

# VU CLUBS & SOCIETIES OFF CAMPUS PARTICIPANT AGREEMENT

Your attendance at a VU affiliated Club or VUSU affiliated College Society off campus event is conditional upon you signing this agreement and observing its terms.

After reading and signing this document, you must return the completed document to the relevant Club or Society. You may wish to retain a copy for your own records.

This agreement applies from the time you depart from your home to travel to the location of the event.

This information is collected, stored and destroyed in accordance with Victoria University Privacy Policies.

**CLUB OR SOCIETY:**

**EVENT:**

## A. PERSONAL DETAILS

FIRST NAME:

SURNAME

STUDENT ID:

NAME OF CLUB/SOCIETY HOSTING EVENT:

PARTICIPANT STATUS (please circle):

Club Member

Non Club member

VU staff

COURSE OF STUDY:

YEAR OF STUDY:

PHONE NUMBER:

MEDICARE NUMBER:

EMAIL ADDRESS:

## B. EMERGENCY CONTACT

FIRST NAME:

SURNAME:

RELATIONSHIP TO YOU:

MOBILE:

HOME PHONE:

WORK PHONE:

## C. MEDICAL HISTORY

In order to provide a safe environment for all participants, we ask that you complete the following medical history. Failure to complete this section of the agreement may result in the Club or Society restricting your participation in the event.

### 1. PRE EXISTING CONDITIONS:

Asthma

Black outs

Migraines

Heart condition

Dizzy spells

Fits of any type

Diabetes

Other:

### 2. ALLERGIES:

Penicillin

Other medication (please list):

Foods (please list):

Other (please list):

3. **TETANUS** If known, when was your last immunisation (year):

4. **CURRENT MEDICATION** Are you currently taking any form of medication? YES NO

If yes, please state TYPE:

If yes, please state DOSAGE:

5. **MAJOR ILLNESS / INJURY** (please detail any relevant illnesses or injuries):

6. **OTHER** (please detail any other information relevant to your well-being):

## **D. PARTICIPANT AGREEMENT**

### **1. PERSONAL OBLIGATIONS**

As an attendee at an off campus/overnight event hosted by a VU Club or Society, I acknowledge my responsibility as a representative of VU:

- I. I agree to behave in a responsible manner.
- II. I agree not to do anything that would be likely to harm my reputation or that of the University.
- III. I agree to comply with the reasonable directions of Club or Society representatives.
- IV. I agree to comply with all relevant VU policies. I understand that policies can be accessed online at <https://policy.vu.edu.au/>.
- V. I agree not to engage in any unlawful behaviour.

### **2. FINANCIAL OBLIGATIONS**

- I. I agree that my attendance and participation is subject to my payment of the event registration and participation fees prior to the event.
- II. I agree that any expense incurred to the Club or Society that is a result of my own actions (i.e. damages, fines) will be payable by me to the Club or Society.
- III. I agree that I will not receive a refund of my registration fee if I:
  - a. choose to leave the event early;
  - b. am asked to leave the event and return home early; or
  - c. withdraw my attendance after the relevant cancellation cut-off date as nominated by the Club or Society.

### **3. DISCIPLINARY**

- I. I acknowledge that if I breach this agreement, the Club or Society may:
  - a. exclude me from event activities;
  - b. terminate my membership of the Club or Society;
  - c. ask me to leave the event and return home early; or
  - d. recommend my exclusion from future events.
- II. I acknowledge that I am personally responsible for damage or loss that I cause.
- III. I acknowledge that inappropriate behaviour may also be referred to the University for consideration under the University's disciplinary procedures.

#### **4. MEDICAL OBLIGATIONS**

- I. I agree to disclose all relevant medical information to the Club or Society prior to and during my participation.
- II. I authorise the Club or Society executive committee, in the event of accident or illness, to obtain all necessary medical assistance and treatment for me and agree to meet any expenses attached to such treatment.
- III. I agree to obey advice from any trained first aid Club or Society executive committee member directing me to not participate in an activity. To ignore the advice and participate could mean an unacceptable risk of:
  - a. Causing harm, injury or death to myself or other participants;
  - b. Aggravating an existing injury or illness I may have; or
  - c. Infecting other participants at the event.

#### **5. DRUG & ALCOHOL POLICY**

- I. I agree to comply with all relevant laws regarding the consumption of alcohol.
- II. I agree that if I consume alcohol, I will do it responsibly.
- III. I will not use, or have in my possession, any illicit substance.

#### **6. MEDIA**

I consent to the Club or Society:

- I. taking photographs of me; and
- II. publishing photographs of me, including online.

#### **7. INSURANCE**

Clubs and Societies' members have some insurance coverage through the University's insurance provider.

Details of the cover and copy of the insurance policy can be obtained upon request from Student Life.

- I. I understand that the insurance is subject to my being a:
  - a. Currently enrolled student;
  - b. Current club executive committee member;
  - c. Current club member; or

- d. Appointed volunteer official.
- II. I understand that ambulance cover is not included and I am strongly advised to take out Private Health, ambulance cover, or other insurance to cover me for medical expenses arising out of any injury or illness.

## **8. ACKNOWLEDGEMENT AND AUTHORISATION**

- I. I authorise the Club or Society to contact my emergency contact if deemed necessary.
- II. I agree that I will participate in events at my own risk.
- III. I agree that the Club or Society is not responsible for any travel arrangements organised independently.
- IV. I understand that I must be 18 years of age or older to attend an off campus event

PARTICIPANT'S NAME:

SIGNATURE:

DATE:

OFFICE USE: