



# How to submit a Student visa application (VAC free)



This option is only available to students eligible for a nil visa application charge for a new Student (subclass 500) visa application if they are unable to complete their approved course of study within the original visa validity due to the COVID-19 pandemic. Students must attach Education Provider support with their application. Provide accurate information. See what happens [if you do not provide true information](#).

## Step 1: Seek support from your Education Provider

To submit a valid Student visa application eligible for a nil fee, you must provide a completed **Form 1545 COVID-19 Impacted Student** from your Education Provider.

The image shows a screenshot of the 'Form 1545 COVID-19 Impacted Students' form. The form is divided into several parts: Part A - Education Provider details, Part B - Student details, Part C - Student (Subclass 500) visa applicants, Part D - Temporary Graduate (Subclass 485) visa applicants, and Part E - Declaration. Part E is highlighted with a blue border. The 'Part E - Declaration' section contains the following text: 'This section to be completed by the Education Provider.' Below this, there is a section for '15 I declare that:' with two bullet points: 'I have read the information contained in form 1442i Privacy notice.' and 'I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i Privacy notice.' There are also fields for 'Signature of provider', 'Date' (with Day, Month, Year sub-fields), 'Full name', 'Title/position at the education institution', and 'Telephone number'.

## Step 2: Log into ImmiAccount

You must apply for a student visa online. You can be in or outside Australia when you apply. Go onto your existing [ImmiAccount](#).

To start an online application:

1. select 'New Application'
2. select the application from the list
3. read and agree to the terms and conditions

Select 'Save' so you can continue anytime.

Support is available on the home screen if you have forgotten your log in details.

## Login to ImmiAccount

Fields marked \* must be completed.

Username \* required   
Password \* required 


Cancel

Login

[I have forgotten my ImmiAccount username or password](#)

## Create an ImmiAccount

Create an ImmiAccount to access the Department of Home Affairs's online services.

Create ImmiAccount 

## Step 3: Complete details as required

On the Application Context page (Page 1), select yes to the 'Is the applicant applying for this visa because their course of study in Australia has been deferred due to COVID-19?' question under application type.

### Application type

Is this the first time the applicant is applying for a student visa?

Yes  No

Is the applicant applying for this visa because their course of study in Australia has been deferred due to COVID-19?

Yes  No 

Complete all other details as required.

## Step 4: Attach supporting letter/form from your Education Provider

### Attach documents

Transaction Reference Number (TRN):

Attach the documents listed below then click Next to pay for and submit the application.

If you choose to submit the application without attaching all required documents, you will need to provide a reason.


Applications submitted without all the required documents may take longer to process.

There are specific [quality and formatting](#) requirements when scanning documents.

[Expand all](#) [Collapse all](#)

You must attach **Form 1545 COVID-19 Impacted Student** from signed by your Education Provider.

Under the *Indented Study, Evidence of*, attach your completed [Form 1545 COVID-19 Impacted Student](#).

**Indented Study, Evidence of** 

0 Received

**Add documents**

Document Type

Description

File names

A green tick appears next to the document to show a successful upload.

We can accept photos of documents if the photos are clear. Make sure the photo shows all the document information.



*Do not email or post your documents to the Department.*

## **Step 5: Complete your application and submit**

### **After you apply**

Standard visa processing times are available on the Student (subclass 500) [webpage](#). We can't provide any updates on the application's progress.

You can see if we have asked for more information in your [ImmiAccount](#).

### **Tell us if things change**

Things you need to let us know about include:

- you want to withdraw your application
- changes to your phone number, address or passport
- changes to your relationship status
- the birth of a child

See how to tell us if your [situation changes](#).