

VU LIBRARY

Request items in the VU Library collection for research or teaching purposes

Victoria University academic staff and research students (postgraduate and honours students by research only) may access physical items within our collections at any open campus library.

Before requesting, please check our **eBook Collections** and/or <u>search our Library collections</u> available online as we may already have electronic access to the item you require. You should also contact your **College Librarian** before requesting if you require more than 10 items or if you require research support to find an item.

Collection of items & COVID-19 restrictions:

- If you are already on-site for approved activities, you can pick up from any of the currently open campus libraries once Library staff have notified that the items are ready. Items may be returned to any open campus library or via external chutes at Footscray Park or St Albans.
- The library has a postal service for staff who do not have permission to come on-site.

Please complete the form below, email it to <u>ill-library@vu.edu.au</u> and a library staff member will process it as soon as possible. Library staff will arrange a time to pick up requested items. Journal articles will be scanned and emailed. *Fields marked with an asterisk (*) are essential.*

Please note that there may be delays in providing the item you require, and we may change physical item requesting in response to COVID-19 directives.

Full name*	
Library user type*	
University email*	
Phone	

Full bibliographic details on the items/s you require

Author*	
Title of book/article*	
Call number*	
Publication date*	
Pages*	
Reason for physical item request*	



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