and construct a course which meets their individual interests and career aspirations.

Course Objectives
The course will enable students to experience a range of educational processes and curricula which will best equip them for entry into a workforce in which there are likely to be significant career changes over their work life, in terms of which they will need effective intellectual, analytical and social skills.

The course will provide students with the opportunity to:
- develop critical awareness and understanding of theory and research;
- in chosen areas of study;
- gain insights into their own lives and the patterns of social, cultural;
- and political experience of society in general;
- develop the capacity to generate, organise and undertake some research into the life of their community;
- develop critical analytical skills;
- develop academic skills in reading, note taking and collection and organisation of resource materials;
- develop competence in the oral and written presentation of material;
- develop skill and confidence in participation in group discussion and activity;
- develop interpersonal skills consistent with professional practice;
- develop intellectual skills;
- equip students with a range of skills and techniques adaptable to a rapidly-changing labour market.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts (St Albans) students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points. All second and third year undergraduate Arts subjects are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:
- complete twenty semester-length subjects;
- complete two approved majors (at least one must be an Arts major);
- complete two first-year foundation subjects.

No more than 10 first year subjects can be counted towards the 20 subjects required for the degree. Students must complete two majors. At least one major must be an Arts major. Students must complete at least 14 Arts subjects. Students can normally only undertake a maximum of six subjects outside the Faculty of Arts.

Course Structure
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<table>
<thead>
<tr>
<th>Credit points</th>
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</thead>
<tbody>
<tr>
<td>First Year</td>
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<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>Foundation subject</td>
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<tr>
<td>First major</td>
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<tr>
<td>Second major</td>
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<tr>
<td>Elective</td>
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</table>
Semester 2

<table>
<thead>
<tr>
<th>Subject Type</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>Foundation subject</td>
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<tr>
<td>First major</td>
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<tr>
<td>Second major</td>
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<td>Elective</td>
<td>15</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
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</tbody>
</table>

**Second Year**

**Semester 1**

<table>
<thead>
<tr>
<th>Subject Type</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>First major</td>
<td>20</td>
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<tr>
<td>Second major</td>
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<tr>
<td>Elective</td>
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**Semester 2**

<table>
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<tr>
<th>Subject Type</th>
<th>Points</th>
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<td>First major</td>
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<td>Second major</td>
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<td>Elective</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
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</table>

**Third Year**

**Semester 1**

<table>
<thead>
<tr>
<th>Subject Type</th>
<th>Points</th>
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<tbody>
<tr>
<td>First major</td>
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<tr>
<td>Second major</td>
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<tr>
<td>Elective</td>
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**Semester 2**

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<th>Subject Type</th>
<th>Points</th>
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<tbody>
<tr>
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<td>Second major</td>
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<tr>
<td>Elective</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

**Subjects Offered**

Students undertaking the Bachelor of Arts at the St Albans campus have a wide choice of subjects to choose from. Subjects include Communication Studies, Professional Writing, Psychology, Spanish, Gender Studies, Sociology (Asia-Pacific Studies or Policy Studies), Literary Studies, Social Research Methods, Organisational Studies, Media Studies, Psychosocial Studies.

Students may also undertake subjects offered at the Footscray Park campus including, History, Histories of the Present, Literary Studies, Cultural Studies, Advanced English for Speakers of other Languages, Australian English, Sociology, Asian Studies, Chinese, Indonesian, Japanese, Vietnamese, Political Science.

Students may also undertake subjects at other Universities with the permission of the relevant Study Advisor.

**Career Prospects**

The general BA degree at St Albans can provide you with a very broad range of skills which will enable you to embark on a wide range of careers. The skills you develop as an Arts student will be the foundation for you to move through quite different careers. The BA degree also provides a platform for students entering into postgraduate programs either by coursework or research.

**Admission Requirements**

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

**Specialist Degree Programs**

**Bachelor of Arts (Advocacy & Mediation)**

**Course Code:** ABSM  
**Campus:** Footscray Park

**Course Description**

The Bachelor of Arts (Advocacy & Mediation) prepares students for entry into a range of community based, government or non-government positions involving advocacy, mediation, organisational and liaison skills on behalf of disadvantaged groups and individuals involved in conflict situations.

Students will complete both an advocacy/mediation major and a sociology/social policy major. The course also includes social research, human services subjects and a work integrated fieldwork project in an appropriate agency. Students have the opportunity to tailor their degree through an elective major in which psychology, gender studies, language studies, community development, or further units in human services may be taken.

**Course Objectives**

The objectives of the course are to provide:

- a grounding in the social policy discipline, particularly as it relates to issues of social equity and justice;
- a critical understanding of the social, political and social contexts of human services and justice programs in Australia;
- specialist knowledge and skills in community based legal and justice systems;
- acquisition of skills in alternative dispute settlement, including mediation, advocacy and conflict resolution;
- knowledge and understanding of justice and mediation issues in the wider context of human services policies and strategies;
- familiarity with social research methods as they apply to human services and justice contexts;
- work-integrated learning opportunities to enable students to develop their theory and practice skills in community based agencies.

**Course Duration**

Three years full-time or part-time equivalent.

**Course Requirements**

Students undertake a major in advocacy/mediation and a major in sociology/social policy and an elective stream (which could also be a third major). The elective stream allows students to choose between a number of elective majors including psychology/counselling, gender studies, communication/cultural studies, community development or a language. A total of 360 credit points is required for award of the degree.

**Course Structure**

**First Year**

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Course Title</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>ASS1001</td>
<td>Sociology 1A</td>
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<tr>
<td>ASS1002</td>
<td>Sociology 1B</td>
<td>15</td>
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<tr>
<td>BLO1111</td>
<td>Austin Legal Systems in Context</td>
<td>15</td>
</tr>
<tr>
<td>BLO1116</td>
<td>Law, Discrimination &amp; Society</td>
<td>15</td>
</tr>
<tr>
<td>AXF1001</td>
<td>Knowing &amp; Knowledge A</td>
<td>15</td>
</tr>
<tr>
<td>AXF1002</td>
<td>Knowing &amp; Knowledge B</td>
<td>15</td>
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<tr>
<td>Two electives</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>120</strong></td>
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</tbody>
</table>
The Bachelor of Arts in Asian Studies is a three-year full time course (or part-time equivalent) offered by the Department of Asian and International Studies. The major feature of this Bachelor of Arts degree is that it combines the interdisciplinary study of Asian Studies with a range of other social science, humanities, business and/or language subjects.

Students are required to undertake a major in Asian Studies as part of this course. This interdisciplinary major introduces students to the major economic and cultural systems of contemporary Asia. It focuses on Buddhist, Confucian, Islamic and Hindu civilisations, their historical development, and their contemporary social, political and economic configurations. It examines recent and historic socioeconomic change in Southeast and Northeast Asia. Countries include China, Japan and Vietnam as well as Thailand and Indonesia. Furthermore, the major examines the recent history of international relations in contemporary Asia the shifting patterns of big power rivalries in the context of the Cold War, the rise of Japan as an economic superpower, the development of the Asian NICS (Taiwan, South Korea, Singapore, Hong Kong, ASEAN and prospects for Asia Pacific economic co-operation, including Australia's place in the region.

Students undertaking the course are encouraged to link the study of Asia with the study of an Asian language and/or with business subjects. Language majors are available in Chinese (Mandarin), Japanese, Vietnamese and Indonesian. Students may also undertake other Asian languages at other Universities as part of their degree.

### Course Objectives

The objectives of the Bachelor of Arts (Asian Studies) course are to:

- enable students to gain an understanding of contemporary Asia;
- sensitise students to the economic, cultural, linguistic and historical contexts of the Asian region;
- emphasise the importance of Australia's relations within the Asian region; and
- educate the Asian specialists who will be vital to Australia's future.

### Course Structure

For a normal full-time load:

**First Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
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<tbody>
<tr>
<td>Asian Studies major</td>
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<td>Foundation subject</td>
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<td>Second major</td>
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<tr>
<td>Elective</td>
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**Second Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
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</thead>
<tbody>
<tr>
<td>Asian Studies major</td>
<td>15</td>
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<tr>
<td>Foundation subject</td>
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<td>Second major</td>
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<td>Elective</td>
<td>15</td>
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<tr>
<td>Total</td>
<td>120</td>
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</tbody>
</table>
Subjects Offered

Students undertaking the Bachelor of Arts in Asian Studies degree have a wide choice of subjects from both within and outside the Faculty. Arts subjects include: Asian Studies, Chinese, Japanese, Indonesian, Vietnamese, Political Science, History, Literary Studies, Sociology, Advanced English for Speakers of other Languages, Histories of the Present, Cultural Studies, Psychology, Professional Writing, Communication Studies and Community Development. Subjects in other Faculties include Economics, International Trade and Tourism.

Career Prospects

Career opportunities for graduates with knowledge of Asia's societies and cultures and an Asian language are burgeoning. Graduates can expect careers in businesses: Australian companies in Asia and Asian companies operating in Australia and Europe. Other opportunities exist in the service sectors of aid, tourism, foreign affairs, journalism, teaching and the public service.

A number of opportunities also exist in the area of community affairs in Australia's Asian communities. Those who pursue an honours degree and other higher degrees can expect to work in research positions.

Admission Requirements

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis.

Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (Community Development)

Course Code 
ABSC (Australian stream)
ABSA (Asia-Pacific stream)

Campus: St Albans

Course Description and Objectives

The Bachelor of Arts (Community Development) is a vocational course aimed at providing training in a wide range of community development roles and skills, including urban and rural community work and work with communities and groups sharing common ties or interests.

The course is offered in two streams:

(a) Australian Community Development Stream: for students who intend working in Australian community work contexts.

(b) Asia-Pacific Community Development Stream: for students who intend working in Asian and Pacific countries (including both overseas students from the region and Australians).

Both streams involve similar core community development subjects but differ in the contextual and elective subjects undertaken:

- Students in the Australian stream undertake contextual subjects in Australian sociology, politics and economics.
- Students in the Asia-Pacific stream undertake contextual subjects in Asia and Pacific development studies, Asia-Pacific societies, culture, and politics, and regional relations and policy issues.

(a) Australian Community Development Stream: Students seeking to undertake this stream should enrol in the Associate Diploma of Social Science (Community Development) (see TAFE section). This is a two-year full-time, four-year part-time course that is equivalent in content and standard to the first two years of the Bachelor of Arts (Community Development) and provides full credit for the first two years of the Bachelor of Arts (Community Development).

(b) Asia-Pacific Community Development Stream: Students seeking to undertake this stream should enrol directly in the first year of the Bachelor of Arts (Community Development).

Note: Overseas students may apply for this stream. Details of support services for overseas students are contained in the brochure on the Asia-Pacific stream available from the Faculty of Arts, St Albans Campus.

Course Duration

The Asia-Pacific stream is normally three years full-time equivalent. Students undertaking the Australian stream normally enter at third year level.

Course Requirements

To qualify for the Bachelor of Arts (Community Development) students are required to complete:

Two major sequences in:
- Community Development Theory and Practice 1-6 (6 units)
- Community Development Communication Skill Workshops (7 units)

Two minor sequences in:
- Research (1 to 4)(4 units)
- Policy Studies (3 units) or Asia-Pacific Studies (3 units)
- Three contextual subjects (sociology, politics, economics) (3 units)
- Two electives (2 units)
- Three fieldwork placements in appropriate community groups or community-based agencies and organisations:
  - Fieldwork Project 1 (1 unit-100 hours)
  - Fieldwork Project 2 (2 units-200 hours)
  - Fieldwork Project 3 (2 units-200 hours)

Students undertaking the third year of the Australian stream must complete 120 credit points. Students undertaking the Asia-Pacific stream must complete 360 credit points.

Course Structure

The duration for each subject is one semester unless specified otherwise.
Australian Stream
Course Code: ABSC
Note: Students enter at third year level.

Third Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Credit Points</th>
</tr>
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<tbody>
<tr>
<td>ASC3081</td>
<td>Fieldwork Project 3 (2 semesters)</td>
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<tr>
<td>ASC3091</td>
<td>Social Policy 2</td>
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<td>ASC3092</td>
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<td>ASC3004</td>
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<tr>
<td>ASC3021</td>
<td>Community Development Theory &amp; Practice 5</td>
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</tr>
<tr>
<td>ASC3022</td>
<td>Community Development Theory &amp; Practice 6</td>
<td>11</td>
</tr>
<tr>
<td>ASC3031</td>
<td>Communication Theory Workshop A</td>
<td>11</td>
</tr>
<tr>
<td>ASC3032</td>
<td>Communication Theory Workshop B</td>
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</tr>
</tbody>
</table>

Electives
One from:
- ASC3055* Community Arts
- ASC3052* Politics of Disability
- ASW3021 Gender on the Agenda
- ASW3023 Gender Cross Culturally
- ASC3060* Aged Services
- ASS3026* Sociology 2/3D: Multiculturalism & Ethnic Relations
- ASS3035* Sociology 2/3E: Environmental Policy
- ASC3095* Conflict Resolution in Groups & Communities

*These electives may not be offered every year.

Asia-Pacific Stream
Course Code: ABSA

First Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Credit Points</th>
</tr>
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<tbody>
<tr>
<td>ASA1021</td>
<td>Community Development Theory &amp; Practice 1</td>
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<tr>
<td>ASA1022</td>
<td>Community Development Theory &amp; Practice 2</td>
<td>12</td>
</tr>
<tr>
<td>ASS1012</td>
<td>Sociology 1A</td>
<td>12</td>
</tr>
<tr>
<td>ASS2010</td>
<td>Sociology 2A (Social and Cultural Change in Asia) or one elective</td>
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<tr>
<td>ASS2011</td>
<td>Sociology 2B (Social and Cultural Change in the South Pacific)</td>
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<td>ASC1081</td>
<td>Fieldwork Project 1</td>
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<tr>
<td>AXF1001</td>
<td>Knowing and Knowledge 1A</td>
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<td>AXF1002</td>
<td>Knowing and Knowledge 1B</td>
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<td>Plus two electives</td>
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Second Year

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<th>Description</th>
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<td>ASC2002</td>
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<td>ASC2081</td>
<td>Fieldwork Project 2</td>
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<td>ASC2030</td>
<td>Regional and International Organisations &amp; Policy</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>plus one elective</td>
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Third Year

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<th>Course Code</th>
<th>Description</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASA3021</td>
<td>Community Development Theory &amp; Practice (Asia-Pacific Stream)</td>
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</tr>
<tr>
<td>ASA3022</td>
<td>Community Development Theory &amp; Practice 6 (Asia-Pacific Stream)</td>
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<tr>
<td>ASA3003</td>
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<tr>
<td>ASA3004</td>
<td>Social Research 4</td>
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Electives
Two from:
- AAP2012 Culture and Politics in Indonesia
- ACW2022 Researching Gendered Lives
- ACW3023 Gender Cross Culturally
- ACW3020 Imagining
- ACW3021 Gender on the Agenda
- ACW3025 Knowing Bodies
- ASA2033 Management in Non-Government Organisation
- ASA3033* Adult Community Education in the Asia-Pacific Region
- ASM2001 Mediation
- ASS3035* Sociology 2/3E-Environmental Policy

Note: One of these two electives may be taken in Year 2 instead of taking both electives in Year 3.

Career Prospects
The Australian stream is designed for students who intend working in Australian community work contexts. The Asia-Pacific stream is designed for students who intend working in Asian and Pacific countries including both overseas students from the region and Australian students.

Admission Requirements
All applicants are required to provide evidence of interest and experience in community or human service work on either a paid or voluntary basis, and to complete a selection interview and short written selection exercise.

Australian stream applicants under the age of 21 are additionally required to demonstrate satisfactory completion of a Year 12 course approved by the Victorian Board of Studies or Victoria University of Technology. Asia-Pacific Stream applicants are required to apply through VTAC. Overseas applicants under the age of 21 are required to demonstrate satisfactory completion of a secondary qualification equivalent to the Victorian VCE qualification.

Bachelor of Arts
(Computer Mediated Art)

Course Code: ABXC
Campus: St Albans

Course Description
The aims of this three year course are to:
- Develop in students appropriate theoretical frameworks and studio skills as they relate to computer mediated and analogue art;
- Develop understanding in students about the relationship between computer mediated art and analogue art;
- Have students critically analyse and interpret computer mediated art and analogue art;
- Relate computer mediated art and analogue art within historical and contemporary frameworks;
- Have students conceive, implement and evaluate art works to exhibition standard;
UNDERGRADUATE STUDIES

- Discern the relationship between art and gender;
- Locate indigenous and multicultural arts in mainstream art;
- Develop visual arts partnerships between the University and the local community; and
- Provide career options for students in both computer aided art and analogue art.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
The Bachelor of Arts (Computer Mediated Art) requires students to complete a major in Computer Mediated Art (6 subjects) and a major in Analogue Arts (6 subjects). In addition to these two majors, students will also be required to complete a minor sequence in Digital and Analogue Art Theory (4 subjects) at first and second year levels.

Students will also be required to complete a Cyberculture Studies sequence consisting of Introduction to Cyberculture and Cyberculture Studies at first year level and The Professional Artist and Graduating Exhibition at third year level.

Students will be required to complete two elective subjects in year two of the program.

Course Structure
First Year Credit points
Semester One
AFC1001 Survey of Art 1 15
AFC1005 Introduction to Cyberculture 15
HFC1001 Introduction to Computer Mediated Art 15
HFC1002 Introduction to Drawing and Painting 15
Semester Two
AFC1003 Survey of Art 2 15
AFC1006 Cyberculture Studies 15
HFC1003 Computing for Artists 15
HFC1004 Life Drawing and Painting 15
Total 120

Second Year
Semester One
AFC2001 Art and Technology 15
HFC2005 Introduction to Video Art 15
HFC2002 Still Life Drawing and Painting 15
Elective 15
Semester Two
AFC2002 Aesthetics and Art Criticism 15
HFC2006 Video Art 15
HFC2004 Experimental Art 15
Elective 15
Total 120

Third Year
Semester One
AFC3001 The Professional Artist 20
HFC3001 The Digital Image 20
HFC3005 Installation Art 20
Semester Two
AFC3002 Computer Mediated Art 20
AFC3003 Community and Industrial Placement 20
AFC3004 Graduating Exhibition 20
Total 120

Career Prospects
Graduates may gain employment as professional visual artist, graphic designer, computer animator, digital artist, Web designer and digital designer. Graduates who become art educators will be required to meet Ministry of Education employment provisions for registration as a teacher.

Admission Requirements
Admission to the course is normally on the basis of applicants having successfully completed VCE or equivalent and participation in an interview which includes a folio presentation. The University’s RPL provisions and Alternate Entry Category will also be applied to applicants other than VCE students.

Bachelor of Arts (Globalisation Studies)
Course Code: ABAG
Campus: Footscray Park

Course Description and Objectives
The Bachelor of Arts (Globalisation Studies) is a three year degree which aims to provide students with a firm grounding in History and Political Science (with an extra option in Asian Studies, or an Asian language, or another major) in order to focus on major historical and political developments of global consequence.

Among the most important developments in contemporary international affairs - one which is having a profound impact on the Australian economy, Australian culture, and Australia's role in world affairs - are the increasingly rapid and increasingly complex processes of globalisation.

Globalisation may be broadly defined as the rise of transnational and supra-state institutions and influences in world affairs. These institutions and influences are developing at the expense of the sovereignty of hitherto relatively autonomous nations and states in international politics and the international economy. Its economic, cultural, and political consequences reach into almost all aspects of contemporary human affairs. We can expect globalisation to gather pace as we move into the next century. It will not go away, nor will it subside.

Globalisation is thus a new and profound challenge to the humanities and social sciences. It needs to be thoroughly and systematically understood if people, nations and states are to control and benefit from its unfolding. The degree will provide graduates with the academic grounding to access contemporary scholarship in political economy, comparative history, politics, and migration within the integrating and fragmenting late-modern contexts of globalisation.

Implicit throughout the degree (and explicitly in a number of subjects) is a focus on contemporary Australia's actual - and potential - roles, regionally and globally, within rapidly changing international contexts.

Course Duration
Three years full-time or six years part-time.

Course Requirements
To be awarded the degree of Bachelor of Arts (Globalisation Studies) students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points. All second and third year undergraduate Arts subjects are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 points each semester.
In addition students must satisfy the following requirements:

- complete twenty semester-length subjects;
- complete a major in History;
- complete a major in Political Science;
- complete two first-year foundation subjects;

**Note:** No more than ten first year subjects can be counted towards the degree. Students must complete at least 14 Arts subjects.

### Course Structure

#### First Year Credit points

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>History major</th>
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<tbody>
<tr>
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<td>Political Science major</td>
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<td>Semester 2</td>
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<td>Foundation subject</td>
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<td>15</td>
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<td><strong>Total</strong></td>
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#### Second Year

<table>
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<th>Semester 1</th>
<th>History major</th>
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<td>Political Science major</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Third major or elective</td>
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</tr>
<tr>
<td>Semester 2</td>
<td>History major</td>
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<tr>
<td></td>
<td>Political Science major</td>
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#### Third Year

<table>
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<th>Semester 1</th>
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<tr>
<td>Semester 2</td>
<td>History major</td>
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<tr>
<td></td>
<td>Political Science major</td>
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<tr>
<td></td>
<td>Third major or elective</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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<td>120</td>
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</tbody>
</table>

### Subjects Offered

Students undertaking the Bachelor of Arts (Globalisation Studies) degree have a wide choice of elective subjects from both within and outside the Faculty. Arts subjects include: Asian Studies, Chinese, Japanese, Indonesian, Vietnamese, Political Science, History, Literary Studies, Sociology, Advanced English for Speakers of other Languages, Histories of the Present, Urban Development and Planning, Cultural Studies, Psychology*, Professional Writing*, Communication Studies* and Community Development*. Subjects in other Faculties include Economics, International Trade and Tourism.

*Offered at St Albans Campus only.

### Career Prospects

Students with a degree in Globalisation Studies will be especially well qualified for recruitment to careers requiring international knowledge, high abilities in international communication and policy analysis, reporting on global affairs, cross-cultural awareness, strategic and diplomatic understanding, and international negotiating skills.

Employers demanding these qualifications include government departments (e.g. Foreign Affairs and Trade, Treasury, Defence, Immigration and Ethnic Affairs, Education), International businesses, television, radio and newspapers, public relation companies, internet providers, and education institutions.

### Admission Requirements

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

### Bachelor of Arts (Human Services)

**Course Code:** ABSB  
**Campus:** St Albans

#### Course Description and Objectives

This three year Bachelor of Arts course aims to provide students with a knowledge and skills base in the human services field so they may graduate with an entry level qualification for a range of human services occupations. The course also aims to provide existing workers in the industry with the opportunity to gain accreditation in their sector and enhance their career prospects.

The course gives students an understanding of the policy context and policy options within human services work and provides them with a sequence of study in one of the key areas of human service practice, such as: social work, community development, women’s studies, psychology, or social research.

#### Course Duration

Three years full-time or part-time equivalent.

#### Course Requirements

To qualify for the award of Bachelor of Arts (Human Services) students must complete a total of 360 credit points. Students must complete a major sequence in Policy Studies; a major sequence in Social Science; three core subjects in Human Services; two first year foundation subjects; four elective subjects and two fieldwork subjects.

#### Course Structure

**First Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Compulsory subjects:</th>
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<tbody>
<tr>
<td></td>
<td>ASS1012 Sociology 1A (Policy Studies Major)</td>
</tr>
<tr>
<td></td>
<td>AXF1001 Knowing and Knowledge A</td>
</tr>
<tr>
<td></td>
<td>Plus One elective*</td>
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**Second Year**

<table>
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<tr>
<th>Semester 1</th>
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<tbody>
<tr>
<td></td>
<td>ASS1013 Sociology 1B (Policy Studies Major)</td>
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<td>AXF1002 Knowing and Knowledge B</td>
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**Third Year**

<table>
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<th>Semester 1</th>
<th>Compulsory subjects:</th>
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<tbody>
<tr>
<td></td>
<td>ASS1014 Sociology 1C (Policy Studies Major)</td>
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<td>AXF1003 Knowing and Knowledge C</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>
ACW1021 Fashioning Gender (Gender Studies Major)  
ASA1022 Community Development Theory & Practice 2 (Asia Pacific Stream) (Community Development major)  
plus one elective*  
Total 120  

*Choose any first year level elective subject from the electives list below or a subject as approved by the Subject and Course Co-ordinators.

**Second Year**  
Semester 1  
Compulsory subjects:  
ASS2040 Sociology 2C – Sociology of Power and the State (Policy Studies Major)  
ASB2010 Human Services 1  
ASC2001 Social Research 1  
Plus  
Second social science major  
Choose one subject from:  
APP2013 Psychology 2A (Psychology Major)  
ASA2021 Community Development Theory & Practice 3 (Asia Pacific Stream)  

Semester 2  
Compulsory subjects:  
ASS2050 Sociology 2D – Sociology of Power and the State 2 (Policy Studies Major)  
ASC2002 Social Research 2  
ASB2020 Fieldwork 1  
Plus  
Second social science major  
Choose one subject from:  
APP2014 Psychology 2B (continued) (Psychology Major)  
ACW2021 Gender on the Agenda (Gender Studies Major)  
ASA2022 Community Development Theory & Practice 4 (Asia Pacific Stream) (Community Development major)  
Total 120  

*Choose any second year level elective subject from the electives list below or a subject as approved by the Subject and Course Co-ordinators.

**Third Year**  
Semester 1  
Compulsory subjects:  
ASS3031 Sociology 3C – Issues in Australian Social Policy  
ASB3010 Human Services 2A  
ASB3020 Fieldwork 2 (all year subject)  
Plus  
Second social science major  
Choose one subject from:  
APP3011 Psychology 3A (Psychology Major)  
ACW3020 Imag(in)ing Genders (Gender Studies Major)  
ASA2021 Community Development Theory & Practice 3 (Asia Pacific Stream) (Community Development major)  

Semester 2  
Compulsory subjects:  
ASS3032 Sociology 3D – Issues in Australian Social Policy  
ASB3011 Human Services 2B  
ASB3020 Fieldwork 2  
Plus  
Second social science major  
Choose one subject from:  
APP3015 to APP3024 (Psychology 3 Electives)  
ACW3021 Feminist Praxis (Gender Studies Major)  
ASA2022 Community Development Theory & Practice (Asia Pacific Stream) (Community Development major)  
Total 120  

Electives during first and second year may be chosen from the following list of subjects:  
Note: Not all elective subjects may be offered each year.  
AAP1005 Australian Democracy  
ACC1042 Communication Studies A (Culture and Communication)  
ACC1043 Communication Studies B (Mass Communication & Society)  
ACP1051 Foundations in Professional Writing A  
ACP1052 Foundations in Professional Writing B  
ACU1007 Aboriginal Australia  
AAH1007 History 1A: Australian History – Nineteenth century  
AAH1002 Australians at War  
ASA2030 Regional and International Organisations and Policy  
ASA2032 Communications and Media in Asia and the South Pacific  
ASA2033 Management in Non-Government Organisations  
ASC2001 Social Research 1  
ASC3000 Aged Services  
ASC3052 Politics of Disability  
ASC3055 Community Arts: an Introduction  
ASC3095 Conflict Resolution in Groups and Communities Development  
ASS3035 Sociology 2/3E (Environmental Policy)  
ASS3040 Governing Civic Life  
ACW1020 Sex & Gender  
ACW1021 Fashioning Gender  
ASS1001 Sociology 1A  
ASS1002 Sociology 1B  
ASS1004 Sociology of Urban Life  
ASS2009 Making Modern Identities  
ASS2012 Sociology of Health and Illness  
ASS3008 Knowledge and Power  
ASU1003 Understanding the City 1  
ASU1004 Understanding the City 2  
ASW2033 Social Theory  
ASW2064 Political Economy of Social Policy  
ASW2066 Local Government and Local Communities  
ASW3015 Organisational Context of Social Work Practice  
ASW3019 Law and Social Work Practice  
TCD2048 Ageing in Australian Society  
TCD2049 Bilingual Communication  
TCD2050 Community Development and Financial Counselling  
TCD2051 Community Arts  
TCD2052 Community Health  
TCD2053 Community Law  
TCD2054 Computers in Community Organisations  
TCD2055 Environmentalism  
TCD2056 Family Violence  
TCD2057 Introduction to Housing Issues in Australia  
TCD2058 Local Enterprise Development  
TCD2059 Localism and Community Development  
TCD2060 Multiculturalism and Ethnic Relations in Australia  
TCD2061 Politics of Disenfranchisement  
TCD2062 Women in Contemporary Australia  
TCD2063 Youth Issues  

Any other subject as approved by the Course Co-ordinator.

**Career Prospects**  
See course description and objectives.
Admission Requirements
To qualify for admission to the first year of the course an applicant must have normally successfully completed a course of study at year 12 or equivalent, including at least a grade average of D or above in English, or be eligible for special admission.

In the case of students articulating from TAFE courses, graduates from TAFE human services oriented courses, such as diploma courses in welfare, community justice, community development, financial counselling, youth and child care, and certificate or advanced certificate courses in home and community care, residential and community services, and legal practice, applicants will be granted advanced standing in the course depending on the level of their qualifications and nature of the course undertaken. In the case of TAFE diploma courses in welfare, community justice, and community development the advanced standing would generally be from 12 to 18 months’ of the degree depending on the course; in the case of other TAFE courses it would generally be from 6 to 12 months’ depending on the course. In all cases, the final decision on advanced standing would be made at the discretion of the Course Co-ordinator, taking into account the academic history and human service work experience of the applicant.

Bachelor of Arts (Legal Studies)

Course Code: ABSL
Course Description and Objectives
The three year Bachelor of Arts (Legal Studies) degree aims to provide a broad education in aspects of the law and a variety of legal issues which complement studies in arts and social sciences. The course also provides opportunity for students to pursue related studies as electives. The degree equips graduates to more effectively compete in the employment market for those positions in the private and public sectors which Arts graduates have traditionally pursued – that is, in the broad field of administration, research, and personnel work. It also equips graduates to compete for positions in the recently emerged and rapidly growing “paralegal” field in the commercial setting of law firms and in the relevant public sector agencies, providing legal assistance to law professionals. The degree is not aimed at, nor does it qualify students for, admission to practise as a solicitor or barrister of the Supreme Court of Victoria.

Course Duration
Three years full-time, six years part-time.

Course Requirements
To be awarded the degree of Bachelor of Arts (Legal Studies) students must have successfully completed a total of 360 credit points. All first year subjects are worth 20 credit points. All second and third year subjects are worth 15 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 points each semester.

In addition students must satisfy the following requirements:
• successful completion of 20 semester subjects, 10 in the Faculty of Business and 10 in the Faculty of Arts, with no more than 10 of these subjects taken at first year level;
• an Arts major (ie. six sequential semester subjects) in Asian Studies, or Cultural Studies, or History, or Histories of the Present, or Political Science, or Sociology, plus 4 additional Arts subjects;
• a minimum of 8 Law subjects.

Course Structure
Students may complete the structural requirements of the degree in a variety of ways. The following is an example:

Credit points

First Year
Semester 1
- Arts major 15
- Arts elective 15
- Business elective 15
- Law subject 15
Semester 2
- Arts major 15
- Arts elective 15
- Business elective 15
- Law subject 15
Total 120

Second Year
Semester 1
- Arts major 20
- Arts elective 20
- Law subject 20
Semester 2
- Arts major 20
- Arts elective 20
- Law subject 20
Total 120

Third Year
Semester 1
- Arts major 20
- Law subject 20
- Law subject 20
Semester 2
- Arts major 20
- Law subject 20
- Law subject 20
Total 120

Subjects Offered
Arts elective subjects on offer include Asian Studies, Chinese, Japanese, Indonesian, Vietnamese, Political Science, History, Literary Studies, Sociology, Advanced English for Speakers of other Languages, Histories of the Present, Urban Development and Planning, Cultural Studies, Psychology*, Professional Writing*, Communication Studies* and Community Development*.

Note: Students must complete the required Arts major in either Asian Studies, Cultural Studies, History, Histories of the Present, Political Science or Sociology.

Law subjects on offer include Business Law (compulsory foundation subject), Introduction to Law recommended for those who have not successfully completed VCE Legal Studies), Corporate Law, Employment Law, Health and Safety Law, Commercial Law, Administrative Law, Legal Topics A, Legal Topics B, Public Sector Law, Tourism Law, Taxation Law and Practice, Land Law (dealing with aspects of land registration, Mabo, Wik, constitutional issues and the Native Title Act), Environment Law (dealing with Commonwealth and State environment protection legislation) and Comparative Law (compulsory).

*Offered at St Albans Campus only

Career Prospects
See course description and objectives.
Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (Multimedia)
Course Code: ABCM
Campus: St Albans

Course Description
This course is a three year Bachelor of Arts, with a special emphasis on multimedia and other new media (eg Internet). The course combines a newly developed major in multimedia with a major in either Professional Writing or Communication Studies and or Media Studies, together with a number of elective subjects.

Course Objectives
The course is aimed to equip students with a theoretical understanding of multimedia and other new media, practical skills in the production of multimedia materials and studies to an advanced level in either communication and or professional writing which will complement their multimedia specialisation. The course is designed to equip students for a range of possible employment opportunities, especially in media services, promotions, education and training, business and marketing. Students will also develop transferable skills in areas such as research and evaluation techniques and oral and written communication.

Course Duration
Three years full-time or equivalent.

Course Requirements
To be awarded the Bachelor of Arts (Multimedia), students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points. All second and third year undergraduate Arts subject are worth 20 credit points (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:
• complete twenty semester-length subjects;
• complete a major in Multimedia;
• complete a major in either Communication Studies, and/or Professional Writing or Media Studies;
• complete Design for Multimedia and Animation for Multimedia.

Note: No more than 10 first year subjects can be counted towards the 20 subjects required for the degree. Students are encouraged to complete majors in both Professional Writing and Communication Studies.

Course Structure
For a normal full-time load:

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACM1004 Design for Multimedia</td>
<td>15</td>
</tr>
<tr>
<td>Multimedia major</td>
<td>15</td>
</tr>
<tr>
<td>Second major</td>
<td>15</td>
</tr>
<tr>
<td>Elective</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACM1003 Animation for Multimedia</td>
<td>15</td>
</tr>
<tr>
<td>Multimedia major</td>
<td>15</td>
</tr>
<tr>
<td>Second major</td>
<td>15</td>
</tr>
<tr>
<td>Elective</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multimedia major</td>
<td>20</td>
</tr>
<tr>
<td>Second major</td>
<td>20</td>
</tr>
<tr>
<td>Elective</td>
<td>20</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multimedia major</td>
<td>20</td>
</tr>
<tr>
<td>Second major</td>
<td>20</td>
</tr>
<tr>
<td>Elective</td>
<td>20</td>
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<table>
<thead>
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</tr>
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<td>20</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multimedia major</td>
<td>20</td>
</tr>
<tr>
<td>Second major</td>
<td>20</td>
</tr>
<tr>
<td>Elective</td>
<td>20</td>
</tr>
</tbody>
</table>

Career Prospects
At the completion of the course, graduates will have formed a marketable folio that displays their ability to work in the fields of multimedia production and development, instructional design, professional writing, editing and desktop publishing, public relations and event management, advertising, media liaison, radio and television production.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (Performance & Multimedia)
Course Code: HBPC
Campus: Footscray Park

Course Description and Objectives
The Bachelor of Arts (Performance and Multimedia) combines the studies of performance and multimedia in an interdisciplinary form. The emphasis in both performance and multimedia is on composition, the development of new and innovative work, and the articulation and communication of theoretical issues informing and surrounding contemporary culture. This course will enable students to gain knowledge and skills in the practice and theory of performance and multimedia, and increase their ability to critically analyse contemporary culture. The course aims to:
• provide a balanced exposure to all academic and professional areas of contemporary multimedia and performance making and their relationships;
• increase students’ critical awareness and understanding of new media, contemporary performance, and their inter-relationships;
• develop, consolidate and refine students’ compositional and technical skills in performance and multimedia production, including improvisation, voice, movement, web-design and authoring, animation, digital sound design, graphics, file formatting, compression and cross-platform production;
• produce multi-skilled performance and multimedia makers who can adapt to the changing needs of industry, commerce and community, taking the lead in addressing the social and artistic issues that are arising in the post-modern, electronic world.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Arts (Performance and Multimedia) students must successfully complete a total of 360 credit points. All subjects in the course carry a value of 15 credit points each.

Course Structure
First Year
Semester 1
HPW1190 Foundation Performance
HPW1170 Movement & Voice
ACM1001 Multimedia 1A
ACM1004 Design for Multimedia
Semester 2
HPW1270 Movement & Voice 2
HPW2150 Performance Histories OR
HPW1110 Structures of Performance
ACM1002 Multimedia 1B
ACM1003 Animation for Multimedia

Second Year
Semester 1
HPW2130 Performance Composition 1
HPW1280 Performance Project 1
HPW3130 Body & Representation OR
HPW1220 Psychoanalysis & Phenomenology
ACM2001 Multimedia 2A
Semester 2
HPW2230 Performance Composition 2
HPW2180 Performance Project 2
HPW3250 Performance & Identity OR
HPW3110 Contemporary Performance
ACM2002 Multimedia 2B

Third Year
Semester 1
HPW3100 Research for Performance
HPW2280 Performance Project 3
HPW2150 Performance Histories OR
HPW1110 Structures of Performance
ACM3001 Multimedia 3A
Semester 2
HPW3200 Graduating Seminar
HPW3240 Technique D
HPW3290 Performance Practica
ACM3002 Multimedia 3B

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Communication (Public Relations)

Course Code: ABAC
Campus: St Albans

Course Description and Objectives
This course is a three year Bachelor of Communication course with special emphasis on Public Relations. It provides an opportunity for students with an interest in communication studies and the Arts to undertake theoretical and applied studies which can lead to a career in the broad range of arenas where public relations is applicable. Students will acquire skills in public relations, communication methods of persuasion, ethical communication, professional writing and research as well as developing their skills and knowledge in other relevant areas.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
To be awarded the degree of Bachelor of Communication (Public Relations), students must have successfully completed a total of 360 credit points. All first year undergraduate Arts subjects are worth 15 credit points each. All second and third year undergraduate Arts subject are worth 20 credit points each (including any first year subjects taken at second and third year). Subjects chosen from other Faculties will be deemed equivalent to these values. Full-time students will normally complete an average of 60 credit points each semester.

In addition students must satisfy the following requirements:
• complete twenty semester-length subjects (total 360 credit points);
• complete a major in Public Relations (110 credit points)
• complete a Communication Core Sequence (110 credit points)
• complete two Contextual Studies subjects (30 credit points) and either
  • a third major (110 credit points)
  or
  • two minors (110 credit points)
  or
  • an unsequenced combination of six semester subjects

Course Structure
For a normal full-time load:

First Year Credit points
Semester 1
Public Relations major 15
Communication Core Sequence 15
Contextual Studies 1 15
2nd Major / Minor 1 / Elective 15
Semester 2
Public Relations major 15
Communication Core Sequence 15
Contextual Studies 1 15
2nd Major / Minor 1 / Elective 15
Total 120

Second Year
Semester 1
Public Relations major 20
Communication Core Sequence 20
2nd Major / Minor 1 / Elective 20
Semester 2
Public Relations major 20
Communication Core Sequence 20
2nd Major / Minor 1 / Elective 20
UNDERGRADUATE STUDIES

Total 120

Career Prospects
Graduates may gain employment in a broad range of positions in the media and communication field including:

- public relations officer
- communication/s officer
- media officer
- publicity officer
- community relations officer
- information officer
- corporate relations officer
- promotions officer

Professional Recognition
The University is presently seeking accreditation for the Public Relations Institute of Australia (PRIA) for the course. This accreditation will entitle students to the status of membership of the PRIA on graduation.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Psychology
Course Code: ABPP
Campus: Footscray Park

Course Description and Objectives
The Bachelor of Psychology is a three year undergraduate course for those who want to study psychology in combination with a study of Arts subjects.

The degree is designed to prepare entry to a fourth year of studies which will enable graduates to meet the academic requirements for professional accreditation with the Victorian Psychologist's Registration Board.

Course Duration
Three years full-time or part-time equivalent.

Course Requirements
All students must complete a total of 360 credit points. The following requirements apply for each stream:

Students must:
- complete twenty semester-length subjects;
- complete a major in Psychology;
- complete one other approved Arts major;
- complete Qualitative and Quantitative Social Research Methods;
- complete two first-year Foundation subjects.

No more than 10 first year subjects can be counted towards the 20 subjects required for the degree.

Course Structure

First Year

Credit points

Semester 1
APP1012 Psychology 1A 15
Foundation subject 15
Arts major 15
Arts elective 15
Semester 2
APP1013 Psychology 1B 15
Foundation subject 15
Arts major 15
Arts elective 15
Total 120

Second Year

Semester 1
APP2013 Psychology 2A 20
APS2030 Qualitative Social Research Methods 20
Arts major * 20
Semester 2
APP2014 Psychology 2B 20
APS2040 Quantitative Social Research Methods 20
Arts major * 20
Total 120

Third Year

Semester 1
APP3011 Psychology 3A 20
Arts major * 20
Two of:
APP3015 to APP3024 (Psychology 3 Electives) 20
Semester 2
APP3011 Psychology 3A 20
Arts major * 20
Two of:
APP3015 to APP3024 (Psychology 3 Electives) 20
Total 120

Arts Major
Students may undertake an Arts major and electives in the following areas:

- Advanced English for Speakers of Other Languages
- Asian Studies
- Chinese (Mandarin)
- Cultural Studies
- History
- Histories of the Present
- Indonesian
- Japanese
- Literary Studies
- Political Science
- Sociology
- Vietnamese

Students may also undertake a limited number of subjects from the St Albans Campus, subject to approval by the Course Co-ordinator.

Career Prospects
The Bachelor of Psychology is designed to provide preparation for a fourth year of study in psychology for graduates wishing to achieve professional accreditation. Graduates of the course may also find employment in areas such as welfare and community services, or may undertake further study to qualify as teachers or social workers.
Professional Recognition
Australian Psychological Society (APS) accredited. Successful completion of a fourth year of study will enable graduates of the Psychology degree to receive Associate Membership with the APS and will meet the academic requirements for professional accreditation with the Victorian Psychologists’ Registration Board.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Psychology (Interpersonal & Organisational)
Course Code: ABPI
Campus: St Albans

Course Description
The course provides an opportunity for students to combine an education in the discipline of psychology (via the accredited undergraduate psychology major) with a major that directly links important psychological interpersonal and organisational concepts with workplace settings.

Course Objectives
The course will:
• Develop generic interpersonal and organisational skills, e.g. listening, communicating, leading, interviewing, observing and decision-making, in students;
• Enable students to acquire the basis for skilled interactions in a class setting and practice these through a field work component;
• Encourage reflection on such interactions with individuals and groups from a theoretical and psychological point of view.

Course Requirements
To be awarded the degree of Bachelor of Psychology (Interpersonal and Organisational) students must successfully complete a total of 360 points including the two majors of Psychology and Interpersonal/Organisational.

Course Structure
First Year Credit Points

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Subject Name</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APP1012</td>
<td>Psychology 1A</td>
<td>15</td>
</tr>
<tr>
<td>APP1013</td>
<td>Psychology 1B</td>
<td>15</td>
</tr>
<tr>
<td>AXF1001</td>
<td>Knowing and Knowledge A</td>
<td>15</td>
</tr>
<tr>
<td>AXF1002</td>
<td>Knowing and Knowledge B</td>
<td>15</td>
</tr>
<tr>
<td>APP1014</td>
<td>Interpersonal Skills 1</td>
<td>15</td>
</tr>
<tr>
<td>APP1015</td>
<td>Organisational Skills 1</td>
<td>15</td>
</tr>
<tr>
<td>Two Arts electives</td>
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<td>15x2</td>
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</tbody>
</table>

Second Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Subject Name</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APP1013</td>
<td>Psychology 1BA</td>
<td>15</td>
</tr>
<tr>
<td>APP2013</td>
<td>Psychology 2A</td>
<td>20</td>
</tr>
<tr>
<td>APP2014</td>
<td>Psychology 2B</td>
<td>20</td>
</tr>
<tr>
<td>APP2023</td>
<td>Interpersonal Skills 2</td>
<td>20</td>
</tr>
<tr>
<td>APP2024</td>
<td>Organisational Skills 2</td>
<td>20</td>
</tr>
<tr>
<td>Two Arts electives</td>
<td></td>
<td>20x2</td>
</tr>
</tbody>
</table>

Third Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Subject Name</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APP3011</td>
<td>Psychology 3A</td>
<td>40</td>
</tr>
<tr>
<td>Four of APP3015 to APP3024 (Psychology 3 Electives)</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>APP3028</td>
<td>Field Work</td>
<td>20</td>
</tr>
<tr>
<td>APP3029</td>
<td>Skills in Context</td>
<td>20</td>
</tr>
</tbody>
</table>

Career Prospectives
The Bachelor of Psychology (Interpersonal & Organisational) provides an enhancement of ‘people skills’ for graduates of psychology who wish to immediately enter the workforce rather than pursue higher qualifications in psychology. The course complements the existing APS accredited psychology major with an applied emphasis to equip graduates with additional skills for working with people in a variety of settings. Graduates will be very attractive to a wide range of employers in psychology, human services and social science areas.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Social Work (Preliminary Year)
Course Code: ABSP
Campus: St Albans

Course Description and Objectives
The course provides the prerequisite one year tertiary study in social sciences for entry to the three year Bachelor of Social Work course (St Albans Campus). At the completion of the course students are eligible for entry to the Bachelor of Social Work degree or else continue into the second year of the Bachelor of Arts

Course Duration
One year full time or two years part time.

Course Requirements
Students must complete a total of 120 credit points in addition to the following:
• complete two subjects in either Psychology and/or Sociology;
• complete two first year foundation subjects;
• complete two or four Arts electives (depending on whether both Psychology and Sociology are undertaken)

Course Structure

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Subject Name</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APP1012</td>
<td>Psychology 1A</td>
<td>15</td>
</tr>
<tr>
<td>APP1013</td>
<td>Psychology 1B</td>
<td>15</td>
</tr>
<tr>
<td>AXF1001</td>
<td>Knowing and Knowledge A</td>
<td>15</td>
</tr>
<tr>
<td>AXF1002</td>
<td>Knowing and Knowledge B</td>
<td>15</td>
</tr>
<tr>
<td>APP1014</td>
<td>Interpersonal Skills 1</td>
<td>15</td>
</tr>
<tr>
<td>APP1015</td>
<td>Organisational Skills 1</td>
<td>15</td>
</tr>
<tr>
<td>Two Arts electives</td>
<td></td>
<td>15x2</td>
</tr>
<tr>
<td>Second Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APP1013</td>
<td>Psychology 1BA</td>
<td>15</td>
</tr>
<tr>
<td>APP2013</td>
<td>Psychology 2A</td>
<td>20</td>
</tr>
<tr>
<td>APP2014</td>
<td>Psychology 2B</td>
<td>20</td>
</tr>
<tr>
<td>APP2023</td>
<td>Interpersonal Skills 2</td>
<td>20</td>
</tr>
<tr>
<td>APP2024</td>
<td>Organisational Skills 2</td>
<td>20</td>
</tr>
<tr>
<td>Two Arts electives</td>
<td></td>
<td>20x2</td>
</tr>
<tr>
<td>Third Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APP3011</td>
<td>Psychology 3A</td>
<td>40</td>
</tr>
<tr>
<td>Four of APP3015 to APP3024 (Psychology 3 Electives)</td>
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<td>Field Work</td>
<td>20</td>
</tr>
<tr>
<td>APP3029</td>
<td>Skills in Context</td>
<td>20</td>
</tr>
</tbody>
</table>

Subjects Offered
Subjects on offer include Psychology, Sociology plus a choice of elective subjects in Asian Studies*, Chinese*, Communication Studies, Cultural Studies*, History*, Indonesian*, Japanese*,
Literary Studies, Media Studies, Political Science#, Professional Writing, Spanish#, Vietnamese# or Gender Studies. Students may also choose one arts elective from outside the Faculty of Arts with permission of the Study Advisor.

#Offered at Footscray Park Campus only

**Admission Requirements**

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

**Bachelor of Social Work**

**Course Code:** ABUW  
**Campus:** St Albans

**Course Description**

Social Work is a key profession in the promotion of social justice and social welfare in Australian society. Social workers are involved with people at an individual, family, and community level to bring about change. Social workers require good analytical skills and a high level of knowledge in order to understand and address the causes and dynamics of social disadvantage. At the same time, they require a large repertoire of skills, which are used to strengthen the problem-solving capacity of individuals, groups and communities, and to assist them in gaining greater control over resources and decision-making.

The degree course is designed to provide students with the knowledge and skills necessary for contemporary social work practice. Upon completion of the course, students will have a strong grounding in the following areas: interpersonal and group work, community development and social planning, program development, policy analysis, and social research.

Field-based education is an integral part of the teaching program and over the duration of the course, students will normally complete two fieldwork placements in different human services agency settings.

The Bachelor of Social Work is a total of four years full-time study (or equivalent). Usually, the first year is undertaken as the Preliminary Year One year minimum of tertiary study including completion of at least two semesters of relevant social science subjects. To become a qualified social worker, a total of four years full-time study or part-time equivalent must be completed. Students will normally complete a preliminary year of tertiary study prior to entering the social work course.

Preliminary Year One year minimum of tertiary study including completion of at least two semesters of relevant social science subjects, e.g. sociology and psychology, politics and economics. The preliminary year can be undertaken as part of either a Bachelor of Arts or the Bachelor of Social Work (Preliminary Year) offered at Victoria University or equivalent degree courses at other universities.

The Bachelor of Social Work course is accredited by the Australian Association of Social Workers.

**Course Objectives**

The Bachelor of Social Work course aims to prepare students for effective professional practice as social workers in the Social and Community Services industry.

(a) General Objectives

The general objectives of our curriculum are associated with the liberal arts component of the BSW Course which, in time sequence, precedes the professional component of the BSW Course. There is variation among students in terms of the number of years of tertiary education completed. It ranges from a minimum of one year to completed degrees. We advise those students who are about to enter university and are inquiring about which subjects they ought to pursue to prepare them for social work, to take a broad range of subjects from different disciplines rather than concentrating in only one or two disciplines. The objectives of the liberal arts component of the BSW course at VU are:

- to obtain knowledge from the humanities and social sciences that informs social work;
- to gain an understanding of the socio-economic, political, psychological, and cultural forces that impinge upon people's lives;
- to become aware of how society has developed and is organised; and
- to obtain knowledge that enables students to broaden their understanding of themselves and their world.

(b) Professional Objectives

The professional objectives of the BSW course are, of course, associated with the professional component of the BSW program, which follows the liberal arts component in time sequence. The professional objectives are:

- to help meet the social welfare labour force needs of Australia generally, and the Western region of Melbourne in particular;
- to help students acquire knowledge and understanding of the welfare state as a social institution in the Australian context;
- to help students acquire knowledge and understanding of the historical development of social work and of social work practice consistent with the generalist perspective, including its scope and limitations, its internal debates, and its interrelationship with other bodies of knowledge;
- to help students acquire knowledge and understanding of the origins, manifestations, dynamics, causes, and consequences of social inequality and oppression;
- to help students develop appropriate and purposeful use of skills within a wide range of social work roles and methods of intervention necessary for the elimination of social inequality and obstacles to social functioning;
- to help students develop intellectual inquisitiveness, creative problem-solving skills, a reflective practice, and proper use of a range of research methods;
- a facility for critical questioning, and a goal of life-long learning; and
- to help students develop an understanding of, and commitment to, social work purposes, values, ideals, beliefs, and identity.

**Course Duration**

To become a qualified social worker, a total of four years full-time study or part-time equivalent must be completed. Students who commence the course at first year must undertake the following course structure:

Preliminary Year One year minimum of tertiary study including completion of at least two semesters of relevant social science subjects, e.g. sociology and psychology, politics and economics. The preliminary year can be undertaken as part of either a Bachelor of Arts or the Bachelor of Social Work (Preliminary Year) offered at Victoria University or equivalent degree courses at other universities.

Bachelor of Social Work course Three years full-time or six years equivalent part-time study.

**Course Requirements/ Structure**

To be awarded the Bachelor of Social Work degree students must complete a total of 360 credit points. Students undertaking Social Work with Honours must complete in addition in their final year the subject Social Work Honours.

Students who commence the course at first year must undertake the following course structure.
**First Year**

Preliminary Year of Study

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW2091 Introduction to Social Welfare</td>
<td>15</td>
</tr>
<tr>
<td>ASW2092 Introduction to Social Work</td>
<td>15</td>
</tr>
<tr>
<td>ASW2093 Social Work Research 1</td>
<td>15</td>
</tr>
<tr>
<td>ASW2015 Human Development: Individual, Group and Family Processes</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW2013 Introduction to Social Policy</td>
<td>15</td>
</tr>
<tr>
<td>ASW2095 Social Work Theory</td>
<td>15</td>
</tr>
<tr>
<td>ASW2096 Social Work Practice 1</td>
<td>15</td>
</tr>
<tr>
<td>ASW2097 Social Work and Social Problems</td>
<td>15</td>
</tr>
</tbody>
</table>

Total 120

**Second Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW2091 Introduction to Social Welfare</td>
<td>15</td>
</tr>
<tr>
<td>ASW2092 Introduction to Social Work</td>
<td>15</td>
</tr>
<tr>
<td>ASW2093 Social Work Research 1</td>
<td>15</td>
</tr>
<tr>
<td>ASW2015 Human Development: Individual, Group and Family Processes</td>
<td>15</td>
</tr>
</tbody>
</table>

Semester 2

| ASW3051 Social Work Practice 2A     | 15            |
| ASW3026 Organisational Context      | 15            |
| ASW3052 Anti-Oppressive Social Work  | 15            |
| ASW3019 Law & Social Work Practice  | 15            |

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW3053 Social Work Practice 2B</td>
<td>20</td>
</tr>
<tr>
<td>ASW3054 Field Education 1</td>
<td>40</td>
</tr>
</tbody>
</table>

Total 120

**Third Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW4090 Social Policy Analysis: Current Issues</td>
<td>15</td>
</tr>
<tr>
<td>Community Development subject</td>
<td>15</td>
</tr>
<tr>
<td>ASW4091 Field Education 2 (full year)</td>
<td>30</td>
</tr>
<tr>
<td>ASW5001 Social Work Honours *</td>
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</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Planning &amp; Program Development</td>
<td>15</td>
</tr>
<tr>
<td>ASW4092 Social Work Research 2</td>
<td>15</td>
</tr>
<tr>
<td>ASW4091 Field Education 2 (full year)</td>
<td>30</td>
</tr>
<tr>
<td>ASW5001 Social Work Honours *</td>
<td>15</td>
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</tbody>
</table>

Total 120

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
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</thead>
<tbody>
<tr>
<td>Social Planning and Development</td>
<td>15</td>
</tr>
<tr>
<td>ASW4092 Social Work Research 2</td>
<td>15</td>
</tr>
</tbody>
</table>

*Students wishing to graduate with a Bachelor of Social Work with Honours must complete ASW5001 Social Work with Honours in their fourth year.

**Note:** Students who have completed two or more years of a relevant tertiary degree may (with approval) commence the course at third year and undertake the following course structure:

**Third Year Entry**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW2092 Introduction to Social Work</td>
<td>15</td>
</tr>
<tr>
<td>ASW3051 Social Work Practice 2A</td>
<td>15</td>
</tr>
<tr>
<td>ASW3026 Organisational Context</td>
<td>15</td>
</tr>
<tr>
<td>ASW3019 Law &amp; Social Work Practice</td>
<td>15</td>
</tr>
<tr>
<td>ASW2093 Social Work Research 1</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW3053 Social Work Practice 2B</td>
<td>20</td>
</tr>
<tr>
<td>ASW3054 Field Education 1</td>
<td>40</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Subject</td>
<td>15</td>
</tr>
<tr>
<td>one of:</td>
<td></td>
</tr>
<tr>
<td>ASW3052 Anti-Oppressive Social Work OR</td>
<td>15</td>
</tr>
<tr>
<td>ASW4090 Social Policy Analysis: Current Issues</td>
<td>15</td>
</tr>
<tr>
<td>ASW4091 Field Education 2 (full year)</td>
<td>30</td>
</tr>
<tr>
<td>ASW5001 Social Work with Honours *</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Planning and Development</td>
<td>15</td>
</tr>
<tr>
<td>ASW4092 Social Work Research 2</td>
<td>15</td>
</tr>
</tbody>
</table>

**Career Prospects**

The course is aimed at preparing graduates for employment across a range of settings including: local government human services, federal and state government welfare agencies, hospitals and community health centres, and non-Government and community-managed human services organisations.

**Admission Requirements**

Applicants will normally be expected to have satisfactorily completed Year 12 plus a preliminary year of tertiary study of degree level, including at least two semesters in a relevant social sciences discipline. The Year 12 condition may, however, be waived in the case of mature age applicants.

Special consideration will be given to disadvantaged applicants and to applicants with extensive work experience in the human services field.

Provision is also made for students to enter the Social Work course at Year 3 level, if they have completed two or more years of a relevant tertiary degree.

Students may apply to gain entry into the Bachelor of Social Work course after completion of the first or second year of the Bachelor of Arts or equivalent undergraduate course. Students intending to pursue this option are advised to enrol for Psychology and Sociology in the first year Bachelor of Arts. It should be noted that completion of the first year Bachelor of Arts does not guarantee entry into Social Work.

**Bachelor of Science (Psychology)**

Course Code: ABPY

**Course Description**

The Bachelor of Science (Psychology) is an undergraduate course for those who want to study psychology and social research methods in combination with the study of science subjects.

**Course Objectives**

The Psychology degree is designed to prepare entry to a fourth year of studies which will enable graduates to meet the academic requirements for professional accreditation with the Victorian Psychologist's Registration Board.

The course provides a strong grounding in psychology, social research methods and a science discipline.

**Course Duration**

Three years equivalent full-time study.

**Course Requirements**

To be awarded the Bachelor of Science (Psychology) students must have successfully completed a total of 360 credit points.

**First Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW2092</td>
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<tr>
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</tr>
<tr>
<td>ASW3026</td>
<td>15</td>
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<tr>
<td>ASW3019</td>
<td>15</td>
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<tr>
<td>ASW2093</td>
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</table>

**Second Year**

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW3053</td>
<td>20</td>
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<tr>
<td>ASW3054</td>
<td>40</td>
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<tr>
<td>ASW4090</td>
<td>15</td>
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<td>ASW4092</td>
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<td>ASW4091</td>
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<tr>
<td>ASW5001</td>
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</tbody>
</table>

**Fourth Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASW3052</td>
<td>15</td>
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<tr>
<td>ASW4090</td>
<td>15</td>
</tr>
<tr>
<td>ASW4091</td>
<td>30</td>
</tr>
<tr>
<td>ASW5001</td>
<td>15</td>
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</tbody>
</table>

**Bachelor of Science (Psychology)**

Course Code: ABPY

**Course Description**

The Bachelor of Science (Psychology) is an undergraduate course for those who want to study psychology and social research methods in combination with the study of science subjects.

**Course Objectives**

The Psychology degree is designed to prepare entry to a fourth year of studies which will enable graduates to meet the academic requirements for professional accreditation with the Victorian Psychologist's Registration Board.

The course provides a strong grounding in psychology, social research methods and a science discipline.

**Course Duration**

Three years equivalent full-time study.

**Course Requirements**

To be awarded the Bachelor of Science (Psychology) students must have successfully completed a total of 360 credit points.

The structure of the course is as follows:

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APP1012</td>
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</tr>
<tr>
<td>SBF1310</td>
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### Undergraduate Studies

<table>
<thead>
<tr>
<th>Semester 1</th>
<th></th>
<th>Semester 2</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>Science major</td>
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<td>Science major</td>
<td>30</td>
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<tr>
<td>APP1013 Psychology 1B</td>
<td>15</td>
<td>SBF1320 Biology 2</td>
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</tr>
<tr>
<td>SBF2320 Science major</td>
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<td>Total</td>
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**Second Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th></th>
<th>Semester 2</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Science major</td>
<td>20</td>
<td>Science major</td>
<td>20</td>
</tr>
<tr>
<td>APP2013 Psychology 2A</td>
<td>20</td>
<td>SBF2320 Quantitative Social Research Methods</td>
<td>20</td>
</tr>
<tr>
<td>APS2030 Science major</td>
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</table>

**Third Year**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th></th>
<th>Semester 2</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Science major</td>
<td>20</td>
<td>Science major</td>
<td>20</td>
</tr>
<tr>
<td>APP3011 Psychology 3A</td>
<td>20</td>
<td>SBF2320 Qualitative Social Research Methods</td>
<td>20</td>
</tr>
<tr>
<td>APS3010 Science major</td>
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<td>20</td>
</tr>
<tr>
<td>Two of:</td>
<td>20</td>
<td>Two of:</td>
<td>20</td>
</tr>
<tr>
<td>APP3015 to APP3024 (Psychology 3 Electives)</td>
<td>20</td>
<td>APP3015 to APP3024 (Psychology 3 Electives)</td>
<td>20</td>
</tr>
<tr>
<td>APP3011 Psychology 3A</td>
<td>20</td>
<td>Independent Research Project</td>
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<tr>
<td>APS3040 Science major</td>
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</tr>
<tr>
<td>Two of:</td>
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<td>Two of:</td>
<td>20</td>
</tr>
<tr>
<td>APP3015 to APP3024 (Psychology 3 Electives)</td>
<td>20</td>
<td>Total</td>
<td>120</td>
</tr>
</tbody>
</table>

In the BSc (Psychology) degree you must complete either:
- a three year science major; or
- a two year science sequence and a Social Research Methods major in addition to the Psychology major.

### Science Major

The Science major comprises a recognised three-year sequence of elective subjects within the Faculty of Engineering and Science. By selecting appropriate combinations of elective subjects, students may obtain a major in psychology together with a second science major in one of the following areas:
- Human Bioscience
- Microbiology/Molecular Biology
- Environmental Science
- Social Research Methods

### Social Research Methods Major

Students wishing to complete this major must do APS3010 Social Research Methods 3 and APS3040 Independent Research Project as well as a two year sequence of subjects selected from those available for the science major (as listed above).

### Career Prospects

The Bachelor of Science (Psychology) is designed to provide preparation for a fourth year of study in psychology for graduates wishing to achieve professional accreditation.

Graduates of the Bachelor's degree may find employment in areas such as welfare and community services, or may undertake further study to qualify as teachers or social workers. Social research methods subjects prepare graduates for work in social research and data analysis positions.

### Professional Recognition

Australian Psychological Society (APS) accredited. Successful completion of a fourth year of study will enable graduates of the Psychology degree to receive Associate Membership with the APS, and will meet the academic requirements for professional accreditation with the Victorian Psychologists' Registration Board.

### Admission Requirements

Normal entry: VCE (or equivalent). Prerequisite subjects: Year 12 English, one Year 12 Science subject.

VCE Biology is not a formal prerequisite but students will find a background in biology is very helpful.
Combined Degree Programs

Bachelor of Arts/ Bachelor of Business (Information Systems)

Course Code: BBBS
Campus: St Albans

Course Description
This combined Bachelor of Arts and Bachelor of Business (Information Systems) degree program is offered by the Department of Communication Language and Cultural Studies and the Department of Psychology in the Faculty of Arts and the Department of Information Systems in the Faculty of Business.

The program has been developed in response to the increasing convergence of communication and computing technologies and the evident need for new kinds of graduates to meet the challenge of rapid technological change, communication and information technologies will transform not only the way in which we will work, learn and interact in the future, but also demand new skills. It is becoming increasingly obvious that what is important is not simply to produce graduates with the requisite technical skills, but to produce graduates who are flexible, who have learned how to learn and who have both social and managerial/strategic skills together with high level technical skills.

This combined degree will give students a good grounding in the use of information systems, strong communication and interpersonal skills and a sound understanding of human behaviour, within a business context. This combination of knowledge and skills will considerably improve students’ attractiveness to potential employers. The education provided by combining the key aspects of each degree will make graduates more effective in a wide range of positions in either the private or public sectors.

Course Objectives
The aims of the course are to provide graduates with:

- a comprehensive overview of the theories, principles and practice of the disciplines of information systems, communication studies and psychology, applied within a business setting;
- an awareness of the issues associated with communication in various contexts and in different modes (mediated, written and oral) and to be sensitive to the influence of socio-cultural factors such as gender, culture and language background;
- skills in information management, communication and research using a variety of media;
- a range of skills in problem solving, interpersonal communication, and collaboration which will enable them to work effectively as individuals and as part of a team;
- a broad and integrated education not normally available within a single faculty based undergraduate degree;
- familiarity with new modes of communication afforded by media, multimedia and hypermedia, such as hypertext and multimedia, and be able to work with these in their professional employment; and
- the ability to produce written documents which demonstrate a high level of competence and presenting ideas and arguments on a given topic and in the technical aspects of written communication across a range of genres.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Arts/Bachelor of Business (Information Systems) students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points each. There are 32 subjects in total.

Normally, students would complete an average of 60 credit points each semester from:

- Bachelor of Business (Information Systems)
- 8 core subjects
- 2 support subjects

6 specialist subjects Specific to the Bachelor of Business (Information System)

Bachelor of Arts
8 subjects in (Major) Psychology, with
6 subjects in (Major) Communication Studies or Professional Writing
or
6 subjects in (Major) Communication Studies with Professional Writing
or
6 subjects in (Major)
2 Arts electives

Electives
Two further electives chosen from subjects offered by either the Faculty of Arts or Faculty of Business, as approved by the Combined Course Co-ordinators.

Career Prospects
With the increasing convergence of communication and computing technologies it has become evident that new kinds of graduates will be needed to meet the challenge of rapid technological change. The combination of understandings and skills in communication and human relations with the technical knowledge of information systems and business practice means that graduates of this joint degree will be ideally positioned to take advantage of a range of new and exciting career opportunities. Graduates will be qualified to seek employment in a wide range of positions in the information technology industry in fields such as systems analysis, database design and network administration, and depending on their chosen arts majors in the growth industries of, electronic publishing, technical communication and writing, media and publicity, information services, human services, human computer interface design, training and development including computer aided learning.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Tourism Management)/ Bachelor of Arts (Asian Studies)

Course Code: BBTA
Campus: Footscray Park
Course Description

The course combines the key components of the undergraduate degree courses in Asian Studies and Tourism Management to provide students with a sound education in the principles and practice of tourism with a strong emphasis on the economic, social, cultural and political context of the Asian region.

Course Objectives

The aim of the course is to provide graduates with:

• a sound business management education with particular emphasis on management of tourism projects and enterprises and a strong grounding in the relevant business management techniques and research skills;
• a strong understanding of the history, economic development, cultural traditions, political systems and social traditions which apply to the countries of the Asia region;
• a solid grasp of an Asian language;
• a broad education not normally associated with a single undergraduate degree.

Course Duration

Four years full-time or part-time equivalent.

Course Requirements

To be awarded the Bachelor of Business (Tourism Management)/Bachelor of Arts (Asian Studies), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally students would complete an average of 60 credit points each semester from the following subjects:

Course Structure

Bachelor of Business (Tourism Management)
- 8 Core Subjects (Common to all Faculty of Business Courses)
- BAO1101 Accounting for Decision Making
- BCO1101 Computer Applications
- BEO1103 Microeconomic Principles
- BEO1104 Macroeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management and Organisational Behaviour
- 6 Specialist Tourism Subjects
- BHO1190 Introduction to Tourism
- BHO1191 Travel Operations Management
- BHO2291 Tourism Facilities Management
- BHO3492 Tourism Planning and Development
- BHO3495 Tourism in Developing Countries
- BHO3496 Tourism Research Project
- 2 Support Business Subjects
- BAO1109 Hospitality and Tourism Accounting
- BMO2271 Organisations

Bachelor of Arts (Asian Studies)
- 6 subjects in Asian Studies (Asian Studies major)
- 6 subjects in an Asian Language (Asian Language major)
- Introduction to Asian Studies
- 1 Arts elective

Electives

Two further electives chosen from subjects offered by either the Faculty of Arts or Faculty of Business, as approved by the Course Co-ordinators.

Career Prospects

Government tourism bodies and tour operators dealing with the Asian market require people with a tourism background and with Asian language skills as well as an understanding of Asian cultures.

Admission Requirements

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (Asian Studies)/Bachelor of Business (International Trade)

Course Code: ABBF
Campus: Footscray Park

Course Description

This combined degree program, which is managed by the Department of Asian and International Studies in the Faculty of Arts, derives from the recognition that Australia is strategically located in the Asian region and our economic future is to a large extent dependent on how well we utilise the trade opportunities which exist. The importance of trade to Australia's economic future and the need to improve our level of Asian consciousness is reflected in this multi disciplinary study of the history, development, political systems and cultural context of the countries of the south east Asian region with an opportunity to study one of four Asian languages; Mandarin (Chinese), Indonesian, Japanese or Vietnamese.

Graduates seeking positions in companies or government agencies which are involved in trade, economic or cultural relations with countries in the Asian region, will have both a good knowledge of the technical aspects of trade and a strong understanding of the cultural, political and historical development of the countries of the Asian region. This combined degree will give students a good grounding in both these aspects and considerably improve their attractiveness to potential employers in either the private or public sectors.

Course Objectives

The aims of the course are to provide graduates with:

• a comprehensive overview of the theories, principles and practice of international trade and the relevant techniques and research skills;
• a strong understanding of the history, economic development, cultural traditions, political systems and social traditions in a number of countries in the Asian region;
• a solid grasp of an Asian language; and
• a broad education not normally associated with a single undergraduate degree.

Course Duration

Four years full-time or part-time equivalent.

Course Requirements

To be awarded the Bachelor of Arts (Asian Studies)/Bachelor of Business (International Trade), students must have completed a
total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally, full-time students would complete an average of 60 credit points per semester from:

Course Structure
Bachelor of Business (International Trade)
8 Core Subjects (Common to all Faculty of Business Courses)
BLO1101 Computer Applications
BAO1101 Accounting for Decision Making
BEO1105 Business Statistics
BEO1105 Microeconomic Principles
BEO1105 Macroeconomic Principles
BLO1105 Business Law
BMO1102 Management and Organisational Behaviour
BHO1171 Introduction to Marketing
8 Support and Specialist Subjects specific to the School of Applied Economics and the Bachelor of Business in International Trade:
BEO1252 International Business Context
BEO2254 Statistics for Business and Marketing
BEO3500 Applied Economics Research Project
BEO3501 International Economic Context
BEO3417 Finance of International Trade
BEO3430 International Economic Analysis
BEO3432 Strategic International and Trade Operations
BHO3373 International Marketing
Bachelor of Arts (Asian Studies)
6 subjects in Asian Studies (Asian Studies major)
6 subjects in Asian Language (Asian Language major)
Introduction to Asian Studies
1 Arts elective
Electives
Two further electives chosen from subjects offered by either the Faculty of Arts or Faculty of Business.

Career Prospects
Excellent career prospects exist for graduates to assume managerial and executive positions with companies and business organisations who wish to promote their interests in Asia. Typical employers come from a broad band of industry sectors including trading (export/import companies, commodity traders, multinational enterprises) and the service sectors. Career paths may include international trade negotiations, export development, international operations management, international marketing and export/import administration.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management)

Course Code: ABPM
Campus: Footscray Park

Course Description
The changing nature of the workforce and demands on managers requires that they have a broader view and understanding of their roles. This has led to a demand for well trained managers with a range of skills who can manage high quality and appropriate staff, programs, training, and services to a cross-section of users.

The Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management) may be studied full-time or part-time. Minimum completion time is four years full-time. Students are required to complete a total of 32 semester-length subjects. From the Bachelor of Arts degree, students must complete a major in Psychology plus one Arts major (ie six sequential subjects) and one Arts elective. From the Business degree, students must complete seven compulsory core business subjects, six specialisation subjects in human resource management, three management support subjects and one specified Business elective.

Course Objectives
The combined Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management) degree aims to provide a thorough educational experience to students. It exposes them to the psychological and managerial forces that have shaped and continue to shape, Australia's institutions, while at the same time giving them a variety of business, research and vocational skills which they can utilise directly in either a general business or related environment. The course focuses on management, psychological and research competencies with particular emphasis on human resource issues.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Arts (Psychology)/Bachelor of Business (Human Resource Management), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally, full-time students would complete an average of 60 credit points per semester.

Course Structure
First Year
Semester 1
APP1012 Psychology 1A
BEO1105 Microeconomic Principles
BLO1105 Arts subject
Semester 2
APP1013 Psychology 1B
BAO1101 Accounting for Decision Making
BLO1105 Business Law
Arts subject

Second Year
Semester 1
APP2013 Psychology 2A
BEO1104 Macroeconomic Principles
Arts subject
Semester 2
APP2014 Psychology 2B
BAO1101 Accounting for Decision Making
BLO1105 Business Law
Arts Subject

Third Year
Semester 1

APP3011 Psychology 3A (full year subject)
BLO2207 Employment Law
BMO3476 Training and Development

Arts Subject

Semester 2

APP3011 Psychology 3A (continued)
BMO3420 Human Resource Information Systems

Recommended Business Elective*

Arts Subject

Fourth Year

Semester 1

BHO1171 Introduction to Marketing
BMO3323 Employee Relations Management

Arts subject

Two of:
APP3015 to APP3024 (Psychology 3 Electives) (20 credit points)

Semester 2

BMO3325 Human Resource Management Evaluation
BMO3324 Consulting and Counselling

Arts Subject

Two of:
APP3015 to APP3024 (Psychology 3 Electives) (20 credit points)

*Students are required to do 8 Arts subjects (within which one Arts major must be pursued - normally 6 subjects) and 1 Business elective. The recommended Business elective is: BMO3327 Organisation Change and Development.

Career Prospects

Graduates will be in demand for work in human resource departments, community service organisations, marketing research agencies and government departments. A variety of professions are available to graduates as the degree is accredited by the Australian Psychological Society and also counts as five years credit towards the mandatory eight year chartered membership of the Australian Human Resources Institute.

Admission Requirements

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Electronic Commerce)/Bachelor of Arts (Multimedia)

Course Code: BBMU
Campus: Footscray Park

*New Course Subject to University Approval

Course Objectives

The course aims to provide knowledge, skills and competencies in areas which are essential for the education and training of online designers and developers together with essential business and communication competencies.

Course Duration

The course is offered over four years on a full-time basis or over eight years on a part-time basis. A year of Co-operative Education is optional and if chosen, the course would take five years full-time or part-time equivalent.

Course Requirements

To be awarded the Bachelor of Business (Electronic Commerce)/Bachelor of Arts (Multimedia), students must have completed a total of 480 credit points. Each subject in this course is worth 15 credit points. There are 32 subjects in total. Normally, full-time students would complete an average of 60 credit points per semester.

Course Structure

The course includes eight core business subjects, six Electronic Commerce specialisation subjects, two business support subjects, fourteen Multimedia specialisation subjects and two electives.

Structure is as follows:

Core Subjects
BAO1101 Accounting for Decision Making
BLO1105 Business Law
BCO1101 Computer Applications
BEO1103 Microeconomic Principles
BEO1104 Macroeconomic Principles
BEO1106 Business Statistics
BMO1102 Management and Organisation Behaviour
BHO1171 Introduction to Marketing

Specialisation Subjects – Electronic Commerce (Development Stream)
BCO2500 Electronic Commerce Technologies
BCO2501 Electronic Commerce Business Interfaces
BCO2502 Developing Electronic Commerce Systems
BCO1141 Information Technology Management

Support Subjects
BCO1147 Introduction to Programming Concepts
BCO3149 Computing Project

Specialisation – Multimedia
ACM1001 Multimedia 1A
ACM1002 Multimedia 1B
ACM1003 Animation for Multimedia
ACM1004 Design for Multimedia
ACC1042 Communication Studies A
ACC1044 Communication Studies B
ACM2001 Multimedia 2A
ACM2002 Multimedia 2B
ACM3001 Multimedia 3A
ACM3002 Multimedia 3B
ACP2062 Editing and Publishing

1 x 2nd Year Communication Studies Subject
2 x 3rd Year Communication Studies Subject

Electives

Two approved subjects from the Faculty of Business and Law

Bachelor of Arts/Diploma of Liberal Arts

Course Code: ABXL
Campus: Footscray Park

Admission Requirements

Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.
UNDERGRADUATE STUDIES

Course Description
This new course is a four year combined dual award, comprising of the existing Bachelor of Arts (higher education) and the Diploma of Liberal Arts (TAFE) programs currently offered at Victoria University. In this course students will have the opportunity to undertake a wide range of humanities and social science disciplines.

Course Objectives
The course aims to provide students with:

• a grounding in one or more academic disciplines, which in addition to their interdisciplinary training, provides a basis for further studies towards professional qualifications in such fields as teaching, librarianship, community or social work, or further academic studies towards a higher degree;

• a critical understanding of the concept of culture and the insights it provides into the similarities and differences amongst human beings, their behaviour and communication with each other, and the meanings they attach to their collective lives;

• knowledge and understanding of Australian society and culture, both historical and contemporary; an appreciation of the structure of Australian society, the differences among the various groups of which it is constituted, and the issues of equity which it presents;

• experience with first-hand research, a familiarity with research resources and methods, and a range of adaptable analytic and research skills, particularly as can be applied to issues of culture and communication in Australia.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Arts/Diploma of Liberal Arts students must have completed a total of 480 credit points. Normally, full-time students would complete an average of 60 credit points per semester.

Course Structure
First Year Credit points
Bachelor of Arts subjects
AXF1001 Knowing and Knowledge A 15
AXF1002 Knowing and Knowledge B 15
Diploma of Liberal Arts subjects
Learning to Learn 15
Inquiry and Presentation 15
Public Life 15
Subjects up to the value of 45 credit points 45
Second Year
Arts Major 1A 20
Arts Major 1B 20
Diploma of Liberal Arts subjects
Tradition and Modernity 16
Research Project 1
Subjects* up to the value of 48 credit points 48
*Subjects to be counted towards first year of Second Arts Major

Third Year
Bachelor of Arts subjects
Arts Major 2A 20
Arts Major 2B 20
Second Arts Major A (2A) 20
Second Major B (2B) 20
Subjects up to the value of 40 credit points 40

Note: Electives are chosen from either the Bachelor of Arts or Diploma of Liberal Arts

Fourth Year
Bachelor of Arts subjects
Arts Major A (3A) 20
Arts Major A (3B) 20
Second Arts Major B (3A) 20
Second Arts Major B (3B) 20
Subjects up to the value of 40 credit points 40

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry Basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Laws/ Bachelor of Arts
Course Code: BLAA
Campus: Footscray Park

Course Description
This course combines professional law education with a general BA degree. The course will equip graduates to practice law and will meet the requirements for legal practice in Victoria. However graduates of the course will also have the opportunity to significantly broaden their education by studying two humanities and social science disciplines in considerable depth.

Course Objectives
The course objectives are to:

• produce academically well rounded graduates who have the professional and academic skills required to work in the legal profession or to undertake legal work in other sectors and to do this within the context of an excellent understanding of the broad social and community context within which they are working;

• provide students with a range of skills problem solving, high level conceptual analysis, verbal and written communication, advocacy, ethical judgement, legal research and writing, interviewing and negotiation, and interpersonal skills;

• complement specialist education in law and accounting with a detailed understanding of at least two discipline areas in the humanities and/or social sciences;

• provide graduates with the skills, competencies and other educational attributes listed within the context of a dynamic higher education environment that aims to fit all graduates with a high level of life skills;

• satisfy the academic requirements for admission to legal practice in Victoria.

Course Duration
Five years full-time or part-time equivalent.

Course Structure
Year One
BLO1111 Australian Legal System in Context
BLO1114 Legal Research Methods
Two first year Arts subjects from a major
Two first year Arts subjects from a sub-major
Two Arts electives

Year Two
BLO1112 Contracts 1
BLO1117 Contracts 2
BLO2119 Corporations Law 1
Two second year Arts subjects from a major

Electives are chosen from either the Bachelor of Arts or Diploma of Liberal Arts
Two second year Arts subjects from a sub-major

Year Three
- BLO 1115 Torts
- BLO 1116 Law, Discrimination and Society
- BLO 1118 Constitutional Law
- BLO 3134 Taxation Law

Two third year Arts subjects from a major
One Arts elective

Year Four
- BLO 1113 Australian Administrative Law
- BLO 2120 Legal Writing and Drafting
- BLO 2121 Legal Theory
- BLO 2123 Advocacy and Communication
- BLO 2124 Corporation Law 2
- BLO 2125 Real Property Law
- BLO 2126 Federal Constitutional Law

One approved Business elective

Year Five
- BLO 3127 Dispute Resolution & Civil Procedure
- BLO 3128 Interviewing and Negotiation Skills
- BLO 4136 Equity and Trusts
- BLO 4139 Evidence
- BLO 3131 Lawyers and Legal Ethics
- BLO 4141 International Trade Law
- BLO 4142 Advanced Legal Research Dissertation

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Applied Science (Human Movement)/Bachelor of Psychology

Course Code: HBHP
Campus: Footscray Park

Course Description
This combined course in Human Movement and Psychology is designed for students who want to combine a love of sport with an interest in Psychology in a program which allows a relatively broad range of future career options to be kept open. The course combines key elements of its constituent undergraduate degrees to provide students with a strong education in the principles and practice of psychology and an emphasis on the study and practice of human movement (i.e. sport, fitness, health and rehabilitation, physical education) in modern society.

Course Objectives
The course objectives are to:
- provide an interdisciplinary approach to the understanding of human behaviour in general, and in the fields of sport, physical education, fitness, health and rehabilitation in particular;
- develop technical, practical and critical/reflective skills to undertake professional practice in Human Movement and Psychology;
- foster self-direction, creativity and ethical sensitivity in the acquisition and application of knowledge and skills;
- provide a theoretically informed practical education professionally and vocationally oriented to a range of Human Movement and Psychology related avenues of employment;
- produce Human Movement and Psychology professionals who are dedicated to serving individual and community in accordance with best professional practice.

Course Duration
Four years full-time or part-time equivalent.

Course Requirements
To be awarded the Bachelor of Applied Science (Human Movement) / Bachelor of Psychology students must complete a total of 480 credit points, comprising 240 Arts (including a Psychology major) and 240 Human Development points.

Course Structure
Arts Subjects
- APP1012 Psychology 1A
- APP1013 Psychology 1B
- APP2013 Psychology 2A
- APP2014 Psychology 2B
- APP3011 Psychology 3A
- Four of APP3015 to APP3024 (Psychology 3 Electives)

One Arts major of choice.

Human Development Subjects
- HPE1121 Introduction to Human Movement Studies
- HPE1122 History of Sport & Physical Education
- HPE1124 Gross Anatomy
- HPE1125 Communication & Instruction in Physical Education
- HPExxxx Intro to Human Movement Activities
- HPE1129 Philosophy of Human Movement and Sport
- HPExxxx Measurement and Evaluation
- HPE1131 Field Experience 1
- HPE1132 Sport Psychology
- HPE2121 Intro to Biomechanics of Human Movt.
- HPE2122 Intro to Exercise Physiology
- HPE2123 Sport and Social Processes
- HPE2124 Field Experience 2
- HPE2125 Field Placement 1
- HPE2126 Sports Management
- HPE2127 Motor Learning
- HPE3127 Field Experience 3
- HPE3128 Field Placement 2
- HPE3135 Graduating Seminar

Three elective subjects.

Admission Requirements
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

Bachelor of Business (Marketing)/Bachelor of Psychology

Course Code: BBKP
Campus: Footscray Park

Course Description
This joint degree course provides students with the opportunity to combine core business subjects and a marketing specialisation with an Australian Psychological Society (APS) accredited degree in Psychology. Students will also undertake a further six Arts subjects of their choice which provides an opportunity to develop additional specialisations. The course will equip students
with an integrated knowledge of human behaviour and marketing principles.

**Course Objectives**
The primary aim of the course is to provide students with a sound platform of learning in the principles and practice of marketing and psychology. It will improve learning by providing a fundamental framework for the application of marketing and psychology concepts and ideas and their co-integration, which will ensure that students are capable of engaging successfully in combined areas of marketing and psychology in a commercial environment.

**Course Duration**
Four years full-time or part-time equivalent.

**Course Requirements**
Students must successfully complete a total of 480 credit points, 240 in Business subjects and 240 in Psychology/Arts subjects. The completion of core business subjects, a marketing specialisation and a psychology major is required.

**Course Structure**

### Core Business Subjects
- BAO1101 Accounting for Decision Making
- BCO1101 Computer Applications
- BEO1103 Macroeconomic Principles
- BEO1104 Microeconomic Principles
- BEO1106 Business Statistics
- BHO1171 Introduction to Marketing
- BLO1105 Business Law
- BMO1102 Management & Organisation Behaviour

### Marketing Specialisation Subjects
- BEO2186 Distribution Management
- BHO2250 Advertising & Public Relations
- BHO2251 Product & Pricing Strategy
- BHO2434 Consumer Behaviour
- BHO3254 Advanced Market Research
- BHO3435 Marketing Planning & Strategy

### Marketing Support Subjects
- BEO2254 Statistics for Business & Marketing
- BHO2285 Marketing Research

### Arts Specialisation Subjects
- APP1012 Psychology 1A
- APP1013 Psychology 1B
- APP3013 Psychology 2A
- APP2014 Psychology 2B
- APP3011 Psychology 3A

Four of APP3015 to APP3024 (Psychology 3 Electives)
Six Arts elective subjects comprising an Arts major.

**Admission Requirements**
Satisfactory completion of Year 12 or equivalent with a grade average of D in English. Applicants may also apply on an Alternative Category Entry basis. Please refer to the Admissions, Enrolment and Academic Procedures and Regulations section in the back of this Handbook, and the VTAC Guide for details.

### Honours Programs

**Bachelor of Arts (Honours)**

**Course Code:** AHFF  
**Campus:** Footscray Park  
**Course Code:** AHSS  
**Campus:** St Albans

**Course Description**
The Honours year provides the opportunity for you to extend your undergraduate degree work and attain a higher qualification for doing so. It will develop further your capacities for informed, conceptual thinking and your research skills. Its primary function is to provide the first stage towards a higher degree (ie. a Masters or a Doctorate) by research, to give greater depth to your undergraduate studies, to gain a greater understanding of the contemporary theories and debates in the humanities and social sciences, to develop research skills and to learn to analyse and write at a more abstract and theoretical level, etc. There are a number of reasons why you might consider an honours year. These include it being the way to secure the academic platform from which you can then pursue a higher degree by research, either at Victoria University or elsewhere.

**Course Duration**
One year full-time or part-time equivalent.

**Course Structure**
Honours units other than the thesis may be provided through classwork or through directed studies. Students must complete a total of 120 credit points. The following units are specific to the Honours year. They are offered subject to demand at Footscray Park and/or St Albans.

- AXH1012 Key Debates in the Humanities and Social Sciences (30 points)
- AXH1003 Honours Thesis (60 points) (full-time)-1 semester
- AXH1004 Honours Thesis (60 points) (part-time)-2 semesters (30 points per semester)

plus one of:
- AAX4001 Asian Studies Honours 4 (30 points)
- AAX4003 History Honours 4 (30 points)
- ACX4001 Humanities Honours 4 (30 points)
- ASH4010 Social and Cultural Studies Honours (30 points)

**Course Requirements**
To qualify for the degree with honours, students must complete honours standard units to the value of 120 credit points, including coursework units to the value of 60 credit points and a thesis to the value of 60 credit points. Each student's honours year program must be approved by the Faculty of Arts Honours Co-ordinator to ensure an appropriate balance of theoretical, methodological and disciplinary studies.

**Admission Requirements**
Normally, to be considered for entry into the Honours year, you must have:
- completed a three year undergraduate course with results at the level of Distinction or above (or equivalent grades) in at least the last two units of your two majors (or equivalent studies); and
obtained results at the level of credit or above (or equivalent grades) in at least 60% of the total number of undergraduate subjects attempted.

To apply for the Honours Year you must complete and submit a direct application form to Student Administration – Admissions (St Albans Campus) by October 31. This form is available from either a Faculty of Arts office or from Student Administration-Admissions (St Albans Campus). You should contact your Departmental Honours Co-ordinator prior to application in order to discuss your research proposal and availability of supervision.

**Bachelor of Arts (Honours) Computer Mediated Art and Multimedia**

**Course Code:** AHCM  
**Campus:** St Albans  
**Note:** New course subject to University Approval

**Course Description**
The Bachelor of Arts (Honours) Computer Mediated Art and Multimedia will introduce students to recent theoretical debates relevant to their area of study; will instruct in appropriate research methodologies; and will allow students to complete a product-based, supervised, creative individual research project. The program will also provide an appropriate prerequisite for postgraduate study.

**Course Duration**
One year full-time or part-time equivalent.

**Course Structure**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>AXH1012 Key Debates in the Humanities and Social Sciences</td>
<td>30</td>
</tr>
<tr>
<td>HFC4001 Individual Creative Project A</td>
<td>30</td>
</tr>
<tr>
<td><strong>Semester 2</strong></td>
<td><strong>Total</strong> 120</td>
</tr>
<tr>
<td>AFC4001 Special Study Research Project</td>
<td>30</td>
</tr>
<tr>
<td>HFC4002 Individual Creative Project B</td>
<td>30</td>
</tr>
</tbody>
</table>

**Admission Requirements**

Students who have completed either the Bachelor of Arts (Computer Mediated Art), the Bachelor of Arts (Multimedia) or an equivalent degree must normally have obtained an average of Distinction or equivalent at second and third year level.

All external applicants will be assessed on presentation of a folio and formal interview.

All applicants are required to write a research proposal of approximately 500 words in which they briefly describe their intended studio/lab project including ideas informing the project, materials and technology required and any particular facilities needed for successful completion of the project.

**Bachelor of Arts (Honours) Psychology**

**Course Code:** AHPH  
**Campus:** St Albans

**Course Description**
The Honours program provides a course of advanced study in Psychology at fourth year level which builds on knowledge developed in undergraduate Arts or Science courses.

**Course Objectives**
The Honours program aims to develop skills in critical analysis and independent research in Psychology and to prepare students for postgraduate research or professional careers. The course is designed to meet the Australian Psychological Society’s requirements for a fourth year course in Psychology.

**Course Duration**
The duration of the course will be one year of full-time study or two years of part-time study.

**Course Structure**

Students must complete a total of 120 credit points. The course will consist of the following components:

<table>
<thead>
<tr>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>APH1010 Research Thesis +</td>
</tr>
<tr>
<td>APA4002 Evaluation Research Methods</td>
</tr>
<tr>
<td>or APA1024 Research Methods in Context</td>
</tr>
<tr>
<td>or APA1035 Advanced Research Methods</td>
</tr>
<tr>
<td>APH1020 Reading Seminar &amp; Theoretical Essay +</td>
</tr>
<tr>
<td>Elective</td>
</tr>
<tr>
<td><strong>Total:</strong> 60</td>
</tr>
</tbody>
</table>

**Elective List**

<table>
<thead>
<tr>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA4015 Community Psychology</td>
</tr>
<tr>
<td>APH6035 Psychology of Health</td>
</tr>
<tr>
<td>APA4003 Organisational Psychology</td>
</tr>
<tr>
<td>APT1080 Cross-Cultural Issues</td>
</tr>
<tr>
<td>APT1105 Domestic Violence and Sexual Assault</td>
</tr>
<tr>
<td>APH1050 Current Issues A</td>
</tr>
<tr>
<td>APA4002 Evaluation Research Methods</td>
</tr>
<tr>
<td>APA1024 Research Methods in Context</td>
</tr>
<tr>
<td>APH1035 Advanced Research Methods</td>
</tr>
</tbody>
</table>

**Semester 2**

<table>
<thead>
<tr>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA1070 Professional Orientation (Casework)</td>
</tr>
<tr>
<td>or APA4026 Professional Orientation (Community focus)</td>
</tr>
<tr>
<td>or APA4025 Professional Orientation (Organisation focus) plus</td>
</tr>
<tr>
<td>APH1065 Reading Seminar &amp; Theoretical Essay</td>
</tr>
<tr>
<td>APH1015 Extended Research Thesis</td>
</tr>
<tr>
<td><strong>Total:</strong> 60</td>
</tr>
</tbody>
</table>

**Note:** If a student would prefer to do an elective in Semester 2 then APH1015 Extended Research Thesis and APH1010 Research Thesis could swap semesters. Other electives may be possible with the consent of the course co-ordinator.

This is a guide only and offerings on each campus may be subject to sufficient enrolments. The entire course may be completed at St. Albans, although students may need to travel to the other campus to meet their research supervisor.
Admission Requirements
The minimum requirement for entry to Honours in Psychology will normally be:

- the completion of all requirements for an ordinary degree, conferred by the Victoria University of Technology or Western Institute;
- the completion of an APS accredited major in psychology;
- a minimum of credit level (60%) performance in psychology at second and third year level;
- plus at least one distinction (70%) or above in psychology 2, 3A or 3B or equivalent.

Students who have completed their degree at a University or similar institution apart from the Victoria University of Technology or Western Institute may apply for entry to the Bachelor of Arts Honours course. This course is identical to the Honours in Psychology course and equivalent entry requirements apply.

Bachelor of Psychology (Honours)
Course Code: AHPP
Campus: St Albans

Course Description
The course is the same Honours program as the Bachelor of Arts (Honours) Psychology. Students who have completed the Bachelor of Psychology in their first three years of study enrol for the Bachelor of Psychology (Honours) when they enter the Honours program.

See the Bachelor of Arts (Honours) Psychology entry for details of the program.

Bachelor of Science (Honours) Psychology
Course Code: AHPY
Campus: St Albans

Course Description
The course is the same Honours program as the Bachelor of Arts (Honours) Psychology. Students who have completed the Bachelor of Science (Psychology) in their first three years of study enrol for the Bachelor of Science (Honours) Psychology when they enter the Honours program.

See the Bachelor of Arts (Honours) Psychology entry for details of the program.

Undergraduate Majors

Advanced English for Speakers of Other Languages
The major combines proficiency enhancement in English language and learning methods (first year), with applied and contextual studies in media and writing (second year), with advanced studies in theories of language and culture in third year.

The major will prepare students from a non-English-speaking background to take their place as professional graduates in the English-speaking world, or to deal from their home country with the English-speaking world in areas such as trade, education, and communications.

Entry Requirements
Entry is open to students who, in addition to having gained general entry to the Bachelor of Arts have:

- less than 3 years formal schooling conducted in the English language;
- less than 3 years study of the English language.

Students whose background is other than the above may be eligible after special assessment.

The subjects in the Advanced English for Speakers of Other Languages major are:

First Year
ACA1003 Advanced English for Speakers of Other Languages 1A - Communication Part A
ACA1004 Advanced English for Speakers of Other Languages 1B - Communication Part B

Second Year
ACA2003 Advanced English for Speakers of Other Languages 2A - Media
ACA2004 Advanced English for Speakers of Other Languages 2B - Literary English

Third Year
ACA3004 Aspects of Language: Structure and Use
ACA3005 Australian Language: Variation, Conversation and Culture

Asian Studies
The Asian Studies major can be taken as one of the two core majors for the Bachelor of Arts degree. It is compulsory for students enrolled in the Bachelor of Arts (Asian Studies), Bachelor of Arts (Asian Studies)/Bachelor of Business (International Trade) and Bachelor of Business (Tourism Management)/Bachelor of Arts (Asian Studies) degree to complete this major. In addition there is a choice of language programs in Vietnamese, Chinese, Indonesian and Japanese which can be taken in conjunction with the Asian Studies major, or with another major in the Faculty of Arts, or from another Faculty. It is highly recommended that students take an Asian language major with their Asian studies major.

The subjects in the Asian Studies major are:

First Year
AAA1003 Australia in Asia
AAA1007 Asia: Anthropological Issues

Second and Third Years
Any four of:
AAA2000 The City in Asia
AAA2003 Asian Cultures and Literatures
The Communication Studies major introduces students to a range of approaches to the study of human communication. It concentrates on developing an understanding of the use of spoken and written language and visual images in various contexts whilst concurrently assisting students to develop effective communication techniques and to apply these understandings to socially relevant situations (e.g. in the workplace, in the media, in the community). Through choice of subjects students may focus their major more towards either social communication (for careers in psychology, community/welfare work, training, etc.) or media communication (for careers in the media, public relations, teaching, etc.). Throughout the major there is a strong focus on communication issues of importance in contemporary Australian society, in interpersonal interactions, groups, organisations, and through the
broadcast and print media and cinema. A range of communication research skills are integrated within the major.

Understanding of communication processes and skills in communication are highly valued attributes in our modern ‘information society’ across a broad range of professions.

Graduates with this major may gain employment directly in the public or private sectors or move on to postgraduate studies in courses providing vocational specialisation in a range of areas, including training and development, information and media services, public relations, journalism, community development/social work, marketing, teaching, administration and human resources management.*

The subjects in the Communication Studies major are:

**First Year**
ACC1045 Culture and Communication
ACC1046 Media, Communication and Society

**Second Year**
Any two of:
ACC3041 Language in Society
ACC3043 Interpersonal, Group and Organisational Communication
ACC3045 Video Production
ACC3053 Studies in Cinema
ACC3054 Studies in Television

**Third Year**
Any two of:
ACC3045 Communication in the 21st Century
ACC3046 Communicating with Radio
ACC3052 Communication and Cultural Diversity
ACC3047 Communicating in Organisations
ACP3052 Scripting, Directing and Producing the Documentary
ACW3020 Imagining Genders

Students from other majors or courses wishing to undertake Communication Studies subjects and who lack the normal prerequisites, may be admitted at the discretion of the Communication Studies Co-ordinator.

### Cultural Studies

The subjects in the Cultural Studies major are:

**First Year**
ACU1007 Aboriginal Australia—Introduction to Cultural Studies
ACU1008 Equality and Equity

**Second and Third Year**
Any four of:
ACU2005 Sociology of Language
ACU2006 Post-modern Cultures and Contemporary Societies
ACU2007 Love, Sexuality and Subjectivity
ACU2008 Media Studies: Industries and Issues
ACU2011 Italian Presence in Australia
ACU2012 Cultural Diversity in Australia and the World
ACU3005 Nation, Culture and Globalisation
ASS209 Making Modern Identities

### Gender Studies

The Gender Studies major focuses on issues of gender, sex and sexuality in multicultural Australia and its region. It includes cross-cultural perspectives from other societies.

The Gender Studies major aims to:

- equip students with the ability to identify and offer non-sexist alternatives to discriminatory practices;
- enable students to recognise and apply their understanding to the ways in which other social markers, such as cultural difference, intersect with gender.

All Gender Studies subjects are informed by current theoretical perspectives from this interdisciplinary field, both national and international.

Non-sexist and anti-discriminatory practices are now officially endorsed in Commonwealth and State organisations: their legal endorsement is also impacting increasingly on the private sector. Gender Studies graduates are well-prepared to work in advisory capacities on gender issues and policies in these workplaces. A strong focus on cross-cultural issues positions Gender Studies graduates to contribute to areas such as international development. Areas of women-centred employment also include women’s health centres, refuges, advisory and referral services and policy units.

Gender Studies places a strong emphasis on the development of a range of practical skills which can be transferred by graduates to different work situations. Throughout the course, skills of analysis, information retrieval, empirical research (including interviewing), as well as formal writing and oral skills are integrated into all subjects. There is also an emphasis on the development of self-directed learning and group work.

The subjects in the Gender Studies major are:

ACW1020 Sex and Gender
ACW1021 Fashionsing Gender
plus four of:
ACP2067 Gender and Genre in Short Fiction
ACW2021 Gender on the Agenda
ACW2022 Researching Gendered Lives
ACW3020 Imagining Genders
ACW3022 Rethinking the Family
ACW3023 Gender Cross Culturally
ACW3024 Varieties of Feminist Thought
ACW3025 Knowing Bodies

Students from other majors or courses wishing to take Gender Studies subjects, and who lack the normal prerequisites, may be admitted at the discretion of the Gender Studies discipline leader.

### Histories of the Present

This major draws on an emerging area of scholarly inquiry within the fields of sociology, history, political science, philosophy, psychology, anthropology, education and urban studies: fields which may be thought of as the ‘human sciences’.

The major builds on introductory studies provided in first year units in a number of majors, and utilises subjects at second and third year level which share a common conceptual framework in ‘histories of the present’ and related concerns around the arena of governmentality.

The major develops a curiosity around the connections between the production of knowledges in the human sciences and the practice of government. Such work argues that the government of self and others requires an account of the object to be governed, the deployment of objectives, and the production of strategies of transformation. The human sciences, involved in the task of specifying and calculating the characteristics of persons, play a major role in the production of the ‘know-how’ that makes government possible.

The subjects in the Histories of the Present major are:

**First Year**
ASS1001 Sociology 1A (Introduction to Sociology)
ASS1002 Sociology 1B (Managing Normality) or
ASS1004 Sociology of Urban Life or
AAH1007 History 1A-Australian History 19th Century or
AAH1001 World History
AAH1008 Australians at War or
AAP1005 Australian Democracy
AAP2007 Australian Foreign Policy or
APP1012 Psychology 1A
APP1013 Psychology 1B

Second Year
ASS2009 Making Modern Identities
ASS2012 Sociology of Health and Illness

Third Year
ASS3031 Governing Civic Life
ASS3008 Knowledge and Power

**History**

The History major offers experience in the modern history of Australia, Europe, the United States and Asia. It is intended that students will not only develop specialised historical skills, but will come to appreciate the purposes of history and the contributions historians may make to an understanding of contemporary society. The major provides a sound basis for those wishing to teach the subject and contributes to a good general education. All subjects deal with the nineteenth or twentieth centuries.

The subjects in the **History** major are:

**First Year**
AAH1007 History 1A (Australian History: 19th Century) or
AAH1001 World History
AAH1008 Australians at War

**Second Year**
AAH2011 European History 1 or
AAH2013 History-The Rise and Fall of Apartheid and
AAH2012 European History 2 or
AAA2005 Colonialism, Nationalism and Revolution in Southeast Asia

**Third Year**
AAH3009 History-Twentieth Century America 1
AAH3010 History-Twentieth Century America 2 or
AAA2005 Colonialism, Nationalism and Revolution in Southeast Asia

**Indonesian**

The main aim of the Indonesian language course is to encourage students to develop communication skills in a wide variety of contexts. Students study topics on daily life and current issues in contemporary Indonesian society, and in doing so, also gain an understanding of Indonesia's rich and diverse culture. On completion of the course, students will have the skills to continue their study independently, and will be able to deal with a wide range of topics and situations in Indonesian.

The Indonesian major, comprising six sequential subjects, is offered in two streams. The beginners stream caters for students with no prior knowledge of Indonesian, while the advanced stream is offered to native speakers and students who have completed VCE Indonesian or equivalent.

The subjects offered in the **Indonesian** major are:

**Level 1 (Beginners)**
AAI1001 Indonesian 1A
AAI1002 Indonesian 1B

**Level 2**
AAI2001 Indonesian 2A
AAI2002 Indonesian 2B

**Level 3 (post VCE Indonesian or equivalent entry level)**
AAI3001 Indonesian 3A
AAI3002 Indonesian 3B

**Level 4**
AAI4001 Indonesian 4A
AAI4002 Indonesian 4B

**Level 5**
AAI5011 Indonesian 5A
AAI5012 Indonesian 5B

**Japanese**

All students entering Japanese will be assessed by staff to determine the appropriate level in which they should enrol. Students who have completed Japanese at Year 12 level or who are native speakers will not be credited with first year. Students will enrol in the appropriate level after consulting with a lecturer.

Japanese is offered in two streams—the Arts stream (for Arts students) and the Business Stream (for Business and other students, including students enrolled in combined Business/Arts degrees). Both streams are the same. The Japanese major is mainly designed for Arts students and combined degree Arts and Business students as a three year major. Business students may complete a sub-major.

The subjects in the **Arts** stream are:

**Level 1**
AAJ1011 Introduction to Japanese
AAJ1012 Japanese II

**Level 2**
AAJ2011 Japanese III
AAJ2012 Japanese IV

**Level 3**
AAJ3011 Japanese V
AAJ3012 Japanese VI
AAJ3013 Reading Japanese Texts
AAJ3014 Advanced Japanese 1
AAJ3015 Advanced Japanese 2
AAJ3016 Advanced Japanese 3

**Note:** Students are required to complete six sequential subjects to complete a major.

Students may also undertake AAJ2091 Japanese Culture and Society in conjunction with a Japanese language subject or as a first year requirement within the Bachelor of Arts (Asian Studies) degree.

The subjects in the **Business** stream are:

**Level 1**
AAJ1001 Introduction to Business Japanese
AAJ1002 Business Japanese 2

**Level 2**
AAJ2001 Business Japanese 3
AAJ2002 Business Japanese 4

**Level 3**
AAJ3001 Business Japanese 5
AAJ3002 Business Japanese 6
AAJ3014 Advanced Japanese 1
AAJ3015 Advanced Japanese 2
AAJ3016 Advanced Japanese 3

**Literary Studies**

The Literary Studies major is available to students on the Footscray Park and St Albans campuses. After completing the first year at their home campus, students can choose units offered either at Footscray Park or St Albans. The general objectives of the major are to:

- provide a major in Literary Studies across the Bachelor of Arts courses offered by the Faculty of Arts and to students in other relevant courses (e.g. Bachelor of Education). The major incorporates both literature and cultural and literary theory and complements existing majors offered by the Faculty in the humanities (e.g. Cultural Studies, Communication Studies, Women's Studies, Professional Writing, Spanish, Italian, Asian Studies);
- develop skills in the reading, critical analysis and enjoyment of literary texts;
- introduce a wide variety of traditional Western and non-traditional non-Western literary texts and analyse the cultural concepts circulating in those texts;
- address issues surrounding the cultural production of literary texts.

The subjects in the **Literary Studies** major are:

**First Year**
- ACL1001 Reading Contemporary Fiction
- ACL1002 Studying Poetry and Poetics

**Second/ Third Year**

- ACL2014 Popular Fictions
- ACL2050 Children's Texts
- ACL3012 Writing Selves
- ACL3016 Working-Class Writing
- APC2067 Gender and Genre in Short Fiction
- APC2064 Writing and Cultural Difference
- ACL2005 Reworking the 'Classical': Mythology and English Poetry
- ACL2007 Romance and Realism
- ACL3007 Re-presenting Empire: Literature and Postcolonialism

**Media Studies**

Modern media are playing an increasingly important role in our society, particularly as new communication technologies are introduced and delivery costs decrease. This major will enable students to undertake a sequence of subjects which focus on the analysis of media forms and practices in contemporary Australian society.

The subjects in the **Media Studies** major are:

**First Year**
- ACC1045 Culture and Communication
- ACC1046 Media, Communication and Society

**Second/ Third Year**

- ACC3038 Communication into the 21st Century
- ACC3045 Video Production
- ACC3046 Communicating with Radio (third year only)
- ACC3053 Studies in Cinema
- ACC3054 Studies in Television
- APC2066 Writing and the Mass Media
- APC3052 Scripting, Directing and Producing the Documentary
- ACU2008 Media Studies: Industries and Issues
- ACM3002 Media Studies 3B

**Multimedia**

The Multimedia major is only offered to those students who are enrolled in the Bachelor of Arts (Multimedia) degree or the combined BA Bachelor of Business (Information Systems) degree.

The subjects in the **Multimedia** major are:

**First Year**
- ACM1001 Multimedia 1A
- ACM1002 Multimedia 1B
- ACM1003 Animation for Multimedia
- ACM1004 Design for Multimedia

**Second Year**
- ACM2001 Multimedia 2A
- ACM2002 Multimedia 2B

**Third Year**
- ACM3001 Multimedia 3A
- ACM3002 Multimedia 3B

**Organisational Studies**

The aim of the Organisational Studies major is to provide students with subjects that may be useful in the workplace for entry level positions in areas like planning/strategy, policy development, human resources and training and management consulting. The major aims to develop a high level of knowledge and skills in organisational behaviour, communicating and writing.

The subjects in the **Organisational Studies** major are:

**First Year**
- ACC1045 Culture and Communication
- ACC1046 Media, Communication and Society
- or
- APP1012 Psychology 1A
- APP1013 Psychology 1B

**Second/ Third Year**

- ACC3043 Interpersonal, Group and Organisational Behaviour
- ACC3047 Communicating in Organisations (third year only)
- ACC3041 Language in Society
- ACF2060 Writing for the Organisation
- ACF3051 Writing for Public Relations and Advertising
- APS2030 Qualitative Social Research Methods
- ASC3095 Conflict Resolution in Groups and Communities Business Computing

**Policy Studies**

The subjects in the **Policy Studies** major are:

**First Year**
- ASS1012 Sociology 1A - Introduction to Australian Society and Cultures
- ASS1013 Sociology 1B - Introduction to Australian Society and Cultures

**Second Year**
- ASS2040 Sociology 2C - Sociology of Power and the State 1: Concepts, Critiques and Practices
- ASS2050 Sociology 2D - Sociology of Power and the State 2: The Contemporary State and Social Identity in the 21st Century
Political Science

The systematic study of Political Science is one of the oldest and most developed of the social sciences. It provides students with a capacity to understand the policies, political personalities, political institutions, and possibilities in the uses of political power in our society. In addition it enables students to come to grips with global political issues through the study of international politics and foreign policy.

The Political Science major at Victoria University sit especially well alongside majors in History, Asian Studies, International Trade and Urban Studies. It provides an especially useful background for careers in journalism, public relations, policy research, teaching, the public service (eg Foreign Affairs, Austrade, Immigration, Defence, Treasury and Finance), and in politics.

In addition, a Political Science major assists students to develop a critical awareness of the world they live in, of the forces shaping their lives, and helps them to develop good analytical and expression skills for careers in the areas mentioned above.

The subjects in the Political Science major are:

First Year
AAP1005 Australian Democracy
AAP2007 Australian Foreign Policy

Second/Third Year
Four of:
AAP2002 Public Policy and Administration
AAP2004 Southeast Asian Politics
AAP2012 Culture and Politics in Indonesia
AAP2013 Foreign Relations: Indonesia, Vietnam and its Neighbours
AAP3011 Politics of Globalisation
AAP3012 Global Citizenship
AAP3013 Political Economy of Globalisation

Professional Writing

The Professional Writing major is designed for students interested in developing a range of writing and analytical skills that have broad application in fields where competence in written expression and an ability to relate forms of writing for the contexts in which they occur is essential. In later years students are able to specialise in specific areas of professional writing for the media, for public relations and advertising, writing for the organisation and creative writing. Throughout the major there is a balance between the practical development of writing skills in workshops and critical analysis and interpretation of writing and its cultural contexts in tutorials and seminars. Graduates with this major will have valuable knowledge and skills for employment in writing-related professions such as journalism, public relations, advertising, marketing, editing and publishing and technical writing, and also in more general information services writing and teaching.

In some cases additional graduate level coursework may be required and/or may assist in gaining employment (e.g. Graduate Diplomas in Professional Writing, Journalism, Editing and Publishing, Public Relations, Marketing).*

The subjects in the Professional Writing major are:

First Year
ACP1053 Introduction to Creative Writing
ACP1054 Introduction to Media Writing

Second Year
ACP2062 Editing and Publishing
plus one of:
ACL2013 Popular Fictions
ACL2050 Children’s Texts
ACL3012 Writing Selves
ACP2060 Writing for the Organisation
ACP2064 Writing and Cultural Difference
ACP2066 Writing and the Mass Media
ACP2067 Gender and Genre in Short Fiction

Third Year
ACP3050 Independent Writing Project
plus one of:
ACP3046 Communicating with Radio
ACL2013 Popular Fictions
ACL2050 Children’s Texts
ACL3012 Writing Selves
ACP3051 Writing for Public Relations and Advertising
ACP3052 Scripting, Directing and Producing the Documentary
ACP3053 Advanced Fiction Writing

Additional subjects at Year 2 and 3 level may be taken as electives.

Students from other majors or courses wishing to take Professional Writing subjects and who lack the normal prerequisites, may be admitted at the discretion of the Professional Writing discipline leader.

Psychology

The Psychology major is designed to prepare students for entry to a fourth year of studies which will enable graduates to receive associate membership with the Australian Psychological Society and which will meet the academic requirements for professional accreditation with the Victorian Psychologist’s Registration Board. Graduates with this major may also move on to postgraduate studies in courses leading to professional accreditation as teachers, social workers or personnel officers, or to staff development work and marketing research. Alternatively, graduates may find employment in welfare and community services.

In order to satisfy requirements for accreditation by the Australian Psychological Society, a Psychology major leading to accreditation will consist of subjects totalling 150 credit points.

The Psychology major has been granted full accreditation by the Australian Psychological Society.

The subjects in the Psychology major are:

First Year
APP1012 Psychology 1A
APP1013 Psychology 1B

Second Year
APP2013 Psychology 2A
APP2014 Psychology 2B

Third Year
APP3011 Psychology 3A (2 semesters)
Four of:
APP3015 to APP3024 (Psychology 3 Electives) (2 Semesters)
Undergraduate Studies

Psychosocial Studies

This major aims to combine a theoretical and applied approach to understanding human behaviour in a variety of situations. It provides the opportunity, for example, to consider implications of marginalisation, perhaps due to adverse family and social circumstances, old age, sex discrimination, disability and/or ethnocentric attitudes. It also provides the opportunity to pursue some introductory skills that may be of use in dealing with people requiring support.

This major will appeal to students interested in problem solving in human settings, who may wish to study aspects of developmental psychology (without the research methods/statistics component) and subjects that deal with selected issues in psychosocial studies (e.g. human services delivery, aged services, gender, aboriginality, conflict resolution, group dynamics and cross-cultural issues.). Students may study this major instead of the Psychology major; or, alternatively, students who wish to continue with a Psychology major accredited by the Australian Psychological Society may wish to supplement this with a Psychosocial Studies major.

Note: This major is not an accredited Psychology major.

The subjects in the Psychosocial Studies major are:

**First Year**
- ASS1012 Sociology 1A (St Albans)
- ASS1013 Sociology 1B (St Albans)
- ASS1001 Sociology 1A (Footscray Park)
- ASS1002 Sociology 1B (Footscray Park)
- APP1012 Psychology 1A
- APP1013 Psychology 1B
- ACW1020 Sex and Gender
- ACW1021 Fashioning Gender

**Second Year**
- APT2330 Psychosocial Aspects of Health and Illness
- Elective plus One elective.

**Third Year**
- Two Electives

**Electives**
- ACU1007 Aboriginal Australia: Introduction to Cultural Studies
- ACW3022 Rethinking the Family
- ACW3023 Gender Cross-Culturally
- ASB2010 Human Services 1
- ASB3010 Human Services 2A
- APP3015 to APP3027 (Psychology 3 Electives) (Counselling Topic, Group Behaviour, Adjustment and Stress, and Crisis and Trauma Topics)
- ASC3000 Aged Services
- ASC3028 Sociology/3D - Multiculturalism and Ethnic Relations
- ASC3052 Politics of Disability
- ASC3095 Conflict Resolution in Groups and Communities

*Can only be studied at third year level.

Public Relations

The Public Relations major is only available to those students enrolled in the Bachelor of Communication (Public Relations) course.

The subjects in the Public Relations major are:

**First Year**
- ACY 1001 Principles and Practice of Public Relations
- ACP1052 Foundations of Professional Writing B

**Second Year**
- ACY 2001 Research in Public Relations
- ACY 2002 Public Relations Campaigns and Management

**Third Year**
- ACF3051 Writing for Public Relations and Advertising
- ACY 3002 Public Relations Project and Placement

Social Research Methods

The Social Research Methods major embraces qualitative and quantitative research methods, using experimental and non-experimental design, within the social and behavioural sciences. It is designed to provide a broad and thorough grounding in research methods of particular value to students aiming to continue into postgraduate research in social and behavioural sciences. Moreover, the Social Research Methods major gives solid practical training in skills directly applicable in a wide variety of employment settings, e.g. human resources, market research, program evaluation in training activities and community services. Because of its strength in non-experimental research designs, qualitative and quantitative, the major provides valuable support to research projects in such diverse disciplines as sociology, health science, environmental management and organisational studies.

The subjects in the Social Research Methods major are:

**First Year**
- None

**Second Year**
- APS2030 Qualitative Social Research Methods
- APS2040 Quantitative Social Research Methods

**Third Year**
- APS3010 Social Research Methods 3
- APS3040 Independent Research Project

Sociology

Footscray Park Campus

The Sociology major is concerned with the systematic study of social structure and process in Australian society, their relation to economic and political structures, and the links between Australia and other societies in a world context. The major aims to develop not only substantive knowledge and theoretical understanding about society but also qualitative and quantitative skills in social research.

In those ways, and through the opportunities that the major offers for students to select specific subjects and combinations of subjects, the major provides a suitable grounding for a number of vocational fields. These fields include education, social welfare, community work, health policy and promotion, and social, urban and regional planning.

The broad range of topics covered in the major also provides and appropriate background for teaching social studies and related subjects, such as media studies, at secondary level.

The subjects offered in the Sociology major at the Footscray Park Campus are:

**First Year**
- ASS1001 Sociology 1A (Introduction to Sociology)
- ASS1002 Sociology 1B (Managing Normality)
- ASS1004 Sociology of Urban Life

**Second Year**
- Two of:
  - ACU 2008 Media Studies: Industries and Issues
  - ASS 2006 Social Change: Australian and Global Dimensions
of traditional and more conventional approaches to social policy are formulated and enacted. The limitations of knowledge of Australia's regional role, will find graduates in this major sensitive to cultural differences within the region and develop their ability and confidence to work with people from diverse cultural backgrounds for mutually-advantageous intercultural contact. It aims to develop students' sensitivity to cultural differences within the region and develop their ability and confidence to work with people from diverse cultural backgrounds for mutually-advantageous intercultural contact.

The major has been designed to provide students with the research and analytical skills necessary to understand past and present social policies. The major examines many issues and policy areas which are at the forefront of contemporary debates, such as immigration, race, new technology, economic and cultural policy. The major aims to develop awareness of cross cultural issues, capacities applicable to a diverse range of employment fields, and student awareness of how mechanisms of social governance are formulated and enacted. The limitations of traditional and more conventional approaches to social policy are critically assessed and alternative lines of inquiry explored. Innovative and interesting course design plus diverse teaching/assessment strategies have resulted in extremely positive student evaluations of this major.

The major has been designed to provide students with a sound understanding of the social, political and economic systems of the Asia-Pacific Region (including Australia). It aims to develop students' sensitivity to cultural differences within the region and develop their ability and confidence to work with people from diverse cultural backgrounds for mutually-advantageous intercultural contact. With its focus on Asia and the South Pacific, the major develops themes, concepts and skills applicable within multicultural Australia as well as to other parts of the world.

Graduates of this major will have a good grounding in the impact of social, cultural, class, gender, educational, technological and economic differences in influencing social change in the region, and gain experience in researching issues which are often overlooked in Australian discussions on its neighbouring regions.

An understanding of multi-culturalism is extended beyond Australia's borders to include an appreciation of its relevance in Australia's relations with the countries of its region in such areas as trade, immigration, education, diplomacy, human rights, environment, cultural exchange, media and communications and regional co-operation for development.

Organisations which seek people with insight, cultural sensitivity, skills concerning cross-cultural issues, and an informed knowledge of Australia's regional role, will find graduates in this major highly attractive.

**Policy Studies**

The subjects in the Policy Studies major are:

**First Year**

- ASS1012 Sociology 1A - Introduction to Australian Society and Culture
- ASS1013 Sociology 1B - Introduction to Australian Society and Culture

**Second Year**

- ASS2040 Sociology 2C - Sociology of Power and the State 1: Concepts, Critiques and Practices

**Third Year**

- ASS3031 Sociology 3C - Governing Civic Life: Citizen, Nation, Self
- ASS3032 Sociology 3D - Formations of Power: Governing Cultural Identity in a 'Post-Colonial' World

**Electives**

Second/Third Year

- ASS3035 Environmental Politics and Policy
- ACW2020 Researching Women's Lives
- ACW2021 Gender on the Agenda
- ACW3022 Rethinking the Family

**Spanish**

The Spanish major has been designed to enable students with varied backgrounds the opportunity to acquire Spanish language skills which will be useful in a variety of future employments, as well as increasing their understanding and appreciation of Spanish speaking cultures. There are different entry levels, one for absolute beginners, and another level for those who are already familiar with the language, as is the case with native speakers or students who have completed VCE Spanish or equivalent. After acquiring advanced language skills, students may select the options that are most closely related to their planned future employment and interests and then concentrate on acquiring the specialised bilingual skills needed. The major provides students with a solid background in the language and culture of the Spanish-speaking world and is a valuable complement to a range of disciplines in Arts and other University faculties.

Spanish can also be taken as a submajor or as a single or complementary subject. It can also be taken as part of an Honours program or a postgraduate degree. A Graduate Diploma in Modern Languages (Spanish) is also available for graduate students in any field of studies wishing to specialise in the Spanish language and related studies.

To complete a Spanish major students who have little or no Spanish on entry would take:

**First Year**

- ACS1071 Spanish A - Basic Spanish 1
- ACS1072 Spanish B - Basic Spanish 2

**Second Year**

- ACS2073 Spanish C - Intermediate Spanish
- ACS2074 Spanish D - Advanced Spanish

**Third Year**

Two of:

- ACS3077 Spanish E - Literature and Society
- ACS3076 Spanish F - Spanish for Human Services
- ACS3073 Spanish G - Spanish Business
- ACS3078 Contemporary Reflections - Film and Media in Spain and Latin America
- ACS3075 Spanish J - Introduction to Interpreting and Translating

More advanced students, with the approval of the lecturer-in-charge, may take Spanish C - Intermediate Spanish as the first subject in the major. These students would complete a major by
taking Spanish D – Advanced Spanish and four of the third year subjects.

**Vietnamese**

The Vietnamese major consists of two streams: a beginners stream and an advanced stream for native Vietnamese speakers. A bridging stream is also offered for students who have completed the beginners stream and who wish to progress to the advanced stream.

All students entering Vietnamese will be assessed by staff to determine the appropriate level in which they should enrol. Students who have completed Vietnamese at Year 12 will be eligible for the advanced stream.

Only students completing the advanced stream are eligible for entry to teach Vietnamese at secondary school level.

The subjects in the Vietnamese major are:

**Beginners Stream**
- **First Year**
  - AAV1001 Vietnamese 1A
  - AAV1002 Vietnamese 1B

**Second Year**
- AAV2001 Vietnamese 2A
- AAV2002 Vietnamese 2B

**Third Year**
- AAV3001 Vietnamese 3A
- AAV3002 Vietnamese 3B

**Bridging Stream**
- AAV7003 Advanced Vietnamese 7A
- AAV7004 Advanced Vietnamese 7B

**Advanced Stream**

**First Year**
- AAV4003 Advanced Vietnamese 4A
- AAV4004 Advanced Vietnamese 4B

**Second Year**
- AAV5003 Advanced Vietnamese 5A
- AAV5004 Advanced Vietnamese 5B

**Third Year**
- AAV6003 Advanced Vietnamese 6A
- AAV6004 Advanced Vietnamese 6B

Students may also undertake AAV1004 Introduction to Vietnamese Society and Culture in conjunction with a Vietnamese language subject or as a first year requirement within the Bachelor of Arts (Asian Studies) degree.

**Language and Communication Subjects for Science and Engineering Students**

The language and communication subjects listed below are offered to students enrolled in Science and Engineering courses. Subject descriptions for each individual subject can be located in the respective Faculty of Science and Faculty of Engineering handbooks. Students must enrol in the subject that is taught within their particular course.

Please note that Australian English is a preliminary course designed for students who are not sufficiently competent in English to successfully undertake a mainstream communication course.

**Subjects Offered to Science Students**

**ACE2141 English Language and Communication (Australian English)**
- Bachelor of Science (Computer and Mathematical Sciences)/ Bachelor of Applied Science (Computer Technology)
- Prerequisite(s) Nil.
- Class Contact Two hours per week for one semester (Semester 1).

**ACE2142 English Language and Communication (Australian English)**
- Bachelor of Science (Computer and Mathematical Sciences)/ Bachelor of Applied Science (Computer Technology)
- Prerequisite(s) ACE2141.
- Class Contact Two hours per week for one semester (Semester 2).

**ACE1010 Written and Oral Communication**
- Bachelor of A applied Science (Chemistry) and Diploma of A applied Science (Chemistry)
- Prerequisite(s) ACE6003 or Year 12 English or demonstrated competence in English
- Class Contact Two hours per week for one semester.

**ACE1030 Language and Communication**
- A associate Diploma in Occupational Health and Safety
- Prerequisite(s) Nil.
- Class Contact Two hours per week for one semester.

**ACE2190 Professional Communication**
- Bachelor of Science in Optoelectronics
- Prerequisite(s) Nil.
- Class Contact Two hours per week for one semester.

**ACE2144 English Language and Communication**
- Bachelor of Science (Computer and Mathematical Sciences)
- Prerequisite(s) ACE3143
- Class Contact Three hours per week for one semester.

**ACE3010 Professional Communication**
- Bachelor of Science (Chemistry)
- Prerequisite(s) ACE2010.
- Class Contact One hour per week for two semesters.

**ACE3020 Professional Communication**
- Bachelor of Science (Computer and Mathematical Sciences)/ Bachelor of Applied Science (Computer Technology)
- Prerequisite(s) ACE3142 or Year 12 English or competence in English.
- Class Contact Three hours per week for one semester.

**ACE3144 English Language and Communication**
- Bachelor of Science (Computer and Mathematical Sciences)/ Bachelor of Applied Science (Computer Technology)
- Prerequisite(s) ACE3142 or Year 12 English or competence in English.
- Class Contact Three hours per week for one semester.

**Subjects Offered to Engineering Students**

**ACE1500 Engineering Communication**
- Bachelor of Engineering (all courses)

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Prerequisite(s) Nil.
Class Contact Two hours per week for two semesters.
ACE 1510 Engineering Communication for NNSE
(Non Native Speakers of English)
Bachelor of Engineering (all courses)
Prerequisite(s) Nil.
Class Contact Two hours per week for two semesters.
ACE 3143 English Language and Communication
Bachelor of Computer Engineering
Prerequisite(s) ACE1500
Class Contact Three hours per week for one semester
ACE 3144 English Language and Communication
Bachelor of Computer Engineering
Prerequisite(s) ACE3143
Class Contact Three hours per week for one semester
ECZ 2530 Project Management
Bachelor of Applied Science in Environmental Engineering
Prerequisite(s) ECZ1622
Class Contact One hour per week for one semester.
ECD 4400 Civil Engineering Project
Bachelor of Engineering in Civil Engineering
Prerequisite(s) Relevant third year subjects
Class Contact One hour per week for one semester.

Cross-institutional Language Subjects

The Victorian Universities’ Languages Consortium was established in 1996 with membership including all universities in Victoria. One central aim of the Consortium is to facilitate and encourage cross-institutional enrolments in languages.

The guidelines governing Cross-institutional enrolment as specified in the Consortium’s Memorandum of Understanding (Section 7) are as follows:

7.1 A student who is enrolled in an award course program at a home university may apply to enrol in a language program at another university and expect to be admitted, provided that:

7.1.1 where courses in the relevant language are offered by the home university, a student shall normally undertake them there;
7.1.2 the enrolment is approved by the relevant faculty/school department at the home university; and
7.1.3 the enrolment is also approved by the relevant faculty/school/department of the host university;
7.1.4 the language studies are part of an award course at the home university.

7.2 the home university shall create its own codes for cross-institutional enrolments and determine the appropriate credit to be given to a course undertaken at another university.

7.3 both home and host universities retain the right to limit the number of students who may enrol in language courses under such arrangements.

7.4 where a student commences a sequence of language units under such arrangements, he/she will normally be permitted to take such further units as the sequence offers, provided progress is deemed satisfactory by the host institution and recognising that such courses may be offered on a different campus.

The following languages, taught at the universities listed, are available to students:

<table>
<thead>
<tr>
<th>Language</th>
<th>Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ancient Greek</td>
<td>La Trobe, Monash</td>
</tr>
<tr>
<td>Arabic</td>
<td>Deakin, Melbourne, Monash</td>
</tr>
<tr>
<td>Cambodian</td>
<td>Monash</td>
</tr>
<tr>
<td>Chinese</td>
<td>Ballarat, Deakin, La Trobe, Melbourne, Monash, RMIT</td>
</tr>
</tbody>
</table>
AAA1003 Australia in Asia

Campus: Footscray Park
Prerequisite(s): Nil.
Content: This is the introductory subject for the Asian Studies major. The subject focuses on Australia's changing relationships with its Asian neighbours. Through an examination of three case studies (China, Japan, Vietnam), questions are asked about the cultural, political and economic problems that have been encountered by Australia as it has developed its ties with Asia in the past, and as it seeks to promote them now and in the future.


Class Contact: Four hours per week for one semester comprising two one-hour lectures and one two-hour seminar.

Assessment: Tutorial participation, 10%; tutorial paper, 20%; essay, 40%; examination, 30%.

AAA1007 Asia: Anthropological Issues

Campus: Footscray Park
Prerequisite(s): Normally the completion of AAA1003 Australia in Asia and AAA1009 Introduction to Asian Studies, or the permission of the Head of Department.
Content: This subject is an introduction to methods and debates within social anthropology, particularly in relation to the understanding of human difference. Issues addressed include settlement patterns, ethnicity, religion, kinship and marriage, production and exchange, hierarchy and power, locality and social space, and modernity and social change. A wide range of cultures within Asia will provide a basis for discussion. The framework throughout will be applied anthropology, which will form part of a major project completed during the semester.


AAA2003 Asian Cultures and Literatures

Campus: Footscray Park
Prerequisite(s): AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues, or the permission of the Head of Department.
Content: This subject introduces a comparative understanding of Asian cultural expression through the study of several texts (including mainly novels and cinema, but also poetry, drama, painting, and music). Methods of interpretation including post-colonial theory, hermeneutics, structuralism and feminist criticism will also be taught. Special attention is given to Vietnamese, Chinese and Japanese texts in translation, although individuals are encouraged to explore outside this range.

Class Contact: Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.
Assessment: Short Test, 15%; Group Project (1000 words per person), 20%; Major Essay and class presentation (2000 words), 35%; final examination, 30%.

AAA2000 The City in Asia

Campus: Footscray Park
Prerequisite(s): AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.
Content: This subject studies the emergence and development of urban centres in selected Southeast Asian countries, exploring similarities and contrasts in social structures and urban form, indigenous and external forces of economic and cultural change, locational patterns and power structures. In particular, it addresses some of the most pressing issues of urban life in these countries, set within the framework of ‘modernisation’ development, and their implications for Southeast Asian societies.

Required Reading: To be advised by lecturer.

Class Contact: Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.
Assessment: Essay, 30%; tutorial paper and assignments, 30%; examination, 40%.
AAA2005 COLONIALISM, NATIONALISM AND REVOLUTION IN SOUTHEAST ASIA
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.
Content This subject will take as its central theme for the study of Southeast Asian history during the 19th and 20th centuries the interaction between the evolving indigenous societies of the region and increasing Western penetration. This subject will examine how Southeast Asian societies accommodated, resisted, and utilised European and North American political and economic intervention. The first weeks of the subject will be devoted to an examination of the revolutionary experience in Southeast Asian countries during the last decades of colonial rule together with the emergence of nationalist movements throughout the region. The latter part of the subject will be devoted to an examination of the revolutionary experience leading to the creation of the new nation states of Southeast Asia. The subject will focus on Indonesia, but will draw comparisons with other Southeast Asian countries.
Class Contact Three hours per week, comprising two one-hour lectures and one one-hour tutorial for one semester.
Assessment Two essays, 60%; examination, 40%. Examination may take the form of a take-home exam.

AAA2007 GENDER AND SEXUALITY: ASIAN PERSPECTIVES
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia: AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.
Content This subject employs recent social theory understandings of gender and identity. Case studies will be drawn from a range selected Asian cultural contexts. Issues to be considered will include the complex notions of engenderment (e.g. femaleness, maleness, androgyny), heterosexuality, homosexuality, prostitution, sex tourism, pederasty, and possibilities for gender equality and empowerment in specific cultural milieus.

AAA2008 BUSINESS CULTURES IN ASIA
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.
Content This subject will examine a range of theoretical and empirical approaches to the study of doing business in Asia. The disciplines discussed will include cross-cultural communication, international trade and finance, and business behaviour and management. The empirical studies will tackle such issues as business negotiation, investment procedures, socio-political and economic conditions, and management and labour relations in selected countries in East and Southeast Asia.
Class Contact The equivalent of three hours per week for one semester comprising one two-hour lecture and one one-hour
AAA2010 CULTURE AND POLITICS IN INDONESIA

Campus: Footscray Park
Prerequisite(s): AAA1003: Australia in Asia; AAA1007: Asia: Anthropological Issues or the permission of the Head of Department.

Content: The subject will examine Indonesia's social structure and diverse cultural patterns and how these are reflected in post-independence politics. Emphasis will be given to the processes of social change. The themes explored in the subject will include the construction of national identity, the search for appropriate political forms and the social and political changes generated by rapid economic development, Islam in its diverse manifestations, the role of the Chinese and other ethnic minorities will be examined in the context of national integration. Particular focus will be given to the issue of regime change as Indonesia approaches the end of the Suharto era.


Class Contact: Three hours per week comprising two one-hour lectures and one one-hour seminar.

Assessment: Seminar paper 30%; essay 40%; examination 30%.

AAA2011 CULTURAL HISTORY OF TIBET

Campus: Footscray Park
Prerequisite(s): Nil.

Content: Focusing on the history and culture of Tibet's vast northeastern province of Amdo this subject provides an introduction to the history of Tibetan culture while encouraging discussion about the future of Tibetan society and its spiritual and cultural traditions. Particular attention will be given to Tibet's role in Central Asia and its relationship with China and India, including the problem of Tibet's status as a nation. Discussion will also focus on particular aspects of Tibetan culture and on important individuals from the Amdo region who have had a significant impact in Tibet and beyond, such as Lama Tsongkhapa (religious reformer), Shabkarpa (yogin and mystic), Gedun Chöphel (scholar and revolutionary), and His Holiness the Fourteenth Dalai Lama (Tibet's modern leader).


Class Contact: Three hours per week comprising two one-hour lectures and one one-hour tutorial.

Assessment: Seminar Paper and Presentation (1000 words) 30%, Essay (2500 words) 40%, Final examination 30%.

AAA2013 THE SEARCH FOR MEANING IN ASIA

Campus: Footscray Park
Prerequisite(s): AAA1003: Australia in Asia; AAA1007: Asia: Anthropological Issues or the permission of the Head of Department.

Content: This subject examines the diverse religious and philosophical traditions of Asia in a comparative perspective. The aim is two-fold: to develop an understanding of traditions of thought, devotion, and ritual in Asia, and to develop an ability to appreciate different ways of interpreting self and the world. Emphasis will be given to the dimension of personal experience in the human quest to find meaning in life and to give the world meaning, both past and present. This will involve a consideration of such issues as mind, consciousness, cosmology, deity, power, transformation, vision, and transcendence. The impact of systems of thought on more public issues such as the good life, ecology, personhood, social life, and nationhood will also be discussed.


Class Contact: Three hours per week comprising two one-hour lectures and one one-hour tutorial.

Assessment: Seminar paper 30%; essay 40%; examination 30%.
AAA2004 MANY VIETNAM: WAR, CULTURE AND MEMORY
Campus Footscray Park
Prerequisite(s) Nil

Content This subject examines a number of critical issues associated with the Vietnam War, a war which has had profound consequences both in Vietnam and those western countries which were involved. These issues include: national identity, race, patriotism, loyalty, sacrifice, morality, and the meaning and justification of war. The subject studies these themes through the eyes of historians, artists, journalists, film-makers and writers from all sides of the conflict. It also aims to explore the aftermath of the Vietnam War and its part in shaping the popular imagination and political cultures of Vietnam and the west, particularly the United States and Australia.

Required Reading To be advised by the lecturer.


Assessment Two essays (2,500 words each), 40% and 60%.

AAA3003 INDUSTRIAL DEVELOPMENT IN ASIA
Campus Footscray Park
Prerequisite(s) AAA1003 Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.

Content This subject examines the process of industrialisation in Asia in relation to changes in the global economy, to provide ways of understanding this process through applying development theories, and to explore issues and outcomes resulting from industrialisation using different perspectives through case studies which include countries in East, South-east and South Asia. The subject includes three parts: the first part presents an analysis of global economy and regional industrialisation of Asia since the Second World War; the second part of the subject discusses the theoretical frameworks and the main criticisms of these; and the third part uses them to interpret the Asian industrial development experiences.


Assessment Oral presentation of country profile, 10%; practical report, 30%; essay, 30%; examination, 30%.

AAA3004 RESEARCH METHODS AND TECHNIQUES IN ASIAN STUDIES
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.

Content This subject will build on first and second year subjects in the Asian Studies major. It aims to develop students' abilities to conduct qualitative and quantitative research in Asian Studies. The subject covers specific skills intended to prepare students for research tasks in later working life. On completion of this subject students should be able to: understand the potential uses of qualitative and quantitative methods; know the major sources of appropriate data; manipulate, present and critically interpret data; apply these skills to interpret research papers which have used sophisticated research designs and advanced statistical procedures; and use computer packages to analyse relevant information.


Class Contact Three hours per week for one semester (one one-hour lecture and one two-hour tutorial).

Assessment A book/film review of 1500 words, 20%. A major essay of 2000 words, 40%. A 3 hour written examination, 40%.

AAA3006 ASIAN COMMUNITIES IN AUSTRALIA
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.

Content This subject examines the process of industrialisation in Asia in relation to changes in the global economy, to provide ways of understanding this process through applying development theories, and to explore issues and outcomes resulting from industrialisation using different perspectives through case studies which include countries in East, South-east and South Asia. The subject includes three parts: the first part presents an analysis of global economy and regional industrialisation of Asia since the Second World War; the second part of the subject discusses the theoretical frameworks and the main criticisms of these; and the third part uses them to interpret the Asian industrial development experiences.


Assessment Two essays (2,500 words each), 40% and 60%.

AAA3004 RESEARCH METHODS AND TECHNIQUES IN ASIAN STUDIES
Campus Footscray Park
Prerequisite(s) AAA1003 Australia in Asia; AAA1007 Asia: Anthropological Issues or the permission of the Head of Department.

Content This subject will build on first and second year subjects in the Asian Studies major. It aims to develop students' abilities to conduct qualitative and quantitative research in Asian Studies. The subject covers specific skills intended to prepare students for research tasks in later working life. On completion of this subject students should be able to: understand the potential uses of qualitative and quantitative methods; know the major sources of appropriate data; manipulate, present and critically interpret data; apply these skills to interpret research papers which have used sophisticated research designs and advanced statistical procedures; and use computer packages to analyse relevant information.


Class Contact Three hours per week for one semester (one one-hour lecture and one two-hour tutorial).

Assessment A book/film review of 1500 words, 20%. A major essay of 2000 words, 40%. A 3 hour written examination, 40%.


**Class Contact** Three hours per week comprising normally one one-hour lecture and one two-hour seminar.

**Assessment** Seminar paper (circa 1000 words), 20%; essay (circa 2000 words), 30%; observational study (circa 3000 words), 50%.

**AAC1003 INTRODUCTION TO BUSINESS CHINESE**

**Campus** City, Footscray Park, St Albans.

**Prerequisite(s)** Nil.

**Content** This subject aims to give a general introduction to the history of the language and some idea of the Chinese social and cultural background along with the linguistic content. Students will learn: Pinyin, the Chinese phonetic alphabet; the tones and their changes in different combinations; some basic Mandarin—its common sentence patterns, situational spoken Chinese and the reading and writing of Chinese characters. Of all those, oral-aural skill will be the focus; how to use a bi-lingual (Chinese-English) dictionary. On completion of this subject, students can expect to have an elementary understanding of the main features of Mandarin. They will master Pinyin, its Romanisation and be able to reproduce about 100 Chinese characters and recognise an additional 120. They will also attain the ability to communicate in simple situations in everyday life (i.e. greetings, introducing people, inquiring about names and addresses, talking about family and weather). They will be well-placed for further study into more formal and profound Mandarin.


**Class Contact** Four hours per week for one semester.

**Assessment** Assignments, 10%; mid-term tests – oral-aural 20%, written 20%; final exams – oral-aural 20%, written 30%.

**AAC1011 INTRODUCTION TO CHINESE LANGUAGE 1A**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject provides a general introduction to the history of the language and some idea of the Chinese social and cultural background which will be intermingled with the linguistic content, teaches Pinyin, the Chinese phonetic alphabet, the tones and their changes in different combinations and some basic Mandarin—its common sentence patterns, situational spoken Chinese and the reading and writing of Chinese characters. Students can expect to be able to reproduce about 100 Chinese characters and recognise approximately an additional 200. Of all those, oral-aural skill will be emphasised. It will also teach how to manipulate the interactive multimedia using a Touch-Screen Program developed to assist students in learning and practicing spoken Chinese. Students will also be introduced to certain aspects of Chinese culture and society, including a brief history, common pattern of thought, geography, places of interest, Chinese political, economic and educational systems, employment and Chinese family life. Students who complete this subject can expect to have an elementary understanding of the main features of Mandarin and Chinese culture and society. They will also attain the ability to communicate in simple situations in everyday life.


UNDERGRADUATE SUBJECT DETAILS

AAC1002 CHINESE LANGUAGE IB
Campus Footscray Park
Prerequisite(s) AAC1011 Introduction to Chinese Language 1A or its equivalent.

Content The subject is designed to expand upon the elementary Chinese introduced in the first level. While consolidating knowledge of Pinyin, tones, spoken Chinese, Chinese character writing students will learn Chinese grammar systematically through sentence patterns and intensive exercises and be able to reproduce an additional 170 Chinese characters and recognise approximately an additional 180, continue with the learning of Spoken Chinese (Part II) with the aid of the Touch Screen Program to further develop their oral-aural skills so as to enhance their ability in practical communication-understanding, speaking, reading and writing. These skills will be integrated and developed throughout the subject. Students will also be taught how to use a bilingual (Chinese-English) dictionary and how to manipulate a Chinese-English word-processor NJStar to help them maintain and make use of their knowledge in Pinyin and to assist them in learning new characters. They will also be introduced to Chinese cuisine, traditional Chinese medicine and acupuncture; religion, Chinese festivals and customs. Students who complete this level will have a deeper understanding and grasp of the Chinese language and culture. They will not only be able to put in actual use what they have already learned, but also ‘invert’ their own sentences based on the grammatical rules and the practical vocabulary built up throughout the subject so far. They will achieve a basic level of oral communication with a native Chinese speaker and function in familiar situations.


Class Contact Four hours per week for one semester.
Assessment Assignments, 10%; mid-term tests – oral-aural 20%, written 20%; final exams – oral-aural 20%, written 30%.

AAC1004 CHINESE SOCIETY AND CULTURE
Campus Footscray Park
Prerequisite(s) Nil.

Content This subject aims to provide students with knowledge of China—the most ancient and the most modern of living cultures. Students will be able to explore richness of the Chinese cultural traditions of an unbroken history of more than 2000 years. They include its civilisation and history, geography and population, myth and philosophy, political and economic system and structure, family and kinship, religion, education, literature and art, major traditional festivals, etc. On conclusion of the subject, students will be able to have a good understanding of the Chinese culture and society which is crucial in terms of their future professional and/or academic careers with China.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Assignment, 30%; oral test, 30%; and written examination 40%.

AAC2003 BUSINESS CHINESE 3
Campus Footscray Park, St Albans.
Prerequisite(s) Normally AAC1004 Business Chinese 2 or its equivalent.

Content Emphasis will be placed on the improvement of the participants skills in conversational listening and speaking as well as reading and writing. Students will: continue to learn Chinese grammar-semantics and syntax-systematically through sentence patterns and intensive exercises; expand their vocabulary including phrases, idioms and usage and be able to reproduce 350–400 Chinese characters and recognise an additional 200; enhance their ability in reading and writing through studying some selected newspaper texts, through writing some practical texts and through translating/summarising exercises; be introduced to classical Tang poems, Chinese calligraphy and
places of interest in China. Students who successfully complete this unit will be able to cope in everyday and business conversations at an intermediate level. They will be able to read light pieces of literary writings/newsaper selections and to write simple texts such as an informal letter, a message or a short summary of an article.

**Required Reading**

**Class Contact**
Four hours per week for one semester.

**Assessment**
Assignments, 10%; mid-term tests - oral-aural 20%, written 20%; final exams - oral-aural 20%, written 30%.

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**AAC2004 BUSINESS CHINESE 4**

**Campus**
Footscray Park, St Albans.

**Prerequisite(s)**

**Content**
This subject aims to further develop students' four communication skills in the Chinese language. The subject will continue to introduce Chinese grammar systematically through sentence patterns and intensive exercises; expand students' vocabulary, including set phrases and idioms; enhance their reading and writing ability through studying some selected materials and through doing translation exercises (students will be introduced to a new Chinese-English word-processor Twinbridge), and incorporate some easy Chinese videos which will expose them to the environment in which the target language is in actual day-to-day use.

**Required Reading**

**Class Contact**
Four hours per week for one semester comprising two one-hour lectures and two one-hour tutorials.

**Assessment**
Assignments, 10%; mid-term tests - oral-aural 20%, written 20%; final exams - oral-aural 20%, written 30%.

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**AAC2012 CHINESE LANGUAGE 2B**

**Campus**
Footscray Park

**Prerequisite(s)**
AAC2011 Chinese Language 2A or its equivalent.

**Content**
Students will be further exposed to Chinese culture as well as further improving their knowledge of the Chinese language and the four communication skills. Students will continue to learn Chinese grammar-semantics and syntax-systematically through sentence patterns and intensive exercises and expand their vocabulary including set phrases and idioms. They will be able to reproduce about 400 Chinese characters and recognise approximately an additional 200. Reading and writing ability will be enhanced through studying some selected literary writings and other appropriate materials and through doing translation exercises. Students will also be given the opportunity to look at some easy Chinese movies so as to be exposed to the environment in which the target language is in actual day-to-day use, and also be introduced to famous contemporary Chinese literature including poems, short stories and novels.

**Required Reading**

**Class Contact**
Four hours per week for one semester.

**Assessment**
Assignments, 10%; mid-term tests - oral-aural 20%, written 20%; final exams - oral-aural 20%, written 30%.

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**AAC2011 CHINESE LANGUAGE 2A**

**Campus**
Footscray Park

**Prerequisite(s)**
AAC1012 Chinese Language 1B or its equivalent.

**Content**
Emphasis will be placed on the improvement of the participants' skills in conversational listening and speaking as well as reading and writing. Students will continue to learn Chinese grammar-semantics and syntax-systematically through sentence patterns and intensive exercises and expand their vocabulary including usage, and will be able to reproduce about 350 Chinese characters and recognise approximately an additional 200. Students ability in reading and writing will be enhanced through the study of some contemporary Chinese practical writing such as informal notes (e.g. messages and notices asking for leave), announcements (e.g. meeting notices and academic report posters), private letters and other light reading materials. Students will learn advanced skills in using the Chinese-English word-processor NJStar and be able to write a term paper using these skills. Students will also be introduced to famous ancient Chinese artists and men of letters as well as their works (calligraphy, paintings, drama, music, poetry, prose and novels). Students who successfully complete this subject will achieve an intermediate level of oral and writing communication in common and routine situations without much deviation from normal and standard manner or content.

**Required Reading**

**Recommended Reading**

**Class Contact**
Four hours per week for one semester.

**Assessment**
Assignments, 10%; mid-term tests - oral-aural 20%, written 20%; final exams - oral-aural 20%, written 30%.

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**AAC3003 BUSINESS CHINESE 5**

**Campus**
Footscray Park, St Albans.
Prerequisite(s) Normally AAC2004 Business Chinese 4 or its equivalent.

Content This subject will continue to introduce Chinese through textbooks; continue to expand students' vocabulary; expose them to selected writings from Chinese newspapers, magazines and other texts addressed to the general reader in Chinese; enhance their reading and writing comprehension through doing translating and summarising exercises; provide them with the opportunity to see some daily news on television and some Chinese documentaries in both formal and informal situations.


Class Contact Four hours per week for one semester.

Assessment Assignments, 20%; exams: oral-aural test, 25%; written 35%, term paper 20%.

AAC3004 BUSINESS CHINESE 6

Campus Footscray Park, St Albans.

Prerequisite(s) Normally AAC3003 Chinese Business 5 or its equivalent.

Content This subject will further improve students' knowledge of the Chinese language an the four communication skills. It will introduce to students more advanced Chinese through textbooks and expand their vocabulary; further develop their skills in discussing issues in Chinese, both orally and in writing; study formal and standard news reports in Chinese newspapers with its special wording and phrasing; learn how to write a formal/business letter, its often used formats, terminology and style. Students who successfully complete this subject will be able to effectively converse/communicate with native speakers, with a measure of fluency and competence, on specific topics as well as on those of a general or routine nature. They will be able to carry out some independent research into relevant issues using source materials in Chinese (with the aid of a bilingual dictionary) and produce simple verbal and written reports (using a Chinese-English word-processing package) in the target language.


Class Contact Four hours per week for one semester.

Assessment Assignments, 20%; exams: oral-aural test, 25%; written 35%, term paper 20%.

AAC3011 CHINESE LANGUAGE 3A

Campus Footscray Park

Prerequisite(s) AAC2012 Chinese Language 2B or its equivalent.

Content Students will continue to learn advanced Chinese through textbooks and expand their vocabulary; be exposed to selected writings from Chinese newspapers, magazines and other general texts addressed to the general reader in Chinese and enhance their reading and writing comprehension through doing translating and summarising exercises. Students will also be given the opportunity to see some daily news on TV and some Chinese documentaries in both formal and informal situations, and thus be informed of the current issues in China, especially those concerning Australia. Successful students will be able to understand most of what a native speaker says in a normal manner and on a familiar topic, and to discuss the topic both verbally and in writing in general terms with limited but sufficient vocabulary and structural accuracy. They will also be able to demonstrate a knowledge of current political, economic and social issues in China.


Class Contact Four hours per week for one semester.

Assessment Assignments, 20%; exams: oral-aural test, 25%; written 35%, term paper 20%.

AAC3012 CHINESE LANGUAGE 3B

Campus Footscray Park

Prerequisite(s) AAC3011 Chinese Language 3A or its equivalent.

Content Students will be further exposed to Chinese culture as well as further improving their knowledge of the Chinese language and the four communication skills. They will continue to learn more advanced Chinese through textbooks and expand their vocabulary; further develop their skills in discussing issues in Chinese, both orally and in writing and study formal and standard news reports in Chinese newspapers with its special wording and phrasing. Students will also learn how to write a formal/business letter, the often used formats and terminology, and its style. Students who successfully complete this subject will be able to effectively converse and communicate with and understand native speakers, with a measure of fluency and competence, on certain specific topics as well as on general and routine ones. They will also be equipped with cultural awareness and a knowledge of the current political, economic and social issues in China and related to Sino-Australian relations. They will be able to carry out some independent research into relevant issues using source materials in Chinese (with the aid of a bilingual dictionary) and produce simple verbal and written reports (using a Chinese-English word-processing package) in the target language.


Class Contact  Four hours per week for one semester comprising three one-hour lectures and two one-hour tutorials. Assessment  Assignments, 20%; exams – oral-aural test, 25%; written 35%, term paper 20%.

AAC4111 ADVANCED CHINESE LANGUAGE I

Campus  Footscray Park
Prerequisite(s)  AAC3012 Chinese language 3B, AAC3004 Business Chinese 6 or equivalent.
Content  This subject is designed for students who wish to enhance their Chinese language proficiency to an advanced level and their ability to use the language in professional and/or academic contexts. The subject will focus on enabling students to communicate in Chinese with increasing sophistication, both orally and in writing. Students will be required to broaden their communicative repertoire by discussing and studying a range of more advanced topics on China and Australian relations with China. To do more complex translation in both direction. On completion of the subject, students should be able to read authentic materials in spoken and written Chinese with minimum glossaries or teacher assistance. They will be able to translate newspaper and documentary Chinese texts and discuss the contents of these texts in Chinese.

Required Reading  To be advised by lecturer.


Class Contact  Four hours per week for one semester comprising one two-hour workshop in intensive learning and one two-hour workshop for "Wide Reading and Research". Assessment  2x1000 characters research report, 30%; oral examination, 30%; written examination, 40%.

AAC4112 ADVANCED CHINESE LANGUAGE II

Campus  Footscray Park
Prerequisite(s)  AAC4111 Advanced Chinese or equivalent.
Content  This subject aims to further develop students’ ability to use Chinese in professional and/or academic contexts. Priority will be given to interpreting and translation skills. Students will be expected to focus their research interest on some specific topics on China or Australian relations with China. By conclusion of the subject, students will be able to communicate fluently with Chinese-speaking people on complicated issues and produce a lengthy research thesis in Chinese.

Required Reading  To be advised by lecturer.


Class Contact  Four hours per week for one semester comprising one two-hour workshop in intensive learning and one two-hour workshop for "Wide Reading and Research". Assessment  2x1500 characters minor essay, 30%; oral examination, 30%; thesis of minimum 2500 characters, 40%.

AAE2001 ASIAN STUDIES ELECTIVE 2A

Campus  Footscray Park
Prerequisite(s)  Nil.
Content  This subject is designed for student exchange purposes. Students who are undertaking approved courses of study or work experience programs overseas as part of their course should enrol in this subject.

Required Reading  Nil.
Class Contact  Equivalent to four hours per week for one semester.
Assessment  As arranged by Faculty. This subject will be assessed on an ungraded pass/fail basis.

AAE2002 ASIAN STUDIES ELECTIVE 2B

Campus  Footscray Park
Prerequisite(s)  Nil.
Content  As for AAE2001 Asian Studies Elective 2A.

Required Reading  Nil.
Class Contact  Equivalent to four hours per week for one semester.
Assessment  As arranged by Faculty. This subject will be assessed on an ungraded pass/fail basis.

AAE2003 ASIAN STUDIES ELECTIVE 2C

Campus  Footscray Park
Prerequisite(s)  Nil.
Content  As for AAE2001 Asian Studies Elective 2A.

Required Reading  Nil.
Class Contact  Equivalent to four hours per week for one semester.
Assessment  As arranged by Faculty. This subject will be assessed on an ungraded pass/fail basis.

AAH1001 WORLD HISTORY

Campus  Footscray Park
Prerequisite(s)  Nil.
Content  The subject takes a broad, synoptic view of world history, structured to emphasise the distinctive contributions and remaining legacies of previous civilisations and historical movements. While reference is made wherever possible to events in Asia, Africa, and the Americas, Europe is its centre, for in the phase of world history ending now, Europe has been the prime initiator for the past 500 years. The subject examines then the legacy of Greece and Rome, and notes multicultural elements in the classical world; moves on to the Middle Ages, comparing European feudalism with Japanese, and examines the collective principle at work in medieval institutions. The idea of Christendom is next considered, with its break-up in the Reformation; the tensions between the new individualism which
then emerged and the abiding impulse towards collectivism becomes a major theme in the subject. Despotism is next reviewed, in Europe and Asia, setting the stage for an examination of European expansion across the seas. A brief reference to the American revolution is followed by a tracing of the growth of individualism from the Renaissance to the French Revolution, the socialist ideal is examined as a response. The twentieth century comprises the final segment of the subject, discussing the exhaustion of Europe; imperialism, its decline, and the rise of the Third World; and finally, Communism and its collapse.

**Recommended Reading**


**Recommended Reading**


**Class Contact**

Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment**

Tutorial paper (700 words) (20%); Essay (2000 words) (50%); Examination (30%).

### AAH 1007 HISTORY 1A - AUSTRALIAN HISTORY: 19TH CENTURY

**Campus** Footscray Park

**Prerequisite(s)** Nil

**Content**

The subject begins with a study of traditional Aboriginal society, and then considers the condition of Britain during the Industrial Revolution, when Australia was first settled. It then traces the development of the colonial class society through an examination of immigration, land settlement and appropriation, race relations and class conflict. Gender relations and environmental issues are also examined. The subject concludes with an analysis of nationalism and imperialistic sentiments up to World War I.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact**

Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment**

Essays, 50%; examination, 40%; participation, 10%.

### AAH 1008 AUSTRALIAN AT WAR

**Campus** Footscray Park

**Prerequisite(s)** Normally AAH1007 History 1A: Australian History; 19th Century or AAH1001 World History

**Content**

The central theme of this subject is the response of the Right to the apparent threat from the Left. In this light, the fears about disloyalty during World War 1, subversion after the war and communism during the Cold War are explored and analysed. The recurring question of national identity is also examined within the context of the changing social, economic and political experiences of Australians from the Great War to the Vietnam War.

**Required Reading** To be advised by lecturer

**Recommended Reading** To be advised by lecturer

**Class Contact**

Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

**Assessment**

Essays 50%; examination 40%; participation 10%.

### AAH 2011 EUROPEAN HISTORY 1

**Campus** Footscray Park

**Prerequisite(s)** Normally AAH1008 Australians at War

**Content**

This subject examines social and political change in Europe from the Great War to the outbreak of World War II. This period witnessed the disintegration of old Empires and the emergence of new ideologies. Thus the principal theme is the character and impact between the wars of communism in Russia and Nazism in Germany. The subject also examines one ideological battleground of these ideologies: the Spanish Civil War, 1936–1939.

**Required Reading** To be advised by lecturer.

**Class Contact**

Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment**

Essays, 50%; examination, 40%, class participation, 10%.

### AAH 2012 EUROPEAN HISTORY 2

**Campus** Footscray Park

**Prerequisite(s)** Normally AAH2011 European History 1.

**Content**

This subject develops the theme of ideological conflict (from AAH2011) through an historiographical examination of the origins of World War II, followed by an intensive study of the annihilation of European Jewry. The subject then shifts to social and political changes in post-war Europe and in particular the impact of Cold War tensions on Germany, Hungary and Czechoslovakia.


**Class Contact**

Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment**

Essays, 50%; examination, 40%; participation, 10%.

### AAH 2013 HISTORY - THE RISE AND FALL OF APARTHEID

**Campus** Footscray Park

**Prerequisite(s)** Normally AAH1008 Australians at War.

**Content**

This subject sets out to show how apartheid arose from South African conditions, and to examine how it was eventually overcome and renounced. The antecedents of the policy are traced in the former British colonies and the Boer republics, as is the impact of urbanisation and industrialisation on race relations. While repressive laws from earlier in the twentieth century are noted, the main focus is on the rise of Afrikaner nationalism and the implementation of grand and petty apartheid after the Nationalist victory in 1948. Next the subject turns to African resistance, from the foundation of the African National Congress but particularly from the Soweto riots of 1976. South Africa's changing context, from Cold war ally to international pariah, is also considered. Finally, there is a discussion of the competing ideas of South Africanism, Pan Africanism, and tribal loyalties.


**Class Contact**

Three hours a week for one semester, comprising one one-hour lecture and one two-hour seminar/discussion group.

**Assessment**

Essays, 50%; end of semester examination, 40%, class participation, 10%.
Content: Commerce, and Culture, a recurring theme will be the extent to which communism however, the central focus will be on the Cold War period. Thus, the collapse of communist regimes in Europe seventy years later; the Bolshevik Revolution of 1917, to death, associated with the repercussions of Krushchev's secret speech. The subject will also include a case study of political culture against the backdrop of their international links. The subject provides a comparative analysis of the domestic contribution of the three communist parties to the national experience of radical displacement is then considered, beginning with the convicts as migrants and examining the social engineering initially undertaken in South Australia. The Vietnamese boat people are also discussed, as a classic instance of refugees whose desperation exceeds discouragement. Finally, the subject turns to tourism, examining the conditions which led to its emergence as a mass phenomenon in the nineteenth century, its development in Australia to the 1960s, and its contemporary significance both in the national context and as an aspect of globalisation.

Recommended Reading:
- Extracts from the following and/or other texts as advised by the lecturer.
- Atiyah, A. (1962), Crusade, Commerce, and Culture, O UP.
- Barber, R. (1996), Pilgrimages, Boydell.
- Longman.
- Robson, L. (1965), The Convict Settlers of austraila, MUP.
- Pike, D. (1957), Paradise of D ise nt, MUP.
- Grant, B. (1979), The Boat People, Penguin.
- J. and P. Spearritt, (Forthcoming), Getting Away From It all: Tourism in a Ustra lia, 1870-2000, Reed.

Assessment: Two hours for a week, comprising two one-hour lectures and one one-hour seminar discussion group.

Class Contact: Three hours per week for one semester, comprising two one-hour tutorials and one one-hour tutorial (10%).

Recommended Reading - On Great Britain:

Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Two essays, 50% examination, 40% participation, 10% class participation.

AAH3001 INTERNATIONAL COMMUNISM AND THE COLD WAR

Campus: Footscray Park
Prerequisites: Nil

Content: This subject explores the character of international communism by focusing on the ideology and behaviour of three Western parties – the British, American, and Australian. The subject examines broadly their history from birth, in the wake of the Bolshevik Revolution of 1917, to death, associated with the collapse of communist regimes in Europe seventy years later; however, the central focus will be on the Cold War period. Thus, a recurring theme will be the extent to which communism represented a threat to national security during a period of sharply escalating international tension. Issues of loyalty, subversion and espionage will be analysed and evaluated. The subject will provide a comparative analysis of the domestic contribution of the three communist parties to the national political culture against the backdrop of their international links to the Soviet Union. The subject will also include a case study of the impact on international communism of the events of 1956 - Hungary and the repercussions of Khrushchev's secret speech.

Required Reading:


On Australia:

Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Essays (50%); examination (40%); participation (10%).

AAH3009 HISTORY - TWENTIETH CENTURY

AMERICA 1

Campus: Footscray Park

Prerequisite(s): Normally AAH2012 European History 2.

Content: This subject examines the social, cultural and political segmentation of American society from 1918 to 1945. The subject emphasises the tensions between tradition and modernity: between nativists, religious fundamentalists, immigration restrictionists and the KKK on the one hand and the forces of urbanisation, mass consumption and technological change, on the other. The subject concludes with a study of wartime America from the perspective of gender and ethnicity.

Required Reading:

Recommended Reading:

Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Two essays, 50% examination, 40% participation, 10%.

AAH3010 HISTORY - TWENTIETH CENTURY

AMERICA 2

Campus: Footscray Park

Prerequisite(s): Normally AAH3009 Twentieth Century America 1.

Content: Continuing from AAH3009, this subject explores American society from the Cold War to Watergate. Themes of political reform and repression, racial conflict, cultural diversity and social disintegration underline studies of McCarthyism, the civil rights movement, JFK's New Frontier and the decade of dissent from 1965 to 1975.

Required Reading:
AAI1001 INDONESIAN 1A
Campus Footscray Park
Prerequisite(s) Nil

Content This subject provides an introduction to contemporary Indonesian. The basic skills to be developed include speaking, reading, writing and translating from Indonesian/Malay into English. By the end of the subject students will have a basic knowledge of simple sentence patterns and be able to use the language in simple social interaction.

Required Reading White, Bahasa Tetanggaku Stage 1 (coursebook and workbook) Longman, Cheeshire, latest edition.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%.

AAI1002 INDONESIAN 1B
Campus Footscray Park
Prerequisite(s) AAI1001 Indonesian 1A.

Content Further introduction in basic Indonesian with a continuing emphasis on speaking, reading, writing and skills. The subject will provide the foundation for further studies in Indonesian. Students will complete a basic introduction to Indonesian grammar and extend their use of the language to a variety of informal social contexts.


Recommended Reading To be advised by lecturer

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignment, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%.

AAI12001 INDONESIAN 2A
Campus Footscray Park
Prerequisite(s) AAI1002 Indonesian 1B

Content The subject will consolidate the basic skills in Indonesian acquired in Indonesian 1A and 1B. Emphasis will be placed on conversational skills and on the study of simple text with other materials with the assistance of a dictionary. Students will begin to write narrative and descriptive essays.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%.

AAI12002 INDONESIAN 2B
Campus Footscray Park

Prerequisite(s) AAI2001 Indonesian 2A.

Content Students will learn to hold conversations in Indonesian about a variety of topics, including daily life and current issues in Indonesian culture and society. They will read magazine and newspaper articles and other appropriate materials, with the help of a dictionary. They will also learn a range of techniques for writing longer narrative essays and informal letters.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%.

AAI13001 INDONESIAN 3A
Campus Footscray Park
Prerequisite(s) AAI1202 Indonesian 2B/VCE Indonesian or equivalent

Content This subject will enable students to begin reading a range of informative contemporary texts in Indonesian, including newspapers and news magazines. They will develop various approaches for discussing these texts and learn to write essays on Indonesian politics and society.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignments, 70%; oral test, 10 %; written test, 10%; attendance and class participation, 10%.

AAI13002 INDONESIAN 3B
Campus Footscray Park
Prerequisite(s) AAI13001 Indonesian 3A

Content This subject will enable students to continue reading a range of informative contemporary texts in Indonesian, including newspapers and news magazines. They will develop further approaches for discussing these texts and learn to write more complex essays on Indonesian politics and society.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.

Assessment Class assignments, 70%; oral test, 10%; written test, 10%; attendance and class participation, 10%.

AAI14001 INDONESIAN 4A
Campus Footscray Park
Prerequisite(s) AAI13001 Indonesian 3A

Content Indonesian 4A encourages students to read a wide variety of texts in Indonesian, including newspapers, magazines, and literary texts. They also develop their language skills in a variety of contexts.


Recommended Reading To be advised by lecturer.

Class Contact Five hours per week for one semester comprising one two-hour lecture, one two-hour tutorial and one hour of self-access study.
AAI1001 INTRODUCTION TO BUSINESS JAPANESE
Campus Footscray
Prerequisite(s) Nil
Content This subject teaches students without any background in Japanese how to use basic Japanese in many common everyday situations. Topics include greetings and self-introduction, university life, families and hobbies. The subject emphasises developing actual communication skills and incorporates conversation practices in small group settings with native Japanese speakers. Students will also learn the basics of Japanese reading and writing, hiragana and katakana.
Class Contact Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (conversation). Lecture consists of grammar and Reading/Writing studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices.
Assessment Conversation tests 40%, Assignments 20%, Comprehensive written test 20%, Listening test 10%, Kanji tests 10%
AAJ1002 BUSINESS JAPANESE 2
Campus Footscray
Prerequisite(s) AAJ1001 Introduction to Business Japanese, AAJ 1011 Introduction to Japanese, or equivalent
Content This subject aims to provide students with the knowledge, strategies and skills to cope with situations a traveller is likely to encounter in Japan. Students will learn not only how to use the Japanese language, but also communication rules and sociocultural behaviour appropriate in interaction with the Japanese people. Students are able to practise and develop conversation skills with native Japanese speakers in small group settings. This subject also introduces "Kanji" (Chinese Character Writing).
Class Contact Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (Conversation). Lecture consists of grammar and Kanji studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices. Different levels are set in tutorial and students can choose levels according to their current speaking and listening abilities.
Assessment Conversation tests 40%, Assignments 20%, Comprehensive written test 20%, Listening test 10%, Kanji tests 10%
AAJ1001 INTRODUCTION TO JAPANESE
Campus Footscray
Prerequisite(s) Nil
Content This subject teaches students without any background in Japanese how to use basic Japanese in many common everyday situations. Topics include greetings and self-introduction, university life, families and hobbies. The subject emphasises developing actual communication skills and incorporates conversation practices in small group settings with native Japanese speakers. Students will also learn the basics of Japanese reading and writing, hiragana and katakana.
Class Contact Four hours per week for one semester comprising a two-hour lecture and a two-hour tutorial (conversation). Lecture consists of grammar and reading/writing studies and practice based on newly acquired knowledge. Tutorial consists of conversation practices.

Assessment Conversation tests 30%, Assignments 30%, Comprehensive written test 20%, Hiragana/Katakana tests 10%, Listening test 10%

Prerequisite(s) AAJ1012 JAPANESE II

Campus Footscray

AAJ2001 BUSINESS JAPANESE 3

Campus Footscray

Prerequisite(s) AAJ1002 Business Japanese 2 or equivalent.

Content This subject assumes a moderate ability of Japanese. In this subject students will learn to express themselves in daily situations they encounter in their workplace. These new skills gained through situational role-plays will help them to become more fluent and competent in a predominantly Japanese environment.

Assessment Conversation tests 40%, Assignments 20%, Comprehensive written test 20%, Listening test 10%, Kanji tests 10%

Prerequisite(s) Students with some background in Japanese

Content This subject aims to improve Japanese conversation skills in a variety of topics in business as well as every day situations so that students become more confident in communicating in Japanese outside class. The Japanese environment is introduced in class. Students will be divided into small groups according to their background and interests in Japanese language learning and will be encouraged to practise conversation with native Japanese speakers. Appropriate materials will be selected for each student.


AAJ2004 JAPANESE CONVERSATION

Campus Footscray

Prerequisite(s) AAJ1011 JAPANESE III, or equivalent.

Content This subject assumes a moderate knowledge of Japanese. The Students will be able to express themselves in daily situations, as the whole subject is designed to provide students with the basic grammar and conversation skills in a pre-coordinated Japanese environment. Three different levels are set for the conversation sessions; Conversation 1, 2 and 3 so that students can attend the level which suits their current speaking and listening ability, and be assessed accordingly. This subject also assumes a basic knowledge of Kanji. Approximately 15-20 Kanji will be introduced each week. By the end of this subject students will be expected to know approximately 250 characters.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising two-hour lecture/tutorial and two-hour conversation tutorial.

Assessment Conversation tests, 40%; assignments,20%; kanji tests,10%; listening test, 10%; written examination, 20%
A. J.2001 JAPANESE CULTURE AND SOCIETY

Campus: Footscray Park
Prerequisite(s): Nil.

Content: The subject aims to provide students with a broad understanding of Japanese society and culture. The topics covered include Japanese culture, society, arts, etc. The conclusion of the subject will be equipped with a good understanding of Japanese culture and society useful in interaction with Japanese people.


Class Contact: Three hours per week for one semester comprising one two-hour lecture and one-hour tutorial each week.

Assessment: Essay, 40%; tutorial presentation and presentation paper, 30%; examination, 30%.

A. J.3011 JAPANESE V

Campus: Footscray Park
Prerequisite(s): AAJ2012 Japanese IV, or equivalent.

Content: This subject aims to consolidate and further develop competence to interact with Japanese. The subject aims at providing students with the opportunity to develop their skills in reading Japanese in order to collect relevant information for their future research or for their needs in their future career. The subject consists of an introduction to Japanese contemporary society and business related matters as well as Japanese culture. The subject is taught by a wide range of texts which demonstrate various features of Japanese language through detailed readings. Texts used in this subject will be selected from a variety of sources including newspaper and magazine articles, business documents, essays, short stories, extracts from famous Japanese novels. The topics of texts will cover Japanese contemporary society and business related matters as well as Japanese culture. Students will be asked to read the quantity suitable for their level of translation skills with an aid of a dictionary. The subjects starts with providing practice sessions for improving general reading skills and vocabulary building.


Class Contact: Three hours per week for one semester comprising two two-hour lecture and one one-hour tutorial each week.

Assessment: Reading assignments 30%; translation assignment 30%; examination 40%.

A. J.3014 ADVANCED JAPANESE 1

Campus: Footscray Park
Prerequisite(s): AAJ 2012 Japanese IV or AAJ 2002 Business Japanese 4. Students must also obtain approval from the subject co-ordinator.

Content: This subject aims to consolidate the knowledge of Japanese acquired at intermediate level and develop it to an advanced level. The practical writing such as writing a postcard and short memo will be also introduced. Students have to attend two units of lecture/tutorial sessions per week. In the tutorial sessions, students are divided into small groups and individually assisted by Japanese teachers. Students are required to continue to study kanji independently, and to use Japanese dictionary if necessary.


Recommended Reading: To be advised by lecturer.

Class Contact: Four hours per week for one semester comprising two two-hour lecture/tutorial and one-hour conversation tutorial.

Assessment: Conversation tests, 40%; assignments, 20%; kanji tests, 10%; Japanese essay writing, 30%.
AAJ3015 ADVANCED JAPANESE 2

Campus Footscray Park

Prerequisite(s) AAJ 2012 Japanese IV or AAJ2002 Business Japanese 4. Students must also obtain approval from the subject co-ordinator.

Content The subject aims to enhance the students understanding of Japanese society and culture through the text with medium and higher level of difficulty. The additional reading texts will be selected to match the competence of the students. The subject also includes components to enhance spoken as well as written competence in order to provide students with an opportunity to practice conversation and essential writing skills required in real situations. Translation exercise of the short passage will be included.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Reading assignments, 30%; written assignment, 30%; examination, 40%.

AAJ3016 ADVANCED JAPANESE 3

Campus Footscray Park

Prerequisite(s) AAJ 2012 Japanese IV or AAJ2002 Business Japanese 4. Students must also obtain approval from the subject co-ordinator.

Content The aim of this subject is to improve higher reading skills through using primary sources as materials, and to provide methods relevant to the student's own self-access reading. Articles on general topics in newspapers and magazines are selected for study. The subject also aims to enhance advanced communication skills for students to advance to further studies in Japanese or who intend to work in a Japanese environment in the future. The content of this subject is designed according to the interests of the students enrolled in any year and texts are selected to match the competence of the students. An opportunity of advanced translation will be provided.


Recommended Reading To be advised by the lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars.

Assessment Reading assignments 30%, Witten assignment 30%, Examination 40%.

AAP005 AUSTRALIAN DEMOCRACY

Campus Footscray Park

Prerequisites Nil

Content This subject introduces the discipline of Political Science by focusing on the institutions, conventions and structures of Australian democracy. The subject commences with the interests of the students enrolled in any year and texts are included. It then focuses on the question of legitimacy and claims to power, authority and sovereignty. By means of individual country and comparative studies, lectures and tutorials will explore the following topics: the role of the military in government, politics and multi-party systems, ideologies and traditions in Southeast Asian countries by World War II. The subject aims to analyse and interpret political change and conflict in the Southeast Asian region since 1945.


Recommended Reading Brett, J. et al. (eds.) (1994), Debates in Australian Politics, Melbourne: Macmillan.

Assessment One open book test, 20%; one seminar paper, 40%; one essay by contract, 40%.

AAP2002 PUBLIC POLICY AND ADMINISTRATION

Campus Footscray Park

Prerequisite(s) Nil

Content This subject provides an overview of public policy and administration, through the examination of some current issues in Australian public sector debate. It examines the scope of public policy studies, the idea of the public sector, and the mapping of Australian government activities, responsible and representative government in federal, state and local settings, in Australia and elsewhere, and the evolution of civil service reform movements and the 'New Administrative Law'; and agenda setting in public policy and policy formation, parties and pressure groups, policy communities and professional communities with particular regard to local government and other urban issues, especially welfare, education, transport and other infrastructure matters.


Class Contact Three hours per week for one semester, comprising two one-hour lectures and one one-hour seminar.

Assessment One open book test, 20%; one seminar paper, 40%; one essay by contract, 40%.

AAP2004 SOUTHEAST ASIAN POLITICS

Campus Footscray Park

Pre-requisite(s) Nil

Content This subject will examine key recent events as well as political change and conflict in the Southeast Asian region since World War II. The subject aims to analyse and interpret political systems, ideologies and traditions in Southeast Asian countries by focussing on the question of legitimacy and claims to power, authority and sovereignty. By means of individual country and comparative studies, lectures and tutorials will explore the following topics: the role of the military in government, politics.
and power maintenance; elections and democracy; national integration and regional/ethnic/religious separatism; “political cultures”, civil society and the role of the middle class in contemporary Southeast Asian politics. The subject should provide a useful basis for understanding and explaining the political systems of the region and their trajectories of change.


**Class Contact** Three hours per week comprising one two-hour lecture and one one-hour tutorial for one semester.

**Assessment** Two assignments 60%; examination 40%. Final examination may take the form of a take-home exam.

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**AAP2007 AUSTRALIAN FOREIGN POLICY**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject examines the evolution of Australian foreign policy, with special attention to the period since 1942. Australia’s foreign policies during the Cold War, our relations with Britain and the United States, and our changing relations within the Asia-Pacific region will be examined. Particular attention will be paid to the initiatives of the Keating and Howard governments in relation to regional diplomacy-eg., APEC.


**Class Contact** Three hours per week comprising one one-hour lecture and one two-hour seminar.

**Assessment** Seminar paper, 30%; essay, 40%; examination, 30%.

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**AAP2004 VIIETNAM AND AUSTRALIA**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject will examine the foreign policies of Australia, Indonesia and other Southeast Asian countries. It will explore themes such as decolonisation, the Cold War, globalisation, and regional co-operation from a number of national perspectives with the objective of giving students insight into the multi-layered network of interactive relationships in which foreign policies are developed and implemented. The study of Australian policy will constitute the principal focus. The subject will examine both the key strategic relationships with ‘great and powerful friends’ and the development of more autonomous relations with the nations of Northeast and Southeast Asia. Extensive use will be made of Australian official documents as source material.

**Required Reading** Evans, G. and Grant B., 1995, Austrlia’s Foreign Relations in the World of the 1990s, Melbourne University Press, Melbourne.

**Recommended Reading** Anak Agung gde Agung 1990, Twenty Years of Indonesian Foreign Policy 1945–1965, Yogyakarta: Duta Wacana University Press. Bell, C. (ed.) 1991, A gnda for the...

Class Contact Three hours per week comprising one one-hour lecture and one two-hour seminar.

Assessment Seminar paper, 30%; essay, 40%; examination, 30%.

AAP3011 POLITICS OF GLOBALISATION

Campus Footscray Park

Prerequisites Nil

Content This subject critically reviews recent theories of the processes labelled as 'Globalisation' - broadly understood as the decline of sovereign states in international politics and the rise of transnational and supra-state institutions and influences. Special attention is paid to Richard Falk's distinction between conglomerates and 'Globalisation from below' (e.g., transnational and suprastate institutions and influences). Special emphasis is placed on analysing these trends in the context of the Australian political environment.


UNDERGRADUATE SUBJECT DETAILS

AAV1001 VIETNAMESE 1A

Campus Footscray Park
Prerequisite(s) Nil.

Content Vietnamese language. Students will learn how to develop fundamental speaking skills in informal daily life situations such as meeting people, understanding giving descriptions and directions, asking for and providing assistance in the workplace, in public office etc. Students will be expected to develop an elementary vocabulary adequate for common use in unstructured and relatively familiar situations and to achieve a fair degree of spontaneity and flexibility in oral discourse with grammatical accuracy. Vietnamese literature A general introduction to Vietnamese literature. Emphasis will be given to folk literature.

Required Reading Phan, V.G. 1991, Vietnamese for Beginners 1, Centre for Asia Pacific Studies, VUT. Melbourne.Phan, V.G. and Buu, K. 1992, Vietnamese for Beginners 2, Centre for Asia Pacific Studies, VUT. Melbourne


Class Contact Five hours per week for one semester comprising one two-hour lecture, one two-hour tutorial and one hour of self-access study.

Assessment Progressive oral/aural and written exercises, including mid-year examination, 40%; one 2,500-word essay in English on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination, 20%.

AAV1002 VIETNAMESE 1B

Campus Footscray Park
Prerequisite(s) Normally AAV1001 Vietnamese 1A or equivalent.

Content As for AAV1001 Vietnamese 1A.

AAV1004 INTRODUCTION TO VIETNAMESE SOCIETY AND CULTURE

Campus Footscray Park
Prerequisite(s) Nil.

Content The subject introduces students to contemporary Vietnamese society and culture. It aims to provide a basic understanding of aspects of Vietnamese life which are relevant to Australian business people. Students will develop cultural competency in a range of everyday communication scenarios. The subject aims to improve the cultural understanding of people working in the Australian service industries (including tourism) in their direct contact with Vietnamese people; to introduce students to industrial and organisational, as well as socio-cultural factors vital to understanding an Asian country of paramount importance to Australian business and tourism; and to develop students understanding of Vietnamese society and culture in communication. Topics include Vietnamese history and geography; Vietnamese society and culture; Vietnamese language, literature, music and arts; religions in Vietnam; characteristics of Vietnamese people; education systems; Vietnamese festivals; political and economic dimensions; the Vietnamese philosophy of life and the Vietnamese community in Australia.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester, comprising two hours of lectures and one hour of tutorials.

Assessment Class participation, 10%; presentation of seminar paper, 10%; seminar paper, 20%; one 1500-word essay on aspects of cultural heritage economy, 40%; end-of-semester written test, 20%.
UNDERGRADUATE SUBJECT DETAILS

AAV2001 VIETNAMESE 2A

Campus Footscray Park
Prerequisite(s) AAV1002 Vietnamese 1B or equivalent.
Content Vietnamese language. Daily communication, telephoning, banking, shopping, travelling, seeing a doctor, etc. Vietnamese used in different fields raised by students' needs. Reading and writing, use of diacritical works, figures of speech. Vietnamese literature Contemporary literature (focusing on tu Luc Van Dau's literary works Self-Strength Literary Group).

AAV2002 VIETNAMESE 2B

Campus Footscray Park
Prerequisite(s) Normally AAV2001 Vietnamese 2A or equivalent.
Content As for AAV2001 Vietnamese 2A.

AAV3001 VIETNAMESE 3A

Campus Footscray Park
Prerequisite(s) Normally AAV2002 Vietnamese 2B or equivalent.
Content Vietnamese language. Conversation topics will be geared to the basic needs of immigrants such as employment, housing, transportation, education, medical matters, finance, income, taxation, traffic regulations, legal matters, etc.; writing short notes and letters, and filling out application forms; reading short stories, letters texts, diploma and papers produced from Vietnam. Vietnamese literature Vietnamese literature after 1945.

AAV3002 VIETNAMESE 3B

Campus Footscray Park
Prerequisite(s) Normally AAV3001 Vietnamese 3A or equivalent.
Content As for AAV3001 Vietnamese 3A.

AAV4003 ADVANCED VIETNAMESE 4A

Campus Footscray Park
Prerequisite(s) Normally AAV3002 Vietnamese 3B or equivalent.
Content Vietnamese language: a general introduction to written language systems; phonological structures, consonants, vowels, diphthongs, tones, syllabic structures and speech variations; morphological structures, the word as a linguistic unit, types of words, formation of words, parts of speech, use of words in formal statements and in colloquial circumstances; syntactical structures, word and phrase, basic structures, structures in colloquial; a general introduction to Vietnamese literature, folk literature, literature in chu Nom (demotic characters) and in chu Quoc Ngua (National written language).
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Class Contact Five hours per week for one semester comprising one two-hour lecture, one two-hour tutorial and one hour of self-access study.
Assessment Progressive oral/aural and written exercises, 40%; one 3000 word essay in English, on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination, 20%.

AAV4004 VIETNAMESE 5

Campus Footscray Park
Prerequisite(s) Normally AAV4003 Advanced Vietnamese 4A or equivalent.
Content Vietnamese for Intermediate 4, Centre for Asia Pacific Studies, VUT. Melbourne.

AAV4005 VIETNAMESE 6

Campus Footscray Park
Prerequisite(s) Normally AAV4004 Vietnamese 5 or equivalent.
Content Vietnamese for Intermediate 5, Centre for Asia Pacific Studies, VUT. Melbourne.

Recommended Reading Phan, V.G. 1996, V istogram for Upper Intermediate 6, Centre for Asia Pacific Studies, VUT. Melbourne.

AAV4006 VIETNAMESE 7

Campus Footscray Park
Prerequisite(s) Normally AAV4005 Vietnamese 6 or equivalent.
Content Vietnamese for Intermediate 6, Centre for Asia Pacific Studies, VUT. Melbourne.
AAV4004 ADVANCED VIETNAMESE 4B
Campus Footscray Park
Prerequisite(s) Normally Advanced AAV4003 Vietnamese 4A or equivalent.
Content As for AAV4003 Advanced Vietnamese 4A.

AAV5003 ADVANCED VIETNAMESE 5A
Campus Footscray Park
Prerequisite(s) Normally AAV4004 Advanced Vietnamese 4B or equivalent.
Content Vietnamese language: complex phonological, morphological and syntactical structures during the various stages of the development of the Vietnamese language; establishment of Chu Quoc Ngii (National Written Language) and its first changes; Vietnamese syntax from Nam Phong magazine to the present time; Vietnamese Lexicon, word formation; internal growth; external growth, loan words, loan morphemes; research works on Vietnamese language and their influence. Vietnamese literature: literature in Chu Quoc Ngii (National Written Language); first stage, from the establishment to 1861; second stage, from 1861 to 193; Vietnamese literature from 1932–1945 (focusing on Luc Van Doan’s works, self strength literary group).
Required Reading To be advised by lecturer.
Recommended Reading To be advised by lecturer.
Assessment Progressive oral/aural and written exercises, 40%; two 3000 word essays in the language being studied, on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination 20%.

AAV5004 ADVANCED VIETNAMESE 5B
Campus Footscray Park
Prerequisite(s) Normally AAV5003 Advanced Vietnamese 5A or equivalent.
Content As for AAV5003 Advanced Vietnamese 5A.

AAV6003 ADVANCED VIETNAMESE 6A
Campus Footscray Park
Prerequisite(s) AAV5004 Advanced Vietnamese 5B or equivalent.
Content Vietnamese language: idioms and cultural references used in Truyen Thuy Kieu; figures of speech, stylistics, similes, metaphors, figurative language; new idioms, technical words and foreign borrowed vocabulary in recent literary works; Vietnamese on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination 20%.

AAV6004 ADVANCED VIETNAMESE 6B
Campus Footscray Park
Prerequisite(s) Normally AAV6003 Advanced Vietnamese 6A or equivalent.
Content As for AAV6003 Advanced Vietnamese 6A.
Assessment Students are expected to successfully pass the linguistic and non-linguistic aspects of this subjects. Progressive oral/aural and written exercises, 40%; One 1000 word essay in Vietnamese on an aspect of cultural heritage, 20%; End-of-semester written examination, 20% (75% on language aspects, 25% on other cultural aspects); end-of-semester oral/aural examination, 20%.

AAX4001 ASIAN STUDIES HONOURS 4
Campus Footscray Park
Prerequisite(s) Completion of a major in Asian Studies, Communications, History, Language or Literary Studies.
Content This is an examination of the interpretative and methodological problems in Asian Studies. Particular attention will be paid to the problems of ‘orientalism’ and post colonialism in Western scholarship on Southeast and Northeast Asia.
Required Reading To be determined in each discipline.
Class Contact The subject will be offered by directed study, with seminars if required.
Assessment Critical bibliography, 30%; 2000 word essay, 30%; 3000-word essay, 40%.

AAX4003 HISTORY HONOURS 4
Campus Footscray Park
Prerequisite(s) Completion of a major in History.
Content A study of the major trends in historiography, methodology and historical practice in the twentieth century. The subject examines the development of the discipline of history on a practical, cultural and ideological level by focusing on research hypotheses and problematics; representation an language of argument; and the ideological frameworks that have influenced historical writing.
Class Contact Three hours per week comprising directed study, plus seminars when required per semester.
Assessment Critical evaluation of methodological approaches of selected historical works, 30%; analytical essay of 2000 words comparing historical works in a distinctive genre or area, 30%; major reflective essay of 3000 words addressing key questions of historical epistemology in the context of historical practice, 40%.

ACA1004 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 2A-MEDIA
Campus Footscray Park
Prerequisite(s) ACA1004 Advanced English for Speakers of Other Languages 1B.
Content This subject continues the program in the Advanced ESOL major by extending the academic skills of collecting, interpreting, collating and presenting (both orally and in written form) information from a variety of sources. To heighten students’ awareness of the media and its effect. To increase the students’ knowledge of Australian society and culture and of industrial issues. The subject has been developed around the theme of media in Australia. The content will examine ownership and control of media in Australia; international connections; ‘market forces’ and media freedom versus regulation. The news: where it comes from; social process of news production and presentation; news values. Advertising as an industry underpinning the media and as instantiation of the language of persuasion. Print and electronic media; social and textual characteristics; quantitative and qualitative analysis. The language skills of listening, talking, reading and writing will be extended within the content. English language and learning skills will be further refined and the ability to analyse, synthesise and critically evaluate information will be stressed. Discussion, vocabulary extension and small group presentation will dominate oral work.
Class Contact Four hours per week for one semester comprising one one-hour lecture, one one-hour oral workshop, one two-hour workshop for written skills, or as arranged by lecturer.
Assessment Class and homework exercises, 40%; oral presentation, 20%; oral test, 10%; final examination, 30%.
programs, etc., 70%; (35% written, 35% oral); written examination, 30%.

ACA2004 ADVANCED ENGLISH FOR SPEAKERS OF OTHER LANGUAGES 2B-LITERARY ENGLISH

Campus Footscray Park
Prerequisite(s) ACA2003 Advanced English for Speakers of Other Languages 2A.
Content This subject offers experience in the more imaginative areas of English expression, for example, poetry long and short narrative forms, and drama. Specific aspects of language will include: the varieties and applications of figurative language; rhythm and ‘sound texture’ (euphony and dissonance), in ‘literary’ English; style and lexical choice; comparison of different literary genres.
Class Contact Four hours per week for one semester comprising one one-hour lecture, one one-hour discussion workshop and one two-hour workshop for written skills, or as advised by lecturer.
Assessment Progressive assessment of oral and written work, comprising exercises and essays, 50%; class presentation(s), 20%; examination, 30%.

ACA3004 ASPECTS OF LANGUAGE: STRUCTURE AND USE

Campus Footscray Park
Prerequisite(s) Nil
Content Students will be introduced to linguistic description and analysis of oral and written language, with particular emphasis on those aspects most relevant to them as learners (and possible future teachers) of English. Topics to be covered will include: English phonetics and phonology, both native and non-native; descriptions of English grammar in the context of the nature of grammar in general; theories of meaning and understanding; psycholinguistic processes-interlanguage and oral communication strategies; detailed analysis of written texts, their structures, purposes, and audiences. In this subject students will intensively exercise their oral and written skills while gaining a greater critical insight into the nature of language structure, conventions and processes on which those skills are ultimately based. Building on the textual analysis skills built up in ACA2001 English as a Foreign Language 2A-Media and ACA2002 English as a Foreign Language 2B-Literary English, the subject will at the same time examine how these ends in out Australian context. Students will be advised to ways of describing linguistic features. The place, linguistically and culturally, of Australian English among world Englishes will be investigated, as will social, regional, gender, ethnic and age-related variation within Australian English itself. The varied repertoire of individual speakers and the uses to which this is put within English and across languages will be considered. Academic English as a register will be investigated. Analysis of the mechanics and outcomes of conversation will lead to a deeper understanding of the roles underpinning it and the roles taken by its participants, and the extent to which these vary culturally. Students will explore the relationship between language change, planned and otherwise, to the sociocultural context within which it takes place. Finally, language(s) policy at both the institutional and global level, and its relationship to actual practice, will be investigated.
Required Reading A book of readings will be available for sale to students.
Class Contact Three hours per week for one semester comprising a two-hour lecture and a one-hour tutorial.
Assessment Assignments and class exercises, 65%; class test, 15%; examination, 20%.

ACC 1045 CULTURE AND COMMUNICATION

Campus St Albans, Footscray Park
Prerequisite(s) Nil
Content This foundation subject introduces the study of communication and the intricate web of relationships involving communication and cultural organisation. Language is studied as a principal component of communication as are non-verbal aspects such as style and body language. The subject also examines how cultures develop senses of collective and individual identity through stories, myths and films.
Recommended Reading Steven Pinker, The Language Instinct.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.
Assessment Assignments, 100%.

ACC 1048 MEDIA, CULTURE AND SOCIETY

Campus St Albans
Prerequisite(s) Normally students should have passed ACC1045 Culture and Communication

Content Explores how mass communication is today increasingly implicated in the way perceptions of the world are formed, and the way ‘self’ is shaped and understood. Topics to be covered include the way that images communicate, the role of advertising, news and the communication of information, television as mass communication, mass media ownership in Australia, communication and new technologies, the media representation of social movements and social problems, audiences.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.

Assessment Written assignments, 70%; final examination, 30%.

ACC3041 LANGUAGE IN SOCIETY

Campus St Albans

Prerequisite(s) Normally ACC1045 Culture and Communication

Content Introduces students to theories and research concerning the interaction of social variables and patterns of communication, particularly language use. In doing this, issues and factors affecting communication in modern Australian society will be explored. Topics covered include: language development and socialisation in children, Australian English and attitudes to it, sociolinguistic rules of address and interaction, social class and gender differences in communication, language and representation. A range of sociolinguistic research and analytical techniques will be introduced and practised.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture/seminar and a one-hour tutorial.

Assessment In-class tests, 30%; Presentation/literature review 13%, research project/major essay, 45%; phonetics task, 12%.

ACC3043 INTERPERSONAL, GROUP AND ORGANISATIONAL COMMUNICATION

Campus St Albans

Prerequisite(s) ACC1045 Culture and Communication, ACC1046 Media, Communication and Society

Content The act of communicating within its immediate social context will be examined. The consequences of size and structure of the group, differences in power and authority, goals of task advancement and group maintenance will be explored. Weekly workshops will provide students with extensive opportunities to develop their skills in communicating both interpersonally and in groups.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.

Assessment Journals, 40%; essay, 40%; final assessment based on satisfactory completion of assignments and attendance at 80% of classes, 20%.

ACC3045 VIDEO PRODUCTION

Campus St Albans

Prerequisite(s) ACC1045 Culture and Communication, ACC1046 Media, Communication and Society

Content Students will be given a working understanding of the basic techniques and processes involved in single camera VHS video production. Students, through a series of analytical viewings, will also be introduced to the non-fiction/documentary genre. The subject will deal with aspects of video production such as video recording techniques; composition; lighting; editing and dubbing; crew functions; interview techniques.

Required Reading To be advised by lecturer.

Class Contact Four hours per week comprising one one-hour lecture, one two-hour workshop and one-two hours screening.

Assessment Short exercises, 10%; group video production, 50%; essay, 30%; class presentation 10%.

ACC3046 COMMUNICATING WITH RADIO

Campus St Albans

Prerequisite(s) To be eligible for this subject, students will have to be in their third and final year of a Communication studies or Professional Writing major.

Content Students will be provided with the opportunity to engage with some basic radio production techniques and processes. The major emphasis of the subject is on spoken-word radio with a specific focus on interviewing and ‘magazine’ formats. Production work will include field interviewing with portable equipment, studio work, writing for radio, editing, elementary sound mixing and voice performance. If they are not done to an adequate standard, production exercises will be broadcast on local community radio stations. Students are advised that the work required is substantial, with continuous assessment and that deadlines for work submissions must be kept through the semester.

Required Reading To be advised by lecturers.

Class Contact Four hours per week comprising lectures and seminars.

ACC3047 COMMUNICATING IN ORGANISATIONS

Campus St Albans

Prerequisite(s) ACC3043 Interpersonal, Group and Organisational Communication.

Content Theories of organisational communication; purposes of organisational communication; key communication roles in organisations; effect of gender, age and ethnicity on communication patterns and processes; communication flow and networks within organisations; accessibility and control of information. Weekly workshops will develop skills in the diagnosis and solution of communication problems in organisations, including techniques such as network analysis, measurement of communication load and monitoring of information flow, communication auditing, Delphi groups and quality circles, analysis of organisational discourses.

Required Reading To be advised by lecturer.

Class Contact Three hours per week comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment Essay, 20%; presentation, 20%; journals, 30%; test, 30%. Final assessment based on satisfactory completion of assignments and attendance at 80% of classes.

ACC3052 COMMUNICATION AND CULTURAL DIVERSITY

Campus St Albans

Prerequisite(s) Normally ACC3041 Language in Society.

Content Introduces students to theories and research concerning patterns of communication in multicultural and multilingual societies, with emphasis on language use. Issues and factors affecting communication in modern Australian society will be explored. Topics covered include: the language situation in Australia, cross-cultural communication and cultural diversity in organisations, cultural differences in discourse style, second language acquisition and stabilisation, bilingualism, language
choice in relation to social identity and cultural values, language maintenance and shift.

Class Contact Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment Research project, 55%; test, 15%, final examination or analysis, 30%.

ACC3053 STUDIES IN CINEMA

Campus St Albans
Prerequisite(s) ACC1045 Culture and Communication, ACC1046 Media, Communication and Society

Content This subject will introduce students to the specific ways that communication works ‘cinematically’ and focus on the issue of national cinema, using Australia as a particular example.

Required Reading To be advised by lecturer.

Class Contact Five hours per week for one semester comprising two one-hour lectures, one two-hour screening and one one-hour tutorial.

Assessment Assignment, 40%; tests 60%.

ACC3054 STUDIES IN TELEVISION

Campus St Albans
Prerequisite(s) ACC1045 Culture and Communication, ACC1046 Media, Communication and Society

Content This subject will explore methods of semiotic, structuralist, narrative and ideological analysis of television. There will also be an examination of recent research work done on television audiences.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment Textual analysis of television, 40%, tests 60%.

ACC3055 COMMUNICATION IN THE 21ST CENTURY

Campus St Albans
Prerequisite(s) ACC1042 Communication Studies A; ACC1044 Communication Studies B.

Content This unit will provide students with an understanding of the social, political, economic and ideological implications of the ‘new communications revolution’ and to locate current changes in terms of formulating communications policy in Australia. Topics explored include: a survey of new communications technology; a history of communication and change; key debates around communication technology, regulation, ownership, globalisation, nationalism, the role of the state, grass roots technology; case studies of policy formalism and documents; future policy scenarios.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one two-hour lecture/seminar and one one-hour tutorial.

Assessment Short essays, 40%; policy analysis and formation, 40%; class presentations, 20%.

ACE1002 AUSTRALIAN ENGLISH 1B

Campus Footscray Park
Prerequisite(s) Normally ACE1001 Australian English 1A.

Content This subject builds on work done in ACE1001 Australian English 1A and continues to reinforce the skills of speaking, listening, reading and writing in Australian English. It continues to build a solid foundation for non-English speakers who are not yet sufficiently competent to study in English. It specifically aims to increase students’ proficiency in communication in Australia, both orally and in writing, at an academic/professional level; to enable students to achieve acceptable pronunciation and fluency in English; to make students aware of correct study skills: listening, reading and note-taking; to increase students’ understanding and use of Australian English vocabulary; to develop students’ writing abilities by studying various ‘kinds’ of writing; to increase students’ understanding of Australian society by concentrating on specific Australian themes.

Required Reading To be advised by lecturer.

Class Contact Four hours per week for one semester.

Assessment Oral presentations (2), 20%; synthesis, 10%; argumentative essay, 15%; aural tasks, 13%; class and homework exercises, 12%, examination, 30%. In order to pass the subject, all tasks must be completed; in particular, oral, aural and non-exam written components of the subject must all be completed satisfactorily.

ACE 1001 READING CONTEMPORARY FICTION

Campus St Albans, Footscray Park

Prerequisite(s) Nil

Content This subject will introduce students to the study and analysis of recent prose fiction (short stories and novels) written in English. Students will focus throughout the semester on two broad areas of inquiry: first, the challenges posed by contemporary English-language fiction to received notions about nation, narration and textuality; second, how the contemporary relationship between reader, text, culture and society informs the ways that we interpret and evaluate literary works. Students will also be introduced to basic skills in critical method and vocabulary relevant to the study of narrative fiction. Finally, the subject will introduce students to theoretical perspectives on literature and culture drawn from contemporary critical frameworks.

Required Reading To be advised by lecturer.
Recommended Reading Peter Carey, Collected Stories, Angela Carter, The Bloody Chamber, Toni Morrison, Song of Solomon, Alan Duff, Once Were Warriors.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.

Assessment One essay, 30%; one journal, 30%; one final examination, 40%.

ACL 1002 STUDYING POETRY AND POETICS

Campus St Albans, Footscray Park

Prerequisite(s) Nil

Content This subject introduces students to the reading of poetry and to basic concepts in poetic theory and development. Poetry and poetics continue to be a living part of contemporary culture, as the recent resurgence of youth-oriented and ‘new-wave’ poetry writing, reading and performing in Australia suggests. The study of poetry and poetics, in addition to expanding students’ abilities to think critically and creatively about written language and expression, also provides critical knowledge about how forms of literary expression and production are related to the history, politics and cultures of the settings in which they develop. There is a particular focus on modernism, postmodernism, gender and nationalism as these inform both poetry and theories of poetics in the modern and contemporary periods.

Required Reading To be advised by lecturer.

Recommended Reading (reference only): The New Princeton Encyclopedia of Poetry and Poetics, 1993

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.

Assessment One short essay, 25%; one long essay, 35%; one portfolio of journal exercises, 40%.

ACL 2005 REWORKING THE ‘CLASSICAL’;

MYTHOLOGY AND ENGLISH POETRY

Campus Footscray Park

Prerequisite(s) Nil

Content This unit examines selected works of English poetry from the Renaissance period onwards – together with one Shakespearean poetic drama – in the light of the Renaissance humanist conception of the imitation of the Greek and Roman ‘classics’ as the proper goal of literary creation. There is a particular focus on the reworking into English poetry and drama of selected mythological tales (as originally collected in Ovid’s Metamorphoses) and historical narrative (Plutarch’s Life of Marcus A storius in the 1579 English translation by Thomas North). The relationship of this with parallel developments in the visual arts, including garden design, is explored.


Most of the above are to be found in the main set text for the unit, The Norton Anthology of English Literature, Vols 4 and 5.

Recommended (Preliminary) Reading Ovid, Metamorphoses, tr. by Homonc Gregory; Peter Burke, The Renaissance.

Class Contact Three hours per week for one semester comprising a one-hour lecture, one-hour seminar (large group) and one-hour tutorial (small group).

Assessment Four exercises, 15% each; one essay, 40%.

ACL 2007 ROMANCE AND REALISM

Campus Footscray Park

Prerequisite(s) First-year foundation year subjects in Literary Studies, ACL 1001 Reading Contemporary Fiction and ACL 1002 Studying Poetry and Poetics.

Content The subject involves an intensive study of the four set British and European nineteenth-century novels, with a focus upon the interplay within each of the conflicting elements of ‘realism’ and ‘romance’. To some extent this is set within an historical context, with reference to issues such as the social determinants of the ‘rise’ of the novel and its further evolution, and the contrasting influence of the Enlightenment and Romanticism upon the ways of seeing human nature and society. In their different ways, the novels of realism exemplify Theoretical issues to do with interpretation, reader reception and the nature of character in the novel are discussed as they arise in the course of discussion of particular texts.

Required Reading Austen, J. Emma; Stendhal, J.P., Sarizet and Black (tr. French); Dickens, C. Great Expectations, Dostoiesvky, F Crime and Punishment.

Recommended (Preliminary Reading) Watt, I., The Rise of the Novel; Skilton, D., The English Novel from Dickens to Dostoevsky; Carvaglia, G.M.; The Age of Realism.

Class Contact Three hours per week for one semester comprising lectures and seminars.

Assessment Exercises, 40%; two essays, 30% each.

ACL 2014 POPULAR FICTIONS

Campus St Albans

Prerequisite(s) Any two first-year Literary Studies or Professional Writing subjects.

Content This subject examines the development of popular fictions such as detection and murder mysteries, family saga, and horror. A range of print media forms will be discussed including comic-book. Issues of reader reception, writing, and marketing will be examined. The politics of cultural production will be a constant frame of reference for the examination of specific texts.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising lectures and seminars.

Assessment One essay, 40%; seminar paper, 20%; essay or research paper, 30%; participation, 10%.

ACL 2050 CHILDREN’S TEXTS

Campus St Albans

Prerequisite(s) Any two first-year Communication Studies, Literary Studies or Professional Writing subjects.

Content This subject introduces some issues concerned with the production, circulation and reading of texts written for children. Through examining such texts and critical analyses of them, we consider some ways in which childhood in Australia is constructed. The intersections of gender, class, race and ethnicity are observed within these texts. Some debates within the field of ‘children’s literature’ are examined.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester comprising lectures and seminars.
ACL3007 RE-PRESENTING EMPIRE: LITERATURE AND POSTCOLONIALISM

Campus St Albans

Prerequisites First-year foundation year subjects in Literary Studies, ACL1001 Reading Contemporary Fiction and ACL1002 Studying Poetry and Poetics.

Content This subject examines the literary strategies and forms of representation that emerged as a response to the impact of imperialism since the 18th century. Encounters by Europeans with other cultures, encounters and exchanges across the cultures of colonisers and colonised, and the confrontation, subversion and appropriation of ‘literature’ as an imperially-coded form of cultural production will be explored. In addition to a broader exploration of the politics of both nation and location that arise in postcolonial writing, particular attention will be paid to the Australian context, and to the representational issues facing Aboriginal and Torres Strait Islander writers who ‘re-present’ colonialism on their own terms.

Required Reading To be advised by lecturer.

Recommended Reading Ania Loomba, Colonialism/Postcolonialism (Routledge New Critical Idiom Series), 1998.

Class Contact Three hours per week for one semester comprising a one-hour lecture, one-hour seminar (large group) and one-hour tutorial (small group).

Assessment One major essay, 50%; one minor essay, 20%; one take-home exam, 30%.

ACL3012 WRITING SELVES

Campus St Albans

Prerequisites Any two first-year Literary Studies or Professional Writing subjects.

Content This subject examines issues of the text as autobiography. Examples will be drawn not only from work traditionally classified as autobiography, but also from diaries, letters, ‘fictional’ biography, journalism and ephemera. Issues of privacy and publication, and the role of editors, will be discussed. Some contemporary theorising of the writing subject will be examined. Gender, race and ethnicity will be a continuing focus.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising lectures and seminars.

Assessment One essay, 40%; seminar paper, 20%; essay or research paper, 30%; participation, 10%.

ACL3016 WORKING CLASS WRITING

Campus St Albans, Footscray Park

Prerequisites First-year foundation year subjects in Literary Studies, ACL1001 Reading Contemporary Fiction and ACL1002 Studying Poetry and Poetics.

Content Working class writing describes a vast body of literary and other writings produced around the world over the last 200 years. It is a diverse body which includes writings across a range of forms and genres, represents wide cultural differences, and varies tremendously in terms of political purposes and effects. What these writings have in common, however, is their acceptance and celebration of the working class and class difference as important issues for exploration. Students will be introduced to a range of texts which exemplify both the diverse and singular aspects of working class writing. Verse, prose, fiction, criticism and journalism from Australia and around the world will be studied. Students will engage with two underlying theoretical issues: the definition of the working class and the question of whether working class writing is written by, about or for the working class. The subject also pays attention to questions of critical perspectives and forms of critical responsibility towards working class people, culture and politics.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester comprising a one-hour lecture, one-hour seminar (large group) and one-hour tutorial (small group).

Assessment Seminar paper 20%; minor essay 30%; major essay 50%.

ACM1001 MULTIMEDIA 1A

Campus St Albans, Malaysia

Prerequisite(s) Nil

Content This subject is designed to give students an introduction to practical and theoretical aspects of multimedia, providing a foundation for a future career in the industry. Students learn basic principles of multimedia design and how to capture images and sounds digitally in order to incorporate those images and sounds into an interactive project. The subject also examines the historical basis of image in our century, the impact of multimedia on communication, and future directions in multimedia technology.

Required Reading To be advised by lecturer.


Class Contact Fours hours per week for one semester comprising one-half lecture and one-three hour workshop.

Assessment Project work, 80%; essay 20%.

ACM1002 MULTIMEDIA 1B

Campus St Albans, Malaysia

Prerequisite(s) ACM 1001 Multimedia 1A

Content This subject examines recent technological developments that have enabled computer based forms of artistic expression and communication. It develops skills for the production of a digital video for CD Rom. The second part of the subject focuses on web design and authoring. Guest lecturers from the multimedia industry showcase their work in web design and discuss contemporary industrial and production issues.

Required Reading To be advised by the lecturer.

Recommended Reading Real Time Magazine, Robin Williams and John Tollett – The Non-Designers Web Book, Peachpit Press, Berkley CA.

Class Contact Fours hours per week for one semester comprising one-half lecture and one-three hour workshop.

Assessment Video production 50%; web production 50%.

ACM1003 ANIMATION FOR MULTIMEDIA

Campus St Albans

Prerequisite(s) Nil

Content Animation is a characteristic medium of communication in computer based applications. This subject will introduce students to basic concepts of developing animations for use in CD ROM and web site production. This subject provides students with an overview of the development and range of applications of animation. The subject will deliver the necessary foundation skills and knowledge to produce basic computer animations for multimedia.

ACM004 DESIGN FOR MULTIMEDIA

Campus St Albans

Prerequisite(s) Nil

Content This subject will introduce students to the specific requirements and principles of electronic design for Multimedia. Students will learn about the concepts involved in the multi-dimensional aspects of multimedia production and develop an understanding of the role of design in various aspects of multimedia production.


Assessment Four class exercises, each concentrating on a specific skill, graded in difficulty, 40%; major project, 40%; critical evaluation of appropriate productions, 20%.

ACM2001 MULTIMEDIA 2A

Campus St Albans, Malaysia

Prerequisite(s) Normally ACM1002 Multimedia 1B

Content This subject introduces students to the issues and processes necessary for the successful construction of a complete interactive multimedia project. The subject builds on existing skills in Director, introducing students to Iingo programming and further utilisation of video and sound editing software. Students learn to manage the quality of media resources in multimedia production with respect to file formats, compression, sound, video, and graphic quality and gain experience in cross platform production. They explore the ways in which technical issues impact on production. The subject also focuses on elements of concept development and screen and navigational design.

Required Reading To be advised by lecturer.

Class Content Four hours per week for one semester comprising one hour lecture and a three hour workshop.

Assessment Project planning documents 20%, workshop portfolio 20%, interactive production 60%.

ACM2002 MULTIMEDIA 2B

Campus St Albans, Malaysia

Prerequisite(s) Normally ACM2001 Multimedia 2A

Content This subject focuses on multimedia for use on the Web and how to optimise the media assets included in student production for web delivery. The subject builds upon and expands the skills, knowledge and understanding of pre-production and production processes utilised in the creation of multimedia products. Students work on the production of a web site with a focus on issues such as file formats and sizes, compression, data transfer rates, sound and video and graphic quality.

Required Reading To be advised by lecturer.

Class Content Four hours per week for one semester comprising one hour lecture and a three hour workshop.

Assessment Essay 20%, planning documents 10%, production work 70%.

ACM 3001 MULTIMEDIA 3A

Campus St Albans, Malaysia

Prerequisite(s) ACM2002 Multimedia 2B

Content The third year of multimedia comprises several modules. Each module is designed to increase the critical awareness of new media, to consolidate the practical production skills acquired to date, and to develop the skills to produce a major graduating project.

Required Reading To be advised by lecturer.

Recommended Reading Media International Australia; Internet AU; RealTime; ANAT News; Digital Media Funding agencies guidelines.

Class Content Four hours per week for one semester comprising one two hour lecture and one three hour workshop.

Assessment is based on both theoretical and practical components of the subject. The subject program comprises 15 days work experience, a graduating project, critical research and writing, script development and production planning and a short skills review project. Assessment: script and production plan 20%, graduating project 30%, critical writing assignment 10%, industry placement and workplace diary, short practical project 20%.

ACM 3002 MULTIMEDIA 3B

Campus St Albans, Malaysia

Prerequisite(s) ACM3001 Multimedia 3A

Content The third year of multimedia comprises several modules. Each module is designed to increase the critical awareness of new media, to consolidate the practical production skills acquired to date, and to develop the skills to produce a major graduating project.

Required Reading To be advised by lecturer.

Recommended Reading Media International Australia; Internet AU; RealTime; ANAT News; Digital Media Funding agencies guidelines.

Class Content Two hours per week for one semester comprising one hour lecture and a one hour workshop.

Assessment is based on both theoretical and practical components of the subject. The subject program comprises 15 days work experience, a graduating project, critical research and writing, script development and production planning and a short skills review project. Assessment: script and production plan 20%, graduating project 30%, critical writing assignment 10%, industry placement and workplace diary, short practical project 20%.

ACP1053 INTRODUCTION TO CREATIVE WRITING

Campus St Albans

Prerequisite(s) Nil.

Content This subject introduces students to the craft of writing and the techniques used by professional writers in producing their work. The subject begins with an analysis of what a variety of writers have said about the process of writing, and the industrial, political, and social contexts in which their work is produced. The second part of the subject examines the short story and analyses narrative techniques and notions of convention and innovation in fiction writing. The third and final section of the subject looks at screenwriting for film and television and its integration with visual media. This subject lays the foundation for the major in professional writing and focuses on students developing their own professional writing skills.

Required Reading To be advised by lecturer.
UNDERGRADUATE SUBJECT DETAILS

ACP1054 INTRODUCTION TO MEDIA WRITING
Campus St Albans
Prerequisite(s) ACP1053 Introduction to Creative Writing.
Content To develop competence in and knowledge of the forms of writing for the media and to analyse examples of media writing. Special emphasis is placed in the second semester unit on the subtexts and contexts of writing in the print journalism, print advertising and public relations industries. Analysis and practice of writing for print journalism, print advertising and public relations.
Required Reading To be advised by lecturer.

ACP2060 WRITING FOR THE ORGANISATION
Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing.
Content Introduces and develops students' knowledge of the specific objectives of writing in the context of business and other organisations. Particular emphasis is placed on the relationship between styles of organisational writing and their impact on human relations in an organisational setting. Students examine strategies of writing for the organisation using a process approach, and develop competence in the writing of letters, submissions, reports and proposals. Revision of syntax, grammar and style is evaluated in relation to specific considerations of audience and purpose in organisational writing.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.
Assessment Three assignments covering skills in writing and writing analysis, 60%; one portfolio including six pieces of completed work from workshops 30%; one lecture test, 10%.

ACP2062 EDITING AND PUBLISHING
Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing.
Content Examines the function of editing and publishing processes in the context of small-press, in-house and community publications. Students will develop a range of practical skills in copy and structural editing, proofreading and design and layout techniques. Emphasis will also be placed on desk-top publishing and elements of print technology.
Required Reading To be advised by lecturer.
Class Contact One one-hour lecture; one three-hour practical workshop.
Assessment Exercise in layout and design, 20%; copy editing and proof reading, 20%; examination, 20%; proofreading examination, 15%; small-group project in publication production, 40%.

ACP2064 WRITING AND CULTURAL DIFFERENCE
Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing or ACC1045 Communication and Culture; ACC1045 Communication, Media and Society.
Exemptions to these prerequisites may be granted by the Discipline Leader or Subject Co-ordinator on a case-by-case basis.
Content Examines recent and contemporary Australian multicultural writing in the context of dominant traditions in Australian literary culture and relates multicultural writing to broader issues of nationalism and cultural production and textual basis.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.
Assessment Analytical essay, 35%; creative piece, 25%; examination, 40%.

ACP2066 WRITING FOR THE MASS MEDIA
Campus St Albans
Prerequisite(s) Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing.
Content This subject examines contemporary writing for the mass media, including magazines, radio and television. The subject emphasises popular forms of media writing, and enables students to practice writing in those forms. They include: personal memoirs; celebrity profiles; travel articles; comic monologues; radio news and current affairs; television sitcoms; television drama. The subject also examines the historical origins of the mass media in Australia, and contemporary theories about the role of those media. Current industrial practices for writers in print journalism, radio and television industries will also be considered.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.
Assessment Popular magazine article, 20%; television script, 30%; portfolio comprising four pieces of writing from workshops, 20% journal of critical readings, comprising responses to readings from six workshops, 30%.

ACP2067 GENDER AND GENRE IN SHORT FICTION
Campus St Albans
Prerequisite(s) First year subjects in Professional Writing and/or Literary Studies and/or Communication Studies and/or Gender Studies.
Content The subject examines issues of gender and genre through the reading of short fiction by both Australian and international, in relation to some contemporary literary theory. A practical writing workshop enables students to explore some of these issues in their own writing.
Class Contact  Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial workshop.
Assessment  One essay, 35%; two pieces of writing from folio, 40%; test, 25%.

ACP3050 INDEPENDENT WRITING PROJECT
Campus  St Albans
Prerequisite(s)  A minimum of five semester units towards the Professional Writing major including ACP2062 Editing and Publishing.
Content  To enable students to further develop, integrate and apply writing expertise and skills, and to familiarise students with the demands made on professional writers in the working environment and to assist them in developing flexibility and competence in writing within the constraints of an organisational/ professional setting. Two options are available to students. The choice of option will partly depend on each student’s particular writing interests and availability of appropriate placements.
Option 1  Work placement within an organisation which employs professional writers for one and a half days per week for 13 weeks (or equivalent of twenty days of work, e.g. four weeks full-time). During the work placement the student is expected to be engaged in a range of writing tasks similar to those undertaken by other writing professionals in the organisation. The student will be visited at least twice in the period by the co-ordinator of the unit and will be assessed on both work produced and employer evaluation.
Option 2  Freelance project involves the student in the preparation and presentation of substantial professional writing material on a topic/project area defined in consultation with the relevant lecturer and co-ordinator. Students choosing this option are required to attend regular work-in-progress seminars and individual consultations with a designated supervisor.
Required Reading  To be advised by lecturer.
Class Contact  Work placement: one and a half days per week for one semester within an organisation and a full day seminar in Week 14 (or equivalent). Freelance project: fortnightly, half hour consultation with supervisor and participation as required in work-in-progress seminar for one semester.
Assessment  Workplace placement: weekly diary reflecting on experience, 20%; folio or work produced, 60%; employer evaluation, 20%. Freelance project: Folio of finished project materials, 80%; critique, 20%.

ACP3051 WRITING FOR PUBLIC RELATIONS AND ADVERTISING
Campus  St Albans
Prerequisite(s)  Normally ACP1053 Introduction to Creative Writing; ACP1054 Introduction to Media Writing; ACP2062 Editing and Publishing.
Content  What does it mean to be a citizen in an Australian society? What are a citizen’s rights to express an opinion and participate in a democratic society? Public relations is often confused with men in grey suits and a great deal of hand shaking-advertising with gimmickry and the corporate product. Yet ‘relating’ to the ‘public’ is not a specialist activity. We all have the right to be involved in the ‘public sphere’, promote different forms of information, hold ‘public opinions’ and persuade others of our point of view. In this subject we look at some theoretical and social contexts for public relations and advertising and the different perspectives involved. We consider beliefs and ideology, the public sphere and public opinion, the media, rhetoric, arguments and audiences. In the section on advertising, we look at the economics, regulation and production of advertising and methods of reading its meanings. Students will have the opportunity to analyse the professional writing skills covered and develop their own writing skills.
Required Reading  To be advised by lecturer.
Class Contact  Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.
Assessment  Essay in public relations and advertising, 30%; portfolio, 25%; client task, 30%; tutorial presentation, 15%.

ACP3052 SCRIPTING, DIRECTING AND PRODUCING THE DOCUMENTARY
Campus  St Albans
Prerequisite(s)  ACC3045 Video Production.
Content  On completion of this subject participants will gain an understanding of the creative and management processes involved in writing directing and producing a short video documentary. Participants will be given further opportunity to develop the analytical approaches encountered in video production studies to assessing the documentary genre programmed on national and public television networks. This subject provides an opportunity for participants to produce a short documentary suitable for programming on public television networks, by the end of the semester. Topics include: the program needs analysis; the video documentary and the market place; research techniques; video direction techniques; stages of production; composition theory; scripting techniques-narration and dramatisation; elements of the documentary; off-line and online editing; graphics; the sound track mix; interviewing techniques; interpersonal communication techniques; video production exercises.
Required Reading  To be advised by lecturer.
Class Contact  Three hours per week for one semester comprising one one-hour lecture and one two-hour workshop.
Assessment  Class presentation, 20%; proposal and treatment, 20%; completed video production/documentary script, 60%.

ACP3053 ADVANCED FICTION WRITING
Campus  St Albans
Prerequisite(s)  A minimum of one second-year subject in Professional Writing or Communication Studies or Cultural Studies and either ACP2063 Women Writing or ACP2064 Writing and Cultural Difference, or demonstrated interest and competence in creative writing. A folio of written work may be requested prior to approval of enrolment.
Content  This subject enables students to practice the writing of fiction, to read contemporary short stories, novels and some literary theory, and to consider professional aspects of the fiction writer’s life in Australia today. The subject also examines ways of promoting the fiction writer’s participation in the sessions of one and a half hours each per week: a seminar incorporating discussion and analysis of prose narrative across genres; literary theory, including issues of gender, race and class; literary magazines and reviews, and the role of magazines and reviews in the circulation and publication of contemporary fiction; and a workshop incorporating guided exercises, a survey of current journals and magazines publishing new fiction, and the preparation of at least one piece of writing for publication.
Required Reading  To be advised by lecturer.
Class Contact  Three hours per week for one semester comprising one 90-minute seminar and one 90-minute workshop.
Assessment  Two drafted and revised pieces of writing, at least one of which is submitted for publication, 50%; one book
review, 20%; one seminar paper, 20%, one literary magazine review, 10%.

ACS1071 SPANISH A: BASIC SPANISH 1
Campus St Albans, Footscray Park
Prerequisite(s) Nil.
Content The aim of this subject is to introduce students to Spanish pronunciation, grammar, syntax and vocabulary as well as to the life and culture in Spanish-speaking countries, through a methodology that emphasizes communicative competence. Students will develop basic oral, aural and written skills which will enable them to engage in simple conversations and to carry out simple reading and writing tasks.
Class Contact Four hours per week for one semester comprising two two-hour classes and a one hour (self access) computer lab session.
Assessment Weekly written and aural comprehension assignments, 30%; mid-semester tests (written and oral), 20%; final aural comprehension test, 10%; final examination, 20%; listening comprehension tests, 10%, Spanish Camp attendance and participation, 10%.

ACS1072 SPANISH B: BASIC SPANISH 2
Campus St Albans, Footscray Park
Prerequisite(s) ACS1071 Spanish A or equivalent.
Content The aim of this subject is to introduce students to the grammatical and syntactic structures needed for speaking, writing, reading and understanding Spanish at a more advanced level. In doing so, the students will extend their knowledge of the culture of Spain and Spanish-speaking countries.
Class Contact Four hours per week for one semester comprising two two-hour workshops and a one hour (self access) computer lab session.
Assessment Weekly written assignments, 20%; class presentation (oral and written) 20%; final aural comprehension examination, 15%; final written examination, 30%; listening comprehension on workbook assignments, 10%; class participation 5%.

ACS2073 SPANISH C - INTERMEDIATE SPANISH
Campus St Albans
Prerequisite(s) ACS1072 Spanish B: Basic Spanish 2 or equivalent level of proficiency in Spanish.
Content This subject has two major components: language studies and cultural studies.
Language Studies: In the Language studies component, students’ knowledge of Spanish grammar will be revised and consolidated, and opportunities will be provided to develop and practice appropriate usage of the language through awareness of register and style in a variety of contexts. The focus will be on developing students’ communicative competence in Spanish across the four major skills areas: listening, speaking, reading and writing. Depending on individual students’ entry levels and particular language needs, appropriate exercises and tasks will be set to facilitate each student’s further linguistic development.

Cultural Studies: In the Cultural studies component of the subject, students will develop a deeper understanding of the culture of Spain, through examination of its geography and its history, its political and socioeconomic development. We shall look at the origins of early civilisations in the Iberian Peninsula, and at the subsequent unification of the country and the emergence of Spain as the centre of a powerful empire in the 16th century, at its height of territorial expansion. Students will follow Spain’s entry into modernity and loss of its previous colonies, and turmoil of the Civil War and its tyrannical aftermath under Franco, and will finally trace the path to democracy that would lead the country to undergo radical changes, in order to embrace a fully contemporary and dynamic existence as a member of the European Union. The content introduced in this component will be used to extend student’s vocabulary and to assist in their broader language development.
Class Contact Five hours per week for one semester comprising seminars, classes and workshops, with separate classes for native and non-native speakers in the Language component.
Assessment Language component Weekly written & oral tasks assignments, 30%; language, 15%, mid semester tests, 15%; end-of-semester examinations (written and aural), 15%
Cultural component: Research Project, 10%; mid semester test, 15%; end of semester examination, 15%.

ACS2074 SPANISH D - ADVANCED SPANISH
Campus St Albans
Prerequisite(s) ACS2073 Spanish C: Intermediate Spanish or equivalent level of proficiency in Spanish.
Content Language Studies In the Language Studies component students’ knowledge of Spanish grammar will be further revised and consolidated, with particular attention being paid to the more advanced aspects of Spanish grammar and usage. Opportunities will be provided to develop and practice appropriate usage of the language through awareness of register and style in a variety of contexts. Depending on individual students’ entry levels and particular language needs, appropriate exercises and tasks will be set to facilitate each student’s further linguistic development, including the planning and completion of a major project.
Cultural Studies In the Cultural Studies component of the subject, students will further extend their knowledge of the culture of Spanish-speaking peoples, through a broad examination of the geographical, historical, political and socio-economic context of the Spanish-speaking societies of Latin America, from pre columbian to contemporary times. Students will also gain a basic understanding of the particular cultural elements which have shaped these very different Spanish-speaking nations, and of the various influences contributing to the distinctive character of each. The content introduced in this component will also be used to improve students’ ability to scan a range of texts for meaning and to further develop their conceptual and expressive skills in writing and oral production.
Class Contact Five hours per week for one semester comprising seminars, classes and workshops, with separate classes for native and non-native speakers in the language component.

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ASCS3073 SPANISH G: SPANISH BUSINESS

Campus St Albans
Prerequisite(s) Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

Content This subject is intended to help the student acquire the vocabulary and skills needed to read, write, comprehend and adequately discuss business related texts, articles, commercial documents and correspondence, and to develop those skills necessary for conducting business activities in Spanish. It provides and introduction to strategies for the use of Spanish in employment in the business domain. This subject places strong emphasis on the development of vocationally-oriented communication skills in Spanish. It also emphasises the importance of observing cultural appropriateness in negotiations involving trade, commercial and diplomatic dealings with Spanish-speaking peoples.


Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Weekly exercises, 30%; oral participation, class presentations, role-playing, etc., 10%; end-of-semester test, 30%; folio of press clippings, 10%; research study, 20%.

ASCS3075 SPANISH J: INTRODUCTION TO INTERPRETING AND TRANSLATION

Campus St Albans
Prerequisite(s) Spanish A, B, C and D (with an average grade of ‘C’) or an equivalent background of advanced language competence in both Spanish and English, together with a sound knowledge of both Spanish speaking and Australian cultures.

Content The subject aims to develop a capacity for and an understanding of translation and interpreting as distinct and complementary skills. It will encourage students to draw upon these skills to enable them to work effectively with professional interpreters and translators in the area of their chosen careers and to further apply this knowledge to various areas of language policy implementation. This subject is an introduction to translation and to the different types of interpreting outlining the determinants of each in Australia and overseas. It examines the roles of the interpreter and translator, encouraging examination of relevant ethical considerations. It gives an historical overview of the profession in Australia, the role of NAATI and the professional associations and emphasises translation and interpreting as acts of communication across cultures in the light of issues such as the translation of cultural constructs, metaphors, idioms and humour.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Translation exercises, 10%; interpreting simulations/role-playing, 10%; written and oral assignments, 25%; group project, 30%; translation individual project, 25%.

ASCS3076 SPANISH F: SPANISH FOR HUMAN SERVICES

Campus St Albans
Prerequisite(s) Minimum grade of ‘C’ in ACS2074 Spanish D or equivalent.

Content This subject aims to examine different cultural and communication models, notions and concepts relating to the general fields of health, sociology and psychology, as they apply to Spanish-speaking societies, and to Spanish-speaking migrants in Australia in particular. The emphasis is on developing in students the communicative skills needed to work in these fields of study in Spanish, as well as the insights and awareness which will enable them to deal with cross-cultural issues in these areas. The students' communicative skills will be further developed by means of class presentations and will have tangible application in the planning and completion of their major research project which will ideally take them out into the Spanish-speaking community of the western suburbs.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment One major research project/essay, 40%; class presentation, 20%; weekly written assignments, 30%; class participation in discussions, role-playing, etc., 10%.

ASCS3077 SPANISH E: LITERATURE AND SOCIETY

Campus St Albans
Prerequisite(s) Minimum grade of ‘C’ in ACS2072 Spanish D or equivalent.

Content This subject is intended to help the student develop further insights and awareness of the major social forces that have shaped and determined the main character of Spanish-speaking societies, through a study of selected literary extracts and short stories, representative of a diversity of social milieux. The stories and extracts selected for study highlight the contrast between the experiences of individuals in both rural and urban environments, family and society, and have been selected on the basis of thematic interest and literary merit. Issues such as ethnic and gender discrimination and the impact of cultural traditions, religion and politics on the life of individuals and communities in Spain and Latin America will be examined. Emphasis will be mostly on Latin American selections.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising seminars and workshops.

Assessment Major essay, 30%; class presentation, 20%; written and oral assignments, 40%; class participation, 10%.

ASCS3078 SPANISH H: CONTEMPORARY REFLECTIONS—FILM AND MEDIA IN SPAIN AND LATIN AMERICA

Campus St Albans
Prerequisite(s) Minimum grade of ‘C’ in ACS2074-Spanish D: Advanced Spanish or equivalent.

Content This subject is intended to introduce the students to the study and appreciation of film and other kinds of media production as a reflection of cultural values in Spanish-speaking societies. It will enable the student to develop an understanding of how media and society interact to construct particular images, which are in turn reflected back to the consuming audience and internalised by some sectors of society. An examination will be made of the creation of national and cultural myths through film and television, and of the development of a more recent critical, but still particularly Spanish, or Latin American, perception of individual and national identity. The demands on the
UNDERGRADUATE SUBJECT DETAILS

contemporary viewer as an active participant-collaborator in the unfolding, and re-creation of the visual text and sub text will also be examined. A variety of film and media texts drawn from contemporary productions will be explored and analysed, with a view to further developing the students' communicative skills in the language. It is also envisaged that the subject will further enhance the students' ability to critically evaluate a film or a media text, in the context of the society that produces it.

Required Reading Class handouts.

Class Contact Five hours per week for one semester comprising one two-hour screening, and one three-hour seminar/workshop.

Assessment Group project, 30%; individual class presentation/s, 40%; other written and oral assignments, 30%.

ACU 1007 ABORIGINAL AUSTRALIA - INTRODUCTION TO CULTURAL STUDIES

Campus St Albans

Prerequisite(s) Nil

Content This subject is available to students in the Faculty of Arts majoring in Sociology, Policy Studies, Literary Studies, Media Studies and Psychology. The subject focuses upon the claims of indigenous people for social justice and the contemporary politics of indigeneity. The unit examines and analyzes current issues including: the representation of 'aboriginality' in the media; first nation status and the politics of equity, identity and positionality; responses by indigenous and non-indigenous Australians to the social, cultural and economic issues confronting indigenous communities.

Recommended Reading To be advised. A course set of readings.

ACU 1008 EQUALITY AND EQUITY

Campus Footscray Park

Prerequisite(s) Nil

Content This is a first year subject in the Cultural Studies Major. The subject addresses the issues of equality and equity within a contemporary framework. The first part of the subject looks at the various ways the question of equality and equity are approached. The subject analyses the changing role of the state and other institutions and their responses to the problem of inequality and equity issues. It deals also with the relationship between equality and equity and the law. The second part of the subject analyses the manifestations, causes, dimensions and responses to issues of inequality and equity. The subject addresses the paradox that we live in a world of growing sensitivity to issues of equity while at the same time economic and social inequality increases. The third part of the subject addresses issues of equality and equity in their local, national and Global dimensions. It examines these issues in relation to their impact on the social, cultural and economic spheres.

Required Reading To be advised.

ACU 2005 SOCIOLOGY OF LANGUAGE

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/ cultural studies subjects.

Content Language, as the basic human institution, is a powerful factor for cohesion and divisiveness in society. The reasons people choose a particular language, both in situations where English is not spoken, are examined. The nature and effect of dialect and socioclect; attitudes to non-standard speech; the relationship of language to thought, to literacy, and to class, gender and ethnic groupings is considered. Do similar considerations apply to the use of ethnic, indigenous and contact languages in present day situations? Maintenance efforts by minority groups and by organs of government, through the media, education, clubs and organizations, are examined.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour seminar.

Assessment Assignments, 50%; examination, 50%.

ACU 2006 POST-MODERN CULTURES AND CONTEMPORARY SOCIETIES

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/ cultural studies subjects.

Content This subject introduces students to some recent theories and trends in social and cultural analysis and examines social and cultural changes in the late 20th century. It focuses, in particular, on debates on postmodernism, modernisms and global culture with an emphasis on the emerging forms of culture and cyberculture and emerging forms of communication. The subject looks at contemporary trends and phenomena and the various
ACU2007 LOVE, SEXUALITY AND SUBJECTIVITY

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/cultural studies subjects.

Content This subject explores the ideas of love and Eros and deals with their uses and transformations. The link between the body and sexuality is explored as well as their implications for forms of subjectivity, especially the construction of the self. The subject begins with the concept of love and Eros in antiquity. It proceeds with an examination of the Christian formulations on love, the body and sexuality. The subject deals with civilizational differences in the construction of sexuality through looking at classical and contemporary accounts of sexuality in other societies. The subject examines two seminal western treatments: Freud’s Civilisation and its Discontents and Foucault’s History of Sexuality. The subject ends with an account of contemporary attempts to both represent and theorize modes of love, body, sexuality and subjectivity, as well as a sociology of the body.


Class Contact Three hours per week for one semester, comprising one one-hour lecture and one two-hour seminar.

Assessment One essay, 50%; one seminar paper, 30%; participation, 20%.

ACU2008 MEDIA STUDIES: INDUSTRIES AND ISSUES

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/cultural studies subjects.

Content Media as institutions-theoretical approaches; history of media development; public service versus commercial models in television broadcasting; relation of advertising to the media role of the state. Media content and audiences-programs and genres; pleasures and resistance within the ‘active audience’. Convergence-media and telecommunications; new communication technologies; narrowcasting and the end of mass media.


ACU2011 ITALIAN PRESENCE IN AUSTRALIA

Campus Footscray Park

Prerequisite(s) Normally satisfactory completion of first year Cultural Studies.

Content The guiding questions in this subject regard changes in images of Italy and of Italian migrants; narratives of the migration experience and contributions of the Italian presence to Multicultural Australia. The Italian migration experience to Australia will be studied from two perspectives: the perspective of the migrants, and how they make sense of their own experience; and the perspective of the Australian scholar, historian, sociologist, anthropologist who is interested in documenting and interpreting the socio-cultural scene of multicultural Australia. Comparisons will be drawn between different contexts e.g. migration within Italy, to other European countries (Belgium, Germany), to USA, to Argentina; or between Italian and other migrant groups e.g. Spanish, Greek, Maltese, etc. Issues studied include: profiles of the ‘Italian migrant’; cultural maintenance, adaptations and innovations, as manifested in: use of space, in rural and urban contexts; language maintenance and shift; use of rituals; family structures, changes and the migration process, the ‘return home journey’, implications for individuals, for Australia, for Italy, the Second Generation, issues of identity, integration and cultural choices.


ACU2012 CULTURAL DIVERSITY IN AUSTRALIA AND THE WORLD

Campus Footscray Park

Prerequisite(s) Normally designated first year foundation subjects or two first year sociology/ cultural studies subjects.

Content Population movements as global flows — legal and illegal migration, exile, displacement and diaspora. National policies on population and settlement, crisis of control of...
population flows. Cultural implications: from marginality to cosmopolitanism, adaptation and cultural hybridity. Civil implications: redefining citizenship, governing for cultural diversity. Role of cultural practices and institutions in forming new communities, especially communication and information media. Case studies: Asian and European experience in Australia; the Black British; Hispanics and other minorities in the US; Chinese and Indian diasporas.

**Required Reading**

**Recommended Reading**

**Class Contact**
- Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial per week.

**Assessment**
- Tutorial paper 20%; essay 35%; examination 40%. In order to sit for the examination, students must have averaged 80% attendance.

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**ACU3005 NATION, CULTURE AND GLOBALISATION**

**Campus** St Albans

**Prerequisite(s)** Normally designated first year foundation subjects in sociology or cultural studies or sociology subjects.

**Content**
- Theories of culture—culturalism', structuralism and postmodernism: the nation, the state and the problem of 'national culture'; international cultural influence, from 'cultural imperialism' to 'globalisation'; national sovereignty in the age of the communication satellite; privatisation and conglomeration in the cultural industries; flexible accumulation, international trade and culture—cultural differences and market forces.

**Required Reading**
- To be advised by lecturer.
- *We Gotta Get Out of This Place*, Routledge.

**Class Contact**
- Three hours per week for one semester comprising two one-hour lectures and a one-hour tutorial.

**Assessment**
- Tutorial paper, 25%; essay, 35%; examination, 40%. In order to sit for the examination, students must have averaged 80% attendance.

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**ACW1020 SEX AND GENDER**

**Campus** St Albans

**Prerequisite(s)** Nil.

**Content**
- This subject introduces some issues of contemporary multicultural Australia from the perspective of gender relations. Drawing on experiences of work, sport, the law, family and education, the concepts of 'gender order' and 'patriarchy' are explored to answer the questions: how do beliefs and attitudes to sex and gender affect our lives? Students undertake a gender analysis research project.

**Required Reading**

**Class Contact**
- Three hours per week for one semester comprising one two-hour lecture and workshop one one-hour tutorial.

**Assessment**
- Journal, 40%; research project, 40%; test, 20%.

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**ACW1021 FASHIONING GENDER**

**Campus** St Albans

**Prerequisite(s)** Nil.

**Content**
- This subject explores some of the ways in which femininity and masculinity are 'fashioned' through popular cultural images and other forms of representation. Body image, magazines, soap operas and film will be examined. Some constructions and interpretations of sexuality will be explored. The main, but not exclusive, focus will be on contemporary Australian examples.

**Required Reading**

**Class Contact**
- Three hours per week for one semester comprising one two-hour lecture and workshop and one one-hour tutorial.

**Assessment**
- Journal 30%; tutorial paper, 30%; essay, 40%.

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**ACW2021 GENDER ON THE AGENDA**

**Campus** St Albans

**Prerequisite(s)** Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender or first year sociology.

**Content**
- Twenty years of formal equal opportunity laws and programs have enabled some to break through structural gender barriers, but many still hit a 'glass ceiling'. Gender is, however, now 'on the agenda'. This subject examines gendered work experience in the public sector and other sectors and organisations including the law, politics and industrial relations. To do so, it examines some feminist theories of the problematical relationship of gender relations to the state in contemporary Australia. The major approach is to consider intersections of race, gender, class and ethnicity. Recommended for students interested in working in human services, policy analysis and development areas.

**Required Reading**

**Class Contact**
- Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment**
- Article review, 20%; tutorial paper, 20%; essay, 60%.

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**ACW2022 RESEARCHING GENDERED LIVES**

**Campus** St Albans
ACW3020 IMAG(IN)ING GENDERS

Campus: St Albans

Prerequisite(s): Third year subjects in Women’s Studies and/or Communication Studies.

Content: This subject examines some texts in terms of their representations of femininity and masculinity. Debates around the spectator’s freedom to create meanings, feminist theories of the female viewer and female pleasures, and the application of psychoanalytic theories to film and television will form the basis of discussion. There will be some exploration of differences in gender representation between ‘classic Hollywood’ film and recent film developments.


Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Essay, 30%; seminar paper, 30%; oral history project with essay, 40%.

ACW3022 RETHINKING THE FAMILY

Campus: St Albans

Prerequisite(s): Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender.

Content: This subject raises questions about the written record of people’s lives in Australia and in particular, the marginalisation of issues of gender, race and ethnicity. The importance and difficulty of recovering the everyday experiences of women is explored. Issues of identity and memory, and the links of personal to wider histories are examined. The focus is on indigenous and multicultural Australia. Students are introduced to oral history methods and complete their own oral history project. This provides transferable skills in interviewing, data collection and reporting.


Class Contact: Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment: Essay, 40%; seminar paper, 30%; oral history project with essay, 40%.

ACW3023 GENDER CROSS CULTURALLY

Campus: St Albans, Werribee

Prerequisite(s): Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender and/or first year sociology.

Content: This subject raises issues about gender order from cross-cultural perspectives both within and beyond Australia. In doing so, it also examines the anglocentricity and gender-blindness of some anthropological and ethnographic approaches. The impact of gendered beliefs and assumptions on government policy and social behaviours within multicultural communities will be examined, together with the impact of globalisation on cultural beliefs and practices.

Required Reading: Gender Cross Cultural: Book of Readings.


Class Contact: Three hours per week for one semester comprising one one-hour seminar and one two-hour tutorial.

Assessment: Essay, 45%; case study, 45%; class exercises, 10%.

ACW3024 VARIETIES OF FEMINIST THOUGHT

Campus: St Albans, Werribee

Prerequisite(s): Normally ACW1020 Sex and Gender, ACW1021 Fashioning Gender

Content: The main strands of ‘second-wave feminist’ thought; critiques and debates of ‘difference’; the relationship of feminism(s) and postmodernism.


Class Contact: Three hours per week for one semester comprising one seminar.

Assessment: One essay (2000 words), 40%; one test, 25%; one research folder (1500 words), 35%.

ACW3025 KNOWING BODIES

Campus: St Albans, Werribee

Prerequisite(s): Normally ACW1020 Sex and Gender and ACW1021 Fashioning Gender.

Content: This subject examines some of the dominant western-cultural constructs of the body, and contemporary interest in body issues with some feminist critiques of those constructs. The subject will combine a study of some theories of abjection and mind/body dualism with some case studies drawn from performance, law, medicine, and sport. There will be a continuing discussion of the impact on theories and perceptions of ‘the body’ of new technologies.

ACY 1001 PRINCIPLES AND PRACTICE OF PUBLIC RELATIONS

Campus St Albans
Prerequisite(s) Nil

Content This subject provides an overview of the history of public relations, the principles and practice of public relations, an understanding of the philosophical and ethical issues involved and the various contexts in which public relations practitioners might work. Students will study the development of public relations from press agency to publicity and be expected to understand the differences between public relations paradigms operating in corporate areas, government, the community and in social movements. Guest speakers from these areas will help provide students with an understanding of these different contexts. Students also will develop their oral presentation skills and speech techniques and be required to learn and apply computing skills in Microsoft Office.

Required Reading To be advised by the lecturer

Recommended Reading

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar per week

Assessment Essay (40%); Two oral presentations (40%); Review of a public relations campaign (20%)

ACY 2001 RESEARCH IN PUBLIC RELATIONS

Campus St Albans
Prerequisite(s) ACY 1001 Public Relations: Principles and Practice

Content This subject will consider the use of research methods in public relations. Students will learn how to research audiences and publics in the context of public relations practice and how to interpret the results of commissioned research. The subject will familiarise students with a range of relevant research methodologies, including survey research, content analysis, qualitative research and action research, and will develop students’ skills in the practice of a selection of research techniques that are most relevant to the public relations professional, e.g. focus group research, content analysis, survey research. Students who have a particular interest in social research methods may choose to include a major or minor in social research methods in their degree.

Required Reading To be advised by Lecturer

Recommended Reading
1. Alan Bryman (1988), Quantity and quality in social research, Unwin Hyman, Boston

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop.

Assessment Research Report (60%); short exam (20%); take home research exercise (20%)

ACY 2003 MEDIA MANAGEMENT IN PUBLIC RELATIONS

Campus St Albans
Prerequisite(s) ACY 1001 Public Relations: Principles and Practice

Content This subject introduces students to the important area of media relations and media management across the range of media in which contemporary public relations is practiced. Students learn about the theory of different media, how news is constructed and how to strategically plan to intervene across the media of print, television, radio and the internet. The segment on television, print and radio considers preparation for interviews, ‘doorknock’ interviews and briefings and how they differ for each format, media conferences, video-conferencing, timing and sequencing for release of news material, script writing and the production of infographics, news bulletins, video and print news releases and professional quality show tapes. In the section on the internet students explore the range of ways public relations practitioners can use the internet. The subject also provides ‘hands on’ experience of presentation techniques and excursions to relevant media organisations.

Required Reading

Recommended Reading As advised by lecturer.

Class Contact One 1 hour lecture and one 2 hour tutorial per week.

Assessment Interview practical exercise, 20%; Radio and television project, 40%; Internet project, 40%.

ACY 3001 PUBLIC RELATIONS CAMPAIGNS & MANAGEMENT

Campus St Albans
Prerequisite (s) ACY 1001 Principles & Practice of Public Relations, ACR 2001 Research in Public Relations

Content This subject consists of two major modules: a critical overview of a variety of public relations campaigns and analysis of the strategies employed in these campaigns, and the development of competence in the project management of campaigns. Students will critically review public relations campaigns in complex areas such as tourism and development; risk communication, environmental campaigns, government services, public health issues and the development of corporate images, social movements and community groups. Students simultaneously will undertake research and folio work on a specific campaign or scenario. Guest speakers from industry and the community will provide students with insights into a variety of campaign principles and practices. In the second module, the ongoing project management of campaigns and associated activities, students will develop budgets, prepare briefing notes, evaluation guidelines, focus group activities and similar in relation to the campaign scenario they are researching.

Required Reading To be advised by the lecturer/supervisor

Recommended Reading

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/workshop.

Assessment Portfolio (including campaign) (40%); essay (20%); budget and evaluation report (20%) Project Management report (20%)
ACY 3002 PUBLIC RELATIONS PROJECT & PLACEMENT

Campus St Albans

Prerequisite(s) Normally completion of the first two years of the Public Relations major.

Content This third year subject, normally completed in the final semester of the degree, consists of two modules: an independent project undertaken under academic supervision and a work placement. The independent project, initiated by the student with a small group of students, may take a variety of forms; it might be a public relations campaign strategy for an organisation or service, or it might be a specific project such as a web site for community groups, an organisation or business. The specific project will need to be developed in consultation with an academic supervisor who will meet regularly with the student/s throughout the semester. All students undertaking the subject will present their project work (using Powerpoint and/or other suitable software and a-v material) during Week 13 of the semester. The second module consists of a professional work placement. The work placements are organised by academic staff, and students normally will be expected to spend a minimum of 15 days working with an organisation being supervised by a public relations professional and assisting on projects and activities within the organisation.

Required Reading To be advised by the lecturer/supervisor

Class Contact Weekly meetings as arranged with supervisor, 10 days work placement.

Assessment Major project (50%); presentation of project (20%); work placement (30%, including industry assessment)

ACY 3003 MARKETING AND LAW FOR PUBLIC RELATIONS

Campus St Albans

Prerequisite(s) ACY1001 Public Relations: Principles and Practice

Content This subject takes into account the increasing tendency of public relations to converge with the disciplines of law, marketing and advertising. The law segment covers issues such as free speech and the media, defamation and libel, reputation protection, copyright and other aspects of intellectual property, censorship and issues of deceptive conduct and false representation. In the marketing segment students learn about integrated marketing approaches and the connection of public relations to marketing through practices such as sales promotion, direct selling and strategic marketing. Students are also introduced to basic marketing concepts such as promotion, concept development and pricing and learn how market research helps the public relations practitioner understand publics and consumers. Students are taught how to identify market characteristics, consumption patterns and business trends as well as understand the impacts of public relations campaigns upon advertising and sales promotion in the marketing environment.


Recommended Reading As advised by lecturer.

Class Contact One 1 hour lecture and one 2 hour tutorial per week.

Assessment Media law assignment, 30%; Marketing assignment (including development of a marketing plan and research of a market segment), 30%; Take-home examination, 40%.

ACX 4001 HUMANITIES HONOURS 4

Campus Footscray Park, St Albans

Prerequisite(s) Completion of a major in Cultural Studies, Communications, History, Language or Literary Studies.

Content A study of the theoretical and epistemological issues of contemporary literary, historiographical and epistemological theory and of methods of research in the humanities in the humanities and social sciences.

Required Reading To be determined in each discipline.

Class Contact The subject will be offered by directed study, with seminars if required.

Assessment Critical bibliography, 30%; 2000 word essay, 30%; 3000-word essay, 40%.

AFC 1001 SURVEY OF ART 1

Campus St Albans

Prerequisite(s) Nil.

Content This subject examines the development of western art from earliest times to Modernism and Post-modernism. Key points in art history will be discussed with a view to identifying changes in approaches to art making and the contribution of major artists will be examined. Lectures will focus on techniques and methods employed by artists in order that those techniques be employed by students in their own art making. Attention will also be given to the role of women in art during this time and as such students will consider the historical reality of women’s participation in art. Artists such as Frida Kahlo, Joy Hester and Judy Chicago will be discussed in order to highlight women’s access to the means of artistic production.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of Exhibition, 30%.

AFC 1003 SURVEY OF ART 2

Campus St Albans

Prerequisite(s) AFC1001 Survey of Art 1 or equivalent.

Content This subject will continue the historical and contemporary analysis of art but with a particular focus on the ways visual art works are made in particular cultural contexts, as well as how different social and cultural groups produce art in Australia. Lectures will focus on a thematic introduction to the arts in China, south-east Asia and Japan with particular attention to issues of technique, style, content and the role of the visual arts in these societies. Attention will also be placed on the art of indigenous Australians and the art of multicultural Australia and the relationship between these and other art making activities within this society. Students will be encouraged to draw upon the art of their own cultures in the lectures and gallery visits.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of media article, 30%.

AFC 1005 INTRODUCTION TO CYBERCULTURE

Campus St Albans
Prerequisite(s) Nil.

Content This subject is designed to provide beginning artists with an overview of the technological shaping of our culture. It aims to introduce students to the Web and the ways in which the Internet is changing the field of communications. Students will learn about the development of the Web and issues regarding its content and direction. Issues arising from a variety of media relevant to Cyberculture will be explored, including popular films, Internet games, and a designated text. Tasks and projects centre on the use of a variety of electronic communications as well as the development and design of a website.

Required Reading Gauntlet, Dr David (August 2000) Web Studies: Rewiring media studies for the digital age, Oxford University Press, USA. Please note As this is such a dynamic and ever-changing field, appropriate texts will change frequently. Most assigned readings will be on the web.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial per week. In addition to this it is expected that students devote at least three self-directed hours per week to each subject.

Assessment Resource Review, 20%; On-line participation, 20%; Essay (1500 words), 30%; Web Project and presentation 30%.

AFC1006 CYBERCULTURE STUDIES

Campus St Albans

Prerequisite(s) AFC1005 Introduction to Cyberculture.

Content This subject builds upon the first semester subject: Introduction to Cyberculture. The broad philosophical theories introduced in Semester One, are examined in more detail. Attention will be given to Cyberculture and how it relates to literature, movies, music, art, lifestyles, politics, and sexuality of the post-modern world. There will also be a focus on the ways in which different theories have shaped the studio practices of visual artists, in particular the relationship between Cyberculture and the production of visual arts. Tasks and projects include visits to Virtual art galleries and museums, research and analysis of web-based electronic art and the creation of a web based art project.

Required Reading Bemers-Lee, Tim (1999), Waving the Web: The Past, Present and Future of the World Wide Web, O’Reion, London. Please note As this is such a dynamic and ever-changing field, appropriate texts will change frequently. Most assigned readings will be on the web.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial per week. In addition to this it is expected that students devote at least three self-directed hours per week to each subject.

Assessment On-line participation, 20%; Virtual Resource Folio, 20%; Critical Essay (2000 words), 30%; Web Project and presentation, 30%.

AFC2001 ART AND TECHNOLOGY

Campus St Albans

Prerequisite(s) AFC1003 Survey of Art 2 or equivalent.

Content This subject will explore how artists employ various technologies as they become available and as such, explore the relationship between artists and the cultures within which they operate. Lectures will focus on the meaning of technology as well as specific technologies which have been used by artists such as oil and acrylic paint, perspective and the development of various theories of colour. Technologies employed in the creation of both sculpture and printmaking will also be discussed. Specific attention will be given to the role of ‘mechanical reproduction’ and artists who have employed such techniques. Accordingly, the still and movie camera, VCR, photocopier, fax and computer will be highlighted. The subject will consider the history of the development of computer and other mediated art and how this relates to contemporary art making.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of Art/Technology Exhibition, 30%.

AFC2002 AESTHETICS AND ART CRITICISM

Campus St Albans

Prerequisite(s) AFC2001 Art and Technology or equivalent.

Content This subject is designed to introduce students to aesthetics and art criticism as a branch of philosophy. Lectures will draw upon basic analytical tools of philosophy to develop an understanding of the role of art in society and the development of art as a form of communication between artist and viewer. The subject will consider the development of artistic expression and art criticism in relation to the social, historical and cultural contexts of its production, acquisition and consumption.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment Essay, 40%; Class presentation, 30%; Review of Artist’s Work, 30%.

AFC3001 THE PROFESSIONAL ARTIST

Campus St Albans

Prerequisite(s) AFC1004 The Artist in Society or equivalent.

Content This subject will require students to work collectively in order to develop skills appropriate for planning and implementing the Graduating Exhibition. Curators from both public and commercial galleries will provide information on the organisational arrangements and other curatorial issues necessary to stage an exhibition. Topics such as selection of work, appropriate gallery space, exhibiting computer mediated work including Web sites and works on computer screen will be
examined. Selection of exhibition focus, cataloguing of work, publicity, staffing of the exhibition, and guest speakers will also be addressed. Exhibiting the work in non-traditional forums will be discussed. Professional Studies will equip students with skills necessary to function as professional artists.

**Required Reading**


**Recommended Reading**


**Class Contact**

Four hours per week for one semester comprising one four-hour workshop.

**Assessment**

Successful participation in and completion of the exhibition, 75%; Journal, 25%.

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**AFC3002 COMPUTER MEDIATED ART**

**Campus**

St Albans

**Prerequisite(s)**

HFC3001 *The Digital Image* or equivalent.

**Content**

This subject will provide an opportunity for students to produce a series of finished computer mediated images which draw upon time based interactive multimedia, the demonstration reel produced in *The Digital Image* analogue art subjects and other computer mediated art produced using a variety of art software packages. The final products will then be placed on an Internet gallery site created and maintained by all students as well as individual CD ROMS. Content will address some basic programming issues in the development of original algorithmic filters for computer mediated art work, the place of both analogue and computer mediated art on the WWW, and the future of art in a digital environment. In addition to students producing a selection of final art products, they will need to draw all their ideas together through the production of an electronic exegesis.

**Required Reading**

**CTHEORY** at [http://ctheory.aec.at/ctheory/ctheory.html](http://ctheory.aec.at/ctheory/ctheory.html)

**Recommended Reading**


**Class Contact**

Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

**Assessment**

Folio for the WWW, 60%; Exegesis, 40%.

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**AFC3003 COMMUNITY AND INDUSTRIAL PLACEMENT**

**Campus**

St Albans

**Prerequisite(s)**

HFC3002 *Design Research Project* or equivalent.

**Content**

The final subject in this major will require students to undertake a research project in a community/industrial setting in the western suburbs where possible. Students will be expected to develop, implement and evaluate a visual art project which draws upon all aspects of the subject in conjunction with community groups such as schools or local art organisations or in industrial settings such as computer bureaus or art and design companies. Students will be involved in the production of art work and its documentation. Lectures will focus on art as a research activity and the inclusion of some qualitative research methods such as case writing will be included. Students will produce an exegesis on the project.

**Required Reading**

To be negotiated with student.

**Class Contact**

The equivalent of four hours per week for one semester.

**Assessment**

Employers report, hurdle requirement; placement diary, 20%; folio of work samples, 20%; student report/presentation, 60%.

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**AFC3004 GRADUATING EXHIBITION**

**Campus**

St Albans

**Prerequisite(s)**

AFC3001 *The Professional Artist* or equivalent.

**Content**

This subject will require students to evaluate their Graduating Exhibition using a variety of evaluation tools including critical responses from diverse sources. Content will also cover professional issues such as grant submissions, employment opportunities, networking, establishing and managing a fine art business and sustaining business relations with galleries and other art outlets.

**Required Reading**


**Recommended Reading**


**Class Contact**

Four hours per week for one semester comprising one four-hour workshop.

**Assessment**

Successful completion of the exhibition, 75%; Journal, 25%.

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**AFC4001 HONOURS SPECIAL STUDY RESEARCH PROJECT**

**Campus**

St Albans

**Prerequisite(s)**

AXH 1012 – *Honours program core unit*, and HFC 4001 – *Honours Individual Creative Project A Content*.

**Content**

The specific content of the exegesis will be determined by the student in consultation with his or her theory supervisor. In general, the exegesis should describe the student’s individual creative project and locate it within a contemporary theoretical context.

**Required Reading**


**Recommended Reading**


**Class Contact**

Formal contact with the supervisor is equivalent to one hour per week. The student may also be required to attend an occasional research seminar. In addition the student is expected to devote at least three self-directed hours per week to the subject.

**Assessment**

The subject will be assessed by an exegesis of 5000 words or equivalent in length.

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**APH1010 RESEARCH THESIS**

**Campus**

St Albans

**Prerequisite: Admission to Honours in Psychology or Graduate Diploma in Psychology**

**Content**

Students will design and carry out an independent empirical investigation and report their findings in a thesis of 10,000 to 12,000 words. The thesis is a compulsory component completed over two semesters via enrolment in this subject and APH1015 Extended Research Thesis.

**Research Thesis**

The time allocation of this subject for a full-time student should reflect one-third of the total course time during the semester.

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**APH1015 EXTENDED RESEARCH THESIS**

**Campus**

St Albans

**Prerequisite**

Admission to Honours in Psychology or Graduate Diploma in Psychology
APH 1051 CURRENT ISSUES IN PSYCHOLOGY B

Campus St Albans

Prerequisite(s) Admission to a graduate program in the Department of Psychology.

Content This subject will develop students knowledge base and conceptual abilities in an area of applied psychology. The content of the subject will be current issues in a designated field, consistent with staff expertise and availability.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester comprising lectures and practical classes.

Assessment Practical assignment, 50%; essay, 50%.

APH 1052 RESEARCH METHODS IN CONTEXT

Campus St. Albans

Prerequisite(s) Nil.

Content The subject aims to further introduce students to the discipline of psychology, giving a general view of the social and biological influences on human behaviour while establishing a solid basis for further, detailed work in subsequent years. The subject involves psychological experimentation including application of descriptive statistics. Topics covered include perception, learning, memory and information processing, social psychology, motivation and emotion, intelligence and abilities.

Required Reading To be advised by lecturer.

Class Contact Five hours per week for one semester comprising three one-hour lectures and one two-hour laboratory.

Assessment Semester examination, 50%; laboratory reports and quizzes, 50%. There is a requirement that students attend 80% of laboratory classes.

(APP 102) PSYCHOLOGY 1A

Campus St Albans, Footscray Park

Prerequisite(s) Nil.

Content The subject aims to provide students with an introduction to the discipline of psychology, giving a general view of the social and biological influences on human behaviour while establishing a solid basis for further, detailed work in subsequent years. The subject involves psychological experimentation including application of descriptive statistics. Topics covered include perception, learning, memory and information processing, social psychology, motivation and emotion, intelligence and abilities.

Required Reading To be advised by lecturer.

Class Contact Five hours per week for one semester comprising three one-hour lectures and one two-hour laboratory.

Assessment Semester examination, 50%; laboratory reports and quizzes, 50%. There is a requirement that students attend 80% of laboratory classes.

(APP 103) PSYCHOLOGY 1B

Campus St Albans, Footscray Park

Prerequisite(s) APP1012 Psychology 1A.

Content The subject aims to further introduce students to the discipline of psychology, continuing to consider the social and
biological influences on human behaviour while consolidating a firm basis for more advanced, detailed work in subsequent years. The subject involves further work on psychological experimentation and application of inferential statistics. Topics covered include brain and behaviour, personality-theory and assessment, health and stress, abnormal psychology and therapy, language and the brain. Basic computer analysis is also taught.

**Required Reading** To be advised by lecturer.

**Class Contact** Five hours per week for one semester comprising three one-hour lectures and one two-hour laboratory.

**Assessment** Semester examination, 50%; laboratory reports, tutorial work and/or essay, 50%. There is a requirement that students attend 80% of laboratory classes. Students planning to take APP2011 Psychology 2 must pass the design and analysis component of APP1013 Psychology 1B. Students who fail Design and Analysis but pass other components will be graded with (S) ungraded pass.

Students who fail take APP2011 Psychology 2 must pass the design and analysis component of APP1013 Psychology 1B. Students who fail Design and Analysis but pass other components will be graded with (S) ungraded pass.

(Subject to change.)

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**APP1014 INTERNATIONAL SKILLS 1**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** The subject will develop student’s understanding of the nature and importance of interpersonal skills in their communication with others. Topics include: self-awareness and personal interests, social perception, values, attitudes, cultural awareness, introduction to active listening skills and observation skills.


**Class Content** One one-hour lecture and one two-hour seminar per week.

**Assessment** Reflective journals, seminar participation, essay.

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**APP1015 ORGANISATIONAL SKILLS 1**

**Campus** St Albans

**Prerequisite(s)** Nil

**Content** The subject will introduce students to theoretical concepts relevant to working in organisational settings and to promote development of effective group membership skills. Topics include: group structure, maintenance and effectiveness, decision making processes and social influence, authority and power. These topics will be reviewed from a psychological perspective.

**Required Reading** Morgan, G. Images of Organisations 2000 Sage.

**Class Contact** One one-hour lecture and one two-hour seminar per week.

**Assessment** Reflective journals, seminar participation, essay.

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**APP2013 PSYCHOLOGY 2A**

**Campus** St Albans, Footscray Park

**Prerequisite(s)** APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment or a pass in APP2040 Quantitative Social Research Methods.

**Content** The aim of the subject is to promote a more integrated understanding of life long development of the human being, by studying such topics as: personality development, developmental psychobiology, developmental cognition, and interpersonal interaction. There is also emphasis on methods used in psychological inquiry, including statistical computer skills.

**Required Reading** To be advised by the lecturer.

**Class Contact** Five hours per week, including 3 one-hour lectures.

**Assessment** Two end of semester examinations 40%. Course work includes a literature review, essay, article review and a laboratory report totaling 60%. In addition students will need to meet a 80% minimum requirement attendance for laboratory classes to pass this subject. Students intending to pursue psychology intensively at a postgraduate level may consider also enrolling in Qualitative and Quantitative Social Research Methods as electives.

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**APP2014 PSYCHOLOGY 2B**

**Campus** St Albans, Footscray Park

**Prerequisite** APP2013 Psychology 2A

**Content** This subject builds on the work completed in the first semester and looks to further enhance students understanding of human life span development. Topics include the family, child development, adult development, aging and special topics such as reading development. As in semester one there is also emphasis on methods used in psychological inquiry, including statistical computer skills.

**Required Reading** To be advised by the lecturer

**Class Contact** Five hours per week, including 3 one-hour lectures.

**Assessment** Two end of semester examinations 40%. Course work includes a poster paper, seminar presentation, article review and a laboratory report totaling 60%. In addition students will need to meet a 80% minimum requirement attendance for laboratory classes to pass this subject. Students intending to pursue psychology intensively at a postgraduate level may consider also enrolling in Qualitative and Quantitative Social Research Methods as electives.

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**APP2023 INTERPERSONAL SKILLS 2**

**Campus** St Albans

**Prerequisite(s)** APP1014 Interpersonal Skills 1; APP1012 Psychology 1A; APP1013 Psychology 1B.

**Content** This subject builds on theory and skills taught in APP1014 Interpersonal Skills 1 and further develops students' active listening skills and interpersonal problem solving abilities. Throughout the subject students will be expected to use their understanding of developmental psychology and cross cultural issues for effective relationship building. Topics include: accurate assessment of presenting problems, interviewing skills, advanced active listening skills, interpersonal problem solving.

**Required Reading** Tyson, T. Working with Groups 1999 Macmillan

**Class Contact** One one-hour lecture and one two-hour seminar per week.

**Assessment** Reflective journals, seminar participation, essay.

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**APP2024 ORGANISATIONAL SKILLS 2**

**Campus** St Albans

**Prerequisite(s)** APP1015 Organisational Skills 1, APP1012 Psychology 1A, APP1013 Psychology 1B.

**Content** This subject will extend student’s theoretical understanding and skill development in areas relevant to working within an organisation setting. Topics to be explored in depth include: leadership, conflict dynamics, implementing change, power dynamics, interpersonal morality, the organisational contextualisation of decision making processes.

UNDERGRADUATE SUBJECT DETAILS

APP3011 PSYCHOLOGY 3A
Campus St Albans, Footscray Park
Prerequisite(s) APP2013 Psychology 2A and APP2014 Psychology 2B
Content The aim of the subject is to: extend the breadth and depth of students’ understanding and skills in the area of psychological research; explore particular topics at some depth, and gain an appreciation of the extent of theory and research within any given area; enhance students’ competence and sophistication in theoretical argument and evaluation; contrast and draw connections between the theoretical constructs and forms of explanation used in diverse fields of psychology; provide opportunities for students to develop their interaction skills in dynamic, group and organisational settings. There are four compulsory topics. Research Methods Historical, descriptive, quasi-experimental and experimental design research. Computerised data handling including multivariate analysis.

History and Theories The place of psychological theories and practices in twentieth century thought is pursued through lecture presentations on: positivism, behaviourism, cognitivism, psychoanalysis, recent philosophies of science, and post-modernism; complemented by case studies and a seminar program based on selected readings. Psychological Assessment The assessment of personality and abilities. Topics include test construction and administration, tests of personality, intelligence and achievement, advanced tests of personality, intelligence and achievement, advanced theory and practice of interviewing.

Social Psychology An examination of various personal and situational determinants of social behaviour. Topics likely to include aggression, self and person-perception, attraction and pro-social behaviour. Two compulsory units will be offered in each semester.

Required Reading To be advised by lecturer.
Class Contact Average of four hours per week for two semesters comprising two two-hour topics.
Assessment Each topic is equally weighted at 25%. Assessment methods vary from topic to topic, but may include essays, seminar presentations, practical reports, case studies and examinations. There is an 80% attendance requirement for some units.

APP3015 COUNSELLING THEORY AND PRACTICE
Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)
Content An overview of the principles and practices of counselling from a range of paradigms. Specifically Person-Centered, Gestalt, Behavioural, Rational-Emotive, Cognitive Behavioural and Psychodynamic perspectives are explored in relation to their historical background, theoretical premises, therapeutic techniques and strengths and limitations in clinical practice. Students are also challenged to explore their own understanding of therapeutic change and to interface this personal perspective with the models presented.

Geldard, D. (1998). Basic Personal Counseling. (3rd Ed.) NY: Prentice Hall. A series of applied research articles are also provided in class for student reading
Class Contact Two hours per week for one semester.

Assessment 80% attendance is required as a hurdle requirement. One 1500–2000 word essay.

APP3016 GROUP BEHAVIOUR
Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)
Content The study group has a dual task:
1. To develop members’ understanding of concepts encountered in the literature (the seminar group will discuss set readings each week) through discussion, and by applying these concepts to members’ own experiences.
2. The seminars. To analyse the group’s own processes as they occur, giving students direct experience of issues discussed in the literature. Such topics as: membership of the group, leadership, power and authority, gender relations and roles are some of the topics that usually emerge in the group.

Required Reading As advised by the lecturer.
Recommended Reading As advised by the lecturer.
Class Contact Two hours per week for one semester.
Assessment One essay (2500 words).

APP3017 INTRODUCTION TO NEUROPSYCHOLOGY
Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)
Content This subject is focussed on the methods and some of the knowledge base of human neuropsychology. As such it includes examples of clinical neuropsychological disorders, as well as some aspects of normal neuropsychological functioning. Topics included are: elements of neuroscience, neuropsychological syndromes, developmental neuropsychology, learning disabilities, amnesic syndromes, effects of traumatic brain injury, neuropsychology of language, the agnosias, emotion, dementia, recovery of function after brain damage.

Recommended Reading Current journal articles and books as recommended by the lecturer.
Class Contact Two hour seminar per week for one semester.
Assessment Written short answer questions based on the discussions and material presented in the seminars (4 sets during the semester; 4 x 10% = 40%). Multiple choice exam at the end of the semester based on the various topics covered in the seminars (60%).

APP3018 ORGANISATIONS AND WORK
Campus St Albans, Footscray Park
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)
Content In general the unit examines the relation between organisational members and their organisational context in a bi-directional relation is proposed through the way organisational members are affected by an organisation, and the way an organisation is affected by its members.

Recommended Reading Current journal articles and books as recommended by the lecturer.
Class Contact Two hours per week for one semester.
Assessment: One essay (2000-2500 words) (40%). Multiple choice mid-semester test (20%), Multiple choice Exam at end of semester (40%).

APP3019 PSYCHOBIOLOGY
Campus St Albans, Footscray Park

Geldard, D. (1998). Basic Personal Counseling. (3rd Ed.) NY: Prentice Hall. A series of applied research articles are also provided in class for student reading
Class Contact Two hours per week for one semester.

Assessment 80% attendance is required as a hurdle requirement. One 1500–2000 word essay.
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)  
Content  Topics covered in the course include: Anatomy of the brain and nervous system; Neural transmission; Psychobiological research methods; Psychobiology of normal and abnormal eating and drinking behaviour; Neuroendocrine systems (hormones); Sleep, dreaming and circadian rhythms; Drug addiction and reward circuits in the brain; Psychobiology of emotions, stress and mental illness; Evolution, genetics and genetic counselling.  
Class Contact  A one hour lecture each week and a 2-hour laboratory/ seminar each second week in one semester.  
Assessment  An essay plan and reference exercise (10%); One (2000 word) essay (40%); 50 item multiple choice examination (50%).

APP3020 PSYCHOANALYSIS  
Campus  St Albans, Footscray Park  
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)  
Content  Each psychoanalytic concept is illustrated by clinical examples and its use in psychology, psychiatry, cultural and women’s studies, philosophy, literary criticism, sociology, anthropology and other disciplines. Key post-Freudian contributions to psychoanalysis, as well as critical evaluations of Freudian theory and practice are discussed.  
Required Reading  Selected readings from The Pelican Freud Library – Student to be advised.  
Class Contact  Two hours per week for one semester.  
Assessment  An original essay (3000 words).

APP3021 PSYCHOLOGY OF ADJUSTMENT  
Campus  St Albans, Footscray Park  
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014).  
Content  The subject discusses the concepts of psychopathology and diagnostic classification and includes a study of anxiety disorders, mood disorders, schizophrenia and substance dependence. This is complemented by a study of adjustment, stress and coping in relation to life events such as loss and grief, migration, and chronic illness.  
Required Reading  Current Available Abnormal Psychology Text Book – Student to be Advised.  
Recommended Reading  As advised in class.  
Class Contact  Two hours per week for one semester.  
Assessment  Multiple choice exam (50%); Written paper (2000 words) (50%). The written paper will incorporate a case study which may be based on conducting an interview (eg about experience of migration) or on researching autobiographical writings – as determined by the lecturer from each year.

APP3022 STRESS, CRISIS AND TRAUMA  
Campus  St Albans, Footscray Park  
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014).  
Content  This course begins by discussing the experience and handling of stress in every day life, and its relation to anxiety. The use of the unconscious defence mechanisms, conscious problem solving and support through social relationships is explored. The course then examines the concepts of crisis and trauma and the place of such experiences in psychological development across stages of the life cycle and in emergency situations. A psychodynamic perspective will be emphasised, with reference to cognitive behavioural approaches, and the role of different styles of psychotherapy is reviewed.  
Recommended Reading  An extensive reading list is provided from which students can select material appropriate to the essay topic they elect to address.  
Class Contact  Two hours per week for one semester.  
Assessment  One (2000 word) essay (50%) One hour examination at the end of semester (50%).

APP3023 PSYCHOLOGICAL ISSUES IN THE WORKPLACE  
Campus  St Albans, Footscray Park  
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)  
Content  The course will examine organisational, legal, political, ethical, professional, physical, and psychological issues encountered by employees in the workplace. Concerns pertinent to the particular occupations and workplaces of the class participants will be identified, and considered in relation to other occupational groups. Issues such as, role and task definitions, the extrinsic and intrinsic meaning or value of work to the individual, personality characteristics and work, a recognition of mental health factors in relation to work, and the suitability of an employee for a specific occupation will be discussed. How psychological measures and techniques may be useful in choosing employees, managing change and conflict, dealing with occupational health and safety issues and maintaining employee satisfaction will also be explored.  
Required Reading  Current Available Text Book – Student to be Advised.  
Recommended Reading  To be advised by lecturer.  
Class Contact  Two hours per week for one semester.  
Assessment  2500 word essay (50%), Workshop Exercise (35%), Work Application Exercise (15%).

APP3024 ABORIGINAL PEOPLE AND PSYCHOLOGY  
Campus  St Albans, Footscray Park  
Prerequisite(s) Psychology 2A (APP 2013) & 2B (APP 2014)  
Content  Psychology of unequal power relations, the significance of Aboriginal spirituality, Aboriginal conceptions of family and kinship, deaths in custody, forced family separations, and other topics. Students are made aware that questions of psychological practice cannot be meaningfully considered in isolation from the contextual questions of dispossession and genocide.  
Required Reading  VU Dept Psychology (1997). Readings on A boriginal peoples and psychology. Melbourne: VU.  
Recommended Reading  Extra readings suggested by lecturer and/or visitors.  
Class Contact  Two hours per week for one semester.  
Assessment  One (3000 word) essay due at end of semester.

APP3028 FIELD WORK  
Campus  St Albans  
Prerequisite(s) APP2024 Organisational Skills 2.  
Content  The subject is designed to develop the student’s capacity to apply the skills of advocacy and mediation in public
settings. Students will spend at least four hours per week in an organisational setting, e.g. part-time employment or volunteer work and will design and carry out a project within the organisation. Depending on the student's interests and the opportunities afforded by the setting, the project may be essentially research or it may involve the planning and carrying out of an intervention.


**Class Contact** One two-hour practice per fortnight.

**Assessment** Project report of 2000 words.

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**APP3029 SKILLS IN CONTEXT**

**Campus** St Albans 

**Prerequisite(s)** APP3028 Field Work

**Content** On the basis of work in the prerequisite subject and other experiences in the areas of interpersonal and organisational skills, students will plan an appropriate program with staff. This plan will include negotiated assessment tasks.

**Required Reading** Schon, D. Reflective Practitioner: How Professionals Think in Action 1995 Arena.

**Class Contact** Weekly two-hour seminar.

**Assessment** Essay of 3000 words based on student directed topic and readings.

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**APS2030 QUALITATIVE SOCIAL RESEARCH METHODS**

**Campus** St Albans, Footscray Park 

**Prerequisite(s)** APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment. Students in disciplines other than Psychology must satisfy the course coordinators that they have the necessary background.

**Content** This subject aims to develop students' ability to plan, conduct and analyse qualitative research studies. Studies that exemplify qualitative research principles and processes are drawn from disciplines including psychology, sociology, women's studies and education. On completion of this subject, students will be able to: appreciate the contribution qualitative research methods and the ways in which they may be used in social research, understand the various design elements in qualitative studies including methods, sampling, analysis and presentation. The philosophical background to social research and appropriate theoretical frameworks are discussed throughout the semester and students will have the opportunity to undertake a small scale qualitative project.

**Required Reading** To be advised by lecturer

**Recommended Reading** Patton, M.Q. (1990), Qualitative Evaluation and Research Methods 2nd edn, Newbury Park: Sage

**Class Contact** Three hours per week for one semester

**Assessment** Seminar presentation, 25%; Written assignment, 35%; Laboratory work, 40%.

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**APS2040 QUANTITATIVE SOCIAL RESEARCH METHODS**

**Campus** St Albans, Footscray Park 

**Prerequisite(s)** APP1012 Psychology 1A; APP1013 Psychology 1B and a pass in Design and Analysis assessment. Students in disciplines other than Psychology must satisfy the course coordinators that they have the necessary background.

**Content** This subject aims to develop students' ability to conduct social research. In particular, the subject aims to provide students with the skills required to undertake research using quantitative research techniques. On completion of this subject, students should be able to understand the potential uses of quantitative methods, recognise appropriate applications of analysis of variance and regression procedures, analyse data (using sophisticated statistical computer packages) by analysis of variance and regression and interpret research articles which have used sophisticated research designs and advanced statistical procedures.

**Required Reading** To be advised by lecturer


**Class Contact** Three hours per week for one semester

**Assessment** Examination, 50%; Laboratory exercises, 50%.

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**APS3010 SOCIAL RESEARCH METHODS 3**

**Campus** St. Albans, Footscray Park 

**Prerequisite(s)** APP3030 Qualitative Social Research Methods, APS2040 Quantitative Social Research Methods.

**Content** The aims of this subject are to: further develop students' ability to conduct social research; develop a critical awareness of the issues underlying the choice of a particular methodology; provide students with skills to undertake research using multivariate statistical techniques; examine and explore theoretical and methodological issues in social research methods, in particular, the linkages between positivist and naturalistic paradigms; expand students' knowledge and understanding of the uses of multivariate designs and statistical methods in social research; introduce students to advanced techniques in social and psychological research, including multivariate analyses of variance and covariance (MANOVA and MANCOVA), multiple regression, path analysis, principal components analysis, discriminant function analysis; develop students' expertise in statistical computing, in particular advanced techniques in SPSS and SAS, including an elementary introduction to LISREL.

**Required Reading** To be advised by lecturer.

**Class Contact** Four hours per week for one semester comprising one two-hour lecture and one two-hour laboratory session.

**Assessment** Laboratory assignments, 50%; examination, 50%. (Subject to change.)

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**APS3040 INDEPENDENT RESEARCH PROJECT**

**Campus** St Albans, Footscray Park 

**Prerequisite(s)** APP3010 Social Research Methods 3.

**Content** This subject aims to provide students with limited, supervised experience in planning, conducting, analysing, and reporting a socially significant research study. On completion of this subject, students should be able to: further understand the significance of social research; complete a qualitative and/or quantitative research study of a reasonably high standard; understand the difficulties associated with undertaking social research and develop skills to manage such difficulties; apply research skills to various social issues in the general community; competently present and defend the research in an open forum of persons.

**Required Reading** To be advised by lecturer.

**Class Contact** Four hours per week for one semester. Students work in small groups under the supervision of a staff member.

**Assessment** Completed research paper, 80%; presentation of completed report, 20%.

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**AP2050 PSYCHOLOGY FOR CHINESE MEDICINE PRACTITIONERS**

**Campus** St Albans 

**Prerequisite(s)** HHT1002 Fundamentals of Chinese medicine

**Content** An overview of: Psychoanalysis (Freud and others); Behaviorism (Skinner) and cognitive behavioral perspectives;
### APT230 PSYCHOLOGICAL ASPECTS OF HEALTH AND ILLNESS

**Campus** St Albans  
**Prerequisite(s)** Nil  

**For Nursing Students:** APT1310 Psychology 1 & APT1320 Psychology 2 and ASE1310 Sociology & ASE1410 Sociology  

**For Arts Students:** APP1012 Psychology 1A and APP1013 Psychology 1B OR ASS1012 Sociology 1A and ASS1013 Sociology 1B OR ACW1020 Sex & Gender and ACW1021 Fashioning Gender  

**Content** This subject explores social and psychological aspects of health and illness with the focus ranging from individual experience to the broader sociopolitical context. Topics include: the history and politics of medicine; roles and relationships in health care; individual and family experiences of illness; body image; loss, grief and adaptation; values and stereotyping; medicalisation of illness; curative versus preventative perspectives.  

**Required Reading** To be advised by lecturer.  

**Class Contact** Three hours per week for one semester, comprising lectures and tutorials.  

**Assessment** Essay, 50%; examination, 30%; journal, 20%.

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### ASA1021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 1 (ASIA PACIFIC STREAM)

**Campus** St Albans  
**Prerequisite(s)** Nil  

**Content** The aim of the subject is to introduce students to the theory and practice of community development from an international perspective, with particular reference to models of community development in the Asia and Pacific regions. The subject begins with a discussion of the boundaries of community development work compared with other fields of human service work and the concept of ‘community’, and then examines the evolution of community development models and cases studies internationally, including UN models, Western models, and Third World models, particularly in the Asian and Pacific regions. Students are encouraged to explore, analyse and develop models of community development that they themselves consider to be most relevant to their own home countries or region of interest.  

**Required Reading** To be advised by lecturer.  


**Class Contact** Three hours per week for one semester, comprising one three-hour lecture/seminar.  

**Assessment** Essay, 50%; class activity, 20%; class presentation, 30%.

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### ASA1022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 2 (ASIA PACIFIC STREAM)

**Campus** St Albans  
**Prerequisite(s)** Nil  

**Content** The aim of the subject is to introduce students to the ways in which community development theories and models can be applied in the context of human rights, particularly in the welfare and human service sectors. The subject begins with an examination of United Nations and other international conventions and covenants on human rights, including specific covenants on social, educational, employment rights and rights of women, minorities and children. International observance, and problems in the implementation, of human rights are then examined, with particular reference to the Asia Pacific region. Specific human rights problems in the educational, welfare and employment contexts are discussed and related to strategies and models of community development and advocacy.  

**Required Reading** To be advised by lecturer.  

**Class Contact** Three hours per week for one semester, comprising one three-hour lecture/seminar.  

**Assessment** Minor assessment, 30%; major assessment, 70%.

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### ASA1030 INTRODUCTION TO SOCIOLOGY OF ASIA PACIFIC SOCIETIES

**Campus** St Albans  
**Prerequisite(s)** Nil  

**Content** The subject aims to introduce students to key sociological concepts and approaches in understanding social contexts and problems in the regions of Asia and the Pacific, and to enable students to integrate the study of the social context of community with theories and practice of community development. The subject commences with an introduction to the nature and history of sociology and to key sociological concepts and dimensions, including concepts of inequality, class, gender, culture, socialisation, race, ethnicity and community. The social contexts of a number of societies in the region are then analysed and compared, including Pacific Island countries.
ASA1040 INTRODUCTION TO POLITICS AND POLITICAL SYSTEMS IN THE ASIA PACIFIC REGION

Campus St Albans
Prerequisite(s) Nil.

Content The subject aims to introduce students to the study of politics, policy processes and the role of the government in countries of the Asian and Pacific regions, particularly the island states of the South Pacific. It will also provide students with an introduction to important regional and global political structures and issues located in or affecting these regions. The subject begins with a discussion of some key concepts of politics, including concepts of power, authority, legitimacy, democracy, political representation, political ideologies, and political systems (both parliamentary and non-parliamentary). The political systems of some societies in Asia and the Pacific are compared. Constitutions and electoral systems are discussed and processes of political representation analysed, including the role of political parties, social movements, community-based groups and the participation of women in politics. Key regional and international structures are considered: South Pacific Commission, South Pacific Forum, Association of South East Asian Nations, and the United Nations’ Economic Commission for Asia and the Pacific.


Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Class paper, 30%; long essay, 40%; research project, 30%.

ASA2021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 3 (ASIA PACIFIC STREAM)

Campus St Albans
Prerequisite(s) Completion of AXS Ways of Knowing 1A and AXS Ways of Knowing 1B (or equivalent).

Content The subject aims to introduce students to some of the essential features of work and organisations in contemporary societies, with a special emphasis on Asian and Pacific organisations at local, regional and international levels. Specific aims include: (1) introducing students to some of the important theories, research and debate in the field of organisational studies, particularly in relation to concepts of power, democracy and change in organisational contexts; (2) assisting students to reflect on the political dimensions and aspects of organisations and organisational change; (3) giving students a grasp of the organisational contexts of community development work; (4) giving students an understanding of the role of industrial organisations and relations in community-based organisations; (5) enabling students to map out the key relationships, objectives, interests and political mechanisms present in organisations, and to develop a theoretical framework in which they will be able to locate and make sense of their experience in organisations; and (6) enabling students to critically evaluate the ways in which work processes are shaped by key organisational variables. The subject commences with a discussion of classical Weberian and Durkheimian approaches to understanding bureaucracy and organisational forms and more recent sociological, Marxist, and feminist analyses of organisations and bureaucracy. It then proceeds to look at issues of power and control within organisations, and examine a range of alternative models of organisation, including Freirian models, radical humanist models, empowerment models, feminist models, co-operatives, collectives, self-management, and forms of alternative organisation based on characteristic of Pacific Island and Asian cultures. This is followed by examination of industrial relations and industrial organisations in an Asian Pacific context. The subject concludes with a discussion of the implications of organisational theory and forms for community development practice, and with consideration of a number of case studies of organisations and organisational change in Asia Pacific community development contexts.

ASA2022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 4 (ASIA PACIFIC STREAM)

Campus Site(s) ASA1021/ASA1022 Albans.

Prerequisite(s) Completion of AXS Ways of Knowing 1A and AXS Ways of Knowing 1B (or equivalent).

Content The subject aims to introduce students to some of the significant theory and practice of empowerment, especially Freirian theory, as applied to both third world contexts and disadvantaged groups in all societies. It further aims to enable students to develop and evaluate their own practice of community development, to identify central issues in the practice of community development, and to introduce students to theories of social action and change, and to a range of practical social action/social change strategies. The subject begins with an examination of concepts and experiences of power, powerlessness and empowerment, including explorations of these concepts as they relate to key criteria such as access to information, resources, education, power over relationships and power over decision-making, with a special focus on Pacific and Asian contexts. Freire’s model of empowerment and ‘conscientization’ is then considered in detail, both in its theoretical and practical aspects. Other models of empowerment are then examined, including third world theorists (Fanon), feminist, critical theory, and recent contributions to community development theory (Rubin and Rubin, Twelvetrees, Lees). The implications of the various models are then considered in the context of the theory and practice of social action and movements for social change. The subject concludes with a study of a range of practical strategies for implementing social action and social change, with examples and cases studies drawn from or relating to Asian and Pacific contexts.


Recommended Reading To be advised by lecturer.

Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.

Assessment One class presentation, 25%; one major 2000 word essay analysing a past or present example of organisational change or audiovisual media intervention, comprising 40% of the assessment.

ASA2030 REGIONAL AND INTERNATIONAL ORGANISATIONS AND POLICY

Campus St Albans

Prerequisite(s) Nil.

Content This subject aims to familiarise students with the organisations which have been used by the international community to address such issues as international security, food, education, health, the environment, trade, economic development, human rights and the status of women. Distinguishing between international organisations of the state, the corporate sector and civil society, it begins with a study of the history and structure of United Nations. Specialised agencies, of the UN, ILO, UNESCO, FAO and WHO are examined from the point of view of how they influence their member nation’s policies. It begins with a study of the UN General Assembly, Security Council and Economic and Social Council (ECOSOC) together with some specialised agencies, the International Labour Organisation (ILO), United Nations Cultural, Educational and Scientific Organisation (UNESCO), Food and Agriculture Organisation (FAO) and the World Health Organisation (WHO). Other programs of the UN are looked at from the point of view of their strategies and policy-making and competing philosophies between them. The impact of the Cold War, its demise, and the impact of globalisation on the ability of international organisations to achieve their goals is a major theme. The United Nations Development Program (UNDP), the United Nations Fund for Women (UNIFEM), the UN High Commissioner for Refugees (UNHCR). The World Bank, the International Monetary Fund (IMF) and Asian Development Bank will be examined together with the newer trading organisations APEC and the World Trading Organisation (WTO). Asian and Pacific regionalism will be studied looking at organisations such as ASEAN, the South Pacific Commission and South Pacific Forum. Students will have an opportunity to specialise in areas of their interest.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar/tutorial.

Assessment Class presentations, 20%; two research projects, 40%; class test, 40%.

ASA2032 COMMUNICATION AND MEDIA IN ASIA AND THE SOUTH PACIFIC

Campus St Albans

Prerequisite(s) Nil.

Content The subject aims to familiarise students with existing and emerging communication structures, processes and networks in the Asia and the South Pacific, to enable students to critically analyse and evaluate the role and implications of a range of communication and media structures, processes and policies for countries and communities in the region, and to enable students to make effective use of communications, media and computer networks in community development contexts. The subject commences with an overview of the impact of a range of media and communication technologies on Pacific Island and Asian societies, including the impact of radio, television, video, fax, print media, and satellite communications. It then considers some of the sociological, political and ethical implications of communication processes and structures, including patterns of control and ownership and cultural implications. Some of the principal forms of communication are then considered in more detail, such as print media, television, video, and computer networking. Each form is discussed in relation to its theoretical and practical relevance in community development contexts.

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UNDERGRADUATE SUBJECT DETAILS


**Recommended Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester, comprising lectures and seminars.

**Assessment** One class presentation, 25%; one audiovisual 30-minute media production or piece of journalism of at least 2000 words on a relevant community development theme, 75%.

**ASA2033 MANAGEMENT IN NON-GOVERNMENT ORGANISATIONS (ELECTIVE)**

**Campus** St Albans or City (Summer School)

**Prerequisite(s)** Nil.

**Content** The subject will look at different forms of organisational structures involved in organising and mobilising for social change in Asian and Pacific countries, ranging from service providing government departments and semi-governmental authorities, various types of non-governmental organisations, co-operatives and community businesses. The subject aims to give students a background in relevant theory, e.g. theory of organisational development, and also encourage them to develop their practical skills in the area of organisational management. Some of the topics this subject will cover are group dynamics, the recruitment of staff and committee members, motivation of volunteers, personnel issues, committee-employee dynamics, the recruitment of staff and committee members, to develop their practical skills in the area of organisational theory of organisational development, and also encourage them to develop their practical skills in the area of organisational management.


**ASA3003 SOCIAL RESEARCH 3**

**Campus** St Albans

**Prerequisite(s)** Successful completion of second year Bachelor of Arts (Community Development) or one Diploma in Community Development research subjects (or their equivalent).

**Content** The aim of the subject is to develop students' understanding of the underlying social, political, ethical and epistemological foundations, interests and uses of research, and to develop students' skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and the preparation of research proposals. The second semester subject consists primarily of the implementation of students' research proposals, work-in-progress seminars, and individual consultations on student's research projects.


**Class Contact** Two hours per week for one semester comprising one two-hour seminar/workshop in the first semester. One two-hour work-in-progress seminar per fortnight in the second semester, together with individual consultations with the lecturer on research projects.

**Assessment** Assessment includes: one 1500 word essay reflecting on a specific method (first semester); one 2500 word research proposal (first semester); and, one 5000 word research report (second semester).

**ASA3004 SOCIAL RESEARCH 4**

**Campus** St Albans

**Prerequisite(s)** Successful completion of second year Bachelor of Arts (Community Development) or Diploma in Community Development research subjects (or their equivalent).

**Content** The aim of the subject is to develop students' understanding of the underlying social, political, ethical and epistemological foundations, interests and uses of research, and to develop students' skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and the preparation of research proposals. The second semester subject consists primarily of the implementation of students' research proposals, work-in-progress seminars, and individual consultations on student's research projects.


ASA 3025 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 5 (ASIA PACIFIC STREAM)

Campus St Albans

Prerequisite(s) Successful completion of two Community Development Theory and Practice subjects (or their equivalent).

Content The aim of the subject is to introduce students to both the study of community conflicts in the Asian and Pacific regions. The subject begins with a review of concepts of community and approaches to studying communities, and then critically examines and discusses some of the major studies of communities and conflicts in the Asian and Pacific regions. Methodological and conceptual issues in conducting community studies are discussed, and the role of such studies in the community development process explored, with particular reference to understanding the nature of formal and informal decision-making processes in specific communities.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester, comprising one one-hour lecture/seminar and one one-hour tutorial.

Assessment Research project, 50%; class exercise, 50%.

ASA 3022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 6 (ASIA PACIFIC STREAM).

Campus St Albans

Prerequisite(s) Successful completion of two Community Development Theory and Practice subjects.

Content The aims of the subject are to consolidate students' understanding of the central theoretical and practical aspects of community development work and to further develop students' abilities in planning, implementing and evaluating community action plans and strategies. The subject commences with a review of some of the central concepts and components of models of community development, considers a range of successful case studies of community development in Asian, Pacific and Third World contexts, and goes on to analyse some of the key stages and modes of action of community development work in these contexts, including approaches to understanding and researching the community action environment, processes of social mobilisation and strategies and methods of social action.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Research project, 50%; class exercise, 50%.

ASA 3025/3026 REGIONAL ISSUES IN THE ASIA PACIFIC REGION A AND B

Campus St Albans

Prerequisite(s) Successful completion of two Asia-Pacific context subjects.

Content The subject examines a range of policy issues faced by non-governmental organisations and community groups in Asia-Pacific societies, including: youth policy and issues; women's role in development; existing and alternative economic policies and their role in development; the impact of new technologies; the role of international non-governmental organisations and networks; community education policies; and environmental/resource conservation issues. Processes of policy formation and implementation in a number of countries in the region are discussed, using case studies of specific policies. Students are encouraged to research and analyse one of the policy issues in depth.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for two semesters, comprising one one-hour lecture/seminar and one two-hour tutorial.

Assessment Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

ASA 3033 ADULT AND COMMUNITY EDUCATION IN THE ASIA PACIFIC REGION

Campus St Albans

Prerequisite(s) Nil.

Content This subject will start by looking at the specific needs of the adult learner, in particular those which are participants or clients of community-based organisations. Some research and writings on adult learning will be studied, in particular that which addresses the issue of how organisations can develop into learning environments and improve their practice through greater learning. Some of the practices which have developed from the work of Brazilian Educator Paulo Freire will be examined including Adult Literacy, Participatory Research, Structural Analysis, Popular Education and Popular Theatre. In addition students will have an opportunity to develop their skills as facilitators in community education settings through practice with various approaches.


Class Contact One three-hour seminar/workshop per week for one semester.

Assessment Preparation and facilitation of a communication workshop using Freirian or other contemporary adult education model, 50%; an essay of 2000 words analysing the application of community education to a community development context, 50%.

ASB2010 HUMAN SERVICES 1

Campus St Albans

Prerequisite(s) Nil.

Content This subject will provide students with a conceptual understanding of the organisational context and evolution of human services in Australia. Specific topics covered will be the changing philosophies and modes of human services delivery; Commonwealth, State, and local government roles; human services networks and interrelationships; the nature and structure of human services organisations, programs, advocacy bodies, and peak councils; accountability in human services organisations;
roles, occupations, industrial relations, and occupational health and safety in the human services; and an overview of policy, planning, and future directions in the human services sector.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one one-hour lecture/seminar and one two-hour tutorial.

**Assessment** Students are required to participate in a group presentation (30%) and submit a major 3000-word essay relating to the theory and practice of contemporary human services work (70%).

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**ASB2020 FIELDWORK 1**

**Campus** St Albans

**Prerequisite(s)** Completion of first year or equivalent.

**Content** Students are placed in a human services agency with the aims of introducing them to the organizational and policy context of human services work, helping them integrate theory with practice in an actual human services setting, and enabling them to develop a range of practical and communication skills at both interpersonal and organizational levels. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor, and the university fieldwork supervisor.

**Required Reading** VUT BA (Human Services) Fieldwork Manual

**Class Contact** One-semester subject. Students are required to complete a total of 150 hours’ placement time, including time spent working at the placement, travelling time and fieldwork workshop on Campus. University supervision staff will make a minimum of two visits to each student on placement.

**Assessment** The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying the nature of the work tasks and times worked; (b) submit a 1000-1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes and the student’s log of hours. The University Supervisor then assesses the student, taking into account the Student’s report, agency supervisor’s report, and the outcomes of the final assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

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**ASB3010 HUMAN SERVICES 2A**

**Campus** St Albans

**Prerequisite(s)** Nil.

**Content** This subject will address theoretical and practical issues involved in planning and administering human services organisations and delivery. It will explore in detail such topics as program planning, co-ordination, implementation, and administration; strategic planning; organisational roles and accountabilities; information and information technology systems for human services organisations; industrial relations and occupational health and safety practices; and organisational communication skills.

**Required Reading** To be advised by lecturer.

**Class Contact** One semester subject, three hours per, comprising one one-hour lecture/seminar and one two-hour tutorial. Practical computer laboratory sessions will be included.

**Assessment** The major assessment in this subject will be the preparation of a 3000-word Organisational Profile describing and analysing a human service organisation’s planning processes and strategies, organisational roles, communication systems, and industrial relations and OHS aspects (70%). The minor assessment will be the production of test computer spreadsheet and data base reports based on lab sessions (30%).

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**ASB3011 HUMAN SERVICES 2B**

**Campus** St Albans

**Prerequisite(s)** Human Services 1

**Content** Within the context of organisational strategic planning, this subject will address issues of financial planning for both organisations and specific programs. Students will be introduced to the preparation and analysis of financial statements and reports, the various phases of budget preparation. The subject will further focus on the preparation and writing up of submissions and tenders.

**Required Reading** To be advised by lecturer.

**Class Contact** One semester subject, three hours per, comprising one one-hour lecture/seminar and one two-hour tutorial. Practical computer laboratory sessions will be included.

**Assessment** Students are required to prepare a detailed 3000-word submission (hypothetical) for a human services organisation (70%). Students will also be required to prepare a budget and financial analysis for a human services program (30%).

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**ASB3020 FIELDWORK 2**

**Campus** St Albans

**Prerequisite(s)** Fieldwork 1

**Content** In this placement students are required to work in a human services agency or organisation on a project or program submission, tender or research document. This will involve both gathering and researching information required for the submission and writing working papers or other materials in response to the tender or research document. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor, and the university fieldwork supervisor.

**Required Reading** VUT BA (Human Services) Fieldwork Manual

**Class Contact** Full-year subject. Students are required to complete a total of 200 hours’ placement time, including time spent working at the placement, travelling time, and a 1-hour per fortnight fieldwork workshop on Campus. University supervision staff will make a minimum of two visits to each student on placement.

**Assessment** The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying the nature of the work tasks and times worked; (b) submit a 2000 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes and the student’s log of hours. The University Supervisor then assesses the student, taking into account the Student’s report, agency supervisor’s report, and the outcomes of the final assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

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**ASC1011 AUSTRALIAN SOCIETY: A SOCIOLOGICAL INTRODUCTION**

**Campus** St Albans

**Prerequisite(s)** Nil.

**Content** The subject aims to introduce students to some of the essential features of Australian social relations and to key social theories relating to social inequality, gender, class, ethnicity and the environment. Topics covered include: introduction to...
sociology and sociological concepts, ethnicity, racism and the Aboriginal experience, traditional and contemporary theories of class, income distribution, labour market, theories of patriarchy and gender relation, and recent studies of social problems and inequalities in health, housing, employment and the human services.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment** Students are required to submit one major essay and present a tutorial paper. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

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**ASC1021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 1**

**Campus** St Albans  
**Prerequisite(s)** Nil.  
**Content** The subject aims to introduce students to the theory and practice of community development, explore models of community development, and provide a historical overview of community development approaches and case studies in both Australian and internationally. Topics covered include: definitions and concepts of ‘community’ and ‘community development’; boundaries between community development and other human service occupations; relation to broader social theories (functionalist, pluralist, critical, feminist, ecological); historical emergence of community development, especially in the United States, UK, Third World and Australia; introduction to key concepts and models in community development, including empowerment theories, consciousness raising, mobilisation (including Alinski and other models of mobilisation), advocacy, social action models, and social movements.

**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.  
**Assessment** Students are required to present a tutorial paper and to submit a 1500 word essay examining the relation between theory and practice in a specific community development setting. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

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**ASC1022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 2**  
**Campus** St Albans  
**Prerequisite(s)** Nil.  
**Content** The subject aims to introduce students to the ways in which community development theory can be applied in the specific context of welfare and human rights, and to provide students with the knowledge and skills to practice advocacy and analysis policy in these areas. Topics covered include: nature, definition and implementation of human rights, with reference to international treaties and conventions; evolution of social security arrangements in Australia; social security structure and systems; specific social security benefits and associated issues; advocacy on behalf of social security claimants; appeal processes; role of welfare rights workers; social action campaigns on welfare and social security issues.

**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment** Students are required to prepare and present a role play of a welfare rights case study and submit a written report analysing the welfare rights issues involved and the processes for redress, appeal and policy change. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

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**ASC1033 COMMUNITY DEVELOPMENT WORKSHOP 2**  
**Campus** St Albans  
**Prerequisite(s)** Nil.  
**Content** The subject aims to assist students to develop appropriate interpersonal skills in a range of interview, advocacy and referral contexts, and to enable students to identify the role play by class, gender and ethnicity in interpersonal communication. Topics covered include: definitions of communication and communication issues in community development settings; communication and empowerment; non-verbal communication; interviewing skills; active listening; questioning; problem-solving; planning skills; responding to crises; accurate needs assessment; appropriate referrals; role of interpreters; advocacy; negotiation skills; ethics and confidentiality issues.

**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester comprising one two-hour workshop.

**Assessment** Students will be required to conduct a simulated interview and provide a written report analysing the interview; and to write a short paper analysing the nature of interpersonal communication in a specific community development context. Assessment is on ungraded pass/fail and students must pass all set assessments in order to gain a pass in the subject.

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**ASC1041 THE AUSTRALIAN ECONOMY - AN INTRODUCTION**  
**Campus** St Albans  
**Prerequisite(s)** Nil.  
**Content** The aim of the subject is to introduce students to the study of economics, economic processes and the role of the state within capitalist economies; to introduce students to some of the central theory, research and debates within contemporary economics; and to examine the economic context of the theory and development of community development in Australia. The subject begins with an introduction to economics and the Australian national economy, proceeds to the study of macroeconomic policy, both within the private sector and in government systems, examines budgetary processes, wage and award systems, and technology, and analyses debates over equity, social justice, and economic rationalism.

**Required Reading** To be advised by lecturer.  
**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment** Students are required to submit: (a) an essay on economic aspects of a specific area of community development work; (b) participate in a group project on an aspect of labour market economics; and (c) submit an essay analysing a specific public sector economic policy. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

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**ASC1031 THE AUSTRALIAN POLITICAL SYSTEM - AN INTRODUCTION**  
**Campus** St Albans  
**Prerequisite(s)** Nil.  
**Content** The subject aims to introduce students to the study of politics, policy processes and the role of the State in Australian society, and to the central political structures and processes at local, state and federal levels. Beginning with an introduction to politics as a field of study and key political concepts, the subject
goes on to examine the structures and processes of government, including electoral systems, parliament, executive, bureaucracy, legislative processes, and the legal system. The subject then examines processes of representation, including parties, the role of independents, and interest groups, as well as case studies of political and social change involving community groups and organisations.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment** One major research project and one essay on an interest group. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

### ASC1081 FIELDWORK PROJECT 1

**Campus** St Albans

**Prerequisite(s)** ASA.1021 Community Development Theory and Practice 1 Asia-Pacific Stream or ASC.1021 Community Development Theory and Practice 1.

**Content** Students are placed in a community agency with the aims of introducing them to the organisational and policy context of community development in a workplace setting, helping them integrate theory with actual practice in a community setting, and enabling them to develop a range of practical skills, including liaison and committee skills, resource file preparation, workshop/seminar organisation, community profile preparation, and organisational and publicity tasks. Students may undertake the placement individually or as part of a student team. Students in the Asia–Pacific stream will frequently undertake this placement in an agency with a development or third world focus.

The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement. This contract will have agreed to jointly by the student, the agency supervisor, and the university supervisor. Upon completion of the placement, students must submit a brief report confirming the outcomes of the placement individually or as part of a student team. The report should be submitted at the end of the placement.

**Required Reading** Victoria University of Technology Bachelor of Arts (Community Development) Fieldwork Guidelines.


**Class Contact** Students are required to complete a total of 100 hours’ placement time, including time spent working at the placement, travelling time, and a two-hour per fortnight fieldwork workshop on campus. University supervision staff will make two to three visits to each student or student group on placement.

**Assessment** The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying nature of work tasks, and times worked; (b) submit a 1000–1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes of the fieldwork objectives and the student’s log of hours. The University Fieldwork supervisor then assesses the student taking into account the student’s report, agency supervisor’s report, and the outcomes of a final evaluation and assessment meeting between student, agency supervisor and university supervisor at the end of the placement.

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**ASC2001 SOCIAL RESEARCH 1**

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all first year subjects.

**Content** The subject aims to introduce students to the nature of action research, the use of action research in community development, and the processes and skills involved in action research. Topics covered include: introduction to action research concepts, including the use of action research in community development; skills in action research; action research design, implementation, outcomes and feedback cycles; and ethical and social issues involved in action research.

**Required Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester comprising one two-hour seminar/workshop.

**Assessment** Students are required to submit (a) an essay critically evaluating a research project, and (b) a research proposal. Assessment is on an ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

### ASC2002 SOCIAL RESEARCH 2

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all first year subjects.

**Content** The aim of the subject is to introduce students to the nature of action research, the use of action research in community development, and the processes and skills involved in action research. Topics covered include: introduction to action research concepts, including the use of action research in community development; skills in action research; action research design, implementation, outcomes and feedback cycles; and ethical and social issues involved in action research.

**Required Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester comprising one two-hour seminar/workshop.

**Assessment** Students are required to prepare two reports: an action research brief in conjunction with the second year field placement requirements; and, a report on the fieldwork action research project. Assessment is on an ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

### ASC2021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 3

**Campus** St Albans

**Prerequisite(s)** Nil.

**Content** The subject aims to introduce students to some of the essential features of work and organisations and to give students a grasp of the organisational context of community development. Topics covered include: work and organisations, including bureaucratic organisations; management controls; industrial organisations; unions and professional associations; organisational theories and concepts, particularly relating to power, change, democracy and innovation; implications of organisational theory for community development theory and practice.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

**Assessment** Students are required to: (a) write a 1500 word essay analysing a bureaucratic organisation; and (b) develop a strategy.
plan on options for structural change and community development practice within the context of a formal organisation. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

ASC2022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 4
Campus St Albans
Prerequisite(s) Nil.
Content The subject aims to introduce students to some of the significant theory and practice of empowerment, to the theory and practice of conscientisation associated with Paulo Freire, and to the theory and practice of social action. Topics covered include: power and powerlessness; models of empowerment; conscientisation theory; Marxian concepts of alienation and creative labour; feminist theories of power and empowerment; theory and practice of social action, relation of social action to political processes; and studies of Australian action.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.
Assessment Minor assessment, 20%; major assessment, 80%.

ASC2031 COMMUNITY DEVELOPMENT WORKSHOP 3
Campus St Albans
Prerequisite(s) Nil.
Content The subject aims to provide a theoretical framework for understanding communication processes in groups and organisations, and to develop students’ skills in oral and written communication in a variety of community development organisational contexts. Topics covered include: social contexts of groups and group processes; formal/informal distinctions; group cohesion; inclusion/exclusion; pressure/ control; modes of decision-making; leadership functions and styles; different types of group and their relevance to specific community development contexts; group cultures, norms and values; impact of gender, class and ethnicity on group processes; committees of management; and case studies of the role of groups in community development.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment Students are required to (a) prepare and participate in a simulated role play of a Committee of Management; and (b) submit a report describing and evaluating a group process in a community development setting. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

ASC2032 COMMUNITY DEVELOPMENT WORKSHOP 4
Campus St Albans
Prerequisite(s) Satisfactory completion of first year Community Development workshop subjects.
Content The subject aims to introduce students to the theory and practice of communicating at a community level in e context of a community-based action campaign, and to enable students to gain competence in access to community-based information systems and in modern information dissemination techniques. Topics covered include: theories of information and mass communication; strategies and skills in information dissemination; public speaking skills; engaging with the media; negotiating skills; and communication strategies in the context of social action campaigns.

Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.
Assessment Students are required to organise a seminar programme on a community issue, or to present a plan for a social action campaign both in written and oral form. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

ASC2051 POVERTY AND SOCIAL SECURITY
Campus St Albans
Prerequisite(s) Satisfactory completion of all first year subjects.
Content The subject aims to give students an understanding of the extent and experience of poverty in Australia and the effects of poverty on individuals, and to introduce students to the debate on the concepts of ‘poverty’ and ‘social inequality’ in coming to terms with economic disadvantage. The subject first examines the main approaches to poverty and social inequality, including concepts and issues associated with the definition of poverty, and then examines the history of Australian attempts to alleviate poverty. Further topics covered in the subject include analysis of the most vulnerable groups in the community, and community development approaches to the problem.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.
Assessment Students are required to individually or in small groups present research project on the experience of poverty; and investigate in detail a service, program or action campaign which is oriented towards the problem. Assessment is on ungraded pass/fail and students must pass all set assessments in order to gain a pass in the subject.

ASC2081 FIELDWORK PROJECT 2
Campus St Albans
Prerequisite(s) ASC1081 Fieldwork Project 1.
Content In this placement the emphasis is on a student undertaking a participatory or action research project in a community development setting. The placement is linked to the assessment requirements for ASC2001 Social Research 1 and ASC2002 Social Research 2. The assessed research proposal and final 3000-word research report required in these subjects would normally be based on the research undertaken as part of Fieldwork Project 2. Students may undertake the placement individually or as part of a student team. Students in the Asia–Pacific stream would, where practical, undertake either this or their final Fieldwork Project 3 placement in a third world setting. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor and the university fieldwork supervisor. Fieldwork Project 2 generally commences during the summer non-teaching period or at the start of Semester 1. It may be undertaken in either block or concurrent mode, or a combination of both.
Required Reading Victoria University of Technology Bachelor of Arts (Community Development) Fieldwork Guidelines.
ASC2001 SOCIAL POLICY 1

Campus St Albans
Prerequisite(s) Satisfactory completion of all first year subjects.
Content The subject aims to introduce students to some of the theoretical debates concerning the State and its role in social policy formation processes, and to the means by which policy outcomes might be changed through community development social action. The subject includes an introduction to the theory of the State and of welfare, examination of a range of perspectives on the State, including liberal, Marxist, feminist and crisis theories, and proceeds to an examination of policy processes at local, state and federal levels.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.
Assessment One major essay and one tutorial paper. Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.

ASC3000 AGED SERVICES

Campus St Albans
Prerequisite(s) Nil.
Content This elective subject in community development aims to provide students with an understanding of the nature of ageing in our society, demographic changes resulting in a large ageing population, social myths and stereotyping of older people, life issues for old people, and the role of community organisations and networks. Topics covered include: Australian perspectives on ageing; theories and classifications of ageing; cultural aspects; the older person in the family; gender and age; older single persons; dependent and frail aged; welfare problems of the aged; organisations and involvement in community decision making; and intergenerational community models.
Class Contact Two hours per week for one semester comprising one one-hour lecture and one one-hour tutorial.
Assessment Group development of case studies on ageing, 50%; profile of an aged services agency, 50%.

ASC3003 / 3004 SOCIAL RESEARCH 3 AND 4

Campus St Albans
Prerequisite(s) Successful completion of one second year Bachelor of Arts (Community Development) or Associate Diploma in Community Development research subjects (or their equivalent).
Content The aim of the subject is to develop students' understanding of the underlying social, political and epidemiological foundations, interests and uses of research, and to develop students' skills and experience in a variety of research modes relevant to community work. The first semester subject examines a range of research methodologies, including survey and questionnaire methods, participant observation and other interpretative methods, documentary and historical research techniques, feminist research, action research, evaluation, computer methods of analysis, and the preparation of research proposals. The second semester subject is a three-month project in which students' research proposals are implemented.
Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop in the first semester. One two-hour work-in-progress seminar per fortnight in the second semester, together with individual consultations with the lecturer on research projects.
Assessment Assessment includes: one 1500 word essay reflecting on a specific method (first semester); one 2500 word research proposal (first semester); and, one 5000 word research report (second semester). Assessment is on ungraded pass/fail basis and students must pass all set assessments in order to gain a pass in the subject.
ASC3021 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 5

Campus St Albans

Prerequisite(s) Successful completion of second year Bachelor of Arts in (Community Development) or Associate Diploma in Community Development Theory and Practice subjects (or their equivalent).

Content The aim of the subject is to introduce students to Australian community studies and to the study of specific regions, particularly the western region of Melbourne. The subject begins with a review of concepts of community studies, examines historical studies of the development of urban communities in Melbourne, and then looks in depth at recent community studies of both urban and rural communities and community development in the western region of Melbourne.


Class Contact Two hours per week for one semester comprising one one-hour lecture and one two-hour seminar.

Assessment Assessment includes: (a) a 1000 word profile of a community development site; (b) a class presentation of a community case study; and (c) a 3000 word community case study assessment. Assessment is on ungraded pass/fail and students must pass all set assessments in order to gain a pass in the subject.

ASC3022 COMMUNITY DEVELOPMENT THEORY AND PRACTICE 6

Campus St Albans

Prerequisite(s) Successful completion of second year BA or Associate Diploma in Community Development Theory and Practice subjects (or their equivalent).

Content The aims of the subject are to consolidate students' understanding of the central theoretical and practical aspects of community development work and to further develop students' abilities in planning, implementing and evaluating community action strategies and plans. The subject commences with a review of the central concepts of community development, considers the various stages and dimensions of community action plans and campaigns, including learning about the action environment, community mobilisation, social action campaigns, political lobbying, and use of both legal and non-violent methods in social action is examined with reference to Australian case studies in a variety of fields: human services, the environment, the women's movement, the peace movement, and local government.


Class Contact Two hours per week for one semester comprising lectures and seminars.

Assessment Assessment includes: a detailed study of two published case studies of community action and class presentation on them; a 1500 word community development action plan; and a 2500 word essay analysing a particular social action campaign. Assessment is on ungraded pass/fail and students must pass all set assessments in order to gain a pass in the subject.

ASC3031/3032 COMMUNICATION THEORY WORKSHOPS A AND B

Campus St Albans

Prerequisite(s) Successful completion of the second year BA or Associate Diploma of Social Science (Community Development) Communication Workshop subjects (or their equivalent).

Content: Communication Theory Workshop A and the linked second semester subject, Communication Workshop B, aims to consolidate students' theoretical understandings and practical skills in the various levels of communication encountered in community development settings. Workshop A considers basic communication theory and its relationship to the social determinants of gender and class, the role of democratic communication in capitalist societies, theories of public communication and media communication, strategies for community media, democratic styles of communication and the role of community education. Workshop B focuses on practical communication skills which assist in social change and good community development practice. The writing segment of the subject focuses on writing for media, the research section on freedom of information and report writing and the communication section on video production and cross cultural communication.


Class Contact Two and a half hours per week for one semester comprising one one-hour lecture/workshop and one one and a half hour tutorial.

Assessment Assessment includes in first semester a 1000 word communication analysis and a 3000 word essay; in second semester a portfolio of two written pieces of written work developed from exercises handed out each week in the tutorials and a community writing task, involving work within a community group or other students on a community project. Assessment is on an ungraded pass/fail basis.

ASC3032 POLITICS OF DISABILITY

Campus St Albans
Prerequisite(s) Nil.

Content This subject aims to introduce students to the issues and barriers facing people with disabilities and to the political processes affecting their access to services and resources, as well as to develop an understanding of the experience of being disabled and of processes of empowerment for people with disabilities. The subject begins with examining definitions and concepts and the historical context of marginalisation and deinstitutionalisation, then looks at the experience of disability and living options in the community. Current political strategies and community development issues for people with disabilities are then considered in the context of state and federal policies and legislation.


Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.

Assessment One 3000 word essay, 75%; one class presentation on a disability project or service, 25%.

ASC3055 COMMUNITY ARTS: AN INTRODUCTION

Campus St Albans

Prerequisite(s) Nil.

Content The subject aims to introduce students to the underlying values and philosophy of community arts as an approach to making art that not only has its own expressive and symbolic validity but also contributes to personal, social and community empowerment and wider social change. The subject does not set out to give intensive practical instruction in any one form of community arts practice but to provide an introduction and overview to the theory, practice, role and relevance of community arts in the community for community development students and practicing community workers. The subject commences with an overview of the history, development, and philosophy of community arts in Australia, and of the breadth and diversity of contemporary community arts practices. It then proceeds to examine and reflect on a number of paradigm community art processes, including self-determined community arts, community-commissioned arts, artist-generated projects and initiatives, collaborative/consultative projects, and community education. Aspects of each paradigm studied include: the stimulus or motivation involved, the means of implementation, the arts medium or media, the theoretical and empowerment aspects, and the practical, organisational, infrastructure, workplace culture, policy and funding aspects. The subject concludes with a number of case studies of community arts projects and initiatives, including evaluations of their relative success.


Recommended Reading To be advised by lecturer.

Class Contact One two-hour seminar/workshop.

Assessment An audiovisual presentation with accompanying 2000 work written report: audio-visual component, 50%; written component, 50%.

ASC3081 FIELDWORK PROJECT 3

Campus St Albans

Prerequisite(s) ASC2081 Fieldwork Project 2.

Content In this placement the emphasis is on further deepening and consolidating students' research and policy analysis skills in a community development setting. The placement is linked to the assessment requirements for ASC3003 Social Research 3 and ASC3004 Social Research 4. The assessed research proposal and final 4,000-word research report required in these subjects would normally be based on the research undertaken as part of Fieldwork Project 3. Students may undertake the placement individually or as part of a student team. Students in the Asia-Pacific stream would, where practical, undertake either this or Fieldwork Project 2 placement in a third world setting. The tasks and learning objectives of the placement are specified in a written fieldwork contract developed at the start of the placement and agreed to jointly by the student, the agency fieldwork supervisor and the university fieldwork supervisor. Fieldwork Project 3 generally commences during the summer non-teaching period or at the start of Semester 1. It make be undertaken in either block or concurrent mode, or a combination of both.

Required Reading Victoria University of Technology Bachelor of Arts (Community Development) Fieldwork Guidelines.


Class Contact Students are required to complete a total of 200 hours' placement time. University supervision staff will make two to three visits to each student or student group on placement.

Assessment The subject will be graded satisfactory or unsatisfactory. Students are required to: (a) keep a detailed log of the hours worked in the placement specifying nature of work tasks, and times worked; (b) submit a 1000–1500 word report on what has been learned in the placement in relation to the learning objectives set out in the fieldwork contract. Agency supervisors are required to submit a brief report confirming the outcomes of the fieldwork objectives and the student's log of hours. The University Fieldwork supervisor then assesses the student taking into account the student's report, agency supervisor's report, and the outcomes of a final evaluation and assessment meeting.
between student, agency supervisor and university supervisor at the end of the placement.

ASC3091/ASC3092 SOCIAL POLICY 2/3

Campus St Albans

Prerequisite(s) A SS2030 Sociology 2C.

Content The aim of this subject is to examine competing theoretical and political perspectives on social policy in the light of current socio-economic changes within Australia. We will discuss the form and nature of modern social democracy and examine the role of public intervention in social and economic processes with particular reference to the welfare state. An important underlying issue in the current political controversy surrounding the welfare state and its purported crisis is precisely the question of how we should think about or theorise about Australian society and the role of the public sector in economic and social activity. In this context, the subject examines the emergence of neo-conservative political thought and its impact on social policy formation in recent years. Here the focus is on the manifold issues surrounding privatisation, deregulation, economic rationalism and public sector reform.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for two semesters comprising one one-hour lecture and one two-hour seminar.

Assessment Semester one Tutorial participation, 10%; book review, 20%; tutorial paper, 20%; essay, 50%. Semester two A number of short papers (1500 words) and a research essay (3000 words), to be determined in consultation with students at the beginning of the semester. Final assessment based on satisfactory completion of assignments and satisfactory attendance (80%) at classes. Students must pass all components of the assessment in both semesters in order to gain a pass in the subject.

ASC3095 CONFLICT RESOLUTION IN GROUPS AND COMMUNITIES

Campus St Albans

Prerequisite(s) Nil.

Content This subject introduces conflict resolution theory and its application to conflicts at both group and community levels. Through seminar presentations, discussion and analysis, experiential exercises, role plays, and problem-solving tasks, the subject aims to develop students' skills in understanding and practicing appropriate means of resolving or managing conflicts. The elective commences with defining the nature of conflict in groups and communities, and then presents the theory, principles and practical strategies of conflict resolution. Specific processes and skills for resolving or managing conflict in a range of differing contexts are then considered, including: individual conflicts, multi-party and multi-issue conflicts, intragroup conflicts, cultural and intergroup conflicts, and disputes in neighbourhood and workplace contexts. Particular emphasis will be placed on the awareness of difference and its effect in disputes, and on the students' own styles in dealing with conflict.


Class Contact Two hours per week for one semester comprising one two-hour seminar/workshop.

Assessment Assessed role-play, 40%; 3000 word essay analysing a particular dispute, 60%.

ASE1310 INTRODUCTION TO SOCIOLOGY

Note Nursing students only.

Campus Footscray.

Prerequisite(s) Nil.

Content The aim of this subject is to introduce students to some key sociological concepts and to develop an awareness of the social and historical context in which nursing and other aspects of the health care system are situated. Current affairs and contemporary issues are examined in order to develop the student's critical thinking skills concerning social questions.


Class Contact Four hours per week for one semester, comprising one two-hour lecture and one two-hour tutorial.

Assessment Major essay, 60%; minor tests (20% each), 40%.

ASE2310 SOCIOLOGY OF HEALTH AND ILLNESS

Note Nursing students only

Campus Footscray Park

Prerequisite(s) Satisfactory completion of ASE1310 Introduction to Sociology.

Content This subject is concerned to develop students' knowledge of social structure and understanding of social problems in the health area. It examines the relations between the social organisations in which health care is found and the various personnel and their competencies within them. There is provision for case study work and for the development of sociological problems through an examination of social history and the emergence of public institutions such as hospitals.

ASE3330 SOCIOLOGY OF COMMUNITY

Note Nursing students only

Campus Footscray Park

Prerequisite(s) Normally ASE2310 Sociology of Health and Illness.

Content This subject focuses on the field of community health as a set of policies and practices which, in the setting up of the Community Health Program in 1973, mobilised a reforming agenda for a costly hospital-based health care system in Australia. The attention of students will be directed to the social, cultural, political, and economic processes which have produced different understandings of 'community' within this field of community health. Students will also be encouraged to examine the impact of a range of community-based policies and practices in the health outcomes of different social groups and on the mainstream health care system.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Essay, 60%; test, 20%; seminar exercise, 20%.

ASH4010 SOCIAL AND CULTURAL STUDIES
ASM2001 MEDIATION
Campus Footscray Park
Prerequisite(s) Nil.

Content This subject has both a critical and a practical focus. It explores the role of mediation in a range of settings and considers its limitations and opportunities, particularly where already marginalised complainants are involved. On a practical level, it introduces students to the various phases in the mediation process, including preparation, creating trust, summarisation and isolation of the issues, creating an agenda, exploring options, negotiation of an agreement, and implementation. It further equips students with mediation techniques and skills through practical exercises (including role play).

Required Reading To be advised by the lecturer.

Assessment 3000 word essay analysing a mediated dispute, 50%; assessed role play, 50%. Students are expected to have 80% attendance at lectures and workshops.

ASM2002 RESTORATIVE JUSTICE
Campus Footscray Park
Prerequisite(s) Nil.

Content This subject looks at the emergence of restorative justice programs as an approach to ‘repairing the harm’ and considers a range of programs from Australia, New Zealand and Canada that fall under the restorative umbrella. The aim is to investigate claims that these approaches have a range of beneficial outcomes, including crime prevention, community and victim involvement which are not achievable within retributive and rehabilitative models. Given the interest in restorative justice in programs involving young offenders and indigenous peoples, the subject will consider the opportunities and limitations of restorative justice strategies in diverse societies.


Class Contact Normally three hours per week, consisting of one 1 hour lecture and a 2 hour workshop.

Assessment One short assignment of 1000 words, 20%; one group project, 40%; one major essay of 2500 words, 40%. Students are expected to have 80% attendance at lectures and workshops.

ASS1001 SOCIOLOGY IA (INTRODUCTION TO SOCIOLOGY)
Campus Footscray Park
Prerequisite(s) Nil.

Content Sociologists try to discover how people are organised into groups. What difference (if any) does belonging to a particular group make? To what extent is social existence structured? How does conflict affect society? After briefly examining what sociologists mean by the terms ‘culture’ and ‘socialisation’ we focus on Australian society. We look at demographically and socially ascribed differences. These include the place of the family society; gender-examining the relationship between technological and cultural change; the status of minorities-including both aborigines and post war immigrants; and the central concern of sociology-the issue of inequality between various groups. We look at its causes, and its manifestations, in health and illness, in education, work, and politics; and its persistent prevalence.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester, comprising two hours of lectures and one one-hour tutorial.

Assessment Final examination, 40%; test, 20%; essay, 40%. Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.
AS1012 SOCIOLOGY 1A - INTRODUCTION TO AUSTRALIAN SOCIETY AND CULTURES

Campus: St Albans

Prerequisites: Nil

Content: Sociology 1A offers the opportunity to critically examine social issues and explore questions of social and cultural identity. Sociology 1A focuses upon the key sociological skills necessary for informed and intelligent social analysis. We examine the different ways that we represent our social identities. We also look at the way city environments and key social institutions such as schools, Courts, hospitals and families, for instance, play a role in the way we are constituted, the way we see ourselves, and the manner in which we live of our lives. Sociology 1A introduces students to a range of ideas about the social world and provides the conceptual skills necessary to understand our rapidly changing global cultures.

Required Reading:

Class Contact: Three hours per week comprising one two-hour lecture and a one-hour tutorial.

Assessment: A tutorial presentation 40%, Journal 1, 20%, Journal 2, 40%. Final assessment requires satisfactory completion of all assignments.

AS1013 SOCIOLOGY 1B ISSUES IN AUSTRALIAN SOCIETY AND CULTURE

Campus: St Albans

Prerequisite(s): Nil

Content: This subject examines processes of social change and addresses the issue of how our identities are developing and changing in an increasingly complex world. In particular we examine how social identities are 'made up' in historically and culturally specific ways. Some of the questions posed and examined in the subject include: How are new technologies, including gene technology, effecting our social lives and fabricating new forms of identity? What environmental challenges and issues confront us as we near the twenty first century? What issues are of central concern to indigenous people? How have indigenous peoples sought to maintain their cultural identity in the light of current changes? What does globalisation mean for us in terms of cultural life in Australia? How can we explain the rise of Pauline Hanson's One Nation Party? How might we best analyse issues of racial and national identity? Sociology 1B provides students with the requisite knowledge and skills for making informed social judgments and commentary on these and other important contemporary issues.

Required Reading:

Class Contact: Three hours per week comprising one two-hour lecture and a one-hour tutorial.

Assessment: A tutorial presentation 25%, Journal 1, 35%, Journal 2, 40%.

ASS2006 SOCIAL CHANGE: AUSTRALIAN AND GLOBAL DIMENSIONS

Campus: Footscray Park

Prerequisite(s): Normally two first year Sociology subjects.

Content: The main focus of this subject is on the genesis and consequences of social change in different types of societies. The subject examines current issues in development and underdevelopment in the Third World, identifies their historical and economic backgrounds, and analyses their underlying trends. Australia's domestic issues will be examined in relation to international issues which bear directly or indirectly on Australia. Topics include: theories of social change, evolutionism old and new, Max Weber and rationalisation, Karl Marx and historical materialism, modernisation and change is the Third World, post-World War II economic order and consequences, modernisation theory and development in the Third World, agencies of development, sustainable development and environment, fall of Eastern Block and emerging new order, dependency theory and global capitalism, transnational corporations in advanced countries and the Third World, Australia in a Asia Pacific region.

Required Reading: To be advised by the lecturer.


Class Contact: Three hours per week comprising one one-hour lecture and one two-hour seminar each week.

Assessment: Major essay, 40%; seminar paper, 30%; test, 30%. Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS2009 MAKING MODERN IDENTITIES

Campus: Footscray Park

Prerequisite(s): Normally two first year sociology subjects or designated first year foundation subjects.

Content: This subject draws on recent social and cultural theory addressing questions of identity and difference to explore the historical production of contemporary identities. It seeks to juxtapose the notion that identity is unstable and historically conferred with those discourses that speak of identity as unitary and stable over time. The subject looks to the newly visible categories of 'women', 'migrant', 'gay' and 'black', and to slightly older categories like 'the homosexual', 'the delinquent', 'the Aborigine' to question more familiar narratives of identity formation and to explore the implications of those moves for understanding connections between identity formation and governmental activity.

Required Reading: To be advised by the lecturer.

Class Contact: Three hours per week comprising two hours of lectures and one one-hour tutorial.

Assessment: Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS2100 SOCIOLOGY 2A-SOCIAL AND CULTURAL CHANGE IN ASIA

Campus: St Albans

Prerequisite(s): ASS1012 and ASS1013 Sociology 1A and 1B.

Content: This subject aims to introduce students to the distinctive social, political and economic features of the so-called Asian region, and to develop an awareness of the operation of class, gender and culture in the region. Students will explore such issues as globalisation, de-colonialisation, environmental movements and human rights. Representations of 'Asia' in film and literature will be discussed.

Required Reading: To be advised by lecturer.
ASS2011 SOCIOLOGY 2B - SOCIAL AND CULTURAL CHANGE IN THE SOUTH PACIFIC

Campus St Albans
Prerequisite(s) ASS1012 and ASS1013 Sociology 1A and 1B
Content This subject will introduce students to the distinctive social, political and economic features of the Melanesian, Polynesian and Micronesian regions. Through a wide range of source materials, including writings by Pacific islanders, students will study a number of themes in the history and development of society in the Pacific islands. These will include the exercise of power and authority, contact with missionaries and colonial officials, issues of self-determination and independence, gender and class, the role of the mass media, education and military presence, and tourism.
Class Contact Three hours per week for one semester comprising lectures and tutorials.
Assessment Tutorial presentation, 20%; book review, 20%; major essay, 30%; class test, 20%; class participation, 10%.

ASS2012 SOCIOLOGY OF HEALTH AND ILLNESS

Campus Footscray Park
Prerequisite(s) Normally two first year sociology subjects.
Content This subject is concerned to develop students' knowledge of social structure and understanding of social problems in the health area. It examines the relations between the social organisations in which health care is found and the various personnel and their competencies within them. There is provision for case study work and for the development of sociological problems through an examination of social history and the emergence of public institutions such as hospitals.
Required Reading To be advised by lecturer.
Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.
Assessment Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS2040 SOCIOLOGY 2C - SOCIOLOGY OF POWER AND THE STATE 1: CONCEPTS, CRITIQUES AND PRACTICES

Campus St Albans, Werribee
Prerequisite(s) ASS 1012 Sociology 1A, ASS1013 Sociology 1B or by negotiation with the subject coordinator
Content The aim of this subject is for students to have achieved an understanding of and a familiarity with a number of sociological concepts and political practices; to have developed skills in analysing and critiquing policies and to have an appreciation of the reasons why change is complex and often conflictual. The underlying theme of the subject is the study of power and sovereignty. What is it? Who has and who doesn’t have it? The subject examines the role and character of the state. It employs a variety of discourses around the notion of the state including Feminism, Marxism, Liberalism and Poststructuralism. It examines barriers to social change via the exploration of a series of case studies of specific policy issues.
Required Reading To be advised by lecturer
Class Contact Four hours per week, comprising one two-hour lecture and one two-hour tutorial/practical session for one semester.
Assessment Final assessment requires satisfactory completion of all assignments, tests and attendance at 80% of tutorials/seminars.

ASS3008 KNOWLEDGE AND POWER (GENESIS OF

ASS2050 SOCIOLOGY 2D: SOCIOLOGY OF POWER AND THE STATE 2: THE CONTEMPORARY STATE AND SOCIAL IDENTITY IN THE 21ST CENTURY

Campus St Albans, Werribee
Prerequisite(s) Normally ASS2040 Sociology 2c-Sociology Of Power And The State 1:Concepts, Critiques And Practices.
Content This subject considers the contemporary state and how changes in the structure and forms of governance are transforming and reshaping our social identities and our communities. We examine in particular the way in which emerging technologies, new global forces and developing sensibilities and new social movements are impacting on the processes shaping the practices of policy making and policy makers. Students will be involved in applying the insights and skills obtained to real life policy scenarios. The critical emphasis in such analysis will be on our probable futures.
Required Reading To be advised by the lecturer
Class Contact Three hours a week for one semester comprising lecture/seminar and one tutorial
Assessment Tutorial paper, 30%; research project, 70%. Satisfactory attendance at 80% of tutorials is also a requirement.
THE SOCIAL SPHERE

Campus Footscray Park

Prerequisite(s) Normally completion of first year Sociology.

Content This subject draws on recent social theory to examine the relations between knowledge and power in the evolution of modern forms of social intervention and public policy. The subject traces the formation of the category of ‘the social’ in the study of population and its technical adaptation in institutions of health, education and social administration more generally. Areas of study include the history of statistical calculations of the population, the methods of producing categories and groupings in the population, the uses of categories of ‘the social’ in modern forms of social administration, and the elaboration of these knowledges in social administration in Australia. These concerns will be approached through an examination of recent social theory and a review of particular instances of the knowledge/power complex.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester, comprising two one-hour lectures and one one-hour seminar.

Assessment Tutorial paper (2000 words), 40%; major essay (4000 words), 60%. Final assessment requires satisfactory completion of all assignments and attendance at 80% of tutorials/seminars.

ASS3009 SOCIOLOGY OF LAW

Campus Footscray Park

Prerequisite(s) Normally completion of first year Sociology subjects.

Content The subject introduces students to the main bodies of literature in the sociology of law. This will include studies on the sociology of justice and relationship between justice and crime, on courts and the delivery of justice, and on punishment and imprisonment. Students will have an opportunity to explore in depth a particular area of justice, such as the law and Indigenous Australians, affirmative action, the law and young people, theories of policing, and explanations of the causes of crime. The subject will be underpinned by a survey of classical and contemporary social theory as applied to law and order.

Class Contact Three hours per week for one semester, comprising one one-hour lecture, and one two-hour seminar.

Assessment One tutorial paper (1500 words), 30%; one major essay (2500 words), 70%. Students must have averaged 80% attendance at lectures and tutorials.

ASS3010 SOCIOLOGY 3A - AUSTRALIA'S RELATIONS WITH ASIA AND THE SOUTH PACIFIC

Campus St Albans

Prerequisite(s) ASS2010 Sociology 2A; ASS2011 Sociology 2B.

Content This subject will further students understanding of sociological aspects of the relationships between Australia, the countries of Asia, and the small island states of the South Pacific. Themes include the significance of religion and belief, differing patterns of ethnic relations and human rights in the Asian and Pacific regions, including Australia and New Zealand. It looks at Australia’s strategic and intelligence role in the region, the changing role of Japan in the region, the international role of trade unions and non-governmental organisations, the changing role of women in Australia, Asia and the Pacific, environmental issues linking Australia, Asia and the Pacific, the development of Australian education as an export industry, the sociology of tourism in Asia and the Pacific, the growth of the ‘information economy’ on Australia’s relations in the region.


Class Contact Three hours per week for one semester comprising lectures and tutorials.

ASS3011 SOCIOLOGY 3B - AUSTRALIA'S RELATIONS WITH ASIA AND THE SOUTH PACIFIC B

Campus St Albans

Prerequisite(s) ASS2010 Sociology 2A; ASS2011 Sociology 2B.

Content This subject will examine in detail sociological aspects of the economic, social cultural and political relationships between Australia, the countries of Asia, and the small island states of the South Pacific. Themes will include the operation of the White Australia Policy and the movement against it, the Australian media’s coverage of the regions, European colonialism and imperialism in the region, Australian responses to nationalist struggles in Asia and the South Pacific, Australia’s colonial role in Papua New Guinea. Students will be introduced to development theory and its relationship to development policy, Australian overseas aid program, trade and international commodity markets and the implications for Australia of industrialisation in countries of East Asia and their subsequent economic decline.

Required Reading Harry Irwin, Communicating with Asia, Understanding People and Customs, Allen and Unwin, St Leonards, 1996.


Class Contact Three hours per week for one semester comprising lectures and tutorials.

Assessment Tutorial presentations, 30%; book review, 20%; major essay, 30%; class test, 20%. Attendance at 80% of classes is a requirement for a pass.
Assessment. Tutorial presentation, 25%; research project, 25%; major essay, 30%; class test, 20%.

**ASS3026 SOCIOLOGY 2/3 - SOCIOLOGY OF BELIEFS**

**Campus** St Albans

**Prerequisite(s)** ASS1012/ASS1013 Sociology 1A and 1B, or SEW1920 History and Philosophy of Science.

**Content** The aim of this subject is to explore the ways in which ideas and values are formed into belief systems, and to compare the epistemological frameworks of ‘modern’ and ‘pre-modern’ systems of belief. The relationship between capitalism and modernity is examined alongside the development of scientific rationality and the use of nationalism and feminism in colonising and colonised countries. Movements which challenge and/or reject modernity are also discussed.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Essay, 50%; oral presentation, 25%; review essay, 25%.

**ASS3027 SOCIOLOGY 2/3 - CHILDHOOD ACROSS CULTURES**

**Campus** St Albans

**Prerequisite(s)** AASS1012/1013 Sociology 1A and 1B.

**Content** The aim of this subject is to examine the ways in which ‘childhood’ has been conceptualised and structured over time across different cultures. It will involve a comparative analysis of childhood in a number of societies, including contemporary Australia, and will include topics on socialisation, the relationship of child-rearing patterns to adult personality, and the different child-rearing traditions represented in Melbourne.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Essays and other written assignments, 75%; oral presentations, 25%. Satisfactory class attendance of 80% is a requirement for a pass.

**ASS3028 SOCIOLOGY 2/3 - MULTICULTURALISM AND ETHNIC RELATIONS**

**Campus** St Albans

**Prerequisite(s)** AASS1012 Sociology 1A, AASS1013 Sociology 1B; or first year Women’s Studies subjects.

**Content** This subject examines the development of multiculturalism and multicultural policies in Australia and considers their implications for current and future developments for Australia’s political, social and economic structures. Beginning with an historical perspective the subject will consider race and ethnic relations over the last 200 years. In particular it will examine the rationale for post-war migration, the gendered experience of migration and policy and program responses to ethnic and cultural diversity.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising lectures and tutorials.

**Assessment** Class participation, 10%; seminar papers, 30%; essay, 60%.

**ASS3031 SOCIOLOGY 3C - GOVERNING CIVIC LIFE: CITIZEN, NATION, SELF**

**Campus** St Albans, Werribee

**Prerequisite(s)** Completion of second year sociology at either Footscray, Werribee, or St Albans.

**Content** Current socio-economic and socio-cultural changes are redefining notions of citizenship, nationhood and self. The aim of this subject is to examine competing theoretical and political perspectives on public policy as well as analyse the historical elaboration and constitution of forms of citizenship, the nation and the self within Australian society. The subject examines the rise of ‘entrepreneurial government’ and critically evaluates the reinvention of government along entrepreneurial lines. It seeks to explain the emergence of neo-liberal political thought and its impact on social policy formation in recent years. Included here is a focus on the manifold issues surrounding, privatisation, contractalist cultures, ‘economic rationalism, community development and community organisation. The subject does this by: exploring rationalities and techniques of social governance; analysing how domains of expertise are integrated into the practices of government; tracing the manner in which categories of persons become the objects and objectives of government; and exploring why and how, social identities become attached to distinctive forms of governance.


**Class Contact** Three hours per week for one semester comprising one two-hour lecture and a one hour tutorial.

**Assessment** Tutorial paper 30%; Critical Reflection 25%; Essay, 45%.

**ASS3032 SOCIOLOGY 3D - FORMATIONS OF POWER: GOVERNING CULTURAL IDENTITY IN A ‘POST-COLONIAL’ WORLD**

**Campus** St Albans, Werribee

**Prerequisite(s)** Completion of second year sociology at either Footscray, St Albans or Werribee.

**Content** This second semester subject focuses on questions of culture and indigenous identity. The subject examines the cultural politics of race and the manner in which racial identities are constituted within a field of cultural difference and power. We analyse the relationship between ‘Western’ knowledge forms in the elaboration of racial and sexual identities, and consider how the human sciences have developed accounts of indigenous people, how they have constituted indigenous people as a focus for and problem of government, and the types of policy regimes which have resulted. Particular conceptions of identity tied to notions of ‘the nation’ and self are integral components of government and racialist political movements both in Australia and overseas. They are, for example, central to the current ‘Asian’ immigration ‘debate’, and underpin attitudes and responses to the reconciliation process. The subject examines the emergence of the One Nation Party and right wing populism within Australian culture and surveys attempts by indigenous persons to preserve cultural heritage and forge a post-colonial identity in the wake of the Mabo and Wik decisions. The Howard Government’s 1998
amendments to the Native Title Act are also examined in the light of past and present attempts at governing indigienity.

Required Reading

Recommended Reading

Class Contact
Three hours per week for one semester comprising one two-hour lecture and a one hour tutorial.

Assessment
Study proposal 15%; Literary/Social Reflection 30%; Major Project 55%.

ASS3005 SOCIOLOGY 2/3 - ENVIRONMENTAL POLICY AND POLITICS

Campus
St Albans

Prerequisite(s)
ASS1012/ASS1013 Sociology 1A and 1B; or by negotiation with the subject co-ordinator.

Content
Recognition that existing economic, political and legal structures are demonstrably inadequate for dealing with the scope and depth of the current global ecological crisis has motivated widespread social responses at all levels; local, regional, national and international. The aim of this subject is to examine some of these responses and assess their importance for current and future environmental policy formulation. Analysis of the vexed issue of economic growth and its relation to environmental sustainability, examination of major international policy initiatives in this area such as the Brundtland Report, and Agenda 21, and consideration of some of the alternative visions of ecological sustainability adopted by different nation states e.g. those of the developing countries, newly industrialising countries (NICs), and the major Western economic powers. We also examine the critical role that indigenous people may play within this process. Throughout the subject attention is paid to specific policy contexts and issues within Australia and the Pacific, in particular their relationship with several of these wider concerns.

Required Reading
To be advised by lecturer.

Recommended Reading

Class Contact
Three hours per week for one semester comprising one two-hour lecture and one two-hour seminar.

Assessment
Three minor assignments, 45%; major research paper and presentation, 35%.

AST3001 STRATEGIC PLANNING

Campus
Footscray Park

Prerequisite(s)

Content
Strategic Planning is the first of two subjects which make up the third year town planning major. The second subject is Planning Practice, which is taught in the second semester. Both subjects are concerned with strategic issues in current planning practice. In Strategic Planning different issues in urban and regional planning are set out and approaches to integrated urban and regional planning are developed. Topics address the following issues: strategic planning as a methodology; approaches to sustainability and the environment at local and regional levels; regional economic development plans and promoting local development within a globalised economy; changing concepts and technologies in transport and communications and strategic planning policy; social and cultural planning issues; and the management of strategic plans at local and regional level.

Required Reading
To be advised by the lecturer.

Recommended Reading

Class Contact
Four hours per week for one semester, comprising two one-hour lectures, one one-hour tutorial and one-hour practical class.

Assessment
Individual or small group research project, 30%; essay 30%; examination, 40%.

AST 3002 PLANNING PRACTICE

Campus
Footscray Park

Prerequisite(s)

Content
Planning Practice is the final third year subject in the town planning major. The subject follows on from Strategic Planning taught in the first semester. Particular emphasis is placed on more detailed issues in current practice and the ways that contexts and targets relating to issues such as sustainability, economic development and social justice are interpreted in practice. Current planning practice is considered with reference to aspects of urban and regional policy on issues such as recreation, housing, retailing, project planning and, in general, the relationship with statutory and political processes. The subject includes the following topics: the changing planning system; land and site planning particularly on the urban periphery; local plans for recreation and tourism; housing strategies; centre planning including business developments and new retail centres; urban design and design control; and perspectives on the future of planning practice.

Required Reading
To be advised by the lecturer.

Recommended Reading

Class Contact
Four hours per week for one semester, comprising two one-hour lectures, one one-hour tutorial and one-hour practical class.

Assessment
Individual or small group research project, 40%; essay 20%; examination, 40%.

ASU 1005 URBAN AND SOCIAL RESEARCH METHODS

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Campus
Footscray Park
Prerequisite(s) Nil.

Content An introduction to word processing and to the manipulation and analysis of data using a spreadsheet package. Introduction to basic DOS (formatting, file copy and disk copy commands), basic word processing, introduction to spread sheets, writing formulae and using the copy commands of a spreadsheet package, and how to incorporate spreadsheet tables in word processing files.

Required Reading To be advised by lecturer.


Class Contact Three hours of computer laboratory classes per week for one semester.

Assessment Class tests, 40%; assignments, 60%.

ASU1006 URBAN AND SOCIAL RESEARCH METHODS 2

Campus Footscray Park

Prerequisite(s) ASU1005 Urban and Social Research Methods 1.

Content The design and implementation of social surveys, the coding of questionnaire responses, and the use of SPSS-PC to produce frequency and cross-tabulation tables. Topics covered include: social surveys, reasons for conducting a survey, random sampling and types of random sample, types of questionnaires, methods of administering questionnaires, sources of bias, designing a questionnaire, data processing, coding data from questionnaires, the command structure of SPSS-PC, creating a systems file, creating frequency and cross-tabulation tables.

Required Reading To be advised by lecturer.


Class Contact Three hours of computer laboratory classes per week for one semester.

Assessment Class tests, 40%; assignments, 60%.

ASU2002 URBAN SOCIOLOGY

Campus Footscray Park

Prerequisite(s) ASU1003 Understanding the City 1; ASU1004 Understanding the City 2.

Content Sociological issues of contemporary urban life will be introduced through examination of empirical and theoretical materials from Australia, North America, UK and Asia. Topics covered include: urban sociology; urban social structure and social inequality; urban social movements and urban development; cultural dimensions of the city; sustainable city; the information city and modernity and rationality in urban life.

Required Reading To be advised by lecturer.


Class Contact Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.

Assessment One major essay, 40%; one seminar paper and its presentation, 30%; test, 20%; participation, 10%.

ASU2004 CONSERVATION AND DESIGN

Campus Footscray Park

Prerequisite(s) ASU1003 Understanding the City 1; ASU1003 Understanding the City 2.

Content This subject provides an introduction to the theory and practice of urban conservation and to the basic principles of urban design. A range of themes is explored to assist the student gain an understanding of the issues involved including the roles of heritage organisations. Urban design is considered in relation to urban conservation and to other aspects of change in the development of the city. The topics covered include: cultural landscapes; a history of styles and building materials in Australia; the ethics of urban conservation, current legislation and practice; heritage interpretation; urban design issues, design control, building conservation and strategic aspects of design and conservation. The subject involves field trips to selected destinations which are illustrative of several of the topics discussed.

Required Reading To be advised by the lecturer


Class Contact Three hours per week for one semester, comprising two one-hour lectures per week and six field trips equivalent to one hour tutorial per week on arranged dates during the semester.

Assessment Field-work diary, 30-40%; essay, 20%-30%; and examination, 40%.

ASU2006 PUBLIC POLICY AND ADMINISTRATION

Campus Footscray Park

Prerequisite(s) ASU1003 Understanding the City 1; ASU1004 Understanding the City 2.

Content This one semester subject provides an overview of public policy and administration, through the examination of some current issues in Australian public sector debate. Topics covered include: the scope of public policy studies, the idea of the public sector; and the mapping of Australian government activities; responsible and representative government in federal, state and local settings, in Australia and elsewhere, and the evolution of civil service reform movements and the 'New Administrative Law'; agenda setting in public policy and policy
formations, parties and pressure groups, policy communities and professional communities with particular regard to local government and other urban issues, especially welfare, education, transport and other infrastructure matters.


**Class Contact** Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.

**Assessment** One open book test, 20%; one seminar paper, 40%; final essay, 40%

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**ASU2007 URBAN ECONOMICS**

**Campus** Footscray Park

**Prerequisite(s)** ASU1003 Understanding the City 1, ASU1004 Understanding the City 2.

**Content** This subject examines the impact of public and private sector decisions on landuse and urban and regional development. Topics covered include: an introduction to economic concepts and influences and an examination of the relevance of economics to planning; an examination of the city as an economic entity and how this contributes to economic growth and decline; and the implementation of economic policy as well as the impact of economic policy on urban areas; an examination of two important markets within the urban environment, the property market and the labour market. These lectures will also deal with the role of public and private investment in the shaping the form of urban development. The practical work for this subject involves an introduction to geographic analysis including the use of GIS, market evaluation and project costing. The practical work for this subject involves an introduction to geographic analysis including the use of GIS, market evaluation and project costing. The practical work for this subject involves an introduction to geographic analysis including the use of GIS, market evaluation and project costing.

**Required Reading** To be advised by lecturer.


**Class Contact** Four hours per week for one semester, comprising two one-hour lectures, one one-hour tutorial and one one-hour practical class.

**Assessment** Mid-semester test (one hour), 15%; final examination (two hour), 35%; tutorial paper, 20%; practical exercises, 30%

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**ASU3002 SOCIAL THEORY AND THE CITY**

**Campus** Footscray Park

**Prerequisite(s)** Normally AU1003 Understanding the City 2, ASU1004 Understanding the City 1, and previous subjects in the Urban Studies major.

**Content** This subject aims to familiarise students with the key policy debates and issues in housing. The subject covers the development of housing as a social/political issue in the 19th and 20th centuries, theoretical debates on the role of housing, design issues, housing economics, public housing issues, alternative housing models, international models. It focuses on the Australian context, but makes international comparisons.

**Required Reading** To be advised by lecturer.


**Class Contact** Three hours per week for one semester, comprising two one-hour lectures and one one-hour tutorial.

**Assessment** Seminar, 30%; essay test, 20%; examination, 20%; final report, 30%
ASW2013 INTRODUCTION TO SOCIAL POLICY

Campus St Albans
Prerequisite(s) Nil.

Content The subject is built around the twin strands of social policy and Australian politics, with an overriding focus on the interaction between the two. Lectures will be given each week, one from each strand respectively. Strand 1 The relevance of politics to social policy and Social Work, power and its dimensions, dominant political ideologies, theories of the state, the Westminster model of government, political parties, federalism, the Federal, state and local government systems, government legislation and budgeting, the role of the bureaucracy, the influence of the media, pressure group politics, privatisation and the future of government. Strand 2 The Welfare State and human services defined, who benefits from the Welfare State?, historical development of the Welfare State in Australia, ideological and value perspectives on the Welfare State, the structure of human services in Victoria: the six sectors of the ‘mixed economy of welfare’, demographic challenges to the Welfare State, new approaches to the Welfare State: ‘consumerism’ and participation. The lecture


Class Contact Three hours per week for one semester comprising a two-hour lecture and one one-hour tutorial, for one semester.

ASW2015 HUMAN DEVELOPMENT: INDIVIDUAL, GROUP AND FAMILY PROCESSES

Campus St Albans
Prerequisite(s) Nil.

Content The subject consists of two complementary parts. The first will be largely experiential, beginning with a two-day intensive workshop (twelve hours) prior to the commencement of formal classes, and continuing with five three-hour seminars. Part two will follow for eight weeks, consisting of lectures, class presentations and seminars. Part One An understanding of personal values and motives is important to the application of social work skills. Understanding of group processes has a range of applications in social work. An appreciation of strengths in the interpersonal and group contexts will facilitate effective communication and outcomes. By having this subject at the beginning of specialist social work education, it is hoped that the awareness of values and motives in undertaking education can guide development in particular specialty areas of social work, while providing a safe group process for the addressing of these issues. The subject is not a skills based one: it is based on experiences that arise in the group. When graduates begin social work employment, it is envisaged that the experience gained in this group will facilitate adjustment to a variety of work environments, and agency and client meetings. It is hoped that the awareness gained will facilitate co-operation and collaboration during the period of education. Learning is expected to occur through direct participation, reflection and self-guided reading from the listed references. Part Two A general introduction to the topic of human development-maturational, behavioural, development as synthesis, ecological and information processing models: physical development-an outline of the course of physical growth and maturation throughout the lifespan; cognitive development-an introduction to the major theories, with an examination of the interrelatedness of cognitive, social and physical development, language development, memory, problem-solving and metacognition; socialisation-a survey of theories of socialisation in a variety of contexts; social implications of human developmental changes; impact of sociological factors on developmental processes; contributions of ecological and anthropological theories to developmental understandings. The lecture content will be complemented by seminars which will focus on social work applications of human development understandings, exploring themes such as dependence, sexuality, transition and choice through the lifespan. Guest speakers, videotapes and case examples will be used to bridge theory and practice. The case study exercise will introduce students to issues of values, confidentiality and record-keeping in ethical case management.


UNDERGRADUATE SUBJECT DETAILS


Class Contact Three hours per week for one semester comprising one three-hour lecture/workshop plus a two day 13 hour introductory workshop prior to commencement of lectures. Assessment Case Study 60%; group presentation 40%.

ASW2091 INTRODUCTION TO SOCIAL WELFARE

Campus St Albans
Prerequisite(s) Nil

Content This subject presents the historical development of organised attempts to deal with human and social need. An examination is made of the first piece of social legislation in the British Empire (the 1349 Statute of Labourers Act) to deal with poverty and destitution along with subsequent legislation and policies such as the Elizabethan Poor Laws and the Beveridge Report. The transfer of these ideas and practices to colonial Australia is explored. The historical, philosophical, social, economic, religious, and political factors that influenced and shaped the development and provision of social welfare will be examined, along with current issues and problems confronting the Australian welfare state.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial.

Assessment 3000-word essay on a social welfare topic to be written by each student based on the practitioner interview, 50%; final examination, 50%.

ASW2092 INTRODUCTION TO SOCIAL WORK

Campus St Albans
Prerequisite(s) Nil

Content The lectures will cover:

- Historical development of social work;
- Competing Discourses within Human Services;
- Values and ethics in Social Work;
- Use of self in Social Work;
- Social Work Theories and Reflective Practice;
- Approaches to Social Work Practice: Systems and Ecological approaches;
- Approaches to Social Work practice: Structural and Anti-Oppressive approaches;
- Approaches to Social Work practice: Feminist approaches;
- The Organisational Context of Social Work Practice; and
- Challenges for Social Work.

RECOMMENDED READING O’CONNOR, I., WILSON, J. AND SETTER-WELFARE PRACTICE, LONGMAN, MELBOURNE.


Class Contact Three hours per week for one semester comprising one one-hour lecture and one two-hour tutorial as the compulsory attendance and the option of an additional one hour educational skill and support workshop run by the Library and Student Learning Unit to prepare and support those students who anticipate difficulty in their written work.

Assessment Case study in which students are asked to analyse a particular situation using two of the competing approaches/discourses within social work. (2000 words), 50%; The second piece of assessment involves students in groups of three or four) interviewing practicing social workers. A 3000 word assignment is to be written by each student based on the practitioner interview, 50%.

ASW2093 SOCIAL WORK RESEARCH

Campus St Albans
Prerequisite(s) Nil

Content Lecture and workshop content is structured in five units:

- examination of purposes, strengths and limitations of alternative research frameworks – qualitative and quantitative;
- ethical issues in research and guidelines for ethical research;
- steps in undertaking research – problem identification, literature review, developing research questions, possible designs and methods, sampling, data collection & basic analysis;
- descriptive statistics and their presentations – frequency, central tendency & dispersion; use of scales; graphs and charts;
- critically using research.


Class Contact Three hours per week for one semester.
ASW2095 SOCIAL WORK THEORY

Campus St Albans
Prerequisite(s) Either ASW2091 Introduction to Social Welfare or ASW2092 Introduction to Social Work
Content Various world views or paradigms (neo-conservatism, liberalism, social democracy, and Marxism) will be examined in accordance with their respective ideologies. In turn, each ideology will be analysed in terms of how each leads to a different explanation for social problems, a different welfare system to deal with social problems, and a different practice of social work. As part of this examination the value base of the profession of social work will be deconstructed in order to identify its social care and social control functions. The following components of structural social work will be covered: its collectivist value base, its radical social work parentage, its conflict perspective, its critical social theory base, its dialectical approach, and its inclusive anti oppressive framework. The critical social theories that inform structural social work will also be examined, namely; Marxism, the Frankfurt School, Habermas, feminism, Black liberation philosophy, Freire's pedagogy, postmodernism/ poststructuralism, and postcolonialism.
Class Contact Three hours per week for one week comprising one two-hour lecture & one one-hour tutorial.
Assessment There are two pieces of assessment for this subject. The first is a group seminar presentation on the application of course material to a particular social problem selected by the group (2,500 words), 50%. The second piece of assessment is a final examination (50%).

ASW2096 SOCIAL WORK PRACTICE 1

Campus St Albans
Prerequisite(s) Either ASW2092 Introduction to Social Work or ASW2091 Introduction to Social Welfare
Content The subject will cover the theory and practice of relevant interpersonal and communication skills. Generic social work skills as well as those associated with structural and anti-oppressive forms of social work will be covered. The latter set of skills are derived from the critical theories of Marxism, the Frankfurt School, Habermas, feminism, Black liberation philosophy, postmodernism, postcolonialism, and P. Freire's pedagogy. Students will have the opportunity through group discussion, experiential workshops and simulation activities to develop their own skills.

ASW2097 SOCIAL WORK AND SOCIAL PROBLEMS

Campus St Albans
Prerequisite(s) Either ASW2092 Introduction to Social Work or ASW2091 Introduction to Social Welfare
Content In addition to learning about the general concept of a social problem, students will focus on specific social problems or life challenges. The actual social problem topics studied from year to year will vary depending on the expertise of staff, but may include the following:

- Ability and Disability
- Wealth and Poverty
- Care, Abuse, and Neglect of Children
- Gender Power Relations, Violence and Safety
- Housing and Homelessness
- Paid Work, Unpaid Work and Unemployment
- Suicide
- Depression
- Anxiety
- Mental Health, Mental Illness and Psychiatric Disability
- Torture and Trauma
- Terminal Illness
- Motor Vehicle Accident Trauma

After introductory sessions on anti-oppressive social work practice, the first session on each topic will include an interdisciplinary overview of understandings about the topic, drawing on literature from the humanities and the behavioural and social sciences. The second session on each topic will examine the impacts on the people actually involved, drawing on autobiographical and self-help/ mutual support literature. The third session on each topic will present students with a hypothetical example of a situation and will assist students to work through the impacts at a personal, primary group, social group, community and societal level; to imagine and discuss what would constitute a better situation for the people involved; and to design interventions at all levels that would contribute to the desired change.

Recommended Reading To be assigned depending on the topics chosen from the above list.
understanding the operation and dynamics of organisations. In particular the subject considers organisational activities from the perspective of workers and service-users including conflict, roles of organisational players, decision-making and power, interactions between organisations and their environments, the impact of diverse goals, evaluation of the performance of organisations and strategies for change in organisations. Organisations are considered from traditional and post-structural frameworks and relationships between marginalised groups, such as Kooris, are examined.

**Required Reading**


**Class Contact**

Three hours per week (lecture/seminar), for one semester.

**Assessment**

Group tutorial presentation (50%); individual written assignment (50%).

**ASW3051 SOCIAL WORK PRACTICE 2A**

**Campus**

St Albans

**Prerequisite(s)**


**Content**

This subject provides an introduction to theoretical approaches and practical skills used in direct social work practice. It presents direct practice as part of the continuum of approaches used by social workers to promote change within society. Content includes the strengths and limitations of the various approaches to direct social work practice, their implications and consequences for practice, and the key processes used in direct practice. Practice workshops for the development of interpersonal and communication skills is an integral part of this subject.

**Required Reading**


**Recommended Reading**

ASW3052 ANTI-OPPRESSIVE SOCIAL WORK

Campus St Albans

Prerequisite(s) ASW2091 Introduction to Social Welfare; ASW2092Introduction to Social Work; ASW2095 Social Work Theory; and ASW2096 Social Work Practice 1.

Content This subject will introduce students to the concept and nature of modern day oppression including: its origins and causes; its dynamics and various forms; the social processes and practices that produce and reproduce it; the political functions it carries out for dominant groups; its effects on oppressed people including its internalisation; and some of the major responses and carries out for dominants groups; its effects on oppressed people and social change will constitute part of the subject content.


Class Contact Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial.

Assessment There will be two pieces of assessment: (1) a group seminar presentation, 50 % (2) a final examination, 50%. Structured guidelines will be distributed for the seminar presentation, and each group will submit their seminar presentation in written format after the presentation (maximum 2500 words).

**Class Contact** Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop

**Assessment** Attendance in the practice workshop component of this subject is compulsory. There are two pieces of assessment: a class presentation (2500 words) of an example of the student's own direct practice, 50%; and a 3000 word assignment linking theory and practice issues in relation to an aspect of direct social work practice, 50%.

**ASW3054 FIELD EDUCATION 1**

**Campus St Albans**

**Prerequisite(s)** ASW3051 Social Work Practice 2A

**Co-requisite** ASW3053 Social Work Practice 2B

**Content** The emphasis in this placement is on direct practice under the supervision of a qualified social work practitioner. The placement provides students with the opportunity to develop skills in assessment and intervention with individuals, families, and small groups. Students may undertake a small amount of project work, but this must not take up any more than 20% of their time. The details of the content of the placement is negotiated between the student and the supervisor, on the basis of the detailed “Skills and Knowledge Guide” contained in the Social Work Unit’s Field Education Manual. The agreement is formalised as a Learning Contract in accordance with the Social Work Unit’s guidelines contained in the Field Education Manual.


**Class Contact** Students will complete 70 days of placement, starting one week before Semester 2 begins and going 2.5 weeks after teaching finishes, 4 days a week. (ie mid July to mid Nov). University staff will make three contacts with students on placement, two at least of which will be visits to the placement agency.

**Assessment** This subject will be graded as Satisfactory or Unsatisfactory. At the final evaluation, University staff will complete a taped assessment with the student and their supervisor. The University liaison person will take the agency supervisors’ recommendations to the BSW Exam Board, which will take responsibility for assessment. Students are expected to perform satisfactorily on a range of conceptual, practice, and personal/professional criteria as detailed in the Field Education Manual.

**ASW4070 ELECTIVE STUDIES IN SOCIAL WORK**

**Campus St Albans**

**Prerequisite(s)** Nil.

**Content** The subject provides an opportunity for students to explore a topic of interest or particular field of social work practice in order to enhance their skill and knowledge base for social work practice. The elective may be a subject offered by teaching staff from within the Social Work Unit or from social work practitioners from the field. Such subject offerings may include, health policy and practice, women and social work practice, social policy and urban infrastructure, ageing, grief and loss, contact planning and management, ethnicity and social work practice.

**Required Reading** Dependent on subject area.

**Recommended Reading** Dependent on subject area.

**Class Contact** Three hours per week comprising one 90-minute lecture, and one 90-minute seminar/workshop.

**Assessment** Will vary according to the elective subject taught.

**ASW4090 SOCIAL POLICY ANALYSIS AND CURRENT ISSUES**

**Campus St Albans**

**Prerequisite(s)** ASW2091 Introduction to Social Welfare; ASW2013 Introduction to Social Policy; and ASW2095 Social Work Theory

**Content** This subject has two components. The first will examine some of the substantive areas of Australian social policy such as social security, housing, unemployment, aboriginal issues, health, immigration, corrections, the family, and the personal social services (e.g., child protection, domestic violence). These areas will be examined from the perspectives of political economy, feminism, anti-racism, and postmodernism. The second component will focus on the process and tools of social policy analysis from a critical and/or anti-oppressive framework.


**Class Contact** Three hours per week for one semester comprising one two-hour hour lecture and one one-hour tutorial.

**Assessment** There are 2 pieces of assessment for this subject. First, there is a 3000 word formal analysis of a particular social policy chosen by the student in consultation with the lecturer and presented to the class in the form of a seminar presentation, 60%. Second, there is a 2500 word essay on a current social policy issue, 40%.

**ASW4091 FIELD EDUCATION 2**

**Campus St Albans**

**Prerequisite(s)** ASW3054 Field Education 1


Class Contact Three hours per week for one semester.

Assessment Two pieces of assessment will be required: Take a total problem you have observed in your field education placement and design a needs assessment from two perspectives:

a) design one using a positivist approach,

b) design one using a participatory approach.

Total: 2000 words. The second piece of assessment will be based on a computer-based exercise in advanced descriptive statistics involving the construction of graphs, tables and charts.

ASW3001 SOCIAL WORK WITH HONOURS

Campus St Albans

Prerequisite(s) Minimum of distinction grades in 50% or more of completed Bachelor of Social Work subjects.

Content Students who are in the third year of the course, or students who have graduated previously from the course, and who meet the academic prerequisites will be able to enrol for Honours. Students enrolled in Honours will participate in fortnightly research seminars and in individual supervision with a designated staff supervisor. The research seminars will be a mixture of: formal input on more advanced research methods; and, mutual learning and collaborative research problem-solving between students and staff.

Class Contact One two-hour Honours research seminar each fortnight in Semester 1 and Semester 2. Individual supervision with staff supervisor.

Assessment Minor thesis of 8000–10,000 words in length.

AXF1001 KNOWING AND KNOWLEDGE A

Campus Footscray Park, St. Albans

Prerequisite(s) Nil

Content The subject will commence by introducing students to university study in general and to the study of an Arts degree in particular. The challenges of an Arts degree in the contemporary globalised world will be the context for discussions of the nature of academic discourse and of the changing skills base which is required. The range of literacies required of a university graduate will be introduced including information literacy, cultural literacy and numerical literacy. A range of relevant skills including essay writing and literacy and research skills will be integrated into this first section of the subject. The next section of the subject focuses on the construction and understanding of knowledge. The conceptual framework will be essentially western and examples will be used where appropriate as a way of comparing the different approaches. These will be set in the context of an understanding the way in which knowledge is produced and understood in contemporary Australia as we continue to grapple with our role, geographically contiguous with Asia but historically and culturally more closely allied to western traditions. Issues covered will include the tension between individual and community; local identity in and increasingly globalised world; social Darwinism and social realism; economic rationalism and modern feminism and the way they reflect the tension between universal and particular aspirations; modernity, work in the modern society, and the striving for modernity in the developing
Undergraduate Subject Details

AXF1002 Knowing and Knowledge B
Campus Footscray Park, St Albans
Prerequisite(s) Nil

Content This subject follows on from AXF 1001 and the curriculum in the first part of this subject follows from the first semester subject in that the first part of the semester continues the discussion on the construction and understanding of knowledge. The description of the curriculum included in the subject details for AXF 1001 should be referred to. The final section of the second subject will extend the discussion of the contemporary issues which will lead into a consideration of globalisation and the place of Australia in the globalised world.


Class Contact Generally there will be two hours of lectures and one hour of tutorials each week. Tutorials longer than one hour may partially replace lectures in some weeks.

Assessment Literature review, 20%; Essay based on lit review, 40%; Multiple choice exam, 40%

AXH1003 Honours Thesis (Full-Time)
Campus Footscray Park, St Albans
Prerequisite(s) Completion of two Honours coursework units at an Honours level.

Required Reading The student’s selection and preparation of a detailed literature review of books/articles is an integral component of the Honours Year.

AXH1004 Honours Thesis (Part-Time)
Campus Footscray Park, St Albans
Prerequisite(s) As for AXH1133 Honours Thesis.

AXH1012 Key Debates in the Humanities and Social Sciences
Campus Footscray Park, St Albans
Prerequisite(s) Completion of three years of an approved BA course.

Content A review of some of the contemporary theoretical debates informing humanities and social sciences. Students are encouraged to reflect on the discourses and conventions of their disciplinary areas; to critique different epistemological and methodological approaches; to evaluate the application of these debates to their closer research area.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Review essay, 25%; seminar paper, 25%; essay, 50%.

AXS1013 Koori Knowledge and Culture 1
Campus Echuca.
Prerequisite(s) Nil.

Content In the first year, the focus will be upon the theme ‘Making Our Own Histories’. Where do Koori people go to learn of their own history? How do we reinterpret the official/colonial histories to make sense of our own past? A social history approach will be used. Important in this is the validating of the importance of the experiences of ordinary (as well as extraordinary) people and events in the making of our histories and contemporary lives. Therefore, in the first semester module, “Researching People’s Lives”, students will interview an older person (or people) from one of the local clans (Wembawemba, Yotayota, Barababarba, Jabula-Jabula). A major emphasis in this activity is developing knowledge and skills in the method of Oral History. This activity will enable students to explore issues in people’s lives and develop valuable interviewing and other transferable research skills.


Class Contact Two hours per week for one semester.

Assessment Oral history project; interview, 30%; presentation of findings in oral, visual and written forms, 40%; class exercises, 30%.

AXS1014 Koori Knowledge and Culture 2
Campus Echuca.
Prerequisite(s) Normally AXS1013 Koori Knowledge and Culture 1.

Content In second semester, students will continue to explore sources of their local Koori knowledge and culture. A negotiated choice will be made of which of the following modules to undertake. Stories We Have Heard: with the guidance of community elders, students will investigate and assemble stories and songs from the Wembawemba, Yotayota, Barababarba and Jabula-Jabula; country and western music, Lake Boga stories, and other narratives. Meanings and histories of these narratives will be explored. Art on Physical Locations and on the Human Body: Again with the guidance of the elders, this module will attempt to document and analyse some of the variety of representations found in rock art, in human bodies and elsewhere. Students will explore different ways of recording representational art. Meanings and interpretations will be explored, as well as beginning to consider concepts and issues around sacred and secret knowledges. The Other Side of the Frontier: Students will be encouraged to explore documentary and oral accounts of the histories of Aboriginal individuals and communities, focusing at first on the Echuca Moama region. Genealogies could be constructed and timelines drawn up (as has been done amongst other communities in Australia). The impact of Europeans (such as G. A. Robinson in Victoria) and European institutions (Cummeragunga) will be examined. The ways that the local Koori communities considered and contested European ways in the Echuca area will be explored and documented.

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Class Contact Two hours per week for one semester.

Assessment Research project including work in progress and written report, 50%; reflective journal, 25%; class exercises, 25%.

AXS203 KOORI KNOWLEDGE AND CULTURE 3

Campus Echuca.

Prerequisite(s) Normally AXS1013 Koori Knowledge and Culture 1 and AXS1014 Koori Knowledge and Culture 2.

Content In the second year, the knowledge, concepts and skills initiated in first year are further developed, with greater attention to the situation of Indigenous people elsewhere in Australia. In each semester two of the four themes of the major will be pursued. 1. Making Our Own Histories: This theme from second year is further developed. The contrast between oral, written and other sources is taken further, using examples such as the stories of Aboriginal footballers, recollections of ‘the stolen generation’, and various accounts of ‘the invasion’. Additional source methods are introduced, especially aerial photography, cemetery analysis, and newspaper scanning. Debates within historiography over “what is history” are explored, drawing upon feminist, indigenous and other critiques. 2. Recovering Our Own Languages: Language is key aspect of identity. Indigenous languages are disappearing in Australia at the rate of one every year. A major project and concern of Indigenous peoples is the preservation and utilisation of language. For younger people, key questions are how can we recover something of our own language; and what use can we put this to? This theme aims to enable students to explore, record and learn of their languages histories and present. This module will draw upon the existing research and recording of the languages of the Echuca region, as well as the interests of community elders in participating in new and ongoing projects in this area. The first project would be to discover which languages are in use and which speakers would like to participate.


Class Contact Two hours per week for one semester.

Assessment Theoretical essay, 25%; history skills development assignment, 25%; documentation project on language, 50%.

AXS204 KOORI KNOWLEDGE AND CULTURE 4

Campus Echuca.

Prerequisite(s) Normally AXS2013 Koori Knowledge and Culture 3.

Content In the second year, the knowledge, concepts and skills initiated in first year are further developed, with greater attention to the situation of Indigenous people elsewhere in Australia. In each semester two of the four themes of the major will be pursued. 3. Defending Our Culture: As students come to understand how much they do already know and act upon their Koori identities, greater interest is likely to develop in traditional society and cultures and how that can and does inform contemporary lived realities. From first learning from their own traditions through community elders, students will be better positioned to now consciously and specifically examine some non-Aboriginal accounts and explanations. The conflict between and Aboriginal and Western ways of knowing that emerge in cases of land use, education and lifestyle can begin to be explored drawing upon what frames of reference are made “legitimate” and otherwise. This investigation will be framed by contemporary social and cultural theory around the constructions of subjectivities and identities. 4. Living Our Land How did our people live in this place? What can we ourselves do to live here in a style appropriate to today? A focus on land use patterns will link the creation stories of the region (Bunjii) and naming strategies with known ecological history of the region (e.g. plant use, hunting, cooking); Community knowledge will be explored through traditional ceremonies of initiation as well as particular skills (such as rain making, canoe construction, burial methods, kopi stones) associated with the traditional communities. Local business ideas can be explored through looking at the business opportunities in our region? What has been the history of successes (and failures) among indigenous entrepreneurs?


Class Contact Two hours per week for one semester.

Assessment Research project comprising documentation, 30%; and analysis, 20%; class exercises, 20%; essay, 30%.

AXS303 KOORI KNOWLEDGE AND CULTURE 5

Campus Echuca.

Prerequisite(s) Normally AXS2014 Koori Knowledge and Culture 4.

Content The ground covered in first and second year is further developed with greater attention to the situation of Indigenous people elsewhere in Australia and the Pacific region. In each semester two of the four themes of the major will be pursued. 1. Making Our Own Histories: At third year level, this module will work towards the development of a professional product using all the “history” and skills worked on over the past two years. This could be a CD ROM film, book or other activity. The intent would be to market this product utilising skills learned in other subjects as well. 2. Recovering Our Language: An introduction to central questions about the nature and functioning of the communication process in a variety of cultural contexts, especially including indigenous people and others. Topics include: language and communication; non-verbal and interpersonal communication; communication in groups and organisations; the construction of self through communication;
communication, culture and the unconscious; communication and story telling, communication and national identity.


**Class Contact** Two hours per week for one semester.

**Assessment** Major project involving research and production of multimedia product, 80%; assignment on language, 20%.

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**AXS3013 KOORI KNOWLEDGE AND CULTURE 6**

**Campus** Echuca.

**Prerequisite(s)** Normally AXS3013 Koori Knowledge and Culture 5.

**Content** The ground covered in first and second year is further developed with greater attention to the situation of Indigenous people elsewhere in Australia and the Pacific region. In each semester two of the four themes of the major will be pursued. 3. Defending O ur Own Culture. This theme introduces students to the practice and theory of community development. It draws on case studies and examples of community development as practised by indigenous (and some reference to non-indigenous) communities both from the Asia/Australia Pacific region and within Australia. The module discusses concepts of community and examines the nature of community development work. It also aims to familiarise students with linkages between community development and social action at local, regional, national and global levels. Students are encouraged to explore, analyse and develop models and case studies of community development which they consider to be of relevance to their own experience. 4. Living O ur Land: This theme would be pursued largely praxicum based in a community development or enterprise education setting and model. The aim would be to practically apply learning in Koori Culture and Knowledge in a community and/or business setting.

**Required Reading** Ward, J. 1993, Australian Community Development: Ideas, Skills and Values for the 1990s, Community Quarterly, Melbourne.


**Class Contact** Two hours per week for one semester.

**Assessment** Practicum: including report of performance of responsibilities, 40%; documentation of a community development project, 30%; reflective journal, 30%.

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**HFC1002 INTRODUCTION TO DRAWING AND PAINTING**

**Campus** St Albans.

**Prerequisite(s)** Nil.

**Content** This subject consists of the two most basic analogue arts – painting and drawing – and examines the relationships between the two disciplines. The subject will examine elements common to both areas such as types of supports used to draw and paint upon, the different types of media which can be employed, and mark making. Students will use basic and common elements in the visual arts and explore them in making visual art works. In addition to exploring commonalities, this subject will also explore differences unique to each discipline. Drawing will introduce students to traditional approaches to line, mark making, shape, modelling and perspective while painting will focus upon colour, types of paint and methods of application. Lectures will draw upon historical and contemporary examples of drawing and painting, the relationships between art and gender and beginning issues in two dimensional design. Gallery visits will be included in the program as well as lectures by visual artists.


**Recommended Reading** Stephenson, J. 1993. The Materials and Techniques of Painting. Thames and Hudson. NY.

**Class Contact** Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

**Assessment** Folio and support work, 80%; Visual arts journal, 20%.

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**HFC1003 COMPUTING FOR ARTISTS**

**Campus** St Albans.

**Prerequisite(s)** HCF1001 Introduction to Computer Mediated Art or equivalent.

**Content** This subject builds upon the variety of computing uses available to students but in particular the art making process. Content will focus on distinctions between computer mediated art, image processing, and computer art and will contextualise a variety of software packages within a theoretical framework. Students will continue to employ word processing, basic graphic, spreadsheet, database and desktop publishing software packages, but will begin to engage with a variety of electronic drawing and painting packages in conjunction with hardware such as pressure sensitive digitising tablets. Students will also begin working with digital scanning devices and simple two-dimensional animation will be introduced. This subject addresses the needs of persons who make art using the computer as the primary agent, but does so within an emerging theoretical framework. Painter will be the main software package used.
HFC1004 LIFE DRAWING AND PAINTING

Campus St Albans
Prerequisite(s) HFC1002 Introduction to Drawing and Painting or equivalent.
Content This subject will continue to combine the two disciplines of drawing and painting and build upon issues examined in HFC1002 Introduction to Drawing and Painting. The traditional subject of the nude-male and female-will be used to link both areas. Working from models, students will refine their visual skills, techniques and language. Drawing will emphasise the relationship between the ability to judge proportions, understand the underlying skeletal and muscular structure and the placing of the figure in space. Painting will further structure the nude art work by organising the elements of colour, texture and scale. Lectures will emphasise the ability to judge proportions, understand underlying structures, place objects in space, colour, texture and scale and computer mediated art. Lectures will also address further issues in two dimensional design and begin to discuss colour theory as it relates to the nude and by implication, to computer mediated art. Finally, lectures will address the issue of observation as a research methodology.
Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.
Assessment Folio and support work, 80%; Visual arts journal, 20%.

HFC2004 EXPERIMENTAL ART

Campus St Albans
Prerequisite(s) HFC2002 Still Life Drawing and Painting or equivalent.
Content This subject combines the three disciplines of drawing, painting and sculpture in order to focus on non-traditional art making. Students explore two dimensional and three dimensional surface and mark making systems outside traditional wet and dry media. Conceptual aspects of visual arts are explored in conjunction with digitally and photographically generated images which draw upon advanced techniques and interpretation. Students will demonstrate processes of critical analysis to support judgements about their work. Lectures will focus on fundamental principles of three dimensional design and analysis of forms in space as well as basic joining techniques. Students will move from the production of finished work intended primarily for display against a flat surface to the concept of installation. The issue of complex compositions which select, combine and manipulate numerous images will be addressed and their relationship to computer mediated art highlighted.
Class Contact Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.
Assessment Folio and support work, 80%; Visual arts journal, 20%.

HFC2005 INTRODUCTION TO VIDEO ART

Campus St Albans
Prerequisite(s) HFC2003 Computing for Artists
Content This course is a studio experience introducing students to basic video and animation concepts and techniques leading to the production of experimental animation and video. Through the creation of digital presentations this studio emphasises visual structure and artistic conceptualisation while examining emerging artistic media and technology. Students will investigate the interrelationships between traditional static forms and the new technologies of animation and video art.
Class Contact One 1 hour lecture and one 3 hour tutorial per week.
Assessment Folio of Photoshop images, 25%. An animated title sequence and credit sequence, 25%. An animation using After Effects presented as a VHS video, 50%.

HFC2006 VIDEO ART

Campus St Albans
Prerequisite(s) HFC2005 Introduction to Video Art
Content Through advanced projects involving digital time based media and a variety of visual technologies students will produce refined artistic statements involving elements of video, digital media, animation and audio. Lectures will focus on advanced conceptual and experimental approaches to video and digital media related to current developments in contemporary art.
**HFC3001 THE DIGITAL IMAGE**

**Campus** St Albans  
**Prerequisite(s)** HFC2003 Multimedia for Artists or equivalent.  
**Content** This subject will draw upon all the major art software packages in order for students to develop, implement and complete several projects and related support work for the semester. The project will also draw upon completed analogue projects students have completed elsewhere with a view to producing a cohesive portfolio of finished work. The finished work will include both static and video displays. Students will be introduced to post production techniques for their computer mediated art when opportunities are provided for students to transfer their finished work to video to produce a CD ROM. Students will begin developing their own WWW site for their art work. Content will deal with editing styles, computer mediated art aesthetics and cyber culture. Dreamweaver will be used.

**Required Reading**  

**Class Contact** Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

**Assessment**  
- A group project, 50%.  
- A folio of video artworks, 50%.

**HFC3002 DESIGN RESEARCH PROJECT**

**Campus** St Albans  
**Prerequisite(s)** HFC2004 Experimental Art or equivalent.  
**Content** Students will complete a minor project negotiated with the lecturer studying the elements and principles of two- and three-dimensional design and its application to a fine art project. Line, shape, colour, repetition, balance, compositional principles, movement and texture will be addressed with a view to an understanding of designing for flat space. Fundamental principles of three-dimensional design and analysis of forms in space will also be addressed. These design principles will be applied to drawing, painting, sculpture and/or digital, photographic, photocopy and fax produced images. Lectures will examine similar historical and contemporary work and gallery visits will be included. Artists working in ways which transcend traditional artistic borders will offer classroom discussion and support as well as other more conventional artists providing classroom discussion and support for those students who work in more traditional ways. Students will have the opportunity to make visual art working in teams. Finished artwork may be digitally manipulated.

**Required Reading**  

**Class Contact** Four hours per week for one semester comprising one one-hour lecture and one three-hour workshop.

**Assessment**  
- Folio and support work, 80%;  
- Visual arts journal, 20%.
Postgraduate Studies

Higher Degrees by Research
The Faculty of Arts offers supervision for both Masters by Research and Doctorate programs in any of the following areas:

- Applied Linguistics and Sociolinguistics
- Asian Studies
- Australian Literature and Literary Theory
- Clinical/Counselling Research
- Communication Studies
- Community Development
- Community Psychology
- Computer Mediated Art
- Creative and Professional Writing
- Cultural Studies
- Developmental Neuropsychology
- History
- Literary Studies
- Media and Cultural Studies
- Multimedia
- Multicultural Studies
- Pacific Islands Studies
- Political Science
- Postcolonial Studies
- Psychology of Health and Social Development
- Sleep and Sleep Problems
- Social Policy and Social Planning
- Social Work
- Sociology
- Spanish and Latin American Studies
- Women’s Studies

Master of Arts by Research
The course requires the equivalent of two years full-time study. In the case where an honours degree (or equivalent) is held, or equivalent experience is demonstrated, the duration of the course may be reduced as appropriate.

Master of Social Work by Research
The Department of Social Inquiry and Community Studies offers candidates the opportunity to study for a Master of Social Work degree by research. The Master of Social Work degree by research is designed for students who wish to undertake research into a specific field of social work practice at the postgraduate level. To be eligible to enrol, students will hold either a Bachelor of Social Work with Honours degree, or hold a Bachelor of Social Work degree (or equivalent) and have at least three years social work practice experience. Research supervision will be provided by a social work qualified member of the Department.

The course requires the equivalent of two years full-time study.

Doctor of Philosophy
The Faculty offers supervision for research leading to the degree of Doctor of Philosophy in any of the areas offered for Master of Arts studies. Candidates for this degree may be enrolled in the first place in the Master of Arts program, and given the opportunity to convert when they have completed sufficient work to demonstrate their own ability in research and to satisfy the Faculty that the topic is suitable in scope and level for a doctoral study. Students are normally required to spend the equivalent of three years full-time study on doctoral research.

All Departments in the Faculty of Arts accept individual candidates for research leading to the degrees of Master of Arts and Doctor of Philosophy.

Eligibility to Apply
Master of Arts (Research)
Applicants should normally have completed a four year undergraduate degree with Honours, or have attained results at Distinction level or higher in a three year undergraduate degree and have other relevant experience.

Doctor of Philosophy
Applicants should normally have completed either a Master of Arts by Research degree or a four year undergraduate degree with Honours. If you have not completed a Master of Arts by Research degree, you will normally be enrolled in the first place in a Masters program and will be given the opportunity to convert to a Doctoral program when you have completed sufficient work to satisfy the Faculty that your topic is suitable in scope and level for doctoral study.

Admission Requirements
Initial contact should be made with either the relevant Departmental Postgraduate Studies Co-ordinator or the Faculty Postgraduate Studies Co-ordinator to clarify your proposed area of research. You will need to discuss the availability of suitable supervision for your program and any facilities or support you will require.

Enrolling
Following discussion with the appropriate Department, you are required to complete an Application for Enrolment for a Higher Degree which is available from the Faculty of Arts office. The application should be accompanied with a copy of your certified academic results together with a brief one to two page description of your proposed research including the project’s title; aims; and methodology; an outline of the timescale of the program, facilities and equipment required, and a statement of the significance of the project. Applications should be lodged with the relevant Department.

The Postgraduate Studies Administrator will then contact you to arrange a suitable time for you to enrol. Students are expected to pay any fees at the time of enrolment or shortly thereafter.

Choosing a Supervisor
Choosing a supervisor is a critical stage of the initial admissions process. Not only do you need to choose a supervisor who has the appropriate professional experience and interest in your chosen topic, but also a supervisor you will feel comfortable with and who has the time to commit to your project.

The Faculty of Arts has produced a Guide to Academic Staff for Research Supervision which is a register of all permanent full-time academic staff members within the Faculty. The booklet
briefly notes each staff member's qualifications and area of expertise, which should give you a broad idea of who might be suitable as a possible supervisor. You may contact any person listed in the booklet, or alternatively the relevant departmental or faculty postgraduate co-ordinator listed on this page should be able to match you up with an appropriate member of the Faculty.

**Applying for Candidature**

Full-time students are required to complete an Application for Candidature within 6 months of the date of their initial enrolment, whilst part-time students are required to complete the process within 12 months from the date of their enrolment.

An Application for Candidature is a brief research proposal which outlines your chosen topic. The satisfactory preparation of this application is fundamental to the eventual process of your thesis, and constitutes the first stage of the research project. Whilst the length of an application may vary from student to student, the following areas must be addressed in the proposal:

- title of program;
- contribution to knowledge;
- a clear, brief and concise summary which informs persons outside the field of why the project is of significance;
- a brief literature review;
- aims of the program, both general and specific;
- a detailed plan of methodology and techniques;
- facilities and equipment required and the extent of their use;
- budget;
- an outline of the timescale of the program.

Applications for Masters Candidature are forwarded by Departments to the Faculty's Research and Graduate Studies Committee (RAGS) for approval. Applications for Doctoral Candidature are forwarded by Departments to RAGS for recommendation of approval and then to the University's Committee for Postgraduate Studies (CPS) for approval.

**Ethics**

Research that has ethical implications must be approved by either the Faculty's Ethics Committee or the University's Ethics Committee. You must apply formally. Applications for Ethics approval are normally prepared concurrently with the Application for Candidature.

**Support for Research Students**

The Faculty recognises research students as colleagues in the Faculty, and every effort is made to provide you with as much financial and practical support as possible. Students are eligible for financial support to attend conferences and conduct field or library research. Office space and computer facilities are also made available to students where possible. Students should contact Jane Trewin on 9365 2689 for details. As mentioned previously, the Faculty offers an intensive two-day seminar/workshop each year covering key aspects of thesis planning, writing, and production.

**Scholarships**

The following scholarship schemes are offered to enable students to pursue higher degrees by research. The closing date for all scholarships is normally October 31:

- Australian Postgraduate Awards
- Victoria University of Technology Postgraduate Research Scholarships
- Return to Study Research Award
- Overseas Postgraduate Research Scholarships

Enquiries regarding scholarships should be directed to the University's Scholarships Officer on 9688 5014.

**Enquiries**

General enquiries regarding higher degrees by research can be directed to Jane Trewin in the Faculty of Arts on 9365 2689. The Guide to Research Degrees, which gives detailed information on all aspects of higher degree research, is also available from either the Faculty of Arts Office or from the University's Postgraduate Studies Unit, telephone 9688 4522.

**Department Profiles**

Students may undertake Masters by Research and Doctorate programs within any of the four Departments across the Faculty. Details of each department's areas of expertise are detailed as follows:

**Department of Asian and International Studies**

The Department of Asian Studies and International Studies has an active research orientation focused mainly on East and Southeast Asia and Australia's role in Asia. Particular attention is placed on cultural, political, historical and economic aspects of modern East and Southeast Asian states.

Current research projects being carried out by staff include: urban history in Southeast and East Asia and Indo-China, Labor history, cold war culture, post-war Catholic intellectuals, the military in Australian culture, South African history, economic development in Vietnam, comparative sociology of masculinity in Asia, the Multifunction Polis, Indonesian history and politics, Japanese business practices, Australia's role in contemporary Asia, Chinese influences on the Vietnamese language, and comparative studies of Chinese family structures.

The Department offers candidates the opportunity to study for either a Master of Arts degree by research or a Doctor of Philosophy (PhD) in any disciplines relating to East and South East Asia. Candidates may also undertake research in the area of Political Science. Students are particularly encouraged to examine issues relating to Australian-Asian or Australian-Pacific relations, Australian public policy and constitutional reforms in Australia.

**Department of Communication, Language and Cultural Studies**

Academic staff and postgraduate students in the Department of Communication, Language and Cultural Studies are active in undertaking research.

Staff within the Department are able to offer research supervision to students wishing to pursue higher degree research studies for a Master of Arts or Doctor of Philosophy (PhD) in the following areas:

**Media and Cultural Studies** including popular journalism, media in education, broadcast policy, public radio, gender and the media, popular film, television, international communication processes and issues, new communication technologies, audiences, cultural production, Australian cinema and feminist issues in cinema studies, Communication industries, cultural policy, commercialisation of culture and subcultures.

**Literary Studies** including postcolonial literatures, women's writing, contemporary Australian fiction, popular fiction, reception of literary theory in Australia.
Applied Linguistics and Sociolinguistics including language maintenance and use, second language acquisition, cross-cultural communication, English in Australia, ethnicity and identity and language policy.

Communication Studies including organisational communication, public communication, interpersonal and group communication, communication for community development, impact of new technologies.

Writing including literary and creative work in (auto)biography, poetry, fiction, creative non-fiction, textual analysis of non literary texts, sociology of textual production, action research using writing, technical and scientific writing, media writing, feminist writing.

Spanish and Latin American Studies including the Spanish language in Australia, Spain and Latin America, interpreting and translating, cross-cultural communication with Latin America, modern Latin American literature, society and cultures, media and popular culture.

Women’s Studies including feminist theory and policy, gender and technology, women and the environment, labour and unionism, feminist pedagogy and epistemology, gender issues in international development.

Department of Psychology

The Department of Psychology offers well-qualified students the opportunity to undertake Master of Arts and Doctor of Philosophy degrees by research. The Department has a diversity of staff who are available to supervise research students. A selection of some of the areas of interest are: Aboriginal issues in psychology, child and adolescent development, chronic illness, clinical psychotherapy, cognitive performance, community mental health, counselling, cross-cultural issues and service delivery, developmental psychology, diabetes and health behaviour, eating disorders, environmental/conservation issues, evaluation research, family process and attachment, feminism and psychology, gambling behaviour, group dynamics, head injury, hypnosis, independent living skills, learning disability, migrant adjustment, neuropsychological treatments, personality development, psychometrics, psychotherapy, reading comprehension, rehabilitation, sleep and sleep disorders, stroke and dementia and women's health. The Department has research facilities, including a sleep laboratory and a clinic, plus office space and computing access to support its research students.

Applicants for the Master of Arts by Research or Doctor of Philosophy in the Department of Psychology should normally have an Australian Psychological Society accredited 4th year (Honours or Graduate Diploma) in Psychology, with results at the 2A honours level or better. Students with 4 years or Master of Science in other related disciplines may be considered if appropriate supervision is available.

Students are invited in the first instance, to discuss their potential research topic with Dr Cynthia Fan. If a suitable supervisor can be arranged, the student is expected to spend several sessions with that supervisor refining an Application for Admission, which will then be considered by the Department’s Committee for Postgraduate Studies. Successful applicants may then enrol. It is expected that students will then spend 6 months (or part-time equivalent) developing an Application for Candidature, which involves a detailed, specific research proposal accompanied by a literature review. Application for ethical approval of the project must also occur about this time. Once students are accepted for candidature, data collection can proceed. Standard completion times are 18 months for a Masters degree and 36 months for a PhD, or part-time equivalent.

Postgraduate research students are encouraged to become involved in the life of the Department of Psychology, attending colloquia, conferences, and other special events. The Victoria University of Technology offers, on a competitive basis, APA and University scholarships for research higher degree students. Faculty HECS exemption awards are made available to all full-time students.

The Department of Psychology also offers a PhD program that includes the coursework and practical placement components of a professional masters program. Students may specialise in the Master of Applied Psychology coursework programs (Community Psychology, Health Psychology or Sport Psychology) or in the Master of Psychology coursework program (Clinical Psychology or Clinical Neuropsychology). The entire program involves four years of full-time study with the Masters requirements spread over two years. At the successful completion of the program students would graduate with a PhD (externally examined) and receive academic transcript from the University that they have successfully completed the coursework and practical placement components of the selected Masters course. This will make students eligible to apply for registration/membership with the Victorian Psychologists’ Registration Board and the Australian Psychological Society (APS) (subject to further supervised experience).

Department of Social Inquiry and Community Studies

Academic staff are involved in a wide range of theoretical and applied research related to social policy and social planning; social work; environmental management; public administration; educational health and housing policy; and human services planning, management and evaluation.

Current research projects being undertaken by academic staff include: community services in new communities; youth homelessness; impacts of privatisation of public utilities; women and work.

Supervision can also be provided in the following:

- Sociology including social and political theory, sociology of beliefs, immigration and multicultural issues, education and social change, the future of work, the changing role of the public sector, international organisations; history and philosophy of science, cultural studies in particular Italian and Maltese links with Australia.
- Asian Studies in particular topics relating to the Indian sub-continent and Vietnam; Australian economic, cultural and educational relations with Asian countries; Human rights and social movements; Contemporary social theory and its relevance to non-western societies.
- Pacific Studies in particular history, education, gender relations, environment, regional organisations and international relations in the Pacific Islands region. Media, communications and other relations between Australia and Pacific Islands, in particular Papua New Guinea, Vanuatu, New Caledonia, Fiji, the Solomon Islands and Micronesia. Community development and Australian aid relations with the Pacific region.

The Department offers candidates the opportunity to study for a Master of Arts degree by research and a Doctor of Philosophy (PhD) in any of the disciplines of Sociology, Politics, Town Social Policy, Social Work, Pacific Studies.
Postgraduate Programs by Coursework

Postgraduate Program in Asian and Pacific Studies

Graduate Certificate in Asian & Pacific Studies (GENERAL STREAM)
Course Code: ATAP
Campus: Footscray Park

Graduate Certificate in Asian & Pacific Studies (COMMUNITY DEVELOPMENT STREAM)
Course Code: ATSP
Campus: St Albans

Graduate Diploma in Asian & Pacific Studies (GENERAL STREAM)
Course Code: AGAP
Campus: Footscray Park

Graduate Diploma in Asian & Pacific Studies (COMMUNITY DEVELOPMENT STREAM)
Course Code: AGSP
Campus: St Albans

Master of Arts in Asian & Pacific Studies (GENERAL STREAM)
Course Code: AMAP
Campus: Footscray Park

Master of Arts in Asian & Pacific Studies (COMMUNITY DEVELOPMENT STREAM)
Course Code: AMSP
Campus: St Albans

Course Description (General Stream)
The program is designed for those students who wish to continue their focus on Asian and/or Pacific Studies from an undergraduate level or who have completed an undergraduate degree or equivalent in another discipline and wish to complement their knowledge with studies of Asia and the Pacific. Students normally enrol in the Graduate Certificate program and then proceed to the Graduate Diploma program. Students may then enter the Masters program, depending on the results they have achieved.

Course Description (Community Development Stream)
The program provides community development skills, knowledge, and expertise for intending, or already employed, community development and development project workers in the Asia Pacific region. The key focus areas of the program include: theoretical and practical community development approaches; project planning and management; research skills (including participatory rapid appraisal); an understanding of the social, political and economic contexts and issues in Asia and the Pacific; and an opportunity to put theory into practice through a professional project. Students normally enrol in the Graduate Certificate program and then proceed to the Graduate Diploma program. Students may then enter the Masters program, depending on the results they have achieved.

Course Objectives
The aims of the programs are to provide graduates with:
- a comprehensive overview of the critical issues which influence the development of contemporary Asian and Pacific society and culture;
- skills sufficient to analyse data and texts relating to the above;
- to provide community development skills, knowledge, and expertise for intending, or already employed, community development and development project workers in the Asia Pacific region (Community Development stream only)

Course Duration
The duration of the Graduate Certificate is one semester full-time (or equivalent) and the Graduate Diploma is one year full-time (or equivalent). The duration of the Masters Degree is two years full-time (or its equivalent). Students may exit the program after:
- one semester full-time equivalent with a Graduate Certificate
- one year full-time equivalent with a Graduate Diploma
- two years full-time equivalent with a Masters Degree.

Course Requirements
- To qualify for the Graduate Certificate in Asian and Pacific Studies (either stream), students must complete a total of 60 credit points;
- To qualify for the Graduate Diploma in Asian and Pacific Studies (either stream), students must complete a total of 120 credit points; and
- To qualify for the Master of Arts in Asian and Pacific Studies (either stream), students must complete a total of 240 credit points.
## Course Structure (General Stream)

### Graduate Certificate in Asian & Pacific Studies (General stream)

Course Code: ATAP  
Normal full-time load

<table>
<thead>
<tr>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
</tr>
<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>AAA5011 Interpreting 'Asia' and the 'Pacific' 30</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Total 60</td>
</tr>
</tbody>
</table>

### Graduate Diploma in Asian & Pacific Studies (General stream)

Course Code: AGAP  
Normal full-time load

<table>
<thead>
<tr>
<th>Credit points</th>
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<tbody>
<tr>
<td>First Year</td>
</tr>
<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>AAA5011 Interpreting 'Asia' and the 'Pacific' 30</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Semester 2</td>
</tr>
<tr>
<td>Either</td>
</tr>
<tr>
<td>AAA5002 Research Methods 30</td>
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<tr>
<td>Elective 30</td>
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<tr>
<td>or</td>
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<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Total 120</td>
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</tbody>
</table>

### Master of Arts in Asian & Pacific Studies (General Stream)

Course Code: AMAP  
Normal full-time load

<table>
<thead>
<tr>
<th>Credit points</th>
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<tbody>
<tr>
<td>First Year</td>
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<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>AAA5011 Interpreting 'Asia' and the 'Pacific' 30</td>
</tr>
<tr>
<td>ASA5001 Community Development Theory and Practice 30</td>
</tr>
<tr>
<td>Semester 2</td>
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<tr>
<td>Either</td>
</tr>
<tr>
<td>AAA5002 Research Methods 30</td>
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<tr>
<td>ASA5002 Community Development Project Planning and Management 30</td>
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<tr>
<td>or</td>
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<tr>
<td>Elective 30</td>
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<tr>
<td>Elective 30</td>
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<tr>
<td>Total 120</td>
</tr>
<tr>
<td>Second Year</td>
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<tr>
<td>Option 1</td>
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<tr>
<td>Either</td>
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<tr>
<td>Elective 30</td>
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<tr>
<td>Elective 30</td>
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<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>AAA6001 Professional Project 60</td>
</tr>
<tr>
<td>Option 2</td>
</tr>
<tr>
<td>Either</td>
</tr>
<tr>
<td>AAA6002 Thesis 60</td>
</tr>
<tr>
<td>AAA6002 Thesis 60</td>
</tr>
<tr>
<td>Total 240</td>
</tr>
</tbody>
</table>

### Elective Subjects

Arts electives may be chosen for either stream from the following subjects. Electives chosen from other Faculties will be deemed 30 credit points each.

<table>
<thead>
<tr>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA5003 Issues in Contemporary Social Change in Asia 30</td>
</tr>
<tr>
<td>AAA5004 State and Society in Asia 30</td>
</tr>
<tr>
<td>AAA5005 Economic Change in Asia 30</td>
</tr>
<tr>
<td>AAA5006 Cross Cultural Communication in Asia 30</td>
</tr>
<tr>
<td>AAA5009 The City in Asia 30</td>
</tr>
<tr>
<td>AAA5010 Industrial Development in Asia 30</td>
</tr>
<tr>
<td>AAA5012 Asian Cultures and Literatures 30</td>
</tr>
<tr>
<td>AAA5013 Colonialism, Nationalism and Revolution in SE Asia 30</td>
</tr>
<tr>
<td>AAA5014 The Search for Meaning in Asia 30</td>
</tr>
<tr>
<td>AAA5015 Gender and Sexuality: Asian Perspectives 30</td>
</tr>
<tr>
<td>AAA5016 Asian Communities in Australia 30</td>
</tr>
</tbody>
</table>

## Course Structure (Community Development Stream)

### Graduate Certificate in Asian & Pacific Studies (Community Development stream)

Course Code: ATSP  
Normal full-time load

### Graduate Diploma in Asian & Pacific Studies (Community Development stream)

Course Code: AGSP  
Normal full-time load

<table>
<thead>
<tr>
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<td>Semester 1</td>
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<tr>
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<td>ASA5001 Community Development Theory and Practice 30</td>
</tr>
<tr>
<td>Semester 2</td>
</tr>
<tr>
<td>AAA5002 Research Methods 30</td>
</tr>
<tr>
<td>ASA5002 Community Development Project Planning and Management 30</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Total 120</td>
</tr>
</tbody>
</table>

### Master of Arts in Asian & Pacific Studies (Community Development stream)

Course Code: AMSP  
Normal full-time load

<table>
<thead>
<tr>
<th>Credit points</th>
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</thead>
<tbody>
<tr>
<td>Second Year</td>
</tr>
<tr>
<td>Option 1</td>
</tr>
<tr>
<td>Either</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Elective 30</td>
</tr>
<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>AAA6001 Professional Project 60</td>
</tr>
<tr>
<td>Option 2</td>
</tr>
<tr>
<td>Either</td>
</tr>
<tr>
<td>AAA6002 Thesis 60</td>
</tr>
<tr>
<td>AAA6002 Thesis 60</td>
</tr>
<tr>
<td>Total 240</td>
</tr>
</tbody>
</table>

Students undertaking the thesis on a part-time basis over two years should enrol in AAA6003 Thesis (part-time) which is equivalent to 30 credit points per semester.
## Admission Requirements

### ENTRY TO GRADUATE CERTIFICATE/DIPLOMA PROGRAMS

The entry requirement to the Graduate Certificate/Diploma is the completion of a three-year undergraduate degree or equivalent, normally with a Credit rating or above in the final year subjects.

### ENTRY TO MASTER OF ARTS PROGRAM

Normally, students who complete Graduate Diploma subjects with a Distinction (D) average will be eligible to continue to complete the Master of Arts program. Students who complete an honours degree in Asian and Pacific Studies are eligible to enter the second year of the Master of Arts although they must also complete the required subject Interpreting Asia and the 'Pacific'. Honours graduates from non-Asian Studies disciplines are required to complete the required subject ‘Interpreting Asia’ together with three electives.

Normally, students from other Graduate Diploma courses within the University will be required to complete the Graduate Diploma in Asian and Pacific Studies before entering the Masters program. Exceptions will be made for students who have a strong background in Asian and Pacific Studies.

### Course Fees

#### GENERAL STREAM

Students undertaking this program will be charged through the Higher Education Contribution Scheme (HECS). Students will also be required to pay the University’s Annual General Service Fee.

#### COMMUNITY DEVELOPMENT STREAM

The course is full-fee paying. Contact the Faculty of Arts for further details.
Postgraduate Program in Communication and Professional Writing

Graduate Certificate in Communication
Course Code: ATCC
Campus: City Flinders

Graduate Diploma in Communication
Course Code: AGCD
Campus: City Flinders

Master of Arts in Communication
Course Code: AMCM
Campus: City Flinders

Course Description
This fully articulated program is the first of its type in Victoria and has been developed to provide a comprehensive postgraduate education in Communication for communication practitioners, educators, trainers and others wishing to pursue postgraduate level study and research in Communication. An important feature of the program is its flexible structure, allowing exit from the program at different levels, and, if desired, later re-admission to undertake further study with full recognition for earlier study.

The program provides a comprehensive foundation of communication theory and research methodology and enables students to explore their application to a range of interrelated vocational areas.

Depending on a student’s particular orientation to communication they have the opportunity to combine a range of elective subjects to make up the coursework component of the program. Some of these subjects focus more on communication in organisational contexts and the management of communication, whereas others deal with the media’s representation of issues and audience response and changing contexts and means of communication with the introduction of new communication technologies.

Course Objectives
With the rapid changes currently taking place in society as a result of the information and communication revolution, effective communication interpersonally, in groups and organisations and through the media are recognised as essential for a just and productive society. The postgraduate program in Communication has been designed to provide the appropriate education for a broad range of graduates who are seeking to further their knowledge and analysis of communication, so that they are well equipped for positions with greater responsibility for research, policy development and management.

Course Duration
Graduate Certificate in Communication
One semester full-time or one year part-time;

Graduate Diploma in Communication
One year full-time or two years part-time;

Master of Arts in Communication
One-and-a-half years full-time or three years part-time.

Course Requirements
To qualify for the award of Graduate Certificate in Communication students must complete a total of 60 credit points.

To qualify for the award of Master of Arts in Communication students must complete a total of 180 credit points.

Course Structure

Graduate Certificate in Communication

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 5015 Perspectives on Communication</td>
<td>20</td>
</tr>
<tr>
<td>or ACG 520 Writing as Discourse (W)</td>
<td>20</td>
</tr>
<tr>
<td>plus two of:</td>
<td></td>
</tr>
<tr>
<td>ACG 5025 Managing Organisational Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5035 Communication and Technology</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5040 Public Relations and Advertising (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5045 Hypertext and Electronic Publishing: Theory and Practice (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5050 Communication Across Cultures</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5055 Media Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5060 Journalistic Writing for the Media (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5063 Gendering Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5070 Reading Unit</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5075 Scripting, Directing and Producing the Documentary (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5080 Communicating with Radio (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5090 Prose Fiction(W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5095 Technical and Business Writing (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACF5049 Approaches to Research</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5065 Advanced English for Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5010 International Communication</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>60</td>
</tr>
</tbody>
</table>

and/or
A relevant subject/s from other comparable levels in the University to the value of 20 credit points (e.g. from Management, MBA, Psychology, Education, Asian Studies etc).

Graduate Diploma in Communication

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 5015 Perspectives on Communication</td>
<td>20</td>
</tr>
<tr>
<td>or ACG 520 Writing as Discourse (W)</td>
<td>20</td>
</tr>
<tr>
<td>plus five of:</td>
<td></td>
</tr>
<tr>
<td>ACG 5025 Managing Organisational Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5035 Communication and Technology</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5040 Public Relations and Advertising (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5045 Hypertext and Electronic Publishing: Theory and Practice (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5050 Communication Across Cultures</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5055 Media Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5060 Journalistic Writing for the Media (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5063 Gendering Communication</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5070 Reading Unit</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5075 Scripting, Directing and Producing the Documentary (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5080 Communicating with Radio (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5090 Prose Fiction(W)</td>
<td>20</td>
</tr>
<tr>
<td>ACG 5095 Technical and Business Writing (W)</td>
<td>20</td>
</tr>
<tr>
<td>ACF5049 Approaches to Research</td>
<td>20</td>
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<td>ACG 5065 Advanced English for Communication</td>
<td>20</td>
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<tr>
<td>ACG 5010 International Communication</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>120</td>
</tr>
</tbody>
</table>

and/or

A relevant subject/s from other comparable levels in the University to the value of 20 credit points (e.g. from Management, MBA, Psychology, Education, Asian Studies etc).
A relevant subject/s from other comparable levels in the University to the value of 20 credit points (e.g., from Management, MBA, Psychology, Education, Asian Studies etc)

Master of Arts in Communication  
Credit points  
Requirements of the Graduate  
Diploma in Communication Studies  120  
plus  
ACG 6015 Minor Thesis (full-time)  60  
ACG 6020 Minor Thesis (part-time)  30  
or  
ACG 6025 Professional Project (full time)  40  
ACG 6030 Professional Project (part time)  20  
Total  180  

Graduate Diploma in Communication specialising in Professional Writing  
Students who complete the following specialist professional writing subjects (W) to the value of at least 80 credit points will graduate with the qualification Graduate Diploma in Communication specialising in Professional Writing.  
ACG 5020 Writing as Discourse (W)  20  
Plus  
three other specialist writing elective subjects:  
ACG 5040 Public Relations and Advertising (W)  20  
ACG 5045 Hypertext and Electronic Publishing: Theory and Practice (W)  20  
ACG 5060 Journalistic Writing for the Media (W)  20  
ACG 5070 Reading Unit (W)  20  
ACG 5075 Scripting, Directing and Producing the Documentary (W)  20  
ACG 5080 Communicating with Radio (W)  20  
ACG 5090 Prose Fiction (W)  20  
ACG 5095 Technical and Business Writing (W)  20  
and/or  
up to two subjects to the value of 40 credit points from communication subjects or other courses in the university, by negotiation.  

MA Thesis  
To complete the requirements for the Masters program all students must submit a thesis proposal and a minor thesis. To assist with the development of their proposal and with the conduct of their research students will be required to attend first a thesis seminar and later a research seminar. The requirements for these seminars and for the proposal and thesis are outlined below.  
The thesis proposal and minor thesis can be completed in one of the following two ways:  
• Accelerated mode  
Thesis proposal is developed during Semester two and research and writing of the thesis undertaken in the period of November-February.  
• Normal mode  
Thesis proposal is developed in the period of November-February and research and writing of the thesis undertaken in the period of March-June.  
Part-time students normally undertake half the load required for full-time students in a given semester. The accelerated mode for undertaking the minor thesis would not normally be available to part-time students unless a student chose to convert to full-time for the summer semester. The normal completion time for an MA in Communication for part-time students would thus remain three years.

Career Prospects  
The Graduate Program in Communication and Professional Writing has been designed to meet the needs of a broad range of students for graduate level study in the field of communication. It emphasises communication research and theory development and the application of these to specific areas of communication practice. The program provides opportunities for students to focus on particular aspects of the field of communication depending on their professional background and developing interests.  
The main groups for whom the course has been designed are:  
• Communication professionals working in the media, organisational communication, management communication, technical communication and/or public communication. The program is particularly suited to those professionals who are seeking to further their knowledge in order to move from lower level professional positions to those with greater responsibility for policy development, management and research;  
• Communication educators and trainers wishing to update their knowledge of theory research and practice in communication; and  
• Other graduates who wish to undertake graduate level studies because of developing career and/or research interests.  
The International Communication stream offered within the program is likely to be of particular interest to graduates whose current or future employment will involve them in communication media in the rapidly developing Asia-Pacific region and/or countries dealing with communication media and other communication policy in the context of economic and social development.

Admission Requirements  
The admission requirement for the program is normally a four-year first degree or its equivalent. At the discretion of the selection officer, if selected, students who satisfy this requirement may be immediately offered a place in the Master of Arts in Communication. Such students are still required to reach the required standard to progress from Stage 1 to Stage 2 of the program.

Applicants who do not meet the normal requirement may be considered for entry to the program, but would normally be offered places initially in the Graduate Diploma or Graduate Certificate.

In recognition of the importance of relevant experience to students in being able to benefit from the program’s emphasis on the relationship of theory to practice relevant work experience will be an advantage to applicants.

Selection to the program is competitive and the Faculty needs to be satisfied of an applicant’s ability to complete the course before a place can be offered.

Applicants may be interviewed or requested to provide academic and/or professional letters of recommendation to assess their suitability for the course. Special consideration for admission will be given to students with disabilities.

Master of Arts in Communication  
To qualify to be considered for immediate enrolment within the Master of Arts in Communication (Stage 2) an applicant must hold one of the following:  
• an undergraduate honours degree or  
• a four-year undergraduate degree or its equivalent; or
• a three-year undergraduate degree and a one-year graduate qualification (e.g. postgraduate diploma of Education, Graduate Diploma)

**Graduate Certificate in Communication and Graduate Diploma in Communication**

To be considered for entry to these levels of the program an applicant must meet one of the following requirements:

- an undergraduate honours degree; or
- a four-year undergraduate degree or its equivalent; or
- a three-year undergraduate degree and a one-year graduate; or other qualification (e.g. postgraduate Diploma of Education, Graduate Diploma); or
- a three-year first degree and a minimum of two years relevant work experience; or
- have completed a three-year degree with average grades of 70% (mid-credit level) in their final year; or
- a relevant TAFE Associate Diploma course together with a minimum of five years relevant work experience; or
- be able to demonstrate on the basis of achievement in a relevant field, their capacity to contribute to Communication Studies at the University, whilst demonstrating the potential to meet the academic requirements of the program.

**Progression to MA Program**

All students on the program must qualify to progress from Stage 1 to Stage 2 by:

- achieving an average of at least H2A (>70%) at least 50% of subjects in stage 1. At the discretion of the program coordinator, where this standard has not quite been met but where the student is considered to have demonstrated potential to meet this standard and continue into the research component of the program, additional assignment work may be required of the student to bring their results to the require standard. Such discretion would usually only apply where the student had demonstrated potential by achieving an average of at least 70% in a minimum of three subjects.

**Course Fees**

Students undertaking this program will be charged through the Higher Contribution Scheme (HECS). Students will also be required to pay the University's annual General Service Fee.

**Graduate Diploma in Counselling**

Course Code: AGPD
Campus: St Albans

**Course Description**

The course is a two year part-time qualification that is designed to provide a professional foundation in counselling theory and practice. The course is therefore appropriate for both individuals working within professional contexts that require the application of counselling skills or those wishing to move towards employment in these human service fields. Course participants have included social workers, nurses, teachers, community workers and students with an undergraduate psychology major.

The course provides students with the opportunity to develop their theoretical view of counselling, to practice skills acquired in the field placement and to integrate theory and practice of counselling.

Please note this course is not designed for students wanting an Australian Psychological Society (APS) accredited course. Professional accreditation of counsellors is currently being considered by several Australian organisations and the course is monitoring the requirements of these organisations as they develop.

**Course Objectives**

The objectives of the course are to:

- Develop an awareness of a range of theoretical orientations in counselling.
- Develop practical skills in the application of specified counselling paradigms.
- Identify the impact of social structures upon the counsellor/client relationship and the community to which the client belongs.
- Explore aspects of cultural difference relevant to counselling practice.
- Develop an awareness of ethical issues relevant to professional practice.
- Explore the interface of counselling theory and practice.
- Develop and implement the skills acquired during field placement within a community organisation.

**Course Duration**

The Graduate Diploma in Counselling is designed as a two-year part-time course. Students would normally be expected to complete eight subjects over two years.

**Course Requirements**

To qualify for the award of Graduate Diploma in Counselling students must complete a total of 120 credit points.

**Course Structure**

Students must successfully complete six core subjects and two elective subjects. Where students are eligible for exemption from Theories and Techniques of Counselling they will be required to complete an extra elective subject.

The course will be structured as follows:

<table>
<thead>
<tr>
<th>Credit points</th>
<th>First Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Semester 1</td>
</tr>
<tr>
<td></td>
<td>APT1025 Individual Awareness 15</td>
</tr>
<tr>
<td></td>
<td>APT1035 Theories and Techniques of Counselling 15</td>
</tr>
<tr>
<td></td>
<td>Semester 2</td>
</tr>
<tr>
<td></td>
<td>APT1060 Applied Techniques in Counselling 15</td>
</tr>
<tr>
<td></td>
<td>Elective 15</td>
</tr>
<tr>
<td></td>
<td>Second Year</td>
</tr>
<tr>
<td></td>
<td>Semester 3</td>
</tr>
<tr>
<td></td>
<td>APT1070 Social and Ethical Issues in Counselling 15</td>
</tr>
<tr>
<td></td>
<td>APT1085 Practicum (Full Year Subject) 15</td>
</tr>
<tr>
<td></td>
<td>Semester 4</td>
</tr>
<tr>
<td></td>
<td>APT1085 Practicum 2 (Continued) 15</td>
</tr>
<tr>
<td></td>
<td>Elective 15</td>
</tr>
<tr>
<td></td>
<td>Total 120</td>
</tr>
</tbody>
</table>

The elective subjects (students will complete two - one for each year level) are:

- APT1051 Current Issues in Psychology B: Cognitive Behavioural Therapy
- APT1105 Domestic Violence and Sexual Assault
- APT1080 Cross Cultural Issues (not offered in 2002)
- HPC5100 Applied Techniques of Grief Counselling Child and Family Development
Note: A pass in the practicum subjects is required to pass the course. Students must pass the placement on their first attempt. Electives from other disciplines may also be chosen for credit with the permission of the course co-ordinator.

Career Prospects
The course is designed to assist individuals already working in fields that require the development of counselling skills and for people seeking to develop skills appropriate for employment in human service areas.

Admission Requirements
The entry requirements are an undergraduate degree and demonstration of a commitment to professional development in the field of counselling. An interview may be required for all applicants.

Course Fees
Both HECS funded and full-fee paying places are available within the course.

Master of Counselling
Course Code: AMPE
Campus: St Albans

Course Description
The Masters in Counselling provides an opportunity for professionals to extend their expertise in counselling theory and practice following the completion of a Graduate Diploma. This is not an APS accredited psychology course.

Course Objectives
The specific objectives of the course are to:
• further develop knowledge of counselling theory and its application;
• expand the students’ knowledge and awareness of psychological theory relevant to their workplace and interests;
• develop a deeper understanding of the range of counselling interventions and psychological therapies offered by helping professions; develop understanding of counselling research methods and a corresponding ability to read critically within the counselling literature; and
• further develop an applied knowledge of professional practice.

At the conclusion of the course students should be:
• conversant with theoretical underpinnings of counselling intervention;
• able to engage with the counselling literature relevant to their area of work and interest;
• aware of the variety of professions in the field and their contributions;
• able to place counselling aspects of their own work within a theoretical framework; and
• able to put their own counselling work in context both within the professional field and within their own agency, and able to work more effectively as a counsellor in the health field.

Course Duration
The course is offered on a part-time basis over two years.

Course Structure
Credit points
Core subjects:
APT1025 Individual Awareness

APT1035 Theories and Techniques of Counselling 15
APT1070 Social and Ethical Issues in Counselling 15
APT1060 Applied Techniques of Counselling 15
APTXX Cognitive Behavioural Therapy 15
APT6806 Research Methods in Counselling 15
Minor Thesis
APT6004 Minor thesis (2 semesters) 60
Practicum
APT6001 Practicum 1
APT6002 Practicum 2
Electives
Four electives in related areas

Career Prospects
The course is designed to develop counselling expertise which can be applied within the student’s own profession.

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed:
• An undergraduate degree or equivalent;
• A fourth year of study, with preference given to counselling study.

The applicant must have relevant work experience and be able to provide academic and professional references. Applicants may be required to attend a selection interview and provide samples of their work.

Course Fees
Fee-paying course. Contact Department of Psychology office for details.

Graduate Diploma in Modern Languages
Course Code: AGXL
Campus: Asian Languages: Footscray Park
Spanish: St Albans

Course Description
The Graduate Diploma in Modern Languages, is a fee-paying program comprising Spanish, Japanese, Chinese (Mandarin) and Vietnamese languages and is managed by the Department of Communication and Language Studies and the Department of Asian Studies and Languages within the Faculty of Arts. Students undertaking the course are required to complete 6 sequential subjects over three years, in their chosen language.

The course provides in-depth knowledge and skills in the study of the theoretical and practical aspects of language learning. It will also develop in the student increased cultural awareness and further insights for cross-cultural understanding and improved communication. Furthermore, students undertaking the course will benefit from an enhancement of their cognitive abilities, which will take place as their bilingual skills are developed.

Course Objectives
At the conclusion of the course students should:
• have enhanced bilingual skills and cognitive abilities, and be able to derive both personal satisfaction and improved employment opportunities;
• have an improved understanding of the culture and society of the language chosen for particular study, enabling students to find work within, or related to, the community represented by the particular language they have studied;
• be able to undertake further study in specialised areas connected with their chosen language, such as interpreting and translating, editing, subtitling, and associated activities;
• be able to undertake specific research in a broad range of subjects connected with the language area studied, as it relates to other disciplines of vocational relevance, such as psychology, community development and social work, education, business, the arts, interpreting and translating, marketing and tourism; and
• have developed further insights into issues involving an awareness of cross-cultural communication and put these into practice in a personal, employment or voluntary capacity within the broader community.

Course Duration
Three years part-time.

Course Requirements
Students undertaking the Graduate Diploma are required to complete 6 sequential subjects over three years, in their chosen language major. Students must complete a total of 120 credit points.

Course Structure

Asian Languages
A range of Asian languages is offered at varying levels. All students entering one of these language programs will be assessed by staff to determine the appropriate level in which they should enrol. Students who have completed an Asian language at Year 12 level or who are a native speaker will commence their program at the next appropriate level.

Chinese (Mandarin)
Credit points
First Year
AAC5011 Introduction to Chinese Language 1A 20
AAC5012 Chinese Language 1B 20
Second Year
AAC5013 Chinese Language 2A 20
AAC5014 Chinese Language 2B 20
Third Year
AAC5015 Chinese Language 3A 20
AAC5016 Chinese Language 3B 20
or
AAC4111 Advanced Chinese 1
AAC4112 Advanced Chinese 2
Total 120

Indonesian
First Year
AAI5002 Indonesian 1A 20
AAI5003 Indonesian 1B 20
Second Year
AAI5003 Indonesian 2A 20
AAI5004 Indonesian 2B 20
Third Year
AAI5005 Indonesian 3A 20
AAI5006 Indonesian 3B 20
Total 120

Japanese
First Year
AAJ5011 Introduction to Japanese 20
AAJ5012 Japanese II 20
Second Year
AAJ5013 Japanese III 20
AAJ5014 Japanese IV 20
Third Year
AAJ5015 Japanese V 20
AAJ5016 Japanese VI 20
AAJ5017 Reading Japanese Texts 20
AAJ5018 Advanced Japanese 1 20
AAJ5019 Advanced Japanese 2 20
AAJ5020 Advanced Japanese 2 20
Total 120

Vietnamese
Note: Students undertake either the Beginners Stream or the Advanced Stream.
First Year
AAV5011 Vietnamese 1A (Beginners Stream) 20
AAV5012 Vietnamese 1B (Beginners Stream) 20
or
AAV5017 Advanced Vietnamese 4A (Advanced Stream) 20
AAV5018 Advanced Vietnamese 4B (Advanced Stream) 20
Second Year
AAV5013 Vietnamese 2A (Beginners Stream) 20
AAV5014 Vietnamese 2B (Beginners Stream) 20
or
AAV5019 Advanced Vietnamese 5A (Advanced Stream) 20
AAV5020 Advanced Vietnamese 5B (Advanced Stream) 20
Third Year
AAV5015 Vietnamese 3A (Beginners Stream) 20
AAV5016 Vietnamese 3B (Beginners Stream) 20
or
AAV5021 Advanced Vietnamese 6A (Advanced Stream) 20
AAV5022 Advanced Vietnamese 6B (Advanced Stream) 20
Total 120

Spanish
Spanish candidates with no previous knowledge of Spanish will undertake two of the subjects below each year, totalling six single semester units over the three years of the course.
Credit points
First Year
ACS1071 Spanish A-Basic Spanish 1 20
ACS1072 Spanish B-Basic Spanish 2 20
Second Year
ACS2073 Spanish C-Intermediate Spanish 20
ACS2074 Spanish D-Advanced Spanish 20
Third Year
Any two of the following subjects on offer that year:
ACS3077 Spanish E-Literature and Society 20
ACS3076 Spanish F-Spanish for the Human Services 20
ACS3073 Spanish G-Spanish for Business 20
ACS3078 Spanish H-Contemporary Reflections (Film and Media in Spain and Latin America) 20
ACS3075 Spanish J-Introduction to Interpreting and Translation 20
Total 120
Students may commence at a higher level (normally Spanish C) if they have completed VCE Spanish or equivalent, and take additional subjects from the list of subjects offered at third year level above. The candidate’s initial level of linguistic competence will be assessed by the Course Co-ordinator before enrolment.

Career Prospects

It is increasingly common for employers to seek graduates who are skilled in more than one direction. In a work environment where multi-skilling is increasingly a requirement for many positions, a postgraduate qualification in a modern language is a positive advantage. For those who have already completed undergraduate studies, this Graduate Diploma can enhance their first degree and make it more marketable by opening up new career paths and employment opportunities.

Admission Requirements

Normally applicants will have completed an undergraduate degree. However, applicants who do not possess an undergraduate degree, but who demonstrate ability and motivation to take up study at this level, may be considered.

Professional Recognition

Students who complete six post-VCE level language subjects will be recognised as having sufficient language competence to undertake teacher training for LOTE teaching.

Course Fee

Fee-paying course. Contact Faculty office for details.

Master of Psychoanalysis

Course Code: AMPY
Campus: St. Albans

Course Description

This four year part-time course which provides clinical studies and research in psychoanalysis at an advanced level, is aimed at professionals in the field of mental health and students and workers in disciplines that incorporate psychoanalytic knowledge and methodology such as Philosophy, Gender Studies, Cultural Studies, History, Literature, Sociology, Anthropology, Education, Social Work and others. The course recognises the demand in all these areas, and its emphasis on the study of the most recent developments in clinical psychoanalysis and psychoanalytic research makes the course unique to Australian universities and highly relevant to current professional and scientific interests.

Course Duration

The course may be undertaken on a four year part-time basis.

Course Requirements

To qualify for the Master of Psychoanalysis (Research and Clinical Studies), students must complete a total of 240 credit points.

Course Structure

Credit points
First Year
Semester 1
APU5501 History and Epistemology of Psychoanalysis 10
APU5502 Theory of sexuality 10
APU5503 Clinical Seminar I: Assessment 10
Semester 2
APU5504 Theory of the Subject and Logic of the Signifier 10
APU5505 The Symbolic, the Imaginary and the Real 10
Second Year
Semester 1
APU5007 Neurosis 10
APU5008 Psychoanalytic Technique I 10
APU5009 Clinical Seminar III: Treatment of Neuroses 10
Semester 2
APU5010 Psychosis and Perversion 10
APU5011 Psychoanalytic Technique II 10
APU5012 Clinical Seminar IV: Handling of the Transference 10
Third Year
Semester 1
APU6001 The Ethics of Psychoanalysis 10
APU6002 The Object Relation 10
APU6003 Clinical Seminar V: Ethical Problems in the clinic 10
Semester 2
APU6004 Psychoanalysis with children 10
APU6005 Psychoanalysis and culture 10
APU6006 Clinical Seminar VI: children in treatment 10
Fourth Year
Semester 1
APU6007 Clinical Seminar VII: special clinical problems 10
APU6008 Thesis I 20
Semester 2
APU6009 Research Seminar 10
APU6010 Thesis II 20
Total 240

Career Prospects

The course serves as a solid conceptual basis for clinical practitioners who wish to apply psychoanalysis in their work (psychologists, psychiatrists and other medical practitioners, psychotherapists, social workers, psychiatric nurses and other mental health workers.

In the case of workers and scholars of disciplines other than clinical, the course offers specialised knowledge and research methodology in an academic and scientific field which is constantly expanding.

Admission Requirements

To qualify for admission to the course an applicant must have successfully completed a degree in a relevant discipline from an approved tertiary institution, or equivalent.

Fees

The course is offered on a full-fee paying basis. Contact the Department of Psychology for further details.

Graduate Diploma in Psychological Studies

Course Code: AGPP
Campus: St. Albans

Course Description

The Graduate Diploma in Psychological Studies is a three-year part-time course for graduates wishing to gain an introduction to psychology as a discipline. It comprises a professionally accredited major sequence in undergraduate psychology. This fee-paying program is designed for those who already have a first degree (without psychology qualifications) and wish to supplement this with a psychology major; for interest or for satisfaction of preliminary entry requirements into the profession of psychology. Important note: The Graduate Diploma in
Psychological Studies prepares graduates for an APS accredited fourth year in Psychology; it does not comprise such a fourth year.

**Course Duration**
The course may be studied part-time only over a minimum duration of three years. The three year minimum is required because subjects taken in earlier years provide the basis for studies in later years, that is, there is sequential development of knowledge and skills throughout the course. This sequence is important pedagogically and is also necessary for professional accreditation. Students may elect to complete the third year of the course, which consists of Psychology 3A and 3B, over two years, extending the course to 4 years of part-time study.

**Course Requirements**
To qualify for the Graduate Diploma in Psychological Studies, students must complete a total of 120 credit points.

**Course Structure**

<table>
<thead>
<tr>
<th>First Year</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
</tr>
<tr>
<td>APP1012</td>
<td>15</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
</tr>
<tr>
<td>APP1014</td>
<td>15</td>
</tr>
<tr>
<td>Second Year</td>
<td></td>
</tr>
<tr>
<td>Semester 1</td>
<td></td>
</tr>
<tr>
<td>APP2013</td>
<td>15</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
</tr>
<tr>
<td>APP2014</td>
<td>15</td>
</tr>
<tr>
<td>Third Year</td>
<td></td>
</tr>
<tr>
<td>Semester 1</td>
<td></td>
</tr>
<tr>
<td>APP3011</td>
<td>15</td>
</tr>
<tr>
<td>One of: APP3015 to APP3027 (Psychology 3 Electives)</td>
<td>15</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
</tr>
<tr>
<td>APP3011</td>
<td>15</td>
</tr>
<tr>
<td>One of: APP3015 to APP3024 (Psychology 3 Electives)</td>
<td>15</td>
</tr>
<tr>
<td>Total</td>
<td>120</td>
</tr>
</tbody>
</table>

Students must complete subjects in this order to satisfy Australian Psychological Studies (APS) requirements.

Subject descriptions are listed in the undergraduate psychology subject section in this handbook.

Exemptions may be available for those who have already completed some psychology subjects which are professionally accredited. Exemptions are decided on a case-by-case basis.

**Career Prospects**
See Professional Recognition. For qualified teachers this course provides a strong foundation for teaching psychology in secondary schools.

**Admission Requirements**
To qualify for the course, applicants must have successfully completed an undergraduate degree from a recognised Australian university (or equivalent).

**Professional Recognition**
The Graduate Diploma in Psychological Studies is recognised by the Australian Psychological Society (APS) as appropriate preparation for an APS accredited fourth year in Psychology. Intending students should ensure that the undergraduate degree they already hold is approved by the APS as one that a Graduate Diploma in Psychological Studies can be added to for accreditation purposes.

**Fees**
Fee-paying course. Contact the Department of Psychology for details.

**Graduate Diploma in Applied Psychology**

**Course Code:** AGPA

**Campus:** St Albans

**Course Description**
The Graduate Diploma in Applied Psychology provides an integrated and comprehensive education in a range of areas within the discipline of Psychology. It provides a fourth year that is recognised by the Australian Psychological Society. In addition students who complete this course are eligible to become Probationary Psychologists with the Victorian Psychologists Registration Board.

In this Graduate Diploma students can pursue advanced level study of theoretical and applied aspects within Psychology and receive advanced research training. By selection of appropriate subjects students can pursue an interest focus that falls into one of three areas: organisational psychology; community psychology and health psychology.

**Organisational Psychology** focuses on the needs of organisations and their employees in rapidly changing economic, social and industrial environments. Within this area the following subjects are particularly important:
- Organisational Psychology: Group Processes
- Measures in Human Resource Development
- Applied Psychological Assessment, Professional
- Orientation (Community Focus)

**Community Psychology** emphasises the social, cultural and personal development of groups and individuals, and their interactions with various agencies, and the implicit value systems in welfare, legal and medical systems. Students with an interest in this area may like to particularly consider the following subjects:
- Community Psychology
- Psychological Applications in the Community
- Aboriginal People and Psychology
- Group Processes
- Professional Orientation (Community Focus)

**Health Research** provides an understanding of both clinical aspects of health and illness within individuals and community health issues. The following subjects will be particularly relevant to health psychology:
- Psychology of Health, Psychological
- Applications in the Community, Psychology for
- Rehabilitation, Applied Psychological
- Assessment, Aboriginal People and Psychology
- Professional Orientation (Casework or Community focus)

Many coursework subjects make frequent use of experiential learning activities to promote student reponsibility, learning and recognition of the relevant content. The field research component is an individual research project completed under the guidance of a research supervisor. Where practicable, students are encouraged to pursue research within their particular field of interest.
Course Requirements
To qualify for the award Graduate Diploma in Applied Psychology students must complete a total of 120 credit points.

Course Duration
The normal duration of the course will be one year full-time or two years part-time.

Course Structure

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA4005 Field Research</td>
<td>20</td>
</tr>
<tr>
<td>APA4002 Evaluation Research Methods</td>
<td>14</td>
</tr>
<tr>
<td>or APH1024 Research Methods in Context</td>
<td>14</td>
</tr>
<tr>
<td>APA4003 Organisational Psychology</td>
<td>14</td>
</tr>
<tr>
<td>or APA4015 Community Psychology</td>
<td>14</td>
</tr>
<tr>
<td>or APM6035 Psychology of Health</td>
<td>14</td>
</tr>
<tr>
<td>Elective</td>
<td>14</td>
</tr>
<tr>
<td>Total</td>
<td>60</td>
</tr>
</tbody>
</table>

Elective List
APA4015 Community Psychology 14
APM6060 Psychology of Community Health 14
APA4003 Organisational Psychology 14
APH1050 Current Issues A 14
APA4002 Evaluation Research Methods 14
APH4024 Research Processes in Context 14

Semester 2
APH1070 Professional Orientation (Casework) 14
APA4020 Extended Field Research 30
Elective 14
Total 60

Elective List
APA4027 Psychological Applications in the Community 14
APA4022 Applied Psychological Assessment 14
APA4004 Psychology of Group Processes 14
APT1105 Domestic Violence & Sexual Assault 14
HPG5180 Psychology for Rehabilitation 14

If a student would prefer to do both electives in Semester 1 then APA4020 Extended Field Research and APA4005 Field Research could swap semesters.

Not all electives may be available every year. Other electives may be possible with the consent of the course co-ordinator.

Admission Requirements
A first degree with an Australian Psychological Society accredited major in Psychology (or equivalent) will be the minimum entrance requirement. Relevant experience in either private or public sector organisations will be an advantage. Applicants may be interviewed or requested to provide academic letters of recommendation to assess their suitability for the course. Special consideration for admission will be given to students with disabilities.

Professional Recognition
This course is accredited by the Australian Psychological Society as an approved fourth year in Psychology.

Course Fees
Fee paying course. Contact the Department of Psychology for details.

Master of Applied Psychology in Community Psychology
Master of Applied Psychology in Sport Psychology
Master of Applied Psychology in Health Psychology

Course Codes:
AMPC: Community Psychology stream
AMPS: Sports Psychology stream
AMPT: Health Psychology stream

Note: No intake into these courses in 2002

Course Description
This course comprises a fifth and sixth year of study with specialisation in either Community Psychology, Sport Psychology or Health Psychology.

This Master of Applied Psychology course is designed to provide an integrated education and training in high level general psychological skills. Supporting this will be subjects providing in-depth, specialist emphases.

All students will undertake a core set of subjects across the four semesters-some subjects that are skills based and others more theoretically oriented. As well, all students will complete a minor thesis and two supervised practica.

There is normally an intake of students every second year. Next intake is 2003.

Course Objectives
The course is founded upon the scientist-practitioner model of professional training, combining knowledge and skills acquisition with reality-based psychological understanding, and facilitating a clear stance of enquiry in relation to all aspects of theory, research and practice. The objectives of the Master of Applied Psychology are: to provide further opportunities for professional postgraduate training for appropriately qualified and suitable graduates; and to assist students to develop skills and expertise in Community Psychology and Sport Psychology practice, appropriate to a wide range of applied settings, geographical locations and cultural contexts.

Course Duration
The normal duration of the course will be two years full-time or four years part-time.

Course Requirements and Structure
Students are required to complete a total of 240 credit points.

Community Psychology Stream
Credit points
POSTGRADUATE STUDIES

First Year
Semester 1
APM5001 Foundations of Community Psychology 10
APM5009 Psychological Practice 1 10
APM5013 Quantitative Research Methods 10
APM6030 Thesis Research (2 Semesters) 10
APM5017 Psychological Practice 2 10
Semester 2
APM5003 Qualitative Research Methods 10
APM5015 Community Development Skills 10
APM5021 Practicum 1 20
APM6008 Psychological Practice 3 10
APM6030 Thesis Research (continued) 10
APM6060 Psychology of Community Health 10
Total 120

Second Year
Semester 1
APM6002 Community Psychology Interventions 10
APM6021 Practicum 2 20
APM6070 Extended Thesis Research Elective (Social Policy) 10
Semester 2
APM6040 Psychological Practice 4C 10
APM6070 Extended Thesis Research 10
APM6050 Practicum 3 20
Elective 10
Total 120

Sport Psychology Stream
First Year
Semester 1
APM5005 Current Issues in Sport Psychology 10
APM5009 Psychological Practice 1 10
APM5013 Quantitative Research Methods 10
APM5017 Psychological Practice 2 10
Semester 2
APM5003 Qualitative Research Methods 10
APM5008 Applied Sport and Exercise Psychology 10
APM5021 Practicum 1 20
APM6008 Psychological Practice 3 10
APM6030 Thesis Research 10
Sport Science Elective 10
Total 120
Second Year
Semester 1
APM6003 Professional Practice in Applied Sport Psychology 10
APM6021 Practicum 2 20
APM6070 Extended Thesis Research 20
Plus Sport Science Elective 10
Semester 2
APM6045 Psychology Practice 4S 10
APM6070 Extended Thesis Research 20
APM6050 Practicum 3 20
Elective 10
Total 120

Health Psychology Stream
First Year Credit points
Semester 1
APM6030 Thesis Research 10
APM5009 Psychological Practice 1 10
APM5013 Quantitative Research Methods 10
APM5017 Psychological Practice 2 10
APM6035 Psychology of Health 10
Semester 2
APM6070 Extended Thesis Research 20
APM5021 Practicum 1 20
APM5003 Qualitative Research Methods 10
APM6008 Psychological Practice 3 10
APM6060 Psychology of Community Health 10
Second Year
Semester 1
APM6030 Thesis Research 10
APM6021 Practicum 2 20
APM6065 Clinical Health Psychology 10
Plus two electives from:
APH1050 Current Issues A 10
Subject from Sports/Community Psychology streams 10
Semester 2
APM6070 Extended Thesis Research 20
APM6055 Psychological Practice 4H 10
APM6050 Practicum 3 20
Plus one elective from:
APT1105 Domestic Violence and Sexual Assault 10
HPC5100 Applied Techniques of Grief Counselling 10
APA4004 Psychology of Group Processes 10
Subject from Sports/Community Psychology stream 10
Current Issues B 10

Admission Requirements
An honours degree with an Australian Psychological Society accredited four year sequence in psychology, or a pass degree with an APS accredited three year sequence in psychology together with an APS accredited fourth year psychology course, will be the minimum entrance requirement. However, relevant professional experience will be a substantial factor in selection. Applicants will be interviewed to assess suitability for the course.

Professional Recognition
This course is accredited by the Australian Psychological Society and by the Colleges of Community Psychology and Sport Psychology as an approved fifth and sixth year in Psychology.

Course Fees
Students undertaking the course will be charged under the Higher Education Contribution Scheme (HECS). Students will also be required to pay the University’s annual General Service Fee. Some fee-paying places may also be available.

Master of Psychology in Clinical Psychology

Master of Psychology in Clinical Neuropsychology

Course Code: AMPD Clinical Psychology
AMPN Clinical Neuropsychology
Campus: St Albans

Course Description and Objectives
The Master of Psychology program provides appropriate postgraduate training in functioning as a specialist professional psychologist in the area of Clinical Psychology, or Clinical...
Neuropsychology capable of working in a variety of clinical settings.

Adopting a life span framework, the course prepares graduates in a wide range of assessment, therapeutic and rehabilitation techniques with children and adolescents, as well as with adults. The Clinical Psychology stream encompasses a strong emphasis on psychodynamic perspective. The Clinical Neuropsychology stream presents a special focus upon childhood and adolescence.

Course Duration
The duration of the course is the equivalent of two years full-time study.

Course Structure
This coursework program is conducted on an intensive full-time basis over two years. The parallel streams of Clinical Psychology and Clinical Neuropsychology share in common several basic subjects. Each stream comprises the three interlocking strands of theoretical knowledge base subjects, research subjects (including an independent project and minor thesis) and a clinical practice strand, the latter comprising the larger time commitment of Psychology.

Clinical Neuropsychology Stream
The structure of the course is as follows:

**Compulsory subjects**

<table>
<thead>
<tr>
<th>Stage</th>
<th>Year</th>
<th>Semester</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<tr>
<td>APC1003</td>
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<td>APC2047</td>
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<td>APC2048</td>
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<td>APC2075</td>
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Total 240

Clinical Psychology Stream
The structure of the course is as follows:

**Compulsory subjects**

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<tr>
<th>Stage</th>
<th>Year</th>
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<td>Stage 5</td>
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</tbody>
</table>

Total 240

Admission Requirements
To qualify for admission to the course an applicant must have successfully completed a fourth year of study in a course accredited by the Australian Psychological Society. References' reports and any relevant professional experience are also taken into account, and applicants are interviewed to help assess their suitability for the course.
**POSTGRADUATE STUDIES**

**Doctor of Psychology in Clinical Psychology**

**Doctor of Psychology in Clinical Neuropsychology**

**Course Code:**
- Clinical Psychology: AZPC
- Clinical Neuropsychology: AZPD

**Campus:** St Albans

**Description and Course Objectives**

The aim of the course is to provide students with appropriate advanced training in functioning as specialist professional psychologists in the area of Clinical Psychology and Clinical Neuropsychology, capable of working with children, adolescents and adults in a variety of clinical settings. The parallel streams of Clinical Psychology and Clinical Neuropsychology share several common basic subjects. Each stream comprises the three interlocking strands of theoretical/knowledge base subjects, research subjects (including an independent project and minor thesis) and a clinical practice strand, the last comprising the largest part of the course.

**Course Duration**

The course is offered on a full-time basis over three years, including conversion from Year 1 of the Master of Psychology (Clinical Neuropsychology or Clinical Psychology).

**Course Structure**

**Clinical Neuropsychology Stream**

The structure of the course is as follows:

**Compulsory subjects**

**Stage 1** Credit points

| Year 1 | Semester one | APC1003  Introduction to Psychopathology | 5 |
| APC1006  Introduction to Clinical Neuropsychology | 5 |
| APC1007  Basic Clinical Skills | 5 |
| APC1009  Clinic Experience 1 | 10 |
| APC1010  Research Project 1 | 11 |
| APC1012  Neuroanatomy | 10 |
| APC1025  Clinical Research Methods 1 | 5 |
| APC1042  Professional Practice: Ethics | 4 |

**Stage 2** Year 1

| Semester two | APC1026  Research Project 2 | 16 |
| APC1031  Neuropsychology of Childhood | 5 |
| APC1032  Clinical Neuropsychology | 5 |
| APC1034  Clinical Neuropsychology Field Placement 1 | 12 |
| APC1035  Clinic Experience 2 | 10 |
| APC1036  Clinical Assessment Skills 1 | 5 |
| APC1046  Neuropsychological Syndromes | 10 |
| APC2085  Professional Practice: Cross Cultural | 2 |

**Stage 3** Year 2

| Semester one | APC1045  Professional Practice: Teamwork | 2 |
| APC2051  Neuropsychology of Adolescence | 7 |
| APC2052  Child and Adolescent Rehabilitation | 7 |
| APC2053  Clinical Neuropsychology Skills 2 | 5 |

| APC2054  Clinical Neuropsychology Field Placement 2 | 12 |
| APC2077  Clinic Experience 3 | 10 |
| APC2078  Research Project 3B | 11 |
| Stage 4 Year 2 | Semester two | APC2045  Clinical Research Methods 2 | 5 |
| APC2072  Adult Rehabilitation | 7 |
| APC2073  Clinical Neuropsychology Skills 3 | 7 |
| APC2074  Neuropsychology Field Placement 3 | 6 |
| APC2081  Clinic Experience 4 | 10 |
| APC2082  Research Project 4B | 22 |
| APC2083  Neuropsychology of Adulthood | 7 |
| APC2084  Professional Practice: Systems | 2 |
| Stage 5 Year 3 | Semester one | APC3010  Research Project 5 | 25 |
| APC3011  Clinic Experience 5 (full-year subject) | 10 |
| APC3014  Advanced Clinical Neuropsychology Theory and Practice 1 | 10 |
| APC3015  Clinical Neuropsychology Intern Placement (full-year subject) | 15 |
| Stage 6 Year 3 | Semester two | APC3011  Clinic Experience 5 (full year subject) | 10 |
| APC3016  Research Project 6 | 25 |
| APC3020  Advanced Clinical Neuropsychology Theory and Practice 2 | 10 |
| APC3015  Clinical Neuropsychology Intern Placement (full year subject) | 15 |

| Total 360 |

**Clinical Psychology Stream**

The structure of the course is as follows:

**Compulsory subjects**

**Stage 1** Credit points

| Year 1 | Semester one | APC1003  Introduction to Psychopathology | 5 |
| APC1006  Introduction to Clinical Neuropsychology | 5 |
| APC1007  Basic Clinical Skills | 5 |
| APC1009  Clinic Experience 1 | 10 |
| APC1010  Research Project 1 | 11 |
| APC1025  Clinical Research Methods 1 | 5 |
| APC1040  Orientation to Clinical Theories | 5 |
| APC1041  Observational Method: Infancy | 5 |
| APC1042  Professional Practice: Ethics | 4 |
| APC1079  Group Processes | 5 |

**Stage 2** Year 1

| Semester two | APC1026  Research Project 2 | 16 |
| APC1027  Psychopathology: Phenomenology and Theory | 5 |
| APC1028  Psychological Change and Therapy | 5 |
| APC1030  Clinical Psychology Field Placement 1 | 12 |
| APC1035  Clinic Experience 2 | 10 |
| APC1036  Clinical Assessment Skills 1 | 5 |
| APC1044  Observational Method: Childhood | 5 |
| APC2085  Professional Practice: Cross Cultural | 2 |

**Stage 3** Year 2

| Semester one | APC1045  Professional Practice: Teamwork | 2 |
| APC2051  Neuropsychology of Adolescence | 7 |
| APC2052  Child and Adolescent Rehabilitation | 7 |
| APC2053  Clinical Neuropsychology Skills 2 | 5 |
| APC2054  Clinical Research Methods 2 | 5 |
The postgraduate program in Women's Studies is designed to provide advanced formation, workplace practices, and education. The program demonstrates the capacity for carrying out research at the professional doctoral level. Once admitted, the student will convert to enrolment in the Doctor of Psychology (Clinical Neuropsychology or Clinical Psychology) course and successfully completed the first year of the Master of Psychology (Clinical Neuropsychology or Clinical Psychology) course.

### Admission Requirements

To qualify for admission to the course an applicant must have successfully completed the first year of the Master of Psychology (Clinical Neuropsychology or Clinical Psychology) course and demonstrated the capacity for carrying out research at the professional doctoral level. Once admitted, the student will convert to enrolment in the Doctor of Psychology (Clinical Neuropsychology or Clinical Psychology) course.

### Course Structure

#### Graduate Certificate in Women’s Studies

**Course Code:** ATSC  
**Campus:** City Flinders

#### Graduate Diploma in Women’s Studies

**Course Code:** AGSD  
**Campus:** City Flinders

#### Master of Arts in Women’s Studies

**Course Code:** AMSM  
**Campus:** City Flinders

#### Course Description and Objectives

Issues of gender are increasingly being addressed in policy formation, workplace practices, and education. The postgraduate program in Women's Studies is designed to provide advanced studies in contemporary gender-conscious analysis while retaining a focus on women's lives and experiences. It combines a review of current theoretical debates within an Australian and international context with empirical studies and research in contemporary society. Specialist elective units reflect the research strengths in International Development, literary and contemporary cultural theory, and industrial relations.

An important feature of the program is its flexible structure both in terms of exit points and in the inclusion of negotiated curriculum elements within each elective. This means that students from different work environments and with different interests may give their research individual relevance. The range of electives is expanded by drawing on relevant units offered in other Departments: this reflects the transdisciplinary nature of Women’s Studies as an area of study.

At each stage of the program students will have acquired a range of feminist research methods and discussed a range of different feminist perspectives.

The flexibility of the program is designed to suit the requirements of those already in the paid workforce, those wishing to take up specialist gender studies after completing undergraduate studies of any kind, and women who have had interrupted studies.

It is anticipated that most students will study on a part-time basis and the program will be scheduled accordingly. However, provision can be made for full time study.

### Course Duration

Course durations are as follows:

- **Stage 1:** Graduate Certificate in Women’s Studies  
  (four subjects)
- **Stage 2:** Graduate Diploma in Women’s Studies  
  (eight subjects)
- **Stage 3:** Master of Arts in Women’s Studies  
  (eight subjects plus thesis or professional project and one further subject)

The course is normally offered on a part-time evening basis of two subjects per semester.

### Course Requirements

To qualify for the award of Graduate Certificate in Women’s Studies students must complete a total of 60 credit points.

To qualify for the award of Graduate Diploma in Women’s Studies students must complete a total of 120 credit points.

To qualify for the award of Master of Arts in Women’s Studies students must complete a total of 180 credit points.

### Course Structure

#### Graduate Certificate in Women’s Studies

<table>
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<tr>
<th>Credit points</th>
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<td>15</td>
<td>ACF5045 Varieties of Feminist Thought</td>
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<td>15</td>
<td>ACF5046 Gender in Contemporary Australia</td>
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<td>15</td>
<td>ACF5047 Feminisms of Difference</td>
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<td>15</td>
<td>ACF5048 Psychological and Psychoanalytical Perspectives of Gender and Culture</td>
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<td>ACF5041 Imagining Gender</td>
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ACF5043 Gender Cross-Culturally 15
ACF5051 Researching Gendered Lives 15
ACF5052 Knowing Bodies 15
ACF5053 Gender & Genre in Short Fiction 15
ACG5065 Gendering Communication 15
Total 60

Graduate Diploma in Women’s Studies
Eight of:
ACF5045 Varieties of Feminist Thought 15
ACF5046 Gender in Contemporary Australia 15
ACF5047 Feminisms of Difference 15
ACF5048 Psychological and Psychoanalytical Perspectives of Gender and Culture 15
ACF5030 Women and Trade Unions 15
ACF5031 Women and International Development 15
ACF5038 Legislating Social Justice 15
ACF5039 Feminist Reading Unit 15
ACF5040 Gender on the Agenda 15
ACF5041 Imag(in)ing Gender 15
ACF5042 Rethinking the Family 15
ACF5043 Gender Cross-Culturally 15
ACF5051 Researching Gendered Lives 15
ACF5052 Knowing Bodies 15
ACF5053 Gender & Genre in Short Fiction 15
ACG5065 Gendering Communication 15
ACF5049 Approaches to Research 15
Total 120

Master of Arts in Women’s Studies
Requirements of the Graduate Diploma in Women’s Studies:
120 Credit points plus
Either:
ACF6020 Minor Thesis (full-time) or 60
ACF6010 Minor Thesis (part-time) or
ACG6025 Professional Project (f/t) 60
or
ACG6030 Professional Project (part time) and one additional subject 60
Total 180

Progression
To progress from the Graduate Diploma to the MA all students must achieve H2A or above in at least 2 electives and have undertaken ACF5049 Approaches to Research.

Research Requirements (Masters)
The first option is completion of a 15,000 to 20,000 word minor thesis.
The second option is the completion of a Professional Project of 10,000 words and one postgraduate elective unit.
A Professional Project is envisaged as smaller-scale than a thesis and an investigation which has less emphasis on the theorisation of the research. The Professional Project works more in terms of description and reportage.

Career Prospects
Students graduating from the postgraduate women’s studies program are able to apply gender-conscious analysis to a wide range of fields in the public and private sectors. Such fields include counselling, human relations, welfare and community work, teaching, development and interactional relations. Graduates have developed excellent communication analysis and research skills.
AAA5002 RESEARCH METHODS

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject covers a variety of research methods relevant to research in Asia and on Asian-related topics. The ontological and epistemological foundations to various approaches to research (e.g., positivism, critical rationalism, interpretivism, critical theory, realism, structuration theory and feminism) will be critically reviewed. Students would be broadly familiar with the issues of logic and methodology. Quantitative and qualitative research methods, and be able to select a research topic(s), design research proposals and adopt optimum research methods.


**Class Contact** The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.

**Assessment** One piece of literature review with 3000 words and one research proposal with 2000 words.

AAA5003 ISSUES IN CONTEMPORARY SOCIAL CHANGE IN ASIA

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject will involve a study of some key issues surrounding the process of social change in selected Asian societies over the last two decades, with emphasis on two key themes: Culture and Identity; and The State and Development. Within these themes a number of topics will be explored. They will cover such questions as the redefinition of tradition among government-sponsored agencies, intellectuals as well as grass roots movements, the impact of state-generated development on localities, conflicts over resources, the determinants of development policy formulation, and key ideas which underlie current discussions about development and local culture, both in global and regional forums.


**Class Contact** The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.

**Assessment** One 5000 word assignment.

AAA5004 STATE AND SOCIETY IN ASIA

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject examines the relationship between states and societies in selected Asian contexts. It will include a comparative study of political regimes in the region.


**Class Contact** The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.

**Assessment** One 5000 word assignment.

AAA5005 ECONOMIC CHANGE IN ASIA

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject examines the changes of economic environment in Asia in the context of global political and economic challenges. It aims to understand how Asian economic environment has been constructed and how that environment related to economic and political behaviour, and how to collect, analyse and present appropriate data relevant to the changing economic environment in Asia. The first task of the subject is to understand the central ideas of Economics. Three main theories of economics will be identified (subjective preference theory, cost of production theory and abstract labour theory). The second task of the subject is to study the application of the theories to Asia and global economy.

AAA5006 CROSS CULTURAL COMMUNICATION IN ASIA

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject begins with an introduction to issues and theory of cross-cultural communication in the context of Australia-Asia relations. This is followed by three sections which concentrate on the language and culture and how to do business in Japan, Vietnam and China. The subject concludes with a summary and overview of Australia-Asia business relations with respect to intercultural business communication.


Assessment One 5000 word assignment.

AAA5009 THE CITY IN ASIA

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject studies the emergence and development of urban centres in selected Southeast Asian countries, exploring similarities and contrasts in social structures and urban form, indigenous and external forces of economic and cultural change, locational patterns and power structures. In particular, it addresses some of the most pressing issues of urban life in these countries, set within the framework of the processes of ‘modernisation’, development and their implications for Southeast Asian societies.


Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. For Masters and Graduate Diploma students these classes may be scheduled as intensive weekend workshops depending on student demand.

Assessment Seminar presentation or short essay, 15%; major essay (3000 words), 40%; final examination, 45%. Note Masters degree candidates taking this subject will be required to present a major essay of 5000 words.

AAA5010 INDUSTRIAL DEVELOPMENT IN ASIA

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject aims to examine the process of industrialisation in Asia in relation to changes in the global economy, to provide ways of understanding this process through applying development theories, and to explore issues and outcomes resulting from industrialisation using different perspectives through case studies which include countries in East, Southeast and South Asia. The subject includes three parts: the first part presents an analysis of global economy and regional industrialisation of Asia since the Second World War; the second part of the subject discusses the theoretical frameworks and the main criticisms of these; and the third part uses them to interpret the Asian industrial development experiences.


Class Contact The equivalent of three hours per week for one semester comprising one one-hour lecture and one two-hour seminar. These classes may be scheduled as intensive weekend workshops depending on student demand.

Assessment Oral presentation of country profile, 10%; practical report, 30%; essay, 30%; examination 30%. For Masters and Graduate Diploma students, one 5000 word assignment.

AAA5011 INTERPRETING ‘ASIA’ AND THE ‘PACIFIC’

Campus Footscray Park
AAA5013 COLONIALISM, NATIONALISM AND REVOLUTION IN SOUTHEAST ASIA

Campus Footscray Park

Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5013 Colonialism, Nationalism and Revolution in Southeast Asia.

Content This subject will take as its central theme for the study of Southeast Asian history during the 19th and 20th centuries the interaction between the evolving indigenous societies of the region and increasing Western penetration. This subject will examine how Southeast Asian societies accommodated, resisted, and utilised European and North American political and economic intervention. The first weeks of the subject will be devoted to a study of pre-colonial Southeast Asia and the first two centuries of European contact. Particular emphasis will be given to the social and economic transformation experienced by Southeast Asian countries during the last decades of colonial rule together with the emergence of nationalist movements throughout the region. The latter part of the subject will be devoted to an examination of the revolutionary experience leading to the creation of the new nation states of Southeast Asia. The subject will focus on Indonesia, but will draw comparisons with other Southeast Asian countries.


Class Contact Three hours per week, comprising two one-hour lectures and one one-hour tutorial for one semester.

Assessment Critical review (2,500 words), 30%; research essay (5000 words), 70%.

AAA5014 THE SEARCH FOR MEANING IN ASIA

Campus Footscray Park

Prerequisite(s) Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5014 The Search for Meaning in Asia.

Content This subject examines the diverse religious and philosophical traditions of Asia in a comparative perspective. The aim is two-fold: to develop an understanding of traditions of value, thought, devotion, and spirit in Asia; and to develop an ability to appreciate different ways of interpreting self and the world. Emphasis will be given to the dimension of personal experience in the human quest to find meaning in life and to give the world meaning, both past and present. This will involve a consideration of such issues as mind, consciousness, cosmology, deity, power, transformation, vision, and transcendence. The impact of systems of thought on public issues such as the good life, ecology, personhood, social life, and nationhood will also be discussed.

Required Reading To be advised by lecturer.


**Class Contact** Three hours per week comprising two one-hour lectures and one one-hour tutorial.

**Assessment** One essay of 2500 words, 30%; one 5000 word research essay 70%.

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**AAA5015 GENDER AND SEXUALITY: ASIAN PERSPECTIVES**

**Campus** Footscray Park

**Prerequisite(s)** Students must have either completed AAA5011 Interpreting Asia and the Pacific, or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5015 Gender and Sexuality: Asian Perspectives.

**Content** This subject employs recent social theory understandings of gender and identity. Case studies will be drawn from a range selected Asian cultural contexts. Issues to be considered will include the complex notions of engenderment (eg., femaleness, maleness, androgyny), heterosexuality, homosexuality, prostitution, sex tourism, genderedness, and possibilities for gender equality and empowerment in specific cultural milieus.


**Class Contact** Three hours per week comprising normally one one-hour lecture and one two-hour seminar.

**Assessment** Seminar paper (2,500 words), 30%; research essay (5000 words), 70%.

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**AAA5017 BUSINESS CULTURES IN ASIA**

**Campus** Footscray Park

**Prerequisite(s)** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5017 Business Cultures in Asia.

**Content** This subject will examine a range of theoretical and empirical approaches to the study of doing business in Asia. The disciplines discussed will include cross-cultural communication, international trade and finance, and business behaviour and management. The empirical studies will tackle such issues as business negotiation, investment procedures, socio-political and economic conditions, and management and labour relations in selected countries in East and Southeast Asia.

to Trade and Investment, Korea Trade Promotion Corporation, Seoul.

**Class Contact** The equivalent of three hours per week for one semester comprising one two-hour lecture and one one-hour seminar. These classes may be scheduled as intensive weekends workshops depending on students’ demand.

**Assessment** Oral presentation, 10%; minor essay (2000 words), 30%; research essay (5000 words), 60%

### AAA5018 CULTURE AND POLITICS IN INDONESIA

**Campus** Footscray Park

**Prerequisite(s)** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5018 Culture and Politics in Indonesia.

**Content** The subject will examine Indonesia’s social structure and diverse cultural patterns and how these are reflected in post-independence politics. Emphasis will be given to the processes of social change. The themes explored in the subject will include the construction of national identity, the search for appropriate political forms and the social and political changes generated by rapid economic development, Islam in its diverse manifestations, the role of the Chinese and other ethnic minorities will be examined in the context of national integration. Particular focus will be given to the issue of regime change as Indonesia approaches the end of the Suharto era.


**Assessment** Seminar paper, (2500 words), 30%; research essay (5000 words), 70%

### AAA5020 SOUTHEAST ASIAN POLITICS

**Campus** Footscray Park

Pre-requisite(s) Nil.

**Content** This subject will examine key recent events as well as political change and conflict in the Southeast Asian region since World War II. The subject aims to analyse and interpret political systems, ideologies and traditions in Southeast Asian countries by focussing on the question of legitimacy and claims to power, authority and sovereignty. By means of individual country and comparative studies, lectures and tutorials will explore the following topics: the role of the military in government, politics and power maintenance; elections and democracy; national integration and regional/ethnic/religious separatism, “political cultures”, civil society and the role of the middle class in contemporary Southeast Asian politics. The course should provide a useful basis for understanding and explaining the political systems of the region and their trajectories of change.


**Class Contact** Three hours per week comprising one two-hour lecture and one one-hour tutorial for one semester.

**Assessment** Seminar paper, (2500 words), 30%; research essay (5000 words), 70%.

### AAA5021 FOREIGN RELATIONS: INDONESIA, VIETNAM AND AUSTRALIA

**Campus** Footscray Park

**Prerequisite(s)** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently with AAA5021 Foreign Relations: Australia and its Neighbours.

**Content** This subject will examine the foreign policies of Australia, Indonesia and other Southeast Asian countries. It will explore themes such as decolonisation, the Cold War, globalisation, and regional co-operation from a number of national perspectives with the objective of giving students insight into the multi-layered network of interactive relationships in which foreign policies are developed and implemented. The study of Australian policy will constitute the principal focus. The subject will examine both the key strategic relationships with ‘great and powerful friends’ and the development of more autonomous relations with the nations of Northeast and Southeast Asia. Extensive use will be made of Australian official documents as source material.

**Required Reading** Evans, G. and Grant B. 1995, Austrlia’s Foreign Relations in the World of the 1990s, Melbourne University Press, Melbourne.


**Class Contact** Three hours per week comprising one one-hour lecture and one two-hour seminar. **Assessment** Seminar paper (2,500 words), 30%; research essay (5000 words), 70%.

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**AAA5022 POLITICS OF GLOBALISATION**

**Campus** Footscray Park

**Prerequisites** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently.

**Content** This subject critically reviews recent theories of the processes labelled as ‘Globalisation’ – broadly understood as the decline of sovereign states in international politics and the rise of transnational and supra-state institutions and influences. Special attention is paid to Richard Falk’s distinction between ‘Globalisation from above’ (e.g., multinational corporations, big power or superpower strategies, international media conglomerates) and ‘Globalisation from below’ (e.g., immigration, tourism, cultural exchanges, NGO activities).

Australia’s vulnerabilities and opportunities in the face of Globalisation will be of central concern throughout the subject.


**Recommended Reading** Brecher, J. et al. (eds.) (1993), Global Visions: Beyond the New World Order, Montreal: Black Rose Press.

**Class Contact** Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial. **Assessment** Seminar paper (2,500 words), 30%; research essay (5000 words), 70%.

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**AAA5024 POLITICAL ECONOMY OF GLOBALISATION**

**Campus** Footscray Park

**Prerequisites** Students must have either completed AAA5011 Interpreting Asia and the Pacific or be undertaking AAA5011 Interpreting Asia and the Pacific concurrently.

**Content** This subject examines the processes of Globalisation from the perspectives of political economy. Globalisation, under this heading, refers to the development of an economy and forms of governance that span much of the world. Such developments reflect three processes: (a) the integration of financial and currency markets across the entire world; (b) the integration of production, trade and capital formation across national boundaries in global corporations; and (c) the emergence of functions of global governance that partially regulate national economic, social and environmental policies. The fusion of finance, corporations and other organisations also reflects the decisions that permit, promote or execute enhanced global connections. The subject will be divided into three parts: (i) a critical review of recent theories in political economy which are related to the processes of Globalisation; (ii) a review of the historical path of the so-called ‘Globalisation’ processes; (iii) an exploration of empirical case studies to critically evaluate ‘Globalisation’ and Australia’s engagement with and responses to this process.


**Class Contact** Three hours per week comprising two one-hour lectures and one one-hour tutorial. **Assessment** Seminar paper (2,500 words), 30%; research essay (5000 words), 70%.

Class Contact Three hours per week for one semester comprising two one-hour lectures and one one-hour tutorial.

Assessment Seminar paper, (2,500 words), 30%; research essay (5000 words), 70%.

AAA5030 TEACHING ASIA 1

Campus Footscray Park

Prerequisite(s) Normally at least a Bachelor’s degree or its equivalent and a recognised professional qualification in education or teaching.

Content The subject presents an historical sociology of Australian culture as it has affected Australia’s relations with selected East and Southeast Asian societies. It will involve an historical examination of Australia’s relations with the region. Australia’s foreign policy towards selected countries will be critically examined. Students will be introduced to contemporary historical examination of Australia’s “engagement” with “Asia”. Particular emphasis will be placed on China, Japan and Indonesia.


Class Contact 18 hours for one semester.

Assessment One literature review exercise (1500 words) (40%); One essay (2500 words) (60%).

AAA5031 TEACHING ASIA 2

Campus Footscray Park

Prerequisite(s) Normally at least a Bachelor’s degree or its equivalent and a recognised professional qualification in education or teaching. Also normally satisfactory completion of AAA5030 Teaching Asia 1.

Content The subject presents an historical survey of selected civilizational traditions in East, Southeast, and South Asian societies. It will introduce students to the processes of accommodation and adaptation of the great religious traditions that have taken place in China, Japan, Indonesia and India and examine how this is reflected in literature and art. The subject will explore the processes of social, cultural and religious change of these societies in the post-colonial world. The approach will be comparative and will draw on the disciplines of anthropology, history and political science.


Class Contact 18 hours for one semester.

Assessment One literature review exercise (1500 words) (40%); One long essay (2500 words) (60%).

AAC5000 INTRODUCTION TO CHINESE LANGUAGE 1A

Campus Footscray Park

Prerequisite(s) Nil.

Content This subject provides a general introduction to the history of the language and some idea of the Chinese social and cultural background which will be intermingled with the linguistic content; teaches Pinyin, the Chinese phonetic alphabet, the tones and their changes in different combinations and some basic Mandarin-its common sentence patterns, situational spoken Chinese and the reading and writing of Chinese characters. Students can expect to be able to reproduce about 100 Chinese characters and recognise approximately an additional 200. Of all those, oral-aural skill will be emphasised. It will also teach how to manipulate the interactive multimedia using a Touch-Screen Program developed to assist students in learning and practicing spoken Chinese. Students will also be introduced to certain aspects of Chinese culture and society, including a brief history, common pattern of thought, geography, places of interest, Chinese political, economic and educational systems, employment and Chinese family life. Students who complete this subject can expect to have an elementary understanding of the main features of Mandarin and Chinese culture and society. They will also attain the ability to communicate in simple situations in everyday life.


Class Contact Four hours per week for one semester.

Assessment Assignments, 10%; mid-term test, 20%; final examination, 45%; oral-aural test, 25%. Students will be required to complete a 3000 word assignment.

AAC5012 CHINESE LANGUAGE 1B

Campus Footscray Park

Prerequisite(s) AAC5011 Introduction to Chinese Language 1A or its equivalent.

Content The subject is designed to expand upon the elementary Chinese introduced in the first level. While consolidating knowledge of Pinyin, tones, spoken Chinese, Chinese character writing students will learn Chinese grammar systematically through sentence patterns and intensive exercises and be able to reproduce an additional 170 Chinese characters and recognise approximately an additional 180, continue with the learning of
Spoken Chinese (Part II) with the aid of the Touch Screen Program to further develop their oral-aural skills so as to enhance their ability in practical communication-understanding, speaking, reading and writing. These skills will be integrated and developed throughout the subject. Students will also be taught how to use a bilingual (Chinese-English) dictionary and how to manipulate a Chinese-English word-processor NJStar to help them maintain and make use of their knowledge in Pinyin and to assist them in learning new characters. They will also be introduced to Chinese cuisine, traditional Chinese medicine and acupuncture; religion, Chinese festivals and customs. Students who complete this level will have a deeper understanding and grasp of the Chinese language and culture. They will not only be able to put in actual use what they have already learned, but also ‘invent’ their own sentences based on the grammatical rules and the practical vocabulary built up throughout the subject so far. They will achieve a basic level of oral communication with a native Chinese speaker and function in familiar situations.

**Required Reading**


**Recommended Reading**


**Class Contact**

Four hours per week for one semester.

**Assessment**

Assignments, 10%; written examination, 40%; oral-aural test, 30%; term paper, 20%. Students will be required to complete a 3000 word assignment.

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**AAC5014 CHINESE LANGUAGE 2B**

Campus Footscray Park

**Prerequisite(s)** AAC5012 Chinese Language 2A or its equivalent.

**Content**

Students will further be exposed to Chinese culture as well as further improving their knowledge of the Chinese language and the four communication skills. Students will continue to learn Chinese grammar-semantics and syntax-systematically through sentence patterns and intensive exercises and expand their vocabulary including set phrases and idioms. They will be able to reproduce about 400 Chinese characters and recognize approximately an additional 200. Reading and writing ability will be enhanced through studying some selected literary writings and other appropriate materials and through doing translation exercises. Students will also be given the opportunity to look at some easy Chinese movies so as to be exposed to the environment in which the target language is in actual day-to-day use, and also be introduced to famous contemporary Chinese literature including poems, short stories and novels.

**Required Reading**


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**AAC5013 CHINESE LANGUAGE 2A**

Campus Footscray Park

**Prerequisite(s)** AAC5012 Chinese Language 1B or its equivalent.

**Content**

Emphasis will be placed on the improvement of the participants’ skills in conversational listening and speaking as well as reading and writing. Students will continue to learn Chinese grammar-semantics and syntax-systematically through sentence patterns and intensive exercises and expand their vocabulary including usage, and will be able to reproduce about 350 Chinese characters and recognize approximately an additional 200. Students ability in reading and writing will be enhanced through the study of some selected writings from Chinese newspapers, magazines and other appropriate materials and through doing translating and summarising exercises. Students will also be given the opportunity to see some daily news on TV and some Chinese paintings in the Chinese Style, Shanghai.

**Class Contact**

Four hours per week for one semester.

**Assessment**

Assignments, 10%; written examination, 40%; oral-aural test, 30%; term paper, 20%. Students will be required to complete a 3000 word assignment.

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**AAC5015 CHINESE LANGUAGE 3A**

Campus Footscray Park

**Prerequisite(s)** AAC5014 Chinese Language 2B or its equivalent.

**Content**

Students will continue to learn advanced Chinese through textbooks and expand their vocabulary, be exposed to selected writings from Chinese newspapers, magazines and other general texts addressed to the general reader in Chinese and enhance their reading and writing comprehension through doing translating and summarising exercises. Students will also be given the opportunity to see some daily news on TV and some Chinese...
documentaries in both formal and informal situations, and thus be informed of the current issues in China, especially those concerning Australia. Successful students will be able to understand most of what a native speaker says in a normal manner and on a familiar topic, and to discuss the topic both verbally and in writing in general terms with limited but sufficient vocabulary and structural accuracy. They will also be able to demonstrate a knowledge of current political, economic and social issues in China.


Class Contact Four hours per week for one semester.

Assessment Topic assignment, 10%; written examination, 40%; oral-aural test, 30%; minor essay, 20%. Students will be required to complete a 3000 word assignment.

AAC5016 CHINESE LANGUAGE 3B

Campus Footscray Park

Prerequisite(s) AAC5015 Chinese Language 3A or its equivalent.

Content Students will be further exposed to Chinese culture as well as further improving their knowledge of the Chinese language and the four communication skills. They will continue to learn more Chinese through textbooks and expand their vocabulary; further develop their skills in discussing issues in Chinese, both orally and in writing and study formal and standard news reports in Chinese newspapers with its special wording and phrasing. Students will also learn how to write a formal/business letter, the often used formats and terminology, and its style. Students who successfully complete this subject will be able to effectively converse and communicate with and understand native speakers, with a measure of fluency and competence, on certain specific topics as well as on general and routine ones. They will also be equipped with cultural awareness and a knowledge of the current political, economic and social issues in China and related to Sino-Australian relations. They will be able to carry out some independent research into relevant issues using source materials in Chinese (with the aid of a bilingual dictionary) and produce simple verbal and written reports (using a Chinese-English word-processing package) in the target language.


Class Contact Four hours per week for one semester.

Assessment Topic assignments, 10%; written examination, 40%; oral-aural test, 30%; minor essay, 20%. Students will be required to complete a 3000 word assignment.

AAC5017 ADVANCED CHINESE I

Campus Footscray Park

Prerequisite(s) AAC5016 Chinese Language 3B or its equivalent.

Content This subject is designed for students who wish to enhance their Chinese language proficiency to an advanced level and their ability to use the language in professional and/or academic contexts. The subject will focus on enabling students to communicate in Chinese with increasing sophistication, both orally and in writing. Students will be required to broaden their communicative repertoire by discussing and studying a range of more advanced topics on China and Australian relations with China. They will be expected to do more complex translation in both direction. On completion of the course, students should be able to read authentic materials in spoken and written Chinese with minimum glossaries or teacher assistance. They will be able to translate newspaper and documentary Chinese texts and discuss the contents of these texts in Chinese.

Required Reading To be advised by lecturer.


Class Contact Four hours per week for one semester comprising one two-hour workshop in intensive learning and one one-two-hour workshop for wide reading and research.

Assessment 2x1000 characters class paper/research report, 30%; oral examination, 30%; written examination, 40%. Students will be required to complete a 3000 word assignment.

AAC5018 ADVANCED CHINESE II

Campus Footscray Park

Prerequisite(s) AAC5017 Advanced Chinese or equivalent.

Content This subject aims to further develop students' ability to use Chinese in professional and/or academic contexts. Priority will be given to interpreting and translation skills. Students will be expected to focus their research interest on some specific topics on China or Australian relations with China. By conclusion of the course, students will be able to communicate fluently with Chinese-speaking people on complicated issues and produce a lengthy research thesis in Chinese.

Required Reading To be advised by lecturer.


Class Contact Four hours per week for one semester comprising one two-hour workshop in intensive learning and one two-hour workshop for "Wide Reading and Research".

Assessment 2x1500 characters class paper/research report, 30%; oral examination, 30%; thesis of minimum 2500 characters, 40%. Students will be required to complete a 3000 word assignment.
AAI5001 INDONESIAN 1A

Campus Footscray Park
Prerequisite(s) Nil
Content This subject provides an introduction to contemporary Indonesian. The basic skills to be developed include speaking, reading, writing and translating from Indonesian into English. By the end of the course students will have a basic knowledge of simple sentence patterns and be able to use the language in simple social interaction.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.
Assessment Class assignments, 40%; one oral test, 20%; one written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAI5002 INDONESIAN 1B

Campus Footscray Park
Prerequisite(s) AAI5001 Indonesian 1A.
Content Further introduction in basic Indonesian with a continuing emphasis on speaking, reading and writing skills. The subject will provide the foundation for further studies in Indonesian. Students will complete a basic introduction to Indonesian grammar and extend their use of the language to a variety of informal social contexts.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.
Assessment Class assignment, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAI5003 INDONESIAN 2A

Campus Footscray Park
Prerequisite(s) AAI5002 Indonesian 1B
Content The course will consolidate the basic skills in Indonesian acquired in Indonesian 1A and 1B. Emphasis will be placed on conversational skills and on the study of simple text and other materials with the assistance of a dictionary. Students will begin to write narrative and descriptive essays.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture, and one two-hour tutorial.
Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAI5004 INDONESIAN 2B

Campus Footscray Park
Prerequisite(s) AAI5003 Indonesian 2A.
Content Students will learn to hold conversations in Indonesian about a variety of topics, including daily life and current issues in Indonesian culture and society. They will read magazine and newspaper articles and other appropriate materials, with the help of a dictionary. They will also learn a range of techniques for writing longer narrative essays and informal letters.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture, and one two-hour tutorial.
Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAI5005 INDONESIAN 3A

Campus Footscray Park
Prerequisite(s) AAI5004 Indonesian 2B
Content This course will enable students to begin reading a range of informative contemporary texts in Indonesian, including newspapers and news-magazines. They will develop various approaches for discussing these texts and learn to write essays on Indonesian politics and society.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and one two-hour tutorial.
Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAI5006 INDONESIAN 3B

Campus Footscray Park
Prerequisite(s) AAI5005 Indonesian 3A
Content This course will enable students to continue reading a range of informative contemporary texts in Indonesian, including newspapers and news-magazines. They will develop further approaches for discussing these texts and learn to write more complex essays on Indonesian politics and society.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising one two-hour lecture and, one two-hour tutorial.
Assessment Class assignments, 40%; oral test, 20%; written test, 30%; attendance and class participation, 10%. Students will be required to complete a 3000 word assignment.

AAJ5011 INTRODUCTION TO JAPANESE

Campus Footscray Park
Prerequisite(s) Nil
Content This subject takes a communicative approach to acquiring Japanese language competency. Situations similar to those students may encounter in Australia are simulated in the classroom to encourage both linguistic and socio-linguistic competence. Students will have an understanding of how to communicate appropriately in Japanese in particular situations and be exposed to a variety of Japanese speaking situations in Australia. The oral and aural skills to communicate with Japanese native speakers in a limited number of situations will be developed, and also the ability to read and write hiragana and katakana. The subject will teach students to cope in common contact situations such as: self introduction, meeting Japanese people, travelling to Japan, and talking about Japanese culture.

Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars and one one-hour lecture of Japanese culture.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5012 JAPANESE II

Campus Footscray Park

Prerequisite(s) AAJ5011 Introduction to Japanese or equivalent.

Content This subject uses articles from Japanese media to teach students about Japanese society, which will provide an in depth knowledge of Japanese discourse forms. Students will learn to express opinions on a variety of topical issues both verbally and in writing. Students will develop the ability to discuss topical issues in Japanese.


Recommended Reading To be advised by lecturer.

Class Contact Four hours per week for one semester comprising two two-hour seminars and one one-hour lecture of Japanese culture.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5013 JAPANESE III

Campus Footscray Park

Prerequisite(s) AAJ5012 Japanese II or equivalent.

Content This subject assumes a moderate ability of Japanese. In this subject students will learn to express themselves in daily situations they encounter in their workplace. These new skills gained through situational roleplays will help them to become more fluent and competent in a predominantly Japanese environment. This subject also assumes a basic ability in kanji.


Recommended Reading To be advised by lecturer.

Class Contact Four hours of class contact per week for one semester comprising two two-hour seminars and one one-hour lecture of Japanese culture.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5014 JAPANESE IV

Campus Footscray Park

Prerequisite(s) AAJ5013 Japanese III or equivalent.

Content This course assumes a moderate knowledge in Japanese. It is designed to consolidate and expand students’ intermediate competence in spoken and written Japanese and to introduce vocabulary necessary to interact with the Japanese about the topics covered. By the end of this course students will be expected to know approximately 450 kanji.


Class Contact Four hours of class contact per week for one semester comprising two two-hour seminars and one one-hour culture class. Approximately 15 kanji (Chinese writing characters) will be taught each week.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5015 JAPANESE V

Campus Footscray Park

Prerequisite(s) AAJ5014 Japanese IV or equivalent.

Content This subject uses articles from Japanese media to teach students about Japanese society, which will provide an in depth knowledge of Japanese discourse forms. Students will learn to express opinions on a variety of topical issues both verbally and in writing. The subject will expose students to a variety of materials written by Japanese native speakers for Japanese native speakers. Students will develop the ability to discuss topical issues in Japanese, and using a Japanese character dictionary students will learn how to access a variety of written source materials.


Class Contact Four hours per week for one semester comprising two two-hour seminars and one one-hour lecture of Japanese culture.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5016 JAPANESE VI

Campus Footscray Park

Prerequisite(s) AAJ5015 Japanese V or equivalent.

Content This subject continues to use articles from Japanese media to teach students about Japanese society. It will provide students with an in depth knowledge of Japanese discourse forms, and improve the ability to express opinions on a variety of topical issues both verbally and in writing.


Class Contact Four hours per week for one semester comprising two two-hour seminars and one one-hour lecture of Japanese culture.

Assessment Essay (3000 words), 40%; writing tests, 10%; examination, 30%; oral test, 10%; aural test, 10%.

AAJ5017 READING JAPANESE TEXTS

Campus Footscray Park

Prerequisite(s) AAJ2002-Business Japanese 4 or AAJ5014 - Japanese IV.

Content This subject provides students with the opportunity to develop their skills in reading Japanese in order to collect relevant information for their future research or for their needs in their
future career. Students are required to interact with a wide range of texts which demonstrate various features of Japanese language through detailed readings. Texts used in this subject will be selected from a variety of sources including newspaper and magazine articles, business documents, essays, short stories, extracts from famous Japanese novels. The topics of texts will cover Japanese contemporary society and business related matters as well as Japanese culture. Students will be asked to read the quantity suitable for their level of translation skills with an aid of a dictionary. The subjects starts with providing practice sessions for improving general reading skills and vocabulary building.

**Required Reading** How to Read About Business in Japanese, KIT, Bonniesha, Tokyo, 1990.

**Class Contact** Three hours per week for one semester comprising one two-hour lecture and one one-hour tutorial each week.

**Assessment** Reading assignments 30%; translation assignment 30%; examination 40%. Students will be required to complete a 3000 word assignment.

### AAJ5018 ADVANCED JAPANESE 1

**Campus** Footscray Park

**Prerequisite(s)** AAJ 5014 Japanese IV. Students must also obtain approval from the subject co-ordinator.

**Content** The course aims to consolidate the knowledge of Japanese acquired at intermediate level and develop it to an advanced level. Both the spoken and written components will be given equal attention. The subject consists of advanced work in Japanese grammar and communication. An effective way of reading is introduced. The text covers the variety of topics focusing on Japanese society and culture.


**Recommended Reading** To be advised by the lecturer.

**Class Contact** Four hours per week for one semester comprising two two-hour seminars.

**Assessment** Reading assignments 30%; written assignment 30%; examination 40%. Students will be required to complete a 3000 word assignment.

### AAJ5019 ADVANCED JAPANESE 2

**Campus** Footscray Park

**Prerequisite(s)** AAJ 5014 Japanese IV. Students must also obtain approval from the subject co-ordinator.

**Content** The course aims to enhance the students understanding of Japanese society and culture through the text with medium and higher level of difficulty. The additional reading texts will be selected to match the competence of the students. An opportunity of advanced reading is introduced. The text covers the variety of topics focusing on Japanese society and culture.


**Recommended Reading** To be advised by the lecturer.

**Class Contact** Four hours per week for one semester comprising two two-hour seminars.

**Assessment** Reading assignments, 30%: written assignment, 30%; examination 40%. Students are required to complete a 3000 word assignment.

### AAJ5020 ADVANCED JAPANESE 3

**Campus** Footscray Park

**Prerequisite(s)** AAJ 5014 Japanese IV. Students must also obtain approval from the subject co-ordinator.

**Content** The aim of this course is to improve higher reading skills through using primary sources as materials, and to provide methods relevant to the student’s own self-access reading. Article on general topics in newspapers and magazines are selected for study. The course also aims to enhance advanced communication skills for students to advance to further studies in Japanese or who intend to work in a Japanese environment in the future. The content of this subject is designed according to the interests of the students enrolled in any year and texts are selected to match the competence of the students. An opportunity of advanced translation will be provided.


**Recommended Reading** To be advised by the lecturer.

**Class Contact** Four hours per week for one semester comprising two two-hour seminars.

**Assessment** Reading assignments 30%, Written assignment 30%. Examination 40%. Students will be required to complete a 3000 word assignment.

### AAV5011 VIETNAMESE 1A

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** Vietnamese language. Students will learn how to develop fundamental speaking skills in informal daily life situations such as meeting people, understanding giving descriptions and directions, asking for and providing assistance in the workplace, in public office etc. Students will be expected to develop an elementary vocabulary adequate for common use in unstructured and relatively familiar situations and to achieve a fair degree of spontaneity and flexibility in oral discourse with grammatical accuracy. Vietnamese literature A general introduction to Vietnamese literature. Emphasis will be given to folk literature.

**Required Reading** Phan, V.G. 1991, Vietnamese for Beginners 1, Centre for Asia Pacific Studies, VUT. Melbourne.

**Recommended Reading** Duong, T.B. and Gage, W. 1975, Vietnamese Grammar, Oxford University Press.

**Class Contact** Four hours per week for one semester comprising two two-hour seminars.

**Assessment** Reading assignments, 30%, Written assignment, 30%. Examination 40%. Students will be required to complete a 3000 word assignment.
POSTGRADUATE SUBJECT DETAILS

Assessment: Progressive oral/aural and written exercises, including mid-year examination, 40%; two 1500 word essays in English on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination, 20%. Students will be required to complete a 3000 word assignment.

AAV5012 VIETNAMESE 1B

Campus: Footscray Park
Prerequisite(s): Normally AAV5011 Vietnamese 1A or equivalent.
Content: As for AAV5011 Vietnamese 1A.

AAV5013 VIETNAMESE 2A

Campus: Footscray Park
Prerequisite(s): AAV5012 Vietnamese 1B or equivalent.
Content: Vietnamese language. Daily communication, telephoning, banking, shopping, travelling, seeing a doctor, etc. Vietnamese used in different fields raised by students' needs. Reading and writing, use of diacritic works, figures of speech. Vietnamese literature contemporary literature (focusing on tu Luc Van Don's literary works Self-Strength Literary Group).

Recommended Reading: Phan, V.G. 1993, Viet nam 2, Centre for Asia Pacific Studies, VUT. Melbourne; Pham, V.G. and Buu, K. 1992, Viet nam Intermediate 4, Centre for Asia Pacific Studies, VUT. Melbourne.

AAV5014 VIETNAMESE 2B

Campus: Footscray Park
Prerequisite(s): Normally AAV5013 Vietnamese 2A or equivalent.
Content: As for AAV5013 Vietnamese 2A.

AAV5015 VIETNAMESE 3A

Campus: Footscray Park
Prerequisite(s): Normally AAV5014 Vietnamese 2B or equivalent.
Content: Vietnamese language. Conversation topics will be geared to the basic needs of immigrants such as employment, housing, transportation, education, medical matters, finance, income, taxation, traffic regulations, legal matters, etc.; writing short notes and letters, and filling out application forms; reading short stories, letters texts, diploma and papers produced from Vietnam. Vietnamese literature Vietnamese literature after 1945.


AAV5016 VIETNAMESE 3B

Campus: Footscray Park
Prerequisite(s): Normally AAV5015 Vietnamese 3A or equivalent.
Content: As for AAV5013 Vietnamese 3A.

AAV5017 ADVANCED VIETNAMESE 4A

Campus: Footscray Park
Prerequisite(s): Normally AAV5016 Vietnamese 3B or equivalent.
Content: Vietnamese language; a general introduction to written language systems; phonological structures, consonants, vowels, diphthongs, tones, syllabic structures and speech variations; morphological structures, the word as a linguistic unit, types of words, formation of words, parts of speech, use of words in formal statements and in colloquial circumstances; syntactical structures, word and phrase, basic structures, structures in
colloquial; a general introduction to Vietnamese literature, folk literature, literature in chu Nom (demonic characters) and in chu Quoc Ngu (National written language).

**Required Reading**

- Nguyen, H.Q., *Van Hoc Vietnam Duoi Che Do Cong San*, USA.
- Nguyen, H.Q., *Van Hoc Vietnam Duoi Che Do Cong San*, USA.

**Recommended Reading**

- Dan, C.T. and Doan, D.T. 1982, *Thuoc Su (focusing on Luc Van Doan's works, self strength literary group).*

**Assessment**

Progressive oral/aural and written exercises, 40%; two 3000 word essays, in the language being studied, on an aspect of cultural heritage, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects), 20%; end-of-subject oral/aural examination 20%. Students will be required to complete a 3000 word assignment.

**Required Reading**

- Nguyen, H.Q., *Van Hoc Vietnam Duoi Che Do Cong San*, USA.
- Nguyen, H.Q., *Van Hoc Vietnam Duoi Che Do Cong San*, USA.

**Recommended Reading**


**Class Contact**

Five hours per week for one semester.

**Content**

Vietnamese language: complex phonological, morphological and syntactical structures during the various stages of the development of the Vietnamese language; establishment of Chu Quoc Ngu (National Written Language) and its first changes; Vietnamese syntax from Nam Phong magazine to the present time; Vietnamese Lexicon, word formation; internal growth; external growth, loan words, loan morphemes; research works on Vietnamese language and their influence. Vietnamese literature: literature in Chu Quoc Ngu (National Written Language); first stage, from the establishment to 1861; second stage, from 1861 to 193; Vietnamese literature from 1932–1945 (focusing on Luc Van Doan's works, self strength literary group).

**Class Contact** Five hours per week for one semester.

**Assessment** Progressive oral/aural and written exercises, 40%; two 3000 word essays, 20%; end-of-subject written examination (75% on language aspects, 25% on other cultural aspects, 20%; end-of-subject oral/aural examination 20%. Students will be required to complete a 3000 word assignment.

**AAV5021 ADVANCED VIETNAMESE 6A**

**Campus** Footscray Park

**Prerequisite(s)** Normally AAV5021 Advanced Vietnamese 6A or equivalent.

**Content** As for AAV5021 Advanced Vietnamese 6A.

**AAV5023 ADVANCED VIETNAMESE 7A**

**Campus** Footscray Park

**Prerequisite(s)** AAV5016 Vietnamese 3B

**Content** Vietnamese language. Conversation topics will be geared to the basic needs of students such as family relationships, the differences between Australian and Vietnamese cultures, work, careers, exploration, the status of women, freedom, place and nature of work, traditions and change. Writing short essays and letters. Reading short stories, letters texts and papers produced from Vietnam. Vietnamese literature Contemporary Vietnamese literature—reading and analysing short stories and poems.


**AAV5024 ADVANCED VIETNAMESE 7B**

**Campus** Footscray Park

**Prerequisite(s)** AAV5023 Advanced Vietnamese 7A.

**Content** Vietnamese language. Conservation topics will be geared to the basic needs of students such as solving daily problems, Vietnamese wedding ceremony, family structure and value, differences between Australian and Vietnamese cultures, work, careers, women’s role in the family and society, traditions and change. Writing short essays and letters. Reading short stories, letters texts and newspapers and magazines. Vietnamese literature Contemporary Vietnamese literature—reading and analysing short stories and poems.

**Required Reading** Phan, G.V. 1996, Viet Nam for Upper-Intermediate 6, CAPS, VUT. Phan, G.V. 1995, Modern Vietnamese 4, CAPS, VUT.


**Class Contact** Four hours per week for one semester comprising one two-hour lecture and one two-hour language practice.

**Assessment** Students are expected to successfully pass the linguistic and non-linguistic aspects of this subject. Progressive oral/aural and written exercises, 40%; one 3000 word essay in Vietnamese on an aspect of cultural heritage, 20%; end-of-semester written examination, 20% (75% on language aspects, 25% on other cultural aspects); semiannual oral/aural examination, 20%. Students will be required to complete a 3000 word assignment.

**ACF5030 WOMEN AND TRADE UNIONS**

**Campus** City Flinders

**Prerequisite(s)** Admission to postgraduate program

**Content** This subject examines feminist perspectives in gender relations in unions and labour organisations in Australia and internationally. The focus is on the history of women’s interactions with organised labour, strategies utilised to increase women’s participation and analyses of the capacity of contemporary labour organisations to advance the concerns of women. The current industrial relations and political environment will provide the context.
### ACF5031 WOMEN AND INTERNATIONAL DEVELOPMENT

**Campus** City Flinders  
**Prerequisite(s)** Admission to postgraduate program  
**Content** Theories, strategies and discourses on issues for women and feminism in the context of international economic and social development. Gender-conscious analysis and critique of development theories, policies, implementation and evaluation. Issues will include industrialisation, militarisation, tourism, labour, migration, environmental crises, racism, ‘Third World’ critiques of western feminisms. Especially recommended for agency, government and community development practitioners and those seeking careers in this field.  
**Class Contact** Two-hour seminar per week for one semester.  
**Assessment** One seminar paper, 40%; one essay, 60%.  

### ACF5037 EDUCATING WOMEN

**Campus** City Flinders  
**Prerequisite(s)** Admission to postgraduate program.  
**Content** Feminist critiques of, and interventions in, current educational practices and policies (mainly in Australia, UK and US). Case studies of particular gender issues in Australia. Feminist pedagogies and challenges to mainstream epistemologies (students will choose for extended study a topic relevant to themselves).  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two-hour seminar per week for one semester.  
**Assessment** Seminar paper, 40%; one essay, 60%.  

### ACF5038 LEGISLATING SOCIAL JUSTICE

**Campus** City Flinders and St Albans  
**Prerequisite(s)** Admission to postgraduate program.  
**Content** Current Australian legislation for social justice. Feminist campaigns for legislative change. Implementation and its problems at national, state and institutional levels. Intersections of discriminatory practices (gender, race, disability, social class). Feminist critiques of social justice policies and practices.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two-hour seminar per week for one semester.  

### ACF5039 FEMINIST READING UNIT

**Campus** City Flinders and St Albans  
**Prerequisite(s)** Admission to postgraduate program.  
**Content** To provide the opportunity for an individual student or a small group of students to pursue an intensive course of guided selective reading in an area of Women’s Studies not available to them through the normal coursework program of electives. Content will be negotiated between the student(s) and the tutor prior to the commencement of the subject. The level and scope of the content is expected to be comparable to that in subjects which have a similar weighting (15 points).  
**Required Reading** To be negotiated.  
**Class Contact** A scheduled consultation with a tutor.  
**Assessment** Open to negotiation but equivalent to that in similar subjects.  

### ACF5040 GENDER ON THE AGENDA

**Campus** St Albans and City Flinders  
**Prerequisite(s)** Admission to Postgraduate program.  
**Content** Twenty years of formal equal opportunity have enabled some women to break through structural gender barriers, but many still hit a ‘glass ceiling’. Gender is, however, now ‘on the agenda’. This subject examines women’s work experience in the public sector and other sectors and organisations including the law, politics and industrial relations. To do so, it examines some feminist theories of the problematical relationship of women to the state in contemporary Australia. The major approach is to consider intersections of race, gender, class and ethnicity.  
**Required Reading** Hancock, L.(ed.), 1999, Women, Public Policy and the State, Macmillan.  
**Class Contact** Two hours per week for one semester comprising one two-hour seminar.  
**Assessment** One research project 60%, one article review 40%. Approximately 5000 words in total.  

### ACF5041 IMAG(IN)ING GENERNS

**Campus** St Albans  
**Prerequisite(s)** Admission to Postgraduate program.  
**Content** This subject examines some texts in terms of their representations of femininity and masculinity. Debates around the spectator’s freedom to create meanings, feminist theories of the female viewer and female pleasures, and the application of psychoanalytic theories to film will form the basis of discussion. There will be some exploration of differences in gender representation between ‘classic Hollywood’ film and recent film developments. A discussion of the domestic Gothic genre will entail a reading of some literary examples in addition to viewing the film texts.  

### Assessment

- **ACF5039 FEMINIST READING UNIT**  
  Seminar paper, 40%; one longer or two shorter essays, 60%.  

- **ACF5040 GENDER ON THE AGENDA**  
 开放性咨询，由导师决定。
Class Contact: Two hours per week for one semester comprising one two-hour seminar.

Assessment: One essay 60%, one shorter essay 40%. Approximately 5000 words in total.

ACF 5042 RETHINKING THE FAMILY

Campus: St Albans
Prerequisite(s): Admission to postgraduate program.

Content: The aim of this subject is to examine the ways the family is changing in contemporary Australia. Feminist theories seeking to explain these changing patterns are explored and debated. The subject covers the role of the family in capitalist societies, alternatives to the nuclear family, issues of ethnicity and family patterns, new reproductive technologies, child sexual abuse, and likely changes to the family as we move into the 21st century.

Required Reading: To be advised by lecturer.


Class Contact: Two hours per week for one semester comprising one two-hour seminar.

Assessment: One essay 60%, one shorter essay 40%. Approximately 5000 words in total.

ACF 5043 GENDER CROSS CULTURALLY

Campus: St Albans and City Flinders
Prerequisite(s): Admission to postgraduate program.

Content: This subject raises issues about gender order from cross-cultural perspectives both within and beyond Australia. In doing so, it also examines the anglocentricity and gender-blindness of some anthropological and ethnographic approaches. The impact of gendered beliefs and assumptions on government policy and social behaviours within multicultural communities will be examined, together with the impact of globalisation on cultural beliefs and practices.


Class Contact: Two hours per week for one semester Comprising one two-hour seminar.

Assessment: One case study, one essay.

ACF 5045 VARIETIES OF FEMINIST THOUGHT

Campus: City Flinders
Prerequisite: Admission to postgraduate program.

Content: This subject introduces students to a number of streams of contemporary feminist theory including Marxist feminism, Radical Feminism, Liberal Feminism, EcoFeminism, Psychoanalytic feminism, Socialist Feminism, Poststructuralist Feminism and Postmodern Feminism.

Required Reading: To be advised.


Class Contact: Two hours per week for one semester comprising one two-hour seminar.


ACF 5046 GENDER IN CONTEMPORARY AUSTRALIA

Campus: City Flinders
Prerequisite: Admission to postgraduate program.

Content: This subject focuses on gender relations in contemporary Australia. It explores the impact of gender on institutions such as education, the law, the workforce, medicine, the media, the armed services, the sports industry, the communication industry and the arts. Drawing on feminist theory, it examines the contemporary context within a historical framework and looks at possible future trends.

Required Reading: To be advised.


Class Contact: Two hours per week for one semester comprising one two-hour seminar.

Assessment: A case-study of a contemporary institution (3000 words).

ACF 5047 FEMINISMS OF DIFFERENCE

Campus: City Flinders
Prerequisite: Admission to postgraduate program.

Content: This subject seeks to explore varieties of feminism which have originated from ‘Third World’ Black, Indigenous, migrant, working-class, and lesbian, perspectives. There will be a particular focus on the intersections of class, race, ethnicity, sexuality, culture, and gender. Critiques of the exclusionary analyses and practices of mainstream feminism will be another focus, drawing upon the concept of ‘the Other’, exploring post-colonial critiques, as well as identity and category politics.


Class Contact: Two hours per week for one semester comprising one two-hour seminar.

Assessment: Seminar paper, case study/essay.

ACF 5048 PSYCHOLOGICAL AND PSYCHOANALYTIC THEORIES OF GENDER AND CULTURE

Campus: City Flinders
Prerequisite: Admission to postgraduate program.

Content: This subject seeks to explore varieties of feminism which have originated from ‘Third World’ Black, Indigenous, migrant, working-class, and lesbian, perspectives. There will be a particular focus on the intersections of class, race, ethnicity, sexuality, culture, and gender. Critiques of the exclusionary analyses and practices of mainstream feminism will be another focus, drawing upon the concept of ‘the Other’, exploring post-colonial critiques, as well as identity and category politics. Required Reading: Bulbeck, C. 1998, Re-orienting Western Feminisms: Women’s Diversity in a Postcolonial World, Cambridge University Press.


Class Contact: Two hours per week for one semester comprising one two-hour seminar.

Assessment: Seminar paper, case study/essay.
ACF5049 APPROACHES TO RESEARCH

Campus City Flinders

Prerequisite(s) Admission to postgraduate program.

Content This subject examines some of the theory which has informed both psychological and psychoanalytic theories of gender. Starting with Freud, it will move through Klein, Chodorow, Lacan, Cixous and Kristeva and look at their influence on both psychological and psychoanalytic theories, and on cultural theory.

Required Reading To be advised.


Class Two hours per week for one semester comprising one two-hour seminar.

Assessment Evaluation of one particular theorist's work (3000 words) or a discussion of the influence of psychological and psychoanalytic theories of gender on one cultural product (3000 words).

ACF5050 GENDER AND GENRE IN SHORT FICTION

Campus City Flinders

Prerequisite(s) Admission to postgraduate program.

Content This subject examines issues of gender and genre through the reading of short fiction, both Australian and international, in relation to some contemporary literary theory. An optional component of assessment will be students' own creative writing.


Class Contact Two-hour seminar for one semester.

Assessment Research-oriented assignments, 60%; Research plan and rationale, 40%.

ACF5051 RESEARCHING GENDERED LIVES

Campus City Flinders

Prerequisite(s) Admission to postgraduate program.

Content This subject examines some reasons why researching gendered lives past and present has been a constant focus of feminist interest. Researching Gendered Lives: looks at gender issues in the social history of Australia, mainly through the twentieth century, around the themes of work, reproduction, and race/ethnic relations.

There are two major focuses in this subject:

To examine some feminist interpretations of history and feminist historiographies;

For students to learn and use the skills of oral history research, through the collection and interpretation of some recent oral history.


Class Contact Two per week for one semester comprising one two-hour seminar.

Assessment Seminar paper; oral history project.

ACF5052 KNOWING BODIES

Campus City Flinders

Prerequisite(s) Admission to postgraduate program.

Content This subject examines some of the dominant western-cultural constructs of the body, and contemporary interest in body issues with some feminist critiques of those constructs. The subject will combine a study of theories of abjection and mind/body dualisms with some case studies drawn from performance, law, medicine, and sport. There will be a continuing discussion of the impact on theories and perceptions of ‘the body’ of new technologies.


Class Contact Two hours per week for one semester comprising one two-hour seminar.

Assessment One seminar paper; one essay.

ACF5053 GENDER AND GENRE IN SHORT FICTION

Campus City Flinders

Prerequisite(s) Admission to postgraduate program.

Content The subject examines issues of gender and genre through the reading of short fiction, both Australian and international, in relation to some contemporary literary theory.

Assessment One essay or creative piece; one seminar paper.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester comprising one two-hour seminar.

ACF6010 MINOR THESIS - PART TIME

Campus City Flinders

Prerequisite(s) Completion of the postgraduate diploma program, Women's Studies, or equivalent.

Content Students will undertake a substantial piece of independent research in Women's Studies, leading to the submission of a thesis of 15,000–20,000 words. The topic will be negotiated between the student and the supervisor.

Required Reading To be advised by supervisor.
ACG5005 ADVANCED ENGLISH FOR COMMUNICATION
Campus City Flinders
Prerequisite(s) Nil
Content This subject specifically aims to increase students' proficiency in the English language. They will be introduced to theories of meaning and understanding as well as different genres of discourse within the context of the study of communication. In this subject students will extensively exercise their oral and written skills such as summarising, reviewing, sequencing and interpreting of materials. At the same time they will gain a critical insight into the nature of language structure, conventions and processes on which those skills are based.
Required Reading To be advised by lecturer
Class Contact Equivalent to three hours per week for one semester.
Assessment Class and homework exercises 40%; oral presentation 20%; aural test 10%; essay 30%

ACG5010 INTERNATIONAL COMMUNICATION
Campus City Flinders
Prerequisite(s) ACG 5015 Perspectives on Communication or ACG 5020 Writing as Discourse
Content This subject provides an overview of the communication issues which have arisen from real world changes over the last few decades, and how academic theory and research have responded within the context of the study of communication as a field of study. Particular attention is given to relations between the more and the less developed countries in a global context, and how communication can both facilitate and retard development. Topics covered include: history and development of communication media as international phenomena; changing patterns in the flow of media communication products and services between nations, and concepts of them, particularly the 'cultural imperialism' debate; media communication as an international issue, and the impact on national communication patterns in the context of 'globalisation' as experienced by developing societies; contemporary issues, such as satellite television across borders; national culture, development and modernisation in the age of global media.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week for one semester, comprising one three-hour lecture-seminar.
Assessment Bibliographic exercise, 10%; tutorial paper, 20%; major essay, 30%; exam, 40%.

ACG5015 PERSPECTIVES ON COMMUNICATION
Campus City Flinders
Prerequisite(s) Nil
Content This subject introduces a variety of approaches used to study and theorise communication and will locate these approaches within broad historical and intellectual traditions. Special attention will be paid to the different ways communication has been studied in a European and North American context and to the way Australian communication studies has emerged from these intellectual strands. Discussion will also focus on how the study of communication has been recently influenced by the newly emergent discipline of cultural studies and theories of postmodernism. Perspectives will be grounded in the way that communication works in everyday life. By the end of this subject, students should have a reasonable working knowledge of the analytical orientations and theoretical paradigms and metaphors; patterns of communication patterns; psycho-dynamics of organisations and groups; organisational culture, discourse, ideology and control; gender relations; analysis of communication, structure and function of leadership; group functions which affect modes of communication; strategies for interventions in conflict management; case studies.
Required Reading To be advised by lecturer.
Class Contact Equivalent to three hours per week for one semester comprising one hour lecture, two-hour seminar.
Assessment Journals, 50%; major research project, 50%.
Avenue of Hypertext and Electronic Publishing: Theory and Practice

Campus: City and/or St Albans
Prerequisite(s): ACG 5020 Writing as Discourse

Content: This subject will introduce students to the rapidly developing areas of hypertext or non-linear computer writing, electronic publishing and the emergence of 'cyberspace' as a new site for public communication and writing practices. Students will focus on the impact of electronic writing as it relates to possibilities and limitations in publishing, gain a basic theoretical understanding of how hypertext and other forms of electronic writing relate to existing forms of textual and literary practice, and explore the practical applications of using the World Wide Web, programs such as PowerPoint, StorySpace and Storyvision, and HTML (Hyper Text Mark-up Language) for their own writing and publishing projects. Issues relating to copyright, industry ethics and related concerns will be canvassed, and there will be a continuing emphasis throughout on gender, culture and class in relation to accessing and employing these new technologies of writing. Students can expect to become familiar with a range of electronic writing/hypertext examples that demonstrate the breadth of content and product values in the field.

Required Reading: To be advised by the lecturer.


Class Contact: Equivalent to three hours per week comprising seminar/workshop for one semester.

Assessment: 1 portfolio of electronic writing, 40%; 1 critical essay, 30%; 1 review essay, 30%.
the ways that audiences use and interpret mass media output. Areas to be examined: theories of the mass media and questions of 
effects, influence and power; media texts and the production of 
meaning; media as story-tellers and myth-makers; relations 
between audiences and media texts; the politics and pleasures of 
media consumption; Globalisation and its impact; the media and 
the postmodern condition; celebrity in the media (all areas may 
not be covered each year).

**Required Reading**
To be advised by lecturer.

**Class Contact**
Equivalent to three hours per week for one 
semester comprising one lecture/seminar.

**Assessment**
An analytical essay, 30%; a research based paper 
50%; a seminar presentation 20%.

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**ACG5060 JOURNALISTIC WRITING FOR THE MEDIA**

**Campus**
City Flinders

**Prerequisite(s)**
ACG5015 Perspectives on Communication or 
ACG5020 Writing as Discourse.

**Content**
This subject will introduce students to the conventions 
and skills of writing for the domestic and international 
newspaper and magazine industries and writing markets, 
with an emphasis on the freelance market. The subject will combine analysis of 
newspaper and magazine feature articles, audiences and writing 
techniques with practical writing exercises and a consideration of 
ethical, socio-political and ideological issues related to 
representation and the print media generally. The seminar will 
encourage students to critically evaluate and edit their own and 
other students writing, to reflexively consider their role as media 
writers and to contextualise their writing within contemporary 
styless and genres. Genres studied will include: travel, popular 
culture, science, business, lifestyle, entertainment, reviews, 
environment, politics and writing for men and women. Writing 
topics will include: understanding audiences, choosing topics, 
research, interviews, structuring articles, language and style, 
editing and revision, titles, illustrations, the writer and the law, 
marketing manuscripts and copyright.

**Required Reading**
To be advised by lecturer.

**Recommended Reading**

**Class Contact**
Equivalent to three hours per week for one 
semester.

**Assessment**
Three magazine articles, including one for seminar 
presentation and revision, 70%; one critical essay, 30%.

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**ACG5065 GENDERING COMMUNICATION**

**Campus**
City Flinders

**Prerequisite(s)**
ACG5015 Perspectives on Communication or 
ACG5020 Writing as Discourse.

**Content**
This subject will enable students from either a 
Communication and/ or Women’s Studies background to engage 
with some of the gendered and engendering relations of 
communication by addressing the central question: how do 
different forms of communication reproduce and/or create 
different forms of masculinity and femininity? The subject will be 
informing strongly by contemporary feminist perspectives, and 
there will also be an ongoing emphasis on the intersections of generation 
with intercultural differences. There will be some introduction to/revision of some current theories and models of 
communication within the context of a gender-conscious analysis. Students will also be strongly encouraged to develop 
their own areas of interest for a sustained research paper and, 
where appropriate, to apply the theories and concepts to their 
own workplaces. The structured component of the subject 
following an introduction to the broad concepts, will be 
organised around three broad themes: interpersonal and workplace communication; globalisation and technologies of 
communication; visual-media communication.

**Required Reading**

**Recommended Reading**
Critique of Language*, Routledge Baehr, H. and Gray, A. (eds) 1996, 
*Turning it on*, Arnold, London. 
Tannen, D. (ed.) 1993, *Gender and 
Conversational Interaction*, Oxford University Press, N.Y. 
Wacquant, J., 1991, *Feminism Confronts Technology*, Allen and 
Unwin, Sydney. 
Open University Press.

**Class Contact**
Equivalent to three hours per week for one 
semester.

**Assessment**
Extended essay/report or project 60%; seminar 
paper or presentation 40%.

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**ACG5070 READING UNIT**

**Campus**
City Flinders and/ or St Albans.

**Prerequisite(s)**
ACG1015 Perspectves on Communication or 
ACG5020 Writing as Discourse.

**Content**
To provide the opportunity for an individual student or 
a small group of students to pursue an intensive course of guided 
selective reading in an area of Communication Studies not 
available to them through the normal coursework program of 
electives. Subject content will be negotiated between the student/s and the academic adviser prior to the commencement of 
the subject. The scope of the content is expected to be 
comparable to that in subjects involving class contact which have 
a similar weighting (ie. 10 points).

**Required Reading**
To be advised by lecturer.

**Class Contact**
A scheduled consultation with an academic 
adviser every three weeks for one semester.

**Assessment**
Open to negotiation with the academic adviser, but 
equivalent to that in other 10 point subjects, e.g. annotated 
bibliography, 20%; book review, 30%; major (survey) essay, 50% 
(subject to change).

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**ACG5075 SCRIPTING, DIRECTING AND PRODUCING 
THE DOCUMENTARY**

**Campus**
St Albans

**Prerequisite(s)**
ACG5015 Perspectives on Communication or 
ACG5020 Writing as Discourse.

**Content**
On completion of this subject participants will gain an 
understanding of the creative and management processes 
involved in writing, directing and producing a short video 
documentary. Participants will be given further opportunity to 
develop the analytical approaches encountered in video 
production studies to assessing the documentary genre 
programmed on national and public television networks. This 
course provides an opportunity for participants to produce a 
short documentary suitable for programming on public television 
networks by the end of the semester. Topics include: program 
needs analysis; video direction techniques; stages of production; 
composition theory; scripting techniques; narration and 
dramatisation; elements of the documentary; off-line and on-line 
editing; graphics; the sound track mix; interviewing techniques; 
interpersonal communication techniques; video production 
exercises.

**Required Reading**
To be advised by lecturer.

**Class Contact**
Equivalent to three hours per week for one 
semester comprising a mixture of lectures and workshops.
ACG5080 COMMUNICATING WITH RADIO
Campus St Albans
Prerequisite(s) ACG5015 Perspectives on Communication or ACG5020 Writing as Discourse
Content This subject is designed to introduce students to the reasons for and ways of conducting program evaluations. Emphasis will be placed on the involvement of key stakeholders to facilitate the evaluation and implementation of findings. Topics include: history and development of evaluation, comparing types of evaluations, needs analysis, selection of appropriate methods, evaluation reporting.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Meta-evaluation, 35%; evaluation proposal, 55%; participation, 10%. (Subject to change).

APA4002 EVALUATION RESEARCH METHODS
Campus St Albans
Prerequisite(s) Admission to a graduate award course, and consent of course leader.
Content This subject is designed to introduce students to the reasons for and ways of conducting program evaluations. Emphasis will be placed on the involvement of key stakeholders to facilitate the evaluation and implementation of findings. Topics include: history and development of evaluation, comparing types of evaluations, needs analysis, selection of appropriate methods, evaluation reporting.
Required Reading To be advised by lecturer.
Class Contact Two hours per week for one semester.
Assessment Meta-evaluation, 35%; evaluation proposal, 55%; participation, 10%. (Subject to change).

APA4003 ORGANISATIONAL PSYCHOLOGY 1
Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology.
Content The aim of the subject is to introduce students to organisational psychology theory and research, organisational
structure, communications, leadership and change strategies. Topics include: fundamentals of organisational psychology; theories and models of organisations; motivation, attitudes and perception in the workplace; job performance, satisfaction and psychological health; organisational structure, communications and information processes; power in organisations; leadership and decision-making; organisational effectiveness strategies for organisational change.

**Required Reading** To be advised by lecturer.

**Assessment** Seminar presentation, 30%; final assignment, 50%; participation, 20%. (Subject to change.)

**APA4004 PSYCHOLOGY OF GROUP PROCESSES**

**Campus** St Albans

**Prerequisite(s)** Admission to the Graduate Diploma in Psychology or Honours in Psychology.

**Content** This subject is designed to make students aware of group processes and to experience and analyse group interaction to enhance their skills as group facilitators. Topics include: theories of groups, group processes, defences, intergroup relationships and inequalities, pathological group cultures, group dynamics.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester comprising one three-hour seminar.

**Assessment** Two 2500-word essays, 100%. (Subject to change.)

**APA4005 FIELD RESEARCH**

**Campus** St Albans

**Prerequisite(s)** Entry to Graduate Diploma in Psychology course.

**Corequisite** APA4002 Evaluation Research Methods or APA4021 Health Research.

**Content** This subject is designed to provide students with experience in planning, conducting, analysing and reporting an applied research project. The area of content is expected to reflect the students' choice of course stream (community, organisational or health research). The student's weekly allocation of time to this subject should reflect its weighting as one third of the course for that semester.

**Required Reading** To be advised by the student's field research project supervisor.

**Class Contact** Students meet regularly with an individually assigned research supervisor.

**Assessment** Research thesis (100%).

**APA4022 APPLIED PSYCHOLOGICAL ASSESSMENT**

**Campus** St Albans

**Prerequisite(s)** an APS accredited undergraduate psychology major.

**Content** This subject explores the role and practice of psychological assessment of clients and the implications of such assessment for the development of other therapeutic interventions. Students will be exposed to appropriate tests recommended by the Psychologists' Registration Board of Victoria. Students will explore the application of a range of tests and gain a solid understanding of validity and reliability in test construction and interpretation of results. The application of testing is considered within a holistic context which acknowledges client needs, consent and the psychologist-client relationship. Practice opportunities form an important component in this subject.

**Required Reading** To be advised by the lecturer.


**Class Contact** Two hours per week for one semester

**Assessment** Examination, 40%; case studies, 30%; theoretical essay, 30%.

**APA4027 PSYCHOLOGICAL APPLICATIONS IN THE COMMUNITY**

**Campus** St Albans

**Prerequisite(s)** APA4009 Community Psychology or equivalent

**Content** This subject is designed to introduce students to applications of community psychology in health and community settings. Special emphasis will be given to social health issues impacting on the western region of Melbourne. The focus will be on community-based strategies such as health promotion, consumer participation and illness prevention. Relevant roles and skills for applied psychologists, such as conflict resolution, networking, training, consultation, evaluation research, submission-writing and group facilitation will be developed in involvement in group and individual projects.

**Required Reading** To be advised by lecturer.

**Recommended Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester.

**Assessment** Minor project, 30%; major project, including proposal, final report and project evaluation, 70%.

**APC1003 INTRODUCTION TO PSYCHOPATHOLOGY**

**Campus** St Albans

**Prerequisite(s)** Admission to Master of Psychology course.
Content This subject is designed to provide students with a critical understanding of the concept of psychopathology and of psychopathological classification, and with a knowledge of DSM-IV and its practical application.


Class Contact Ninety-minute seminar per week for one semester.

Assessment Seminar paper, 30%; 2000 word essay, 70%.

APC1006 INTRODUCTION TO CLINICAL NEUROPSYCHOLOGY

Campus St Albans

Prerequisite(s) Admission to Master of Psychology course.

Content This subject is designed to provide students with an overview of the theoretical framework of clinical neuropsychology and basic aspects of its practice; and to impart the brain-behaviour relationship framework of neuropsychology and to contrast neuropsychology and other approaches in psychology.


Class Contact Ninety-minute seminar per week for one semester.

Assessment Seminar paper, 30%; examination, 70%.

APC1007 BASIC CLINICAL SKILLS

Campus St Albans

Prerequisite(s) Admission to Master of Psychology course.

Content This subject is designed to provide students with opportunities for the acquisition and development of clinical skills, particularly in assessment and diagnostic formulation. It includes familiarisation with the scientific methodological foundations of assessment.


Class Contact One two-hour workshop per week for one semester.

Assessment One formal written report of a full assessment-ungraded pass or fail.

APC1009 CLINIC EXPERIENCE 1

Campus St Albans

Prerequisite(s) Admission to Master of Psychology course.

Content This subject is designed to provide students with an opportunity for practical development of basic clinical skills in a ‘real life’ setting, preparatory to their embarking on a Field Placement in the following semester. It involves supervised clinical experience with clients in the Victoria Psychology Clinic.

Required Reading To be advised by clinical supervisor.

Class Contact Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

Assessment One written clinical file-ungraded pass or fail.

APC1010 RESEARCH PROJECT 1

Campus St Albans

Prerequisite(s) Admission to Master of Psychology course.

Co-requisite(s) APC1025 Clinical Research Methods 1.

Content This subject is designed to provide students with the experience of planning and negotiating an applied research project. It is the first of the series of subjects leading to the thesis of approximately 15,000 words for the Master of Psychology degree and approximately 40,000 words for the Doctor of Psychology degree.

Required Reading To be advised by lecturer.

Class Contact Individual supervision for one hour per fortnight for one semester.

Assessment Written research proposal plans and literature review, 50%; draft application for ethics committee approval, 50%; not graded.

APC1012 NEUROANATOMY

Campus St Albans

Prerequisite(s) Admission to Master of Psychology course.

Content To develop skills and knowledge in neuroanatomy, as they relate to clinical disorders in children and adults.


Class Contact Three hours per week for one semester, comprising lectures, seminars and laboratory classes.

Assessment Practical examination 40%; written examination 60%.

APC1025 CLINICAL RESEARCH METHODS 1

Campus St Albans

Prerequisite(s) Satisfactory completion of all semester one subjects.

Content This subject is designed to provide students with knowledge of a range of models and methods and opportunities to critically discuss and evaluate these methods, and to assist students in preparing their independent research project.


Class Contact One two-hour workshop per week for one semester.

Assessment Seminar presentation 20%; seminar paper 20%; draft research proposal 60%.

APC1026 RESEARCH PROJECT 2

Campus St Albans

Prerequisite(s) Satisfactory completion of all semester one subjects.

Content This subject is designed to provide students with the experience of preparing a research project, demonstrating all
steps, to a standard equivalent to that for a NH & MRC or VHPF grant submission. A written research submission and presentation of the proposal at a research forum are expected.  

**Required Reading** To be advised by lecturer.  

**Class Contact** Individual supervision of one hour per fortnight for one semester.  

**Assessment** Demonstrated progress on the research topic by monthly progress reports.  

**APC1027 PSYCHOPATHOLOGY: PHENOMENOLOGY AND THEORY**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject builds upon diagnostic skills and is designed to provide students with an appreciation of the phenomenology of psychological distress and disorder in its various forms, and with a theoretical framework from which to understand the development and implications of such experiences.  


**Class Contact** Two hour seminar per week for one semester.  

**Assessment** Seminar presentation, 30%; essay, 70%.  

**APC1028 PSYCHOLOGICAL CHANGE AND THERAPY**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject is designed to provide students with a broad understanding of approaches to facilitating psychological change at both behavioural and experiential levels, of the principles underlying these approaches, and of the application of these approaches. Particular attention is given to the principles and practice of cognitive behavioural approaches.  


**Class Contact** One ninety-minute seminar per week for one semester.  

**Assessment** Ungraded class presentations; essay 100%.  

**APC1030 CLINICAL PSYCHOLOGY FIELD PLACEMENT 1**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject is designed to provide students with an induction into the clinical field, by supervised experience in a clinical setting beyond the University.  

**Required Reading** To be advised by clinical supervisor.  

**Class Contact** No on-campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.  

**Assessment** Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.  

**APC1031 NEUROPSYCHOLOGY OF CHILDHOOD**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject is designed to provide students with the theory and practice in neuropsychology of children in the first decade of life.  


**Class Contact** One ninety-minute seminar per week for one semester.  

**Assessment** Seminar paper, 40%; essay, 60%.  

**APC1032 CLINICAL NEUROLOGY**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject is designed to give students an overview of the clinical practice of child and adult neurology together with aspects of its theoretical underpinnings.  


**Class Contact** Ninety minutes per week for one semester, comprising seminars and lectures.  

**Assessment** Written examination 100%.  

**APC1034 CLINICAL NEUROPSYCHOLOGY FIELD PLACEMENT 1**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all semester one subjects.  

**Content** This subject is designed to provide students with an induction into the clinical field, by supervised experience in a clinical setting beyond the University.  

**Required Reading** To be advised by clinical supervisor.  

**Class Contact** No on-campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.  

**Assessment** Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.  

**APC1035 CLINIC EXPERIENCE 2**  

**Campus** St Albans  

**Prerequisite(s)** Satisfactory completion of all Semester 1 subjects.  

**Content** This subject is designed to provide students with opportunities for practical consolidation of basic clinical skills in
The 'real life' setting of the on-Campus Psychology Clinic, and for active discussion of clinical experience being gained in the concurrent Field Placement 1; to foster the further development of basic clinical assessment skills, including the use of more advanced assessment techniques; to foster the growth of a self concept as a psychologist specialising in clinical work; and to encourage a self-monitoring approach in the context of effective supervision; to foster the further development of problem-solving and communication skills around clinical assessment, through group case discussion within the Clinic, feedback to clients and formal report writing; to facilitate reflection and sharing among students of knowledge and experience gained in the field placements, especially regarding the expectations of clinical psychologists and neuropsychologists and the opportunities students have for making best use of the placement setting.

**Required Reading** To be advised by clinical supervisor.

**Class Contact** Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

**Assessment** One written clinic file-ungraded pass or fail.

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**APC1036 CLINICAL ASSESSMENT SKILLS 1**

**Campus** St Albans

**Prerequisite(s)** Satisfactory completion of all Semester 1 subjects

**Content** This subject is designed to provide students with continuing opportunities for the acquisition and development of clinical assessment skills and to familiarise students with more severe forms of psychological disorder; to facilitate the development of more specialised clinical assessment techniques, especially more specialised test administration across the life span, and with different cultural groups; to provide the opportunity for observation of more severe forms of psychological disorder in children, adolescents and adults in inpatient/residential settings; to facilitate the further development of the capacity to make clinical decisions concerning the choice and use of clinical assessment techniques and to evaluate the outcomes of their use; to facilitate the further development of the ability to integrate interpretations of test results and make a comprehensive diagnostic formulation; to facilitate the further development of communication skills in the clinical area, in case discussions, in feedback to clients and in report writing.


**Class Contact** Two hour workshop per week for one semester.

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**APC1040 ORIENTATION TO CLINICAL THEORIES**

**Campus** St. Albans.

**Prerequisite(s)** Admission to Master of Psychology course.

**Content** This subject is designed to introduce students to the range of general theories of Psychology relevant to the clinical area, and to encourage a critical stance in relation to the validity and applicability of these theories. Particular attention is paid to psychodynamic and family systems theories of human functioning: 1. to compare and contrast the key features of social learning theory, neurobiological theory, humanistic theory, psychodynamic theory and systems theory. 2. to consider the validity of each school of thought as it is claimed to be relevant to psychopathology and treatment in the mental health field. 3. to consider the applicability of each kind of theory in clinical assessment and intervention. 4. to explore in some depth psychodynamic and family systems theories-their historical development and status as current broad frameworks for clinical practice.


**Class Contact** One one-hour seminar per week for one semester.

**Assessment** 3000 word essay, 100%
adequate for them to commence having direct client contact and to move into clinical work with confidence in the next semester.

**Required Reading**


**Class Contact**
One hour seminar per week for one semester.

**Assessment**
Take-home ethics assignment.

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**APC1044 OBSERVATIONAL METHOD: CHILDHOOD**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory completion of all semester one subjects.

**Content**
This subject is designed to provide students with a detailed knowledge of conceptual frameworks for understanding child development from later infancy to pre-adolescence. Students will also make five observations of normal children at critical stages of development in natural, non-clinical settings, to establish a reliable view of the range of normal child behaviour.

**Required Reading**

**Class Contact**
One hour seminar per week for one semester, with five observations of children over the course of the semester.

**Assessment**
Log book of observations, 50%; 1000 word essay, 50%.

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**APC1045 PROFESSIONAL PRACTICE: TEAMWORK**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory completion of all semester one subjects.

**Content**
This subject is designed to provide students with an appreciation of professional practice issues which assist them in working in field placement involving participation in a multidisciplinary team.

**Required Reading**

**Class Contact**
One hour seminar per fortnight for one semester. Presentation on nominated topic (2000 Words), 30%.

**Assessment**
Take-home ethics assignment.

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**APC1046 NEUROPSYCHOLOGICAL SYNDROMES**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory completion of all Stage I, semester 1 subjects of the Master of Psychology (Clinical Neuropsychology).

**Content**

**Required Reading**

**Recommended Reading**

**Class Contact**
Two hours per week for one semester comprising one one-hour lecture and one one-hour seminar.

**Assessment**
Written examination, 70%; short essay on a nominated topic (2000 Words), 30%.

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**APC2045 CLINICAL RESEARCH METHODS 2**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory completion of all Year 1 subjects. Co-requisite(s) APC2046 Research Project 3A or APC2066 Research Project 4A.

**Content**
This subject is designed to provide students with an ongoing opportunity to focus in a peer group setting on the practical problems associated with the Research Project subject.

**Required Reading**
To be advised by lecturer in relation to specific research projects.

**Class Contact**
One hour seminar per week for one semester

**Assessment**
Class presentation-ungraded pass or fail.

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**APC2066 RESEARCH PROJECT 3A**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory presentation of research proposal, as outlined in APC1026 Research Project 2.

**Content**
This subject is designed to provide students with the experience of conducting the field research aspect of the clinical research project, then collecting and analysing the data obtained. Ongoing progress reports at monthly intervals are to be submitted to the supervisor with a final summary provided at the conclusion of the data analysis.

**Required Reading**
To be advised by lecturer.

**Class Contact**
Individual supervision of one hour per fortnight for one semester.

**Assessment**
Demonstrated progress on the research topic by monthly progress reports.

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**APC2047 PSYCHODYNAMIC THEORY 1**

**Campus**
St Albans

**Prerequisite(s)**
Satisfactory completion of all Year 1 subjects.

**Content**
This subject is designed to provide students with an understanding of psychodynamic theory, with its origins in Freudian psychoanalytic theory, and of its historical development to the present day.

**Required Reading**
POSTGRADUATE SUBJECT DETAILS


Class Contact One sixty minute seminar per week for one semester.
Assessment Seminar presentation, 30%; 2000 word essay, 70%.

APC2048 PSYCHOTHERAPY 1
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject is designed to provide students with an understanding of the key principles of psychotherapy, with their roots in psychoanalytic theory and in subsequent theoretical developments. Psychodynamic, cognitive-behavioural and other approaches are compared and contrasted, with particular attention to their empirical bases and verification.
Class Contact One ninety-minute seminar per week for one semester.
Assessment Seminar presentation, 30%; essay, 70%.

APC2049 CLINICAL PSYCHOLOGY SKILLS 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject introduces the conceptual and practice issues in rehabilitation of children and adolescents with brain damage.
Class Contact Two hour seminar per week for one semester.
Assessment Seminar paper, 30%; 2500 word essay 70%.

APC2050 CLINICAL PSYCHOLOGY FIELD PLACEMENT 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject is designed to provide students with continuing opportunities for the acquisition and development of clinical skills.
Class Contact Two and a half hour workshop per week for one semester.
Assessment Written report of a full assessment and videotape of an assessment session-ungraded pass or fail.

APC2051 NEUROPSYCHOLOGY OF ADOLESCENCE
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject is designed to provide students with an understanding of the theory and practice of neuropsychology with adolescents and young adults.
Class Contact One and half hour seminar per week for one semester.
Assessment Seminar presentation, 30%; written examination, 70%.

APC2052 CHILD AND ADOLESCENT REHABILITATION
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject introduces the conceptual and practice issues in rehabilitation of children and adolescents with brain damage.
Class Contact Two hour seminar per week for one semester.
Assessment Seminar paper, 30%; 2500 word essay 70%.

APC2053 CLINICAL NEUROPSYCHOLOGY SKILLS 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 subjects.
Content This subject will provide students with continuing opportunities for the acquisition and development of clinical skills.
Class Contact One two-hour workshop per week for one semester.
Assessment Written report of a full assessment and videotape of an assessment session-ungraded pass or fail.

APC2054 CLINICAL NEUROPSYCHOLOGY FIELD PLACEMENT 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1, semester two subjects.
Content This subject is designed to provide students with further familiarisation with the clinical field, by supervised experience in a clinical setting beyond the University, a setting contrasting to that experienced in Field Placement 1.
Required Reading To be advised by clinical supervisor.
Class Contact No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks and to receive weekly supervision by an appointed placement supervisor.
Assessment Weekly log book, two full case reports presented in writing, and report by field placement supervisor-ungraded pass or fail.
APC2066 RESEARCH PROJECT 4A
Campus St Albans
Prerequisite(s) Satisfactory completion of Research Project 3
Content This subject is designed to provide students with the experience of presenting applied research in thesis form. Completion of this subject marks the completion of the research strand of the Master of Psychology course.
Required Reading To be advised by lecturer.
Class Contact Individual supervision of one hour per fortnight for one semester.
Assessment Research thesis of approximately 15,000 words, to be examined by at least two examiners (one external), independently of the supervisor; 100%.

APC2067 PSYCHODYNAMIC THEORY 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with an intensive understanding of Psychoanalytic Object Relations Theory, and a theoretical grasp of the interface between this body of theory and therapeutic practice.
Class Contact One sixty minute seminar per week for one semester.
Assessment 2000 word essay 100%.

APC2068 PSYCHOTHERAPY 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with a solid appreciation of theories concerning principles of interpersonal psychotherapy and of the interface between theory and practice.
Class Contact One ninety-minute seminar per week for one semester.
Assessment 2000 word essay 100%.

APC2069 CLINICAL PSYCHOLOGY SKILLS 3
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with continuing opportunities for the acquisition and development of advanced clinical skills.
Class Contact Two and a half hour workshop per week for one semester.
Assessment Written report of a therapeutic intervention, videotape of a therapy session and final oral examination-ungraded pass or fail.

APC2070 CLINICAL PSYCHOLOGY FIELD PLACEMENT 3
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with a continuing experience of settling into the clinical field, by supervised experience in a clinical setting beyond the University, the same setting as in Field Placement 2.
Required Reading To be advised by clinical supervisor.
Class Contact No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.
Assessment Weekly log book, two full case reports presented in writing and report by field placement supervisor-ungraded pass or fail.

APC2072 ADULT REHABILITATION
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content To introduce the concepts and practice issues in the rehabilitation of adults with brain damage.
Class Contact One two-hour seminar per week for one semester.
Assessment Class presentation 30%; written examination 70%.

APC2073 CLINICAL NEUropsychology SKILLS 3
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with continuing opportunities for the acquisition and development of advanced clinical skills.
Class Contact One two-hour workshop per week for one semester.
Assessment Written report of an intervention, 20%; formal case presentation of a rehabilitation case in the group forum, 20%; and final oral examination, 60%.

APC2074 CLINICAL NEUropsychology FIELD PLACEMENT 3
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.
Content This subject is designed to provide students with a continuing experience of settling into the clinical field, by supervised experience in a clinical setting beyond the University, the same setting as in Field Placement 2.

Required Reading To be advised by clinical supervisor.

Class Contact No on-Campus classes apply. The subject requires the student to participate in the field workplace for two days per week for twenty weeks, and to receive weekly supervision by an appointed placement supervisor.

Assessment Weekly log book, two full case reports presented in writing and report by field supervisor-ungraded pass or fail.

**APC2075 OBSERVATIONAL METHOD:**

**ADOLESCENCE**

Campus St Albans

**Prerequisite(s)** Satisfactory completion of all Y ear 1 subjects.

Content This subject is designed to provide students with a detailed knowledge of frameworks for understanding the phases of adolescent development. Students will also make four observations of normal adolescents at critical stages of development, to establish a reliable view of the range of normal adolescent behavior.


Class Contact One hour seminar per week for one semester, with four observations of adolescents over the semester.

Assessment Log book of observations, 50%; 1000 word essay 50%.

**APC2077 CLINIC EXPERIENCE 3**

Campus St Albans

**Prerequisite(s)** Satisfactory completion of all Y ear 1 subjects.

Content This subject is designed to provide students with ongoing opportunities for practical consolidation of basic clinical skills in a 'real life' setting, to complement the type of clinical experience being gained in the concurrent subject APC2050 Field Placement 2. Issues arising in the concurrent external field placement are also discussed from time to time.

Required Reading To be advised by clinical supervisor.

Class Contact Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

Assessment One written clinic file report-ungraded pass or fail.

**APC2078 RESEARCH PROJECT 3B**

Campus St Albans

**Prerequisite(s)** Satisfactory presentation of research proposal, as outlined in APC1026 Research Project 2, and selection for enrolment in the Doctor of Psychology course.

Content This subject is designed to provide students, in accordance with their conversion to Doctoral level studies, with the experience of extending their existing research design to encompass a more complex range of variables and hypotheses, wider sample groups and/or a further phase in the proposed study; students will in most cases be required to renegotiate the research proposal with the relevant Research Ethics committees, within the university and within any external institutions involved in the study.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly progress reports.

**APC2079 GROUP PROCESS**

Campus St Albans

**Prerequisite(s)** Nil.

Content This subject is designed to provide students with an opportunity to develop insight into group processes and into the relationship between interpersonal and intrapersonal processes. The main theoretical emphases are on psychoanalytical and systems-based approaches.


Class Content Two-hour seminar/ study group per week for one semester.

Assessment Weekly journal of the study groups, 30%; essay (approx. 2500 words), 70%.

**APC2080 OBSERVATIONAL METHOD:**

**ADULTHOOD**

Campus St Albans

**Prerequisite(s)** Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with a detailed knowledge of frameworks for understanding the psychological dimensions of adult life. Students will also make several focused observations of normal adults at critical stages of development.


Class Contact One one-hour seminar per week for one semester.

Assessment Log book of observations, 50%; 1000 word essay 50%.

**APC2081 CLINIC EXPERIENCE 4**

Campus St Albans

**Prerequisite(s)** Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with ongoing opportunities for practical consolidation of basic clinical skills in a 'real life' setting, to complement the type of clinical experience being gained in the concurrent subject APC2050 Field Placement 3. Issues arising in the concurrent external field placement are also discussed from time to time.

Required Reading To be advised by clinical supervisor.

Class Contact Two hours per week for one semester, comprising large and small group clinical supervision and one one-hour fortnightly individual supervision session.

Assessment One written clinic file report-ungraded pass or fail.

**APC2082 RESEARCH PROJECT 4B**

Campus St Albans

**Prerequisite(s)** Satisfactory presentation of research proposal, as outlined in APC1026 Research Project 2, and selection for enrolment in the Doctor of Psychology course.
Content This subject is designed to provide students with the experience of conducting the field research aspect of the extended clinical research project, and commencing the collation and analysis of the data obtained.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly reports.

APC2083 NEUROPSYCHOLOGY OF ADULTHOOD

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2, semester one subjects.

Content This subject is designed to provide students with our understanding of the theory and practice of neuropsychology of middle and late adulthood.


Class Contact One two-hour seminar per week for one semester.

Assessment Seminar paper, 30%; written examination, 70%.

APC2084 PROFESSIONAL PRACTICE: SYSTEMS

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 semester one subjects.

Content This subject is designed to provide students with an awareness and basic knowledge of role variation in clinical work, spanning from consulting to teaching and administration, in both public and private sectors.


Class Contact One one-hour seminar per fortnight for one semester.

Assessment Class presentation-ungraded pass or fail.

APC2085 PROFESSIONAL PRACTICE: CROSS CULTURAL

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 1 subjects.

Content This subject is designed to provide students with opportunities to explore in some depth the dimensions of clinical work in a multicultural milieu.


Class Contact One hour seminar per fortnight for one semester.

Assessment Class presentation-ungraded pass or fail.

APC3010 RESEARCH PROJECT 5

Campus St Albans

Prerequisite(s) Satisfactory completion of APC2082 Research Project 4B.

Content This subject is designed to provide students with the experience of completing the analysis and written summary of the empirical data obtained in the field research phase of the clinical research project, and commencing the writing of the thesis reporting the research.

Required Reading To be advised by lecturer.

Class Contact Individual supervision of one hour per fortnight for one semester.

Assessment Demonstrated progress on the research topic by monthly reports.

APC3011 CLINIC EXPERIENCE 5

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.

Content This subject is designed to provide students with the opportunity for further development of their clinical skills through clinical practice at the Victoria University Psychology Clinic.

Required Reading To be advised by supervisor.

Class Contact No on-Campus classes apply. It is required that students have 2 hours face-to-face client contact per week and 1 hour individual clinical supervision per fortnight.

Assessment Submission of four full written case reports-ungraded pass or fail.

APC3012 ADVANCED CLINICAL PSYCHOLOGY THEORY AND PRACTICE 1

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 subjects.

Content This subject is designed to provide students with the opportunity to explore critically at an advanced level, through a program of reading and seminar discussion, research and theoretical issues relating to intervention practice in clinical psychology. The specific focus is upon the understanding and empirical investigation of modes of therapy across a range of psychological disturbances, with an emphasis on a comparative theoretical approach and critical appraisal of available methodologies.


Class Contact One ninety minute seminar per week for one semester.

Assessment Seminar paper 30%; essay of 5000 words in scientific journal format, 70%.

APC3013 CLINICAL PSYCHOLOGY INTERN PLACEMENT

Campus St Albans

Prerequisite(s) Satisfactory completion of all Year 2 subjects.

Content This year-long subject is designed to provide students with an opportunity for advanced supervised intern experience in the field in a clinical setting beyond the University. The student is expected to work in the range of activities at the level of
APC3014 ADVANCED CLINICAL
NEUROPSYCHOLOGY THEORY AND PRACTICE 1
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.
Content Using a research evaluation framework this subject will critically examine new and traditional assessment techniques/approaches used (or proposed) for clinical neuropsychological problems in childhood, adolescence or adulthood. A particular focus will be the issues of assessment in late adulthood and transcultural assessments.
Required Reading To be advised by lecturer in the light of each student's agreed specialist area.
Class Contact One one and a half hour seminar per week for one semester.
Assessment Seminar paper, 30%; 5000 word essay in scientific journal format 70%.

APC3015 CLINICAL NEUROPSYCHOLOGY INTERNSHIP
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1 and Year 2 subjects in relevant stream.
Content This year-long subject is designed to give students an in-depth supervised clinical neuropsychology internship placement in a field agency. In the internship the student is expected to engage in the full range of activities of the clinical neuropsychologist in the agency.
Required Reading To be advised by clinical supervisor.
Class Contact No off-Campus classes apply. This year-long subject requires the student to participate in the field workplace for two days per week for 46 weeks (92 days) and to receive weekly supervision by an appointed placement supervisor.
Assessment Weekly log book, six full case reports in writing and report by field placement supervisor-ungraded pass or fail.

APC3016 RESEARCH PROJECT 6
Campus St Albans
Prerequisite(s) Satisfactory completion of APC3010 Research Project 5.
Content This subject is designed to provide students with the experience of completing the writing of the thesis reporting the clinical research study; the thesis will normally be approximately 40,000 words in length. Completion of this subject marks the completion of the research strand of the Doctor of Psychology course.
Required Reading To be advised by lecturer.
Class Contact Individual supervision of one hour per fortnight for one semester.
Assessment Submission of thesis of approximately 40,000 words to be examined by three examiners, 100%.

APC3018 ADVANCED CLINICAL PSYCHOLOGY THEORY AND PRACTICE 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 3 semester 1 subjects.
Content This subject is designed to provide students with an opportunity to explore critically at an advanced level, through a program of reading and seminar discussion, research and theoretical issues relating to the broad practice of clinical psychology. The specific focus is upon the usefulness of clinical psychology in various sectors the health care system in Australia and internationally, the changing role of psychological theories and empirical research in promoting mental health in the community is examined, with an emphasis on the special contribution of clinical psychologists in conceptualizing and evaluating service delivery systems.
Class Contact One ninety minute seminar per week for one semester.
Assessment Seminar paper, 30%; essay of 5000 words in scientific journal format, 70%.

APC3020 ADVANCED CLINICAL NEUROPSYCHOLOGY THEORY AND PRACTICE 2
Campus St Albans
Prerequisite(s) Satisfactory completion of all Year 1, Year 2 and Year 3 semester 1 subjects in relevant stream.
Content Using a research evaluation framework this subject will critically examine a wide range of treatment techniques employed in assisting people with brain damage or dysfunction. The range of treatment options covered will be broad, including individual work from behavioural, cognitive behavioural, family systems and psychodynamic viewpoints. A particular focus will be the relationship between assessment findings and treatments used.
Required Reading To be advised by lecturer in the light of each student's agreed specialist area.
Class Contact One one and a half hour seminar per week for one semester.
Assessment Seminar paper, 30%; 5000 word essay in scientific journal format, 70%.

APH 1010 RESEARCH THESIS
Campus St Albans
Prerequisite(s) Admission to Honours in Psychology or Graduate Diploma in Psychology.
Content Students will design and carry out an independent empirical investigation and report their findings in a thesis of 10,000 to 12,000 words. The thesis is a compulsory component completed over two semesters via enrolment in this subject and APH1015 Extended Research Thesis. The time allocation of this subject for a full-time student should reflect one-third of the total course time during the semester.

APH 1015 EXTENDED RESEARCH THESIS
Campus St Albans
Prerequisite(s) Admission to Honours in Psychology or Graduate Diploma in Psychology.
Content: Students will design and carry out an independent empirical investigation and report their findings in a thesis of
10,000 to 12,000 words. The thesis is a compulsory component completed over two semesters via enrolment in this subject and APH1010 Research Thesis. The time allocation of this subject for a full-time student should reflect two-thirds of the total course time during the semester.

**APH1020 READING SEMINAR AND THEORETICAL ESSAY**

**Campus** St Albans  
**Prerequisite(s)** Admission to Honours in Psychology or Graduate Diploma in Psychology  
**Content** The reading seminar and theoretical essay is a compulsory component of the Honours program. Students will participate in their choice of a fortnightly reading seminar devoted to critical analysis and discussion of contemporary issues in an important conceptual area of psychology. During the period over which seminars take place, students will engage in supervised, intensive study of a theoretical topic in the area of psychology covered by their chosen seminar, and submit a theoretical essay of no more than 6000 words on this topic at the conclusion of the program.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per fortnight for one-and-a-half semesters.  
**Assessment** Theoretical essay, 100%.

**APH1024 RESEARCH METHODS IN CONTEXT**

**Campus** St Albans  
**Prerequisite(s)** Entry to Graduate Diploma in Psychology, Honours in Psychology or permission of the course co-ordinator.  
**Content** In this subject, students will extend their research skills through consideration of research designs applicable to a wide range of settings (methodology, single case designs, multivariate designs, qualitative and mixed designs, ethnographic research, epidemiological research). A range of publications, from a variety of subject areas in psychology, will be reviewed for their conceptual bases and psychometric properties. Students’ data analysis capabilities will be extended. There will be an emphasis on matching statistics with design, choice of statistics, and use of relevant software analysis packages, such as NUD*IST. Professional report writing and grant writing will be considered. Finally, the ethical and practical implications of research in psychology will be explored.  
**Required Reading** To be advised by lecturer.  
**Recommended Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester which will include a lecture/discussion group and may include on-line tutorials.  
**Assessment** Article evaluation, 70%; seminar paper, 30%.

**APH1070 PROFESSIONAL ORIENTATION (CASE WORK)**

**Campus** St Albans  
**Prerequisite(s)** Admission to Honours in Psychology or Graduate Diploma in Psychology.  
**Content** This course will provide students with a thorough understanding of the standards of ethical and professional conduct expected of psychologists. It has been designed to fulfil APS requirements for fourth year courses. Students will also be introduced to a range of employment opportunities and to become familiar with the roles of testing and assessment in psychology.  
**Class Contact** Two-hour seminar/workshop per week for one semester.  
**Assessment** Exam or ethics issues, 50%; class presentation of agency visit, 20%; Psychological Report 30%.

**APM5001 FOUNDATIONS OF COMMUNITY PSYCHOLOGY**

**Campus** St Albans  
**Prerequisite(s)** Admission to the Master of Applied Psychology, or consent of the co-ordinator.  
**Content** History of community psychology, development of community mental health; community psychology in Australia and New Zealand; deinstitutionalisation and community delivery of services; psychology’s role in use of knowledge for social justice. Philosophical underpinnings: ‘medical’ model of service delivery; power relationships; cultural relativism; blaming the victim; community control of services. Levels of analysis: levels of prevention; prevention strategies; skills and competencies; deficit models vs competencies; psychological sense of community.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester.  
**Assessment** Seminar paper, 40%; essay, 60%. (Subject to change.)

**APM5003 QUALITATIVE RESEARCH METHODS**

**Campus** Footscray Park  
**Prerequisite(s)** Admission to the Master of Applied Psychology or consent of co-ordinator.  
**Content** Research philosophies; positivist, post-positivist, constructivist and interpretive social science approaches; the research process; research assumptions and paradigms. Qualitative methods; case studies; focus groups; observational techniques; interviewing; ethnographic fieldwork. Selection of appropriate methods: identifying salient issues, framing the question; identification of target populations; stakeholder identification. Needs analysis. Qualitative analysis and reporting. Pre-evaluation data assessment and negotiation; ordering data and interpretation; matrix analyses. Program evaluation; formative and summative; goal free; responsive; utilisation-focused; action research; cost-benefit.  
**Required Reading** To be advised by lecturer.  
**Class Contact** Two hours per week for one semester.  
**Assessment** Qualitative research proposal, 50%; seminar presentation, 25%; meta-evaluation (2000 words), 25%. (Subject to change.)

**APM5005 CURRENT ISSUES IN SPORT PSYCHOLOGY**

**Campus** Footscray Park  
**Prerequisite(s)** Admission to the Master of Applied Psychology, or consent of co-ordinator.  
**Content** Psychological characteristics and sport behaviour: personality and sports involvement; personality and sports performance. Anxiety and sport behaviour: anxiety, arousal and stress; causes of anxiety; consequences of anxiety; anxiety and performance. Motivation in sport: participation motivation; achievement orientations; intrinsic and extrinsic motivation. Special groups in sport: group dynamics.
and social influence; cohesion-performance relationships; social influence process; leadership in sport.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Assignment, 50%; examination, 50%. (Subject to change.)

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**APM5008 APPLIED SPORT AND EXERCISE PSYCHOLOGY**

Campus Footscray Park

**Prerequisite(s)** APM5005 Current Issues in Sport Psychology.

**Content** Defining applied sport and exercise psychology: historical background; the relationship between sport psychology research and practice; the scientist-practitioner model. Psychological variables influencing performance: core athlete/exerciser skills and strategies; self-confidence; motivation/goal-setting; stress management; self-talk and thoughts; imagery; concentration and attention; competition/situation planning; core non-performance psychological skills; concerns and strategies for athletes and exercisers; personal self-esteem; interpersonal conflicts; eating disorders; substance abuse; psychological recovery from injuries; career termination/planning; crisis management/intervention. Future directions in applied sport and exercise psychological research and practice; future service directions; future research directions.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Essay/Presentation (selecting a topic within performance/non-performance psychological skills/variables, a 3000-word essay will be required, involving an in-depth examination of the area; theoretical, research, and practical applications are to be addressed; a 20-minute presentation to the class will be given on the essay topic), 50%; examination (a final written examination, covering all aspects of the subject, will form the second component of evaluation), 50%. (Subject to change.)

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**APM5009 PSYCHOLOGICAL PRACTICE 1**

Campus Footscray Park

**Prerequisite(s)** Admission to Master of Applied Psychology.

**Content** Systems and contexts in practice. Government and non-government welfare, education, industrial, sporting, health and mental health systems in Victoria; impact of systems upon public; government welfare, education, industrial, sporting, health and mental health systems in Victoria; impact of systems upon public; legal position of psychologists in overall context – registration and restrictions on practice governed by the Psychologist’s Registration Act and the Psychological Practices Act.

**Required Reading** To be advised by lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Essay/Presentation (selecting a topic within performance/non-performance psychological skills/variables, a 3000-word essay will be required, involving an in-depth examination of the area; theoretical, research, and practical applications are to be addressed; a 20-minute presentation to the class will be given on the essay topic), 50%; examination (a final written examination, covering all aspects of the subject, will form the second component of evaluation), 50%. (Subject to change.)

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**APM5013 QUANTITATIVE RESEARCH METHODS**

Campus Footscray Park

**Prerequisite(s)** APM5003 Qualitative Research Methods.

**Content** Statistics review; inferential statistics; parametric and non-parametric statistics; univariate and multivariate statistics; repeated measures and independent groups; regression and multiple regression; LISREL and path analysis. Interpretation and presentation of data. Examination of published research papers; papers selected from relevant disciplines; critical analysis of research argument, hypotheses, methods, analysis, interpretation and conclusions; illustration of journal referee process; the social responsibility of researchers.

**Required Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester.

**Assessment** Research proposal, 75%; evaluation of journal article, 25%. (Subject to change.)

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**APM5015 COMMUNITY DEVELOPMENT SKILLS**

Campus Footscray Park

**Prerequisite(s)** Admission to the Master of Applied Psychology or consent of the co-ordinator.

**Content** History and theory; history of community development in Australia; relationships between community development and community psychology. Roles in community groups; membership issues and problem “ownership”; the nature of power in Community groups. Funding sources and grant writing; means of discovering sources of funds; appropriate strategies for applying; financial management responsibilities; lobbying and information transfer; identification of key lobby strategies; identifying key lobby targets; structure of the argument; use of the media; community development plans. Training community groups; identification of training needs; delivery of information in appropriate means; learning from the community members; training as an empowering activity.

**Required Reading** To be advised by lecturer.

**Class Contact** Two hours per week for one semester.

**Assessment** Community development plan, 50%; training workshop plan, 50%. (Subject to change.)

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**APM5017 PSYCHOLOGICAL PRACTICE 2**

Campus Footscray Park

**Prerequisite(s)** APM5009 Psychological Practice 1.

**Content** This unit focuses on approaches to the assessment of client characteristics and the implications of this assessment for the selection of appropriate interventions. The generic features of assessing the status of individuals, groups and larger social systems are emphasised. Models of psychological health and normality used to diagnose the client system are explored as the basis for professional judgement. Tests, measures and other indicators of client characteristics are examined as means to specifying, confirming and/or modifying the initial assessment of the clients needs. The validity, reliability and utility of these different measures is scrutinised. The consent, interpretation and reporting practices are emphasised.

**Required Reading** To be advised by the lecturer.

**Class Contact** Three hours per week for one semester.

**Assessment** Essay 50%, field report 50%.

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**APM5019 PSYCHOLOGISTS IN ORGANISATIONS**

Campus St Albans

**Prerequisites** Admission to the Master of Applied Psychology or consent of the co-ordinator.

**Content** This subject is designed to introduce students to the structure of organisations, their communication flows, power relationships and effective strategies for change. It is to support...
the development of professional psychologists' roles in organisations by drawing upon organisational theory and students' practical experiences.

Required Reading to be advised by lecturer.

Class Contact 2 hours per week for one semester.

Assessment Three short assignments including class presentation and essays.

APM5021 PRACTICUM 1

Campus Footscray Park

Prerequisite(s) Admission to the Master of Applied Psychology or consent of the co-ordinator. APM5009 Psychological Practice 1.

Content Translation of classroom content to the applied setting. Legal and ethical issues in the practice of professional psychology. Competing roles and priority setting in the professional agency. Developing one's 'place' as a professional psychologist. Troubleshooting problems in the professional psychology setting.

Required Reading To be advised by lecturer.

Class Contact One hour per week for one semester, plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.

Assessment Assessment will be satisfactory or non-satisfactory. Log book, placement report and supervisor's report.

APM6002 COMMUNITY PSYCHOLOGY INTERVENTIONS

Campus Footscray Park

Prerequisite(s) Nil.

Content Levels of analysis; intrapsychic interpretations; family and small groups; organisational level issues; broad community contexts. Prevention strategies; primary prevention programs; secondary prevention strategies; tertiary prevention strategies; individual level interventions; psychiatric therapy, drugs, etc.; clinical and counselling psychology; skills training; small group interventions; family therapy approaches; educational approaches in groups; social support groups and networks; roles of psychologists in support groups. Larger group interventions; group structure and redesign; community development strategies; social policy and program implementation and evaluation. Selection of interventions; multiple levels of intervention; selecting the greatest impact unintended consequences; iatrogenic effects.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Three intervention plans, 100%. (Subject to change.)

APM6003 PROFESSIONAL PRACTICE IN APPLIED SPORT PSYCHOLOGY

Campus Footscray Park

Prerequisite(s) APM5008 Applied Sport and Exercise Psychology.

Content Professional practice in applied sport psychology; the nature of the profession; defining a profession; criteria for a profession; sport psychology: a profession?, certifying sport psychology professionals. Designing psychological skills training programs and interventions; acting as a psychosocial change agent; intervention programs and packages; guidelines for developing interventions; conducting psychological skills intervention research and evaluations. Effective consultants and consulting; characteristics of effective vs. ineffective sport psychology consultants; presentation skills and formats; role playing and observational learning experiences. The special case of coach education. Working with teams in sport psychology. Overcoming common sport psychological consulting; problems; lack of client adherence; making referrals; dealing with uncooperative clients.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Quality of class-seminar presentations and participation, 20%; a consulting log/ notebook which will contain in-depth presentational, program, and evaluation materials for the psychological skills training program developed for the practicum, 40%; an essay on a professional practice issue in sport psychology, 40%. (Subject to change.)

APM6008 PSYCHOLOGICAL PRACTICE 3

Campus Footscray Park

Prerequisite(s) APM5017 Psychological practice 2

Content Theories of psychological change and therapy will be studied along with their empirical evaluation based on research, in particular, outcome studies. However, the major focus will be on developing interviewing and counseling skills for working one-to-one. This skill development aspect of the course will draw on the large body of process research. Students will have the opportunity to learn specific therapeutic techniques and when and where to apply those techniques.

Required Reading To be advised by the lecturer.

Class Contact Three hours per week for one semester.

Assessment Essay, 50%; video tape and report, 50%.

APM6021 PRACTICUM 2

Campus Footscray Park

Prerequisite(s) APM5021 Practicum 1 or consent of co-ordinator.

Content This subject is designed to provide students with field experience in a specialist setting. Class content will include ethical and legal issues relating to specialist practice, translation of theories to the specialist applied setting, troubleshooting practical problems arising on placement, and determining the appropriate use of specialist and generalist skills.

Required Reading To be advised by lecturer/supervisor.

Class Contact One hour per week for one semester, plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.

Assessment Assessment will be Satisfactory or Non-Satisfactory. Log-book, placement report and supervisor's report.

APM6030 THEESIS RESEARCH

Campus Footscray Park

Prerequisite(s) APM5003 Qualitative Research Methods, APM5013 Quantitative Research Methods.

Content This subject is designed to provide students with the experience in planning, conducting, analysing and reporting a major research project in their area of interest. The thesis will be of the same quality as a Master degree by research, but the scope of the research will be smaller.

Required Reading To be advised by lecturer.

Class Contact Six hours per week for two semesters.

Assessment Thesis, 100%. All theses will be assessed by two independent markers. Should a significant disagreement arise, a third (external) marker will be employed.

APM6035 PSYCHOLOGY OF HEALTH

Campus St Albans

Prerequisite(s) Admission to the Graduate Diploma in Psychology or Honours in Psychology or Master of Applied Psychology.
Content The field of health psychology; historical and conceptual perspectives; models of health care; medical and psychological ethics; politics of health. The relationship between mind and body; dualism versus monism; interaction of physical and psychological aspects in pain and stress. Adaptation to illness/injury; psychosocial aspects of chronic illness; critical evaluation of personality; health literature; social nature illness; pain management. Practitioner-patient communication; dynamics of receiving and providing health care; the role of communication in care; women as patients. The health system; community and institutional care; health maintenance; lifestyles; prevention issues; health education. Substance abuse; addiction, biopsychosocial perspective; alcohol use; abuse of prescription drugs.

Required Reading To be advised by lecturer.

Class Contact Two hour seminar per week for one semester.

Assessment Presentation, 30%; paper, 70%. (Subject to change.)

APM6004 PSYCHOLOGICAL PRACTICE 4C
Campus Footscray Park
Prerequisite(s) APM6008 Psychological Practice 3; APM6002 Community Psychology Interventions.

Content Participant-observer; evaluator; consultant; researcher; change agent; planner-designer; networker; trainer; negotiator; facilitator; intervenor. Exploring settings: community service agency; public sector bureaucracies; policy making bodies; community-based groups; and collective education and information services; industry; health service; targeted services e.g. women’s health. Negotiating a learning contract: specialist skills training; agency visits; interviews with practising community psychologists and consumers; production of a piece of work for specific audiences. Formulation of a professional practice plan.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Seminar participation and presentation, 30%; tasks negotiated in learning contract, 50%; professional practice plan including self-evaluation and aims for continuing education and professional practice, 20%. (Subject to change.)

APM6005 PSYCHOLOGICAL PRACTICE 4S
Campus Footscray Park
Prerequisite(s) APM6008 Psychology Practice 3; APM6003 Professional Practice in Applied Sport Psychology.

Content Ethics in applied sport psychology; training and certification standards; boundaries of practice; consulting ethics. Professional practice issues; getting started; initiating a practice; charging for services/billing clients. Issues in applied sport psychology consulting; evaluating psychological skills training programs; developing strategies for gaining entry; enhancing client adherence. Self-evaluation and planning; identifying personal strengths and weaknesses as a consultant; strategies for developing consulting skills; targeting your audience; formulation of personal professional practice plan.

Required Reading To be advised by lecturer.

Class Contact Two hour seminar per week for one semester.

Assessment Seminar participation and presentation, 30%; essay on professional ethics in sport psychology, 30%; personal professional practice plan, including aims and goals statements, comprehensive professional practice plan, and self-evaluation, 40%. (Subject to change.)

APM6050 PRACTICUM 3
Campus Footscray Park
Prerequisite(s) Practicum 1 & 2 or consent of co-ordinator.

Content This subject will provide students with extended knowledge of specialist psychological practice settings, and the roles and responsibilities taken by professional psychologists in these settings. As well, it is designed to integrate academic learning with professional applications. Work will be carried out on tasks and activities negotiated with the placement supervisor and approved by university staff.

Required Reading To be advised by lecturer/supervisor.

Class Contact One hour per week for one semester (or equivalent), plus 40 days minimum on placement, with weekly supervision by an appointed placement supervisor.

Assessment Assessment will be Satisfactory or Non-Satisfactory. Log-book, placement report and supervisor’s report.

APM6055 PSYCHOLOGICAL PRACTICE 4H
Campus St Albans
Prerequisite(s) APM6008 Psychological Practice 3

Content This subject is designed to enable students to make the transition from postgraduate student to professional practitioner in health psychology. Students will be encouraged to relate the course content to their own professional and personal communities, and to identify learning goals on the basis of practicum experiences. Students will be invited to construct a practice plan, and to negotiate a learning contract with a view to equipping themselves for such practice.

Specific topics will include:
1. Self evaluation
2. Exploring settings
3. Negotiating a learning contract
4. Formulating a professional practice plan

Required Reading Students will be directed to current journal articles in the relevant areas.

Class Contact Two hours per week for one semester.

Assessment Assessment will be based on evidence of progress in undertaking the transition from student to practitioner. This will be assessed on the basis of:
(i) two class presentations – 30% (2 x 15%)
(ii) two brief (1000 word or equivalent) reports on tasks undertaken within learning contract – 40% (2 x 20%)
(iii) professional practice plan - 30%

APM6060 PSYCHOLOGY OF COMMUNITY HEALTH
Campus Footscray Park
Prerequisite(s) Either APM6035 Psychology of Health or APM5001 Foundations of Community Psychology.

Content This subject is designed to apply theories and principles of health and community psychology to fieldwork in community settings. Special emphasis will be given to social health issues impacting on the Western Region of Melbourne. The focus will be on community-based strategies such as self-help, consumer participation and illness prevention, and on social policy initiatives in health promotion and public administration contexts. Relevant roles and skills for applied psychologists, such as group facilitation and training, networking and advocacy, consultation, submission writing, program implementation and evaluation will be developed by involvement in group and individual projects.

Required Reading Students will be directed to current journal articles in the relevant areas.

Class Contact Two hours per week for one semester.

Assessment Minor project – 30%. Major project including proposal, final report and project evaluation - 70%

APM6065 CLINICAL HEALTH PSYCHOLOGY
Campus St Albans
Prerequisite(s) APM5009 Psychological Practice 1 and APM5017 Psychological Practice 2.
Content This unit will focus on psychological treatments for people with medical disorders. There will be an overview of the range of possible treatment models and their theoretical bases. There will be specific emphasis on models of brief psychodynamic therapies which have been applied to medical conditions. Specific disorders will include the most frequently presented to general practice. These disorders include asthma, skin conditions, diabetes and heart complaints. There will be a emphasis on the interpersonal dimension to such presentations and the relationship to issues of adherence to treatment regimes and utilisation of health services.

Required Reading Students will be directed to current journal articles in the relevant areas.

Assessment Students will be required to submit videotape of a psychological therapy session with a person with a medical disorder. Along with the tape, students will be required to submit a report outlining in brief their assessment, goals for treatment and an critical analysis of the session.

APM6070 EXTENDED THESIS RESEARCH

Campus Footscray Park
Prerequisite(s) APM6030 Thesis Research

Content This subject is a continuation of the same project undertaken in APM6030 Thesis Research. In this particular subject however, students are expected to devote proportionately more of their study time to completing their research project than during other semesters. The subject is designed to provide students with the experience in planning, conducting, analysing and reporting a major research project in their area of interest. The thesis will be of the same quality as a Master degree by research, but the scope of the research will be smaller.

Required Reading Students will be directed to current journal articles in the relevant areas.

Class Contact Two hours per week for one semester.

Assessment Thesis, 100%. All theses will be assessed by two independent markers.

APT1025 INDIVIDUAL AWARENESS

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling or consent of the course co-ordinator

Content Discovery of self: investigation of fear of self-revelation and defence mechanisms; personality testing (Myer-Briggs); concept of individual growth. Exploration of potentially difficult discussion topics including death and dying, suicide, sexual concerns including loss and sexual potency and/or organs; AIDS and safe sexual practices; rape, incest and violence; anger; depression; religion; cross-cultural issues and ethnic identity (may vary according to group). Format of classes includes group participation, basic introduction to group dynamics, building communication skills in the group, setting ground rules.

Required Reading To be advised by lecturer

Recommended Reading To be advised by lecturer

Class Contact Two hours per week for one semester.

Assessment Autobiography exploring one’s personal growth and counselling philosophy; Journal reflecting on process of classes. Minimum of 80% attendance is required (subject to change).

APT1035 THEORIES AND TECHNIQUES OF COUNSELLING

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling, or consent of the course co-ordinator.

Content This unit will focus on an exploration of the theoretical issues and practical skills associated with a range of counselling paradigms. Person Centred, Gestalt, Existential, Behavioural, Cognitive Behavioural and Psychodynamic theories will be addressed. Through role plays and class activities, students will be encouraged to develop their own counselling skills and reflect on their personal development as counsellors.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Theory paper 50%, counselling demonstration, 50%.

APT1060 APPLIED TECHNIQUES OF COUNSELLING

Campus St Albans
Prerequisite(s) APT1035 Theories and Techniques of Counselling

Content This subject will provide students with within class supervised counselling practice in order to enhance their client attending skills and the skills of developing a client formulation. It will further provide students with information concerning various types of counselling sessions (intake, continuing and termination) and for responding to various types of problems, use of video and audio equipment and supervised counselling practice.

Required Reading To be advised by lecturer.

Class Contact Three hours per week for one semester.

Assessment Theory presentation, 30%; Techniques presentation, 35%, Counselling Video, 35%.

APT1000 CROSS-CULTURAL ISSUES

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma or Masters in Counselling, or consent of the course co-ordinator.

Content Cultural values: the ethnic makeup of the Australian society, history of immigration and social justice. Counsellor issues: psychological aspects of differences perceived as a threat, commitment to understanding differences, exploration and awareness of own personal/cultural history. Models of helping: assumptions of helping models and the implications of these for various cultures, working with interpreters. Cross-cultural interaction: clients with a bi-cultural history, refugee experiences, second generation Australians, the elderly, women’s issues, victims of torture and trauma, Aboriginals, models of cultural identity and cultural transition.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Written assignment(s), 70%; group presentation, 30% (Subject to change).

APT1070 SOCIAL AND ETHICAL ISSUES IN COUNSELLING

Campus St Albans
Prerequisite(s) Admission to the Graduate Diploma in Counselling, or consent of the course co-ordinator.

Content The social context of Counselling: aspects to be considered include gender, ethnicity, class, occupation and age; the family as a unit of social organisation. Implications of social context for counselling practice such as assumptions which client and counsellor bring to counselling as a function of their social background, power relationships in the counsellor-client dyad; blaming the victim vs empowerment. Ethical issues in Counselling: Introduction to ethical principles and ethical dilemmas: the philosophical basis of ethical principles; client rights and responsibilities, counsellor rights and responsibilities; issues concerning third parties; referral, consultation and
supervision, counsellors' needs for consultation and supervision; the client-counsellor relationship: implicit and explicit client-counsellor contracts, therapeutic and anti-therapeutic developments in the client-counsellor relationship, combining the role of counsellor with a profession based treatment or advisory role; confidentiality, principles underlying confidentiality, the limits of confidentiality; reporting and liaison, negotiating with the client about reporting and liaison, the question of mandatory reporting; legal frameworks relevant to counselling, working with clients who may present particular ethical dilemmas, suicidal clients, clients who may be a danger to others, terminally ill clients; helping clients to resolve ethical dilemmas, abortion counselling, clients with communicable diseases.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Class presentation on an ethical dilemma, 50%; essay, 50% (Subject to change.)

**APT1005 DOMESTIC VIOLENCE AND SEXUAL ASSAULT**

Campus St Albans

Prerequisite(s) Admission to the Graduate Diploma or Masters in Counselling, or consent of the course co-ordinator.

Content To provide a socio-political framework from which to view issues of violence. The problem is seen as a community responsibility in that victim groups are defined by their relative powerlessness. Thus action is required at multiple levels, and interventions will be taught as ranging from individual counselling through group support to community development and social action. Emphasis will be placed on developing the self-awareness of the counsellor in response to indicators of violence and sexual assault. A limited introduction to narrative approaches to counselling is provided.

Required Reading To be advised by lecturer.

Class Contact Two hours per week for one semester.

Assessment Journal to be maintained throughout course, 40%; group project, 60% (Subject to change.)

**APT6002 PRACTICUM 2**

Campus St Albans

Prerequisite(s) Practicum 1.

Content Continuation of the acquisition of extended knowledge of the counselling setting and the roles and responsibilities involved in such a setting. The placement aims to integrate theoretical knowledge with professional experience and to provide students with experience in a counselling setting. Application of skills and knowledge developed in the course to practical settings. Ethical issues in counselling.

Required Reading To be advised by lecturer.

Class Contact Two hours per week class contact for one semester plus field placement.

Assessment Journal/written assignment, 50%; field reports, 50%.

**APT6004 MINOR THESIS**

Campus St Albans

Prerequisite(s) Completion of the subjects required for the Graduate Diploma in Counselling.

Content This subject requires the student to gain experience of generating a research question and writing an independent thesis on the topic of 10,000–14,000 words. The topic will be negotiated between the student and supervisor and will be a research area within the counselling field. The thesis is not to be experimental research unless the applicant can demonstrate the necessary statistical knowledge.

Required Reading To be advised by lecturer.

Class Contact Regular contact with supervisor.

Assessment Thesis, 100%.

**APT6006 RESEARCH METHODS IN COUNSELING**

Campus St Albans

Prerequisite(s) Completion of the subjects required for the Graduate Diploma in Counselling or equivalent.

Content This subject provides students with advanced knowledge and techniques in the design of research in the counselling field. Introduction to the nature and significance of competing paradigms and methodologies in the research process and the range of research methods used in social science research. Application of qualitative and quantitative methods to the counselling field. Critical analysis of the design, analysis and interpretation of research in the counselling field. Examination of research papers in the counselling field.

Required Reading To be advised by lecturer.

Class Contact Two hours seminar per week for one semester.

Assessment Literature review, 35%; thesis proposal, 35%; research methods quiz, 30%.

**APT6007 ISSUES IN THEORY AND PRACTICE OF PSYCHOLOGY**

Campus St Albans

Prerequisite(s) Admission to Master Counselling

Content This subjects will provide an opportunity to further develop theoretical knowledge base and practice skills. The areas available in any given semester will vary depending on staff expertise and availability but will always involve current issues in theory and practice of psychology. Issues may be specific areas of counselling work such as stress and crisis or specific theoretical areas such as cognitive behavioural theory or psychoanalytic theory. The currently available selection of topics includes; stress, crisis and trauma, current problems in psychoanalysis, and psychology of adjustment.

Required Reading To be advised by lecturer. (Each topic will have different required reading.)
Recommended Reading


Class Contact Two hours per week for one semester comprising a two hour seminar OR a one hour weekly lecture and a two hour fortnightly workshop.

Assessment Each topic has different assessment requirements which are communicated in the first week. Assessment may include one, or more of the following: essay, written paper, oral presentation, (total requirement approximately 3000 words).

AP6008 CHILD AND FAMILY DEVELOPMENT

Campus St Albans

Prerequisite(s): Entry to GD Counselling. Master in Counselling or equivalent.

Content A psychodynamic approach to child development; Emotional Milestones as the foundation of attachment. Applying a developmental approach to problems in childhood and adolescence including depression, attention deficit disorder, and youth suicide. Understanding the impact of separation loss and trauma on future generations. Developing observational skills through direct infant observation.

Required Reading


Recommended Reading


APU5001 HISTORY AND EPISTEMOLOGY OF PSYCHOANALYSIS

Campus St Albans

Prerequisite(s) Nil

Content A review of the history of psychoanalysis and the different psychoanalytic schools, and the study of Freud’s seminal works on the formations of the unconscious: neurotic symptoms, dreams, parapraxes and jokes.

Required Reading


Recommended Reading


APU5004 THEORY OF THE SUBJECT AND LOGIC OF THE SIGNIFIER

Campus St Albans

Prerequisite(s) APU5001 History and Epistemology of Psychoanalysis

Content The study of the linguistic and philosophical foundations of the Lacanian theories of the subject and the signifier, as well as the key texts by Lacan himself on the matter.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

APU5005 THE SYMBOLIC, THE IMAGINARY AND THE REAL

Campus: St Albans

Prerequisite(s): APU5001 History and Epistemology of Psychoanalysis

Content: study of three fundamental Lacanian concepts, their genealogy and implications for clinical practice and research through the analysis of key texts and the discussion of clinical experience.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

APU5006 CLINICAL SEMINAR II: DEVELOPMENT OF THE TRANSFERENCE

Campus: St Albans

Prerequisite(s): APU5003 Clinical Seminar I: assessment

Content: Presentation and discussion of clinical material and conceptualisation of the development of the transference in the cases presented.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Case history or written commentary on case presentation (2000 words) 100%

APU5007 NEUROSIS

Campus: St Albans

Prerequisites: APU5001 History and Epistemology of Psychoanalysis, APU5002 Theory of Sexuality

Content: A study of the Freudian theory and further elaborations on the neuroses in contemporary psychoanalysis, including a detailed review of Freud’s case histories.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

APU5008 PSYCHOANALYTIC TECHNIQUE I

Campus: St Albans

Prerequisites: APU5001 History of Epistemology of Psychoanalysis

Content: A study and critical review of the main Freudian texts which deal directly with the clinical applications of psychoanalysis, the beginning of the treatment, the development of the transference and the ending of the treatment.


Class Contact: Ninety-minute seminar per week for one semester

Assessment: Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

APU5009 CLINICAL SEMINAR III: TREATMENT OF THE NEUROSES

Campus: St Albans
**APU5010 PSYCHOSES AND PERSERVATION**

**Campus** St Albans

**Prerequisite(s)** APU5001 History and Epistemology of psychoanalysis, APU5004 Theory of the Subject and Logic of the Signifier, APU5005 The Symbolic, the Imaginary and the Real, APU5007 Neurosis

**Content** A study of the psychoses and the perversions, mainly in the works of Freud and Lacan but also incorporating other original contributions, focused on the questions of differential diagnosis from a structural point of view.

**Required Reading**

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment**
- Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

**APU5011 PSYCHOANALYTIC TECHNIQUE II**

**Campus** St Albans

**Prerequisites** APU5008 Psychoanalytic Technique I

**Content** A critical study of the main contributions to psychoanalytic technique after Freud, with particular emphasis on the work of Jacques Lacan.

**Required Reading**

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment**
- Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

**APU5012 CLINICAL SEMINAR IV: HANDLING OF THE TRANSPERIENCE**

**Campus** St Albans

**Prerequisites** APU5009 Clinical Seminar III: treatment of the neuroses

**Content** Presentation, discussion and formulations on case material that illustrates questions and problems concerning the handling of the transference in psychoanalysis, both in typical and atypical situations.

**Required Reading**

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment**
- Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

**APU6001 THE ETHICS OF PSYCHOANALYSIS**

**Campus** St Albans

**Prerequisites** APU5004 Theory of the Subject and Logic of the Signifier, APU5005 The Symbolic, the Imaginary and the Real, APU5008 Psychoanalytic Technique I, APU5011 Psychoanalytic Technique II

**Content** A study of the philosophical, scientific and clinical sources of the ethical questions that specifically concern the psychoanalytic experience, their relations with the questions that occupy moral philosophy and their significance in clinical practice.

**Required Reading**

**Recommended Reading**

**Class Contact** Ninety-minute seminar per week for one semester

**Assessment**
- Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

**APU6002 THE OBJECT RELATION**

**Campus** St Albans

**Prerequisites** APU5010 Psychosis and Perversion, APU5011 Psychoanalytic Technique II

**Content** A comparative study of the positions of the main psychoanalytic schools on the object relation and their implications for clinical practice.

**Required Reading**

**Recommended Reading**


**Class Contact**

Ninety-minute seminar per week for one semester

**Assessment**

Essay (3000 words) 80%; seminar presentation (notional 1000 words) 20%

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**APU6003 CLINICAL SEMINAR V: ETHICAL PROBLEMS IN THE CLINIC**

**Campus** St Albans

**Prerequisite** APU5012 Clinical Seminar IV: Handling of the Transference

**Content**

Presentation and discussion of clinical material that illustrate actual or potential ethical issues, applying the conceptual framework learned in other sections of the programme.

**Required Reading**


**Recommended Reading**

Rodríguez, L.S. (1995) 'The ethics of psychoanalysis and the malaise of our culture' Analysis 6:120-32

**Class Contact**

Ninety-minute seminar per week for one semester

**Assessment**

Case history or written commentary on case presentation (2000 words) 100%

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**APU6004 PSYCHOANALYSIS WITH CHILDREN**

**Campus** St Albans

**Prerequisites**

APU6001 The Ethics of Psychoanalysis, APU6002 The Object Relation

**Content**

A study of the main texts representing the different theoretical positions in the history of psychoanalysis with children and the typical clinical and conceptual issues which prevail in this field.

**Required Reading**


**Recommended Reading**


**Class Contact**

Ninety-minute seminar per week for one semester

**Assessment**

Essay (3000 words) 80%; seminar presentation (1000 words) 20%

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**APU6005 PSYCHOANALYSIS AND CULTURE**

**Campus** St Albans

**Prerequisites**

APU6001 The Ethics of Psychoanalysis, APU6002 The Object Relation

**Content**

An introduction to the vast field of applications of psychoanalysis to the study of cultural phenomena and institutions and the use made by psychoanalysis of the findings of other disciplines, the methodological issues involved and selected examples of this growing field of research.

**Required Reading**


**Recommended Reading**


**Class Contact**

Ninety-minute seminar per week for one semester

**Assessment**

Essay (3000 words) 80%; seminar presentation (1000 words) 20%

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**APU6006 CLINICAL SEMINAR VI: CHILDREN IN TREATMENT**

**Campus** St Albans

**Prerequisite** APU6003 Clinical Seminar V: Ethical Problems in the Clinic

**Content**

Presentation and discussion of cases of children in psychoanalytic treatment, with special emphasis on typical psychopathological and clinical issues, the handling of the transference and the relations with the parents.

**Required Reading**


**Recommended Reading**


**Class Contact**

Ninety-minute seminar per week for one semester

**Assessment**

Case history or written commentary on case presentation (2000 words) 100%

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**APU6007 CLINICAL SEMINAR VII: SPECIAL CLINICAL PROBLEMS**

**Campus** St Albans

**Prerequisite**

APU6006 Clinical Seminar VI: Special clinical problems

**Content**

A study of a range of special clinical cases and situations which require particular technical devices, such as addictions, psychoses, disorders of physical illness and mental disability

**Required Reading**

Freud, S. (1912-15) Papers on Technique SE 12

**Recommended Reading**


**Class Contact**

Ninety-minute seminar per week for one semester
Assessment: Case history or written commentary on case presentation (2000 words) 100%

**APU6008 THESIS I**

**Campus:** St Albans  
**Prerequisite:** APU6001 The Ethics of Psychoanalysis, APU6005 Psychoanalysis and Culture  
**Content:** Individual supervision to design and develop a research project on a topic of psychoanalytic interest that would constitute the subject matter of the minor thesis.  
**Required Reading:** Freud, S. (1926) The Question of Lay Analysis SE 19  
**Recommended Reading:** Freud, S. (1900) The Interpretation of Dreams SE 4 & 5  
**Class Contact:** Ninety-minute individual supervision per week for one semester  
**Assessment:** Report on progress of research project 100%

**APU6009 RESEARCH SEMINAR**

**Campus:** St Albans  
**Prerequisite:** APU6008 Thesis I  
**Content:** Presentation and discussion of the design and development of individual research projects on topics of psychoanalytic interest that constitute the subject matter of the minor thesis.  
**Required Reading:** Freud, S. (1926) The Question of Lay Analysis SE 19  
**Recommended Reading:** Freud, S. (1900) The Interpretation of Dreams SE 4 & 5  
**Class Contact:** Ninety-minute seminar per week for one semester  
**Assessment:** Report on the design and development of research project by fellow student 100%

**APU6010 THESIS II**

**Campus:** St Albans  
**Prerequisite:** APU6008 Thesis I  
**Content:** Final development and completion of the individual research project and writing up of the research thesis.  
**Required Reading:** Freud, S. (1926) The Question of Lay Analysis SE 19  
**Recommended Reading:** Freud, S. (1900) The Interpretation of Dreams SE 4 & 5  
**Class Contact:** Ninety-minute individual supervision per week for one semester  
**Assessment:** Research thesis of approximately 15,000 words to be examined by two independent external examiners 100%

**ASA5001 COMMUNITY DEVELOPMENT THEORY AND PRACTICE**

**Campus:** Footscray Park  
**Prerequisite(s):** Nil  
**Content:** Community development theory and practice will be considered in the context of major development challenges and trends in the Asia Pacific region. Students will consider contemporary debates and analyses of development and community development issues, and examine these in relation to policy development and practical community development applications. Government and NGO relationships, multilateral and bilateral aid issues, globalisation theory, the role of social and people’s movements, and alternative forms of development are examined. Case studies from the Asia Pacific region will be drawn upon for comparative analysis and to develop understanding and skills in international community development practice.

**Class Contact:** The equivalent of three hours per week for one semester comprising in the form of a seminar/workshop. These seminars may be scheduled as intensive weekend workshops depending on student demand.  
**Assessment:** Two essays (2500 words), 100%.

**ASA6001 PROFESSIONAL PROJECT**

**Campus:** Footscray Park  
**Prerequisite(s):** Completion of Year 1 of Master of Arts (Asian and Pacific Studies)  
**Content:** The student will be required to enter into a work-integrated learning and task contract relating to a community development project or program in an agency. The contract will be negotiated between the university supervisor, the agency supervisor and the student, and specifies learning objectives and strategies in three areas: conceptual and policy objectives; practical skill objectives; and personal development objectives. The student will be required to participate in a number of key phases and activities of the program or project, and to report on the processes and outcomes in a major written report, as well as a separate report on the work-integrated learning objectives identified in the contract.
Recommended Reading Nil
Class Contact  Fortnightly meetings of at least one hour duration with the agency supervisor; and a minimum of 300 hours working on the project as verified in a log of hours confirmed by the agency supervisor.
Assessment  A major report of 10,000 words documenting and evaluating the processes and outcomes of the program or project, and a second report of 2500 words on the learning outcomes of the project in relation to the learning objectives identified in the project contract.

HPC5001 CONTEXTUAL ANALYSIS OF LOSS ACROSS THE LIFESPAN
Campus City Flinders
Prerequisite(s) Nil.
Content  This subject will introduce a range of theoretical frameworks which explain an individual’s unique reactions to loss and grief. Concepts of loss and death, and associated grief reactions will be examined from the developmental perspective involving early childhood through to old age. Perspectives which might further define the meaning and significance of loss for individuals including general systems theory, life cycle, family life-cycle, family systems, psychosocial resources and aspects of grief theory, will be critically analysed. The aim of the subject is to: provide a theoretical framework, and relevant concepts for examining and understanding an individual’s unique reaction to normative and non-normative loss and grief throughout the lifespan.
Class Contact  Three hours per week for one semester comprising one three-hour lecture.
Assessment  Essay, 100%.

HPC5003 MANAGEMENT OF DISASTER AND TRAUMATIC INCIDENTS
Campus City Flinders, St Alburns.
Prerequisite(s) Nil.
Content  This subject is concerned with the impact of traumatic or unexpected disasters or events on the individual, group or community. The content has been carefully selected in order to appeal to a variety of professionals who are in positions to influence the way in which traumatic incidents are managed. In particular, topics have been chosen to provide an overview of the current approaches to disaster management including: stress and trauma management, critical incident stress debriefing, bereavement counselling, crisis intervention, social network analysis and community development. The aims of the subject are to: introduce students to a wide range of natural and man-made disasters and their lessons; develop an understanding of the impact of natural and man-made disasters on the individual/group/community including short and long term needs and strategies for effective service delivery; and develop an awareness of disaster management issues, current theories, models of intervention and strategies for disaster prevention and response.
Required Reading  To be advised by lecturer.
Class Contact  Three hours per week for one semester comprising one one-hour lecture and one two-hour seminar.
Assessment  Report (4000-5000 words), 100%.

HPC5002 APPLIED TECHNIQUES OF GRIEF COUNSELLING
Campus St Albans
Prerequisite(s) APT1025 Individual Awareness, APT1035 Theories and Techniques of Counselling
Content  This subject is designed to provide students with an understanding of grief counselling models and strategies available to the grief counsellor working in a variety of settings and with diverse client groups. The applied basis of relevant counselling practice and strategies within the grief and loss paradigm will be the central focus of this subject, including critical incidence debriefing, crisis intervention, peer counselling/support. Consideration will also be given to issues of cross-cultural understanding and ethnic identity. The subject aims to introduce students to various models of grief counselling and intervention strategies. Provide students with the opportunity to practice and develop skills in grief counselling. Classes will be run on an experiential basis and include role plays, group discussion and class presentations.
Required Reading  To be advised by the lecturer.
Recommended Reading  To be advised by the lecturer.
Class Contact  Three hours per week for one semester.
Assessment  Class vignette, 40%; report 60%. (subject to change)

HPC5010 APPLIED EXERCISE PHYSIOLOGY
Campus Footscray Park
Prerequisite(s) Nil.
Co-requisite(s) HPG5011 Physiology Testing and Evaluation.
Content  This subject aims to: provide students with knowledge of the acute and chronic responses to exercise; enable students to understand the factors that limit and enhance exercise performance; provide students with knowledge of the physiological and metabolic consequences of regular activity and inactivity. The subject will include the following topics. Muscle: review of the basic anatomy and physiology of muscle; muscle fibre types and implications for performance; muscle energetics. Exercise metabolism: overview of metabolism in skeletal muscle; effect of exercise on carbohydrate, lipid and protein metabolism; important regulatory factors. Hormones: hormonal responses to exercise, particularly those involved in the regulation of metabolism, circulation/respiration and fluid balance. Oxygen transport system: cardiovascular and respiratory responses to exercise and regulatory factors; physiological determinants of maximal oxygen uptake; concept of ‘anaerobic threshold’ and implications for performance. Fatigue: mechanisms of fatigue during exercise; exercise-induced muscle damage. Recovery: physiological and metabolic events during recovery from exercise; post-exercise oxygen consumption; lactate removal; substrate restoration. Environmental factors: physiological responses to exercise in the heat and at altitude; mechanisms and consequences of heat and altitude acclimatisation; fluid balance during exercise. Training: physiological and metabolic adaptations to endurance, sprint and strength training; responses to inactivity/detraining, reduced training and overtraining.
Required Reading  To be advised by lecturer.

**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Final examination, 60%; written assignment, 35%; oral presentation, 5%.

**HPG5011 PHYSIOLOGY TESTING AND EVALUATION**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Co-requisite(s)** HPG5010 Applied Exercise Physiology.

**Content** This subject aims to promote an understanding of the variety of laboratory and field skills used in the physiological assessment of the exercising human; promote the capacity to develop original laboratory and field skills to be used in the assessment of the exercising human. The subject will include the following topics: VO2 max; body composition analysis; anaerobic threshold; anaerobic power and capacity; electrocardiography; control of ventilation; muscle fatigue; cardiovascular responses to exercise; exercise in the heat.

**Required Reading** To be advised by lecturer.


**Class Contact** Two hours of practical per week for one semester.

**Assessment** Laboratory practical reports, 100%.

**HPG5005 PHYSIOLOGY FOR REHABILITATION**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** The general aims of the course are to give students an understanding of: the pathophysiology of the typical conditions of patients/clients that they are likely to encounter in their work as rehabilitation therapists; the physiological bases for prescribing exercise in rehabilitation. The following topics will be covered in the course: physiology and pathophysiology of ageing, with emphasis on the confused and frail elderly; cardiac pathophysiology and rehabilitation: ischaemic, myocardial, pericardial and valvular disease; pulmonary pathophysiology and rehabilitation: asthma, chronic bronchitis and emphysema, pneumonia, bronchiectasis, cystic fibrosis, tuberculosis, respiratory distress syndrome, influenza; hormonal responses and adaptations to stress and exercise; anaobic and catabolic hormones, catecholamines; mechanisms of injury and repair in skeletal muscle; exercise metabolism in health and disease (particularly diabetes and obesity), including intertions of some drugs; environmental considerations for exercise in able and disabled people; osteo- and rheumatoid arthritis. The material will be presented as general principles, followed by case study applications.


**Class Contact** Two hours per week for one semester.

**Assessment** Major assignment, 40%; final examination, 60%.

**HPG5020 BIOMECHANICS FOR REHABILITATION**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** The aims of this subject are to: provide students with an overview of biomechanical principles involved in the understanding of gross motor activity; provide students with general knowledge of the mechanical properties of biological materials; examine the biomechanical aspects of selected joints and the mechanics of movement applied to normal and pathological states.

**Required Reading** To be advised by lecturer.

**Recommended Reading** HPG5080 Biomechanics of Human Movement

**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Final examination, 50%; coursework, 50%.

**HPG5080 BIOMECHANICS OF HUMAN MOVEMENT**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Co-requisite(s)** HPG5010 Biomechanics Testing and Evaluation.

**Content** This subject aims to: develop in students an understanding of the biomechanical basis of fitness and sports performance; familiarise students with the use of biomechanical laboratory and field techniques for assessing fitness and sports performance. The subject will include the following topics. Performance assessment in both fitness and sport by means of 2- and 3-D video techniques, EMG, foot pressure sensing, isokinetic dynamometry and force platforms are an integral part of the subject.

**Required Reading** To be advised by lecturer.

**Class Contact** Two hours of lectures per week for one semester.

**Assessment** Examination, 50%; coursework, 50%.

**HPG5120 NUTRITION AND DIET FOR PERFORMANCE**

**Campus** Footscray Park

**Prerequisite(s)** Nil.

**Content** This subject aims to: provide students with the theoretical knowledge underlying sound nutritional practices for exercising individuals; enable students to give sound advice and guidance to athletes and exercising individuals regarding diet and their performance. The subject will include the following topics. The basic diet. Energy for performance: substrate and the anaerobic production of energy; substrate and the aerobic production of energy; energy requirements for activities and sports. The training diet: athlete’s requirements; ideal training diet. Fluids: fluid loss during exercise. Competition diets: endurance activities and sports; short duration events; intermittent exercise; ‘loading’, Ergogenic aids. Alternative diet approaches: vegetarian; fad diets. Special groups and special needs: children and adolescents; women; veterans; injured athletes; heart disease; diabetes. Special problems: food
psychology; anorexia; bulimia; other eating disorders; nutritional ‘fables’.


Class Contact Two hours of lectures per week for one semester.

Assessment Major assignment, 60%; minor assignment, 20%; examination, 20%.

HPG5140 EXERCISE PRESCRIPTION

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject aims to: present a view of knowledge about motor skill development and performance to students through consideration of concepts, theories and research; raise issues of applicability of basic research in practical contexts; show how recent research and theorising has considered aspects of skill development and skilled performance in sport-related settings.

The subject will include the following topics. Theory of exercise prescription. Review of laboratory based assessment procedures. Adherence to exercise: myths and realities. Fundamentals of prescription. Review of field oriented assessment procedures. The metabolic basis of prescription. Low back care and prescription. Flexibility and prescription. Resistance training prescription. Prescription in the pre- postnatal environment. Prescription for the elite athlete, the cardiovascularly impaired, the aged, the disabled, and the child.


Class Contact Two hours of lectures per week for one semester.

Assessment Oral test review of anatomy/physiology of exercise, 10%; case study: child-20%, sub-elite-20%, elite-20%; final examination, 30%.

HPG5150 SKILL IN SPORT

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject aims to: present a view of knowledge about motor skill development and performance to students through consideration of concepts, theories and research; raise issues of applicability of basic research in practical contexts; show how recent research and theorising has considered aspects of skill development and skilled performance in sport-related settings.


Class Contact Two hours of lectures per week for one semester.

Assessment Paper reviewing literature on selected topic, 30%; report of small scale investigation on topic, 40%; final examination, 30%.

HPG5180 PSYCHOLOGY FOR REHABILITATION

Campus Footscray Park
Prerequisite(s) Nil.

Content This subject aims to develop in students a basic understanding of the psychological aspects of rehabilitation. It is not intended that graduates of the course will be equipped to provide the primary psychological care of rehabilitation clients because in most instances they are part of a team which includes clinical and neuropsychologists. However, they should have an understanding of the psychological aspects of the rehabilitation process. The subject will include the following topics: counselling and interviewing skills-verbal and non-verbal, listening skills, body language, human interaction; human behaviour and development, lifestyle, lifecycle, life crisis, life development; coping with injury; dealing with grief and loss; coping with chronic pain; stress management, anxiety and depression; self-confidence, development and maintenance, particularly in the transitions which occur during rehabilitation; motivation, intrinsic-extrinsic, goal orientations, self-efficacy, goal setting, physical, psychological, technical.


Class Contact Two hours per week for one semester.

Assessment Major assignment, 100%.
Victoria University recognises that valuable learning takes place outside the university through:

- study towards formally recognised qualifications (either fully or partially completed) such as a degree, diploma, or certificate (this is referred to as credentialled study);
- short courses, offered by professional bodies, voluntary associations, workplaces, trade unions, government agencies and/or community groups, that do not lead to formal qualifications (or non-credentialled learning);
- work experience; and
- life experience.

Students are encouraged to think broadly about their experiences. In addition to providing entry into a course, students' prior learning may enable them to be granted exemptions/credits for subjects within that course.

Victoria University of Technology has established the following processes (see diagram below) to facilitate the recognition of learning achieved outside the University.

By recognising students' past experiences and achievements, the University ensures that students do not have to repeat the skills and knowledge they have already achieved.

In this way students are able to shorten the length of their course, saving time and money. They study at the appropriate level, are encouraged to continue their education, and achieve their educational goals with maximum efficiency.
RECOGNITION OF LEARNING

Pathways
Standardised pathways are formally approved links between courses in different sectors or within the same sector. They may move from:
- secondary schools to TAFE
- TAFE to TAFE
- TAFE to higher education
- higher education to TAFE
- higher education to higher education
- workplace to TAFE or higher education
- private training organisation to TAFE or higher education.

These pathways may involve:
- Credit/exemptions – for example students who have completed the Advanced Diploma of Business (Accounting) will receive credit for twelve subjects in the Bachelor of Business (Accounting), if they gain entry into that degree course;
- Entry only – for example students who have successfully completed Science for Nurses (Gateway to Nursing and the Health Sciences) automatically gain entry into the Certificate IV in Health (Nursing).

Pathways may also link courses in the same or different disciplines.

Students who meet the conditions specified in the pathway will be automatically granted the benefits specified in the pathways (entry or credit).

Students who have not completed their initial course may still obtain credit in recognition of the subjects/modules successfully completed.

‘Articulation’ describe the links or pathways between courses.

Applications
Students who take advantage of pathways are sometimes called articulating students.

Victoria University is widely recognised as a national leader in developing credit transfer arrangements for students, particularly between the TAFE and higher education sectors.

Applications
Students should provide details of any prior study when they:
- apply to enter a course;
- are interviewed in the Centre for Commencing Students; or
- enrol.

Students eligible for entry or credit on the basis of a formally approved pathway will be identified at the time of enrolment. Any credit may be granted at the time of enrolment.

Credit Transfer
Where there are no formally approved pathways, applications for credit on the basis of prior credentialled study will be considered on a case by case basis.

Applications
Students applying for Credit Transfer should approach their Faculty or Department Office for further information and an application form. Forms are also available from the Centre for Commencing Students and Student Administration. It is advisable for students to discuss their applications with their teacher/lecturer before submission.

The University will endeavour to process credit transfer applications as soon as possible. Processing time depends on the complexity of the application but should take no more than two weeks.

Articulation and Credit Transfer Policy
The University has an Undergraduate Articulation and Credit Transfer policy that is being revised at this time. The essence of the policy is that the University will consider granting the highest level of credit consistent with a student’s previous studies and their chance of success in a course of study.

Recognition of Prior Learning (RPL)
Recognition of Prior Learning (RPL) is an assessment process whereby the learning that students have achieved through non-credentialled study and life/work experience is matched against the learning which would be covered in specific subjects/modules/competencies.

Applications
Students who believe that they are eligible for RPL are advised to begin the application as soon as they are enrolled. Students applying for RPL should approach their Faculty or Department Office for further information and an application form. Forms are also available from the Centre for Commencing Students and Student Administration. It is advisable for students to discuss their application with their teacher/lecturer before it is submitted.

The University will endeavour to process RPL applications as soon as possible. Processing time depends on the complexity of the application but should take no more than four weeks.

Fees
TAFE applicants will be notified of any fees when they collect their application form. In higher education there are no RPL application or assessment fees.

Notification
Applicants will receive written notification of their application for credit on the basis of a formal pathway, an individual credit transfer application, or RPL assessment.

Right of Appeal
Applicants who are either denied credit or who wish to challenge the amount of credit granted on the basis of a formal pathway, a credit transfer application, or RPL assessment may request further consideration. Such appeals must be lodged with the Faculty Office or the Department of Student Affairs within 10 working days of the date the notification letter was issued.

Arts/ Social and Community Services
This section deals with TAFE to higher education and higher education to TAFE articulation for courses within the Faculty of Arts and TAFE courses in Arts and Social and Community Services.

The concepts of articulation and credit transfer aim to create flexibility, so that students may:
- obtain the maximum possible benefit from their prior learning experiences;
- transfer from one course to another, taking their credit with them – for example, students may, upon completion of a TAFE Associate Diploma or Diploma, gain credit for a recognised portion of a degree; alternatively, they may transfer with credit from a degree into a TAFE award course;
RECOGNITION OF LEARNING

• If they have TAFE Associate Diplomas or Diplomas in fields related to Arts, normally be given up to eight units credit towards their arts degree—each case will be examined on its own merit and if special circumstances apply, more credit may be given.

Students wishing to articulate from one course to another are advised of the following:

• Selection is made on the basis of qualifications gained and availability of places.
• For courses that have not been completed, students can apply to transfer to another award course within the Faculty and may receive exemptions for subjects completed in the course they are transferring from.
• Normally, articulation into an award course will take place at the beginning of semester one. In exceptional cases, where there are places available, students may be permitted to articulate at the beginning of semester two.

Holders of a completed degree are eligible to apply for a maximum of 50 per cent advanced standing when enrolling for a second degree.

Selection Criteria for Articulating Students
- Faculty of Arts

The Faculty of Arts at Victoria University of Technology encourages applications from potential articulating students. When considering articulating students for selection, the Faculty takes the following criteria into account:

• Academic merit: in determining academic merit, departments will consider completed or partly completed post-secondary qualifications (students are encouraged to complete these qualifications);
• A combination of a selection test and an interview Note: Students seeking entry through documented pathways into the Faculty are not subject to this measure of academic merit;
• Regionality; and
• Relevant work and life experiences.

How to Apply for Courses

Prospective articulating students already enrolled at Victoria University of Technology who wish to apply for all undergraduate courses offered by the Faculty of Arts will need to complete a ‘Course Transfer Application’ form through the University’s Centre for Commencing Students by October of the year before they wish to commence their course.

Prospective articulating students from other post-secondary institutions who wish to apply for all undergraduate courses offered by the Faculty of Arts will need to complete an application through the Victorian Tertiary Admissions Centre (VTAC) by September of the year before they wish to commence their course.

Prospective articulating students for TAFE courses need to submit an application directly to the TAFE Division of the University.

Core subjects

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<tr>
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<td>Individual Awareness</td>
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<td>Theories and Techniques of Counselling</td>
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<td>Social and Ethical Issues in Counselling</td>
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<td>APT6006</td>
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Minor Thesis

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Practicum

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Admission, Enrolment and Academic Procedures and Regulations

Admission and Selection
The University is committed to achieving access, equity and excellence in tertiary education. Accordingly, the University has adopted flexible admission and selection policies that take account of the wide range of educational backgrounds and experience of prospective students.

General
The primary objective of the University's admission and selection policies is to ensure that students selected for admission to courses are capable of successfully completing the course in which they are to be offered a place. In considering students for admission there shall be no discrimination on the grounds of gender, sexual preference, marital status, pregnancy, race, political beliefs, religion, physical attributes, socio-economic status, language or age.

The University has, however, developed targeted programs designed to ensure a broader representation of students from currently under-represented groups in tertiary education (e.g. women, Aborigines and Torres Strait Islanders).

Admission to the University is conducted within a framework of minimum entry requirements coupled with selection criteria that relate to the demands that each course will place upon students. In addition, the University has a policy of giving special consideration to applicants who live in the western metropolitan region of Melbourne for courses that are not unique to the University.

The selection criteria for each course are reviewed each year and are finally determined annually by the Council of the University on the recommendation of the Academic Board or the Board of Technical and Further Education as appropriate. The selection criteria for each course, including specific prerequisites for admission, are included with the detailed descriptions of each course which appear in the relevant Faculty and TAFE Handbooks. Generally, selection is based on academic merit and by the selection authority's assessment of the relative likelihood of applicants to successfully complete the course to which they have applied for admission. The main criterion for selection to Degree and Diploma courses is the applicant's performance in Year 12 studies unless other factors are relevant.

Such other factors may include:
- the results of any interviews, auditions, tests or other assessment procedures determined by the particular course selection authorities;
- any illness, or serious hardship as a result of which, in the opinion of the selection authorities, the studies or performance of an applicant have been adversely affected;
- the presentation and depth of relevant supporting material as determined by the particular course selection authorities;
- the life experiences of the applicant; and
- previous study at tertiary level.

Intending applicants for places in University courses can obtain more detailed information about selection criteria and selection procedures for individual courses by contacting the relevant Faculty, School or Department, or the Centre for Commencing Students.

Personalised Access at Victoria University
The University personalises the application, admission and selection process for places in Government-funded courses in TAFE or Higher Education for all Australian residents who:
- have satisfactorily completed the VCE or its equivalent; or
- are 21 years or over on 1 January of the year for which they seek admission (or for entry to TAFE courses only, anyone over 18).

The University offers applicants a place in the course that best matches their wishes and study potential assessed by the University with the courses and places available. There is high demand for many courses, for which selection remains competitive.

Student Compact
When entering the University through Personalised Access, prospective students participate in an interview with an Academic Field of Study Adviser, at which time their career and study goals are discussed. If entry to the chosen course is not possible, an appropriate study pathway will be identified. This will lead students to their preferred course of study; provided all negotiated conditions as identified in the Student Compact are met. The Student Compact is a documented agreement between the student and the University that lists all negotiated conditions related to their chosen field of study.

The Student Compact will also identify the support services that the University can provide which has been recommended to the student during their interview. The Student Compact is available to all students of the University, and can be renegotiated at any time by the student or the University, to reflect the changing requirements of the student.

For further information about the Student Compact contact the Centre for Commencing Students telephone: (03) 9688 4110.

Admission Requirements
Undergraduate Courses

Normal Entry
Any persons who have been granted the Victorian Certificate of Education or satisfactorily completed an equivalent Year 12 qualification recognised by the University (plus relevant course prerequisite studies) will be eligible to apply for admission to courses of the University leading to a higher education award or to a TAFE Diploma.

In general, therefore, applicants will be eligible for admission to higher education undergraduate and TAFE Diploma courses if they have:
• passed the VCE including the satisfactory completion of English Units 3 and 4 from 1992 onwards;
• passed four approved VCE (HSC) Group 1 subjects (including English) at one sitting prior to 1992;
• passed four approved Victorian Institute of Education, HSC, Group 1 subjects (including English) at one sitting since 1980;
• satisfied Victorian University Schools Examination Board or Victorian Institute of Education Year 12 requirements prior to 1980;
• obtained an equivalent interstate or overseas qualification.

Entry requirements for admission to TAFE courses other than courses leading to a Diploma vary. Details of entry requirements are to be found in the TAFE Handbook.

In addition to meeting the entry requirements above, applicants may be required to satisfy other requirements specified by the Faculty/School conducting the course. Further information can be found on www.vu.edu.au/admissions

Special Entry
Applicants meeting the above requirements will be regarded as having satisfied the Normal Entry requirements. However, applicants wishing to undertake a University course who do not meet the Normal Entry requirements may still be eligible for admission under Special Entry (SE). Students admitted to a course under SE may be subject to special terms and conditions determined by the relevant Faculty or School. The three categories of Special Entry are as follows.

AGE AND EDUCATIONAL BACKGROUND
A person will be eligible for admission to any course within the University if, at 1 January of the intended year of entry, he or she is 21 years of age or over.

Any person who, at the date of their proposed admission to a TAFE course (other than a course for Diploma), is 18 years or older, will be eligible to apply for admission to any such course. Australian residents who meet these criteria are guaranteed a place in a Government-funded course if they apply via the University's Personalised Access Study scheme.

There is currently a high demand for many award courses, and a number of mature-age applicants do not receive an offer of a place in the course of their choice. Other factors taken into account in selection, in addition to work and life experience, include education level achieved, evidence of aptitude for study, time elapsed since study was attempted, and whether the applicant resides in the western metropolitan region of Melbourne.

Mature-age applicants should be aware of the study difficulties they might face in a tertiary course. The University conducts a number of programs generally of short duration, aimed to help improve communication skills, study skills and confidence. Mature-age applicants may not need to do a preparatory program, but should consider the following:

• It is assumed that students of award courses know how to study. Study involves many skills - taking notes, using a library, organising your time effectively, essay writing, and so on.
• If it has been a long time since you last attended classes, or if your previous study experience was not very successful or enjoyable, it may be helpful to develop some confidence in your abilities before you begin.
• Communication skills are very important for award course students, and this can mean speaking (for example, participation in class discussions) as well as writing. Some practice in this area may be beneficial.

• The real work of any award course usually begins straight away: sometimes on the very first day. You may need some time to ease yourself into being a student.

By undertaking preparation for study, you can pay attention to the factors outlined above in an environment that is designed to minimise the pressure on you. If you move straight into a tertiary course, you might find that you are in fact trying to prepare yourself at the same time as trying to cope with the new material presented to you. This can result in failure to meet the required academic standard.

Courses conducted by the University to help you successfully return to study in an award course may include:

• Access courses for women
• English for Further Study - This course provides people of non-English-speaking background with the language and research/study skills necessary for study.
• English as a Second Language (ESL) - English as a second language classes are tailored to the needs of migrants who wish to improve their English for personal development, further study, or to improve their job prospects. Wherever possible, classes are tailored to suit the needs of the participants.
• Basic Education Program - The Basic Education program focuses on the development of students' communication skills, through writing and reading exercises, spelling, basic grammar and punctuation.
• Preparation for Tertiary Study - A preparatory course with two streams designed to improve access to Arts or Science courses.
• Gateway to Nursing - A preparatory course that provides access to nursing courses.
• VCE - The Victorian Certificate of Education is available by full-time and part-time study.

For more information, contact Further Education and Employment Services on (03) 9284 7225.

CONTINUING DIFFICULTIES DURING SCHOOLING
A person will be eligible to apply for admission to any course within the University if his or her progress through secondary school was adversely affected by:

• economic hardship;
• illness;
• English language learning difficulties;
• family problems;
• geographical isolation; or
• disability.

This category does not apply to applicants whose difficulties occurred only during their last year of secondary studies. Such persons must use the Victorian Tertiary Admission Centre 'Form S' rather than applying directly to the University for Special Entry. Applicants wishing to apply on this basis should contact the relevant Faculty or the Centre for Commencing Students for further information.

It should also be noted that this category does not apply to all persons with a disability or chronic medical condition. It only applies to those who can demonstrate that their progress through school was adversely affected by a disability. Persons with a disability should approach the relevant Faculty, School or Department of the University to discuss any potential difficulties or hazards they may encounter in undertaking their proposed course. In these discussions any special needs of applicants can be considered and an indication given of the University's capacity to meet those special needs. Applicants with a disability or chronic medical condition are invited to discuss specific needs or queries with the Disability Liaison Unit. Phone (03) 9688 4598.
ABORIGINES AND TERRITORY STRAIT ISLANDERS

A person of Aboriginal or Torres Strait Islander descent is eligible to apply for admission to any course within the University and such applications will be assessed individually to determine the applicant’s suitability and potential for academic success. Further advice may be obtained by contacting the Koori Support and Development Unit on 9365 2113.

Later Year Entry

Both Normal Entry and Special Entry relate to admission to the University at the commencement of an undergraduate course. Persons who have already completed one or more years’ relevant post-secondary studies may be eligible for Later Year Entry to the second or subsequent years of a course.

Persons applying for Later Year Entry will be required to meet all normal selection criteria for the course as well as demonstrate that their prior studies are relevant to the course for which they have applied. In making selection decisions, applicants’ level of performance in all of their previous tertiary enrolments may be taken into account. Persons selected for Later Year Entry may be admitted on condition they undertake bridging course work, or complete a specially modified course plan, or both.

Deferred Entry (Commencing Students)

Prospective students should contact the relevant Faculty or School to clarify the deferment policy. A person to whom an offer of admission to a course has been made by the University may apply to defer his or her enrolment for a period of up to one year. An application for deferred entry must be made in writing and lodged within seven days of the date upon which the offer of admission was sent. The application must be forwarded to the Dean of the appropriate Faculty or the Head of the appropriate School. A Dean or Head may grant an application for deferred entry with or without conditions. Applications for deferment from a TAFE course are not normally granted.

A person who has been granted deferred entry has a right to enrol in their course for the semester following the end of the period of their approved deferment, providing they attend a scheduled enrolment session.

Postgraduate Courses

Normal Entry (PhD)

**DOCTOR OF PHILOSOPHY**

To be eligible for admission a person must have:

- a masters degree, or
- a four-year bachelor degree with honours or honours degree with a superior performance at 1st Class or 2A honours level; or
- a three-year bachelor degree together with a postgraduate diploma that is an extension of the discipline contained in the undergraduate qualification and at a level considered to be equivalent to 1st Class or 2A honours, as determined by the Head; or
- been enrolled in a masters by research program and shown exceptional ability in the conduct of the first stages in a project and been approved for transfer into a PhD program by the Committee for Postgraduate Studies on the recommendation of the Head.

For admission to a PhD program a student must provide evidence acceptable to the Head of a capacity to undertake research in the discipline.

**MASTERS DEGREE**

To be eligible for admission applicants must have:

- qualified for a first degree of the University (or such other degree as the Department may deem equivalent for this purpose) at a standard considered by the Department to be sufficiently meritorious; or
- qualified for any other award judged by the Department to be of a relevant and appropriate standard; and
- produced evidence of professional experience through which they have developed their applied knowledge of the relevant field of study, and which satisfies the Department that they have the capacity to undertake study for the degree of master; and
- fulfilled any other conditions relating to prerequisite study which the Department may have imposed in respect of their admission to candidature.

GRADUATE DIPLOMAS/GRADUATE CERTIFICATES

To be eligible for admission applicants must normally have successfully completed a degree or diploma and may be required to attend an interview/selection test.

Application for Admission

Centre for Commencing Students

The Centre for Commencing Students (CCS) provides a central location for TAFE and undergraduate course information. Information sessions are conducted in the evenings and on weekends for prospective students which provide information and advice about return to study or career options, application procedures, and an overview of the University environment.

A resource room is provided where prospective students may browse through brochures of the many courses offered by the University. Advisers are always available to assist with enquiries, provide course information, and offer advice to individuals, schools and community groups. Group sessions can be arranged for local and community groups by contacting the Community Partnerships Officer at the Centre.

The Centre is located at Footscray Park Campus in Building C on ground level (level 3) facing Ballarat Road (adjacent to the pedestrian crossing). Contact the Centre for Commencing Students on telephone: (03) 9688 4110, fax: (03) 9688 4813 or email: ccs@vu.edu.au

Student Administration

The Recruitment and Student Success Branch and Enrolment Management Branch both seek to provide an integrated and professional service to students, staff, past students and prospective students of the University.

The Branches maintain constant telephone and over-counter contact with students by way of answering enquiries, advising on University requirements, issuing course information and providing services related to enrolment, certification and graduation.

A range of services is provided to staff of the University, including collation and cross checking of results, scheduling and invigilation of examinations and provision of student data and records services.

Staff within these branches work to facilitate the interaction of staff and students in accordance with Higher Education and TAFE administrative requirements, and to provide efficient services to organisational units of the University.

The student administrative services provided by Recruitment and Student Success include:

**The Centre for Graduating Students and Education Abroad**

provides the administrative services for all University course awards, certificates and statements, all onshore and offshore.
graduation ceremonies and student administration services for all offshore campuses in both sectors.

Enrolment Management provides services in the following areas:

- **Admissions and Orientation** provides a comprehensive service to prospective students including distribution of course information, collection and processing of applications, and to the University in the coordination of the admissions process, procedures and information.

- **Client Services and Information** offers assistance with student administration enquiries including enrolment and fees information, cashier functions and switchboard services.

- **Enrolment** services entail the registration and administration of enrolment amendment for students on all onshore campuses and in both sectors, as well as Higher Education Contribution Scheme administration and TAFE fees.

**Undergraduate Courses**

**Normal Entry**

Persons applying for entry to higher education undergraduate courses (other than those listed below under Direct Application) to study either full-time or part-time must apply through the Victorian Tertiary Admissions Centre.

While the VTAC Guide and application form are available from newsagents, a convenient and comprehensive application service is available from their web site at: www.vtac.edu.au.

Persons applying through VTAC should note that the VTAC rules, by which the University is bound, provide that no selection authority shall take into account the preference for that course as indicated by the applicant. This means that even if an applicant has indicated a lower preference for the course concerned than other applicants, there shall be no prejudice and each applicant will be considered equally.

**Prerequisites and Extra Requirements**

Some higher education undergraduate courses have special prerequisites for enrolment. Where this is the case, these requirements are published two years in advance in the Victorian Tertiary Education Requirements (this is published as a supplement in the press) and for the following year in the VTAC Guide to Undergraduate and TAFE Courses (available from newsagents and the web: www.vtac.edu.au).

For some higher education undergraduate courses, the application process requires applicants to complete a Supplementary Information Form available from the relevant Faculty Office, the Admissions Office or the University web site: www.vu.edu.au. These courses are identified in the VTAC Guide.

**Special Entry**

Persons applying for admission to a University course under Special Entry (except those applying for re-admission) should obtain an application form from the Centre for Commencing Students. However, persons seeking Special Entry must also apply to VTAC unless the course comes under the Direct Applications category.

**Readmission to the University**

Students who are currently enrolled in an award course may apply directly to the University for admission to another course for the following semester. Students seeking readmission to the University should contact the Faculty or School administering the relevant course or Student Administration.

All other students who were previously enrolled at the University but whose enrolment has lapsed, or who have been excluded from their course because of unsatisfactory progress, may reapply for admission to the same or another course in any subsequent academic year. These students should apply using the standard procedures for that course. Such applicants for readmission to the University will have to meet the selection criteria applying to their intended course. The selection process will take account of:

- the person's previous academic performance at the University and their commitment to complete the course; and

- whether the circumstances which led to the person's previous unsatisfactory progress or to their allowing their previous enrolment to lapse have changed or improved.

If selected for readmission such students will be subject to the course requirements in effect at the time of re-entry and may have special conditions attached to their re-admission.

**Part-time Admission**

Persons applying for admission on a part-time basis to Higher Education undergraduate courses and TAFE courses should follow the application procedures set out above. Where a form is to be lodged with the University as well as with VTAC, applicants should indicate their intention to study part-time on the form.

**Postgraduate Courses**

**Masters by Coursework, Graduate Certificates and Graduate Diplomas**

All persons seeking admission to postgraduate studies in the University (except for the Graduate Diploma of Education) must apply direct to the University.

Application forms for graduate certificates, graduate diplomas and masters by coursework are available from the Student Administration Admissions Office at the St Albans Campus or Faculty offices on the campus where the course is offered.

**Doctor of Business Administration**

Prospective students should contact the Faculty of Business and Law office at either the Footscray or City campuses for application details.

**Doctor of Philosophy and Masters Degrees by Research**

Those persons interested in pursuing a research degree are advised to contact the Postgraduate Studies Officer in the Faculty or Department in which they wish to study to discuss research interests and to determine the availability of suitable supervisors and facilities relevant to the proposed research.

Once the Department has confirmed that the applicant is eligible to enrol, an Application for Enrolment Form must be completed and lodged along with the necessary enrolment forms at Student Administration.

**Direct Applications**

All direct applications for admission to award courses must be on appropriate University application forms, available from the University. Telephone (03) 9365 2286 for details or via www.vu.edu.au/admissions.

**Closing Dates for Applications**

Applicants lodging direct applications should contact the relevant Faculty or School for closing dates. Direct applicants should note that the selection process will be facilitated by lodging application forms at the earliest possible date, with the required accompanying documentation attached.

Applicants who wish to study TAFE courses part-time must apply direct to the University using an application form available from the Admissions Office.
Selection Procedures

Applicants may be required to complete a literacy and/or numeracy exercise as part of the selection procedure and may be given the opportunity to attend an interview as part of the selection procedure.

Documentation

Direct applicants currently attempting Year 11 or Year 12 subjects should lodge their applications by the due date and then send a copy of their results when they become available. Other applicants who have attempted Year 11/12 should attach a certified copy of certificates.

All persons seeking admission to a course leading to one of the above awards who did not complete VCE in 2000 must support their application with documentary evidence proving they have the educational qualifications referred to in their application. All documents should be in the form of certified copies and if documents are in a language other than English, officially certified translations together with certified copies of original documents are required. The University will retain all such evidence. Original documents should never be sent but must be available on request and may be required at a later stage of the selection process (e.g. during interview).

If a direct applicant has undertaken previous tertiary studies the applicant must attach a certified copy of the full transcript of his or her academic record(s) obtained at the previous institution(s). Please do not send original documents.

Subject Credits and Advanced Standing

Credit for Previous Tertiary Studies

Students who have completed subjects or units at another tertiary institution may be granted credit for equivalent subjects in Victoria University courses. A subject credit will allow a student an exemption from a course subject, while the value of that subject will still be counted towards their award.

Applications for credit for previous tertiary study must be accompanied by certified documentary evidence of the subjects passed, together with details of these subjects for comparison with the Victoria University course. Please note that the University may seek information from the other tertiary institutions about the applicant.

Partial Exemptions

In some cases where a student is ineligible for full credit from a particular subject, partial exemption may be granted whereby the student is allowed to undertake less than the full normal study or assessment requirements to be accredited with a pass.

Where partial credit has been approved, this will be taken into account in calculating the HECS liability which the student incurs for the subject.

Course Variation by Special Approval

In cases where credit for units/subjects of a student's course is not appropriate, the Dean of the Faculty or Head of the School or Department responsible for the student's course may grant a variation to course requirements by special approval. A course variation substitutes alternative subjects of similar content and duration for subjects normally required within a student's course.

The purpose of Course Variation by Special Approval is to avoid repeating curriculum material where it is deemed that a student will not gain substantial educational benefit from one or more of the normal requirements of the course, but where the student does not meet all the criteria for subject exemption.

Application Procedure

Applicants for admission to courses at Victoria University should indicate on their application form if they wish to apply for credit. Applicants applying for credits are also encouraged to complete an Application for Credit Transfer Form. All such applications must be lodged before the end of the second week of the relevant semester.

Processing of applications for subject credit may take several weeks. This process will be facilitated by the applicant providing all relevant information when lodging an application.

The following documents must be included in an application:

- a completed Application for Credit Transfer Form. This form is available from Student Administration or the relevant Faculty;
- a copy of the applicant's academic record from the previous institution(s);
- where available, a description of the subjects as published in the Handbook of the applicant's previous institution, e.g. if applying for an exemption in Economics 1 at Victoria University on the basis of a pass in Economics at Monash University in 1998, the applicant should attach a copy of the subject description of the unit from the 1998 Monash University Handbook; and
- any other material that applicants wish to submit in support of their application.

Time Lapse Between Studies

Normally, credits for studies in a previous course of study will not be considered if studies were undertaken more than 10 years prior to the application. Courses linked to fields in which there is rapid change in technology and/or knowledge may set a maximum time limit of less than ten years. In cases where it can be demonstrated that relevant skills have been maintained and, where appropriate, updated, the above time limit restrictions may be waived by the appropriate Dean or TAFE Deputy Director on the recommendation of the appropriate Head of School or Department.

Enrolment

Enrolment enquiries should be directed to Student.Admin@vu.edu.au or to any Student Administration office on campus.

Enrolment for Assessment

A candidate becomes eligible for assessment in a subject only when enrolled in that subject. Candidates will be considered as having entered for assessment in all subjects for which they have enrolled.

A student will be deemed to have enrolled for assessment in a subject unless such enrolment has been formally withdrawn by the specified date. Application for timely subject withdrawals must be made on the appropriate University form. Total withdrawal from a course of study must be approved by the Faculty, School or Department responsible for administration of the student's course by the specified date.

All defined fee payments must be completed before any enrolment or assessment is validated and/or confirmed by the University. The enrolment of those students who do not complete payment within the required timeframe will be cancelled. Students are notified of an enrolment cancellation by mail. A student will only be reinstated to the course where authorisation from the Faculty or TAFE School's Administration office has been obtained, a reinstatement fee and all outstanding fees have been paid.
When students enrol at the commencement of the academic year, a provisional enrolment for Semester Two is registered. It is important to note that the Faculty or TAFE School administering each course of study has the power to amend, restrict or cancel provisional semester enrolments.

Returning Students
Students who have been enrolled for the previous semester should comply with the re-enrolment requirements set down by the relevant Faculty, School or Department. Particular attention should be paid to University re-enrolment schedules.

Late Enrolment
Students must enrol in a course of study or for a subject during official enrolment periods. Where students are unable to attend the designated re-enrolment session, they should arrange for a proxy to enrol on their behalf. - Students who do not comply with the enrolment and re-enrolment requirements, including the payment of relevant fees, will be required to pay late enrolment charges and where appropriate, reinstatement charges. Enrolment into a course of study or subject after the third week of a semester will only be permitted in exceptional circumstances and only with the approval of the relevant Head of School or Department, or nominee.

TAFE courses have various start week dates throughout the year. Variations should normally still occur within the first three weeks of the program.

Course Transfer
A student enrolled for a course of study wishing to transfer to a course of study in another Faculty, School or Department must apply for admission to the intended course of study on the appropriate form. Where this course transfer is approved, the student will be withdrawn from the previous course and enrolled into the new course.

Lapsed Enrolment
Past students of the University who are not on approved Leave of Absence (or deferment) from the University and who have not enrolled at the University for the previous semester, automatically forfeit their student place at the University and must re-apply for admission according to the procedure set down for new students.

How to Enrol

Proof of Qualifications
Admission and enrolment are conditional upon proof of stated qualifications. All claims of qualifications that have been obtained outside the University should be supported by appropriate documentary evidence, certified copies of which should accompany the application for admission. These copies will be retained by the University.

Approval of Course of Study
All courses of study (i.e. individual student’s subject selection) must be approved by the Faculty, School or Department responsible for administration of the student’s course before enrolment registration will be accepted by the University. Students should take particular note of the administrative arrangements for enrolment.

Enrolment Registration and Validation
An enrolment is registered by the University when it is appropriately approved and entered onto the University’s database by an authorised officer or by a student of the University in the case of self-enrolment. Registered enrolments are not validated until all requirements relating to verification of qualifications, payment of fees and acceptance of liability under the Higher Education Contribution Scheme are satisfied.

Enrolment Forms
Until student self-enrolment is fully implemented all students commencing or continuing studies at Victoria University must complete the relevant official enrolment and statistics form(s). These form(s) must be lodged for processing within two University working days from the date the form(s) is approved and signed by an authorised officer of the relevant School or Department. Failure to comply with this time limit may result in non-acceptance of the enrolment.

In asking for statistical information the University is conscious of the fact that some students are apprehensive about the uses to which the resulting statistics may be put. The University is compelled by law to supply some statistics – for example, it must supply statistics to the Bureau of Statistics. Statistics supplied to outside bodies will be in the form of aggregate figures only; the outside body concerned will be unable to identify any student by name. Only the Australian Taxation Office is supplied with the names, addresses, birth dates and HECS liability of relevant students of the University.

Confirmation of Enrolment
Confirmation of course and subject enrolment will be issued to higher education students each semester and to TAFE students, upon enrolment. Students should check their enrolment details carefully and notify Student Administration without delay of any errors or amendments using an Amendment Form.

A mendment forms are available from Student Administration, Faculty, TAFE School and/or Campus offices. They may be lodged at the Student Administration office at any campus.

Student Self-enrolment
The University is implementing a student self-enrolment system whereby students will enrol themselves in their course and subjects via a computer terminal. This self-enrolment system has been developed to determine the subjects into which a student may enrol and takes into account electives, majors, minors, streams and so on. This means that students are enrolled when they have selected their subjects through this method and paid their fees.

Student Identity Card

An identity card (ID) with your student number, photograph and signature will be issued to you at the time of your initial enrolment at the University. This card should be carried with you at all times, as you may be asked to produce it at any time.

Your card is required in the following instances:

- admission to examinations;
- re-enrolment;
- library services;
- computer centre services; and
- travel and other concessions.

Your ID number is a unique number and should be quoted on all correspondence with the University. Proof of identity is required prior to the issuing of your ID card. Cards can only be replaced by paying a fee to the Cashier and taking your receipt together with another form of photo identification to Student Administration.

In addition, University ID cards may be used to operate copiers and access other services.
Complementary Enrolment

Students of Victoria University

Special arrangements can be negotiated whereby students studying toward a recognised higher education award may be given specific approval to undertake studies outside their awarding institution to count towards completion of course requirements. Such arrangements are termed ‘Complementary Enrolment’.

The Director Student Affairs or nominee may approve complementary enrolment, on the recommendation of the nominee of the Dean of the relevant faculty. Approval will not be given for more than one-half of a student’s course to be undertaken at another institution.

A student of the University who undertakes an approved complementary course is required on completion of the unit to provide Student Administration with a certificate of results from the host institution, whereupon, if appropriate, a ‘J’ result will be recorded to signify that the complementary studies have been satisfactorily completed.

Where the host institution administers a Higher Education Contribution Scheme liability in respect of a complementary enrolment that is approved by this University to count towards completion of a course, that part of the student’s subject enrolment at this University relating to the complementary studies will be exempt from HECS liability.

Students of Other Institutions

Students who have been admitted to higher education award courses at other tertiary institutions will, under certain circumstances, be permitted to undertake studies at the University to count towards completion of those courses. Admission of complementary students is subject to funding, timetabling and class size considerations, and requires the approval of the Head of School or Department responsible for teaching the subject(s) concerned.

Students of other institutions wishing to apply for complementary enrolment should obtain written approval from the Director Student Affairs (or equivalent) at their home institution, verifying their enrolment status, indicating the nature of the studies to be undertaken, and certifying that the studies, if satisfactorily completed, will count towards the award.

Students who have produced documentation required in accordance with the previous paragraph will be exempted from payment of the General Service Fee normally required upon enrolment at the University, on the basis that they have already paid such a fee elsewhere.

Complementary students will normally be required to accept liability under the Higher Education Contribution Scheme in respect of subjects undertaken at this University. However, students should not be required to accept liability more than once in respect of any particular component of enrolment.

Enrolment Amendment and Course Withdrawal

Higher Education Students

Students wishing to reduce their study load should complete an Application for Enrolment Amendment Form. Students should lodge the form at a Student Administration Office.

Students who withdraw from subjects before the census date do not incur a HECS liability for those subjects. Students who withdraw from subjects after the census date, but before the late withdrawal date, do incur a HECS liability but not an academic penalty for those subjects. Students who withdraw from subjects after the late amendment date incur a HECS and an ‘N2’ fail for the subject. Generally, students are not permitted to withdraw after the late withdrawal date.

Students wishing to totally withdraw from studies should complete an Application for Course Leave of Absence, Deferment or Withdrawal Form, obtain approval from the Faculty or Department responsible for administration of the course, and lodge the approved form at Student Administration. Withdrawal from subjects or courses will not automatically be permitted after 31 March in Semester 1 and 31 August in Semester 2.

If a student withdraws from enrolment at the University during the year without being granted leave of absence, it will be necessary to re-apply for admission to the course to recommence studies at any later stage. In such circumstances, re-admission is not automatic.

TAFE Students

TAFE students wishing to reduce their load or withdraw from studies should complete the appropriate form within four weeks of the course start date.

A Word of Warning

Do not leave things to the last minute. You may receive little sympathy if you approach staff during the examination period regarding a problem that has affected your enrolment status or hampered your performance throughout the semester.

If circumstances force you to ‘drop’ a subject, make sure you apply to withdraw from that subject at the earliest possible time and at least before the deadline specified by Student Administration. If you do not complete the assessment for a subject for which you are enrolled you will receive a ‘Fail’ grade in that subject even if you have not attended classes in that subject. You will also incur a HECS liability for the subject.

Conditional Enrolment

A student, whether a commencing or a continuing student, may be permitted to enrol subject to special conditions, provisions or requirements.

Conditional enrolment means that special requirements apply for that student in addition to the normal progression regulations of the course, for a specified period of time (whether that time is measured in terms of course stages or in terms of calendar time). Where the University attaches conditions, and where these have been formally notified to the student, the continued or subsequent enrolment by that student serves to confirm acceptance of the specified conditions. It is customary, though not obligatory, for the University to ask the student to sign and date a statement that specifies all of the following:

- the period of time, measured either in calendar time or in terms of course stages, for which the special conditions will apply;
- that the normal progression regulations of the course will not apply to the student for the time specified above; and
- full details of the special conditions and provisions that will apply to the student during the time specified.

Conditions applicable to a student’s enrolment will normally be formulated at a meeting between the student and an authorised representative of the Faculty or School. A student may, if he or she wishes, take the proposed conditions away from the meeting to consider them further. However, where this occurs the University will not be bound by the proposed conditions unless students or potential students have notified the relevant University officer in writing within three working days of the meeting of their acceptance of the conditions.
Leaves of Absence (Continuing Students)

Leaves of absence, for periods of up to one year initially, may be granted by the Faculty or School responsible for the administration of a student’s award course. A student must submit an Application for Leave of Absence or Withdrawal Form available from Student Administration or the relevant Faculty, School or Campus offices.

Undergraduate and Postgraduate Courses

A completed Application for Leave of Absence or Withdrawal Form including a recommendation from the appropriate School or Department should be approved by the Faculty or School prior to the enrolment census date for the semester in which the leave is to commence.

The Faculty or School will advise students in writing regarding the outcome of their application.

Where leave of absence is approved for Higher Education students after the relevant enrolment census date, students will remain liable for HECS contributions in respect of their enrolment in that semester.

Doctor of Philosophy and Masters by Research

Students should approach the Postgraduate Studies Unit, Footscray Park Campus for advice regarding application for leave of absence. Application forms can be obtained from the Unit or any Student Administration office.

Personal Details

Students who change their name, address or emergency contact should do this in writing by completing a Personal Data Amendment Form available from Student Administration.

Students requiring a change of name must produce documentary evidence (e.g., marriage certificate, statutory declaration) in addition to completing a Personal Data Amendment Form.

Fees and Charges

Fee enquiries may be directed to Student.Fees@vu.edu.au or to any Student Administration office on campus.

Students are required to pay all the fees for which they have been assessed including the General Service Fee, Building Levy and TAFE tuition fees or accept HECS liability after lodging an enrolment form or during self-enrolment. Once payment is completed the University will validate the student’s enrolment.

Enrolment for any semester is not valid until all relevant payments have been made.

General Service Fee

In addition to tuition costs, students are required to pay student service and amenities fees. These fees are paid to the University to fund a variety of non-academic and general services, activities and facilities of benefit to all students.

In 2002 the General Service Fee (GSF) for students other than full fee paying students will be:

- For enrolment in higher education subjects: $2.44 per 0.01 equivalent full-time student unit.
- For enrolment in technical and further education subjects: $0.338 per student contact hour.
- A building levy of $40 for enrolment at one or more of the University’s Australian campuses to a maximum of $40.00 per student.
- A building levy of $20 for students in receipt of a youth allowance at the time of enrolment.

The following specified classes of students enrolled in TAFE courses are granted an exemption from the liability to pay that part of the GSF charge generated by any enrolment over the specified SCH’s:

- VCE Students, to and including 338 SCH
- Traineeship & Apprenticeship Programs, to and including 242 SCH
- Tuition fee concession students (AUSTUDY), to and including 375 SCH
- Exemption from Tuition Fees students, to and including 48 SCH
- Other students enrolled in Technical and Further Education courses, to and including 720 SCH

For off-campus enrolment in either higher education or technical and further education courses: $15 per student

An alumni association membership levy of $11.00 to a maximum of $44.00

Payment of fees is required by the date specified on the enrolment offer.

Students who are unable to complete payment of their fees on time should seek an extension of time from student financial aid counsellors.

TAFE tuition fees are levied in accordance with State Government Policy.

Note that the fees quoted for 2002 are subject to Council approval.

Exemptions

In cases of hardship, students can contact Student Services staff at your campus.

Reimbursement of Fees

Higher Education Students

Upon application, refunds (full or partial) will be granted on any of the following grounds:

- a student withdraws from a course of study at the University by the census date;
- a student changes from full-time status to part-time status within a given semester by the census date;
- a student withdraws from study in an approved course for one semester before the deadline specified for that semester.

Refunds will be processed provided that the relevant enrolment amendment form or withdrawal form has been received and authorised by the census date.

Students should apply for a refund of fees on an Application for a Refund Form where they believe they are entitled to such a refund.

The amount of the refund payable will be determined according to the date of lodgement of the Enrolment Amendment Form at Student Administration or other authorised office within the University.

Before 31 March – full refund

After 31 March but before 31 August – refund of second semester GSF paid only

After 31 August – no refund is payable unless students can show there are special circumstances in their case.

A sum of $11.00 is retained from refunds of the General Service Fee and $5.00 from refunds of the building levy.

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TAFE Students

TAFE fees will be refunded to students who withdraw from the course within four weeks of commencement in order to take up a place at another tertiary institution.

Students who withdraw from a course within four weeks of commencement of classes for other reasons will be entitled to a refund, minus the $56.50 minimum TAFE tuition fee.

When withdrawal of subjects takes place within four weeks of course commencement and results in a lower tuition fee, students will be entitled to a refund.

Higher Education Contribution Scheme (HECS)

HECS Liability - To Whom Does It Apply?

A student enrolled in an accredited, non-exempt higher education course at the census dates of 31 March for Semester 1, 31 August for Semester 2, and 15 January for Semester 3, will incur a HECS liability. The liability is determined according to the study load undertaken expressed as a proportion of the normal full-time load for each student year of course.

For details of HECS please refer to the booklet HECS Your Questions Answered 2000 published by the Department of Education, Training and Youth Affairs. Copies are distributed at enrolment and are available from the Student Administration offices on each campus.

Up-Front Payment Option

The HECS legislation allows students to discharge their liability Up-Front and receive a 25% discount. Students selecting the Up-Front payment option at enrolment for a given semester must pay their full current semester HECS liability less 25% within seven days of the enrolment registration invoice being produced.

HECS Partial Up-front Payments

The Commonwealth Government has introduced a change to HECS procedures so as to allow students to make partial up-front payments. Students may make one payment of $500 or more towards their HECS liability for that semester and a 25% discount will apply to a partial up-front payment of $500 or more. The discount will work in the same way as the 25% discount for full up-front payments. However, when a partial up-front payment is made, the remaining HECS contribution will be deferred through the taxation system.

Deferred Payment Option

Non-exempt Higher Education students who do not wish to pay HECS up-front upon enrolment must complete and sign a Payment Option Form selecting the Deferred Payment method.

Under the Deferred Payment Option students must, at enrolment, either:

- provide a valid tax file number; or
- not having a tax file number or not having access to their tax file number, apply to the Australian Taxation Office (ATO) for a Tax File Number and provide it to the University before the enrolment census date. Where the number is not made available to the student by the census date, the ATO will provide a Certificate of Application, which the University will accept in place of a Tax File Number.

Guidelines for Up-front Payment

Students who have made up-front payment and who then withdraw from part or all of their semester subject enrolment before the relevant census date will normally be entitled to a proportional HECS refund.

HECS refunds will not generally be paid by the University until the enrolment confirmation period is ended— that is, before 30 April in Semester 1 or before 30 September in Semester 2.

Payment Options for New Zealand Citizens

New Zealand citizens who commenced their course of study on or after 1 January 1996 must pay their HECS contribution up-front without a discount. New Zealand citizens continuing a course of study which began before January 1996 must also pay their HECS contribution up-front without a discount, unless they have been a resident in Australia for a continuous period of more than two years.

Differential HECS Contributions for Commencing Students Only

Differential HECS contributions apply to students commencing a new course of study after 1 January 1997. The HECS liability for each unit depends on which of three bands the unit is classified.

Communication from the University to Higher Education Students on HECS Liability

The University will issue to each higher education student two documents about their HECS liability each semester, namely:

- An Enrolment Offer showing the student's personal details, the subjects the student is enrolled for in the current semester, the aggregate EFTSU, the HECS liability amount and the up-front payment amount for the current semester. The form will be sent or given to Higher Education students before 15 March in Semester 1 and before 15 August in Semester 2 and in early January for Summer School.
- A Taxation Invoice and Final Statement of HECS Liability will be sent to all Higher Education students early in April (for semester one) and mid-September (for semester two). This notice will show: the aggregate EFTSU enrolment as at the Census Date; the resulting semester HECS liability; the amount of HECS liability paid for the current semester; the amount of any HECS liability to be reported to the Australian Taxation Office; and where applicable, the amount of any refund due from the University.

Students will have fourteen days from the date of issue of a 'Final Statement of HECS Liability' to lodge a written objection (giving reasons) at Student Administration. The only valid grounds for such an application are that the University has made an error in recording the students subject enrolment, in calculating the HECS liability, or in recording a HECS payment. Such applications for amendment will generally be considered before 1 May in semester one and before 1 October in semester two, and students will be formally advised of the outcome.

Tax File Numbers

Handling of Tax File Numbers by University Staff

Tax File numbers submitted by students or received from the Australian Taxation Office will be kept secure and confidential and no unauthorised person will be permitted access to this information.
Collection of Tax File Number Information by the University

If a student provides a Tax File Number that does not conform to the specifications provided by the Australian Taxation Office, the responsible University Officer has the authority not to accept or process the student's enrolment.

If a student fails to provide a Tax File Number or a Certificate of Application from the Australian Taxation Office by the enrolment census date, then the responsible University Officer has the authority to terminate the student's enrolment.

Postgraduate Education Loans Scheme (PELS)

The Postgraduate Education Loans Scheme is an interest free loans facility for fee-paying Postgraduate students undertaking non-research courses. It is similar to the deferred payment arrangements available under HECS.

Eligibility

You are eligible for a PELS loan if you are:

• Enrolled in a fee-paying postgraduate non-research course and,
• An Australian citizen or holder of a Australian permanent visa (who meets eligibility requirements)

Loan Available

You can borrow up to the limit of your tuition fees being charged for your course each semester. You will begin repaying your loan through the taxation system once you repayment income reaches the minimum threshold for compulsory repayment.

Further Information

The information booklet, PELS Your Questions Answered, published by the Department of Education, Training and Youth Affairs, contains more detailed information about the scheme. Copies are distributed at enrolment and are available from the Student Administration offices on each campus.

Further information is also available on the following website: www.hecs.gov.au/pels.htm or by calling PELS enquiry line on 1800 020 108

Assessment

All enrolled students are eligible for assessment in each of the subjects in which they are enrolled. In most subjects offered by the University there will be more than one assessment task or component of assessment during a semester.

The components of assessment for each subject will vary but may include attendance, examinations, tests, exercises, practical tasks, essays, assignments, articles, theses or other work.

More precise details of the assessment for each subject will be provided by the School or Department Examination Board for that subject not later than two weeks after commencement of teaching in the subject. These details will include:

• the nature of each component of assessment;
• the approximate length or extent of each of the components;
• the approximate due date for each component;
• the proportion of total marks assigned to each component; and
• the standard deduction of marks for late submission.

The Examination Board for each subject will consist usually of the Head of the relevant School or Department (as Chairperson) and the examiners for the subject. Usually there will only be one examiner for each subject who will be one of the members of staff teaching the subject. The examiner(s) will be appointed by the end of the second week in each semester. The examiners may be assisted in correcting work by assistant markers appointed by the Chairperson of the Examination Board.

The University has adopted rules in relation to assessment and the supervision of assessment. These rules form Part 1 of the Schedule to a Statute of the University (Statute 6.3.1—Assessment). A copy can be obtained from the Head Legal and Policy Secretariat, telephone (03) 9688 4022. These rules are normally reproduced by Student Affairs and displayed alongside the final examination timetable.

Assessment is available only to students of the University

Students cannot have results for an examination in a subject in which they have not formally enrolled; check carefully your Enrolment Registration and HECS Liability Statements to ensure that your enrolment is correct in every detail.

Examination Timetable

The final examination timetable is posted on University noticeboards and web site www.vu.edu.au approximately four weeks before the examination period begins. It is your responsibility to check this timetable for any clash, and to refer any clash to the appropriate examinations officer in Student Administration on your campus.

You will not be given special consideration if you misread the examination timetable and miss an examination, nor will you be entitled to another examination.

No information about the examination timetable will be given by telephone.

Conduct of Examinations

Enquiries about examinations may be directed to examinations@vu.edu.au or to any Student Administration office on campus.

Examination sessions will normally commence at:

9.00am morning examination sessions
1.30pm afternoon examinations sessions
6.00pm evening examination sessions

unless otherwise indicated on the published timetable.

Students will be admitted to the examination room at those times and given fifteen minutes at the commencement of the session for the purpose of reading the paper. Any variation of this practice will be notified to students in the printed timetable. As a rule, no writing or note-making is permitted in this reading time. A member of the academic or teaching staff will be present at the beginning of each examination in campus-based venues to answer any inquiries about the question paper.

Before entering the examination room, students must ascertain their seat numbers from lists posted on the University noticeboards and web site www.vu.edu.au. Lists are usually posted two days prior to the commencement of examinations. Any student who has not been allocated a seat number should report immediately to the Student Administration office before the commencement of the examination session.

No student may enter the examination room more than half an hour after the commencement of the session or leave the examination room until half an hour after the commencement of the session or during the last quarter of an hour of the session.
You may bring into the examination room: pens, ink, pencils, rulers, erasers and mathematical instruments (see below for use of calculators and electronic devices).

You may not bring into the examination room any book, paper or other material that has not been specifically authorised for use at that particular examination: if, during an examination, you are found to be in possession of such material, you will be reported as having breached examination rules and may face disciplinary action.

You are strongly advised not to bring to examinations any unnecessary clothing, papers, books, bags, handbags, wallets, folders, valuables or other personal items. You will not be permitted to bring into the examination room any bag, handbag, folder, pencil case, calculator case, mobile telephone, pager or similar item. You are warned of the possibility of theft. The University accepts no responsibility for loss of or damage to any item left outside of or brought into an examination room.

You must bring your student identity card to each of your examinations.

Further information about the conduct of the examinations is given in the Notice to Students published with the examination timetable and on the University’s web site: www.vu.edu.au.

**Academic Misconduct**

Students should note that the University regards academic misconduct as a very serious matter. Students found guilty of academic misconduct could be excluded from the University. The period of exclusion will vary depending on the circumstance of individual cases.

The following are some of the actions which have resulted in students being found guilty of academic misconduct:

- taking unauthorised materials into an examination;
- submitting work for assessment knowing it to be the work of another person;
- improperly obtaining prior knowledge of an examination paper and using that knowledge in the examination;
- disobeying any reasonable instruction of a supervisor;
- directly or indirectly assisting other students or accepting assistance from any person other than a supervisor.

Possible penalties if found guilty of academic misconduct are referred to in Statute 2.7 and include:

- a formal reprimand;
- forfeiture of the whole or part of any assessment in the subject to which the misconduct relates;
- the imposition of a fine of not more than $500;
- suspension or exclusion from the course in which the student is enrolled.

**Special Consideration**

Students may apply for special consideration if their work during a teaching period or examination or other assessment has been gravely affected by illness or other serious cause.

Application must be made no later than three days after the date of submission of the assessment for which special consideration is sought. Applications seeking an extension of time to complete a component of assessment should be made to the relevant School or Department. All other applications should be made to the Executive Officer of the Faculty concerned or the TAFE Executive Officer.

Where students have been prevented by illness or other cause from making application within the three-day period they can make a late application setting out the reasons why the application could not be made earlier.

A successful application for special consideration may result in the student being allowed to undertake supplementary or further assessment.

Students will not be given special consideration for misreading the examination timetable.

**Students with Disabilities - Alternative Arrangements**

Students with a disability which puts them at a disadvantage in written examinations, should advise the Faculty or TAFE Executive Officer at least six weeks before the beginning of the examinations or immediately their disability is known to discuss alternative arrangements for examinations.

**Use of Linguistic Dictionaries**

Students may apply to use an English language dictionary in an examination during the first two years of enrolment in the University if:

- the student has arrived from a non-English-speaking country within the last five years;
- the student has regularly attended an approved program designed to improve their language skills.

These are general guidelines only and criteria may vary with individual subject assessment requirements. An Application to Use a Dictionary Form is available from Student Administration offices and must be presented together with a dictionary registered with Student Administration.

**Use of Electronic Linguistic Dictionaries**

The use of electronic linguistic dictionaries is not permitted.

**Use of Computers and Electronic Calculators**

Faculties, Schools and teaching Departments are responsible for determining which materials will be allowable for use in examinations. Students should refer to individual subject guides for details about the use of calculators and electronic devices.

Generally, students will be allowed to bring into an examination room only pens, pencils and non-electronic mathematical instruments unless otherwise specified in the subject guide.

**Further Assessment**

Before the results of assessment for any component of assessment are published, the examiners may administer a further component of assessment to resolve any doubts as to whether a student has reached the required standards, or about the grade to be awarded to the student.

This means it is vital that students ensure they can be easily contacted between the time a component of assessment is completed and results are published.

**Notification of Results**

The final results for any subject will not be officially notified to students before the completion of assessment in that subject and their formal publication.

No information regarding results will be given by telephone.

A further component of assessment – oral, written or practical – may be administered by the examiners in any subject at short notice and before the publication of results. Students should
therefore ensure that they can be easily contacted until the
publication of results.

Review and Reports
Students may apply to have an assessment of any work re-
marked or to be given a report on their assessed work. These
applications may be subject to a fee.
Applications must be made to the Chairperson of the relevant
Examination Board within seven days of the day upon which the
results of assessment were published or become available for
Collection.
Students will be notified of the results of any review of their
work.

Subject Assessment and Grading
Grades for Year 2001 are as follows.

Division 1 - Grades For Assessed Subjects
(including theses)
A: Grades for Honours subjects, theses and subjects
taken in Postgraduate courses

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>H1</td>
<td>First Class Honours, 80–100%</td>
</tr>
<tr>
<td>H2A</td>
<td>Second Class Honours, Upper, 70–79%</td>
</tr>
<tr>
<td>H2B</td>
<td>Second Class Honours, Lower, 60–69%</td>
</tr>
<tr>
<td>H3</td>
<td>Third Class Honours, 50–59%</td>
</tr>
<tr>
<td>N</td>
<td>Fail, 0–49%</td>
</tr>
<tr>
<td>S</td>
<td>Ungraded Pass</td>
</tr>
</tbody>
</table>

B: Grades for other subjects

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>HD</td>
<td>High Distinction, 80–100%</td>
</tr>
<tr>
<td>D</td>
<td>Distinction, 70–79%</td>
</tr>
<tr>
<td>C</td>
<td>Credit, 60–69%</td>
</tr>
<tr>
<td>P</td>
<td>Pass, 50–59%</td>
</tr>
<tr>
<td>N1</td>
<td>Fail, 40–49%</td>
</tr>
<tr>
<td>N2</td>
<td>Low Fail, 0–39%</td>
</tr>
<tr>
<td>S</td>
<td>Ungraded Pass*</td>
</tr>
<tr>
<td>U</td>
<td>Ungraded Fail</td>
</tr>
</tbody>
</table>

C: Competency Based Grades (TAFE)

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>CC</td>
<td>Achieved Outstanding Competency</td>
</tr>
<tr>
<td>CP</td>
<td>Achieved Competency - Highest Grade Awar ded</td>
</tr>
<tr>
<td>PP</td>
<td>Achieved Competency</td>
</tr>
<tr>
<td>NN</td>
<td>Competency Not Achieved</td>
</tr>
</tbody>
</table>

D: Codes For Incomplete Assessment

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Continuing Subject</td>
</tr>
<tr>
<td>L</td>
<td>Not yet Assessed - Special Cause**</td>
</tr>
<tr>
<td>RO</td>
<td>Result Outstanding</td>
</tr>
</tbody>
</table>

NOTE: *The grade 'Recognition of Prior Learning' also appears as 'S' Ungraded Pass.

Division 2 - Grades For Honours Years,
Honours Degrees, Degrees with Honours
and Degrees of Master, assessed as a whole

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>H1</td>
<td>First Class Honours</td>
</tr>
<tr>
<td>H2A</td>
<td>Second Class Honours, Upper</td>
</tr>
<tr>
<td>H2B</td>
<td>Second Class Honours, Lower</td>
</tr>
<tr>
<td>H3</td>
<td>Third Class Honours</td>
</tr>
<tr>
<td>P</td>
<td>Pass</td>
</tr>
<tr>
<td>N</td>
<td>Fail</td>
</tr>
</tbody>
</table>

Course Assessment and Grading
Special provisions are made on a course-by-course basis for
students who encounter difficulties with academic progress. The
provisions for Stage Completion and Faculty Passes detailed
below should be read in conjunction with the course-specific
progress regulations that appear in the Faculty Details of
Courses.

Stage Completion
Some courses are formally divided into stages. These are
identified in the details of courses.

Following final assessment in all subjects within a course
semester, course year or other defined course stage, a student
may receive a stage grading as follows:

• stage completed, all subjects passed;
• stage completed by compensation.

Stage completion by compensation will only be granted to a
student who, though not passing all individual subjects, has
aggregated grades above pass level and at a standard appropriate
for progression to the subsequent course stage. Stage completion
by compensation is not a pass in the subject and might not be
recognised by all appropriate professional bodies.

Procedures for stage gradings in particular courses are as
recommended by academic course departments or faculties and
approved by the University.

**An L grade is required to be converted to a final result within
one semester and prior to the commencement of the following
academic year, otherwise the assessment automatically lapses to a
fail - Higher Education subjects only.

E: Additional Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC</td>
<td>Satisfactory Completion of Class Hours</td>
</tr>
<tr>
<td>UC</td>
<td>Unsatisfactory Completion of Class Hours</td>
</tr>
<tr>
<td>SE</td>
<td>Subject Exemption</td>
</tr>
<tr>
<td>E1</td>
<td>Exempt Semester 1 (full year subject)</td>
</tr>
<tr>
<td>E2</td>
<td>Exempt Semester 2 (full year subject)</td>
</tr>
<tr>
<td>CE</td>
<td>Joint Course/Complementary Enrolment</td>
</tr>
</tbody>
</table>

(Result issued by other Institution)

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>WT</td>
<td>Withdraw - Transferred</td>
</tr>
<tr>
<td>WN</td>
<td>Withdraw - Failed</td>
</tr>
<tr>
<td>WD</td>
<td>Withdraw - Without Academic Penalty</td>
</tr>
<tr>
<td>WL</td>
<td>Withdraw - Late</td>
</tr>
</tbody>
</table>

** An L grade is required to be converted to a final result within
one semester and prior to the commencement of the following
academic year, otherwise the assessment automatically lapses to a
fail - Higher Education subjects only.
Faculty Pass (Higher Education Courses Only)
Faculty passes are only available to students who were enrolled in the University in 1991 and who have not since then discontinued their studies (other than by taking approved leave) or changed their course.

A Faculty Pass may be awarded to a student who has passed (at P grade or better), all but one of the units (subjects) required to complete their higher education course and qualify for the relevant award.

The mark in the outstanding subject must not be less than N1.

The student must have gained sufficient marks in the subjects passed within the award to compensate for the shortfall of marks in the failed subject.

The award of a Faculty Pass shall not be interpreted as a pass in the given subject.

A Faculty Pass will not be awarded in respect of a subject that is a prerequisite for another subject.

Students who have passed all but one of the subjects required to gain an award, and who have been issued an N1 grade in the outstanding subject, may apply for a Faculty Pass by writing to the Faculty responsible for administering the course, clearly stating the basis of their entitlement to such a Pass.

The Pass is awarded at the discretion of the Dean of the Faculty administering the course in which the student is enrolled.

Requirements for Granting of Awards
The policies set out below represent the basic rules relating to the granting of a University award. Additional rules or requirements set by the Faculty are included in the Faculty section of this Handbook.

Partially Completed Courses
Where a student enters a University course by transfer from incomplete studies at another institution, that student must complete at least the final full-time year (or equivalent) of the course to qualify for the University award. This applies to all courses that are longer than one year of equivalent full-time study in duration.

This means, for example, that a student entering a three-year course having previously completed over two years of a comparable award at another institution can receive, at a maximum, two years' advanced standing in the Victoria University course.

Completed Courses – Maximum Advanced Standing
A student with a completed award must complete, at a minimum, the equivalent of at least one year's full-time study in order to qualify for any subsequent University qualification at a comparable level.

Maximum Time for the Completion of Awards
To be eligible for the award of a Degree, Diploma, Associate Diploma, Advanced Certificate or Certificate, a student is required to complete all course requirements within the course progression regulations within the University. Maximum periods of time, unless such provision is specifically waived for that student by the University.

Maximum times for completion of awards are as follows:
- Certificate 5 years
- Advanced Certificate 5 years
- Associate Diploma* 8 years
- Undergraduate Diploma 10 years
- Undergraduate Degree of 3-years duration full-time 10 years
- Undergraduate Degree of 4 years duration full-time 12 years
- Graduate Diploma 6 years
- Graduate Certificate 3 years

*Including time taken to complete preliminary Advanced Certificate year where applicable.

The time periods are taken from the beginning of the first semester for which the student was enrolled in the course, until the completion of all course requirements, and may include time elapsed due to deferment, suspension or voluntary withdrawal from the course.

Note: The maximum completion times apply in the absence of specific course requirements. For specific courses, shorter maximum time periods can be specified, and where this is the case, the shorter time limit will apply.

Academic Progression
Unsatisfactory Progress
The demand for tertiary study places exceeds the number of places available. Every year a considerable number of applicants fail to gain entry to the University. It is assumed that every person selected into an award course has the capacity to succeed. However, if students do not progress satisfactorily, they will be asked to show cause as to why they should be permitted to continue in the course.

An important aim of the University is to assist its students to succeed. Therefore, students should make use of the free counselling services provided if they are encountering problems or difficulties that are affecting their studies. These difficulties could include problems in organising time, financial difficulties, personal problems or difficulties in writing and presenting assignments and essays.

On the recommendation of the relevant Faculty or School, the University may specify academic progression rules for each individual course. Students should carefully read the progression rules relating to their course of study as detailed in the relevant section of the Handbook or in course regulations.

A student who fails to make satisfactory progress in a course of study is liable for exclusion from that course. This applies where a student does not achieve a satisfactory performance on a component of assessment, fails to attend without good reason for the performance of a component of assessment, or does not perform a component of assessment. In these cases, the relevant Faculty, School or Department, after investigating the circumstances and allowing the student to be heard, either personally or through a representative, may notify the student in writing that he or she has made unsatisfactory progress in a subject.

In addition to notifying the student of unsatisfactory progress, the relevant Faculty or School may also notify the student that it intends to make a recommendation to the Academic Board or the Board of TAFE that the student be excluded or suspended from the course or only be allowed to continue under certain specified conditions. As a general policy, the following will form part of all award course progression regulations within the University.

Students may not:
- enrol in any sequential subject without having passed all prerequisite subjects; or
• enrol in any unit with a co-requisite subject without having either previously passed the co-requisite subject or enrolling simultaneously in the co-requisite subject.

In reaching its decision about what action should be recommended with respect to unsatisfactory progress by a student, the faculty or school may establish one or more committees to consider the circumstances and hear any submission that a student wishes to make.

After receiving a recommendation from a faculty or school, the Academic Board or the Board of TAFE, as appropriate, may exclude or suspend the student from a course.

Alternatively, the relevant Board may specify the conditions under which the student may continue in a course.

Special arrangements will apply to doctoral students and students undertaking masters degrees by research who should seek advice on those arrangements from their supervisors.

Any student who is notified of unsatisfactory progress should seek assistance from Student Services staff or the Student Union at the earliest opportunity.

**Discipline**

The University will act to protect good order and the rights of individuals within its confines. To this end, a formal process will be followed to deal with any alleged breach of discipline or misconduct.

The University operates within the provisions of a Statute dealing with discipline (Statute 4.1—Discipline). The full text of this Statute is printed in the Calendar.

**Plagiarism**

Paragraph 11(3)(d) of the Schedule to Statute 6.3.1—Assessment states that a student shall not, during or in connection with the performance of any component of assessment, submit, or represent the whole or part of published or unpublished material, written or prepared by some person or persons other than that student, as being the work of that student.

Any student committing a breach of this rule shall be guilty of a disciplinary offence and all further proceedings will be conducted in accordance with Statute 4.1—Discipline, and Statute 2.7—The Discipline Committee.

**Procedures Relating to the Graduation of Students from Award Courses**

This information relates to graduation from Certificate, Advanced Certificate, Associate Diploma, Diploma, Degree, Graduate Certificate, Graduate Diploma, Masters Degree and Doctoral award courses of the University.

Upon satisfying all the requirements of an award course a student is regarded as a graduand and is eligible to become a graduate. When you have completed or nearly completed a course you are required to submit an Application for an Award Form. Forms can be collected from and handed in at the Enrolment Management office at any campus of Victoria University or downloaded from the University Website.

Forms must be completed before the set closing date.

Graduation ceremonies in 2002 are scheduled as follows:

- 20 February 2002 Hong Kong
- 23 February 2002 Malaysia
- 26 February 2002 Singapore

Applications close 28 September 2001

22 to 26 April 2002: Application closing date is 21 December 2001.


A graduation fee and guest ticket charge applies if you decide to attend a graduation ceremony.

**Academic Dress**

The wearing of academic dress on ceremonial occasions is one of the traditions that is attached to universities. Victoria University has based its academic dress on the basic style of Oxford. It consists of a gown, a cap or bonnet, and a hood which represents the discipline of the degree.

Division of TAFE Certificants: A black gown and black cap.

Division of TAFE Diplomates: A black gown and black cap with a black stole faced with the colour tangerine.

Bachelors: A black gown and black cap with a black hood half lined with the discipline colour as follows:

- Ruby Arts
- Ultramarine Business or Business Administration
- Cherry Education
- Silver Grey Engineering
- Old Rose Health Science
- Grape Music
- Buff Psychology
- Spectrum Green Science or Applied Science
- Buttercup Social Work

Higher Education Diplomates and Certificants: A black gown and black cap together with a black stole faced in the discipline colour.

Masters: A black gown and black cap with a black hood fully lined with the discipline colour.

Doctorates: A black bonnet with a gold cord and scarlet gown with a facing of the discipline colour and black hood fully lined in the discipline colour as follows:

- Adonis Blue Doctor of Business
- Cherry Doctor of Education
- Charcoal Grey Doctor of Engineering
- Ruby Doctor of Letters or Laws
- Sapphire Doctor of Philosophy
- Old Gold Doctor of Psychology
- Spectrum Green Doctor of Science
- Sky Blue Doctor of the University

**Credit Points**

The credit point system provides a uniform basis for establishing subject relativities and values within a course. The objectives of the credit point system are to:

- simplify and standardise the relativities and values within a course in relation to EFTSU and Higher Education Contribution Scheme (HECS) calculations;
- provide a uniform measure of total student workload across all higher education programs; and
• allow students to make informed judgements on their likely workload in subjects across various disciplines

**What is a credit point value?**
The value of a credit point is determined by the total student effort involved in the completion of a subject and includes private study hours, tutorial or laboratory work, library and research work together with formal class contact hours. The credit point value of a subject reflects its academic weight and the total amount of effort relative to other subjects within a course. There is no link between credit points and contact hours.

**What type of credit point system?**
The University has introduced a standard course value system of credit points. This means that all courses within the higher education sector of the University will have the same number of credit points for each year of a course.

**How many credit points?**
The University has adopted a system of 120 credit points for each year of a course. Thus a three-year degree program will equal 360 credit points, a four-year degree 480 credit points and so on.

**How can I identify my enrolment load?**

0–44 credit points per semester will equal a part-time load

45–60 credit points per semester will equal a full-time load

0–90 credit points per year will equal a part-time load

91–120 credit points per year will equal a full-time load.

**EFTSU**

All universities are required to calculate individual student enrolment load per year of a course. The Department of Education, Training and Youth Affairs expresses the value of an enrolment load as a percentage of 1, which is considered to be the total value of a standard, full-time course load. This unit of measurement is referred to as an Equivalent Full-Time Student Unit or EFTSU.

For example, a part-time student may record an EFTSU value of 5, indicating that the load for which the student is enrolled carries a value equivalent to half the standard student load for that course.
Services Available to Students

Careers and Employment Service

The Careers and Employment Service provides an innovative range of services to students of Victoria University. These services include:

- Careers Counselling
- Careers Development Programs
- Graduate Employment Services
- Careers Resource Centre
- Online Careers Resources – Careers and Employment Service website: www.vu.edu.au/careers/
- Careers Counselling

Careers counselling can help you make informed decisions about study/career paths, preparation for the job market and planning your career. To book an appointment with a Careers Counsellor contact the Careers and Employment Service at Footscray Park Campus on (03) 9688 4418 or St Albans Campus on (03) 9365 2399.

Student counsellors at all Victoria University campuses also offer Careers counselling. Appointments can be made by contacting either Student Services on your campus, or your campus student counsellor.

Careers Development Programs

The Careers and Employment Service provides a range of free career preparation workshops throughout the academic year which are designed to assist Victoria University students in their preparation for the job market. Workshops offered include:

- Preparing Professional Written Applications
- Interview Techniques & Preparation
- Creative Job Search Strategies.

Graduate Employment Services

The Careers and Employment Service provides students with access to a wide range of graduate employment opportunities covering a broad range of study areas and occupations. Major graduate employers such as BHP, Ericsson, Lend Lease, ANZ, KPMG, Southcorp, Unilever, Australian Public Service agencies, Mars, Holden and Ford, are just a small sample of the graduate recruiters who promote their graduate programs through the Careers and Employment Service at Victoria University.

Many of these employers begin their recruitment campaigns early in 1st semester. Consequently it is highly recommended that students begin their search for graduate employment at the beginning of their final year.

Graduate employment vacancies and notification of on-campus employer information sessions can be obtained through the Careers Newsletter, the GradJobs email list and via careers noticeboards which are strategically located across the University.

Careers Resource Centre

The Careers Resource Centre holds a variety of useful resources (print and video) to assist students in developing their knowledge about careers and preparation for the graduate job market.

Resources and information are available about:

- Graduate employers
- Occupations
- Professional associations
- International career and study opportunities
- Course directories for TAFE, undergraduate and postgraduate study
- Preparation for the job market (resumes, interviews, job search).

The Careers Resource Centre is located at Student Services, Building M, Level 2, Footscray Park Campus. A large number of resources are also held in Student Services, Building 4, St Albans Campus, with smaller holdings on other Victoria University campuses.

Students can also email enquiries to careers@vu.edu.au (enquiries must include the student's name, course and student ID number).

Online Careers Resources

The Careers and Employment Service web site www.vu.edu.au/careers/ provides students with access to a broad range of online careers resources to assist in career exploration and preparation for the job market. There are over 1000 web links on the Careers and Employment Service web site, including links to:

- 400+ graduate employers
- 65+ professional associations
- 90+ overseas work and study opportunities

There is also an online suite of careers information brochures with a selection of articles to assist students in their career planning and preparation. Examples include:

- Developing Career Skills: An Action Plan For Students
- Why Join a Professional Association?
- Writing a Winning Job Application
- The Graduate Job Interview
- Job Interviews: Tips For Not Freaking Out
- Job Search Strategies for International Students

Final year students are advised to regularly check the Careers Newsletter and subscribe to the Gradjobs email list via the Careers and Employment Service web site.

Children’s Services

Victoria University has Children’s Centres located on five campuses – Footscray Nicholson, Footscray Park, Newport, St Albans (Jindi Woraback) and Werribee.

Each Centre provides educational programs that respond to the children’s social, emotional, physical, cognitive and creative needs. Nutritious meals and snacks are provided for the children throughout the day. All of the University Children’s Centres have been assessed as providing the highest level of care by the National Childcare Accreditation Council.

The Footscray Park, Newport and Werribee campus Children’s Centres and Jindi Woraback provide a funded and integrated preschool program with a qualified Early Childhood (Kindergarten) teacher.

Families using the University’s Children’s Centres are eligible to apply for Child Care Benefit (CCB) through the Family
Currently, there is no childcare provided on the Sunbury Campus. For information regarding childcare centres in the local area, contact the Manager, Children's Services on 9688 4418.

Werribee Campus
Telephone: (03) 9748 9568 or (03) 92168098
The Werribee Campus Children's Centre is located in Hoppers Lane (at the entrance of the Campus), Werribee. The Centre caters for a maximum of 45 children aged 3 months to 6 years on a full-time (weekly), daily, sessional (half day) and occasional care basis.

The Centre is open from 7.15am to 6.15pm, Monday to Friday and offers a state-funded preschool program incorporated within the educational program.

Education Abroad
The University has partnerships with several organisations which assist the University in the delivery of a range of courses in off shore teaching sites including Hong Kong, Singapore and Malaysia. This unit provides administration support to the offshore students enrolled in these courses. In addition it has responsibility for developing and implementing student support services programs in the offshore sites.

Graduating Students
The Centre for Graduating Students and Education Abroad is responsible for the administrative provision of all awards and statements for the University. When you have completed or nearly completed a course, you are required to submit an Application for an Award form. Forms can be collected from and handed into the Enrolment Management Office at any campus of Victoria University or downloaded from the University website. The organisation of all conferral ceremonies, both onshore and offshore, is also the responsibility of this unit.

Optometry and Dentistry
The Student Union operates optometry and dental services through local agencies. All enquiries should be directed to the Victoria University Student Union Resource Centre Building M, Level 2, Footscray Park Campus. Telephone: 9688 4065.

Health Practice Unit
The Faculty of Human Development operate a Health Practice Unit at the St Albans Campus, providing a range of therapies such as acupuncture, massage and herbal medicines. Cost for students is very modest. Telephone: 9365 2625.

Independent Access: Students with Disabilities
Counselling, support and information for students with access disabilities are available from Student Services on all campuses.

Assistance is available to students with disabilities for day-to-day issues of personal, academic, housing, career and financial matters; identification of support needs; and applications for...
alternative examination/assessment arrangements and special consideration.

Further information and advice concerning support services for students with a disability can also be obtained by contacting the Disability Liaison Unit at the Equity and Social Justice Branch at Footscray Park Campus on telephone: (03) 9688 4598.

Orientation
Orientation Week (O-Week) is an annual event which is held at the beginning of Semester 1. During this week, a wide range of events are organised by the individual Faculties and Student Union to provide opportunities for students to meet each other and also to gain an awareness of the activities and services provided by the various University departments.

The Student Union distributes an Orientation Handbook. 'The Survival Guide' is published annually and includes information about the Student Union, Clubs and Societies, services available to students and a range of extracurricular activities. Further information can be obtained from the Resource Centre or the Student Union office on the City Flinders, City King, Footscray Nicholson, Footscray Park, Melton, Newport, St Albans, Sunbury, Sunshine and Werribee Campuses. (Refer to Student Union section for Campus phone numbers).

Student Services
Student Services provides support to students in a variety of ways. Staff provide academic support, personal and vocational counselling, help with finance, housing and health services.

Student Services offices are located on most campuses and are open Monday to Friday during normal working hours, or after hours by appointment. For further information contact Footscray Nicholson campus on 9284 8801, Footscray Park campus on 9688 4418, St Albans campus on 9365 2399 or visit our webpage: www.vu.edu.au/ss.

Accommodation
The University Student Housing Service provides students with a wide range of free and confidential services to assist with locating, securing and maintaining suitable accommodation. The Student Housing Database, including current accommodation listings, is now on the Internet to improve accessibility. The ‘Housing Web’ can be located at http://www.vu.edu.au/ss/housing/ and holds a current listing of all accommodation offered to the University. The Housing Web also provides a wide range of tenancy rights information and also other information such as Real Estate Agent lists and Student Village information. It provides links to a wide range of appropriate housing related services, including Share Accommodation, Public Transport and Emergency Housing Services. Accommodation offers can be placed directly onto the Housing Web.

The Housing Officer is based at Footscray Park Campus and can provide tenancy advice, referral and case management as well as assistance with general housing information. At other campuses, Student Services staff can assist with accommodation inquiries. For further information, contact the Housing Officer on telephone: (03) 9688 4420 or e-mail housing@vu.edu.au

Chaplaincy
Chaplains are available at the St Albans and Footscray Park campuses. For information or appointments, telephone: 9688 4490 (Footscray) or 9365 2292 (St Albans).

Counselling - Personal
Personal counselling is available at many of the campuses. Counselling can help students optimise their emotional, social and academic well being. Students are invited to discuss any personal, family or relationship matter with one of the counsellors. Some examples of issues discussed include loneliness, difficulty adjusting to life at the University, relationships, sexuality, family difficulties, grief and loss, self-confidence and anxiety. Counselling can be contacted by telephoning 9688 4418 or 9365 2399.

Financial Assistance
Assistance can be provided to students experiencing financial difficulties. As well as helping students to work out ways of budgeting and planning, the financial advisor/counsellor can assist with claims for Youth Allowance/Austudy and fee extensions.

When discussing your needs a counsellor may be able to help you with information about financial assistance. This may include such things as emergency relief, rent assistance and various forms of Centrelink benefits.

Youth Allowance/Austudy Applications
The Youth Allowance/Austudy/Abstudy schemes provide assistance to Australian citizens and permanent residents who are enrolled in approved courses at universities, TAFE institutes and other approved institutions in Australia. (Generally, Youth Allowance is for persons up to age 24, Austudy, 25 and over. Abstudy is a scheme for Aboriginal and Torres Strait Islander students. The Pensioner Education Supplement (PES) is an additional payment available to students on certain Centrelink payments.

Assistance is subject to a means test and to certain conditions, including a minimum study load. Part time students under 21 years of age should note there is a provision for the payment of Youth Allowance for the sum of other approved activities such as job seeking, volunteer work, or training in addition to part time study. Ask the financial advisor/counsellor or seek a Centrelink interview.

A student who is eligible and qualifies for assistance may receive a living allowance and under special circumstances a fares allowance and rental assistance. Students may also apply for up to $500.00 advance on future instalments, recovered over 6 months; this can only be done once in a calendar year.

Claim forms are available on Campus, at secondary schools and Centrelink offices. Students are advised to lodge their initial claim with the nearest Centrelink office as soon as they enrol or re-enrol. Payees continuing in their current course will not have to submit another claim, but should return the Review Form sent to them within the stipulated time. Note that there is no provision for back pay if a student is not currently receiving benefits. It is important that an application for Austudy/Youth Allowance/Abstudy be lodged as soon as possible.

Loans
Student Services administers a loan scheme for enrolled students of the University who can demonstrate a genuine need. Loans are available for living expenses, bonds and rent, purchase of books, equipment or other circumstances where a student's continued study is in jeopardy.

Application forms and information sheets are available on campus from Student Services on most campuses.
International Student Support

Two International Student Advisers provide services and programs for international students in Higher Education. They are also available to provide individual assistance and support.

TAFE International services are available at the Footscray Nicholson Street Campus, telephone: (03) 9284 8517.

Services for AusAid sponsored students are available through Footscray Park Campus, telephone: (03) 9688 4780

Further information is available at Footscray Park Campus, telephone: (03) 9688 4777, St Albans Campus, telephone: (03) 9365 2399 or City Flinders Campus, telephone: (03) 9249 1159.

Further information relevant to International students is available from the International Branch at City Flinders Campus, telephone: +61 3 9248 1164.

Health Advice and Nursing Service

There are two health advisors (nurses) at the University. Typical issues that people consult the health advisors about include:

- General health and wellbeing
- Lifestyle issues
- Women’s health
- Drug use issues
- Men’s health
- Nutrition
- Chronic illnesses
- Family planning and sexual health
- Pregnancy testing
- Assistance with injuries and dressings
- Referrals to community agencies
- Vaccinations (at Footscray Park Campus)

The health advisors can also be contacted through Student Services on 9688 4418.

Medical Centre

A Medical Centre is located at Student Services at the Footscray Park Campus in Building M, Level 2. Doctors consult on a sessional basis Monday to Thursday.

All consultations are bulk billed on presentation of a Medicare card. For international students the Medical Centre bills Medibank Private direct. This means international students do not have to pay after their consultation provided they have their current Medibank Private card with them and they fill out a claim form at the Medical Centre. For appointments phone Student Services on 9688 4418 or drop in to Student Services.

Drug Education

Substance use and abuse is an issue of considerable concern in the general community. The University has a drug education officer who can provide information on drug related issues and provide advice on how to find treatment and counselling services in the community. Education sessions on these issues can be organised for groups of students by contacting the drug education officer on 9284 8886.

First Aid

There are first aiders on all campuses of the University. Lists of first aiders can be found on the Health Medical and Allied services web page: www.vu.edu.au/ ss/ health/

First aiders are only to be contacted in more urgent or emergency situations. Examples of the sorts of things you might contact a first aider for include:

- bleeding cuts
- burns
- joint injuries
- suspected fractures
- sudden illness
- collapse

If a situation is life threatening, contact the Ambulance (0) 000 first. Be careful to state your location and the nature of the emergency. If possible have someone meet the paramedics at an easily accessible point.

Health and emergency centres close to each campus are also listed on the Health Medical and Allied services web page.

Pre-Existing Medical Condition

Any person with a pre-existing medical condition, e.g. heart condition, asthma, diabetes, or epilepsy, should make contact with one of the University’s health officers (nurses) so that in an emergency the response can be quick and appropriate. The nurse can provide assistance in the management of a person’s condition while studying at the University. All information is kept confidential.

Anyone wishing to advise a nurse of their medical condition can contact Student Services at the Footscray Nicholson Campus on 9284 8563, at the Footscray Park Campus on 9688 4417, or by calling Student Services on other campuses.

Student Learning Unit

The Student Learning Unit (SLU) forms part of the Centre for Educational Development and Support (CEDS).

The CEDS SLU provides free English language, Maths, Science and academic skills support for students at Degree level and above.

Support is provided in the ways described in the following paragraphs.

Subject-Linked Classes

Certain subjects seem to present students with particular difficulties in the area of researching, academic reading and writing, oral presentation and/or other academic skills.

CEDS SLU staff conduct support classes linked to these subjects which focus on the academic skills needed for successful completion of the assessment tasks in that subject. Classes are also offered on a similar basis in some areas of Maths such as Business Statistics, and in certain science subjects.

Further information about these classes is available from subject guides, subject lecturers, the CEDS SLU web site or directly from the SLU main office.

General Classes

CEDS SLU staff also conduct some general classes such as Reading and Writing for Engineering Students, and Summer and Winter Schools which are open to all students.

Individual Appointments

Postgraduate students may make individual or small group appointments to discuss their essay or thesis work. A very limited number of individual or small group appointments is available for undergraduate students who would like assistance with academic skills in some particular subjects where there is no linked CEDS SLU class.
Email Consultations

Students may consult a CEDS SLU lecturer about their work using email. However students should discuss this with the lecturer involved before sending work. Lecturers will comment on work, but not correct it.

Further Information

Contact Kim Borg or Bernadette Trickey CEDS Administrative Officers, on 9688 4744.

Student Organisations

The peak student body for the University is the Victoria University Student Union (VUSU). Under this umbrella there are a number of sections including the International Students Association, the Victoria University Postgraduate Association as well as many clubs and societies.

The VUSU provides a range of services through the Resource Centres and officers on each campus. These services are designed to make students’ time at the University smoother and more enjoyable, and include recreation, sports, activities, advice, representation, advocacy and campaign organising.

Further information can be obtained from the Union Diary and the Survival Guide or by contacting the Student Offices at the following campuses:

City Flinders:
Student Union Office: (03) 9248 1221

City King:
Student Union Office: (03) 9284 7831

Footscray Nicholson:
Recreation Office: (03) 9284 8774
Recreation Centre: (03) 9284 8761
Student Union Office: (03) 9284 8534

Footscray Park:
Union Reception/General Enquiries (03) 9688 4360
Resource Centre: (03) 9688 4302

Melton:
Recreation Office: (03) 9747 7552
Resource Centre: (03) 9747 7551

Newport:
Resource Centre: (03) 9284 8474

St Albans:
Student Union Office: (03) 9365 2706
Resource Centre: (03) 9365 2638

Sunbury:
Recreation Office: (03) 9218 3334
Resource Centre: (03) 9218 3206

Sunshine:
Student Union Office: (03) 9284 7258

Werribee:
Recreation Office: (03) 9216 8260
Resource Centre: (03) 9216 8206

Alumni Association

Alumni of the University include staff, graduates, current students, and members of the community who have a connection with Victoria University. Membership of the University’s Alumni Association enhances the opportunities of members to achieve their professional aspirations. Students, graduates and staff maintain contact with one another and organise reunions, networks and business functions.

Staff of the Alumni office provide support in developing member networks and Alumni Chapters. Chapters focus on a particular discipline and draw together graduates to form a network in a related field. There are currently Chapters in Graphic Arts, MBA, Recreation/Fitness Leadership, Arts and Traditional Chinese Medicine.

Members of the Alumni Association are sent regular information on social activities, professional seminars, mentoring programs, activities within the University and activities organised by the various Alumni Chapters. Members also receive quarterly a copy of the University newspaper Nexus containing the Alumni supplement bulletin, and receive invitations to specifically targeted events organised by the Alumni Chapter in their field of study.

The Association also offers many complimentary member benefits. These include continuing use of the University’s library facilities after student members graduate, and discounts to a range of services such as car rental, travel, sporting goods, the University bookshop, newspaper subscriptions and hotel accommodation.

There are also several International Chapters of the Alumni Association for those graduates who return home overseas. To date, Chapters and/or networks have been developed in Hong Kong, India, Malaysia, Singapore, Taiwan and Thailand.

Membership for current students and first-year graduates is $11.00. The Alumni office is at the City Flinders Campus and is situated on the Ground Floor, 301 Flinders Lane, Melbourne. Telephone: +613 9248 1017; Fax: +613 9248 1007; Email: alumni@vu.edu.au

Travel Concessions

Rail and bus concession application forms are available at the start of each academic year from VU Student Union (Resource Centres).
Courses at Victoria University in 2002

This section lists all the courses offered by Victoria University in higher education and TAFE.

Note: All courses are offered subject to confirmation of PETE funding and authority to conduct, and minimum enrolment levels. List correct as at October 2001.

Undergraduate Courses and Programs

CAMPUS CODES:

- B = Sunbury
- C = City Flinders
- D = China
- E = Echuca
- F = Footscray Park
- H = Hong Kong
- I = Internet
- J = City King
- K = Kuala Lumpur
- M = Melton
- O = Off campus
- P = Singapore
- Q = Queen Street
- S = St Albans
- T = Werribee
- W = Werribee
- X = Bangladesh

Faculty of Arts

<table>
<thead>
<tr>
<th>Degree Programs</th>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERALIST DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts - Footscray</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts - St Albans</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>SPECIALIST DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Advocacy &amp; Mediation)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Asian Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Community Development)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Asia-Pacific Stream</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>- Australian Stream (3rd year only)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Computer Mediated Art)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Globalisation Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Legal Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Multimedia)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Communication (Public Relations)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Psychology</td>
<td>W</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Psychology (Interpersonal &amp; Organisational)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Social Work (Preliminary Year)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Social Work</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Psychology)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>COMBINED DEGREE PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts/ Bachelor of Business (Information Systems)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Tourism Management)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Asian Studies)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Asian Studies)/ Bachelor of Business (International Trade)</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Psychology)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Human Resource Management)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Electronic Commerce) Bachelor of Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts/ Diploma of Liberal Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Laws/ Bachelor of Arts</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Business (Marketing)/ Bachelor of Psychology</td>
<td>F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td><strong>HONOURS PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Honours)</td>
<td>S,F</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours) Computer Mediated Art and Multimedia</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours - Psychology)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Psychology (Honours)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Bachelor of Science (Honours - Psychology)</td>
<td>S</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Note: The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Arts courses is still accurate, contact the Faculty of Arts Executive Officer on (03) 9365 2369.
## Faculty of Business and Law

### SCHOOL OF ACCOUNTING AND FINANCE

#### BACHELOR OF BUSINESS

- Accounting  F,W,K  Y  Y  
- Banking and Finance  F,K  Y  Y  
- Strategic and Financial Management  F  Y  Y  
- Accounting/ Financial Management  F  Y  Y  
- Accounting/ Financial Management  W  Y  Y  
- Accounting/ Banking and Finance  F  Y  Y  
- Accounting/ Information Systems  F  Y  Y  
- Accounting/ Electronic Commerce  W  Y  Y  
- Accounting/ Small Enterprise Management  F  Y  Y  
- Accounting/ Hospitality Management  F  Y  Y  
- Accounting/ Commercial Law  F  Y  Y  
- Accounting/ Transport and Logistics  W  Y  Y  
- Banking and Finance/ International Trade  F  Y  Y  
- Tourism Management/ Small Enterprise Management  F  Y  Y  

#### BACHELOR OF BUSINESS COMBINED DEGREES

- Bachelor of Laws/ Bachelor of Business Accounting  F  Y  Y  
- Bachelor of Business Accounting/ Certificate IV in Information Technology (Dual Award)  W  Y  Y  

### SCHOOL OF APPLIED ECONOMICS

#### BACHELOR OF BUSINESS

- Retail Management  F  Y  Y  
- International Trade  F,K  Y  Y  
- Transport and Logistics  W  Y  Y  
- Applied Economics  F  Y  Y  
- Financial Risk Management  F  Y  Y  
- Music Industry  F  Y  Y  
- Applied Economics/ International Trade  F  Y  Y  
- Banking and Finance/ International Trade  F  Y  Y  
- Financial Risk Management/ International Trade  F  Y  Y  
- Financial Risk Management/ Electronic Commerce  F  Y  Y  
- International Trade/ Retail Management  F  Y  Y  
- International Trade/ Electronic Commerce  F  Y  Y  
- Marketing/ Applied Economics  F  Y  Y  
- Marketing/ International Trade  F,K  Y  Y  
- Music Industry/ Marketing  F  Y  Y  
- Music Industry/ Electronic Commerce  F  Y  Y  
- Retail Management/ Marketing  F  Y  Y  
- Retail Management/ Electronic Commerce  F  Y  Y  
- Transport and Logistics/ Accounting  W  Y  Y  
- Transport and Logistics/ Electronic Commerce  W  Y  Y  
- Bachelor of Business (Honours) International Trade  F,C  Y  Y  
- Bachelor of Business (Honours) Applied Economics  F,C  Y  Y  
- Bachelor of Business (Honours) Retail Management  F,C  Y  Y  

#### BACHELOR OF BUSINESS COMBINED DEGREES

- Bachelor of Laws/ Bachelor of Business Applied Economics  F  Y  Y  
- BA Asian Studies/ B Bus International Trade  F  Y  Y  
- Bachelor of Laws/ Bachelor of Business Music Industry  F  Y  Y  
- Bachelor of Laws/ Bachelor of Business International Trade  F  Y  Y  

### SCHOOL OF HOSPITALITY, TOURISM AND MARKETING

#### BACHELOR OF BUSINESS

- Hospitality Management  F  Y  Y  
- Tourism Management  F  Y  Y  
- Marketing  F,B,K  Y  Y  
- Marketing/ International Tourism  K  Y  Y  
- Accounting/ Hospitality Management  F  Y  Y  
- Hospitality/ Tourism Management  F  Y  Y  
- Hospitality Management/ Human Resource Management  F  Y  Y  
- Marketing/ Hospitality Management  F  Y  Y  
- Marketing/ Tourism Management  F  Y  Y  
- Regional Tourism Management  F  Y  Y  

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COURSES AT VICTORIA UNIVERSITY IN 2002

- Tourism/Small Enterprise Management  F Y Y
- Marketing/Applied Economics  F Y Y
- Marketing/International Trade  F,K Y Y
- Retail Management/Marketing  F Y Y
- Marketing/Electronic Commerce  F Y Y
- Marketing/Music Industry  F Y Y
- Hotel, Restaurant and Catering Management  F Y Y
- Management/Marketing  B Y Y
- Tourism Management/Information Systems  F Y Y
- Bachelor of Business (Honours) - Marketing  F,C Y Y

BACHELOR OF BUSINESS

- Information Systems  F Y Y
- Computer Systems Support  W,H Y Y
- Electronic Commerce  W Y Y
- Electronic Commerce/Transport and Logistics  W Y Y
- Accounting/Information Systems  F Y Y
- Tourism Management/Information Systems  F Y Y
- Electronic Commerce/Marketing  F Y Y
- Electronic Commerce/Music Industry  F Y Y
- Electronic Commerce/International Trade  F Y Y
- Electronic Commerce/Retail Management  F Y Y
- Accounting/Electronic Commerce  W Y Y
- Bachelor of Business (Honours) Information Systems  F,C Y Y

Bachelor of Business Combined Degrees
- Bachelor of Arts/BBus Information Systems  S Y Y
- BA Multimedia/BBus Electronic Commerce  F Y Y
- Bachelor of Laws/BBus Electronic Commerce  F Y Y

Campus  Full-time Part-time

SCHOOL OF LAW

BACHELOR OF LAWS

- Law  F Y Y
- Graduate Entry  F,Q Y Y

BACHELOR OF BUSINESS

- Commercial Law  F Y Y
- Accounting/Commercial Law  F Y Y

BACHELOR OF BUSINESS COMBINED DEGREES

- Bachelor of Laws/Bachelor of Arts  F,Q
- Bachelor of Laws/BBus Accounting  F Y Y
- Bachelor of Laws/BBus Applied Economics  F Y Y
- Bachelor of Laws/BBus Electronic Commerce  F Y Y
- Bachelor of Laws/BBus International Trade  F Y Y
- Bachelor of Laws/BBus Music Industry  F Y Y
- Bachelor of Laws/BBus Marketing  F Y Y
- Bachelor of Laws/BBus Tourism Management  F,Q Y Y
- Bachelor of Laws/Bachelor of Science  F,S,W,Q Y Y

SCHOOL OF MANAGEMENT

BACHELOR OF BUSINESS

- Management  F,B Y Y
- Human Resource Management  F Y Y
- Service and Operations Management  F Y Y
- Strategic and Financial Management  F Y Y
- Hospitality Management/Human Resource Management  F Y Y
- Management/Marketing  B Y Y
- Bachelor of Business (Honours) Management  F,C Y Y

BACHELOR OF BUSINESS COMBINED DEGREES

- Bachelor of Laws/BBus Management  F Y Y
- BA Psychology/BBus Human Resource Management  F Y Y
- BA Sports Administration/BBus Management  B Y Y
Faculty of Engineering and Science

Certificate in Foundation Studies   F,S   Y   Y
Bachelor of Engineering/Bachelor of Science   F,S,W   Y   N
Bachelor of Engineering/Bachelor of Laws   F,S,W   Y   N
Bachelor of Science/Bachelor of Laws   F,S,W   Y   N

SCHOOL OF THE BUILT ENVIRONMENT
Bachelor of Engineering
- Architectural Engineering   Y   Y
- Building Engineering   Y   Y
- Building Surveying   Y   Y
- Civil Engineering   Y   Y
- Mechanical Engineering   Y   Y
Bachelor of Science
- Engineering and Business   Y   Y
- Environmental Engineering   Y   Y

SCHOOL OF COMMUNICATIONS AND INFORMATICS
Bachelor of Engineering
- Computer Engineering   Y   Y
- Electrical and Electronic Engineering   Y   Y
- Multimedia Telecommunications   Y   Y
Bachelor of Science
- Applied Physics and Computing   Y   Y
Campus Full-time Part-time
- Computer Science   Y   Y
- Computer and Mathematical Sciences   Y   Y
- Mathematical Sciences   Y   Y
- Computer Science and Aviation   Y   Y
- Computer Technology   Y   Y
- Optoelectronics   Y   Y
Bachelor of Science (Honours)
- Computer Technology   Y   n/a
- Physics   Y   n/a
- Computer and Mathematical Sciences   Y   n/a
- Computer Science   Y   n/a

SCHOOL OF LIFE SCIENCES AND TECHNOLOGY
Bachelor of Applied Science
- Chemistry   F   n/a   Y
Bachelor of Science
- Biomedical Sciences   F,S   Y   Y
- Medical and Environmental Biotechnology   S   Y   Y
- Medical, Forensic and Analytical Chemistry   F,W   Y   Y
- Medical, Forensic and Analytical Chemistry   F   Y   Y
- Nutrition and Food Science   W   Y   Y
- Occupational Health and Safety   F   Y   Y
Bachelor of Science (Honours)
- Biology (Biotechnology)   W   Y   n/a
- Conservation Biology and Environmental Management   S   Y   n/a
- Nutrition and Food Science   W   Y   n/a
- Biomedical Sciences   F,S   Y   Y
- Chemical and Environmental Sciences   F   Y   n/a
Diploma of Meat Management

Part-time study may be approved at any stage of a course since progress is by individual subjects rather than by years. However, it is unrealistic to expect to complete a degree course entirely on a part-time basis.

For further information about Engineering and Science courses:
Telephone: (03)9688 4191 Facsimile: (03)9688 4513
Email: BobRitchens@vu.edu.au Internet: http://koala.vu.edu.au/academic.
## Faculty of Human Development

### School of Education

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bachelor of Arts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Computer Mediated Art</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>- Computer Mediated Art &amp; Multimedia</td>
<td>S, Y</td>
<td>Y</td>
</tr>
<tr>
<td>- Early Childhood Education</td>
<td>M</td>
<td>n/a</td>
</tr>
<tr>
<td>- Youth Studies</td>
<td>F</td>
<td>Y</td>
</tr>
<tr>
<td><strong>Bachelor of Education</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Four-Year Pre-Service Program P-12</td>
<td>F,M</td>
<td>Y, n/a</td>
</tr>
<tr>
<td>- Post-Registration (Year 4)</td>
<td>F,M</td>
<td>Y</td>
</tr>
<tr>
<td><strong>Bachelor of Education (Nyerna Studies)</strong></td>
<td>E</td>
<td>Y</td>
</tr>
</tbody>
</table>

- Bachelor of Education (Nyerna Studies)
- Bachelor of Arts (Nyerna Studies)
- Diploma of Community Services – Youth Work
- Associate Diploma of Arts – Recreation/ Fitness Leadership
- Certificate in Occupational Studies – Social and Community Services

### School of Health Sciences

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Non-Award Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Aid in the Workplace Certificate: Level 1 &amp; 2^</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate of Advanced Airway Management (Pre-hospital)^</td>
<td>C,O</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate in Advanced Airway Management^</td>
<td>C,O</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate in Emergency Intravenous Therapy (Pre-hospital)^</td>
<td>C,O</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate in Venipuncture and Venous Cannulation^</td>
<td>C,O</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate in Emergency Intravenous Therapy^</td>
<td>C,O</td>
<td>Y</td>
</tr>
<tr>
<td>Certificate in Advanced Life Support (Pre-hospital)^</td>
<td>C,O</td>
<td>Y</td>
</tr>
</tbody>
</table>

- Certificate in Advanced Life Support^ | C,O       | Y         |
- Certificate in Semi Automatic External Defibrillation^ | C         | Y         |

**Award Courses**

- Clinical Dermal Therapies | J | n/a | Y |
- Natural Medicine | S,I | Y | Y |
- Paramedic (3-Year Pre-service) | S,I | Y | Y |
- Paramedic (1-Year Conversion) | I | Y | Y |
- Chinese Medicine (Acupuncture)/(Chinese Herbal Medicine) | S | Y | n/a |

**Bachelor of Science**

- Clinical Sciences | C | Y | n/a |

### School of Human Movement, Recreation and Performance

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Non-Award Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fitness Instructor Module ^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Aerobic Module^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Core Unit (Vic Fit)^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Aqua Module^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Personal Trainers Module^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Children and Adolescent Exercise Module^</td>
<td>F</td>
<td>n/a</td>
</tr>
<tr>
<td>Exercise to Music^</td>
<td>F</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**Award Courses**

- Human Movement | F | Y | Y |
- Human Movement/ Bachelor of Psychology | F | Y | Y |
- Physical Education (Secondary) | F | Y | Y |
- Physical Education and Physics# | F | Y | Y |

**Bachelor of Arts**

- Performance Studies | F | Y | n/a |
- Performance and Multimedia | F | Y | n/a |
- Fitness Leadership^ | M | Y | Y |
- Recreation Leadership | M,F | Y | Y |
- Recreation Management | F | Y | n/a |
- Recreation Management/ Bachelor of Business-Tourism Management | F | Y | Y |
COURSES AT VICTORIA UNIVERSITY IN 2002

- Sports Administration B Y Y
- Sports Administration/ Bachelor of Business - Management B Y Y
- Sports Administration/ Bachelor of Business - Marketing B Y Y

Bachelor of Applied Science (Honours)
- Human Movement F Y n/a

Bachelor of Arts (Honours)
- Performance Studies F Y Y
- Recreation Management F Y Y

School of Nursing

Award Courses
Bachelor of Nursing (Pre-Registration) S Y Y

Bachelor of Health Science
- Nursing (Post-Registration) S Y Y
- Nursing (Honours) S Y Y

Campus Full-time Part-time
Bachelor of Midwifery# S Y n/a

*Continuing Education Courses
*Offered to continuing students only
#Subject to final accreditation

Note: The details of the programs, courses and subjects set out in this Handbook might change after the date of publication. To ensure that information about Faculty of Human Development courses is still accurate, contact the Faculty of Human Development Executive Officer on (03) 9688 4164.
# Postgraduate Courses

## Faculty of Arts

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HIGHER DEGREES BY RESEARCH</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts by Research</td>
<td>S,F</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy by Research</td>
<td>S,F</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Social Work by Research</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td><strong>POSTGRADUATE PROGRAMS BY COURSEWORK</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Certificate in Asian and Pacific Studies (General Stream)</td>
<td>F</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Asian and Pacific Studies</td>
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</tr>
<tr>
<td>(Community Development Stream)</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Communication</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Certificate in Women's Studies</td>
<td>C</td>
<td>N</td>
</tr>
<tr>
<td>Graduate Diploma in Applied Psychology</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Asian and Pacific Studies (General Stream)</td>
<td>F</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Asian and Pacific Studies</td>
<td></td>
<td></td>
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<tr>
<td>(Community Development Stream)</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>Graduate Diploma in Communication</td>
<td>C</td>
<td>Y</td>
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<tr>
<td>Graduate Diploma in Counselling</td>
<td>S</td>
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<tr>
<td>Graduate Diploma in Modern Languages</td>
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<tr>
<td>Graduate Diploma in Psychological Studies</td>
<td>S</td>
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<tr>
<td>Graduate Diploma in Women's Studies</td>
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<td>N</td>
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<tr>
<td>Master in Counselling</td>
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<tr>
<td>Master of Arts in Asian and Pacific Studies (General Stream)</td>
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<td>N</td>
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<tr>
<td>Master of Arts in Asian and Pacific Studies</td>
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<tr>
<td>(Community Development Stream)</td>
<td>S</td>
<td>N</td>
</tr>
<tr>
<td>Master of Arts in Communication</td>
<td>C</td>
<td>Y</td>
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<tr>
<td>Master of Arts in Women's Studies</td>
<td>C</td>
<td>N</td>
</tr>
<tr>
<td>Master of Applied Psychology</td>
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<tr>
<td>- Community Psychology Stream</td>
<td>S</td>
<td>Y</td>
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<tr>
<td>- Sport Psychology Stream</td>
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<tr>
<td>- Health Psychology Stream</td>
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<tr>
<td>Master of Psychoanalysis</td>
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<tr>
<td>Master of Psychology</td>
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</tr>
<tr>
<td>- Clinical Psychology Stream</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>- Clinical Neuropsychology Stream</td>
<td>S</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Psychology</td>
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<tr>
<td>- Clinical Psychology Stream</td>
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<tr>
<td>- Clinical Neuropsychology Stream</td>
<td>S</td>
<td>Y</td>
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</tbody>
</table>

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## Faculty of Business and Law

<table>
<thead>
<tr>
<th>Campus</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>VICTORIA GRADUATE SCHOOL OF BUSINESS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Executive Studies (Offshore)</td>
<td></td>
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</tr>
<tr>
<td>Master of Business Administration</td>
<td>C,P,K,D,3</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business Administration (International)</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>Doctor of Business Administration</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Doctor of Philosophy</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td><strong>SCHOOL OF ACCOUNTING AND FINANCE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Certificate in Accounting</td>
<td>C,H,P,K</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Accounting</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Finance</td>
<td>C</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business in Professional Accounting</td>
<td>C,H,P,K</td>
<td>Y</td>
</tr>
<tr>
<td>Master of Business by Research</td>
<td>C</td>
<td>Y</td>
</tr>
</tbody>
</table>
COURSES AT VICTORIA UNIVERSITY IN 2002

Doctor of Philosophy  C  Y  Y

SCHOOL OF APPLIED ECONOMICS
Master of Business in Business Economics  C  Y  Y
Master of Business in International Trade  C  Y  Y
Master of Business in International Music and Entertainment Business  C  Y  Y
Graduate Certificate in Statistics  C  Y  Y
Graduate Certificate in Retail Management (Offshore)  C  Y  Y
Graduate Diploma in Retail Management (Offshore)  C  Y  Y
Master of Business by Research  C  Y  Y
Doctor of Philosophy  C  Y  Y

SCHOOL OF HOSPITALITY, TOURISM AND MARKETING
Master of Business in Hospitality Management  C  Y  Y
Master of Business in Hospitality Management (Professional Practice)  C  Y  Y
Master of Business in Marketing  C  Y  Y
Master of Business in Tourism Management  C  Y  Y
Master of Business in Hospitality and Tourism Marketing  C  Y  Y
Master of Business Electronic Commerce/Marketing  C  Y  Y
Master of Business in Hospitality and Tourism Education  C  Y  Y
Master of Business in Sports Tourism  C  Y  Y
Master of Business by Research  F,C  Y  Y
Doctor of Philosophy  F,C  Y  Y

SCHOOL OF INFORMATION SYSTEMS
Graduate Certificate in Enterprise Resource Planning Systems  C  Y  Y
Master of Business, Enterprise Resource Planning Systems  C  Y  Y
Graduate Diploma in Business Computing  C,R  Y  Y
Master of Business in Information Systems  C,R  Y  Y
Master of Business E-Commerce/Marketing  C  Y  Y
Master of Business by Research  C  Y  Y
Doctor of Philosophy  C  Y  Y

SCHOOL OF LAW
Graduate Certificate in Australian Immigration Law  C  Y  Y
Graduate Diploma of International Commercial Law  D,K,P,H  Y  Y
Masters in Comparative Commercial Law  C  Y  Y
Masters of Laws  C  Y  Y
Masters of International Commercial Law  D,K,P,H  Y  Y
Master of Business by Research  C  Y  Y
Doctor of Juridical Science  C,Q  Y  Y
Doctor of Philosophy  C  Y  Y

SCHOOL OF MANAGEMENT
Master of Business in Management Practice  C  Y  Y
Master of Business in Event Management  C  Y  Y
Master of Business in Industrial Relations/Human Resource Management  C  Y  Y
Master of Business by Research  C  Y  Y
Doctor of Philosophy  C  Y  Y

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Faculty of Engineering and Science

CENTRE FOR ENVIRONMENTAL SAFETY AND RISK ENGINEERING

Doctor of Philosophy  W  Y  Y
Graduate Certificate  W  n/a  Y
Graduate Diploma  W  n/a  Y
Master of Engineering (Coursework)  W  n/a  Y
Master of Engineering (Research)  W  Y  Y
Master of Science in Occupational Safety and Health  W  n/a  Y
Master of Science in Occupational Hygiene  W  n/a  Y

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## Centre for Packaging, Transportation and Storage

<table>
<thead>
<tr>
<th>Degree/Program</th>
<th>Year</th>
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<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Engineering (Research)</td>
<td>Y Y</td>
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<tr>
<td>Graduate Certificate</td>
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<tr>
<td>- Intermodal Freight Systems</td>
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## School of Communications and Informatics

<table>
<thead>
<tr>
<th>Degree/Program</th>
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<tbody>
<tr>
<td>Master of Engineering (Research)</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Science (Research)</td>
<td>Y Y Y</td>
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<tr>
<td>Doctor of Philosophy</td>
<td>Y Y Y</td>
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<tr>
<td>Graduate Diploma</td>
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<tr>
<td>- Communication Systems</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Computer Science</td>
<td>Y Y</td>
</tr>
<tr>
<td>- Computer and Mathematical Sciences</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Multimedia Information Networking</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Software Engineering</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Engineering Science (Coursework)</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Computer Systems Engineering</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Engineering</td>
<td>Y Y Y</td>
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<tr>
<td>- Microelectronic Engineering</td>
<td>N Y</td>
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<tr>
<td>- Electrical and Electronic Engineering</td>
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<tr>
<td>Master of Engineering Science (Coursework)</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Telecommunication Engineering</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Science</td>
<td></td>
</tr>
<tr>
<td>- Computer Science (coursework)</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Computer and Mathematical Sciences (coursework)</td>
<td>Y Y Y</td>
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<tr>
<td>- Software Engineering</td>
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## School of Life Sciences and Technology

<table>
<thead>
<tr>
<th>Degree/Program</th>
<th>Year</th>
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<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>Y Y Y</td>
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<tr>
<td>Graduate Diploma</td>
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<tr>
<td>- Environmental Management</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>Master of Science (Coursework)</td>
<td>Y Y Y</td>
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<tr>
<td>- Food Science and Technology</td>
<td>Y Y Y</td>
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<tr>
<td>Master of Science (Research)</td>
<td>Y Y Y</td>
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</table>

## School of the Built Environment

<table>
<thead>
<tr>
<th>Degree/Program</th>
<th>Year</th>
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<tbody>
<tr>
<td>Doctor of Philosophy</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>Master of Engineering (Research)</td>
<td>Y Y Y</td>
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<tr>
<td>Graduate Certificate</td>
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<tr>
<td>- Project Management</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>Master of Engineering (Coursework)</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>- Project Management</td>
<td>Y Y Y</td>
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</tbody>
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**Note:** The details of the programs, courses and subjects set out in this Handbook might change after publication. To ensure that the information about Faculty of Engineering and Science courses is still accurate, contact the Faculty of Engineering and Science Executive Officer on (03) 9688 4191.

For further information about Engineering and Science courses:
- Telephone: (03) 9688 4191
- Facsimile: (03) 9688 4513
- Email: BobRitchens@vu.edu.au

### Faculty of Human Development

#### Faculty Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Diploma in Dementia Care and Service</td>
<td>O Y Y</td>
</tr>
<tr>
<td>Graduate Program in Aged Services Management incorporating:</td>
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</tr>
<tr>
<td>- Graduate Diploma in Aged Services Management</td>
<td>O Y Y</td>
</tr>
<tr>
<td>- Master of Health Science - Aged Services Management</td>
<td>Y Y Y</td>
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</table>

#### School of Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Year</th>
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<tbody>
<tr>
<td>Graduate Certificate in Teaching Studies of Asia</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>Graduate Diploma in Secondary Education</td>
<td>Y Y Y</td>
</tr>
<tr>
<td>Graduate Program in Education for Professional Development</td>
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</tr>
</tbody>
</table>
### COURSES AT VICTORIA UNIVERSITY IN 2002

#### Graduate Program in Education and Training

- **Graduate Certificate in Education for Professional Development**: F, n/a, Y
- **Graduate Diploma in Education for Professional Development**: n/a, Y

#### Graduate Program in TESOL & Literacy

- **Graduate Certificate in TESOL**: F, Y, Y
- **Graduate Certificate in Literacy**: F, Y, Y
- **Graduate Diploma in TESOL**: Y, Y, Y
- **Graduate Diploma in TESOL and Literacy**: F, Y, Y
- **Master of TESOL**: F, Y, Y
- **Master of TESOL and Literacy**: F, Y, Y

#### Graduate Program in Tertiary Education

- **Graduate Certificate in Tertiary Education**: F, n/a, Y
- **Graduate Diploma in Tertiary Education**: F, Y, Y
- **Graduate Program in Experiential Learning & Development**: F, Y, Y

#### Graduate Program in Clinical Chinese Medicine

- **Graduate Diploma in Clinical Chinese Medicine**: S, Y, Y

#### Graduate Program in Complementary Therapies

- **Graduate Diploma in Complementary Therapies**: S, Y, Y

#### Graduate Program in Prepared Chinese Medicine

- **Graduate Diploma in Prepared Chinese Medicine**: C, S, Y, Y

#### Graduate Program in Western Herbal Medicine

- **Graduate Diploma in Western Herbal Medicine**: C, Y, Y

#### Graduate Program in Paramedicine and Pre Hospital Care

- **Graduate Certificate in Aeromedical Care**: I, Y, Y
- **Graduate Certificate in Aeromedical Rescue & Retrieval**: I, Y, Y
- **Graduate Certificate in Emergency Service Education**: I, Y, Y
- **Graduate Certificate in Emergency Service Management**: I, Y, Y
- **Graduate Certificate in Hyperbaric Medicine**: I, Y, Y
- **Graduate Certificate in Intensive Care Paramedic**: I, Y, Y
- **Graduate Certificate in Paediatric Emergencies**: I, Y, Y
- **Graduate Certificate in Paramedic Practitioner**: I, Y, Y
- **Graduate Certificate in Pre-Hospital Care**: I, Y, Y
- **Graduate Diploma in Paramedics**: I, Y, Y
- **Graduate Diploma in Pre-Hospital Care**: I, Y, Y

#### School of Health Sciences

- **Master of Health Science**
  - **Osteopathy**: C, Y, n/a
  - **Osteopathy (for medical practitioners)**: C, n/a, Y
  - **(by Coursework)**: S, Y, Y
  - **(by Research)**: S, Y, Y
  - **Doctor of Philosophy**: S, Y, Y

#### School of Human Movement, Recreation and Performance

- **Graduate Diploma in Exercise and Sport Sciences**: F, Y, Y

#### Graduate Program in Ageing, Disability and Recreation Management

- **Graduate Certificate in Ageing, Disability & Leisure**: F, Y, Y
- **Graduate Certificate in Ageing, Disability & Recreation Management**: F, Y, Y
- **Graduate Diploma in Ageing, Disability & Recreation Management**: F, Y, Y
- **Master of Arts – Ageing, Disability & Recreation Management**: F, Y, Y

#### Graduate Program in Loss and Grief

- **Graduate Certificate in Loss and Grief Education**: C, Y, Y
- **Graduate Certificate in Loss and Grief Counselling**: C*, Y, Y
COURSES AT VICTORIA UNIVERSITY IN 2002

- Graduate Diploma in Loss and Grief Counselling  C*  Y  Y

Graduate Program in Sport and Recreation Management
  incorporating:
- Graduate Certificate in Sport & Recreation Management  F  Y  Y
- Graduate Certificate in Sport & Recreation Management/Operations  F  Y  Y
- Graduate Diploma in Sport & Recreation Management  F  Y  Y
- Master of Arts - Sport & Recreation Management (by coursework)  F  Y  Y

Graduate Program in Sport Business
  incorporating:
- Graduate Diploma in Sport Business  C  Y  Y
- Master of Sport Business  C  n/a  Y

Graduate Program in Exercise Rehabilitation
  incorporating:
- Graduate Diploma in Exercise for Rehabilitation  F  Y  Y

Master of Applied Science - Exercise Rehabilitation  F  Y  Y

Graduate Program in Exercise Rehabilitation
  Campus  Full-time  Part-time
- Human Performance (by coursework)  F  Y  Y
- (by Research)  C,F  Y  Y

Master of Arts (by Research)  F  Y  Y

Doctor of Philosophy  C,F  Y  Y

*Two subjects will be taught at the St Albans Campus.

School of Nursing

Graduate Diploma in Substance Abuse Studies  S  Y  Y

Master of Nursing
  incorporating:
- Graduate Certificate in Cardiothoracic Nursing  S  Y  Y
- Graduate Certificate in Cancer Nursing  S  Y  Y
- Graduate Certificate in Emergency Nursing  S  Y  Y
- Graduate Certificate in Geriatric Nursing  S  Y  Y
- Graduate Certificate in Neuroscience Nursing  S  Y  Y
- Graduate Certificate in Palliative Care Nursing  S  Y  Y
- Graduate Diploma in Cardiothoracic Nursing  S  Y  Y
- Graduate Diploma in Cancer Nursing  S  Y  Y
- Graduate Diploma in Emergency Nursing  S  Y  Y
- Graduate Diploma in Geriatric Nursing  S  Y  Y
- Graduate Diploma in Neuroscience Nursing  S  Y  Y
- Graduate Diploma in Palliative Care Nursing  S  Y  Y

Master of Midwifery
  incorporating:
- Graduate Diploma in Midwifery  S  Y  Y

Master of Nursing (by Research)  S  Y  Y

Doctor of Philosophy  S  Y  Y

#Subject to final accreditation

Note: The details of the programs, courses and subjects set out in this Handbook might change after the date of publication. To ensure that information about Faculty of Human Development courses is still accurate, contact the Faculty of Human Development Executive Officer on (03) 9688 4164.
This section lists all the courses offered by Victoria University in TAFE and higher education. All courses are offered subject to confirmation of PETE funding and authority to conduct, and minimum enrolment levels. List correct as at October 2001.

Note: Each course name is followed by its course code. If the course also includes a name in square brackets [ ], this is the 'local' course title used by Victoria University.

School of Building, Electrical and Information Technology

BUILDING AND CONSTRUCTION DEPARTMENT
Certificate I in Boatbuilding15562VIC [Pre-Apprenticeship]
Certificate II in Boatbuilding15563VIC [Traineeship]
Certificate III in Boatbuilding15564VIC [Apprenticeship]
Certificate I in ConstructionBCG10198
Certificate II in General Construction BCG 2019B [Bricklaying - Pre-Apprenticeship]
Certificate III in General Construction (Bricklaying/ Blocking) BCG 30698 [Apprenticeship]
Certificate II in General Construction BCG 20198 [Carpentry - Pre-Apprenticeship]
Certificate III in General Construction (Carpentry - Framework/ Formwork/ Finishing) BCG 30798 [Apprenticeship]
Carpentry and Joinery (Joinery/ Stairbuilding/ Shopfitting) 3211CBB [Pre-Apprenticeship]
Apprenticeship Certificate in Joinery/ Stairbuilding/ Shopfitting 20083VIC
Certificate II in Furnishing (Furniture Manufacturing Pre-Apprenticeship) 2202ACC [Cabinet Making]
Certificate III in Furnishing (Cabinet Making) 2302ABC [Apprenticeship]
Diploma of Building Design and DraftingSA3474
Certificate IV in Building DraftingSA3476
Diploma of BuildingSA3475
Certificate IV in BuildingSA3477
Diploma of the Built EnvironmentSA3472
Diploma of Building SurveyingSA3473

BUILDING SERVICES AND SPECIAL TRADES DEPARTMENT
Apprenticeship Certificate in Plumbing and Gasfitting 20085VIC
Certificate I in Building and Construction (Plumbing) BCG2102ABC
Certificate IV in Plumbing (Services Design) 2402ADC
Certificate II in General Construction BCG 20198P [Painting and Decorating – Pre-Apprenticeship]
Certificate III in General Construction (Painting & Decorating) BCG 30498 [Apprenticeship]
Apprenticeship Certificate in Sign Industry 20088VIC
Certificate II in Sign Industry 20087VIC
Certificate IV in Sign Technology 21000VIC

ELECTROTECHNOLOGY DEPARTMENT
Certificate I in Electrical (Pre-Apprenticeship) 14935VIC
Certificate IV in Electrical 2406ANC [Motor Control Stream]
Diploma of Computer (Internetworking) Systems 2506AJC
Certificate IV in Computer [Internetworking] Systems 2406APC
Certificate II in Computer [Internetworking] Systems 2206AJC
Certificate I in Computer [Internetworking] Systems 2106AHC
Certificate III in Electrotechnology Entertainment and Servicing UTE30799 [Streams in Audio – Analogue, Audio – Digital, Electronic Appliances, and Video]
Certificate III in Electrotechnology Computer Systems UTE 30599 [Streams in Business Equipment, Control, Data Capture, Networks]
Certificate III in Electrotechnology Communications UTE 30499 [Streams in Broadcast, Microwave and Satellite]
Advanced Diploma in Electronics Engineering Analogue and Digital (Streams in Analogue and Digital, Communications and Medical Equipment) UTE 60399
Advanced Diploma in Computer Systems Engineering UTE 60199

INFORMATION TECHNOLOGY DEPARTMENT
Certificate II in Information Technology (Computer Applications) 2209ABC
Certificate III in Information Technology (Software Applications) ICA 30199 [Web Pages]
Certificate IV in Information Technology ICA 20199
Certificate IV in Multimedia 14933VIC
Diploma of Information Technology (Software Development) ICA 50299
Diploma of Multimedia 14934VIC
Diploma of Information Technology 21104VIC [Specialising in Network and Internet Technologies]
School of Business

ADMINISTRATIVE AND LEGAL STUDIES DEPARTMENT
Certificate IV in Electronic Publishing2403AFC incorporating Certificate II in Desktop Publishing2203AFC
Certificate III in Business (Legal Administration)BSA30200
Certificate IV in Business (Legal Services)BSA40200
Advanced Diploma of Business (Legal Practice)20055VIC
Diploma of Business (Administration)BSA50197
Certificate IV in Business (Administration)BSA40197
Certificate III in Business (Office Administration)BSA30197
Certificate II in Business (Office Administration)BSA20197

MANAGEMENT AND MARKETING DEPARTMENT
Diploma of Frontline ManagementQLD7042
Certificate IV in Frontline ManagementQLD7041
Certificate III in Frontline ManagementQLD7040
Certificate IV in Business (Human Resource Administration)20051VICB
Diploma of Business (Human Resource Operations)20053VICB
Advanced Diploma of Business (Human Resource Management)20055VICB
Advanced Diploma of Management14246ACT
Diploma of Management14247ACT
Certificate IV in Management14248ACT
Certificate III in Management14249ACT
Advanced Diploma of Business (Operations Management)20055VICC
Diploma of Business (Operations Management)20053VICC
Certificate IV in Business (Advertising)20051VICA
Diploma of Business (Advertising)20053VICA
Advanced Diploma of Business (Advertising)20055VICA
Advanced Diploma of Business (Marketing)20055VICF
Diploma of Business (Marketing)20053VICF
Certificate IV in Business (Sales and Marketing)20051VICF
Advanced Diploma of Business (International Business)20055VICE
Diploma of Business (International Trade)20053VICE
Certificate IV in Business (International Trade)20051VICE
Advanced Diploma of Business (Public Relations)20055VIC-D

FINANCIAL SERVICES DEPARTMENT
Certificate III in Financial ServicesFNB30199
Advanced Diploma in AccountingFNB60299
Diploma in AccountingFNB50299
Diploma of Business (Banking and Finance)90025NSW
Course in Real Estate for Agents' Representatives2004AAA
Certificate IV in Business (Estate Agency Practice)2404ADA
Course in Introduction to Call Centre Operations B1107
Certificate II in Telecommunications (Call Centres)ICT20499
Certificate III in Telecommunications (Call Centres)ICT30599
Certificate IV in Telecommunications (Call Centres)ICT40599
Diploma in Customer Contact Management3113BBCCM0 (contact Department for details)

WESTERN BUSINESS ENTERPRISE CENTRE
Certificate II in Security (Guarding)PRS20198
Certificate III in Security (Guarding)PRS30198
Certificate III in Small Business Management2304ACC
Certificate IV in Small Business Management15703SA
Diploma of Small Business Management15702SA
Certificate IV in Business Facilitation3113WSB37

School of Engineering, Science and Industrial Skills

AUTOMOTIVE AND FABRICATION DEPARTMENT
Certificate I in EngineeringMEM10198F
Certificate II in Engineering (Production)MEM20198F
Certificate II in Engineering (Production Technology)MEM20298F
Certificate III in Engineering (Production Systems)MEM30198F
Certificate III in Engineering (Fabrication Trade)MEM30398 [Light and Heavy]
Certificate IV in Engineering Technology20018VICF [Fabrication]
Advanced Diploma of Engineering Technology20020VICF [Fabrication]
VICTORIA UNIVERSITY TAFE COURSES 2002

Diploma of Engineering Technology20019VICF (Fabrication)
Certificate I in Automotive UR10199
Certificate II in Automotive Administration (Clerical) UR20199
Certificate II in Automotive Mechanical (Driveline) UR20999
Certificate II in Automotive Mechanical (Exhaust Fitting and Repair) UR21099
Certificate II in Automotive Mechanical (Exhaust Fitting and Repair) UR21299
Certificate II in Automotive Mechanical (Steering and Suspension) UR21499
Certificate II in Automotive Mechanical (Vehicle Servicing) UR21799
Certificate II in Automotive Technology21110VIC

Certificate I in Automotive - Repair, Services and Retail UR2306AGB

Certificate II in Automotive Administration (Clerical) UR20199
Certificate III in Automotive Mechanical (Automotive Transmission) UR30299
Certificate III in Automotive Mechanical (Brakes) UR30399
Certificate III in Automotive Mechanical (Diesel Fuel Specialist) UR30599
Certificate III in Automotive Mechanical (Driveline) UR30699
Certificate III in Automotive Mechanical (Light Vehicle) UR31099
Certificate III in Automotive Mechanical (Motor Cycle) UR31199
Certificate III in Automotive Sales (Automotive Aftermarket) UR21999
Certificate III in Automotive Sales (Replacement Parts and Accessories) UR22099
Certificate III in Automotive Sales (Vehicle) UR22299
Certificate III in Automotive Sales (Parts Interpretation) UR31399
Certificate III in Automotive Vehicle Body (Accessory Fitting - Mechanical) UR22499
Certificate III in Automotive Vehicle Body (Light Vehicle) UR22599
Certificate III in Automotive Vehicle Body (Dismantling) UR22699
Certificate III in Automotive Vehicle Body (Paint/Panel Preparation) UR22899
Certificate III in Automotive Vehicle Body (Window Tinting) UR22999
Certificate III in Automotive Vehicle Body (Panel Beating) UR31699
Certificate III in Automotive Vehicle Body (Vehicle Painting) UR31899
Certificate IV in Automotive UR40199
Certificate II in Bicycles (Services) UR23099
Certificate III in Bicycles (Mechanics) UR31999
Certificate III in Bicycles (Sales) UR32099
Certificate II in Marine (Sales) UR23199
Certificate II in Marine (Services) UR23299
Certificate III in Marine (Installation) UR32199
Certificate III in Marine (Mechanics) UR32299
Certificate III in Outdoor Power Equipment (Services) UR23399
Certificate III in Outdoor Power Equipment (Mechanics) UR32499
Certificate III in Outdoor Power Equipment (Sales) UR32599

INDUSTRIAL SKILLS TRAINING CENTRE

Course in Cranes [contact Department for details]
Course in Rigging - Basic [contact Department for details]
Course in Rigging - Intermediate [contact Department for details]
Course in Rigging - Advanced [contact Department for details]
Course in Safe Lifting (Load Slinging) [contact Department for details]
Course in Scaffolding - Basic [contact Department for details]
Course in Scaffolding - Limited Height [contact Department for details]
Course in Scaffolding - Intermediate [contact Department for details]
Course in Scaffolding - Advanced [contact Department for details]
Course in Dogging [contact Department for details]
Course in Earthmoving [contact Department for details]
Course in Trench Shoring and Safety [contact Department for details]
Course in Forklift Operating [contact Department for details]
Course in Elevating Platform Vehicle Operators [contact Department for details]
Driver Training [contact Department for details]

Driver Education [contact Department for details]
Certificate III in Civil Construction (Plant) BCC30198
Certificate III in General Construction BCG31398
Certificate I in Transport and Distribution (Warehousing) TDT10197
Certificate II in Transport and Distribution (Warehousing) TDT20197
Certificate III in Transport and Distribution (Warehousing) TDT30197
Certificate I in Transport and Distribution (Road Transport) TDT10297
Certificate II in Transport and Distribution (Road Transport) TDT20297
Certificate II in Transport and Distribution (Road Transport) TDT20297
Certificate III in Transport and Distribution (Mobile Crane Operations) TDT30998
Certificate IV in Transport and Distribution (Mobile Crane Operations) TDT40998
Certificate III in Road Transport (Motor Vehicle Driving Instruction) 2311AE
Course in Dangerous Goods 2011ADC

MECHANICAL MANUFACTURING AND CIVIL ENGINEERING DEPARTMENT
Certificate I in Engineering Technology MEM10198
Certificate II in Engineering (Production) MEM20198
Certificate II in Engineering (Production Technology) MEM20298
Certificate III in Engineering (Production Systems) MEM30198
Certificate III in Engineering (Mechanical Trade) MEM30298
Certificate III in Engineering (Technician) MEM30598
Certificate IV in Engineering Technology 20018VIC
Certificate IV in Engineering (Higher Engineering Trade) MEM40198
Diploma of Engineering Technology 20019VIC [Streams in Civil, Manufacturing, Mechanical, and Mechatronics]
Advanced Diploma of Engineering Technology 20020VIC [Streams in Civil, Manufacturing, Mechanical, and Mechatronics]
Advanced Diploma of Engineering Technology (Principal Technical Officer) 14309VIC [Streams in Civil, Manufacturing, Mechanical, and Mechatronics]

SCIENCE AND FOOD TECHNOLOGY DEPARTMENT
Certificate II in Science (Bridging) 2212AMC
Certificate III in Science (Bridging) 2312ACC
Certificate II in Animal Studies RUV20198
Certificate III in Animal Studies QLD 3757
Certificate IV in Animal Technology 2411ARC
Diploma of Applied Science (Animal Technology) QLD 3522
Certificate IV in Veterinary Nursing RUV40198
Certificate III in Occupational Health & Safety QLD 1893
Certificate IV in Occupational Health & Safety QLD 1892
Diploma of Occupational Health & Safety QLD 1891
Certificate III in Health (Hospital Pharmacy Technician) 2307AEC
Certificate IV in Food Technology 2406ASC
Certificate IV in Transport and Distribution (Warehousing) TDT40197
Diploma of Transport Distribution (Logistics) TDT50198
Advanced Diploma of Transport Distribution (Logistics) TDT61098
Certificate III in Laboratory Skills QLD 3758
Certificate IV in Laboratory Techniques PML40199
Diploma of Laboratory Technology PML50199
Diploma of Laboratory Technology (Process Manufacturing Testing) PML50199
Diploma of Laboratory Technology (Pathology Testing) PML50199
Diploma of Laboratory Technology (Biological and Environmental Testing) PML50199
Diploma of Laboratory Technology (Food Testing) PML50199
Advanced Diploma of Laboratory Operations PML60199
Certificate II in Horticulture RUH20198
Certificate II in Horticulture (Production) RUH20898
Certificate II in Horticulture (Nursery) RUH20598
Certificate II in Horticulture (Arboriculture) RUH20298
Certificate II in Horticulture (Landscape) RUH20498
Certificate II in Horticulture (Turf Management) RUH20798
Certificate II in Horticulture (Floriculture) RUH20398
Certificate II in Horticulture (Landscape) RUH20498
Diploma in Natural Resource Management 2509ACC

School of Further Education and Employment Services

ADULT LITERACY AND WORK EDUCATION DEPARTMENT
Certificate I in General Education for Adults (Foundation) 2112AFC
Certificate II in General Education for Adults 2212ACK
Certificate II in General Education for Adults (Further Study) 2212ALC
Specialised Programs
Certificate I in Vocational Studies (Transport and Distribution) 15596VIC
Diploma of Further Education 21015VIC
Certificate IV in Further Education 21014VIC
Certificate I in Work Education 21108VIC

ARTS AND PREPARATORY PROGRAMS DEPARTMENT
Diploma of Arts (Small Companies and Community Theatre) 21052VIC
Diploma of Arts (Professional Writing and Editing) 21124VIC

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Certificate IV in Professional Writing and Editing21123VIC
Access Program – Women2100KFM
Science for Nurses2290HZB [Gateway to Nursing and the Health Sciences]Preparation for Tertiary Studies [Arts]2200LZO
Certificate I in ESL Access14378VIC
Certificate II in ESL Access14379VIC
Certificate I in General Education for Adults (Foundation)2112AF
Certificate II in General Education for Adults2212AKC
Certificate II in General Education for Adults (Further Study)2212ALC
Diploma of Liberal Arts2503ANC
Certificate IV in Liberal Arts2403AGC
Adult Victorian Certificate of Education (VCE)2200LZV

MUSIC PROGRAMS
Certificate IV in Music Industry Skills (Performance/Composition)13057VIC
Certificate IV in Music Industry Skills (Sound Production)14266VIC
Diploma of Sound Production14475VIC
Diploma of Contemporary Music (Performance/Composition)13058VIC
Certificate IV in Music Industry (Business)CUS40301

LANGUAGE STUDIES DEPARTMENT
Certificate IV in ESL(Academic Purposes)14374VIC
Certificate IV in ESL(Vocational Purposes)14377VIC
Certificate IV in ESL(Access)14361VIC
Certificate II in ESL(Academic Purposes)14372VIC
Certificate II in ESL(Vocational Purposes)14375VIC
Certificate II in ESL(Access)14379VIC
Certificate III in ESL(Academic Purposes)14373VIC
Certificate III in ESL(Vocational Purposes)14376VIC
Certificate III in ESL(Access)14380VIC
Certificate I in ESL(Access)14378VIC
English as a Second Language2100LDL [Academic Purposes]

School of Human Services, Art and Multimedia

ART, DESIGN AND MULTIMEDIA DEPARTMENT
Diploma of Arts (Graphic Arts)1286IVIC
Diploma of Arts (Visual Art)12857VIC
Certificate IV in Arts (Applied Design)15727VIC
Advanced Diploma of Art (Electronic Design and Interactive Media)2603AAC
Certificate II in Arts (Interactive Multimedia)2203AGB

CHILD STUDIES DEPARTMENT
Diploma of Community Services (Children’s Services)CHC50399
Certificate IV in Community Services (Children’s Services)CHC40399
Certificate III in Community Services (Children’s Services)CHC30399
Advanced Diploma in Community Services (Children’s Services)CHC60399

HEALTH SERVICES UNIT
Certificate IV in Health (Nursing)2407AD
Certificate IV in Pathology Collection2407ALC

LIBRARY STUDIES UNIT
Diploma in Library and Information ServicesCUL50199
Certificate III in Library and Information ServicesCUL30199

SOCIAL AND COMMUNITY STUDIES DEPARTMENT
Diploma of Community Services (Welfare Studies)2507ABC
Diploma of Social Science (Justice)2504ACC
Certificate IV of Social Science (Justice)2404AIC
Diploma of Community Services (Community Work)CHC50699
Diploma of Community Services (Youth Work)CHC50999
Diploma of Business (Community Services and Health Management)2504AIC
Diploma of Community Services (Disability Work)CHC50799
Diploma of Community Services (Alcohol and Other Drugs Work)CHC50299
Certificate III in Community Services (Disability Work)CHC30799
Certificate IV in Community Services (Disability Work)CHC40799
Certificate II in Community Services (Community Work)CHC20499
Certificate III in Community Services (Community Work)CHC30699
Certificate IV in Community Services (Aged Care Work)CHC40199
Diploma in Counselling3113GWD40

SPORT AND RECREATION DEPARTMENT
Graduate Certificate in Career Counselling for Elite Performers (Dance/ Music/ Sport)[contact Department for details]
Certificate III in Fitness [contact Department for details]
Certificate II in Sport and Recreation SRO20199
Certificate III in Sport and Recreation SRO30199
Certificate IV in Sport and Recreation SRO40199
Certificate IV in Sport (Development) SRS40399
Certificate IV of Sports Science (Golf) SRO3113SRG35
Diploma of Sports Science (Golf) SRO3113SRG36
Diploma of Sport and Recreation SRO50199
Certificate III in Racing (Greyhound) - Kennelhand level 2RGR30598

School of Hospitality and Personal Services

PERSONAL SERVICES DEPARTMENT
Certificate II in Modelling2211ARC
Certificate II in Nail Technology WRB20199
Certificate III in Beauty WRB30199
Certificate IV in Beauty Therapy WRB40199
Diploma of Beauty Therapy WRB50199
Certificate II in Retail Cosmetic Assistant WRB20399
Diploma of Entertainment (Makeup) CUE30798
Certificate III in Health Science (Therapeutic Massage) 3113BT001
Certificate IV in Health Science (Remedial Massage) 3113BT002
Diploma of Health Science (Massage) WAO 350
Certificate II in Hairdressing WRH20100
Certificate III in Hairdressing WRH30100
Certificate IV in Hairdressing WRH40100
Certificate I in Retail Operations WRR10197
Certificate II in Retail Operations WRR20197
Certificate III in Retail Operations WRR30197
Certificate IV in Retail Management WRR40197
Diploma of Retail Management WRR50197

HOSPITALITY AND TOURISM DEPARTMENT
Certificate I in Hospitality (Kitchen Operations) THH11197
Certificate I in Hospitality (Operations) THH11097
Certificate II in Hospitality (Operations) THH21897 [Food and Beverage Services]
Certificate II in Hospitality (Operations) THH21897 [Housekeeping/ Front Office]
Certificate II in Hospitality (Commercial Cookery) THH21297
Certificate III in Hospitality (Commercial Cookery) THH31597
Certificate III in Hospitality (Accommodation Services) THH32897
Certificate IV in Hospitality (Food and Beverage Supervision) THH42397
Diploma of Hospitality (Management) THH51297
Advanced Diploma of Hospitality (Management) THH60297
Certificate IV in Tourism (Team Leading) THT40298
Certificate IV in Tourism (Sales and Marketing) THT40198
Certificate III in Tourism (Visitor Information Services) THT30698
Certificate III in Tourism (Tour Operations) THT30498
Certificate III in Tourism (Retail Travel Sales) THT30298
Diploma of Tourism (Marketing and Product Development) THT50198
Advanced Diploma of Tourism Management THT60198 [Marketing and Product Development]
Diploma of Tourism (Operations Management) THT50398
Advanced Diploma of Tourism Management THT60198 [Operations Management]