

VICTORIA UNIVERSITY ALUMNI AWARDS

NOMINATION FORM

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CRICOS Provider No. 00124K

VICTORIA UNIVERSITY ALUMNI AWARDS NOMINATION FORM

Introduced in 2011, the Victoria University Alumni Awards celebrate and formally recognise the outstanding achievements and contributions of members of the Alumni Community in a diverse range of fields and areas of endeavour.

A WORD FROM OUR VICE-CHANCELLOR

The Victoria University Alumni Awards recognise the individual talents and achievements of our alumni community.

Victoria University aims to be a great university of the 21st century and central to this is a reputation for being excellent, engaged and accessible. We believe that these qualities are also instilled in our graduates as they make their way in the world. This Awards program is recognition of our alumni who embody the spirit of Victoria University, have demonstrated behaviours that exemplify excellence, engagement and respect and who have excelled in all spheres of society.

I encourage you to nominate someone you know to be honoured in the distinguished Victoria University Alumni Awards program.



Vice-Chancellor Professor Peter Dawkins

AWARD CATEGORIES

In 2012, the Victoria University Alumni Awards will include four categories:

DISTINGUISHED ALUMNI AWARD

This preeminent award recognises the recipient's exceptional contribution to a chosen field of endeavour and their pursuit of excellence in everything they do.

YOUNG ACHIEVER ALUMNI AWARD

This award recognises Alumni aged 35 or younger who have demonstrated significant achievements early in their career or chosen field of endeavour.

HONORARY LIFETIME ALUMNI SERVICE AWARD

The recipient of this award will have offered exceptional service to their local community or the Victoria University, Alumni or student community. The award recognises the recipient as a lifetime friend of the University.

OUTSTANDING STUDENT ALUMNI AWARD

This award will be presented to a student who has demonstrated outstanding qualities in one or more of the following: student leadership, academic success, business initiatives, volunteer or community related work.

Information

For more information about the Victoria University Alumni Awards contact the Alumni Relations Manager (Acting),
Ms Louise Denton — phone +61 9919 1987 or by email louise.denton@vu.edu.au

Who can be nominated?

The Awards are open to all Alumni who meet at least one or more of the criteria for that award.

Who can make a nomination?

Any member of the Victoria University community including, Alumni, staff, students, industry and community partners and friends of the University may nominate an individual for a Victoria University Alumni Award.

How and when are nominations assessed?

The Award Selection Panel is made up of members from the University and the Alumni Community. The Award Selection Panel's recommendations will be forwarded to the Vice-Chancellor for consideration and endorsement.

The Award Selection Panel will consider nominations based on the criteria outlined for each award. The nominations will be assessed between 20 August and 3 September 2012.

All decisions made by the Award Selection Panel and endorsed by the Vice-Chancellor are final. Submitting this nomination does not automatically mean that the nominee will be selected for an award.

Conditions of nomination

- Alumni may only be nominated in one category in any one calendar year
- Nominees must approve their nomination
- Nominations must be received by 5pm (AEST) on the closing date Friday 3 August 2012
- Nominations forms must be complete and include contact details for two professional referees (in the case of student nominations, academic referees will be accepted)

How are recipients advised of their award?

Recipients and nominators will be advised in writing of the offer of the Award.

Award presentation

The Alumni Awards Presentation will take place Wednesday 31 October 2012.

Confidentiality

Personal contact information included on nomination forms will remain confidential. Information will be handled in accordance with the Victoria University Privacy Policy. For further detail on this policy go to www.vu.edu.au/privacy

Closing date

Nominations close 5pm (AEST), Friday 3 August 2012.

Submitting nominations

Nominations can be submitted by email to Victoria University, Alumni Relations: alumni@vu.edu.au or by post to PO Box 14428 Melbourne VIC 8001.

Instructions for nomination

- Complete the nomination form in its entirety including your reason for nomination.
- Seek approval from the nominee.
- Include the nominee's current resume or an overview of their career and achievements.
- Submit the nomination form prior to the closing deadline — 5pm (AEST) Friday 3 August 2012. A confirmation email will be sent upon receipt of the nomination.
- Ensure that the two referees are contactable during the judging time frame.

More information

For more information about the Victoria University Alumni Awards contact the Alumni Relations Manager (Acting), Ms Louise Denton, phone +61 9919 1987 or by email louise.denton@vu.edu.au

NOMINATION FORM

Please tick the Award category that you are nominating this person for:

☐ Distinguished Alumni Award

To be eligible for this preeminent award the recipient must be a graduate of Victoria University or one of our predecessor institutions. Only one Distinguished Alumni Award will be presented each year. This award may recognise the nominee's professional or creative career or their community-related or volunteer work.

Selection Criteria:

- Is recognised as a leader in their field.
- Has received formal recognition for their endeavours.
- Demonstrates integrity and high ethical standards.
- Exemplifies the pursuit of excellence in everything they do.

☐ Young Achiever Alumni Award

The Young Achiever Alumni Award is open to Alumni aged 35 years or younger at the time of the close of nominations. This award will only be given to a graduate of Victoria University or one of our predecessor institutions. No more than two Young Achiever Alumni Award will be offered each year.

Selection Criteria:

- Demonstrates significant early career or community service achievements.
- Has displayed innovative practices in their field.
- Demonstrates integrity and high ethical standards.
- Exemplifies the pursuit of excellence in everything they do.

☐ Honorary Lifetime Alumni Service Award

The Honorary Lifetime Alumni Service Award will be awarded to one member of the Alumni Community (including graduates, staff or industry partners) each year. Usually one Honorary Lifetime Alumni Service Award will be offered each year.

Selection Criteria:

- Has made an exemplary contribution to either Victoria University, the Alumni or broader community.
- Demonstrates integrity and high ethical standards.

☐ Outstanding Student Alumni Award

The Outstanding Student Alumni Award will only be given to a current (2012) enrolled student of Victoria University. This award may be presented to no more than two current Victoria University students each year.

Selection Criteria:

- Has displayed outstanding student leadership and the ability to inspire fellow students.
- Has excelled in their academic or professional pursuits.
- Demonstrates integrity and consistently maintains high ethical standards.

For each selection criteria please provide examples where possible.

NOMINEE'S PERSONAL AND CONTACT DETAILS

Title First name

Last name

Name at time of graduation (if different)

Phone number..... Mobile number

Address

Country

Email address.....

Date of birth

Victoria University qualification (if known)

Year of graduation (if known)

Other qualifications (if known)

.....

Nominee's professional details

Current employer (if retired please include last employer)

Job title.....

PROFESSIONAL REFEREES

Two professional referees must be provided. These referees must be contactable during the award selection period. A written reference may also be provided as additional support of this nomination however it is not a requirement. In the case of student nominations, academic references will be accepted.

Referee 1

Title..... First name Last name

Relationship to the nominee.....

Current employer

Job title.....

Phone number..... Mobile number

Email address.....

Referee 2

Title..... First name Last name

Relationship to the nominee.....

Current employer

Job title.....

Phone number..... Mobile number

Email address.....

CATEGORY AND REASON FOR NOMINATION

Please tick the award category that you are nominating this person for:

- | | |
|--|---|
| <input type="checkbox"/> Distinguished Alumni Award | <input type="checkbox"/> Honorary Lifetime Alumni Service Award |
| <input type="checkbox"/> Young Achiever Alumni Award | <input type="checkbox"/> Outstanding Student Alumni Award |

Include a statement why this person should receive a Victoria University Alumni Award. Describe how the nominee has met one or more of the criterion for the specific award and please provide examples where possible. This statement should be no more than 500 words.

[illegible]

RESUME FOR NOMINEE

Attach a recent resume for the nominee; alternatively provide an overview of their career history and significant achievements or awards.

[illegible]

NOMINATOR DETAILS

Title.....First name.....Last name.....
Phone number.....Mobile number.....
Postal address.....
Email address.....
Date of birth.....
Relationship to Victoria University e.g. student, Alumni, staff.....
.....
Relationship to the nominee: e.g. classmate, teacher, student, work colleague.....
.....
Current employer.....
Job title.....

NOMINATION CHECKLIST

- ☐ The nominee's correct personal and professional details are provided
- ☐ My personal and professional details are provided
- ☐ I have completed the category and reason for nomination and addressed the criteria for the specific award
- ☐ Contact details for two referees have been provided
- ☐ The nominee's current resume or career history and significant achievements or awards is provided

I have obtained permission from the nominee and all information included in this nomination is to the best of my knowledge correct.

Nominator's signature:

Date:

Nominations can be submitted to:

Victoria University Alumni Relations

alumni@vu.edu.au

or

PO Box 14428

Melbourne VIC 8001

7657 6.12

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