

# Victoria University

## School of Sport and Exercise Science – Inactivity & Skeletal Muscle Scholarship

### Application Form 2009

Office Use Only  
Application No:

Full-time

Part-time

#### Applicant Details

| Title (eg. Mr, Ms, Miss) | Surname or Family Name | Given Name(s) |
|--------------------------|------------------------|---------------|
|                          |                        |               |

Country of Birth

Address for Correspondence

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Home Address (If different to above)

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Home Phone Number (include area codes):

Work Phone Number (include area codes):

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Email Address

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VU Student ID Number (If previously or currently enrolled)

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#### Residency Details

Please tick as appropriate and attach documentation as instructed.

- I am a citizen of Australia (Attach a certified copy of either your birth certificate or citizenship certificate)
- I am a citizen of New Zealand (Attach a certified copy of your birth certificate or relevant passport pages)
- I am NOT a citizen of Australia but was granted permanent Residency on \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Attach a certified copy of the relevant pages of your passport)

## Scholarship Eligibility Checklist

All questions must be answered by all applicants

- 1 Do you currently hold an Australian Postgraduate Award (APA), APA (Industry) or VU Scholarship, or have you previously held such an award for a period of six months or longer?  
(If YES, you may not be eligible for some categories of these scholarships.)  Yes  No
- 2 In 2009, will you be in receipt of another award, scholarship or salary of \$14,000 per annum or higher?  Yes  No
- 3 Have you already completed a Masters by Research degree and propose to undertake another in 2009?  Yes  No
- 4 Have you already completed a PhD or research Doctorate degree or equivalent?  Yes  No

*If you have answered YES to questions 2, 3 or 4, you are NOT ELIGIBLE for these scholarships*

## Proposed Research

1. Please state the field of research in which you are interested & the VU area of research strength you will be aligned with (if appropriate):

2. What degree do you intend to undertake? (eg. Doctor of Philosophy, Master of Arts, Master of Science, etc)

3. In which School, Centre or Institute at Victoria University do you wish to study?

4. Has the Head of School/Centre/Institute agreed to your proposed research being carried out in the School/Centre/Institute?  Yes  No

\* If you are currently enrolled in the degree, tick YES and indicate which School, Centre or Institute. You do NOT need to attach supporting documentation.

\* If you are not enrolled in the proposed research degree, you MUST contact the relevant Head to discuss your proposed research. You will need to attach a signed 'Statement of Support from the Head'.

5. If you are offered a scholarship you MUST commence your research degree before 31 March 2009. Please indicate your expected commencement date: \_\_\_\_ / \_\_\_\_ / 2009

Please ensure that you attach a typed Research Proposal to this application. *No more than 2 A4 size pages will be considered.*

The proposal should include the following:

- A. Title of the proposed research.
- B. Aims of the research.
- C. A clear, brief summary which informs researchers outside the field why this research is of significance.
- D. A plan of the methodology and techniques to be used.
- E. Details of the facilities and equipment required.

An outline of the time scale of the proposed research.

## Qualifications

Please provide details of all undergraduate and postgraduate qualifications.

Attach certified copies of all transcripts and other relevant documentation, including any prizes or distinctions gained in your academic career that are not listed in the official transcripts.

| Undergraduate Qualifications |             |  |                |                |
|------------------------------|-------------|--|----------------|----------------|
| Qualification                | Institution | Level of Honours                               | Year Commenced | Year Completed |
|                              |             |  |                |                |
|                              |             |  |                |                |
|                              |             |  |                |                |
| Postgraduate Qualifications  |             |  |                |                |
| Qualification                | Institution | Type of Course<br><small>(Please tick)</small> | Year Commenced | Year Completed |
|                              |             | Research <input type="checkbox"/>              |                |                |
|                              |             | Coursework <input type="checkbox"/>            |                |                |
|                              |             | Research <input type="checkbox"/>              |                |                |
|                              |             | Coursework <input type="checkbox"/>            |                |                |

*Where undergraduate or honours degrees include a work experience or industry placement, fieldwork, practicum or similar, applicants MUST provide evidence of satisfactory completion of this placement. Applications without evidence of satisfactory completion will be ineligible for consideration.*

## Research Experience

Briefly describe your research experience. (If insufficient space, please attach a separate sheet)

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Please list any publications (including dates of publication) of research or work that you have done individually or with others. (If insufficient space, please attach a separate sheet)

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Please detail any employment experience that is relevant to this application.

(If insufficient space, please attach a separate sheet)

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## Academic Referees

Please provide full details of two people whom you have asked to support your application. They should preferably be senior academics familiar with your most recent work.

|            |        |
|------------|--------|
| Name:      |        |
| Address:   |        |
| Position:  |        |
| Telephone: | Email: |

|            |        |
|------------|--------|
| Name:      |        |
| Address:   |        |
| Position:  |        |
| Telephone: | Email: |

Note: Reports from referees must be provided on the attached Academic Referee Report Form. Referees should complete the form and return it directly to:

The Scholarships Coordinator  
Office for Postgraduate Research  
Victoria University  
PO Box 14428  
Melbourne  
Victoria, 8001  
by 4.00pm on Friday 24 October 2008

**It is your responsibility to ensure that your referees submit their reports by the closing date.  
Your application will not proceed if referee reports are not received.**

## Declaration

*I declare that the information submitted is complete, correct and true in every particular.*

*I authorise the University to obtain from educational institutions and relevant authorities at any time details of my enrolment, academic record, examination results and bond status, including details of enrolment variation, attendance and addresses during the year in connection with my scholarship/award application.*

*I understand that the University may forward this application form and attachments to the Commonwealth Department for Science, Education and Training if required to do so.*

*I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information. I am aware that there are severe penalties for providing false or misleading information.*

*I agree to abide by the scholarship/award conditions, as amended from time to time.*

|                       |          |
|-----------------------|----------|
| Applicant's Signature | Date     |
| <br><br>              | <br><br> |

Scholarship Application Form 2009

Sport and Exercise Science Postgraduate Research Scholarship

Statement of Support from Head of School / Centre / Institute

|                  |
|------------------|
| Applicant's Name |
|                  |

|                                     |                                   |
|-------------------------------------|-----------------------------------|
| Name of School / Centre / Institute | Name of Area of Research Strength |
|                                     |                                   |

Proposed Degree *(Please tick as appropriate)*

Doctor of Philosophy

Masters by Research

Doctorate *(please specify)*

\_\_\_\_\_

|                         |
|-------------------------|
| Proposed Supervisor (s) |
|                         |
|                         |

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|----------------|
| Other comments |
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*This is to confirm that the research proposed by the above named student has been reviewed and assessed as suitable to be undertaken in this School / Centre / Institute. The necessary supervision and research facilities are available.*

|   |           |      |
|---|-----------|------|
| Name of Head of School/Centre/Institute | Signature | Date |
|   |           |      |

## Checklist

Please ensure that you provide ALL of the following documentation.  
Incomplete applications will NOT be considered.

- Original application with attachments listed below (Certified copies of attachments, not originals)
- All Academic Transcripts and Records       certified \* copy, plus  English translation
- Birth Certificate or Citizenship Certificate       certified \* copy
- Evidence of Residency Status       certified \* copy
- Research Proposal
- Further details of research or work experience / publications (If required)
- Statement of support from Head of Department / School for proposed research
- Statement** outlining compelling social reasons that form basis of application. (One copy only required)  
*Only required if you are applying for a Return to Study Research Award*

## What is a certified copy and who can certify it ?

'Certified copy' means that the copy of the original document has been signed by an authorised person stating that the copy is a true copy of the original. People who can certify documents include:

- ◆ Registered Accountants and Tax Agents
- ◆ Doctors, dentists and pharmacists
- ◆ Manager of a Bank or Credit Union
- ◆ Police Officer in charge of a station, or at the rank of Sergeant and above
- ◆ Postal Manager
- ◆ Principal of an Australian Secondary College, High School or Primary School
- ◆ An authorised staff member in a Student Administration Office at any Australian University
- ◆ The official records department of the institution that originally issued the document

SEND YOUR APPLICATION, COPIES AND ALL SUPPORTING DOCUMENTATION TO:

The Scholarships Coordinator  
Office for Postgraduate Research  
Victoria University  
PO Box 14428  
Melbourne, Victoria, 8001

Delivery/Courier Address (between 9am & 5pm, Mon – Fri): 14 Geelong Road, Footscray, VIC 3011.

Applications close at 4.00 pm on Friday 31 October 2008  
Late applications will NOT be considered

# School of Sport and Exercise Science

## SCHOLARSHIP APPLICATION REFEREE REPORT 2009

Inactivity and Skeletal Muscle Postgraduate Research Scholarship,

Office Use Only

Application Reference No:

### **For the Applicant** (This section to be completed by the applicant. Please type or print using black ink)

- Please complete your details below and pass the form to a person whom you wish to act as your academic referee. This person should be a senior academic conversant with your most recent studies.

Applicant's Name

Applicant's Address

### **For the Referee** (This section to be completed by the referee. Please use black ink)

- Referee comments are considered when assessing scholarship applications. The University is particularly interested in your opinion of the qualifications, experience, academic and research ability of the applicant. These should be judged with reference to the applicant's peer group. Reports must be returned by **24 OCTOBER 2008**. Please note that applications cannot be considered unless referee reports are returned by this date. Do not return this form to the applicant – return to the address given at the end of this form.

Referee's Name:

Address:

Position:

Telephone:

Email:

Please give your appraisal of the candidate by ticking the appropriate box, using the following key as a guide. Please rate the applicant in comparison with others you have known who have successfully undertaken postgraduate study. Please use the space available to comment on your ranking decision.

◆ Outstanding = Top 5%    ◆ Very Good = 6% - 10%    ◆ Good = 11% - 20%    ◆ Average = 21% - 40%    ◆ Poor

1. How do you rate the applicant's postgraduate research potential?

Outstanding

Very Good

Good

Average

Poor

2. If the applicant has completed a thesis based on research, how do you rate the thesis?

Outstanding

Very Good

Good

Average

Poor

