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# VU LIBRARY

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## Request items in the VU Library collection for research or teaching purposes

The Library is able to assist Victoria University academic staff and research students (postgraduate and honours students by research only) to access physical items within our collections.

Before requesting, please check our **eBook Collections** and/or [search our Library collections](#) available online as we may already have electronic access to the item you require. You should also contact your **College Librarian** before requesting if you require more than 10 items or if you require research support to find an item.

Due to COVID restrictions all pick-ups will be from level 1 of the [Footscray Park](#) campus library only on Mondays or Thursdays between 10am and 4pm. All items are to be returned via the returns chute on the wall just outside of the main entrance of the Footscray Park campus library.

Please complete the form below and email it to [ill@vu.edu.au](mailto:ill@vu.edu.au) and a library staff member will process it as soon as possible. Library staff will arrange a time to pick up requested items. Journal articles will be scanned and emailed.

Please note that there may be delays in providing the item you require, and we may change physical item requesting in response to COVID-19 directives.

\* indicates required information

### Your details

|                    |  |
|--------------------|--|
| Full name*         |  |
| Library user type* |  |
| University email*  |  |
| Phone              |  |

### Full bibliographic details on the items/s you require

|                                   |  |
|-----------------------------------|--|
| Author*                           |  |
| Title of book/article*            |  |
| Call number*                      |  |
| Publication date*                 |  |
| Pages*                            |  |
| Reason for physical item request* |  |