

**VICTORIA UNIVERSITY
ACADEMIC BOARD**
LEARNING & TEACHING QUALITY COMMITTEE
TERMS OF REFERENCE

Functions of the Committee

The Learning and Teaching Quality Committee is responsible for monitoring, reporting and advising the Academic Board on quality and standards against internal and external quality indicators, and advising the Academic Board on relevant proposed regulations, policies and procedures. [Reg 9(2)(a)] Amended: AB resolution 07-53-2019.

The functions of the Learning and Teaching Quality Committee are:

- i. To monitor learning and teaching performance against university and external standards, quality indicators and benchmarks, and make recommendations to the Academic Board as appropriate on actions to improve performance. [Governance, Academic and Student Affairs Statue 2013 (GASA) s 9(2)(b)(i) and 9(2)(b)(vi)]
- ii. To monitor learning and teaching performance against university and external standards, quality indicators and benchmarks with respect to partners and third parties and make recommendations to the Academic Board as appropriate on actions to improve performance
- iii. To consider, report and advise on proposed regulations, policies and procedures relating to learning and teaching to the Academic Board with appropriate recommendations. [Section 9(2)(b)(ii)]
- iv. To monitor the effectiveness of academic regulations, policies, procedures and practices in relation to learning and teaching, and to report to the AB including recommendations having regard to international conventions for good academic practice. [Sections 9(2)(b)(iii) and 9(2)(b)(i)]
- v. To monitor and report, as appropriate, on developments in academic quality standards, measures and practices and related educational developments/innovations. [Sections 9(2)(b)(iii) and 9(2)(b)(i)]
- vi. To monitor and report with recommendations, where appropriate, to the Academic Board on how to address any identified gaps in regulations, policies, or procedures in relation to learning and teaching.[Sections 9(2)(b)(ii) and (iii)]
- vii. Receive and report on relevant analyses of, and provide a forum for, discussion of relevant internal and external quality and standards issues including regulatory requirements in relation to learning and teaching, as requested by the Academic Board. [Section 9(2)(b)(iv)]
- viii. Consider any matters relevant to the quality of learning and teaching or related policies or other matter referred to it by the Academic Board. [Sections 9(2)(a) and 9(2)(b)(iv)]
- ix. To monitor academic integrity including potential risks that may arise and make recommendations to the Academic Boards as appropriate on actions to improve performance.

[Note: The specific provisions of GASA appear in the square brackets for the information of members of the Board in this example. It is not intended that they will form part of the formal terms of reference.