

## COLLEGE OF ENGINEERING & SCIENCE

### CERTIFICATE OF INDUSTRIAL WORK EXPERIENCE

*The University appreciates the co-operation of employers in providing and certifying relevant industry work for our future engineers – thank you.*

This certificate should be completed by the Engineering student, verified and signed by the Supervisor.

NAME OF COMPANY OR EMPLOYER:  
ADDRESS:

SUPERVISOR'S NAME:  
JOB TITLE:  
DEPARTMENT/SECTION:  
CONTACT PHONE NUMBER:  
EMAIL ADDRESS:

STUDENT NAME:  
STUDENT ID:  
COURSE:

COMMENCING DATE:  
FINISH DATE:  
(Total hours worked must be 420 hours (35 hours × 12 weeks). However, the hours can be spread out, e.g. one day per week or continuing full time).

**Brief description of the work undertaken by the student:**

#### Supervisor's Confirmation

I confirm that the above student undertook work experience in the manner described above and that this information is true and correct.

Supervisor's Signature.....Date.....

The completed and signed Certificate and reflection report should be submitted via email at [engineering.work.experience@vu.edu.au](mailto:engineering.work.experience@vu.edu.au). The student should reflect on what he/she has learned about the engineering workplace, how engineers act as well as what the student has learned about his/her preparedness to engineering work. It is not intended to be a technical report, but rather a reflection on exposure to professional practice. It is expected this report be approximately 1000 words or 2 pages in length, will be typed and written in professional language.