



www.australianrotaryhealth.org.au

AUSTRALIAN ROTARY HEALTH/ ROTARY DISTRICT 9690

“ADOLESCENT HEALTH”

**Forward Application Form to:
Michelle Nicholas
Research Administration Manager
Australian Rotary Health
PO Box 3455, Parramatta NSW 2124**

&

MichelleNicholas@australianrotaryhealth.org.au

Closing date for applications: 13th December 2013

Applicants for this scholarship must be eligible to undertake a PhD program in a University or Research Institute in Australia.

GUIDE TO APPLICANTS

PhD Scholarship investigating Adolescent Health

Australian Rotary Health

Australian Rotary Health is a multi-district project for Rotary in Australia, with over 1,150 Rotary Clubs and 38,000 Rotarians supporting it. Australian Rotary Health has channelled more than \$28 million in Australian research projects over its 31 year history. Australian Rotary Health's emphasis has been on community health and has previously invested in research projects looking at Cot Death, Adolescent Health, Family Health as well as the Ross River Virus, Malaria, Bowel Cancer screening, First Aid and Emergency Care Research. Australian Rotary Health's Funding Partners Program has invested in over \$1 million in the best and brightest minds in fields as diverse as Heart Disease, Child Wellbeing, Suicide, Multiple Sclerosis, Motor Neuron Disease, Alzheimer's and most of the Cancers.

Objectives of Australian Rotary Health

- To provide financial support for research projects conducted in Australia which have the potential to enhance the health of the community.
- To stimulate research activities within Australia by facilitating communication between participants in specified fields.
- To support specific research fields for a minimum of three years.

Eligibility Requirement

- Applicants must be an Australian Citizen, have Australian Permanent Resident Status, or New Zealand Citizenship and not be under bond to any foreign government. Applicants are to provide evidence of citizenship or residential status.

Applications will be evaluated on the following

- Academic Record.
- Scientific excellence of the application.
- Feasibility of the proposed research.
- Quality of the intended supervisor/s
- Relevance to Community-Based Interventions.

Information for Applicants

- It is intended that Australian Rotary Health/Rotary District 9690 will provide salary and incidental support for a postgraduate student who is undertaking **full time** research in Adolescent Health.
- The annual value of the Australian Rotary Health/Rotary District 9690 Funding Partner Scholarship is **\$29,000**. The award will be made for one year in the first instance but can be extended for a maximum of three and a half years (total) upon receipt of satisfactory annual progress reports.
- Payments are restricted by Income Tax authorities to entities endorsed as a deductible gift recipient under subdivision 30-Ba of the Income Tax Assessment Act 1997.
- To qualify, projects must be undertaken within a university, public hospital, research institute or other body within Australia approved under Section 78 of the Income Assessment Act.
- Only applicants about to commence, or already those engaged in their **first year** of a **PhD** are eligible to apply for the Scholarship.

Scholarship Conditions

- Applicants must be FULL-TIME students enrolled within a recognised university or research institution in Australia.
- Applicants enrolled in a combined degree are not eligible (e.g., PhD/Masters).
- If applicants are, or intend to receive additional funding from another agency,

confirmation of this must be included in this application.

- Additional salaried work must not exceed NHMRC guidelines.

Reports

- Annual progress reports are required and will be sent on a prescribed form. These reports will be used for public relations and to assist the Research Committee to determine whether further funding should be sought. A final report as well as a copy of your thesis is to be submitted on completion of the project.

Acknowledgement

- All publications or presentations emanating from an approved project must acknowledge Australian Rotary Health and copies must be forwarded to Australian Rotary Health.

How to Apply

Failure to follow these instructions concerning the application form could prejudice the success of your application.

- The application should be complete in itself. Do not assume that the person reading it will have access to any of your previous applications.
- It is in your interest to be precise and concise in your application. Do not add annexes or other documents to this application except those requested.
- The minimum size typeface to be used is 12pt (any font).
- Do not change page divisions. In no situation should the page limits be exceeded.
- Important references to other publications in the field should be quoted so the assessors can relate the importance of the application to the field in general.
- Applicants and supervisors should list their own publications over the past five years. Quote only those references that have been accepted or have been published in refereed journals.
- The **original** plus **four** copies of (i) the typed application, (ii) certified academic transcript and (iii) curriculum vitae should be sent by mail to Australian Rotary Health, through the Administrative Officer of your Institution. Individual application forms should be bulldog clipped/ paper clipped. Do not bind or staple your application forms.
- Please also email **one** copy of the above to Michelle Nicholas at MichelleNicholas@australianrotaryhealth.org.au. Thus, we require **six** applications in total.
- Attach official academic transcripts and an institutional key to grading system used at the end of the application.
- Electronic signatures (Section 9) are permissible for the purposes of application only. If awarded a scholarship award, signatures will be required before funding can commence.
- Three referee reports must accompany this application (Section 11).

Funding Source

- The Funding Partners scholarship offered here relies on a funding partnership between Australian Rotary Health, Rotary District 9690 and your administering University or Institute.
- Australian Rotary Health and Rotary District 9690 provides \$18,000 p.a and your University/Institute, Department/School or Laboratory would be required to provide \$11,000 p.a for the duration of the 3 year scholarship. Note - If you currently hold another scholarship award (eg., APA), Australian Rotary Health will top up the scholarship to \$29,000 per annum. If this is the situation, your University/Institute is not required to provide any annual funding, so long as your current scholarship award is \$18,000 per annum or greater.
- Applicants should attach confirmation of other scholarship awards to this application form, or email to Michelle Nicholas at MichelleNicholas@australianrotaryhealth.org.au before appointment is made.
- Confirmation that University funds are available to commit to this scholarship should accompany this application if a full scholarship is required (Section 9). If confirmation cannot be received before the application close date, this must be emailed to Michelle Nicholas at

Notification

- Applications will be reviewed and graded in December 2013 by the Australian Rotary Health Research Sub-Committee.
- Short-listed applicants will be notified in late December 2013.

All correspondence and enquiries should be addressed to:
Michelle Nicholas,
Research Administration Manager
Australian Rotary Health
PO Box 3455, Parramatta, NSW, 2124
Ph: 02 8837 1900 E: MichelleNicholas@australianrotaryhealth.org.au

Checklist

- Have you answered all the questions?
- Has Section 9 been signed by the Department Head and Head of the Institution?

Are the following documents attached?

- Certified proof of Australian Citizenship, Australian Permanent Residency, or New Zealand Citizenship
- Certified Academic Transcript and grading system
- Curriculum Vitae
- Three Referee Reports

**SEND YOUR APPLICATION AND SUPPORTING DOCUMENTS TO
AUSTRALIAN ROTARY HEALTH THROUGH THE
ADMINISTRATION OFFICER OF YOUR UNIVERSITY/INSTITUTE & VIA EMAIL.**

AUSTRALIAN ROTARY HEALTH/ ROTARY DISTRICT 9690

PhD Scholarship Application

ADOLESCENT HEALTH



www.australianrotaryhealth.org.au

ALL ENTRIES ON THIS FORM SHOULD BE TYPED CLEARLY IN BLACK INK.
MINIMUM FONT SIZE SHOULD BE 12PT TYPE FACE.

DO NOT EXCEED PAGE LIMITS

If possible, please print double-sided

Forward the original plus 4 copies (5 in total) by post to:

Michelle Nicholas

Research Administration Manager

Australian Rotary Health

PO Box 3455, Parramatta, NSW, 2124 OR


Level 2, 43 Hunter Street, NSW, 2150

Also email 1 copy of these documents to:

MichelleNicholas@australianrotaryhealth.org.au

Closing date for applications: Friday 13th December 2013
Applications received after this date will not be considered

REMOVE THE GUIDELINE TO APPLICANTS AND CHECKLIST
FROM THE APPLICATION FORM BEFORE SUBMITTING
YOUR APPLICATION TO AUSTRALIAN ROTARY HEALTH

	AUSTRALIAN ROTARY HEALTH/ ROTARY DISTRICT 9690 PhD Scholarship Application - ADOLESCENT HEALTH -
	Administering University/Institute:

1. TITLE OF PROJECT

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2. SCHOLARSHIP APPLICANT AND SUPERVISOR DETAILS

Name:

Proposed commencement of PhD (month/year):

Proposed Department and Institute:

Academic Qualifications:

Year of Birth:

Postal Address:

Email Address:

Phone:

Mobile:

Australian Citizen (Y/N):

Permanent Resident of Australia (Y/N):

New Zealand Citizen (Y/N):

Supervisor 1

Name:

Department and Institute of research:

Academic Qualifications:

Mailing Address:

Email Address:

Phone:

Supervisor 2

Name:

Department and Institute of research:

Academic Qualifications:

Mailing Address:

Email Address:

Phone:

Supervisor 3

Name:

Department and Institute of research:

Academic Qualifications:

Mailing Address:

Email Address:

Phone:

3. PREVIOUS RESEARCH EXPERIENCE OF SCHOLARSHIP APPLICANT

Please provide details of any relevant research experience e.g. research electives, full/part time research employment or any additional qualifications. (Max ½ page)

4. SUMMARY OF PROJECT (In plain english/lay language.) (Max ½ page)

5. RESEARCH PROJECT PLAN, AIMS, POTENTIAL SIGNIFICANCE & BACKGROUND

List the specific aims of the project. If hypotheses are to be tested, they should be clearly stated. Provide a description of how you selected the project and how the results from your study will help to improve the health of Australians. (Max 2 pages).

**5. RESEARCH PROJECT PLAN, AIMS, POTENTIAL SIGNIFICANCE & BACKGROUND
CONTINUED**

6. REFERENCES

List all references identified in this application. (Add additional pages as required)

7. PUBLICATIONS OF SCHOLARSHIP SUPERVISORS DURING THE LAST 5 YEARS

Please list only published papers and papers accepted for publication in refereed journals from the past five years here. (Add additional pages as required)

8. FUNDING RECEIVED FOR OTHER PROJECTS BY THE SCHOLARSHIP SUPERVISORS IN THE LAST 5 YEARS

TITLE OF GRANT	INVESTIGATORS	FUNDING ORGANISATION	TOTAL FUNDING	YEARS

**please add additional pages to this section as required*

9. CERTIFICATION OF HEAD OF DEPARTMENT AND INSTITUTION

I certify that the project is appropriate to the general facilities in my Department and that I am prepared to have the project carried out in my Department. Further the University/Institute, Department/School or Laboratory have committed an amount of \$11,000 p.a for the duration of this scholarship (3 years with availability of 6 months (maximum) extension). Note - the University/Institute is not required to provide any annual funding if the applicant has a current scholarship award (eg., APA), and this award is \$18,000 per annum or greater.

Department Head:

Department:

Signature:

Date:

I certify that this request satisfies all the requirements of the Institute.

Signature of Head of Institution:

Printed Name:

Date:

We agree that it is our intention to publish the results of this project in peer reviewed publications and we agree to provide details and copies to Australian Rotary Health of such publications and presentations.

We agree that we accept the responsibility to give credit to Australian Rotary Health in all publications which result from the research funded by the scholarship, all conferences, presentations and proceedings and in any associated publicity or media coverage of the project.

Scholarship Applicant Degree, Discipline, Department & University:

Scholarship Applicant

Signature:

Date:

Supervisor 1 Signature:

Date:

Supervisor 2 Signature:

Date:

Supervisor 3 Signature:

Date:

10. ETHICS APPROVAL

Approval by an Institutional Ethics Committee is required for any research on human subjects. Please note that "research" in this context includes any trial experiment, clinical or community based intervention, collection of blood samples or other biological materials, questionnaire or survey, review of case notes or access to medical records.

If the agency or institution which will be responsible for administering the grant does not itself have an Ethics Committee set up according to NHMRC guidelines, it should arrange for research proposals to be reviewed by a local institution which does have such a committee.

The Report from the Institution's Ethics Committee is included with this application (Y/N):

Or, will be forwarded to the Research Officer at Australian Rotary Health (Y/N):

Does this project involve the in vitro production of recombinant DNA molecules? (Y/N):

*****PAYMENT OF THIS SCHOLARSHIP WILL NOT BE MADE UNTIL ETHICS
CLEARANCE HAS BEEN RECEIVED.**

11. CONTACT DETAILS OF REFEREES FOR SCHOLARSHIP APPLICANT

Please provide below the contact details of THREE referees. We suggest either 3 academic, or 2 academic and 1 non-academic (ie., past/present employer). Please do not include relatives or friends as your referee.

A proforma is attached to send to the referees. **Please note it is the scholarship applicant's responsibility to ensure that referee reports are attached to this application form.**

REFEREE 1

Name:

Employing Department and Institution:

Email Address:

Phone:

REFEREE 2

Name:

Employing Department and Institution:

Email Address:

Phone

REFEREE 3

Name:

Employing Department and Institution:

Email Address:

Phone

12. Referees Reports

Dear **Referees name**,

Applicants name is applying to Australian Rotary Health for a PhD scholarship in Adolescent Health. Could you please provide a report as a referee for this application.

Selection criteria for assessment are based on the applicant's academic record, the scientific excellence of the application, feasibility of the proposed research, quality of the intended supervisor/s and the relevance to community-based interventions.

Could you please provide a report outlining the key achievements and attributes of the applicant and/or research project that may influence the outcome of their application. In particular and where able, please comment on the applicants academic record, the scientific excellence of the application, feasibility of the proposed research, quality of the intended supervisor/s and the relevance to community-based interventions.

Non-academic referees should comment on applicant's qualities and character.

Please also include your contact information: employing department and institution, appointment, academic qualifications, email and telephone contacts.

Referees reports need to be attached to the scholars application form, and received no later than the closing date of the application: **Friday 13th December, 2013**.

Thank you for your comments and assistance in preparing this application.

Sincerely,

Michelle Nicholas
Research Administration Manager
Australian Rotary Health
PO Box 3455, Parramatta, NSW, 2124
Ph: 02 8837 1900
E: MichelleNicholas@australianrotaryhealth.org.au