

# FACULTY POSTGRADUATE RESEARCH COMMITTEES

## APPLICATION FOR REINSTATEMENT OF CANDIDATURE

This form must be completed to request that your candidature be reinstated

### 1. PERSONAL DETAILS

Title ..... Family name ..... Given name(s).....  
 Student No. .... Degree ..... School/Centre.....

### 2. ENROLMENT HISTORY

Date of initial enrolment.....Last enrolled semester.....  
 Date Candidature Approved.....Periods of LOA.....  
 Principal Supervisor.....Associate Supervisor.....  
 Thesis Title.....

- Were all progress reports submitted while you were enrolled?  
 .....
- Please select your current status:  
 Lapsed                       Discontinued                       Terminated                       Withdrawn

### 3. SUPPORTING DOCUMENTATION (APPLICANT)

Please attach:

- A letter detailing the reasons why you were un-enrolled and why you would like to be considered for re-entry into the research degree.
- A timeline in the form of a Gantt chart to expected completion date.
- If you are requesting a change in supervision, please complete the Change of Supervision form - <http://www.vu.edu.au/research/research-students/forms-for-research-students>

### 4. SUPPORTING DOCUMENTATION (SUPERVISOR)

Your Principal Supervisor must supply a supporting letter acknowledging all points in the applicant's letter and confirming:

- The timelines for submission are achievable and how this will be supported (eg. frequency of meetings, additional language support, resources and infrastructure and available to support the project).
- The research is still current and relevant.

### 5. RECOMMENDATIONS/APPROVAL

**Applicant:**

...../...../.....  
 Name    Signature    Date

**Principal Supervisor:**

...../...../.....  
 Name and Title    Signature    Date

**Head of School/Centre or Delegate:**

...../...../.....  
 Name    Signature    Date

Approved by the Faculty Postgraduate Research Committee on .....

...../.....  
 Signature of Faculty Student Advice Officer    Date

Note: If the Committee agree to reinstate candidature, the period remaining on your candidature will be the same as when your candidature lapsed. You must have an enrolled status when you submit your thesis for examination.

Updated: Jan 2012