

DEFER YOUR STUDIES/ CHANGE OF COURSE PREFERENCE FORM



**VICTORIA
UNIVERSITY**

**A NEW
SCHOOL OF
THOUGHT**

HOW TO USE THIS FORM

This form is to be used by:

- International students who have received an offer from Victoria University International (VUI), to defer the commencement of their studies or change their course preference. This form will be accepted up to a week before faculty enrolment sessions.
- You cannot change your course once you are enrolled in a semester. You can submit a Change of Course Preference form for the following semester.

Note:

- You will need information contained in your offer letter to complete this form.
- If you defer for more than 12 months, you will need to submit a new International Student Application form to VUI. We will require details of any academic or work activities undertaken during that time.
- You may only defer your program to the next available intake. For the next available intake visit: www.vu.edu.au/international/courses_and_fees

PART A: TO BE COMPLETED BY THE STUDENT

Student ID number:

Date of birth: / / Title: Mr Miss Ms Mrs

Family name:

Given name(s):

Postal address :

Suburb/city: Postcode:

State: Country:

Email:

Phone:

Mobile/cell:

Did you apply through a Victoria University registered agent? Yes No

If yes, please indicate the agent's company name:

PART B: WHAT TYPE OF OFFER HAVE YOU RECEIVED?

- Full offer Package—full offer (more than one course)
 Conditional offer Package—conditional offer (more than one course)

PART C: WHAT COURSE HAVE YOU CURRENTLY BEEN OFFERED?

Course: Campus:

Course code: Year of commencement: Semester intake: 1 2

Have you received an electronic Confirmation of Enrolment (eCOE) for this course? Yes No

PART D: WHAT CHANGE ARE YOU REQUESTING?

I want to change my course preference (You may change your preference once only. Any previous offer granted will be automatically cancelled.)

New course:

Course code: Campus:

Year of commencement: Semester intake: 1 2

I want to defer my course studies to commence

Year: Semester intake: 1 2

Reason for change of preference/deferral: _____

PART E: DECLARATION

- I accept that the course fee for the deferral program may differ from the original fee paid and that the difference must be paid before a new eCOE can be issued;
- I accept that the course structure of the deferred program may change;
- I understand that by changing my course this may affect subclass which could impact upon my stay in Australia (for more information contact DIAC); and
- this request is subject to VUI's approval. If approved, a new offer letter with course details will be issued.

Signature : _____ Date : / /

PLEASE COMPLETE THIS FORM AND RETURN TO:

POSTAL ADDRESS

Victoria University International
City Flinders Campus
PO Box 14428
Melbourne Victoria 8001
AUSTRALIA

STREET ADDRESS

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