Supplementary Information Form for the Graduate Diploma in Secondary Education (HGES) for International Students

SECTION A: Personal Details (All applicants to complete)

Title (Mr, Mrs, Ms): _______________________ Family Name: _________________________________________________________

Given Names: ______________________________________________________________________________________________

Gender (M/F): ___________________________ Date of Birth (dd/mm/yyyy): _______________________________________________

Street Number and Name: _______________________________________________________________________________________

Suburb: ________________________________ State: _____________________________ Postcode: __________________________

Phone: _________________________________ Mobile: ___________________________ Fax: _______________________________

Email: _______________________________________________________________________________________________________

SECTION B: Education History

Please indicate the highest level of secondary school undertaken and all post-secondary qualifications that you have completed or attempted (including: tertiary studies, trade certificates, short courses, etc), and attach a certified copy of your final results or results to date.

<table>
<thead>
<tr>
<th>Year of study</th>
<th>Qualification</th>
<th>Institution</th>
<th>Major area of study</th>
<th>Completed Y/N</th>
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</table>

SECTION C: Employment History

Please list your employment experience (beginning with your most recent experience). Attach a separate sheet if the space below is insufficient.

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Position</th>
<th>Nature of organisation</th>
<th>Year from</th>
<th>Year to</th>
<th>Duration of employment</th>
<th>Full / part time</th>
<th>Paid / voluntary</th>
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SECTION D: Referees
Please list the name and contact details of two people (preferably with knowledge of your work and / or academic experience) who are able to comment on your aptitude for teaching, attached certified copies of their reference letters.

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<tr>
<th>Name</th>
<th>Telephone</th>
<th>Email</th>
<th>Address</th>
<th>Association to you</th>
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SECTION E: Computer skills
Please indicate your level of computer skills in the table below, where:
0 = none, 1 = Basic, 2 = intermediate, 3 = advanced

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<thead>
<tr>
<th>Skill</th>
<th>Rating</th>
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<tbody>
<tr>
<td>Basic computer skills</td>
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<td>Navigating the internet</td>
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<td>Use of email</td>
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<tr>
<td>Word processing skills</td>
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</table>

SECTION F: Supplementary Questions
Please list two areas of specialisation from your Bachelors Degree or Post Graduate study (discipline study) you wish to study as your teaching methods (refer to the Victorian Institute of Teaching Specialist Area Guidelines available at: http://www.vit.vic.edu.au/content.asp?Document_ID=129). For example, English and Humanities or Mathematics and Science.

The following teaching methods are available:

Single methods
- Business studies
- Creativity and the Arts in Education*
- English
- English as a second language
- Humanities
- Information Technology and Computing
- Languages other than English (LOTE)
- Mathematics
- Music
- Outdoor Education*
- Physical Education
- Psychology
- Science
- Student Welfare

Double Methods
- Mathematics
- Science
- Creativity and the Arts in Education*
- Music*

* These methods are only available at Sunbury Campus.
Discipline Study 1: ____________________________________________________________

Discipline Study 2: ____________________________________________________________

1. Please indicate how your studies in your undergraduate degree and/or post-school qualifications qualify you for the two discipline studies listed above. You should consult the Victorian Institute of Teaching Specialist Area Guidelines when answering this question. (Max 250 words)

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2. Please indicate the reasons why you are interested in teaching as a career. (Max 250 words)

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3. Please explain the qualities that you would bring to the teaching profession. (Max 250 words)

4. Please outline any experience (paid or voluntary) that you have working with young people. (Max 250 words)
5. What language(s) apart from English do you speak, read, write or understand? (Max 250 words)

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6. Please describe any interests or hobbies that you have, especially those that might be useful to co-curricular activities in secondary schools.

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