

FACULTY POSTGRADUATE RESEARCH COMMITTEES

APPLICATION FOR AN EXTENSION TO CANDIDATURE

This form must be completed to obtain approval for an extension to candidature.

1. PERSONAL DETAILS

Title Family name

Given name(s)..... Student No

Degree Title.....School / Centre.....

2. LENGTH OF EXTENSION REQUESTED

Six months (EFT) Other

If you tick 'Other', please contact the Office for Postgraduate Research (03 9919 4659) to discuss your request.

3. REASON FOR REQUEST FOR EXTENSION

Please explain, in detail, the specific circumstances leading to this request for a candidature extension (attaching additional pages if necessary). Please attach supporting documentation (this **must** include a supporting letter from your supervisor). Medical certificates may be attached where appropriate.

Please note: International students applying to extend their candidature and electronic Confirmation of Enrolment (eCoE) should familiarise themselves with the National Code of Practice 2007 <http://aei.dest.gov.au/AEI/ESOS/NationalCodeOfPractice2007/default.htm> (Standard 9). Once the Faculty Postgraduate Research Committee has approved the extension, international students must then apply to VUI for an extension to eCoE using the "Request for an Electronic Confirmation of Enrolment" form. For further information contact VUI Compliance vuicompliance@vu.edu.au

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4. REVISED TIMELINE

Please attach a revised timeline in the form of a Gantt chart. Applications without a revised timeline **will not** be considered.

5. APPROVAL OF REQUEST FOR EXTENSION

...../...../.....
 Applicant's Name Signature of Applicant Date

...../...../.....
 Principal Supervisor's Name Signature of Principal Supervisor Date

...../...../.....
 Head's Name Signature of Head Date

(Where the Principal Supervisor is also the Head of School/Centre/Institute then the Executive Dean or Associate Dean (R&RT) or their nominee is required to sign)

This request has been recommended by the Faculty Postgraduate Research Committee:

Office Use Only:

Previous Extensions Granted:.....

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Faculty Advice Officer's Name
Updated: Jan 2012

Signature of Officer

Date