DEFER YOUR STUDIES / CHANGE OF COURSE PREFERENCE

INTERNATIONAL STUDENTS ONLY, EXCLUDING EXCHANGE AND STUDY ABROAD STUDENTS

HOW TO COMPLETE AND SUBMIT THIS FORM:

This form is to be used by international students who have received an offer from Victoria University International (VUI), to defer the commencement of their studies or change their course preference. This form will be accepted up to a week before faculty enrolment sessions.

You cannot change your course once you are enrolled in a semester. You can submit a Defer Your Studies / Change of Course Preference form for the following semester.

PLEASE NOTE: You will need information contained in your Letter of Offer to complete this form.

If you defer for more than 12 months, you will need to submit a new International Student Application Form to VUI. We will require details of any academic or work activities undertaken during that time.

You may only defer your program to the next available intake. For the next available intake visit: www.vu.edu.au/international-students

1. PERSONAL DETAILS

STUDENT ID: ____________________________

TITLE: [ ] MR  [ ] MISS  [ ] MS  [ ] MRS  [ ] OTHER

GENDER: [ ] MALE  [ ] FEMALE

FAMILY NAME (AS STATED IN PASSPORT): ____________________________

GIVEN NAME(S): ____________________________________________

PHONE: ____________________________ MOBILE / CELL: ____________________________

EMAIL: ____________________________________________

COUNTRY OF BIRTH: ____________________________ DATE OF BIRTH: ________________ ________________ ________________

COUNTRY OF CITIZENSHIP: ____________________________

DID YOU APPLY THROUGH A VICTORIA UNIVERSITY REGISTERED AGENT?: [ ] YES  [ ] NO

AGENTS NAME (IF YES): ____________________________________________

2. ADDRESS

NUMBER AND STREET: ____________________________________________

SUBURB / TOWN: ____________________________________________ STATE / PROVINCE: ____________________________________________

COUNTRY: ____________________________________________ POSTCODE / ZIP CODE: ____________________________________________

3. WHAT TYPE OF OFFER HAVE YOU RECEIVED?

[ ] FULL OFFER  [ ] CONDITIONAL OFFER

4. WHAT COURSES HAVE YOU CURRENTLY BEEN OFFERED?

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>COURSE CODE</th>
<th>CRICOS CODE</th>
<th>CAMPUS</th>
<th>SEMESTER (1 OR 2)</th>
<th>YEAR</th>
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<tbody>
<tr>
<td>Example: Bachelor of Business in Accounting</td>
<td>BBAA</td>
<td>002852F</td>
<td>FP</td>
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HAVE YOU RECEIVED AN ELECTRONIC CONFIRMATION OF ENROLMENT (eCoE)? [ ] YES  [ ] NO

Defer Your Studies / Change of Preference Form A220 v1.1

Victoria University CRICOS Provider No. 00124K (Melbourne)
Victoria University CRICOS Provider No. 02475D (Sydney)

Last revised on 18 March 2013

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5. WHAT CHANGE ARE YOU REQUESTING?

☐ I WANT TO CHANGE MY COURSE PREFERENCE

You may change your course preference once only. Any previous offer granted will be automatically cancelled.

NEW COURSE: ___________________________ COURSE CODE: ___________________________

COMMENCEMENT DATE: ___________ SEMESTER ___________ YEAR ___________

CAMPUS: ___________________________

REASON FOR CHANGE OF PREFERENCE

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

☐ I WANT TO DEFER MY COURSE STUDIES TO COMMENCE

COMMENCEMENT DATE: ___________ SEMESTER ___________ YEAR ___________

REASON FOR DEFERRAL

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

6. DECLARATION

- I accept that the course fee for the deferral program may differ from the original fee paid and that the difference must be paid before a new eCoE can be issued.
- I accept that the course structure of the deferred program may change.
- I understand that by changing my course this may affect my student visa subclass which could impact my stay in Australia (for more information contact the Department of Immigration and Citizenship).
- I understand that this request is subject to Victoria University International’s approval. If approved, a new Letter of Offer with course details will be issued.

STUDENT SIGNATURE: X DATE: ___________ / ___________ / ___________

PRIVACY STATEMENT

Victoria University is committed to the responsible collection and handling of your personal information in accordance with all relevant legislation, including the Information Privacy Act 2000 (Vic) and the Health Records Act 2001 (Vic). The personal information collected on this form will be used for the purposes of assessing and processing your application. Your personal information may be disclosed to Commonwealth and State Agencies such as the Department of Education, Employment and Workplace Relations (DEEWR), the Department of Immigration and Citizenship (DIAC) pursuant to reporting obligations under applicable legislation. Your personal information will also be disclosed to your overseas student health care provider and, if you are under 18 years of age, to the carer appointed for you under the National Code made under the Education Services for Overseas Students Act 2000. Your information will not be disclosed to other third parties without your consent. You have a right to access personal information that Victoria University holds about you. See the University’s Privacy Policy for details, which can be accessed at www.vu.edu.au/library/pdf/default/PrivacyPolicy.pdf