

SUPPLEMENTARY FORM DIPLOMA OF COMMUNITY WELFARE DEVELOPMENT



This form needs to be completed by international students and submitted with the application form, to be considered for entry.

PLEASE INDICATE WHICH COURSE YOU ARE APPLYING FOR?

- Diploma of Community Welfare Development
- Diploma of Community Welfare Work

PERSONAL DETAILS

All applicants to complete

<input type="text"/>	<input type="text"/>	
Title (Mr, Ms etc)	Family Name	
<input type="text"/>	<input type="text"/>	
First Name	Other Names	
<input type="text"/>	<input type="text"/>	
Gender (M,F)	Date of Birth (dd/mm/yyyy)	
<input type="text"/>		
Street Number and Name (or PO Box)		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	
After Hours Phone Number	Mobile Phone Number	
<input type="text"/>	<input type="text"/>	
Business Phone Number	Email Address	

EMPLOYMENT EXPERIENCE

All applicants to complete

Please list relevant employment experience (begin with your most recent experience), either paid or unpaid. Attach a separate sheet if the space below is insufficient.

Organisation	Position	Nature of Organisation	Year From	Year To	Duration of Employment	Full time/Part time	Paid/Voluntary

SUPPLEMENTARY INFORMATION

All applicants to complete

Are you currently working in a community, welfare or voluntary organisation? No Yes

If yes, please name the organisation	Paid/Unpaid	Full-time/Part-time

If successful, do you intend to remain in this position for the duration of the course? No Yes

Briefly describe the kind of work your organisation does and your role in the organisation (200 word maximum)

Letter of Reference – As part of your application you must submit a personal letter of reference from a responsible adult of recognised community status. This referee cannot be a relative or a friend and this reference should support your application for this course. Please ensure that the original letter is sent to Victoria University International (address below).

Referee Information – In addition to the above, please provide the name and contact details of two people from whom additional references may be obtained (if necessary) below. This should include someone with knowledge of your suitability for the course/s for which you are applying, knowledge of any paid or voluntary work experience and someone with knowledge of your academic abilities.

Name	Telephone	Address	Association to you

200 WORD WRITTEN STATEMENT

All applicants to complete

All applicants must attach a written statement (no more than 200 words) detailing their interest in the course for which they have applied and what they hope to achieve by undertaking study in this field. Please include:

- Qualities and attributes possessed that relate to a career in the field
- Reasons for selecting this course
- Knowledge of the industry to which this course is related
- The type of career path you would like to follow on completion of this course
- Details of any previous studies and experiences which you believe are relevant to this course
- Any other pertinent information

DECLARATION

All applicants **MUST** sign this declaration

I,

(Applicant's full name in block letters)

- declare that the information provided on this form is true and complete;
- I authorise Victoria University to obtain further information about me from my referees; and
- I declare that I am aware of the course structure, content and have read all the information on this form.

Name of applicant: _____

Signature of applicant: _____

Date: _____

WHERE DO I LODGE THE COMPLETED FORM?

Applications can be lodged in person at Victoria University International or via fax or post.

CITY FLINDERS CAMPUS

Level 3, 301 Flinders Lane
Melbourne VIC 3000

Phone 61 3 9919 1164

Fax 61 3 9919 1009

Email INTERNATIONAL@VU.EDU.AU

POSTAL ADDRESS

Victoria University International

City Flinders Campus

PO Box 14428

Melbourne, Victoria 8001

AUSTRALIA