



Serving Alcohol at Your Event

It is possible to have alcoholic beverages at your Club's event. Please ensure you read the information below to ensure that your Club complies with University guidelines.

Is the event on-campus or off-campus?

If your event is going to be held on any VU Campus, you must read the following rules and regulations about serving alcohol at your event. If your Event is going to be held off-campus you must check the liquor licencing regulations with that venue.

You should also ensure that you discuss all events in which you plan to serve alcohol, either on- or off-campus, with the [VU Clubs Officer](#).

Will students be required to pay for the alcohol, including in-direct sales?

All events where alcohol is served and students/participants are required to pay for the alcohol, requires a temporary liquor licence. Temporary liquor licences can be obtained through the Victorian Commission for Gambling and Liquor Regulation (VCGLR) at www.vcglr.vic.gov.au/home/liquor/.

It is important to note that this includes in-direct sales of alcohol. An in-direct sale of alcohol refers to any event where money is transacted and in-directly relates to the supply of alcohol. For example, if a Club holds a membership stall and students receive a free beer with the purchase of a \$5 membership; this is an in-direct sale of alcohol. All scenarios where alcohol is directly and in-directly sold will require a temporary liquor licence from the VCGLR.

Do any members of the Club Executive Committee hold a Responsible Service of Alcohol Certificate?

This is a requirement that all Clubs who wish to serve alcohol at an event must have at least one Executive Committee member who holds a Responsible Service of Alcohol (RSA) Certificate.

Have you spoken to the VU Clubs Officer?

It is essential that before hosting any event in which you plan to serve alcohol (either on- or off-campus) you must first speak to the [VU Clubs Officer](#). They will be able to assist you to ensure that your event adheres to all compliance regulations and that the event can run smoothly and safely.