



JAMES N. STEVENS SCHOLARSHIP – 2014

Maroondah City Council is again offering a Scholarship in recognition of the many years of valuable service given to the local community by the former Deputy Town Clerk of the City of Croydon, the late Mr. James (Jim) Stevens.

The Scholarship is for one year only and is valued at \$3,000. The successful appointee will be paid in accordance with Award provisions and commensurate with responsibilities, to the value of the Scholarship.

The intent of the Scholarship is to provide for practical placement within Council's Corporate Services Directorate, at a mutually convenient time during 2014 – perhaps during a semester break.

This placement will hopefully assist with the recipient's development and provide an insight into career opportunities in Local Government administration in the future.

Eligibility

Students must meet the following criteria to be eligible:

- Students must reside in the City of Maroondah
- Students must have successfully completed at least the first year of a course at a Tertiary Institute or College (including T.A.F.E.) and be undertaking, or about to undertake, second year tertiary studies in the areas of:

Finance/Accounting	Records Management
Information Technology	Customer Service
Human Resources	Council Administration
Rates / Revenue	Risk Management

Applications

Applicants must submit a resume containing the following details:-

- Name, Address, Telephone Number
- Education history and other relevant activities
- A short statement as to why they would like to take up the Scholarship

Applications should be accompanied by:

- Copies of at least two personal references, including the length of time the applicant has been known to the referees.
- Copies of evidence of first year Tertiary education results (if available).
- Copies of evidence of enrolment for second year Tertiary course (if available).

Please draw these details to the attention of eligible students.

Applications close on Friday 24 January 2014 and should be addressed to:

Mr. Stephen Onans
Team Leader Governance
Maroondah City Council
PO Box 156
RINGWOOD 3134

or emailed to maroondah@maroondah.vic.gov.au

Stephen Onans
Team Leader Governance
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